

Final Minutes

Exeter Board of Selectman

March 27, 2017

1. Call Meeting to Order

Chairman Don Clement called the meeting to order at 6:45 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Ann Surman, and Selectwoman Julie Gilman. Town Manager Russell Dean was also present.

2. Board Interviews

The Board interviewed Joanne Petito for the Zoning Board of Adjustment.

3. Public Comment

Glen Benjamin 8 Windemere: Would like to request the Selectman ask the Exeter Sportsman Club to appear before the Board to discuss numerous items. They just had the range expansion approved by the Planning Board and that Board discussed that noise issues was not a matter they could take up. He would like the Selectboard to weigh in on this. Selectman Clement said that the Planning Board did approve the site plan for the new shoot houses. Which raises an interesting point and he would like to have Mr. Dean speak on this. Mr. Dean said they have a memo that they are ready to issue the permit once it is requested due to the planning board approval. Selectwoman Gilman said to Mr. Benjamin's point they asked the club to provide more information on noise issues, and they were due for an update. Selectwoman Surman said this needed to be addressed since there had been a lot of discussion on this. Selectman Clement said the Board would feel comfortable to ask the club to come in and discuss the stewardship plan. This was confirmed. Selectman Clement asked if they should allow the building permit to be issued prior to this meeting or wait. Selectwoman Surman and Selectwoman Gilman said they should wait. Selectwoman Gilman had concerns about this because the planning board had approved it without a stipulation that they had to appear before the selectman before getting a building permit. The Board agreed they would ask Mr. Eastman to hold on issuing the building permit until this meeting could be held. Selectwoman Surman said that the board is a landlord of this, and they are not trying to stop due process.

4. Approval of Minutes

a. March 13, 2017

Selectman Clement had one minor edit, on the first page it read "Mr. Dean would be at town hall" this should read as town office instead.

MOTION: Selectwoman Gilman moved to approve the March 13, 2017 meeting as amended.

Selectwoman Surman seconded

b. March 21, 2017

MOTION: Selectwoman Gilman moved to approve the March 21, 2017 and Selectwoman Surman seconded. The motion passed unanimously.

5. Appointments—Water Sewer Advisory Committee

MOTION: Selectwoman Gilman moved to appoint Kelly Warner to the Water Sewer Advisory Committee to a term due to expire 4/30/2018, Selectwoman Surman seconded. The motion passed unanimously.

6. Discussion Action/Items

a. 79-E Public Hearing: Soaring Hawk LLC

Selectwoman Gilman had concerns about making this a public hearing as they do not have a full board tonight. Discussion ensued and they decided to continue the public hearing to another meeting as this had been noticed as a public hearing for this meeting.

MOTION: Selectwoman Gilman moved to open the public hearing for 79-E, Selectwoman Surman seconded. The motion passed.

Darren Windham appeared before the Board to discuss this project. He provided information that was included in the packet. The question before the Board is what will be the relief, the state has parameters and the town can look at this to decide what to give an applicant. Mr. Whitman brought examples of covenants that other towns have used and they could use these as guidelines to prepare their own with town counsel. Selectwoman Gilman said this meets all the particulars. Mr. Windham said the public should understand this starts at the base after the Selectman approval. That is the number they start at. Selectman Clement had a question about the residential unit, as there is only 1 unit and it is associated with the enterprise operating there. He wonders if that really qualifies due to that. Mr. Windham said he believes it does qualify. Selectwoman Surman that the public benefit rules were loose, she is curious about how other towns have been implementing this. Public benefit could mean several different things. Mr. Windham said that they planned to use this application as the template going forward so this would set the precedence. Selectman Clement asked what would happen if there were a transfer of ownership during the tax relief period. Mr. Whitman said this would be included in the covenant. Selectwoman Gilman liked the covenant example from Durham and they thought they should build on this and send to town counsel for review. Selectman Clement wondered if they should do this without the full board being present. Selectwoman Gilman said she just wants to see one stating Exeter instead of Durham. Steve Kaneb owner of Soaring Hawk appeared before the Board. He does not want to belabor this but he wanted to provide a brief overview. The relief would be approximately \$10-11,000 a year. They are ready to make a substantial investment, the size of the investment is because of what Seadog would like to put there. They have a letter of intent with Seadog, and the framework of the deal. They do not have a signed lease yet.

