

BOARD OF SELECTMEN

April 3, 2017

DRAFT MINUTES

1. Call Meeting to Order:

At 6:46 pm, Chair Don Clement convened the regular session and immediately moved the session to the Wheelwright Room for Interviews, per the agenda. The minutes of that portion of the session were taken by the Town Manager Russ Dean.

2. Board Interviews

The Board interviewed candidate Ben Mosher for a position on the Water-Sewer Advisory Committee. After some discussion on Mr. Mosher's background, the Board thanked Mr. Mosher for applying. The Board interviewed candidate Mike Lampert for a position on the Memorial Day Parade Committee. The town manager remarked this committee can expand to seven based on the charge so there is a position open. The Board asked a few questions of Mr. Lampert and then thanked him for his application. Chairman Clement indicated the appointments would be taken up by the Board at their next meeting and those appointed would be contacted by the town manager's office.

At the conclusion of the Board Interviews, the Chair reconvened the Board in the Nowak Room at 7:00 pm, to resume the regular session.

Chair Don Clement introduced the members present: Dan Chartrand; Anne Surman, Vice Chair; Don Clement, Chair; Kathy Corson, Clerk; and Julie Gilman.

Staff present were Town Manager Russ Dean and David Pancoast, Recording Secretary. Public Works Director Jennifer Perry later joined the session.

3. Public Comment [There was none]

4. Minutes & Proclamations

- a. Proclamations/Recognitions [There were none]

5. Approval of Minutes

- a. March 27, 2017

Ms. Gilman moved to approve these minutes, and Mr. Chartrand seconded. On discussion, Ms. Surman made a correction at pg. 5, Committee Reports, in the last sentence about trails, where it said: "replacing a lot of plants," correcting that to read 'planks' not 'plants.' Mr. Clement pointed out on pg. 1, in Public Comments, where he had asked if the Board would feel comfortable having the club come in." There were no other amendments. Ms. Gilman amended her motion to approve as amended, and Mr. Chartrand amended his second. Ms. Corson and

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Mr. Chartrand both abstained from the vote due to not attending that session, and the rest voted aye. It was unanimously approved.

6. Appointments [There were none]

7. Discussion/Action Items

a. Wastewater Facility Construction Engineering Services Contract

Jennifer Perry, Public Works Director presented: the contract is for construction administration, inspection services and construction engineering services by Wright Pierce, for the new waste water facility, the force main and the main pump station upgrade. They need this main engineering services contract in effect before a preconstruction meeting with Apex, the plant contractor (contract already awarded) can be held. This contract has been reviewed by Mitchell Municipal Group, and by Primex (the Town's insurer) and by the State of NH Dept. of Environmental Services (NHDES), so it's had a pretty thorough vetting, but DPW would like the Selectmen's input too. Ms. Gilman said it's thorough as usual. Mr. Clement said the amount of \$5,626,000 is separate from the award for the building of the plant to Apex, but this was approved by the Town last year. Ms. Perry concurred.

Mr. Chartrand asked: given the contract was awarded to Apex, is the Town on track with expenses? Ms. Perry said the Town is right on track with the numbers, but Contracts II (force main) and III (pump station) haven't been awarded yet. \$40 Million will have been awarded with the plant contract and this contract but the remaining \$12 million for the last two contracts hasn't been awarded yet. It's on track for those. Mr. Chartrand moved the Wastewater Facility Construction Engineering Services Contract for plant upgrades/engineering services be approved and awarded to Wright Pearce Engineering for \$5,626,000, and to authorize the Town Manager to sign the contract, seconded by Ms. Surman, and unanimously approved.

b. NHDES Drinking Water Total TTHM ("Tri-Halo-Methanes") Administrative Order

This was looked at briefly last week but deferred to this session for all members to review it. Mr. Chartrand reflected to Ms. Perry that there are not a lot of options on this matter and Ms. Perry concurred. She said this is on consent and has been worked out between the Town and DES, which feels this requirement is reasonable. The Town can meet the two immediate short term requirements now, but the long term requirement has a work plan and is two years in duration. NHDES understands who the Town is and that good progress has been made. If EPA was the party they were dealing with, it would be much different and a different schedule. The findings are reasonable. It could have been tens of thousands of dollars per day, so this amount of \$2,000 per month is for the compliance assurance response plan. That amount is not much, so this is a much better result under DES jurisdiction. Mr. Chartrand added the bond article was approved in March for this and asked if that money is sufficient for this Order? Ms. Perry said

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that money is the best estimate from last fall and continues as that. The Town will make it work as they have to do.

