

Final Minutes

Exeter Board of Selectman

December 19, 2016

1. Call Meeting to Order

Chairman Dan Chartrand called the meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Julie Gilman, Selectman Don Clement, Selectwoman and Clerk Nancy Belanger and Selectwoman Anne Surman. Town Manager Russell Dean was also present.

2. Recognition

Selectman Chartrand recognized the Exeter High School soccer team for winning the Division 1 state championship. Members of the team were in attendance and introduced themselves to the Board. Selectman Chartrand presented the team with a plaque.

3. Bid Openings – Water-Sewer Chemical Bids

ChemRight in Georgia:

Bids 1: No Bid

Bid 2: No Bid

Bid 3: \$1.89 pound.

Bids 4: No Bid

Bid 5: No Bid

Linda Downy in Providence Rhode Island, from &&& which company?:

Bid 1: \$.8754 per gallon

Bid 2: No bid

Bid 3: \$4.20 per pound.

Bid 4: \$.808 per gallon.

Bid 5: \$1.85 per gallon.

Astro Chemicals, Springfield Massachusetts:

Bid 1: No bid

Bid 2: \$1.205 per pound

Bid 3: \$1.795 per pound

Bid 4: No bid

Bid 5: No Bid

Gordon and Remington Court, Fall River Massachusetts:

Bid 1: \$.67425 per gallon

Bid 2: No bid

Bid 3: \$ 1.8961 per pound

Bid 4: \$.9019 per gallon
Bid 5: No bid.

Hart Cross Chemicals Inc., Nashua NH:

Bid 1: \$.7300 per gallon
Bid 2: No bid
Bid 3: \$1.85 per pound
Bid 4: \$1.0443 per gallon
Bid 5: No Bid.

PBS Chemical Solutions Inc., Detroit, Michigan.

Bid 1: No Bid
Bid 2: No Bid
Bid 3: No Bid
Bid 4: No Bid
Bid 5: \$1.31 per gallon

Holland Company Inc., In Adams Massachusetts:

Bid 1: No Bid
Bid 2: No Bid
Bid 3: No Bid
Bid 4: No Bid
Bid 5: \$1.80 per gallon

Channing Chemical Corporation, Melbourne Pennsylvania:

Bid 1: No Bid
Bid 2: No Bid
Bid 3: \$1.844 per pound
Bid 4: No Bid
Bid 5: No Bid

JCI Jones Chemical Inc., Sarasota Florida:

Bid 1: No Bid
Bid 2: No Bid
Bid 3: No Bid
Bid 4: No Bid
Bid 5: \$1.34 per gallon

McCoyne Chemical in Croydon Pennsylvania:

Bid 1: No Bid
Bid 2: \$1.1404 per pound
Bid 3: \$1.7784 per pound
Bid 4: No Bid
Bid 5: No Bid

Southern Ionics Inc. West Point Mississippi

Bid 1: No Bid

Bid 2: No Bid

Bid 3: No Bid

Bid 4: No Bid

Bid 5: \$1.52 per gallon

Selectman Chartrand requested the wishes of the Board after reading all of the Bids.

MOTION: Selectman Clement moved to send the bids for further review by the Department of Public Works and the Water and Sewer Department. Selectwoman Surman seconded. The motion passed unanimously.

4. Public Comment

Bill Campbell, 111 High Street: Wanted to know if the Board of Selectman had approved the location and the bus stop shelter for Coast Bus or if that was still to be determined. Mr. Dean said this was through the HDC and it was approved by the Board subject to their review and they have a spot for it but are waiting for the spring to get it into the ground. Selectwoman Gilman confirmed this was also reviewed by the Historical Commission and approved it conditionally and one was to move it as far away from the entrance to the building as possible. They will also review it again after one year. Mr. Campbell felt that once it was in, it was a pretty permanent structure. Selectwoman Gilman said it had a concrete pad. Mr. Campbell said that people are upset about the Plexiglas structure with ads in a historical district. He worries that after a few years these will look tattered and scratched. He also has concerns about people placing their own stickers, etc. on them as it happens in Boston. He felt like another location should be looked at. He felt it would be better at St. Paul's Parish or by the Library where it would be as visible. He also felt the parking lot by the police station could work better. He just doesn't feel that the location is right for this structure. Selectwoman Surman thanked Mr. Campbell and she agrees with him 100% and she was opposed to this for all the same reasons he stated. She was surprised the HDC approved this structure as well. She is not opposed to the building, but the location. She would like to propose that they have a vote to reconsider. Selectwoman Gilman they had coach before the HDC twice so there was option for public comment, as for graffiti and nasty looking units Boston, that is a public bus system this will not be. Different locations were investigated but the biggest issues were right of way. The HDC found that there was merit in having a comfort station because historic districts are not stuck in time, and we have a year to have it and change our minds if need be. Mr. Campbell wanted to know if it could be designed differently to be more fitting in the neighborhood. Selectman Clement Asked Selectwoman Gilman about the year time frame and what the next steps were. Selectwoman Gilman explained that after a year they have to come back for a discussion with the HDC or Selectman to see if it has worked or not. Selectman Clement said this process could include Mr. Campbell for when the review is completed.

