

DRAFT MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

December 30, 2011

1. Call Meeting to Order

Chairman Robert Aldrich convened the Board of Selectmen at 9:00 a.m. in the Wheelwright Room of the Town Office. Other members of the Board present were: Mr. Matt Quandt, Ms. Julie Gilman, Mr. Don Clement, Mr. Frank Ferraro and Town Manager, Russ Dean.

2. Public Hearing, Getty Property Purchase. Chairman Aldrich indicated since this item was posted the public hearing would be conducted. Selectman Clement moved to open the public hearing. Selectwoman Gilman seconded. Hearing was opened. Selectman Clement asked about the environmental report for the site. Chairman Aldrich said the town manager has received a copy and it is being reviewed by a team at the RPC. Selectman Clement asked the Board be provided a copy. Selectwoman Gilman moved to close the public hearing. Selectman Clement seconded. Vote is unanimous to close the public hearing.

3. End of year encumbrances. Chairman Aldrich had a request from the Conservation Commission to encumber \$700 from their 2011 budget to NRI to complete work on a project. Selectman Quandt moved to approve the encumbrance, seconded by Selectwoman Gilman. Unanimous vote in favor.

4. Town Manager request for capital reserve funds, snow and ice. The Town Manager presented the Board with a request to withdraw \$24,563.83 from the snow and ice capital reserve fund to offset the 2011 deficit. The amount included \$14,563.83 in budget and another \$10,000 for fuel related to snow and ice removal, which is in the Highway budget. The account has \$35,000 in it as approved by the Town. Selectman Clement requested a four to five year history of spending on snow and ice removal. Selectman Quandt moved to approve the request, seconded by Selectman Clement. Vote is unanimous in favor.

5. Selectman Ferraro had several requests. He asked the Board if they wished to put a line item in the budget for land purchase. Offer was declined. Selectman Ferraro would like Chief Kane to provide a report regarding ongoing activities on Pine Road since the posting, number of tickets issued, time spent, overtime, etc. The Board asked this be done. Selectman Ferraro asked about department goals and their impact on merit increases. The town manager responded that we do not have merit increases, goals are reviewed with department heads and some are met, some are ongoing. This is the typical process. Goals are part of the department head review process. Selectman Ferraro indicated he felt leaving the legal issues regarding enabling RSAs on the water/sewer study with Stratham was not consistent with the Board's view of the project. He has researched the PILOT laws which do not allow for tax sharing. Selectman Clement as the Board representative to the process and the town manager will follow up with RPC to address these questions. Selectman Ferraro asked when the next department manager meeting was. He raised the issue of departments and directives given by the Board. Some discussion about operations ensued. Selectman Ferraro then asked about a report on any disciplinary action taken by the town manager regarding the public hearing on the groundwater plant. The Chairman indicated the town manager had written a memo on the matter and Selectman Ferraro could stop by to view it. Selectman Ferraro then asked if general fund surplus numbers were available for 2011. The town manager answered no. The fiscal year 2011 is still open until January 13th. Projected numbers unaudited would be available by the end of the month for initial review.

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6. Payroll and A/P. Selectman Ferraro moved the following amounts for accounts payable and payroll. Accounts payable checks dated 12/30/11 in the amount of \$2,052,363; accounts payable checks dated 12/23/11 in the amount of \$322,136.33, payroll checks dated 12/28/11 in the amount of \$2,684.13; payroll checks dated 12/28/11 in the amount of \$159,433.21, and payroll checks dated 12/21/11 in the amount of \$163,839.90. Selectman Quandt seconded the individual motions. Motions carried unanimously.

Chairman Aldrich indicated the next regular meeting is on January 9th. The budget and bond hearings are on January 17th at 7:00 p.m., then the Board will have a regular meeting again on the 23rd of January. A reminder the Town Election is the second Tuesday in March.

Chairman Aldrich then discussed with the Board the proposed meeting with the budget committee on the 5th of January. The Board has also been invited to Brentwood on January 5th for a presentation on the safety study of Pine Road. After some discussion it was agreed to contact the study consultant to see if they would present their findings to the Board on either the 9th or the 23rd of January.

Selectman Quandt moved to adjourn, second by Selectman Ferraro. The Board stood adjourned at 9:26 a.m.

Respectfully submitted,

Russell Dean
Town Manager