Mr. Clement added the Water and Sewer Advisory Committee thought DES was not acting in good faith and this was being pushed on the Town. He told the Committee that this had been discussed by staff and DES at length. There are three dates in the order, first one is set for this April 30th and that date is key, if Exeter can't meet it, it gets fined \$2,000/month for non-compliance. He asked Ms. Perry if that date viable and she said yes, the date was pushed out an extra month but required work is essentially complete. Mr. Clement said the next date is May 31, 2017, a month later. Ms. Perry said that work is all complete. Mr. Clement added that a memo is forthcoming from the Water & Sewer Committee on this, but the Board hasn't seen it yet.

Ms. Perry said she got a call from DES asking where the signed order is. She hopes it will be signed tomorrow to keep this moving along. Mr. Dean said this situation is "a rock and a hard place," it's a violation of the Safe Drinking Water Act and hasn't been in compliance for a while now, but he agreed that DES is better to deal with than any other entity-they have been working toward deadline on it. Ms. Perry added that regulations for the state trickled down from federal regulations. If EPA felt that DES wasn't moving this along in the best way, EPA would ratchet it up further. Mr. Clement added that good safe drinking water is important and the right thing to do.

Mr. Chartrand moved the Board of Selectmen accept the Administrative Order by Consent, Docket #17-004 WD, and to authorize the Town Manager to sign the Order on behalf of the Town. It was seconded by Ms. Surman and unanimously approved by a 5-0 vote.

c. Solid Waste RFP Discussion

This came before the Board last week briefly, but there is nothing to sign now. The contract expires at the end of May 2017, so we need potential providers soon. Ms. Perry said this RFP will issue tomorrow, the larger vendors are aware of it and the quick turnaround but know it's coming. DPW wants to be sure of competitive bids.

d. Selectboard Committee Reviews

Mr. Clement said the Board needs to look at committees the Town has in place and to decide on some of them. There was information in the packets on this. Some existing standing committees may need to be disbanded.

Ms. Gilman said the Recreation Advisory Committee stopped for disinterest. Mr. Favreau appreciated the input, but the department's work is so broad the Committee may not be

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needed, as it's been inactive for a long time. She moved to disband the Recreation Advisory Committee. It was seconded by Ms. Surman and unanimously approved.

Ms. Gilman reported the Transportation Committee Chair is moving out of Town, so that Committee needs some reinvigoration. One role it has is for transportation fund recommendations. Mr. Dean said the taxi ticket piece of that comes from Parks and Recreation and the money is charged to the fund and some other groups are participants in meetings but none distribute any funds. It falls back on the Town Manager and others to decide the issues. Ms. Gilman said the Board needs it to figure out how transportation funds will be used and allocated for disbursement, hence needs to keep it and populate it.

Ms. Gilman said she was not sure about the charge to the Train Committee, which was working on the Lincoln Street Station issues. The Committee met regularly with the state. It was a good intercommunication committee, but she said the membership has dropped. She is not sure really need them due to the New England Transportation Group and we also deal with the State Transportation Authority. Rails entities are in place and things are being taken care of. Don't know if we need it anymore. Mr. Clement said it's been informal committee but has done good work. Bob Hall, 'Mr. Downeaster', has been helpful. Might he be contacted to become involved and make him a standing member of the committee? Ms. Gilman said it would be a good approach but the members might not have interest. Mr. Chartrand suggested they should check with Mr. Hall and others to see if they will become involved. Mr. Clement said that no action would be taken with that committee tonight. It was suggested that the Chair contact Mr. Hall.

Christmas Parade Committee exists, but it is not official and is very informal. They do post their meetings. Ms. Gilman said this is going really well, and if folks get tired of it, they could come to the Board and seek some support. Ms. Corson agreed and said it was well run but might need support. Ms. Surman said she was involved 15 years ago, but there was nothing official for the Board of Selectmen. It would be good to continue to have them. Mr. Clement said it would be good to reach out to them to offer support. Ms. Corson said she would contact them.

Emergency Management Committee: Mr. Dean said it is still in books but need to look into it and see if it's needed for the hazard mitigation plan. Mr. Clement said it's all run in-house.