5. Minutes and Proclamations

November 28, 2016 Minutes. Selectwoman Surman had an edit for page 5, second paragraph it says "Selectwoman Ann Surman there is a lot" this should probably read "Selectwoman Ann Surman said

there is a lot there". Selectman Clement said on page 13, the committee reports, it says there was an Swampscott River Advisory Committee, this should read Exeter-Swampscott Local River Advisory Committee. On page 14 on the top it says the HDC had a regular meeting, it says that it was determined to move the shelter plan further down the street. He wanted to know where. Selectman Chartrand felt this was incorrect, that it was actually as far down the street as possible and words be added to say "to move as far down the street on account of in ground utilities". Selectwoman Gilman said on page 14 at the very top the heritage coalition did a demolition review and demolition was recommended, this committee doesn't often recommend demolition. This should read "They recommend that if demolition occurs the building materials be sold to an architectural salvage company".

MOTION: Selectwoman Belanger moved to approve the November 28, 2016 minutes as amended and respectfully submitted by Amanda White, seconded by Selectwoman Gilman. The motion passed unanimously.

December 5, 2016: Selectwoman Surman had an edit for page 10, the first full paragraph it just says Selectwoman with no name attached to it. She assumes it was Selectwoman Gilman that was speaking here. Selectman Clement had an edit for page 2 the paragraph on water and sewer hearing, it says that "Clerk and Selectwoman Nancy Belanger moved to approve", but it should read that "Clerk and Selectwoman Nancy Belanger moved to open the public hearing".

MOTION: Selectwoman Belanger moved to approve the December 5, 2016 minutes as amended and respectfully submitted by Amanda White, seconded by Selectman Clement. The motion passed unanimously.

6. Appointments

There were no appointments.

7. Discussion/Action Items

a. FY17 Budget and Warrant Articles

Selectman Chartrand wanted to proceed on this item by having the members of the Budget Recommendation Committee speak on the items they were here on first. The Chair of this committee would start by showing a presentation that was included in the Selectman's packet. Ms. Hall explained that this is to move to a line item in the budget for Human Services grants rather than have this as a warrant article. The chair wanted to be clear that this would not affect the Executive Assistant in the Town Managers office too much as she knows there was some concern about this. Selectman Chartrand asked if this also included building a citizen's committee and it was confirmed this was correct and it was explained that the Budget Subcommittee cannot create a subcommittee only the selectman can, but they did include this suggestion in their report. Selectman Clement commented that historically the tax payers don't seem to agonize over this issue, and usually pass it over whelming so he is not in favor of this proposal. He feels this way because it is a disservice to the voters because they will not know where their dollars are be allocated or be able to amend the requested numbers. He feels the number and allocation is too arbitrary when it is in the budget and a disservice to the organizations as well. He is uncomfortable doing it this way. Ms. Hall explained that the voters would be able to see where the

money was going because they planned to make the information public. There are many ways of publicizing these things. Ms. Hall felt the most important thing from where the subcommittee was coming from is that the agencies has been growing over the years, they are now up to almost 20 agencies. They really started to ask what the best way to judge these, and they came back to the fact that they are required by law to have a welfare function in town and this should be an important part of the funding. They are trying to come up with the criteria for judging and vetting these applications. Selectman Clement thanked Ms. Hall for her comments, he explained previously they did have a process for the vetting and he didn't know if this was still used. A member of the subcommittee spoke about a comment that was made about the process, members spent an incredible amount of time on the vetting issues and came before the general budget committee and the work was undone in short order with random changes by both the Budget Committee and the Selectman. The applications and amount are growing and is becoming a large amount of work for a subcommittee. Whatever is decided this go around, it should be realized that changes will need to be made in the future. If the recommendations are undone, it should be realized any changes made will be random. Selectman Clement said he undid those criteria because there were no defined criteria to them. Selectman Chartrand said that this process has been going on since 2011, and they had then worked hard to change the format. They rolled everything into one warrant item because it was getting unwieldy to have separate warrant items, now it is recommended to money set aside and not have this in the warrant, he personally would like to see them try this. If the majority of the Board would like to see the existing process stay in place, he would be comfortable with this. He does want to honor the work this subcommittee has done on this issue. Selectwoman Surman wanted to thank them for their hard work on this issue, she served on this Board for many years and knew the process well. She felt that prior to 2011 the process really worked. They visited the agencies to find out more about what they did, etc. There was a lot of vetting going on at the time, and she didn't feel it was very difficult to do. The citizen is totally represented this way because they can speak and have a notion on how much money was going where. It has been changed, but she wanted everyone to know there was a real due diligence done. She thinks that if it is put into one line item in the budget that all goes away. Ms. Hall wondered why the agencies couldn't appear before the newly created subcommittee for this transparency. Ms. Surman also wanted to say that she didn't feel like any of the decisions that the budget committee or Selectman made were random. Ms. Hall felt it would change, that there would be continuity from year to year with a subcommittee.

Judy Rowan, 33 Prentis Way served on this committee as well, these issues are very near and dear to her as a psychologist. As budgetary members, you put on a different hat, one thing with the discussion it seemed they were discussing whether they were great agencies or not. The concept evolved to having a citizen committee do the type of vetting the Board was talking about. There are very real needs in this town, and wanted to make sure there was funding for it.

