

ALL BOARDS MEETING

1/11/17

DRAFT MINUTES

1. Call to Order:

The session was commenced by Chair Julie Gilman, Selectwoman, at 7:11 pm. She welcomed everyone and thanked them for coming. She asked attendees to introduce themselves:

Attendees* present were: Russ Dean, Town Manager; Dave Sharples, Planner and the following board members:

Selectmen: Dan Chartrand, Chair; Don Clement; Julie Gilman; and Nancy Belanger, Secretary;

Planning Board: Kelly Bergeron, Chair; Langdon Plumer; and Kathy Corson;

Heritage Commission: John Merkle and [there was another whose name I was unable to hear];

Conservation Commission: Bill Campbell, Vice Chair;

Housing Committee: [there were two whose names I was unable to hear];

and for the Exeter Chamber of Commerce: John Ring.

[*Several attendees were members of multiple boards/commissions/committees, not specified in these minutes]

2. Overview of Exeter Master Plan Update Process

Kathy Corson of the Planning Board and Langdon Plumer of the Planning Board are co-Chairs of the Master Plan Steering Committee and they gave a

background and process introduction. There are multiple sessions for input, including this session of All Boards. A \$50,000 Warrant Article was passed to fund the work of updating the Master Plan. The Master Plan Steering Committee intends the updated plan to be more user friendly. The current plan is lengthy and cumbersome. It is available online. The next one will be more usable.

Krista Moravak, Nate Kelly and Ellie Baker, all of Horsley Whitten, the Master Plan Consultants engage by the Town to assist the process, were present and stated that they wanted to make the Master Plan truly Exeter's plan, hence sessions like this for specific local input. The presented specific prepared questions for guidance in doing that and to assist with finalized comments that are organized and cohesive. Ms. Moravak and Mr. Kelly served as facilitators for the two breakout groups.

3. Breakout Group Discussions

[There were two breakout groups of participants and I was unable to record minutes for their discussions as they met and specifically discussed the following guidance questions and their ideas on them separately but simultaneously.]

a. Do you use the Master Plan to guide decisions or to draft advisory opinions of your board, commission or committee?

1. If yes, which aspects of the Master Plan are useful and why?

2. If no, what needs to be part of the Master Plan to help with decision-making?

b. What tools or resources do you use now to make decisions and meet the objectives of your board, commission or committee?

- c. **What are the biggest challenges or barriers in achieving the objectives of your board, commission or committee?**

- d. **What can the Town do in the next 10 years to help your board, commission or committee make progress toward its objectives? What new tools or resources should the Town consider including in the updated Master Plan?**

4. Report Out

[There was only a brief summary by each group of its responses to one question and the question differed for each group.]

Next step is to incorporate all the comments into the Master Plan process. On 1/25/17, a public input session at the High School will be held and supervised child care is available.

5. Questions and Closing Remarks

The Chairs thanked everyone for their input and attendance.

6. Adjournment:

There being no further business before the session, it was ended at 8:38 pm.

Respectfully submitted by David Pancoast, Recording Secretary.