River Study Committee became River Advisory Committee and it's moving forward.

Ms. Gilman added there is difficulty with the Heritage Commission and the Historic District Commission. Heritage was going to work with Historical Society and its just beginning. The two commissions are barely meeting their quorums. They could be combined but that takes a warrant article. But there tasks are different. Some things overlap but not what to do with them. The Board should look at their missions and see what it thinks. Look at websites and see what we want to do there. Architectural elements are important part of it. There is a sample

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going around the state of what is being done and it's worth looking at it. Ms. Corson asked the number of members and Ms. Gilman said Heritage is 7, Historic District is 5. Ms. Corson said Planning Board has 4 alternate member seats available. Mr. Clement said that the ConCom might be able to appoint a member to serve on the Heritage Commission through the legislation. Ms. Gilman said Natural Resources and Cultural Resources are considered the same so the ConCom is a good fit. She suggested the Planning Dept. ought to have someone with Historical expertise. Ms. Surman said she would talk to the Commission about that. Mr. Clement said that it would be good to have a ConCom member on that Commission.

The Chair summarized that Ms. Corson will contact the Christmas Parade Committee, Mr. Clement with talk to Mr. Hall about the Train Committee and he will contact the Transportation Committee as well.

The Safety Committee does meet quarterly, Mr. Dean will update the Board on the Emergency Management Committee.

e. Selectboard Representatives: Committees

Land Use Committees are important to the Town and are statutory. Mr. Clement is not going to continue as Planning Board Representative. After the Chair said he would assume the Economic Development Commission representation instead, Mr. Chartrand said he is interested in serving as Representative on the Planning Board. Ms. Corson then asked to be considered for that as well, since she served on that Board for 16 years, it is her expertise, her interest in the Master Plan is related, and since she is no longer a member of that Board due to taking her seat on the Selectboard. Ms. Corson was aware that she could no longer Co-Chair the Master Plan Steering Committee. After discussion, the Chair brought it to a vote by motion. He asked for nominations for Selectboard Representative on the Planning Board. Mr. Chartrand nominated himself, seconded by Ms. Gilman. Ms. Surman then nominated Ms. Corson, seconded by Ms. Corson. Before the vote, Ms. Gilman said she thinks the Land Use tasks should be spread out but there should be a Selectboard Rep on both the Planning Board and the Master Plan Steering Committee and she thought that Ms. Corson had done a great job on the latter Committee and would like to see her continue that work. Ms. Surman said that Ms. Corson has years of planning experience so she is qualified for that. But also Mr. Chartrand hasn't served on the Planning Board, and should be considered due to his long tenure on the Selectboard. Mr. Chartrand said he had never expressed his interest because Mr. Clement did such an excellent job and Mr. Ferraro before him. Given that the Chair wants to take up required ordinance responsibilities with Economic Development, he has interest in the Planning Board position. Ms. Corson said the Master Plan is about $\frac{3}{4}$ done so she doesn't see needing to be Co-Chair and it is not a big commitment in the near term. The Planning Board is a big commitment in the long term but she wants to see some important unfinished projects done, such as the flexible zoning initiative. She has worked on those things for years. Mr. Clement clarified it is Selectboard

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Representative to the Planning Board, but not Selectboard Representative to the Master Plan Steering Committee. The Board concurred.

On the vote for Mr. Chartrand: Mr. Chartrand voted aye and Ms. Gilman voted aye. On the vote for Ms. Corson: Ms. Corson voted aye and Ms. Surman voted aye. Mr. Clement broke the tie by casting an aye vote for Ms. Corson, so she will serve.

The Chair said the Selectmen still need a Planning Board Alternate Selectmen's Representative in case the Selectmen's Representative can't make a meeting and the Alternate would serve as a voting Selectboard Representative to the Planning Board in that case. A regular Planning Board alternate cannot assume that role. Mr. Chartrand nominated himself for that, Ms. Corson seconded it and there were no other nominations. All voted unanimously to designate Mr. Chartrand as Planning Board Alternate Selectmen's Representative.

The Chair said he would assume the role of Selectmen's Representative to the Economic Development Commission.