Selectwoman Belanger said last year she seconded the vote that was discussed earlier and this was because the criteria was not clear to her. This year the language that has been developed is clear to her and she feels it is a good start. This is her fourth budget session and this was talked about when she was on the budget committee in 2013. She also thanked the members for their diligence. Selectwoman Gilman said she has been looking at budgets for 10 years, this topic is the same every year with how can we make this better. She understands there is a reluctance that the voters won't get a say, but this discussion didn't happen when separate warrant articles were taken away. She finds it interesting that every year this conversation happens. They changed the application to provide the information that the

committee needed already. She is coming at this, that if this is still not working after 10 years it may be time to change the model again. She is willing to give this proposal a try for a year, but it will certainly need a committee to work through these groups getting the information and seeing how it works. She is supportive of this. Selectman Chartrand asked if one of the members of the subcommittee would be willing to join the newly created committee to provide expertise and continuity, this didn't have to be answered this night but wanted them to think about it. Ms. Hall felt if this would move forward they could make a decision on how they do it, at this point it's still in the discussion stage. Mr. Dean commented that the budget subcommittee did a great job looking at this as well, as an internal perspective they looked at these applications in the office and then distributed them. A subcommittee that works on these monthly or quarterly is a benefit over only being done once a year. Selectman Chartrand asked if anyone else wanted to speak to this item and there was no one in the audience who did. Selectman Clement asked everyone to look at page 29 in the budget packet, line item 0144410710XXX

MOTION: Selectman Clement moved to strike the Human Services line item and move the amount here to \$0.00, Selectwoman Surman seconded. The motion failed, 2-3. Selectman Chartrand, Selectwoman Gilman and Selectwoman Belanger voting nay.

Selectwoman Gilman wanted to speak to the input from the public, on what agencies are being voted on. She thinks they are going to be just as transparent as they are now, they have these budget discussions. She is sorry that the polling place rather than before but with this citizen's committee this could be accomplished. Selectwoman Surman felt the town would be better served if the citizens could see the agencies being voted on.

Discussion on Additional Firefighter

Selectman Chartrand explained this is continued from the previous meeting, and he is leading a charge on waiting a year on this item. They asked for additional information at the last meeting on mutual aid. Chief Brian Comeau explained that this request was to add an additional staff member to fill peak response times and cover some of the shifts that today are not being covered. Analysis has been done about the Kingston fire department and over time analysis. The Assistant Fire Chief, Eric Wilking explained this information. The statistics on mutual aid is being utilized to a degree that is a little unfair. They reached out to the neighboring communities, they rely on North Hampton for calls to downtown and to the north east. They had seen an increase in calls over the past year. Kingston is going through a similar discussion with their towns selectman as Exeter is so they discussed this. In 2015, they did 26 mutual aid calls in Kingston and 15 were to Exeter. These numbers take time to get, as it is a very manual process to pull this information from the calls received. Selectman Chartrand wanted to be clear and the reason they are considering this is roughly 60 mutual aid calls. Mr. Wilking felt this was simplifying this way too much. This will increase the response time, or having more people on the floor it makes them more productive and do more. They are trying to incrementally grow as time goes on. Selectman Chartrand said that unless an MOU was signed then after a year this position would no longer be a floating position. Mr. Wilking felt this could be added to the contract instead. Selectman Chartrand said we don't like to let people go if they are good, what if no agreement can be reached? Therefore, he wants to wait on this. If they can get an MOU in place they can target more shifts and have more help on this. They must hold back on approving this to get the leverage on this for how the unions work. Chief Comeau wanted to talk about leverage, they have a great management and relationship with the fire

department. They feel they can discuss this openly even prior to town meeting. They just need the authority to do that and get the MOU and have a proposal to give them. The firefighters are not proposing this, they are. The firefighters would rather have the overtime, but they are trying to cut the overtime and finding someone to fill this shift. Chief Comeau does agree they need someone to take care of a lot of calls but they need more than just this as well.

Judy Rowan, 33 Prentis Way chaired the subcommittee on this issue and they went into this opposing the new position due to budget reasons. As they got into the details, it was their understanding this person would be hired to fill the peak hours and not be hired for general shift rotation. Selectman Chartrand said that the problem with that is that a year from now they would get put into the general shift rotation because of how their contracts work. He too is concerned about what the Chief, Assistant chief and management have stated. He just feels there are other ways to go about it. Selectwoman Surman said she agrees with the Chairman but she does understand what the Chief is saying. Selectwoman Belanger is still struggling with this one. She asked the Chief if he had the numbers for mutual aid going out of town and how often Exeter responds. A handout was handed out to the Board on these figures and more. Chief Comeau said if you look at mutual aid, we respond a lot to Stratham and Kensington but not the other way around because they are not available to support us due to resources. Selectwoman Belanger asked about the lost revenue from paying the towns that must respond to Exeter, but we also bill out when we respond to another town. Chief Comeau said this is difficult to determine due to the system. Selectwoman Belanger suggested that they keep track starting January 1st in a different way so this information can be more easily pulled out and provided. Selectwoman Gilman is struggling with this as well, she understands what they are requesting but would like to take a harder look at the overtime. Chief Comeau said they are willing to provide any information the Selectman would like to see. Selectman Clement has had discussion with Chief Comeau and Wilkins and he gets nervous about stretching the staff thin, he is never been one to add staff but in this case he thinks the MOU issue can easily be overcome and will support this. He feels waiting another year is not going to make anything better. Selectman Chartrand asked what the amount needed for this additional firefighter would be, and Doreen Favell confirmed that it would be 8 months of wages and 7 months of benefits it would be \$64,581 for this year.