MOTION: selectwoman Gilman moved to continue the public hearing until the next meeting on April 10, 2017, Selectwoman Surman seconded. The motion passed unanimously.

b. Grant Acceptance: \$200 New Hampshire Preservation Alliance for Raynes Barn

Bill Campbell appeared before the Board to discuss this grant, the grant will provide an expert to come in and talk to the Conservation Commission and assess the barn. He asks the Board to accept the grant.

MOTION: Selectwoman Gilman moved to accept the grant and designate the town manager to sign the paper work. Selectwoman Surman seconded. The motion passed unanimously.

c. MS2 Certificate of Appropriation

Mr. Dean explained that this needs to be approved every year. All financial articles were approved this year at town meeting. Mr. Dean explained the form to the Board and asked them to sign the document.

d. Review Committee Appointments List

Selectman Clement explained that they annually review selected committees and determine if they should continue or not. It is also time for the appointments and reappointments for committee members. The members are contacted and given a deadline on whether they want to continue to serve or not and town staff is working on this. The Board will also have to determine the Selectman's representatives for various committees for the next year. Selectman Clement said some committees were missing from the list that needed selectman representatives, he asked that these be added along with the day and time that they meet. Selectwoman Gilman said they also needed an alternate Selectboard representative for the planning board.

e. Review of Town Meeting Results

The ballot was included in the packet. Selectman Clement stated that every article passed, every bond issue passed. Selectman Clement said that there was a petition article that passed on the winter parking ban. How does the Board want to proceed with this. Selectwoman Surman said no money was attached to this, so if they ask the Chief of Police and DPW to study this. At the deliberative session, the applicant had almost talked himself out of this after talking to many people but out of respect for the people who signed the petition he would move it forward but he did not assign any money to it. Selectwoman Gilman said they have an opportunity to study what the parking ban is now and what it could become. DPW, Fire and Police need to get together to talk about this. Selectman Clement suggested they bring this back at the next meeting for full Board discussion. Selectman Clement said the Selectboard is now also the Cemetery Trustees. Selectwoman Gilman said there is a fund involved, and they should come up with their plans for expansion or reuse. Mr. Dean wanted to just remind the Board of the budget items that were approved and how they would evolve as they moved forward. Mr. Sharples also supplied a memo on the grant for Linden Street, indicating that this would take a couple years to complete. Selectman Clement said the three Selectboard members in attendance attended a recount for the Library Trustees.

f. Selectboard Goal Setting Session

Selectman Clement said the Board had been doing this for several years, he would like to wait to be able to engage the entire Board. They need to discuss when to have this session, and the format to use. Should the format remain the same or should they try something else. This is usually done at the end of April, so they have time to discuss these items. Selectwoman Surman felt it would be great if they could do a smaller version of what happened with the master plan. That was a strategic overview that had so much energy and not just individual goals. Mr. Dean said that if the Board feels momentum with strategic plan and wants to move forward with this, they would need to take some time to get this together. Selectman Clement said the master plan was supposed to help guide them so they could wait a bit longer to set the goals to get something like this together.

7. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

MOTION: Selectwoman Surman moved to deny the veterans credit for 103/13/28, Selectwoman Gilman seconded. The motion passed unanimously.

MOTION: Selectwoman Surman moved to deny the veterans credit for 80/6/28. Selectwoman Gilman seconded. The motion passed unanimously.

MOTION: Selectwoman Surman moved to approve an abatement for 70/119/1 in the amount of \$2000, Selectwoman Gilman seconded. The motion passed unanimously.

MOTION: Selectwoman Surman moved to approve an abatement for 73/259 in the amount of \$544. Selectwoman Gilman seconded. Selectman Clement voted nay. Motion carries 2-1.

MOTION: Selectwoman Surman moved to approve the abatement for 73/259 in the amount of \$558.91, Selectwoman Gilman seconded. Selectman Clement voted in the nay. The motion passed 2-1.

MOTION Selectwoman Surman moved to approve an elderly exemption for 80/6/24 in the amount of \$236,251, Selectwoman Gilman seconded. Motion passed unanimously.

MOTION: Selectwoman Surman moved to approve an elderly exemption for 104/79/220 in the amount of \$152,251, Selectwoman Gilman seconded. Motion passed unanimously.

MOTION: Selectwoman Surman moved to approve an elderly exemption for 104/79/605 in the amount of \$183,751, Selectwoman Gilman seconded. Motion passed unanimously.

