

Board of Selectmen
February 19th, 2018
7:00pm

1. Call to Order

Present were Dan Chartrand, Anne Surman, Don Clement, Kathy Corson, Julie Gilman, and Russ Dean. The meeting was called to order by Chairman Clement at 6:50pm.

2. Interviews

The board went downstairs to conduct an interview Robin Tyner for the open alternate planning board member position. They reconvened at 7:05pm.

3. Public Comment

Denise Short said that she was trying to organize a forum for the three Selectboard candidates running for election. They are interested in having it in the Nowak Room on March 5th. She wondered if the selectboard would sponsor the forum. She had spoken to Carol Waters of the Exeter Women's Club, who said they would help organize it. She had also spoken to government teachers at the high school, who were interested in having students write questions for the candidates and possibly moderate. Chairman Clement asked if she had spoken to the Exeter Newsletter. He also said that March 5th is available for the Nowak Room. Mr. Dean said that they had a certificate of insurance from the Women's Club, so that aspect would not be a problem. The event would also be televised live on EXTV.

MOTION: Selectman Chartrand moved that the use of the Nowak Room on 3/5/18 by the parties that sponsor the forum be approved, pending a certificate of insurance. Selectwoman Corson seconded the motion, and it passed unanimously.

Darius Thompson asked the board to review the conflict of interest policy and expand on it to make it more robust. Selectwoman Gilman said conflict of interest was covered by state law, but Mr. Dean pointed out that Exeter had a town ordinance about it as well. Selectwoman Surman said that the town could draft their own, but that had its own pros and cons.

Maura Fay spoke about the last planning board meeting, and asked that some time be put aside at the next board of selectmen meeting to talk about the treatment of the public at that meeting.

4. Minutes/ Proclamations

There were no proclamations at the meeting.

5. Approval of Minutes

- i. 1/29/18

MOTION: Selectman Chartrand moved to approve the minutes as submitted. Selectwoman Surman seconded the motion, and it passed unanimously.

ii. 2/5/18

On page 3, in the 4th paragraph, “Mr. Brown” needs to be replaced with Selectman Chartrand. On page 7, in the sewer abatement vote, it does not say who voted. Selectwoman Surman voted nay, and Chairman Clement abstained. And on page 8, the word “community” needs to be replaced with selectboard committee.

MOTION: Selectman Chartrand moved to approve the minutes as amended. Selectwoman Surman seconded the motion, and it passed unanimously.

6. Appointments

MOTION: Selectwoman Surman moved to appoint Jane Kiernan to the Memorial Day Parade committee, no term. Selectman Chartrand seconded the motion, and it passed 4-0-1, with Selectwoman Gilman abstaining.

MOTION: Selectwoman Surman moved to appoint Sandy Winter to Memorial Day Parade committee, no term. Selectman Chartrand seconded the motion, and it passed 4-0-1, with Selectwoman Gilman abstaining.

7. Action Items

i. Vino e Vivo

Mr. Dean said that the board had approved seven years in total. The covenant was already reviewed by the town’s legal counsel. Selectwoman Surman said that she is opposed to the 79E use because she thinks the term is too long for this project, and that a shorter term of perhaps three years would be more appropriate.

MOTION: Selectman Chartrand moved to approve the covenant between the town of Exeter and Vino e Vivo LLC, to approve and protect public benefit by 79E. Selectwoman Corson seconded the motion, and it passed 4-1-0, with Selectwoman Surman voting nay.

ii. Epping Road TIF

Chairman Clement said that Mr. Dean and the staff had been working on this agreement for awhile, and that it is to extend the water/sewer services on Continental Drive and build the TIF road, known as Willey Creek Road. Mr. Dean said that they have been working with Mr. Shafmaster to develop Willey Creek Road into his adult living community. He said that the more they discussed the issues with town engineers, they wanted the town to take over the water/sewer improvements. They also had some problems with things being added to the original estimate and thought that it would be more competitive in terms of cost to have the town handle traffic control. They would treat it like a normal public works project.

The town would continue to work with Mr. Shafmaster on the Willey Creek Road project. There are some engineering firms already under agreement, and they are in the process of getting a proposal for the Epping Road piece of the project. They need to heavily consider who can complete the project in a timely manner. They also have the vote in March on the intersection improvements.

Selectwoman Surman asked about the timeline of the project and how this might affect it. Mr. Dean said that they want to make sure the timing works for the town, and they can work with the public

about traffic control. Selectman Chartrand said that he was comfortable with this idea because it would be in the best interest of the town. He pointed out that Tom Monahan needed the project to be done by mid to late Fall and asked if that was still feasible. Mr. Dean said the completion date would likely still be in November. Chairman Clement asked if the town would be within cost. Mr. Dean said he was confident that they would be based on estimated costs so far. They will also be developing a timetable soon.

Chairman Clement said that the town had not yet authorized an agreement with Mr. Shafmaster about the TIF road work, and asked when that agreement would happen. Mr. Dean said they would be working on it that week, and that they would not move forward without an agreement on any work that incurs cost Mr. Shafmaster would be reimbursed for. Selectwoman Corson said that the budget is 6.85 million dollars, and said that the road would only be constructed up to halfway. She wanted to clarify that there would likely be some money left over. In general, the board felt comfortable with this new development.

Darren Winham, the town's economic development director, said that the agreement with Mr. Shafmaster would allow the town to reimburse him, but that they are not obligated to do so. They have been going back and forth between lawyers. He likes this idea because the town would have more control.

iii. Swasey MOU

Chairman Clement introduced the topic by stating that the Swasey Parkway trustees had an update about the work, and that Matt Berube had an update as well.