MOTION: Selectman Chartrand moved to remove \$64,581 from the fire budget across multiple lines that are associated with this new firefighter, Selectman Surman seconded.

Selectman Chartrand and Selectwoman Surman withdrew their motion so Ms. Rowan could speak.

Judy Rowan, 33 Prentis Way wanted to talk about the overtime, the chief has an uphill battle with overtime in this department. How to tackle that overtime is a serious question. This position would go a long way to help with that situation. When this is being considered on how much this will cost, it will help reduce overtime. Selectman Chartrand said his hope is to lock in this overtime savings permanently and not just for a year.

MOTION: Selectman Chartrand moved to remove \$64,581 from the fire budget across multiple lines that are associated with this new firefighter that was recommended by both the subcommittee and the budget recommendation committee, Selectman Surman seconded. The motion passed 3-2.

Selectwoman Belanger said this is important and must be looked at some more. Selectman Chartrand said he would make it a priority to consider this and if it can be come up with in the next few weeks he would reinstate this item.

Economic Development

Selectman Clement would be discussing this item and this is on page 11 of the budget. He understands that this is for recording secretary services and the other is for interns, he assumes this is for the EDC, he would like to reduce this line item from \$2900 to \$900 because this is what is really needed for a recorder. He has not seen a plan for these interns are going to be used and he would like to take these out of the budget. Selectwoman Gilman is looking at the YTD for recording secretary and she must agree with Selectman Clement. She disagrees on coming down on the recording secretary but agrees with the interns. Selectman Chartrand said that he discussed this with the Economic development director and he said he presented to the Budget Committee on this as well. He feels very strongly that this is not the year to pull back on these part time wage expenses. The TIF is getting close and he would like to bring in interns to work on specific projects. He argued that it was a small amount of money for a potentially huge return. Selectwoman Surman asked if a plan was presented to the budget committee on how these interns would be used. It was explained he could leverage them and there are always projects they could help work on. Selectwoman Surman said this wasn't enough of an answer for her. Mr. Dean said that looking at the numbers and trying to do quick math on the Recording Secretary to make sure this wasn't cut too much. Selectman Clement said he looked at similar committees when he determined this number. Selectwoman Belanger said she did not agree with the cut. Selectman Chartrand said they have discussed Epping Road for development and there was an annual scrubbing of the budget for this, Selectman Clement disagreed emphatically. Selectman Clement said he does not know why they have interns, there are items that are not getting done. They hired an Economic Director to do certain items and they need to see results. This is not an annual scrubbing, if interns will be hired they should have specific tasks and it should be known prior.

MOTION: Selectman Clement moved to change line item 465200307-1200 to \$900, Selectwoman Surman seconded. The motion failed 3-2. Selectman Chartrand, Selectwoman Gilman and Selectwoman Belanger voted nay.

Selectwoman Surman wanted to be clear that Epping Road was voted on by the entire town, and it will help the town someday and will help property owners with their taxes. The department has not come through on this yet, they have been asking for data and plans she cannot use tax payer money on these items until she has seen this information. This is her take on this item.

Engineering Consulting

Selectman Clement said they have 4 engineers on the DPW, if they need a review of something they have staff in place. So, he doesn't understand why they must allocate \$2500 to hire outside sources.

MOTION: Selectman Clement moved to reduce the EDE budget line item 01465203075200 to \$500, Selectwoman Surman seconded. The motion passed 3-2.

Selectman Chartrand had a similar comment as the last item, he feels this reduction is inappropriate. Selectman Clement said no suggested cuts to budget items were inappropriate, you can disagree with them but they are not inappropriate.

Capital Outlay for Downtown Improvements

Selectman Clement discussed that this is for benches, trash receptacles and bike racks in down town. Potential locations were provided on a map, and Selectman Clement went through the map to see where these locations were. He supports benches downtown, he just thinks that there are too many. He would like to reduce this item from \$20,000 to \$12,500. Selectman Chartrand asked which line item this was, and a typo was discovered.

MOTION: Selectman Clement moved to reduce the capital outlay line item of planning department budget from \$20,000 to \$12,500, Selectwoman Surman seconded.

Selectman Clement explained that they have brand new sidewalks and all these benches would start to look cluttered. He feels there are so many benches included, some make sense but having them all are over kill. He feels they can do some benches, but would start out with half of the proposed amount and to go from there. Selectman Chartrand sat through the budget recommendation committee, which was lengthy and the Planning Director, Dave Sharples presented on this and he was in the audience and would speak on this.

Selectman Clement and Selectwoman Surman withdrew their motion so the planning director could speak. Mr. Sharples explained that they discussed the lack of seating on either side of water street there is just one little seating area that is by the municipal parking lot. There is no set rule of thumb, but when you have merchants you spread the benches out every couple hundred feet. This includes over a half mile of sidewalk, so this number seemed appropriate to him based on what he had seen. He walked this route in the summer time and discussed this with the DPW and the merchants. The bigger expenses are the combo recycling/trash barrels, these are the big-ticket items. If this is reduced, he wouldn't put half of one side, he would just increase the spaces between the benches.

