

**Exeter Board of Selectmen Meeting
Monday, February 13th, 2017, 6:50 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Board Interviews – Conservation Commission
3. Public Comment
4. Minutes & Proclamations
 - a. Proclamations/Recognitions
5. Approval of Minutes
 - a. December 19th, 2016
 - b. January 30th, 2017
6. Appointments
7. Discussion/Action Items
 - a. Voting Equipment for Town Election
 - b. 2017 Household Hazardous Waste Day Application
 - c. River Study Committee
 - d. WWTF Facility – AOC Update
8. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Selectmen's Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Daniel Chartrand, Chairman
Exeter Selectboard

Posted: 2/10/17 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE

2/13 6:50 pm



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Conservation Commission

New Re-Appointment Regular Alternate

Name: Marie Richey Email: marie89.richey@gmail.com
Address: 7 Bell Ave. Apt C Exeter NH Phone: 484-888-2435

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

I believe being involved locally is more important than ever. I hold a bachelor's degree in Wildlife Biology, which includes management and conservation. For the past 5 years I have been working for White Pine Programs as a field staff and manager. I have completed their 9 month wildlife tracking apprenticeship and obtained a Level III in track and sign through rigorous testing by CyberTracker. I am a current Wilderness First Responder and a licensed Maine Guide. My local knowledge includes but is not limited to: birds, amphibians, mammals, trees, and plants. Without land of my own, the space provided by the town is very special to me. I am science literate, but will need a refresher on local laws and regulations. As an avid rock climber I am a member of the Access Fund, which is a land conservation organization. The dam removal was a very exciting moment of celebration. I have thoroughly enjoyed daily observations of the changing river. Two of my favorite books are Aldo Leopold's A Sand County Almanac, and Robin Kimmerer's Braiding Sweetgrass.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Marie Richey Date: 2/7/2017

Draft Minutes
Exeter Board of Selectman

December 19, 2016

1. Call Meeting to Order

Chairman Chartrand convened the Board. Selectwoman Belanger moved to go into non public session under RSA 91-A3 II a, c, e, and I. Selectman Clement seconded. Roll call vote: Selectman Clement aye, Selectwoman Gilman aye, Selectwoman Belanger aye, Selectwoman Surman aye.

Following the non public session, Chairman Dan Chartrand called the regular business meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Julie Gilman, Selectman Don Clement, Selectwoman and Clerk Nancy Belanger and Selectwoman Anne Surman. Town Manager Russell Dean was also present. A non public session had been held at 6:00 p.m. prior to the regular meeting.

2. Recognition

Selectman Chartrand recognized the Exeter High School soccer team for winning the Division 1 state championship. Members of the team were in attendance and introduced themselves to the Board. Selectman Chartrand presented the team with a plaque.

3. Bid Openings – Water-Sewer Chemical Bids

ChemRight in Georgia:

Bids 1: No Bid

Bid 2: No Bid

Bid 3: \$1.89 pound.

Bids 4: No Bid

Bid 5: No Bid

Univar USA in Providence Rhode Island:

Bid 1: \$.8754 per gallon

Bid 2: No bid

Bid 3: \$4.20 per pound.

Bid 4: \$.808 per gallon.

Bid 5: \$1.85 per gallon.

Astro Chemicals, Springfield Massachusetts:

Bid 1: No bid

Bid 2: \$1.205 per pound

Bid 3: \$1.795 per pound

Bid 4: No bid

Bid 5: No Bid

Gordon and Remington Court, Fall River Massachusetts:

Bid 1: \$.67425 per gallon

Bid 2: No bid

Bid 3: \$ 1.8961 per pound

Bid 4: \$.9019 per gallon

Bid 5: No bid.

Harcros Chemicals Inc., Nashua NH:

Bid 1: \$.7300 per gallon

Bid 2: No bid

Bid 3: \$1.85 per pound

Bid 4: \$1.0443 per gallon

Bid 5: No Bid.

PVS Chemical Solutions Inc., Detroit, Michigan.

Bid 1: No Bid

Bid 2: No Bid

Bid 3: No Bid

Bid 4: No Bid

Bid 5: \$1.31 per gallon

Holland Company Inc., In Adams Massachusetts:

Bid 1: No Bid

Bid 2: No Bid

Bid 3: No Bid

Bid 4: No Bid

Bid 5: \$1.80 per gallon

Channing Chemical Corporation, Melbourne Pennsylvania:

Bid 1: No Bid

Bid 2: No Bid

Bid 3: \$1.844 per pound

Bid 4: No Bid

Bid 5: No Bid

JCI Jones Chemical Inc., Sarasota Florida:

Bid 1: No Bid

Bid 2: No Bid

Bid 3: No Bid

Bid 4: No Bid

Bid 5: \$1.34 per gallon

Coyne Chemical in Croydon Pennsylvania:

Bid 1: No Bid

Bid 2: \$1.1404 per pound

Bid 3: \$1.7784 per pound

Bid 4: No Bid

Bid 5: No Bid

Southern Ionics Inc. West Point Mississippi

Bid 1: No Bid

Bid 2: No Bid

Bid 3: No Bid

Bid 4: No Bid

Bid 5: \$1.52 per gallon

Selectman Chartrand requested the wishes of the Board after reading all of the Bids.

MOTION: Selectman Clement moved to send the bids for further review by the Department of Public Works and the Water and Sewer Department. Selectwoman Surman seconded. The motion passed unanimously.

4. Public Comment

Bill Campbell, 111 High Street: Wanted to know if the Board of Selectman had approved the location and the bus stop shelter for Coast Bus or if that was still to be determined. He knows he is late to the party on this. Mr. Dean said this was through the HDC and it was approved by the Board subject to their review and they have a spot for it but are waiting for the spring to get it into the ground. Selectwoman Gilman confirmed this was also reviewed by the Historical Commission and approved it conditionally and one was to move it as far away from the entrance to the building as possible. They will also review it again after one year. Mr. Campbell felt that once it was in, it was a pretty permanent structure. Selectwoman Gilman said it had a concrete pad. Mr. Campbell said that people are upset about the Plexiglas structure with ads in a historical district. He worries that after a few years these will look tattered and scratched. He also has concerns about people placing their own stickers, etc. on them as it happens in Boston. He felt like another location should be looked at. He felt it would be better at St. Michael's Parish or by the Library where it would not be as visible. He also felt the parking lot by the police station could work better. He just doesn't feel that the location is right for this structure. Selectwoman Surman thanked Mr. Campbell and she agrees with him 100% and she was opposed to this for all the same reasons he stated. She was surprised the HDC approved this structure as well. She is not opposed to the building, but the location. She would like to propose that they have a vote to reconsider. Selectwoman Gilman they had COAST before the HDC twice so there was opportunity for public comment, as for graffiti and nasty looking units in Boston, that is a public bus system. Different locations were investigated but the biggest issues were right of way. The HDC found that there was merit in having a comfort station because historic districts are not stuck in time, and we have a year to have it and change our minds if need be. Mr. Campbell wanted to know if it could be designed differently to be more fitting in the neighborhood. Selectman Clement Asked Selectwoman Gilman about the year time frame and what the next steps were. Selectwoman Gilman explained that after a year they have to come back for a discussion with the HDC or Selectman to see if it has worked or not. Selectman Clement said this process could include Mr. Campbell for when the review is completed.