Mark Damsell said that the trustees are working closely with the construction outfit and engineers. They are having weekly meetings. Bruce Kenney, the project superintendent, found some things by Norris Brook which he will give to the historical society. Mr. Damsell gave the board a list of applications they've received for the summer. The project superintendent said they will take Memorial Day off. The trustees think it's too early to sign applications until the pipe is laid in the ground, and the grass seed germinates. The construction company knows that the farmers market will be happening. Most of the events will be happening on weekends, until the summer. They have heard some complaints that the work is happening slowly, but the construction outfit has to follow elevation to the pump station. The pump station presents a number of other issues. The construction company has also come across large granite boulders and some flooding issues.

Mr. Dean summarized Mr. Berube's email. The parkway shutdown is supposed to end on March 28th, there will be a 2-week shutdown for cleanup during May 7-18th which is when seeding would start. There is also some information about the pump station site. The contamination around there is from the old town dump that used to be at that site.

Selectwoman Surman said she wanted Mr. Damsell to be on the agenda so the board could have a discussion. She commended Damsell for attending all of the meetings. Selectman Chartrand asked if nothing else besides the Memorial Day parade had been approved, and wanted to know when the other applicants will know. Mr. Damsell said that just the farmers market and the Memorial Day parade had been approved. Nothing else had been signed. The trustees will take the application list to the

construction firm and engineers to discuss it. Selectman Chartrand emphasized that the events on the parkway should not be held up unnecessarily.

Gerry Hamel said that the trustees were there to make sure that the town is okay with everything. They will approve things as soon as the construction allows. He said that if there are no concerns from board, the applications will be approved as soon as possible. He also thanked Mr. Damsell for his work.

Chairman Clement said that all of the pipe will be installed by 3/28, barring issues. He thought the March, April, and May applications could probably be approved if not conflicting with any dates of construction. He also said that the demolition of pump station will begin the week of 3/5, by removing the roof. He would like an expected completion date. Mr. Hamel said that the biggest issue would probably be the summer concert series, because of grass-seeded areas. The trustees want to try to find solutions for that.

8. Regular Business

i. Tax, Water/Sewer Exemptions and Abatements

There was an intent-to-cut that needed to be signed. Mr. Dean said that once the board approves this, it will be incumbent on the applicant to not violate any wetland rules or regulations. He will make sure that the planning department is aware of the intent-to-cut, but it falls under the jurisdiction of DES.

MOTION: Selectman Chartrand moved to approve the notice of intent-to-cut on tax map 47, lot 8. Selectwoman Corson seconded the motion, and it passed unanimously.

ii. Permits & Approvals

MOTION: Selectman Chartrand moved to approve the fee waiver for Extreme Air NH for the use of the town hall for jump rope practice. Selectwoman Surman seconded the motion, and it passed unanimously.

MOTION: Selectman Chartrand moved to approve the Exeter Women's Club for a fee waiver for the town hall for their June yard sale and October antique appraisal. Selectwoman Surman seconded the motion, and it passed unanimously.

iii. Town Manager Report

Mr. Dean said that the board will hear about the Cole property, which was a donation by the family. There is also planning for the public works projects. The Sea Dog is doing work on Water Street, and it was turned over to the police department and the code enforcement officer. The roads have a lot of potholes, and the town has been busy filling them. He asked residents to alert them about any potholes. They are also reaching out to the state to maintain the state roads in town. Jennifer Perry received an award by the APWA, member of the year.

iv. Selectboard Committee Reports

Selectwoman Gilman talked about the NHDC meeting, finalized work on a demolition. They also talked about their grant process. She has a heritage commission meeting on 2/20/18. Selectwoman Corson said she has a planning board meeting this week. They will be officially adopting the master plan,

and also will discuss a subdivision on Linden Street. Selectwoman Surman said that the Cole property was given to the town, and the conservation commission is very excited. There will be a snowshoe event at the Morrisette property on 3/2 if there is enough snow. The commission is working with the YMCA for outreach for that. Pease Tradeport will have a NH DES wetland meeting soon. Selectman Chartrand had nothing to report. Chairman Clement filled in for Selectwoman Surman at the safety committee meeting. They talked about the review of the safety manual, which hasn't been updated in awhile. The river advisory committee reviewed the draft master plan, and the action items in it.

v. Correspondence

The NH Municipal Association sent their legislative bulletin about SB 348, and urged the community to contact the senator and recommend voting against the bill.

MOTION: Selectman Chartrand moved that Mr. Dean tell them to stay out of town government. Selectwoman Surman seconded the motion, and it passed unanimously.

9. Review Calendar

There will be a meeting on 2/26/18. Selectman Chartrand brought up the public hearing for the E911 renaming of streets. Chairman Clement said that the E911 committee held a public hearing and also sent letters to the affected residents, and that certified letters would go out soon.

10. Non-Public Session

Selectwoman Surman moved that the board go into a non-public session pursuant to RSA 91-A3 II AC. Selectwoman Corson seconded the motion, and it passed by roll-call vote unanimously. The board went into non-public session at 8:30pm.

The Board emerged from non public session.

Selectwoman Surman moved to adjourn, seconded by Selectman Chartrand. The Board stood adjourned at 9:30 p.m..

Respectfully submitted by recording secretary Samantha Cave.