Bill Campbell had a question about the recycling and the trash, last year the DPW asked for more money to have someone pick up trash on weekends and now we are going to have 5 more barrels. Not everyone is very good about putting the right thing in the right place. Will this result in another request next year to add a new person to the DPW. It was confirmed they planned to use their existing staff.

MOTION: Selectman Clement moved to reduce the capital outlay line item of planning department budget from \$20,000 to \$12,500, Selectwoman Surman seconded. The motion failed 3-2. Selectman Chartrand, Selectwoman Gilman and Selectwoman Belanger voted nay.

Selectwoman Surman asked if they go to \$12,500 what does this mean results wise. It's just one number for Improvements, but multiple items so the details are a short. Mr. Sharples explained he would have to sit down and really consider this. Selectwoman Surman is concerned about the DPW portion too, the benches are one thing but the receptacles are another. Selectman Chartrand said they worked for several years to get the sidewalks updated, and he really feels this is the next step to this project. He is not worried about these items as much, he is very much in favor of this. Selectwoman Belanger likes the plan, right now they have limited seating and she thinks it is a great idea. There is nothing about it that she doesn't find necessary. Selectwoman Gilman said they have invested in this downtown and she thinks speaking from a designer point of view there is plenty of space to place those benches. She has no problem with this request because she feels it will add to the life of the street. Selectman Clement is favor of having benches, he just feels that 17 benches is too much.

Police Department

Selectman Clement had everyone go to page 17 in the budget. This is about radios and discussed at the budget committee meeting. The Chief was looking for four radios and they were requesting an additional radio and he does not feel this is necessary. He would like to reduce this by one radio. Chief Bill Shupe said that he doesn't have anything extra in supply. Each officer carries his own portable radio, right now he has officers using 20-year-old radios. If he gets these new portables all officers will have the new radio. That said if any one breaks, they do not have any extras to give out. Selectman Clement asked how much these costs, and it was confirmed they were \$4200. Selectman Chartrand was comfortable with the review the budget committee gave this item and he was not in favor of cutting the radio.

MOTION: Selectman Clement moved to reduce line item 5310 by \$4200, Selectwoman Surman seconded. The motion failed 4-1. Selectman Chartrand, Selectwoman Surman, Selectwoman Gilman and Selectwoman Belanger voted nay.

Selectman Clement he just doesn't see a need or why it is useful to have a new radio sit on the shelf.

Department of Public Works

Selectman Clement had everyone go to page 23, line item 54446 for \$80,000. A lot of the storm water budget which has to do with the impending MS4 permit. Selectman Clement said this permit would be issue on January 1st but not effective until 2018. He felt that since we would have a year and half to take care of this, he feels they don't need the full \$80,000 for 2017. He would like to reduce this to \$60,000. Selectman Chartrand asked if this could be deferred o the first meeting of the new year so the Director of DPW could speak to this item. Selectman Clement was willing to wait until this meeting. Selectwoman Gilman had a question about the permit. It was confirmed that it should be issued by January 1, 2017 and become effective in 2018.

Tom spoke said this item has come up for the last few years, and they know something that is coming up is going to be expensive but they don't know the exact timing. They are trying to gauge it and is begging for a different funding mechanism. He asks that they consider changing how they fund items like this.

Tree Maintenance

Selectman Clement had everyone go to page 24, last year's budget was \$15,000 and this year's budget is \$25,000. He would like to reduce this to \$20,000.

It was explained they just do basic maintenance currently on the trees in the right of way, they would like to do more work to assess the trees and are trying establish a program to inventory all the trees. This would provide information on maintenance and any potential liability. Selectman Chartrand felt there was nothing more important to the public landscape than trees. He feels this should be maintained in the budget.

Bill Campbell said that he was part of the subcommittee that reviewed this and if they have a disaster and FEMA comes in they will give us nothing for the trees unless we know they are valuable and inventory them. Selectwoman Gilman has concerns about not doing an inventory, especially with the liability issues.

MOTION: Selectman Clement moved to reduce line item 4334 tree maintenance from \$25,000 to \$20,000, Selectwoman Surman seconded. The motion failed 3-2. Selectman Chartrand, Selectwoman Gilman and Selectwoman Belanger voted nay.

Dam Maintenance

Selectman Clement said this item gets a little convoluted but he said there are three components to it. What the budget committee did was they took \$80,000 and dropped it into the budget to use here. His motion has to do with separating out the components and leaving some of them in the budget. He would like to leave is \$10,000 for river monitoring and Section 106 has a time table and it does not have to be done all in one year. Some of the 106 has already been done and he would like to place \$20,000 in this year to do some of the work and finish next year. And he would like to leave out the letter of map division as it's not required, should it be done, absolutely but he would like this to be a warrant article.

Bill Campbell suggested they wait to see if Jennifer Perry is available to speak to this item at the next meeting. Selectman Chartrand said there is a person of interest who is here if they would like to speak.

