

Final Minutes

Exeter Board of Selectmen

September 12, 2016

1. Call Meeting to Order

Chairman Dan Chartrand called the meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Julie Gilman, Selectman Don Clement, Selectwoman Nancy Belanger and Selectwoman Anne Surman. Town Manager Russell Dean was also present.

2. Board Interviews – Budget Recommendations Committee, Conservation Commission

Chair Chartrand said he gaveled the meeting to order at 6:50pm to conduct two Board interviews in the Wheelwright Room.

3. Public Comment

Lee Quandt spoke about the different arguments that happened prior to dam removal. He said the town has some real problems now that the dam is gone. He said the issue is what will be done in the future. He said the town will be subject to water shortages unless they come up with a plan. Also, he thinks that Exeter River Study Committee has done their job, so they should think about disbanding them. He said the future of Exeter is based on water. He wonders how the town will bring in new business without any water.

Kathy Corson began by thanking the Board for their services. She said she has served on the Planning Board for the last 15 years, along with other boards and committees throughout the years. She was present to voice her disappointment with the town. She gave a couple examples of the Economic Development Director's actions within the last several months. She said the town is in the process of updating the Master Plan. She feels a lot of work is not being done publicly. She asked when the BOS is going to reign in the "proposals" from the EDD for discussion.

Jerry Hamel spoke next, saying a lot of people are against selling water to Stratham. He urged the Board to look at these drought conditions that we're in and compare them to a possible future drought when thinking about selling water to Stratham.

4. Minutes and Proclamations

a. Proclamations/Recognitions.

Chair Chartrand said there is a proposed Constitution Day Proclamation for consideration. He said it came from Judy Defour. Selectwoman Belanger read the Proclamation in the packet.

Motion: A Motion was made by Vice Chair Gilman and seconded by Selectwoman Surman to adopt the Proclamation for Constitution Week, as presented. Motion carried – all in favor.

b. Minutes: Regular Meeting: August 22, 2016

Selectman Clement had an amendment on page 3, changing a sentence to “register to vote”. He also had an amendment on page 4, clearing up a sentence about electioneering.

Motion: A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve the minutes of the August 22, 2016 BOS meeting, as amended. Motion carried – all in favor.

c. Minutes: Special Meeting: August 31, 2016

Motion: A Motion was made by Selectman Clement and seconded by Vice Chair Gilman to approve the minutes of the August 31, 2016 Special BOS Meeting, as presented. Motion carried – 4-0-1 vote. Selectwoman Surman abstained.

5. Appointments

There were no appointments.

6. Discussion/Action Items

a. New Business

i) Public Hearing: Water Restriction Ordinance

Mr. Dean spoke about the current drought. He said the town doesn't have a water ordinance provision for restrictions. The DES drafted some model regulations. Mr. Dean and Jennifer Perry worked on a draft ordinance. They need three readings to adopt the ordinance. The proposed ordinance will allow the Board to define restrictions and cover public water or private wells. There are four different levels of water restrictions proposed in the ordinance. Mr. Dean said this proposed draft is available on the town website. Selectman Clement asked

for it to also be posted in the usual locations like the library and Town Office Building for those who don't use the internet.

Motion: A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to open the Public Hearing regarding water use restriction. Motion carried – all in favor.

Ms. Perry spoke first, saying the draft that the Board received is a revised copy. She said there is currently a mandatory ban that was put into place by the BOS for outside watering. She said the town is not enforcing this, however, because there is no legal authority to do so. The legal authority is covered in this proposal. She said she is seeing a reduction in use though which is good. She said the town is asking users on Exeter Water System to refrain from outdoor watering. The Board has authorized to extend this to private well owners too. She said there are some exceptions. The drought severity has risen from severe to extreme. Ms. Perry went on to say we are seeing a 17-20 inch precipitation deficit this year. She does appreciate the public's cooperation.

Rose Bryant, Exeter resident, asked if when the town puts this notice out if it has the details that Ms. Perry mentioned. She also urged for this notice to go on Facebook. She asked if other surrounding areas are having the same issues with water. Ms. Perry said NHDES has a great website with all sorts of this information on it. She said at least all of Rockingham County is in an extreme drought.

Darius Thompson, Exeter resident, recommended putting articles about this in the local newspaper. He asked if the town has an established rain barrel program and, if so, where can you get the barrels. Vice Chair Gilman said the Conservation Commission does have a rain barrel program and Mr. Dean said they are for sale during a certain time of year on a first come first serve basis.

