

DRAFT MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

December 27th, 2016

1. Call Meeting to Order

Chairman Chartrand convened the Board of Selectmen at 6:30 p.m. in the Nowak Room. Also present were Vice Chair Julie Gilman, Selectman Don Clement, Selectwoman Anne Surman, and Selectwoman Nancy Belanger. Town Manager Russell Dean was also present.

The Chair introduced the board members and reviewed the agenda.

The first item is FY16 year end encumbrances. Chairman Chartrand asked the town manager to speak to this item. The town manager indicated he had talked with departments and there no year end encumbrances for FY16. This was verified with Finance over the last couple of weeks.

Next were the water/sewer chemical bids for FY16. Chairman Chartrand read the bids and the recommended award memo from DPW. Selectwoman Belanger moved to award the bids per the memo. Selectwoman Surman seconded. Motion carried unanimously.

Next item was a grant acceptance for the LCHIP grant for the Winter Street cemetery. This grant is in the amount of \$13,000 and will assist renovations for historic grave markers in the cemetery. Selectwoman Gilman moved the Board accept the grant in the amount of \$13,000. Selectwoman Belanger seconded. Motion carried unanimously. The Board thanked Ms. Gilman for her work in obtaining this grant.

Selectwoman Belanger then moved the Board enter into non public session under RSA 91-A:3 II a, c, and L. Exceptions are compensation, reputation, and pending claims. Selectwoman Gilman seconded. Chairman Chartrand called the roll: Selectman Clement aye, Selectwoman Gilman aye, Selectwoman Belanger aye, Selectwoman Surman aye, Chair votes aye.

2. Adjournment

The Board emerged from non public session. Selectman Clement moved to adjourn. Selectwoman Surman seconded. Motion carried. The Board stood adjourned at approximately 7:05 p.m..

Respectfully submitted,

Russell Dean
Town Manager