5. Minutes and Proclamations

November 28, 2016 Minutes. Selectwoman Surman had an edit for page 5, second paragraph it says "Selectwoman Ann Surman there is a lot" this should probably read "Selectwoman Ann Surman said there is a lot". Selectman Clement said on page 13, the committee reports, it says there was an Swampscott River Advisory Committee, this should read Exeter-Swampscott Local River Advisory Committee. On page 14 on the top it says the HDC had a regular meeting, it says that it was determined to move the shelter plan further down the street. He wanted to know where. Selectman Chartrand felt this was incorrect, that it was actually as far down the street as possible and words be added to say "to move as far down the street on account of in ground utilities". Selectwoman Gilman said on page 14 at the very top the heritage coalition did a demolition review and demolition was recommended, this committee doesn't often recommend demolition. This should read "They recommend that if demolition occurs the building materials be sold to an architectural salvage company".

MOTION: Selectwoman Belanger moved to approve the November 28, 2016 minutes as amended and respectfully submitted by Amanda White, seconded by Selectwoman Gilman. The motion passed unanimously.

December 5, 2016: Selectwoman Surman had an edit for page 10, the first full paragraph it just says Selectwoman with no name attached to it. She assumes it was Selectwoman Gilman that was speaking here. Selectman Clement had an edit for page 2 the paragraph on water and sewer hearing, it says that "Clerk and Selectwoman Nancy Belanger moved to approve", but it should read that "Clerk and Selectwoman Nancy Belanger moved to open the public hearing".

MOTION: Selectwoman Belanger moved to approve the December 5, 2016 minutes as amended and respectfully submitted by Amanda White, seconded by Selectman Clement. The motion passed unanimously.

6. Appointments

There were no appointments.

7. Discussion/Action Items

a. FY17 Budget and Warrant Articles

Selectman Chartrand wanted to proceed on this item by having the members of the Budget Recommendation Committee speak on the items they were here on first. The Chair of this subcommittee would start by showing a presentation that was included in the Selectman's packet. Ms. Fran Hall explained that this is to move to a line item in the budget for Human Services grants rather than have this as a warrant article. She wanted to be clear that this would not affect the Executive Assistant in the Town Managers office too much as she knows there was some concern about this. Selectman Chartrand asked if this also included building a citizen's committee and it was confirmed this was correct and it was explained that the Budget Subcommittee cannot create a subcommittee only the selectman can, but they did include this suggestion in their report. Selectman Clement commented that historically the tax payers don't seem to agonize over this issue, and usually pass it over whelming so he is not in favor of this proposal. He feels this way because it is a disservice to the voters because they will not know where their dollars are being allocated or amend the requests or numbers. He feels the

number and allocation is too arbitrary when it is in the budget and a disservice to the organizations as well. He is uncomfortable doing it this way. Ms. Hall explained that the voters would be able to see where the money was going because they planned to make the information public. There are many ways of publicizing these things. Ms. Hall felt the most important thing from where the subcommittee was coming from is that the agencies have been growing over the years, they are now up to almost 20 agencies. They really started to ask what the best way to judge these, and they came back to the fact that they are required by law to have a welfare function in town and this should be an important part of the funding. They are trying to come up with the criteria for judging and vetting these applications. Selectman Clement thanked Ms. Hall for her comments, he explained previously they did have a process for the vetting and he didn't know if this was still used. A member of the subcommittee spoke about a comment that was made about the process, members spent an incredible amount of time on the vetting issues and came before the general budget committee and the work was undone in short order with random changes by both the Budget Committee and the Selectman. The applications and amount are growing and is becoming a large amount of work for a subcommittee. Whatever is decided this go around, it should be realized that changes will need to be made in the future. If the recommendations are undone, it should be realized any changes made will be random. Selectman Clement said he undid those criteria because there were no defined criteria to them. Selectman Chartrand said that this process has been going on since 2011, and they had then worked hard to change the format. They rolled everything into one warrant item because it was getting unwieldy to have separate warrant items, now it is recommended to money set aside and not have this in the warrant, he personally would like to see them try this. If the majority of the Board would like to see the existing process stay in place, he would be comfortable with this. He does want to honor the work this subcommittee has done on this issue. Selectwoman Surman wanted to thank them for their hard work on this issue, she served on this Board for many years and knew the process well. She felt that prior to 2011 the process really worked. They visited the agencies to find out more about what they did, etc. There was a lot of vetting going on at the time, and she didn't feel it was very difficult to do. The citizen is totally represented this way because they can speak and gave then a notion on how much money was going where. It has been changed, but she wanted everyone to know there was a real due diligence done. She thinks that if it is put into one line item in the budget that all goes away. Ms. Hall wondered why the agencies couldn't appear before the newly created subcommittee for this transparency. Ms. Surman also wanted to say that she didn't feel like any of the decisions that the budget committee or Selectman made were random. Ms. Hall felt it would change, that there would be continuity from year to year with a subcommittee.

Judy Rowan, 33 Prentiss Way served on this committee as well, these issues are very near and dear to her as a psychologist. As budgetary members, you put on a different hat, one thing with the discussion it seemed they were discussing whether they were great agencies or not. The concept evolved to having a citizen committee do the type of vetting the Board was talking about. There are very real needs in this town, and wanted to make sure there was funding for it.