Kathy Corson, who is part of Healthy Lawns, Clean Water said they do have a Facebook page with information on clean lawn care. She said beyondpesticides.com is another good place to look for lawn care.

Frank Ferraro, Exeter resident, thought the proposal was good and liked the phased approach.

Chair Chartrand moved back to the Board for discussion.

Selectman Clement said 16.10.3 talks about all water users and well users. He asked if commercial property owners who irrigate still have to abide by the town's restrictions. Ms. Perry said the town can only restrict resident wells, but she did speak to three large commercial

users who have wells and informed them of the restrictions and they are adhering to the same restrictions. Ms. Perry added that the drought condition jumped from a level 1 to a level 4 very rapidly.

Motion: A Motion was made by Selectwoman Surman and seconded by Vice Chair Gilman to close the Public Hearing. Motion carried – all in favor.

Mr. Dean said one piece of the dam removal involved lowering the water intake at Gilman Park. He said there is a savings in the dam removal budget of \$45,000 because the work was done so quickly. Also, he added the State is pitching in \$10,000 from DES funds to help lower the intake. He asked the Board to authorize up to \$45,000 for water funds and/or water reserves.

Motion: A Motion was made by Chair Chartrand and seconded by Selectwoman Belanger to approve the use of up to \$48,000 from water funds and water reserve funds to add to the money already accumulated to complete the lowering of the water intake. Motion carried – all in favor.

ii) Town Hall Use Discussion

Chair Chartrand spoke about how this discussion will play out, saying he wants a chance for every person in attendance who wishes to speak to be able to do so.

Selectwoman Surman said this topic is on the agenda, but the BOS do not have any more information on it than the public does. They have not received anything in advance.

Selectman Clement said he is disappointed the way this was handled before coming to the BOS. He said the BOS should have been involved from the start for a different outcome.

Darren Winham, Economic Development Director, said he doesn't have anything to show the Board other than something he has been working on. He said he doesn't have anything for the Board to vote on tonight. He said this started at an April 20th Economic Development Strategic Plan (EDSP) public input session. He said that meeting is available online at town hall streams. He said he started looking at professional production companies that could put an arts theater in downtown. Todd Delucca, President of the Chamber of Commerce, found a company called Patrick Dorow Productions (PDP). He and Mr. Delucca met with PDP to see if they would be a good fit in the town hall building. Money will be needed for the installation of lights and such, so the thought of a bond came up. Mr. Winham said he and Mr. Delucca thought if the public backed this idea, it would be better received.

Mr. Delucca said at the EDSP meeting, it was proposed to use the town hall as a theater. He said he knows there is concern about how this was done. He said businesspeople in town

talked about this idea. He and Mr. Winham collaborated with local groups in town. He said the conclusion was that a theater would be good for the town's economy and that the town hall would be a good place to do so. He said there would be a beneficial impact on the community by attracting people to the town. He said it also attracts investments in town. He thought the town hall would work because of its size and easy access. They considered the Ioka, and spoke with the owner. Other than those spots, there are not a lot of other spaces in town.

Mr. Delucca said PDP came in to look at the town hall. They came up with an idea of a 300 seat theater with removable seats. It can be returned to its current use if needed. He said PDP needs more space and is willing to relocate to Exeter. PDP has a vibrant schedule for the community to rely on. They have a website for those who want to check them out.

Mr. Winham said this idea makes a lot of sense. He said the classes PDP offers are fantastic and they can work with a lot of different groups of people. He said he intends to come in front of the BOS with a proposal in the near future. He and Mr. Delucca want the public's input.

At this point, Chair Chartrand asked for a line to be created for public wishing to speak about this.

Karen Derocha, Exeter resident, spoke first. She said she is an active member of the Arts Committee in Exeter for 15 years. She said the Arts Committee has worked very hard to grow the arts in Exeter. There are art shows in the gallery monthly. There is also space provided to offer classes. They have hosted poetry events. She said it is a very small committee of volunteers with a modest budget. She said as it would be amazing to have a production group in town, it should not be at the expense of the momentum the Arts Committee already have going. She thinks the Arts Committee should be involved in discussions and planning for this idea. She still has questions left unanswered about floor space.

Denise Landes, Exeter resident, agreed with Ms. Derocha. She said the town hall belongs to the residents of Exeter. She feels uneasy that the Chamber of Commerce has taken this on, as many of them are not Exeter residents. She wants residents to feel they are in control of the town hall. She said residents want to know how this would affect their kids, traffic, etc. She suggested that this should be put up for bid before deciding on one company.