Mark Belevio, Attorney in Portsmouth NH. He is speaking on behalf of Don Robie who is a resident of Exeter and a longtime advocate for downtown. He has been long involved in the process and investigation and decision to remove the Great Dam. He discussed the 106 process that was completed in 2011 on the dam. The overarching goal of this was to find ways to limit the loss of historical resources. Through that process a plan of mitigation for the loss of this historical resource. This has been in front of the town for many years, and laid out by town consultant and was available when it was voted on in 2014. There was an estimate then on the loss of those resources, and so a year has passed and these mitigation efforts need to be implemented within 3-year period and a year has already passed. His client would like this process to be implemented and fully funded in this year's budget at \$40,000. Selectman Chartrand spoke at length about this at the Budget Recommendation committee, he likes where they ended up on this. He is adamantly opposed to cutting this budget, he asked for other board members to weigh in. Selectwoman Surman asked Selectman Clement what his plan was for the section 106 portion and he said he would like part of it to be in the budget. Selectman Clement pointed out in the citizen petition warrant article it was based on a study done by a consultant. This had money allocated to the section 106 fund. All of this was money that the engineering study delineated so saying this was excluded out of the warrant article is incorrect. Selectman Clement is willing to wait until Ms. Perry is in attendance to continue the discussion on this matter. Selectman Chartrand said that there was person of interest in the audience and he wanted to discuss his while they were here. Selectwoman Gilman felt that when the citizens approved this money was allocated so why are they asking for more money for this now. Selectman Clement said there were cost overruns for this project so they need more money. Things got shifted around which happens during projects and that is why the allocated money is not enough. Selectwoman Gilman said this is exactly her point, if they postpone this for one more year, it could require even more money next year to be completed. Materials and labor costs go up every year, she also has questions for Ms. Perry about the LOMAR portion. Selectman Chartrand felt this was not a good idea, and that \$40,000 to memorialize something that was there for 350 years is not too bad. He feels they need to take on their section 106 obligations and does not support cutting it. Selectman Clement wanted to be clear he is not trying to dispute section 106, he just feels the budget is overinflated and he is concerned about this.

MOTION: Selectman Chartrand moved to put into effect Selectman Clements suggestion for line that ends in 4335 to reduce by \$50,000 the recommendation of \$80,000. Additional \$10,000 for river monitoring, \$20,000 for section 106 and move \$60,000 to a warrant article for Letter of Map Revision. Selectwoman Surman seconded.

Selectwoman Surman said this is a big deal, and she doesn't understand why they are moving this one forward but not the MS4. They should be consistent and wait.

Selectman Chartrand and Selectwoman Surman withdrew their motions. Selectman Clement thanked Mr. Robie for coming and they gave good input to think about and take into consideration.

Sidewalks

Selectman Clement said that On page 25, line item 7505. The Budget Subcommittee recommended to put sidewalks into the budget, there was also a caveat that if the warrant articles or grant if that was received they would need a town meeting vote and the other part would be eliminated. Corey Stevens said if they got the money there would be another project. Selectman Clement said in 2014 they voted on a capital reserve fund for sidewalks. He would like to eliminate this item from the budget and make it a warrant article.

Bill Campbell explained the reasoning on this was that part of it was in the budget and part in the warrant article and they want to do this every year as it is a maintenance item so they moved it to the budget. They would like to cut down on warrant articles that are really maintenance items. Selectman Chartrand said he likes where the budget recommendation ended up on this item.

Selectwoman Surman said she liked this line item and is in favor of it because it went away previously due to budget cuts and the work just wasn't getting done.

MOTION Selectman Clement moved to reduce the line item 7505 to \$0.00, Selectwoman Surman seconded. The motion failed 4-1. Selectman Chartrand, Selectwoman Surman, Selectwoman Gilman and Selectwoman Belanger voted nay.

Capital Outlay

Selectman Clement said page 33, line item 7436 he is recommended against this, he feels this is a waste of money and doesn't know why they need this. Selectman Chartrand said this is for tracking software to be placed in some of their vehicles. This would allow us to see how much time is spent with vehicles idling, etc. This is one of those great items, that the town manager sans the environment and finds applications that may help the town become more efficient and save some money. Selectman Chartrand is in favor of this item as is the Budget Recommendation Committee, although that vote was not unanimous. Mr. Dean added that as part of the research on this the DPW put something together that was valuable on the idling and how much gas that can be wasted this way. Selectwoman Surman asked if this as just for DPW this would be utilized. It was explained that they are in discussions with other departments, but for right now it would just be the DPW. Selectwoman Surman was not completely sold on this. In terms of the bottom line, everything starts to add up and this is a nice to have rather than a have to have. Selectman Clement said he was skeptical this would save the town a lot of money and it would be problematic.

MOTION: Selectman Clement moved line item 7446, vehicle data gathering equipment to reduce that line item to \$0.00, Selectwoman Surman seconded. The vote failed 3-2. Selectman Chartrand, Selectwoman Gilman and Selectwoman Belanger voted nay.

Selectman Chartrand thanked the Budget Subcommittee for attending the meeting tonight.

b. Exeter Sportsmen's Club: Structure Request

Mr. Dean explained that this item is because the day before Thanksgiving he was visited by a member of the club to ask if they could put a 16X24 foot structure and there are some representatives in the audience this evening. The Planner and Code Enforcer officer visited the site and their conclusion was that this ultimately rested with the Planning Board but that was up to the Selectman to make that determination.

MOTION: Selectman Clement moved to allow Tim Copland to speak to them, Selectwoman Gilman seconded. The motion passed unanimously.