Selectwoman Belanger said last year she seconded the vote that was discussed earlier and this was because the criteria was not clear to her. This year the language that has been developed is clear to her and she feels it is a good start. This is her fourth budget session and this was talked about when she was on the budget committee in 2013. She also thanked the members for their diligence. Selectwoman Gilman said she has been looking at budgets for 10 years, this topic is the same every year with how can we make this better. She understands there is a reluctance that the voters won't get a say, but this

discussion didn't happen when separate warrant articles were taken away. She finds it interesting that every year this conversation happens. They changed the application to provide the information that the committee needed already. She is coming at this, that if this is still not working after 10 years it may be time to change the model again. She is willing to give this proposal a try for a year, but it will certainly need a committee to work through these groups getting the information and seeing how it works. She is supportive of this. Selectman Chartrand asked if one of the members of the subcommittee would be willing to join the newly created committee to provide expertise and continuity, this didn't have to be answered this night but wanted them to think about it. Ms. Hall felt if this would move forward they could make a decision on how they do it, at this point it's still in the discussion stage. Mr. Dean commented that the budget subcommittee did a great job looking at this as well, as an internal perspective they looked at these applications in the office and then distributed them. A subcommittee that works on these monthly or quarterly is a benefit over only being done once a year. Selectman Chartrand asked if anyone else wanted to speak to this item and there was no one in the audience who did. Selectman Clement asked everyone to look at page 29 in the budget packet, line item 0144410710XXX

MOTION: Selectman Clement moved to strike the Human Services line item and move the amount here to \$0.00, Selectwoman Surman seconded. The motion failed, 2-3.

Selectwoman Gilman wanted to speak to the input from the public, on what agencies are being voted on. She thinks they are going to be just as transparent as they are now, they have these budget discussions. She is sorry that the polling place rather than before but with this citizen's committee this could be accomplished. Selectwoman Surman felt the town would be better served if the citizens could see the agencies being voted on.

Discussion on Additional Firefighter

Selectman Chartrand explained this is continued from the previous meeting, and he is leading a charge on waiting a year on this item. They asked for additional information at the last meeting on mutual aid. Chief Brian Comeau explained that this request was to add an additional staff member to fill peak response times and cover some of the shifts that today are not being covered. Analysis has been done about the Kingston fire department and over time analysis. The Assistant Fire Chief, Eric Wilking explained this information. The statistics on mutual aid are being utilized to a degree that is a little unfair. They reached out to the neighboring communities; they rely on North Hampton for calls to downtown and to the north east. They had seen an increase in calls over the past year. Kingston is going through a similar discussion with their town's selectman as Exeter is so they discussed this. In 2015, they did 26 mutual aid calls in Kingston and 15 were to Exeter. These numbers take time to get, as it is a very manual process to pull this information from the calls received. Selectman Chartrand wanted to be clear and the reason they are considering this is roughly 60 mutual aid calls. Mr. Wilking felt this was simplifying this way too much. This will increase the response time, or having more people on the floor it makes them more productive and do more. They are trying to incrementally grow as time goes on. Selectman Chartrand said that unless an MOU was signed then after a year this position would no longer be a floating position. Mr. Wilking felt this could be added to the contract instead. Selectman Chartrand said we don't like to let people go if they are good, what if no agreement can be reached? Therefore, he wants to wait on this. If they can get an MOU in place they can target more shifts and have more help on this. They must hold back on approving this to get the leverage on this for how the unions work. Chief

Comeau wanted to talk about leverage; they have a great management and relationship with the fire department. They feel they can discuss this openly even prior to town meeting. They just need the authority to do that and get the MOU and have a proposal to give them. The firefighters are not proposing this, they are. The firefighters would rather have the overtime, but they are trying to cut the overtime and finding someone to fill this shift. Chief Comeau does agree they need someone to take care of a lot of calls but they need more than just this as well.

Judy Rowan, 33 Prentiss Way chaired the subcommittee on this issue and they went into this opposing the new position due to budget reasons. As they got into the details, it was their understanding this person would be hired to fill the peak hours and not be hired for general shift rotation. Selectman Chartrand said that the problem with that is that a year from now they would get put into the general shift rotation because of how their contracts work. He too is concerned about what the Chief, Assistant chief and management have stated. He just feels there are other ways to go about it. Selectwoman Surman said she agrees with the Chairman but she does understand what the Chief is saying. Selectwoman Belanger is still struggling with this one. She asked the Chief if he had the numbers for mutual aid going out of town and how often Exeter responds. A handout was handed out to the Board on these figures and more. Chief Comeau said if you look at mutual aid, we respond a lot to Stratham and Kensington but not the other way around because they are not available to support us due to resources. Selectwoman Belanger asked about the lost revenue from paying the towns that must respond to Exeter, but we also bill out when we respond to another town. Chief Comeau said this is difficult to determine due to the system. Selectwoman Belanger suggested that they keep track starting January 1st in a different way so this information can be more easily pulled out and provided. Selectwoman Gilman is struggling with this as well, she understands what they are requesting but would like to take a harder look at the overtime. Chief Comeau said they are willing to provide any information the Selectman would like to see. Selectman Clement has had discussion with Chief Comeau and Wilking and he gets nervous about stretching the staff thin, he is never been one to add staff but in this case he thinks the MOU issue can easily be overcome and will support this. He feels waiting another year is not going to make anything better. Selectman Chartrand asked what the amount needed for this additional firefighter would be, and Doreen Ravell confirmed that it would be 8 months of wages and 7 months of benefits it would be \$64,581 for this year.

MOTION: Selectman Chartrand moved to remove \$64,581 from the fire budget across multiple lines that are associated with this new firefighter, Selectman Surman seconded.

Selectman Chartrand and Selectwoman Surman withdrew their motion so Ms. Rowan could speak.

Judy Rowan, 33 Prentiss Way wanted to talk about the overtime, the chief has an uphill battle with overtime in this department. How to tackle that overtime is a serious question. This position would go a long way to help with that situation. When this is being considered on how much this will cost, it will help reduce overtime. Selectman Chartrand said his hope is to lock in this overtime savings permanently and not just for a year.

MOTION: Selectman Chartrand moved to remove \$64,581 from the fire budget across multiple lines that are associated with this new firefighter that was recommended by both the subcommittee and the budget recommendation committee, Selectman Surman seconded. The motion passed 3-2.

Selectwoman Belanger said this is important and must be looked at some more. Selectman Chartrand said he would make it a priority to consider this and if an MOU can be come up with in the next few weeks he would reinstate this item.