Motion: A Motion was made by Selectman Clement and seconded by Selectwoman Belanger to allow people to speak tonight even if they are from out of town as long as they identify themselves and what their connection is. Motion carried – all in favor.

Nancy Reese, East Kingston resident, has art displayed in town hall. She said there is a conflict of interest for a public enterprise to rent a public space. She recommended PDP rent another space for practices and pay for the town hall for their shows.

Rose Bryant, Exeter resident, asked about the process of renting out town hall. She asked if this idea has come up in the past at any point. Mr. Dean said permitting is first come first serve. Permits are approved by the BOS. He said he can approve them temporarily if need be. The applicant must provide a certificate of insurance. He said the town doesn't allow for profit activities at the town hall. He went on to say he looked at the Master Plan updating process in 2002 and it was recommended then that the town appoint a study committee charged with identifying the best use of the facility.

Selectwoman Belanger asked what the process is for renting upstairs. She said they always approve the downstairs use. Chair Chartrand said they would answer that after the public spoke.

Andrew Cameron, member of the Chamber of Commerce and Kensington resident, thinks this is an amazing opportunity for the town. He said anything that will bring in money is a good thing. He said there are not a lot of opportunities for younger people in Exeter.

Kathy Corson asked if Mr. Winham has thought about ADA accessibility of the town hall.

Jerry Hamel said he was on a committee nine years ago that studied the buildings in town. He said they did put out a survey and it came back that no one wanted to see anything done in the town hall building. He said they should honor those wishes. He thinks this idea should happen in the loka.

Frank Ferraro said under 41.11.a a town has to vote to rent/lease a building longer than one year. He said the town hall was used less than 90 days last year. He said it is good that there is so much flexibility in scheduling now. He said the public would get what is left over if PDP used most dates for themselves.

Paul Royal, Exeter resident, said everything needs to be done publicly. He said he does not want a theater company to go in the town hall because he is not convinced it is a good idea. He said they need to be 100% open to convince him. He thinks the idea of a theater company is not terrible, but they need to convince the community it is a great idea.

Jay Childs, Exeter resident, said the way the process went about created a false choice for him. He wondered how they will go about the process from here forward. The problem for him is the speed of all this. He thought the Board would be voting tonight. He said there needs

to be a process where all the stakeholders are brought to the table in good faith. He suggested talking to other communities that have done this.

Scott Ruffner, Exeter resident, said it is a red flag that this company hasn't thought to consult with all the arts community in the town who use this building for shows. His biggest concern is if PDP can co-exist in Exeter. He said there needs to be more communication between the Chamber of Commerce and the art groups in town.

Kurt McHale, Exeter resident, said he is a founding member of the Exeter Arts Committee. He said he is a performing artist. He has been involved in production. He heard a proposal would be made tonight. He said the manner in which this has come about has not been professional. He said PDP will be a profit making company and will sell services. He wondered if this is appropriate for the town hall. He doesn't think this is the right fit for the town hall. He said Mr. Winham cited studies that this idea will bring in millions of dollars. He is not sure how accurate those studies are. He said there is hard evidence that shows otherwise. He thinks the town needs to take a huge step back and involve all the art organizations in this discussion.

Sal Albanese, business owner in and resident of Exeter, said he is hearing both sides of this argument, but thinks there is a lot of commonality. He thinks this would be a wonderful thing for Exeter. He said he goes out of town to spend money because there is not much going on in Exeter. He thinks this is a good opportunity that the town should take.

John Hauschildt, Exeter resident, would like to see more culture in town. He said his kids are heavily involved in theater and there is nothing in Exeter for them. He said this idea would draw people into town. He is a member and prior member of many art committees and groups. He thinks the town would get a lot of benefits from a theater production company in town. However, he thinks a theater production company could put a lot of wear and tear on the space they use. Also, he thinks there should be a performance guarantee. He said everybody wants this community to thrive and this opportunity doesn't come up often. He said public/private partnerships work extremely well and he would love to see a theater happen in Exeter.

Anna Grazier, Exeter resident, thinks this idea should be taken up in the Master Plan.

Rachel Ella, new Chamber of Commerce member and Hampton resident, said she wants to see the dialogue continue. She said they should be careful of their conversations, but not lose opportunities.

Chair Chartrand read two letters, one from Jon Ring and one from Ian Smith, both supporting the idea of PDP going into the town hall.

