

Draft Minutes

Exeter Board of Selectman

July 10, 2017

1. Call Meeting to Order

Chairman Don Clement called the meeting to order at 7:00pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Anne Surman, Clerk Kathy Corson, Dan Chartrand and Julie Gilman. Town Manager Russell Dean was also present.

2. Public Comment

Mark Damsell, Newfields Road appeared before the board. He received a phone call from the Unitil Forestry Supervisor with addition to ongoing project they are putting new poles and wires along Main Street, Water Street out to Newfields Road. He met with Chris Moultren on June 29th, and discussed going up Water Street and trimming the trees that are over the power lines. Also, a hypodermic needle was found in the Swasey Parkway by a lawn mower on June 29th. On June 30th a Pine tree after the first cross walk in the Parkway was cut down, except 15 feet of the trunk due to dittologia. He was not informed as a trustee that this tree would be cut down. He is shocked that the trustees were not warned that this was happening. He understands the tree needed to come down, but the tree was not a safety issue. He is very upset that this tree was removed as it was not a safety issue. Mr. Dean was not aware of this either and he would look into this.

3. Minutes & Proclamations

There were none.

4. Approval of Minutes

June 19th: Selectman Clement had an amendment because of nonpublic session, after the nonpublic session Selectman Chartrand moved to seal the minutes due to rendering decision, seconded by Selectwoman Corson. That would-be addition. Also, the start time needed to be adjusted to 6:20 PM.

MOTION: Selectman Chartrand moved to approve the June 19th minutes as amended. Selectwoman Gilman seconded. The motion passed unanimously.

June 26th: Similar amendments due to nonpublic session. There was also an update to the adjournment motion. Under section B, in 3 spots there needs to be an update to the name it was Chief Comeau instead of Chief Shupe.

MOTION: Selectman Chartrand moved to approve the minutes of June 26 as amended. Selectwoman Surman seconded. The motion passed unanimously.

5. Appointments—2017 Committee Reappointments

The person who was interviewed last week for the Conservation Commission has temporarily suspended her application due to a scheduling conflict.

Discussion Action/Items

a. Economic Development Department Report

Darren Winham appeared before the Board to discuss the Economic Development Department Report. Mr. Winham explained he does project updates every month at the Economic Development Commission meetings. Mr. Winham has asked the economic development commission to reinstate a Business Retention program and he believes that they will do this. They will have an expert speak to them at the next meeting on this issue. Mr. Winham presented a PowerPoint presentation to the Board.

Selectwoman Corson asked who was in his department, it was explained it was just Mr. Winham and a few interns who are not permanent staff. Selectwoman Corson asked when his Strategic Plan would be released and it was confirmed that it would be released with the master plan as they should be symbiotic. Mr. Winham explained that the TIF program on Epping Road has been wildly successful. Mr. Chartrand asked that the TIF that was approved by the voters and set up has generated \$19 million in new property value that has been created. The tax proceeds will go into the TIF fund to pay for the bond for the water and sewer and road. Mr. Dean said the \$19 million in tax value creates a little over \$480,000 in tax revenue. Selectwoman Corson asked if the figure was accurate on what was needed to do the road, water and sewer work. Mr. Winham said they do not know yet.

Mr. Winham explained the projects that have occurred and are upcoming. Mr. Clement asked Mr. Winham to talk about the potential expansion at the rinks. Mr. Winham can talk a little bit about this, but he needs to be careful. He said that in his meetings with them they are looking at an expansion on and off site at an adjacent property to include more sports. Selectman Corson said they needed to look at the Brentwood Road intersection and the road as a whole. Mr. Winham continued to explain ongoing projects. Discussion ensued about a potential project for updates at the train station.

Mr. Winham next discussed down town. Since the previous 79E application went through with this Board he has received another application and there is more interest in this. 79E covers both residential and commercial in that specific area.

The property owner of land on Ernest Ave was willing to work with the town staff on possibly conducting a charrette and developing some single-family workforce housing in this area. Prep work is underway and will be ready in October.

Mr. Winham explained that Holland Way has no water and sewer and the land is very wet. Mr. Winham asked with the challenges to this site, is it better to not develop this area, or is it better to try to continue on with what they have, which is offices? Would it be better to consider another use? Mr. Winham is asking for input from the Board and the public, not necessarily tonight but he wanted to get this out there.

Selectman Clement said there were challenges with this site, there is no water and sewer. There also are no lights around the tricky intersection of Holland Way and Hampton Road. Also, this site is part of Exeter water supply so protections would be needed. The lot layout is also very unique, where there is one landlocked lot. Selectwoman Corson said there was a lot nearby that did have water and sewer and they couldn't find a buyer for that lot either. Selectwoman Corson also wanted an economic development plan because it would clearly define the properties, including this one. Mr. Dean added that Mr. Winham is bringing these types of things forward to the Board and the public more often and with more information. He wanted to acknowledge this effort. Selectman Chartrand said that sequencing was very important, so he felt that Selectwoman Corson was very wise with her comments. Selectman Chartrand also wanted to say that for right now this was a tough get for Mr. Winham and

could get more attention down the road. Mr. Winham said that this corridor just can't be ignored as there are parcels for sale.

Selectman Clement thanked Mr. Winham and asked him to return for an update in a few months.

b. Lease Resolution

Selectman Clement wanted to thank Sheri Riffle for her help putting the agenda together. Mr. Dean explained that this is a typical document the Board has seen before. It is a lease resolution that the Board reads, this resolution authorizes himself as the signatory of the lease and the ability to lease the backhoe and dump truck.