Conservation Commission: Ms. Surman explained the Board of Selectmen's Representative to the ConCom originally came about due to not enough voting members. Ms. Surman said don't reappoint me tonight but decide how to do it so that it is done correctly. Mr. Dean said there is no statutory position of Selectboard Rep on the ConCom, so the Board has to vote to make the Selectboard's Representative either a full member or an alternate member. Mr. Clement said the Selectboard Representative on the ConCom can't vote. He asked for interested Selectmen for that position. Ms. Surman said she was still interested. Ms. Corson nominated her. The Chair assigned the position to her with unanimous consent.

Heritage Commission and Historical District Commission: Ms. Gilman is interested and was assigned the position.

The Arts Committee meets on Monday nights but that got changed to Wednesday nights. Mr. Chartrand said he wants to step aside on that Committee. The dates of the Wednesday meetings was unknown. Ms. Surman said she would consider it but it would mean three meetings in a row some weeks-if it alternates, it might work. Mr. Clement said she is penciled in to serve on it.

Mr. Clement: the Cable TV ("CATV") Advisory Committee has issues because no one volunteered for that Committee. He would entertain a motion to disband that Committee. Mr. Chartrand asked about the current contract. Mr. Dean said the Comcast contract is set for 10/24/17 expiration. The Board of Selectmen is franchisor. Ms. Gilman asked if Cable Access Advisory Committee is involved in the current EXTV procedures. Mr. Dean said yes, the policies were written to involve a Cable TV Advisory Committee. Difficult to fill spaces on that Committee. Selectmen could resuscitate it in the future if needed. The work falls back on the

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Manager. Mr. Chartrand moved to disband the Committee, Ms. Surman seconded and the vote was unanimously approved.

The Chair said the E-911 Committee was newly charged this winter, and has done a new ordinance for street names and numbering. He is happy to continue on it unless someone else wants to do it. They are daytime meetings. Ms. Gilman said she is interested depending on the day of the week of their meetings. She is freer in the second half of this year. Mr. Clement suggested they share coverage-for him to continue on it now and Ms. Gilman take over for him later on when her time frees up.

Housing Advisory Committee ("HAC"): Ms. Corson worked on that Committee. It meets once per month on Friday mornings. Mr. Chartrand said he would serve on that Committee. Ms. Gilman said she thought it was unsettled. Ms. Corson said that was discussed by the HAC. There was not much activity in past year. Mr. Chartrand said his track record of service on the Economic Development Commission and his skillset are a good fit. Mr. Clement agreed and designated him to serve.

Memorial Day Parade Committee: Mr. Clement will continue on it for continuity and then change it later after this coming Memorial Day. Ms. Gilman said if they could change their meeting date, she could do it.

River Advisory Committee: Mr. Clement said it meets at 9 am on Thursdays once a month, but he didn't know the exact schedule. Mr. Clement will assume that role.

Safety Committee: handles liabilities review related to employee safety and recommendations. They meet four times per year. Mr. Clement assumed that role. Ms. Surman offered to cover that instead of the Chair or as alternate if he can't make a meeting, to ensure continuity.

TIF Advisory Board: Ms. Corson said she is interested in it. It meets quarterly.

Train and Transportation Committee: Ms. Gilman will serve on this Committee.

Water and Sewer Committee: Mr. Chartrand will assume that position.

Rockingham Planning Commission: Ms. Gilman will serve that position.

Swasey Park Trustees: Ms. Surman will continue for one more year at least.

Budget Recommendations Committee: all Selectmen work on this.

Exeter Local Advisory Committee has been Mr. Clement and Mr. Dave O'Hearn. The Lamprey River Local Advisory Committee also exists but the Exeter volunteer stepped down so if anyone

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knows anyone interested, have them come forward. Mr. Clement clarified these are state appointments.

Southeast Watershed Alliance: there is a staff representative but Ms. Perry has difficulty making the meetings and wants to step down. It is a highly technical committee. The Chair said he would like her to find another Exeter Staffer to assume that role. Ms. Perry said she hasn't followed up yet on it with her staff. Technically she is still on it, but it's hard for her to do it. Mr. Clement has been going due to his environmental background. It would benefit Exeter if a skilled staff member could do it. This was deferred until Ms. Perry can get back to her staff on someone doing it.

Master Plan Steering Committee: Mr. Chartrand will serve on that.