Art Belageron, Exeter resident, asked if this will be put on the Warrant or if the BOS will vote on it. He would like to see a town vote.

Chair Chartrand moved the discussion back to the Board.

Selectwoman Surman agreed they Board needs more data. She thinks the town hall is not the right place for this type of thing, as the town hall is for public use. She said the Board needs a lot more detail before going further.

Selectwoman Belanger said she is looking forward to a productive discussion.

Karen Derocha explained that the Arts Committee manages all the applications for the second floor gallery and back room. She said they follow almost the same process as the BOS. There is a form, they require insurance, and once the form is submitted they Committee meets and discusses the usage. She said they also work a lot with Sheri Riffle.

Vice Chair Gilman said she would like to take suggestions for the idea of a committee to look at the usage of the town hall.

Selectman Clement said he is hearing good input from everybody. He said there is a demand for arts in town. He thinks they have approached the owner of the Ioka poorly and should approach him again. He said people use the town hall for a number of different events. He said it is not a question here of if the community supports arts, because it does.

iii) COAST Proposal – Comfort Station

Mr. Dean said several months ago the idea of a COAST comfort station was brought to him. He said comfort stations are common on COAST routes. Dave Sharples worked on this with COAST. The proposal is to put a COAST comfort station in front of the town offices building. The town won't pay for this, but the town would provide services to have it installed. Also, COAST has an advertising policy, which is in the packet, and would like to advertise on the comfort station. They would share in revenue which could generate around \$3,000 in 2017.

Rad Nichols, COAST Executive Director, said they are just trying to add amenities to the COAST system. He said COAST is willing to share in revenues back to the community. In Exeter, a \$1500 credit could come back to the community.

Mr. Dean added that a visible comfort station in front of the town offices will draw interest to the service. Chair Chartrand agreed it would increase ridership because of the increased visibility.

Selectwoman Surman asked what the impact to the DPW would be. Dave Sharples said it would be up to the town to shovel out the station, maintain it, and keep it open for users because COAST doesn't maintain their comfort stations.

Mr. Sharples went on to say he has a limited role in this. His understanding is this was at the EEDC about a year ago. They took a tour and talked about it. He asked the Economic Development Director to bring it up at the EEDC meeting, where they voted unanimously to support this. He said it seems like a good spot for it.

Vice Chair Gilman asked how much of the comfort station would be covered with advertising. Mr. Nichols explained from a picture.

Selectman Clement asked who owns the comfort station. Mr. Nichols said COAST owns the structure and it is located on a public right of way. Selectman Clement asked about liability or insurance obligations to the town. Mr. Nichols said the town is covered under the sidewalk protection that is already in use.

Selectman Clement asked if this has to pass HDC review since it is in the historic district. Vice Chair Gilman said technically no, but said HDC will want to see this.

Selectman Clement said DPW will be responsible for the concrete pad. He asked what will happen if COAST cancels Exeter's routes down the line. Mr. Nichols said they will work with the town on how to dispose the station, if that happens, or how to make the town the owners of it.

Selectman Clement asked who replaces the station if the glass breaks. Mr. Nichols said COAST does.

Vice Chair Gilman asked if this is being proposed within the year. Mr. Nichols said they have many ready to be installed. He said he can supply pictures of examples.

Vice Chair Gilman said she was hesitating because of the questions Selectman Clement asked about the HDC.

Selectman Clement asked if they need to draw up a contract for this. Mr. Nichols said no, but the COAST Board is advising to go in that direction. He said it should be more of a general agreement.

Selectwoman Surman said she is not against this, but is worried about its appearance. Mr. Nichols said they think about that in the agreement. He said COAST also thinks about trash and are willing to supply funds for a trash receptacle and a place to put cigarette butts.

Vice Chair Gilman asked for some examples of advertising. Mr. Nichols said they advertise such things as the Rochester Opera House, public health ads, hospital ads, etc. He said they like to work with local or regional ad groups.

Motion: A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve the placement of a COAST bus shelter in the downtown area, as presented, subject to the following conditions: 1) 50/50 revenue sharing, as proposed by COAST; 2) an HDC presentation and approval; 3) with adherence to COAST advertising policy; and 4) that the Town Manager has authority to sign a letter of agreement with COAST. Motion carried – 4-1 vote. Selectwoman Surman voted nay.

iv) Master Plan Contract

Mr. Sharples requested the BOS vote to authorize the Town Manager to execute agreements with the consultant to complete the Master Plan updates. He said voters in March voted to approve \$50,000 to update the Master Plan. The Planning Board formed a Master Plan Steering Committee who put out proposals for a consultant and got four responses. The Master Plan Steering Committee created an interview panel and supported contracting with the Horsley Witten Group. They have just determined the scope of their work to be done. They have created a draft contract that reflects the discussions with the Master Plan Steering Committee.