Economic Development

Selectman Clement would be discussing this item and this is on page 11 of the budget. He understands that this is for recording secretary services and the other is for interns, he assumes this is for the EDC, he would like to reduce this line item from \$2900 to \$900 because this is what is really needed for a recorder. He has not seen a plan for these interns are going to be used and he would like to take these out of the budget. Selectwoman Gilman is looking at the YTD for recording secretary and she must agree with Selectman Clement. She disagrees on coming down on the recording secretary but agrees with the interns. Selectman Chartrand said that he discussed this with the Economic development director and he said he presented to the Budget Committee on this as well. He feels very strongly that this is not the year to pull back on these part time wage expenses. The TIF is getting close and he would like to bring in interns to work on specific projects. He argued that it was a small amount of money for a potentially huge return. Selectwoman Surman asked if a plan was presented to the budget committee on how these interns would be used. It was explained he could leverage them and there are always projects they could help work on. Selectwoman Surman said this wasn't enough of an answer for her. Mr. Dean said that looking at the numbers and trying to do quick math on the Recording Secretary to make sure this wasn't cut too much. Selectman Clement said he looked at similar committees when he determined this number. Selectwoman Belanger said she did not agree with the cut. Selectman Chartrand said they have discussed Epping Road for development and there was an annual scrubbing of the budget for this, why is this, Selectman Clement disagreed emphatically. Selectman Clement said he does not know why they have interns, there are items that are not getting done. They hired an Economic Director to do certain items and they need to see results. This is not an annual scrubbing, if interns will be hired they should have specific tasks and it should be known prior.

MOTION: Selectman Clement moved to change line item 465200307-1200 to \$900, Selectwoman Surman seconded. The motion failed 3-2.

Selectwoman Surman wanted to be clear that Epping Road was voted on by the entire town, and it will help the town someday and will help property owners with their taxes. The department has not come through on this yet, they have been asking for data and plans she cannot use tax payer money on these items until she has seen this information. This is her take on this item.

Engineering Consulting

Selectman Clement said they have 4 engineers on the DPW, if they need a review of something they have staff in place. So, he doesn't understand why they must allocate \$2500 to hire outside sources.

MOTION: Selectman Clement moved to reduce the EDE budget line item 01465203075200 to \$500, Selectwoman Surman seconded. The motion passed 3-2.

Selectman Chartrand had a similar comment as the last item, he feels this reduction is inappropriate. Selectman Clement said no suggested cuts to budget items were inappropriate, you can disagree with them but they are not inappropriate.

Capital Outlay for Downtown Improvements

Selectman Clement discussed that this is for benches, trash receptacles and bike racks in down town. Potential locations were provided on a map, and Selectman Clement went through the map to see where these locations were. He supports benches downtown, he just thinks that there are too many. He would like to reduce this item from \$20,000 to \$12,500. Selectman Chartrand asked which line item this was, and a typo was discovered.

MOTION: Selectman Clement moved to reduce the capital outlay line item of planning department budget from \$20,000 to \$12,500, Selectwoman Surman seconded.

Selectman Clement explained that they have brand new sidewalks and all these benches would start to look cluttered. He feels there are so many benches included, some make sense but having them all are over kill. He feels they can do some benches, but would start out with half of the proposed amount and to go from there. Selectman Chartrand sat through the budget recommendation committee, which was length and the Planning Director, Dave Sharples presented on this and he was in the audience and would speak on this.

Selectman Clement and Selectwoman Surman withdrew their motion so the planning director could speak. Mr. Sharples explained that they discussed the lack of seating on either side of Water street there is just one little seating area that is by the municipal parking lot. There is no set rule of thumb, but when you have merchants you spread the benches out every couple hundred feet. This includes over a half mile of sidewalk, so this number seemed appropriate to him based on what he had seen. He walked this route in the summer time and discussed this with the DPW and the merchants. The bigger expenses are the combo recycling/trash barrels, these are the big-ticket items. If this is reduced, he wouldn't put half of one side, he would just increase the spaces between the benches.

Bill Campbell had a question about the recycling and the trash, last year the DPW asked for more money to have someone pick up trash on weekends and now we are going to have 5 more barrels. Not everyone is very good about putting the right thing in the right place. Will this result in another request next year to add a new person to the DPW. It was confirmed they planned to use their existing staff.

MOTION: Selectman Clement moved to reduce the capital outlay line item of planning department budget from \$20,000 to \$12,500, Selectwoman Surman seconded. The motion failed 3-2.

Selectwoman Surman asked if they go to \$12,500 what does this mean results wise. It's just one number for improvements, but multiple items so the details are a short. Mr. Sharples explained he would have to sit down and really consider this. Selectwoman Surman is concerned about the DPW portion too, the benches are one thing but the receptacles are another. Selectman Chartrand said they worked for several years to get the sidewalks updated, and he really feels this is the next step to this project. He is not worried about these items as much, he is very much in favor of this. Selectwoman Belanger likes the plan, right now they have limited seating and she thinks it is a great idea. There is nothing about it that she doesn't find necessary. Selectwoman Gilman said they have invested in this downtown and she thinks speaking from a designer point of view there is plenty of space to place those benches. She has no problem with this request because she feels it will add to the life of the street. Selectman Clement is favor of having benches, he just feels that 17 benches is too much.

Police Department

Selectman Clement had everyone go to page 17 in the budget. This is about radios and discussed at the budget committee meeting. The Chief was looking for four radios and they were requesting an additional radio and he does not feel this is necessary. He would like to reduce this by one radio. Chief Bill Shupe said that he doesn't have anything extra in supply. Each officer carries his own portable radio, right now he has officers using 20-year-old radios. If he gets these new portables all officers will have the new radio. That said if any one breaks, they do not have any extras to give out. Selectman Clement asked how much these costs, and it was confirmed they were \$4200. Selectman Chartrand was comfortable with the review the budget recommendations committee gave this item and he was not in favor of cutting the radio.

MOTION: Selectman Clement moved to reduce line item 5310 by \$4200, Selectwoman Surman seconded. The motion failed 4-1.

Selectman Clement he just doesn't see a need or why it is useful to have a new radio sit on the shelf.

Department of Public Works

Selectman Clement had everyone go to page 23, line item 54446 for \$80,000. A lot of the storm water budget which has to do with the impending MS4 permit. Selectman Clement said this permit would be issue on January 1st but not effective until 2018. He felt that since we would have a year and half to take care of this, he feels they don't need the full \$80,000 for 2017. He would like to reduce this to \$60,000. Selectman Chartrand asked if this could be deferred o the first meeting of the new year so the Director of DPW could speak to this item. Selectman Clement was willing to wait until this meeting. Selectwoman Gilman had a question about the permit. It was confirmed that it should be issued by January 1, 2017 and become effective in 2018.