MOTION: Selectwoman Surman moved to approve a disability exemption for 87/14/17A in the amount of \$125,000, Selectwoman Gilman seconded. Motion passed unanimously.

b. Permits & Approvals

MOTION: Selectwoman Gilman moved to approve application from Exeter Area Greater Federation Women's Club for town hall main floor, lobby and a plywood sign to be displayed May 28-June 3. With the event June 3, 2017 8-12PN. Selectwoman Surman seconded. The motion passed unanimously.

c. Town Managers Report

Mr. Dean discussed the administrative order by consent, this item has come from the environmental services office. The reason it is here, is because they are looking for the town to look this over and sign off on it. He asked the Board to look this over. Mr. Clement asked if there was a deadline for this. Mr. Dean said they were looking to get it back before April 30 since they would like to start work at this time. Selectman Clement asked if the DPW was OK with this. Mr. Dean said they were, they had reviewed it. Selectwoman Surman asked if they agreed with the violations under section D. Mr. Dean confirmed this but would look at number 2 again to make sure. Mr. Dean also said that he wanted to talk about the solid waste RFP. This was included in the packet. They would like to get this RFP out as soon as possible. The current contract expires at the end of May, they do not have the ability to take a lot of time to renew. He requests the Board look through this and any issues they would like to see or revisit. Selectwoman Gilman said in comparison to previous contract the issues seemed to be buttoned more tightly. Selectwoman Surman said she has made it clear she is unhappy with our current vendor and what happens if they come in with the lowest bid. Selectman Clement said they have many items to look at when accepting a bin. Mr. Perkins appeared before the Board and said that our current vendor has not made any bins at all. Selectwoman Gilman said she has had a few people ask her about yard

waste being more than twice a year and asked that this be discussed maybe add a mid-summer pick up. Selectwoman Gilman also said that the collection of municipal waste, that mentioned 4 public containers and this should say Municipal. Selectwoman Surman asked if there was a way to put something in about pick up times or get a notice if they were not going to come on time. Selectman Clement wanted to stress that the single stream be included in the RFP as this is a must. The plastics should be accepted up to number 6, and they should try to encourage more recycling. Service is also important, including the resident's bins. Mr. Dean wanted to mention the county tax situation, they have a desire to bill twice a year and change to a fiscal year. They had a meeting last Friday and they got assurances at that meeting that it wasn't something they intended to cause any artificial inflation in a tax rate. It was a positive meeting, they promised a plan on how to implement this if it moves forward. Mr. Dean also wanted to thank Kevin St. James for offering CPR training over two days for town staff. Also, Mr. Dean wanted to say the recreation department is working on a revision of their project.

d. Selectboard Committee Reports

Selectwoman Surman had a conservation commission meeting last week, and the Shaftmaster project was on the agenda with a presentation. She thanked them for doing this, as it was very informative. They had a couple of eagle scouts working with them on the trails and Bob Kelly appeared with Comcast for the Comcast Cares day and they will be replacing a lot of planks that need replacing on the trails.

Selectwoman Gilman said they chose a contractor to do a work on the restoration on the stones for the Cemetery project. They have a big requirement for public awareness and they are talking about having an open days for volunteers to help out. The contractor is very willing to show people how to do the work. Selectwoman Gilman wanted to go over a couple state items, the budget is being considered now, and there is a house presentation on Monday the 3rd. Also, SB3 which is redefining what is domicile for voting purposes. The way it is proposed right now would make a lot more work for the town. The way it is worded now, someone could have 10 days after the vote to prove they live where they say they live.

Selectman Clement attended a Planning Board meeting last week. Tuck Realty attended and their project was continued to another meeting. Avesta came in for some changes from the original approval, they asked to lose 21 parking spaces along with a change in the roof design so they can go solar.

e. Correspondence

- Letter from Department of Environmental Services
- Letter from New Hampshire Retirement System
- Public Hearing on Cell Tower in Stratham.
- Letter from the YMCA that they are following up on.
- Legislative Bulletin

8. Review Board Calendar

Selectman Clement wanted to suggest having a meeting next Monday, April 3 as they have items that need to move forward. He would like to also like to discuss how to have the Woresley Whitman interview the Selectman. Selectman Clement also would get something out to discuss in a nonpublic session.

9. Non Public Session

There was no non public session.

10. Adjournment

Selectwoman Gilman moved to adjourn at 9:04PM, seconded by Selectwoman Surman. The board stood adjourned at 10:00 p.m.

Respectfully Submitted,

Jennifer Dionne, Recording Secretary