Mr. Sharples said if he gets a positive vote tonight, he will meet with the Master Plan Steering Committee on Thursday and then have Mr. Dean execute the contract and start the process.

Selectman Clement asked the Vision Plan to be described. Mr. Sharples said Horsley Witten has a Comprehensive Plan with all the data, and then some broad next steps. Then from there they create a more focused Vision Plan. Then, a Strategic Plan which is a 2-3 page document with specific items. He said the Vision Plan is the middle document.

Motion: A Motion was made by Selectwoman Belanger and seconded by Chair Chartrand that the Select board authorize the Town Manager to execute a contract with Horsley Witten for the update of the town's Master Plan, and to sign any related documents, in an amount not to exceed \$50,000. Motion carried – all in favor.

v) Public Hearing: Carr Property Purchase

Motion: A Motion was made by Vice Chair Gilman and seconded by Selectman Clement to open a Public Hearing on the purchase of the property located at map 49, lot 12 known as the Carr property. Motion carried – all in favor.

Mr. Dean said this parcel is being proposed to purchase by the DPW for general use. It abuts the DPW facility and has no road frontage. It is land locked by Public Works activities. The purchase price is \$24,000. Two public hearings are required by law. Planning Board and Conservation Commission have to give recommendations, which they did.

Ms. Perry said this parcel is not developable by the current owners, but it is by the town. She said she has unanimous support by Con Com and Planning Board.

Chair Chartrand asked for any more public comment, of which there was none.

Selectwoman Belanger asked about soil testing. Ms. Perry said there is a well nearby that has always tested clean.

Motion: A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to close the Public Hearing. Motion carried – all in favor.

vi) Police Chief re: new Police RSAs

Mr. Dean said the Board is aware of the number of changes to the NHMA Legislative Bulletin, especially with laws regarding law enforcement. He asked Police Chief Bill Shupe to look at which changes made an impact on Exeter.

Chief Shupe said he cut down from 65 amendments to law to 4. The first one he spoke about deals with beer/wine tasting at the Farmer's Market. He said he did reach out to the Director of the Farmer's Market and brought the new law to his attention. The Director said sampling is not going on now, but he will pass it forward. He said if tasting goes on it will be in a clearly defined area.

The second law he spoke about is for parking for disabled persons. He said this goes into effect on January 1, 2017 and requires access aisles. He said Ms. Perry does a good job getting the lines painted out clearly. He said cities can now designate a period of time for which parking for disabled is allowed. He said he just wanted to bring that to the Board's attention because there are now no time limits.

The third law he spoke about was about the regulation of body worn cameras by police officers. He said there is no law that enforces agencies to wear them, but if they choose to they must comply with the new law. There are specific times the officer can or can't have one on. He said if they decide to wear them, they will need to look into the cost as they are expensive.

The fourth law he spoke about regards regulations of transportation network companies (i.e. Uber). He said TNCs that are already operating may continue. There is an annual permit fee of \$500/year. Drivers must have criminal background checks and driver's history checked.

The car must meet the NH safety requirements. He said taxis in Portsmouth are upset about Uber. He hasn't heard from any of Exeter's taxis, so he does not think it is an issue. He is not sure how many TNCs are operating in Exeter. He said they operate through the State and pay the State.

b. Old Business

i) NHMA Policy Conference Items

Chair Chartrand suggested designating Mr. Dean as the representative at the NHMA conference. The Board agreed.

Motion: A Motion was made by Selectman Clement and seconded by Selectwoman Surman to authorize the Town Manager to act as the Board's delegate at the NHMA Policy Conference on September 23. Motion carried – all in favor.

7. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve abatement for map 47, lot 9, unit 1 in the amount of \$23,264.39. Mr. Dean said this is for The Rinks. Their overall assessment is \$5.4 million. Motion carried – 4-1 vote. Selectman Clement voted nay.