Ton Zwaan of the budget recommendations committee spoke and said this item has come up for the last few years, and they know something that is coming up is going to be expensive but they don't know the exact timing. They are trying to gauge it and it is begging for a different funding mechanism. He asks that they consider changing how they fund items like this.

Tree Maintenance

Selectman Clement had everyone go to page 24, last year's budget was \$15,000 and this year's budget is \$25,000. He would like to reduce this to \$20,000.

It was explained they just do basic maintenance currently on the trees in the right of way, they would like to do more work to assess the trees and are trying establish a program to inventory all the trees. This would provide information on maintenance and any potential liability. Selectman Chartrand felt there was nothing more important to the public landscape than trees. He feels this should be maintained in the budget.

Bill Campbell said that he was part of the subcommittee that reviewed this and if they have a disaster and FEMA comes in they will give us nothing for the trees unless we know they are valuable and inventory them. Selectwoman Gilman has concerns about not doing an inventory, especially with the liability issues.

MOTION: Selectman Clement moved to reduce line item 4334 tree maintenance from \$25,000 to \$20,000, Selectwoman Surman seconded. The motion failed 3-2.

Dam Maintenance

Selectman Clement said this item gets a little convoluted but he said there are three components to it. What the budget committee did was they took \$80,000 and dropped it into the budget to use here. His motion has to do with separating out the components and leaving some of them in the budget. He would like to leave is \$10,000 for river monitoring and Section 106 has a time table and it does not have to be done all in one year. Some of the 106 has already been done and he would like to place \$20,000 in this year to do some of the work and finish next year. And he would like to leave out the letter of map division as it's not required, should it be done, absolutely but he would like this to be a warrant article.

Bill Campbell suggested they wait to see if Jennifer Perry is available to speak to this item at the next meeting. Selectman Chartrand said there is a person of interest who is here if they would like to speak.

Mark Belliveau, Attorney in Portsmouth NH. He is speaking on behalf of Don Robie who is a resident of Exeter and a longtime advocate for downtown. He has been long involved in the process and investigation and decision to remove the Great Dam. He discussed the 106 process that was completed in 2011 on the dam. The overarching goal of this was to find ways to limit the loss of historical resources. Through that process a plan of mitigation for the loss of this historical resource. This has been in front of the town for many years, and laid out by town consultant and was available when it was voted on in 2014. There was an estimate then on the loss of those resources, and so a year has passed and these mitigation efforts need to be implemented within 3-year period and a year has already passed. His client would like this process to be implemented and fully funded in this year's budget at \$40,000. Selectman Chartrand spoke at length about this at the Budget Recommendation committee, he likes where they ended up on this. He is adamantly opposed to cutting this budget, he asked for other board members to weigh in. Selectwoman Surman asked Selectman Clement what his plan was for the section 106 portion and he said he would like part of it to be in the budget. Selectman Clement pointed out in the citizen petition warrant article it was based on a study done by a consultant. This had money allocated to the section 106 fund. All of this was money that the engineering study delineated so saying this was excluded out of the warrant article is incorrect. Selectman Clement is willing to wait until Ms. Perry is in attendance to continue the discussion on this matter. Selectman Chartrand said that there was person of interest in the audience and he wanted to discuss his while they were here. Selectwoman Gilman felt that when the citizens approved this money was allocated so why are they asking for more money for this now. Selectman Clement said there were cost overruns for this project so they need more money. Things got shifted around which happens during projects and that is why the allocated money is not enough. Selectwoman Gilman said this is exactly her point, if they postpone this for one more year, it could require even more money next year to be completed. Materials and labor costs go up every year, she also has questions for Ms. Perry about the LOMAR portion. Selectman Chartrand felt this was not a good idea, and that \$40,000 to memorialize something that was there for 350 years is not too bad. He feels they need to take on their section 106 obligations and does not support cutting it. Selectman Clement wanted to be clear he is not trying to dispute section 106, he just feels the budget is overinflated and he is concerned about this.

MOTION: Selectman Chartrand moved to put into effect Selectman Clements suggestion for line that ends in 4335 to reduce by \$50,000 the recommendation of \$80,000. Additional \$10,000 for river monitoring, \$20,000 for section 106 and move \$60,000 to a warrant article for Letter of Map Revision. Selectwoman Surman seconded.

Selectwoman Surman said this is a big deal, and she doesn't understand why they are moving this one forward but not the MS4. They should be consistent and wait.

Selectman Chartrand and Selectwoman Surman withdrew their motions. Selectman Clement thanked Mr. Robie for coming and they gave good input to think about and take into consideration.

Sidewalks

Selectman Clement said that On page 25, line item 7505. The Budget Subcommittee recommended to put sidewalks into the budget, there was also a caveat that if the warrant articles or grant if that was received they would need a town meeting vote and the other part would be eliminated. Corey Stevens said if they got the money there would be another project. Selectman Clement said in 2014 they voted on a capital reserve fund for sidewalks. He would like to eliminate this item from the budget and make it a warrant article.

Bill Campbell explained the reasoning on this was that part of it was in the budget and part in the warrant article and they want to do this every year as it is a maintenance item so they moved it to the budget. They would like to cut down on warrant articles that are really maintenance items. Selectman Chartrand said he likes where the budget recommendation ended up on this item.

Selectwoman Surman said she liked this line item and is in favor of it because it went away previously due to budget cuts and the work just wasn't getting done.

MOTION Selectman Clement moved to reduce the line item 7505 to \$0.00, Selectwoman Surman seconded. The motion failed 4-1.

Capital Outlay

Selectman Clement said page 33, line item 7436 he is recommended against this, he feels this is a waste of money and doesn't know why they need this. Selectman Chartrand said this is for tracking software to be placed in some of their vehicles. This would allow us to see how much time is spent with vehicles idling, etc. This is one of those great items, that the town manager scans the environment and finds applications that may help the town become more efficient and save some money. Selectman Chartrand is in favor of this item as is the Budget Recommendations Committee, although that vote was not unanimous. Mr. Dean added that as part of the research on this the DPW put something together that was valuable on the idling and how much gas that can be wasted this way. Selectwoman Surman asked if this as just for DPW this would be utilized. It was explained that they are in discussions with other departments, but for right now it would just be the DPW. Selectwoman Surman was not completely sold on this. In terms of the bottom line, everything starts to add up and this is a nice to have rather than a have to have. Selectman Clement said he was skeptical this would save the town a lot of money and it would be problematic.

MOTION: Selectman Clement moved line item 7446, vehicle data gathering equipment to reduce that line item to \$0.00, Selectwoman Surman seconded. The vote failed 3-2.