Tim Copland, President of the Exeter Sportsman Club, he thanked the Board for the opportunity to speak. The club has decided to extend the backstop to mitigate sound. Sound is the biggest complaints they have currently. They have also run into problems with training mostly with youth safety courses. They shoot at night usually on Tuesdays, when this is going on they must shut down the entire range. They would like to convert one side to a secondary range to alleviate the conflicts they have on the other side of the range. They have a building permit submitted to build a 3-sided structure currently on the site. Selectman Chartrand said it sounds like they need to go to the Planning Board. Selectman Clement hoped that the plan is more clear than what is submitted, because he is unclear what they are trying to accomplish. It is unclear from the diagram what and where this is. HE also wondered if the planning board gave a conditional approval would they have to come back to the Selectman because it could be a good time to talk about sound. Mr. Copland asked under which ordinance this would fall, and Selectman Clement said it wouldn't fall under one but a couple years ago, they built a berm and it was found it didn't mitigate sound. He was just suggesting that they continue the discussion. Mr. Copland didn't agree with this statement that they hadn't reduced sound. There is nothing requiring them to do it, they are doing it because they want to be good neighbors but by law they don't have to do it. Selectman Clement asked if they would come back here after the Planning Board, Selectman Chartrand does not feel they are in the right place with this application. He would love to work to get them into a better place so they are not so close to residential locations but that is not what this is about. He feels they need to go in front of the Planning Board. Mr. Dean said that the Planning Board is taking this up as a site plan they would go through an approval process. If that did not occur, he could come back to the Selectman. Dave Shaprles, Director of Planning weighed in saying he felt that if the Planning Board approved it they would not need to come back to the Selectman as they deferred to the Planning Board.

Sue Fitzgerald, Robin Lane in Exeter. She would like to speak to the noise issues. The testing showed that there was no improvement in sound. It is still an issue and the club said they would be in touch with neighbors about this issue. She has spoken with many neighbors who couldn't make it tonight and they have not noticed any fruits to their efforts. She thinks this is an issue that still needs to be talked about. She said the selectman are the landlords to this property so with all due respect she does believe if they go to the Planning Board they still must come back to Selectman for further discussion on sound etc.

Murray Movitz, 2 Windemere Lane he has been asked by a number of residents in his neighborhood to bring up the noise issues. He brought a copy of the lease and it says that "all plans must be brought to the Exeter Planning Board for review" he does not know if it comes back here or not. He would like to discuss the noise issues. He moved here 5 years ago, and they were discussing noise back then. They are still subjected to the loud and objectionable noise from gunfire. The gun club has made attempts to limit noise, but they failed. He wants to know what they have done to request the Sportsman Club to eliminate the noise. Selectman Chartrand said that they haven't taken it further the lease is a very difficult document to work under. It's not the most powerful document in terms of enabling them. The town voted in favor of it. He does not believe this club is in the right place. No matter how much work they do, the neighborhoods are just too close to the club. Mr. Movitz felt there must be other noise items that can be tried and he would propose that in fairness to the neighbors that as a prerequisite to any changes taking place that they have a professional plan to limit the noise be submitted for review.

Mr. Copland said they are doing the best they can to try to be good neighbors. They have spent a lot of money to do so, he does not want to be antagonistic in anyway. There are sections of law that protect them besides just the lease. He would want the Board to keep this in mind.

Sue Fitzgerald, Robin Lane wanted to thank the club for what they are doing. For the record the money spent on the berm was part of the obligation from the lease and not good will. They had a legal opinion who looked into the lease for them, and they said the lease trumps the law. So, the sound mitigation needs to happen.

Mr. Movitz said several of the neighbors said they would even cheap in reasonable amounts of money if they could come up with a plan to mitigate the noise. Selectwoman Belanger said that earlier today they received some emails and they would be in the next packet. Selectman Chartrand read the letters to the Board. Selectwoman Gilman would like to have it come back here after the Planning Board. She feels that the contract is between the Selectman and the Club. The Planning Board is a tool to make the decision. Selectwoman Belanger agreed with Selectwoman Gilman. Selectwoman Surman asked about if that meant that they could overturn it or would overturn it. She didn't feel that it was necessary due to the lease. Mr. Dean explained there is a lack of clarity in the lease on sound and improvements. Selectman Clement is going to shy away from making any decision and defer to them. Selectman Chartrand asked them to come back and talk to them after as a request. Mr. Copland said he didn't feel they needed to do this as they are here for a structure and building permit not about the noise. They are separate issues. Selectman Chartrand said both the landlord and tenant have not done enough to mitigate the noise. This was a bad deal for everyone, as a club they should be able to operate how they want but this one perplexes him. Selectman Clement said the Board should approve for the sake of transparency if the Chair will talk to any organization. Mr. Copland asked the Board to cite the reasons they are bringing this back in the law or the lease.

c. Exeter River Study Committee Makeup

Selectman Chartrand asked if they could defer these items to the next meeting to save time. They opted to go ahead with these items. Mr. Dean explained that they wanted to have two of the positions reconfigured to regular positions. Ms. Rob and Mr. Wakeman would fill a regular member positions. This is for the Boards consideration. There seems to be some movement in this group. Selectman Clement explained the makeup the Board established in 2005 doesn't resemble what it is now. He does not understand the situation with Ms. Rob and they have lost a few members. They can approve the

members but they have too many citizen's members as it is. He recommends that they have Mr. Ingraham come in to explain this in more detail. Selectwoman Gilman said Mr. Wakeman came as a TEA employee but he wants to change as a volunteer he can. Mr. Dean wanted to convey the wishes of the Chair but this is fairly aged. Selectman Clement said the whole issue with membership from 2004 does not resemble what it is today, does it behoove this Board to change commission to be more align with what it should be. Selectwoman Gilman recommended that they take a look at the definition and mission prior to making any changes.