Selectwoman Corson read the resolution.

MOTION: Selectman Clement moved to adopt the resolution as read by Selectwoman Corson, Selectman Chartrand seconded. The motion passed unanimously.

6. Regular Business

a. Tax, Water/Sewer Abatements & Exceptions

There were none.

b. Permits & Approvals

MOTION: Selectman Chartrand moved to approve the application for town hall main floor for Heronfield Academy, Festival of Light concert on 12/12/17-12/15/17, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve the application for town hall main floor for Pine Street Players at Christ Church for a Play on 1/12/18-1/15/18, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve the application for town hall main floor, for Exeter Parade Committee on 7/18/17, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve the application for town hall main floor for Red Brick Church on 10/21/17, Selectwoman Surman seconded. The motion passed unanimously.

c. Town Managers Report

Mr. Dean wanted to let everyone know that there are detours up on Court Street and the bridge project is underway and will run through October. He also followed up on the Swasey Pavilion question from the last meeting, there is an account and it has about \$7400 in it and this will be a discussion point on how to determine how this money could be used and may be used in the future.

Mr. Dean wanted to note that the paving program is underway. Selectwoman Corson noticed the detour sign for String Bridge being closed and she does not want people to think downtown is closed it is not the major bridge into downtown. She wondered if the sign could be changed to add that down town is open to business.

Mr. Dean also went back to look at the Right to Know training, they do fee for service and it is \$475 for either 2 hours or 4 hours. He needs to confirm which with them. The chamber has reached out to him and they have refurbished the bench in the town hall and the electric work has some unexpected expenses as it has to be completely redone. This will delay their moving in until September 1st. The chamber wanted to confirm that it was ok if the lease would be September 1st instead. Selectman Clement did not want to charge them a monthly rent until they were in the space, they will delay it until they have a certain date.

d. Selectman Committee Reports

Selectwoman Gilman wanted to update the Board on last week's discussion on the Paris Climate Accord, she has been working with Selectman Clement on this. The samples they have seen are very political and they do not want to be political. They just want to do the right thing. Selectman Chartrand and herself will be meeting with Enna Grazier on the types of projects they can do. Also, she asked people not to forget the American Independence Festival on Saturday, July 15th.

Selectwoman Gilman had some questions about the academy's work on Front Street, she asked if anyone knew the process for them just being able to move forward and make changes to the road. Mr. Dean explained that they have had discussions with the DPW, and some pieces of projects had been before a few Boards. Selectman Chartrand said the issue is that the Select board oversees roads and they never appeared before them. Selectman Clement said the DPW did a citizen's presentation for the upcoming work that will be done on String Bridge and it was televised and public. Selectman Clement said last week there were significant disruption to Front Street, and this was not publicly relayed to anyone. Contractors were stopping traffic, and not the police. Selectman Clement felt that when this happens they need to have a process to get this information out. He feels it's a matter of curtesy not just to this Board but to the residents.

Selectman Chartrand asked if Selectman Clement and Mr. Dean could meet with Roger Wakeman to go over the process and express concerns. Selectwoman Corson said her concerns are also about losing as many as 7 parking spaces. We as a town are trying to be more ADA compliant and they are removing spots and having people park further away. Selectwoman Surman has concerns with major things occurring and no one on the Select board knows about it. The Board is the leadership of the town and they do not know about these things, and this causes her concerns. Mr. Dean said that the town ordinance, 504 which talks about rights of way and excavation of public streets and it gives the control to the DPW. There are layers of review built into the ordinance but he doesn't think it addresses what constitutes a major vs. minor project and what level of review is required for each. Selectman Clement said he and Mr. Dean could meet with Roger Wakeman and then report back to the board, but also that they should investigate the process and get more input on their public streets.

Selectwoman Gilman went back to the Climate Change and said there would be a seminar by Energize 360 at the library on July 24 6:30-7:30PM. This will discuss renewable energy and what you can do in your own home.

e. Correspondence

- Letter from Racial Unity in the Community stating they received a grant.
- Letter from David O'Hearn about the Paris Climate Agreement
- Letter from Exeter Rises thanking the Board.

- Letter from Renay Allen thanking the Board for taking lead on Paris Climate Agreement
- Notice from ZBA about a hearing on property that abuts town land
- Letter from Eversource indicating they will be doing work to improve infrastructure.
- Letter from Unifit stating they will be conducting vegetation management in parts of town including using herbicides.
 - Selectman Chartrand asked which right of ways were included here, and Mr. Dean confirmed they would work on getting this information.
- Letter from End 68 Hours of Hunger thanking for the donation in Mike Morgan's memory.
- Letter from Society of Sant Vincent de Paul Exeter thanking for the donation in Mike Morgan's memory.

7. Review Board Calendar

Selectman Clement wanted to schedule a couple follow ups next week at a short meeting. There are some bid openings and discuss the park pavilion trust. They have a report about debris in the river, and invasive species and they have some information from Mr. Perkins, including an estimate.

Non-Public Session

There was no non-public session.

8. Adjournment

Selectwoman Chartrand moved to adjourn, seconded by Selectwoman Gilman. The motion passed. The Board stood adjourned at approximately 8:55 p.m.

Respectfully Submitted, Jennifer Dionne, Recording Secretary