Selectman Chartrand thanked the Budget Subcommittee for attending the meeting tonight.

b. Exeter Sportsmen's Club: Structure Request

Mr. Dean explained that this item is because the day before Thanksgiving he was visited by a member of the club to ask if they could put a 16X24 foot structure on the site and there are some representatives in the audience this evening. The Planner and Code Enforcement officer visited the site and their conclusion was that this review ultimately rested with the Planning Board but that was up to the Selectmen to make that determination.

MOTION: Selectman Clement moved to allow Tim Copeland to speak to them, Selectwoman Gilman seconded. The motion passed unanimously.

Tim Copeland, President of the Exeter Sportsman Club, he thanked the Board for the opportunity to speak. The club has decided to extend the backstop to mitigate sound. Sound is the biggest complaints they have currently. They have also run into problems with training mostly with youth safety courses. They shoot at night usually on Tuesdays, when this is going on they must shut down the entire range. They would like to convert one side to a secondary range to alleviate the conflicts they have on the other side of the range. They have a building permit submitted to build a 3-sided structure currently on the site. Selectman Chartrand said it sounds like they need to go to the Planning Board. Selectman Clement hoped that the plan is clearer than what is submitted, because he is unclear what they are trying to accomplish. It is unclear from the diagram what and where this is. He also wondered if the planning board gave a conditional approval would they have to come back to the Selectman because it could be a good time to talk about sound. Mr. Copeland asked under which ordinance this would fall, and Selectman Clement said it wouldn't fall under one but a couple years ago, they built a berm and it was found it didn't mitigate sound. He was just suggesting that they continue the discussion. Mr. Copeland didn't agree with this statement that they hadn't reduced sound. There is nothing requiring them to do it, they are doing it because they want to be good neighbors but by law they don't have to do it. Selectman Clement asked if they would come back here after the Planning Board, Selectman Chartrand does not feel they are in the right place with this application. He would love to work to get them into a better place so they are not so close to residential locations but that is not what this is about. He feels they need to go in front of the Planning Board. Mr. Dean said that the Planning Board is taking this up as a site plan they would go through an approval process. If that did not occur, he could come back to the Selectman. Dave Sharples, Director of Planning weighed in saying he felt that if the Planning Board approved it they would not need to come back to the Selectman as they deferred to the Planning Board.

Sue Fitzgerald, Robin Lane in Exeter. She would like to speak to the noise issues. The testing showed that there was no improvement in sound. It is still an issue and the club said they would be in touch with neighbors about this issue. She has spoken with many neighbors who couldn't make it tonight and they have not noticed any fruits to their efforts. She thinks this is an issue that still needs to be talked about. She said the selectman are the landlords to this property so with all due respect she does believe if they go to the Planning Board they still must come back to Selectman for further discussion on sound etc.

Murray Movitz, 2 Windemere Lane he has been asked by a number of residents in his neighborhood to bring up the noise issues. He brought a copy of the lease and it says that "all plans must be brought to the Exeter Planning Board for review" he does not know if it comes back here or not. He would like to discuss the noise issues. He moved here 5 years ago, and they were discussing noise back then. They are still subjected to the loud and objectionable noise from gunfire. The gun club has made attempts to limit noise, but they failed. He wants to know what they have done to request the Sportsman Club to

eliminate the noise. Selectman Chartrand said that they haven't taken it further the lease is a very difficult document to work under. It's not the most powerful document in terms of enabling them. The town voted in favor of it. He does not believe this club is in the right place. No matter how much work they do, the neighborhoods are just too close to the club. Mr. Movitz felt there must be other noise items that can be tried and he would propose that in fairness to the neighbors that as a prerequisite to any changes taking place that they have a professional plan to limit the noise be submitted for review.

Mr. Copeland said they are doing the best they can to try to be good neighbors. They have spent a lot of money to do so, he does not want to be antagonistic in anyway. There are sections of law that protect them besides just the lease. He would want the Board to keep this in mind.

Sue Fitzgerald, Robin Lane wanted to thank the club for what they are doing. For the record the money spent on the berm was part of the obligation from the lease and not good will. They had a legal opinion who looked into the lease for them, and they said the lease trumps the law. So, the sound mitigation needs to happen.

Mr. Movitz said several of the neighbors said they would even chip in reasonable amounts of money if they could come up with a plan to mitigate the noise. Selectwoman Belanger said that earlier today they received some emails and they would be in the next packet. Selectman Chartrand read the letters to the Board. Selectwoman Gilman would like to have it come back here after the Planning Board. She feels that the lease is between the Selectmen and the Club. The Planning Board is a tool to make a decision. Selectwoman Belanger agreed with Selectwoman Gilman. Selectwoman Surman asked about if that meant that they could overturn it or would overturn it. She didn't feel that it was necessary due to the lease. Mr. Dean explained there is a lack of clarity in the lease on sound and improvements. Selectman Clement is going to shy away from making any decision and defer to them. Selectman Chartrand asked them to come back and talk to them after as a request. Mr. Copeland said he didn't feel they needed to do this as they are here for a structure and building permit not about the noise. They are separate issues. Selectman Chartrand said both the landlord and tenant have not done enough to mitigate the noise. This was a bad deal for everyone, as a club they should be able to operate how they want but this one perplexes him. Selectman Clement said the Board should approve for the sake of transparency if the Chair will talk to any organization. Mr. Copeland asked the Board to cite the reasons they are bringing this back in the law or the lease.

c. Exeter River Study Committee Makeup

Selectman Chartrand asked if they could defer these items to the next meeting to save time. They opted to go ahead with these items. Mr. Dean explained that they wanted to have two of the positions reconfigured to regular positions. Ms. Raub and Mr. Wakeman would fill a regular member positions. This is for the Boards consideration. There seems to be some movement in this group. Selectman Clement explained the makeup the Board established in 2005 doesn't resemble what it is now. He does not understand the situation with Ms. Raub and they have lost a few members. They can approve the members but they have too many citizen's members as it is. He recommends that they have Mr. Ingram come in to explain this in more detail. Selectwoman Gilman said Mr. Wakeman came to the committee as a PEA employee but if he wants to change as a volunteer he can. Mr. Dean wanted to convey the wishes of the Chair but this charge is fairly aged. Selectman Clement said the whole issue with membership from 2004 does not resemble what it is today, does it behoove this Board to change the

committee to be more align with what it should be. Selectwoman Gilman recommended that they take a look at the definition and mission prior to making any changes.