MOTION: Selectwoman Gilman moved to request recommendations from the Exeter River Study Committee for changes to the committee members, Selectwoman Belanger seconded. The motion passed unanimously.

d. Conservation Commission: BOS appointments

Mr. Dean said there is a full member vacancy, Dave O'Hearn was referenced for the vacancy. This is on the agenda because there is an issue about the select board member on this commission. The Select Board could be a voting member if they are appointed to be a member of the commission itself. In order to fulfill this the select board member has to be appointed to this commission. Selectwoman Surman is currently filling this vacancy, do you have any wish for this. Selectwoman Surman explained that she spoke with Nancy about this and they decided she could be an alternate member with a 1 year term. If in a year she is no longer on the selectman anymore, she will still be on this commission and another Selectboard member will need to be appointed. There was no clean way to really do it. Bill Campbell said they would like to have David O'Hearn be a full term as well. Selectwoman Gilman didn't feel this solves the dilemma that was brought up. She needs to be appointed but not as a Selectman. Selectman Clement asked how many voting members are on this Board right now. It was confirmed there are six voting members currently. Selectman Clement so if Mr. O'Hearn is there it would be the full membership. He fears that if they use a selectman to fill an opening in case there is a citizen that wants to join. Bill Campbell explained they would like to have Selectman rep on this Board.

MOTION: Selectman Chartrand moved to appoint David O'Hearn to the vacant full membership to the Conservation Commission for a term to expire on 4/30/18, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to appoint Selectwoman Ann Surman to serve on the Conservation Commission in an alternate spot as a citizen with a term ending 4/30/2017. Selectwoman Belanger seconded. The motion passed 4-1 (Selectman Clement in the nay).

Start at 3:47:45,

e. BOS appointments e. E911 Committee Update

Mr. Dean explained that this is a follow up item, some information has been laid out for them so that they have street names and numbers. If they are happy with how this looks they will stock it and get it going. Selectman Clement would serve on this commission.

MOTION: Selectwoman Belanger moved to appoint Selectman Celement as the BOS representative on the E911 committee. Selectman Chartrand seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to establish the E911 committee as that shall consist of the following membership Fire Chief or their designee, Police Chief or their designee, Building Inspector or their designee, Town Planner or their designee and a Board of Selectman representative, The committee shall be responsible for the following the town ordinance for street numbers and names and recommended any changes that will enhance Exeter's 911 telecommunication system. Look into all Streets nmes and recommend any changes to the Selectman that will improve Exeter's enhanced telecommunication system. To advise the Board of Selectman on any proposed changes. Selectman Belanger seconded. The motion passed unanimously.

David Sharples handed out a sample charge to the Board.

8. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

MOTION: Selectwoman Belanger moved to approve Map 61, Lot 28 intent to cut, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectwoman Belanger moved to approve Map44, Lot 44 intent to cut, Selectwoman Surman seconded. The motion passed unanimously.

b. Permits & Approvals

MOTION: Selectwoman Belanger moved to approve the request for the Acorn school requests the use of Town Hall Main floor for a bake sale on Feb 10th, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectwoman Belanger moved to approve the use of Town Facilities for town hall Main floor for August 28-September 3rd 2017 and for the week of Aug 6-Aug19 2017 for the UFO festival. Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectwoman Belanger moved to approve an application on town hall main floor for Ring in the Season for December 1-3 2017. Selectwoman Suman seconded. The motion passed unanimously.

c. Town Managers Report

There was none.

d. Select Board Committee Reports

Selectwoman Gilman explained that the Heritage Commission has changed their meeting dates to a new day. They are now on the 3rd Tuesday of every month at 7PM.

Selectwoman Surman wanted to thank the folks that invited the Board to the Wreaths Across America on Arbor Street. It was very nice organization.

Selectwoman Belanger wanted to thank everyone for the holiday decorations downtown.

e. Correspondence

NH Municipal Bond Bank wrote to Finance Director regarding Water Tank Bond. IT has been refinanced by the Bond Bank.

Primex wrote to the Town Manger with a Thank you letter for continuing with coverage.

Local Advisory Committee wrote to Town Manager with a donation request.

Board of Tax and Land Appeals has been resolved.

Letter to Public Works Jennifer Perry from tanner associates. Mr. Dean explained this is a follow up item from Front and Pines. The Board should take a look at this to revisit in the future.

9. Review Board Calendar

There is a special meeting proposed for Tuesday, December 27th at 6:30 to discuss conferences. The next Board meeting is Tuesday, January 3rd.

10. Non Public Session

There was no nonpublic session.

11. Adjournment

Selectwoman Belanger motioned to adjourn, seconded by Selectwoman Surman. The Board stood adjourned.

Respectfully Submitted,

Jennifer Dionne, Recording Secretary