Healthy Lawns Clean Water Committee: Ms. Corson wanted to continue on that Committee to clean up the zoning ordinance language. Ms. Gilman said the purpose was great but this Board never appointed a Representative to it. She said they need a charge and recommendations for populating it. Mr. Clement agreed. Discussion on the staffing elements and a charge was held. Ms. Gilman will work up a draft charge.

f. Selectboard Goal Setting Session

Last week there was talk about a different way of doing this. Mr. Clement said a higher level of strategic planning was discussed, rather than specific goal-setting. He used Water & Sewer as an example of how it might work. Mr. Chartrand asked if Mr. Alpers might facilitate it. Mr. Clement agreed. Mr. Dean said Mr. Alpers is flexible and he will talk to him about it. Mr. Alpers is from Primex and does it gratis, so it is not charged. Mr. Chartrand suggested Mr. Alpers be consulted to see if he is interested.

Ms. Gilman said she can't quite get her focus right on this concept. If Master Plan has goals, maybe the Selectmen need to use those. Mr. Clement said the Master Plan won't be done for about 5 months. Should they hold off on this to then? Ms. Gilman said she wasn't sure. Ms. Corson said the initial Master Plan will come out soon and they can look at that for this purpose. Mr. Chartrand said it would be a good starter. Ms. Surman said it should be blended together to a higher level than just specific goals. Ms. Gilman said that the Master Plan overview would help the Board decide what to focus on and how.

There was discussion on the Master Plan connection to this. Mr. Dean said a Strategic Plan would be where Exeter wants to be in five years, then the administrative Staff executes it for the Board. Discussion on the process and concerns/methods ensued. The first step is to talk to Mr. Alpers and get his input.

8. Regular Business

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a. Tax, Water/Sewer Abatements & Exemptions [There were none]

b. Permits & Approvals

Mr. Chartrand recused himself from this matter. Ms. Gilman moved to approve use of Town Hall Main Floor for Water St Bookstore for Tuesday, May 9, 2017, 4 to 10 pm. It was seconded by Ms. Surman. All voted aye except Mr. Chartrand's recusal.

Mr. Dean mentioned other approvals: the IT Dept. has requested a disposal of property but is unlikely to realize much return on it. Mr. Chartrand moved approval to dispose of the Surplus Property of EXTV as listed. Ms. Surman seconded and it was approved unanimously.

There is a Town Ordinance to be signed which has had the third reading recently. A corrected signature sheet will be provided by Mr. Dean.

c. Town Manager's Report

Mr. Dean applauded DPW efforts on the recent storm.

County meeting was held on March 30th, with many town officials including the County Finance Director-they are looking to change the County fiscal year, but need to issue a third tax bill or change the dates to do it. He will keep the Board posted.

He met last Friday on the MS4 permit, and is discussing it with other communities. There are costs of implementation concerns. Exeter has an appeal right on it, which is a June 1st deadline. While that's separate the Board should hear the broad issues.

Flushing water mains is ongoing from March 27th to May 5th-done during the day. They are doing all roads west of the river. Mr. Clement commented on the process, for folks without any water early in the am-need to get better word out to Town. Ms. Perry responded the portable message board has been used. DPW does its best on assuring awareness-specific schedule depends on how quickly lines are cleared.

SST: Comcast is working on live broadcast capabilities to be forthcoming.

Planning Conference at OEP is in Concord on April 29th. It is \$55 per person-good training if folks want to go.

Ms. Perry discussed drought issues and water conservation. The Board acted this past fall for water ban ordinances and water conservation and an outdoor water ban was instituted over the winter. Surface waters have made a decent recovery but still below the mean. Groundwater conditions are slower to recover, takes years to get back to normal levels-a moderate drought

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still exists. Wells are recovering but very slowly. Rain is in forecasts, so it seems reasonable to take the Town off the outdoor watering ban and go to a recommendation for voluntary conservation steps but with a caution that we might need to go back to the mandatory outdoor watering ban. She has received phone calls from landscaping businesses etc. She spoke to the State hydrogeologist thought it was a prudent step to take at this time. Mr. Chartrand asked if businesses want to water now. Ms. Perry said they want to make landscaping decisions decide whether to postpone plantings. Mr. Chartrand said the caution is good but wonders if can delay it a little longer. Ms. Perry said interested callers are nearing the height of their season. Mr. Clement agreed with Mr. Chartrand and suggested next Monday's session for a decision. Ms. Gilman said delaying it for more thought is fine with her. Ms. Surman agreed, the voluntary part of the ordinance has bothered her all along. Going back on it might not work out.