MOTION: Selectwoman Gilman moved to request recommendations from the Exeter River Study Committee for changes to the committee members, Selectwoman Belanger seconded. The motion passed unanimously.

d. Conservation Commission: BOS appointments

Mr. Dean said there is a full member vacancy, Dave O'Hearn was recommended for the vacancy. This is on the agenda because there is an issue about the select board member on this commission. The Select Board could be a voting member if they are appointed to be a member of the commission itself. In order to fulfill this the select board member has to be appointed to the commission. Selectwoman Surman is currently filling this vacancy, do you have any wish for this. Selectwoman Surman explained that she spoke with Nancy about this and they decided she could be an alternate member with a 1 year term. If in a year she is no longer on the selectman anymore, she will still be on this commission and another Selectboard member will need to be appointed. There was no clean way to really do it. Bill Campbell said they would like to have David O'Hearn be a full term as well. Selectwoman Gilman didn't feel this solves the dilemma that was brought up. She needs to be appointed but not as a Selectman. Selectman Clement asked how many voting members are on this Board right now. It was confirmed there are six voting members currently. Selectman Clement so if Mr. O'Hearn is there it would be the full membership. He fears that if they use a selectman to fill an opening in case there is a citizen that wants to join. Bill Campbell explained they would like to have Selectman rep on this Board.

MOTION: Selectman Chartrand moved to appoint David O'Hearn to the vacant full membership to the Conservation Commission for a term to expire on 4/30/18, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to appoint Selectwoman Ann Surman to serve on the Conservation Commission in an alternate spot as a citizen with a term ending 4/30/2017. Selectwoman Belanger seconded. The motion passed 4-1 (Selectman Clement in the nay).

e. E911 Committee Update

Mr. Dean explained that this is a follow up item, some information has been laid out for them so that they have street names and numbers. If they are happy with how this looks they will stock it and get it going. Selectman Clement would serve on this commission.

MOTION: Selectwoman Belanger moved to appoint Selectman Clement as the BOS representative on the E911 committee. Selectman Chartrand seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to establish the E911 committee as that shall consist of the following membership Fire Chief or their designee, Police Chief or their designee, Building Inspector or their designee, Town Planner or their designee and a Board of Selectman representative, The committee shall be responsible for the following the town ordinance for street numbers and names and recommended any changes that will enhance Exeter's 911 telecommunication system. Look into all Streets names and recommend any changes to the Selectmen that will improve Exeter's enhanced

telecommunication system. To advise the Board of Selectman on any proposed changes. Selectman Belanger seconded. The motion passed unanimously.

David Sharples handed out a sample charge to the Board.

8. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

MOTION: Selectwoman Belanger moved to approve Map 61, Lot 28 intent to cut, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectwoman Belanger moved to approve Map 44, Lot 44 intent to cut, Selectwoman Surman seconded. The motion passed unanimously.

b. Permits & Approvals

MOTION: Selectwoman Belanger moved to approve the request for the Acorn school requests the use of Town Hall Main floor for a bake sale on Feb 10th, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectwoman Belanger moved to approve the use of Town Facilities for town hall Main floor for August 28-September 3rd 2017 and for the week of Aug 6-Aug19 2017 for the UFO festival. Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectwoman Belanger moved to approve an application on town hall main floor for Ring in the Season for December 1-3 2017. Selectwoman Surman seconded. The motion passed unanimously.

c. Town Managers Report

There was none.

d. Select Board Committee Reports

Selectwoman Gilman explained that the Heritage Commission has changed their meeting dates to a new day. They are now on the 3rd Tuesday of every month at 7PM.

Selectwoman Surman wanted to thank the folks that invited the Board to the Wreaths Across America on Arbor Street. It was very nice organization.

Selectwoman Belanger wanted to thank everyone for the holiday decorations downtown.

e. Correspondence

NH Municipal Bond Bank wrote to Finance Director regarding Water Tank Bond. It has been refinanced by the Bond Bank. This will save \$60,000.

Primex wrote to the Town Manager with a Thank you letter for continuing with coverage.

Lamprey River Local Advisory Committee wrote to Town Manager with a donation request.

Board of Tax and Land Appeals correspondence issue has been resolved.

A letter to Public Works Jennifer Perry from Hoyle Tanner associates. Mr. Dean explained this is a follow up item from Front and Pine Streets regarding costs of the intersection review. The Board should take a look at this to revisit in the future.

9. Review Board Calendar

There is a special meeting proposed for Tuesday, December 27th at 6:30 to discuss conferences. The next Board meeting is Tuesday, January 3rd.

10. Non Public Session

There was no further nonpublic session.

11. Adjournment

Selectwoman Belanger motioned to adjourn, seconded by Selectwoman Surman. Motion carried.
The Board stood adjourned.

Respectfully Submitted,

Jennifer Dionne, Recording Secretary

Draft Minutes
Exeter Board of Selectman
January 30, 2017

1. Call Meeting to Order

Chairman Dan Chartrand called the meeting to order at 7:01 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Julie Gilman, Selectman Don Clement, Selectwoman and Clerk Nancy Belanger and Selectwoman Anne Surman. Town Manager Russell Dean was also present.

2. Public Comment

There were no public comments.

3. Minutes and Proclamations

There were no minutes and proclamations.

4. Approval of Minutes

January 17, 2017: Mr. Clement had several amendments. These were discussed and edited in the minutes.

MOTION: Selectwoman Belanger moved to approve the January 17, 2017 as amended and respectfully submitted by Jennifer Dionne recording secretary. Selectwoman Gilman seconded. The motion passed unanimously.

5. Appointments

MOTION: Selectman Clement moved to appoint Nicholas Gray to the planning board as an alternate member to expire April 30, 2018, Selectwoman Belanger seconded. The motion passed unanimously.