A Motion was made by Selectwoman Belanger and seconded by Selectman Clement to approve a water/sewer abatement for 205 High Street in the amount of \$403.50, as recommended by Mike Jeffers. Motion carried – all in favor.

b. Permits & Approvals

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve a Sign Permit Application for Exeter Area GFWC by Martha Kirsch for yard signs on stakes from 11/14/16-11/20/16 to advertise for their craft fair. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectman Clement to approve an Application for Use of Town Facility, specifically the bandstand and 4 parking spaces, by Darius Thompson for the Exeter Area Holiday Parade on December 3, 2016 from 3:30pm-7:45pm. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve an Application for Use of Town Facility, specifically the town hall, by Martha

Shepardson-Killam for the Heronfield Academy Holiday Concert on December 16, 2016 from 1-5pm. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve an Application for Use of Town Facility, specifically the town hall, by Martha Shepardson-Killam for the Heronfield Academy 7th grade play rehearsals and play from February 14-17, 2017 for the following times: 2/14 from 2-5:30pm, 2/15 from 3:30-5:30pm, 2/16 at 6:30pm, and 2/17 from 10am-noon. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve an Application for Use of Town Facility, specifically the town hall, by Martha Shepardson-Killam for the Heronfield Academy 6th grade rehearsal and 6th grade arts night from April 5-7, 2017 for the following times: 4/5 from 2-5:30pm, 4/6 from 5:30-8pm, and 4/7 9am cleanup. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve an Application for Use of Town Facility, specifically the town hall, by Martha Shepardson-Killam for the Heronfield Academy 8th grade rehearsals and play from May 16-19, 2017 for the following times: 5/16 from 2-6pm, 5/17 from 3:30-6pm, 5/18 at 6:30pm, and 5/19 from 10am-noon. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve the Application for Use of Town Facility, specifically the town hall and two parking spaces, for Dan Chartrand for a book event with Michael Holley on 10/15/16 from 12-9pm. Motion carried – 4-0-1 vote. Chair Chartrand abstained.

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve an Application for Use of Town Facility, specifically the town hall, for Laura Barker for Finders Keepers to have stocking stuffing for charity on 11/10/16-11/13/16 and 11/18/16-11/20/16. Motion carried – 4-0-1 vote. Selectman Clement abstained.

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve an Application for Use of Town Facility, specifically town hall, for Greg Bisson of Exeter Parks and Rec to have the Sweetheart Dance on 2/10/17 from 6-8pm. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve an Application for Use of Town Facility, specifically the town hall, by Greg Bisson of Exeter Parks and Rec to have a Frozen Experience on December 3, 2016 from 9am-4pm. Motion carried – all in favor.

c. Town Manager's Report

Mr. Dean talked about the following:

- the budget review process continues. Meeting with all the departments is going well.

Motion: A Motion was made by Selectman Clement and seconded by Selectwoman Surman that the budget be submitted to the BOS prior to going to the Budget Recommendations Committee. Motion carried – 3-2 vote. Chair Chartrand and Selectwoman Belanger voted nay.

- the Great Dam Ceremony last week was a good event. He gave the staff a thank you that helped pull it together

d. Selectmen's Committee Reports

Selectman Clement reported the Planning Board met and talked about a project review for C3I.

Selectwoman Surman reported the Con Com meeting was moved to the 20th.

Vice Chair Gilman reported Heritage Commission meets tomorrow morning for a site walk at 10:30am at the Winter Street Cemetery with the LCHIP folks.

Selectwoman Belanger reported the Dam Ceremony was great. She said Water/Sewer Committee meets Wednesday night.

Chair Chartrand reported EEDC meeting on August 30 where they voted to recommend the COAST comfort station.

e. Correspondence

The following correspondence were included in the packet:

- letter from UNH
- letter from Riverwoods regarding their appeal to the BTLA withdrawal

Selectman Clement said he received an August 31 email from a resident who is concerned about a permit that was signed for use of the town hall. Mr. Dean said he has not seen the email. He said if they get a request and the town hall is available they will let people use it. Selectman Clement said they never said the permit application and is not sure a political commercial advertisement was appropriate use for the town hall.

8. Review Board Calendar

The BOS will be at the polls tomorrow for voting. They have a meeting on 9/14 jointly with the Water/Sewer Advisory Committee at 6:30pm. BRC meets on the 21st at 6:30. A consultation with counsel on the 19th, tentatively. The BOS next meeting is 9/26.

9. Non-Public Session

None.

10. Adjournment

A Motion was made by Selectwoman Belanger and seconded by Vice Chair Gilman to adjourn the meeting at 11:00pm. Motion carried – all in favor.

Respectfully submitted,

Nicole Piper, Recording Secretary