Mr. Clement summarized the discussion in that the Board will wait at least a week to decide this. Mr. Chartrand added that caution is warranted and all this may be changing the outlook for a long time-may not be able to go back to what once was.

It's not a good idea to encourage plantings that might not be sustainable later. Ms. Gilman said the Municipal and County Government group had a discussion on this and what is and is not regulated. There was discussion on updating the local ordinance. The final sense of the Board was to hold off for a week or more. DPW will update Mr. Dean. Mr. Clement summarized by saying the first priority is to be sure of the drinking water supply, not outdoor watering.

d. Selectmen's Committee Reports

Ms. Surman met with the Swasey Parkway Trustees. The Trustees will be coming next week which has to do with the fall and the Force Main Project coming up. The Town will still be able to use the parkway.

Water & Sewer Advisory Committee: Mr. Clement said the Committee will be commenting on the DES Consent Order. He attended Economic Development Commission and Mr. Winham gave an overview of the RSA 79-E project. Exeter is also looking at things called incubators to help launch business enterprises.

Ms. Gilman said Senate Bill #108 which is to ratify town meeting votes that were postponed from March 14th. But it hasn't come to the House yet, so not sure what will happen yet. But there's a deadline on whether to hold a special town meeting ("STM") which has to be on May 23rd if one is held. If there is no STM, then what has been voted on becomes legal. Mr. Chartrand asked if this is just covering differences of opinion on the state level. Ms. Gilman said yes, it is. Mr. Chartrand added the state makes the local job harder. Effect of this undermines the efficiency of Town Government. The lack of direction was solely at State level. Town moved forward clearly in the right direction with the election under RSAs. [Discussion was held.]

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Ms. Gilman: House Finance Committee met today for its version of the proposed budget- Governor's Budget was over 1000 pages. The Finance Committee made 200 pages of amendments. Governor recommended funding for all-day kindergarten funding, but the Finance Committee cut it out. Charter schools will be funded at a higher rate than public schools. No money proposed for affordable housing, but it might be amended. Reorganizations of departments occurred. Cultural Resources and Dept. of Resource and Economic Development are melded now. Perambulation of Town Boundaries is being done tomorrow. Proposed legislation is to make it optional but the thought is to still do it. This drought situation was not handled the same in all area towns. Discussion on that ensued.

Mr. Dean added that every dollar that comes off the budget in form of Public Schools area or aid to Cities and Towns, impacts the local tax bill and the residents. Ms. Gilman added there is going to be better distribution of rooms and meals taxes to the towns. State Aid to municipalities might increase too.

e. Correspondence

SAIL Grant Correspondence. Mr. Clement said the Town of Exeter Master Plan grant application to support augmentation of the Master Plan should have the Town Planner's input to be sure no strings are attached to any grant. The Town might not want restrictions that could come with it. The Board agreed. Mr. Dean will handle that with the Planner.

Authorization of award contract to Wright Pierce was handled earlier this session. This letter is NHDES approval of the Apex Construction contract for the Wastewater Facility.

Doug Eastman, the Code Enforcement Officer, wrote regarding the Exeter Sportsman's Club and the Board's decision last week that the building permit was to be held until the Club comes in to discuss its latest plans with the Board. This memo was referred to at the last board meeting.

9. Review Board Calendar

Next week continuation of RSA 79-E public hearing, possibly the Exeter Sportsmen's Club discussion, Swasey Parkway Trustees' presentation, and the MS4 permit presentation. There was discussion of a Selectboard meeting after April 10th, but the Chair said he doesn't know for sure yet because of things still evolving. The 17th is a possibility when a decision is made on it by him.

10. Non-Public Session

A motion to go into RSA 91-A-3, 2c non-public session was made by Ms. Gilman and seconded by Ms. Surman. The roll call vote taken by the Clerk was unanimously approved. The Board went into Non-public session at 9:18 pm.

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After emerging from non-public session, the Board convened to finalize the regular session.

Selectman Clement moved to seal the minutes of the non public session, seconded by Selectman Chartrand. Motion carried by 5-0 vote.

11. Adjournment

There being no further business before the Board, Selectwoman Surman moved to adjourn, seconded by Selectman Chartrand, and the vote was unanimous. The meeting adjourned at 10:10 pm.

Respectfully submitted by David Pancoast, Recording Secretary.