6. Discussion/Action Items

Exeter River Study Committee: Lionel Ingram appeared before the Board. The charge is 13 years old and they do not want to change the broad nature, they want to change two items. They currently have 6 citizens but only they can vote. They would like to drop to 4 citizens and have representatives from Conservation Commission and Phillips Exeter Academy be voting members. The second item, is they would like to have the name changed to the River Advisory Committee as they are interested in all the rivers and all the watersheds. Selectwoman Gilman explained ex-officio are voting members because they are appointed due to office. What they may want to do is rely on staff to provide answers to questions. On the Economic Development Commission there is one staff member and it's made clear they do not vote. Selectman Clement believed that the town engineer and the representative of Phillips Exeter Academy regardless of whether they were town citizens or not were full members of the committee. Selectman Chartrand would like a list of what the committee would like the Board to do and they will place in next packet. Selectman Clement said as a board they must adopt the new charge, and

the membership composition. This is a selectman appointed committee, they need to do this first. Selectman Clement also questioned Mr. Ingram asked for representative from the Water and Sewer Advisory Committee, did he mean the Water and Sewer Department? Mr. Ingram confirmed he did intend it to be the Advisory Committee. Mr. Ingram would like them to drop the two vacancies, since the ex-officio can vote this solves that issue. Mr. Dean said two of the members are not residents of the town, but it would be up to the Board to decide this. Selectwoman Gilman said the bigger question to her is whether they want staff members to vote or not. Mr. Dean said one question that comes up in his mind, if a contentious issue came up and they were working on this and voting on this could raise red flags. Selectman Clement said they could always abstain from voting. Selectwoman Surman agreed that having staff vote could potentially pose a problem. She then asked how many voting members they would have and it was confirmed as 8 voting members. Mr. Dean said if they traded one alternate for a full member they would have an odd amount of voting members. Mr. Ingram said they would have 5 citizens, 3 committee folks and then Selectman rep and one alternate. Mr. Ingram also said they are looking for more volunteers for this Board. Selectwoman Belanger had concerns about leaving the staff members to make the decision not to vote. It was confirmed that this was discussed previously, and they would not vote. Selectwoman Gilman was reading the original charge and they have to change the number there, and there are no terms listed here. Selectman Clement said they have been doing three year terms. Selectman Chartrand said they would do some offline work, and bring this back up next meeting. Selectman Clement posed a question to the Board, do they feel comfortable changing the charge and being composed of 5 citizens appointed by the BOS serving 3 year terms, a representative of the conservation commission, a representative of water and sewer advisory committee, BOS representative, Philips Exeter Academy representative, 2 non-voting staff members, Natural Resource Planner and Department of Public Works, and one alternate.

C-Rise Project Update – Rockingham Planning Commission: Julie LaBranche presented the draft report, this is about climate risk on the seacoast. They evaluated six scenarios to try to see what the future flood plain would look like. There is a table for every asset and resource evaluated in the report. Issues and considerations of the general findings are also included along with a set of recommendations. Starting with page 8, there is an error that says 31% of the land is conservation, this is an error and it will be corrected. Less than 2% of the land area of Exeter is affected, so it is somewhat minimized. There are a number of assets impacted under different scenarios including water and sewer lines in the Swasey Parkway. The good news is the new Wastewater Treatment plant will be on the same site but at a different elevation. Exeter has been really good at taking land that is in the flood plain and making it conservation land so it creates a buffer. As sea levels rise it will inhabit the current 100-year flood plain. This draft report will be out until the early part of March for comment. They can make revisions and additions. Selectwoman Surman said she attended a meeting where they got to review the maps and really look into this which was great. There has been a lot of great work put into this. Selectman Clement appreciates what was done with this report. Selectman Clement had comments, he is looking for a recommendation and feels that somehow they need to get people to understand the timeline of sea rise. There is a graph on page 2 that could be made larger and highlighted more. Even though they have time to try and address this, it should not be ignored. Julie suggested that on page 8 where they start the assessment they explain why they are doing this, and maybe they could repeat this and describe this in a short paragraph. Selectman Clement knew that she was trying to define storm surge, they can't quantify the storm surge in any depth at all? It was explained it is variable across the flood plain. Selectman Clement said he would like to help people understand that these numbers are on the mean

high tide. He would like the general public to understand that the mean high tides by the year 2100 will be six feet higher than they are now. Selectman Clement wants people to understand that this is on the mean high tide, which happens twice a day. Selectman Clement wanted to know if people who under risk will be able to ask and confirm this information. Selectman Clement wanted to know if there would be a map that shows the wellhead protection areas, it was confirmed it doesn't actually show in the maps. Selectman Clement wanted to know if he understood the culverts today, the assessment that this is the culverts today under current scenarios, 10 culverts would fail in the 25-year storm? It was explained that it wouldn't be removed, it wouldn't allow more water to go through it is at capacity. Selectman Clement said even without sea level rise they have issues with culverts now. It was confirmed that this is correct. Mr. Dean asked if when they get the culverts ID's in here if they could identify state vs. local. It was confirmed they were all local. Selectman Chartrand asked if the master plan consultants have seen this yet, and it was confirmed they had not yet because of the report still being a draft. Julie explained they need to wrap project up by the end of March, so all issues and considerations have to be raised by the beginning of March. Selectman Clement had questions on figure 13, Main Street and it shows that under sea level rise of 6.3 feet .06 roadway miles would be impacted, and then there is a 0 in another spot. This is an error and would be looked into. There was another typo that would be corrected.

2017 IRS Mileage Rate: Mr. Dean explained that annually they have a discussion on the IRS Mileage Rate, the IRS has lowered the rate of reimbursement for 2017. That would be our reimbursement rate for employees that use personal vehicles for business. The request is to have the readopt the new mileage rate.

MOTION: Selectwoman Gilman moved that the town of Exeter use the 2017 IRS Standard Mileage rate of 53.5 cents for all vehicles and employee related business for reimbursement effective January 30, 2017. Selectwoman Belanger seconded. The motion passed unanimously.

MRI Report Follow-Up: Mr. Clement has requested scheduling a separate work session on this item. He would like dedicate a meeting to only discussing the MRI report in depth. Mr. Dean asked Mr. Sharples to give a sense on where they were with the MRI Report from October 2015. He asked in November for him to comment on the report, and this is not comprehensive but it is a start. Mr. Dean said the process is improving, and have a discussion on where we stand and next steps. Mr. Sharples felt the report spoke for itself and had no more comment. Selectwoman Surman would have liked to have seen this on November 17, and wondered why it had taken so long to appear before the Board. Selectman Clement wanted to build on her comment, he is pleased to see the assessment and wants to know why they had not seen the assessment. The Selectman authorized this report in 2015 and if this was completed by the town planner, the Board should have seen this. Mr. Dean explained that he was the one who asked where this stood, this piece was information for the Town Manager. From that perspective, he was looking at it from the budget season, and to him this is a kick off now and beginning of a follow up discussion. He feels this may be out of date again and could be revised. Selectman Clement explained he made a formal request recently but had been making informal requests back to 2016. Selectwoman Belanger felt the Board did a good job getting items on the agenda and pushed through and accomplished. Selectwoman Gilman had no comments on them memo, but to Mr. Clement point they do need to have a work session on this. Selectman Chartrand believes there is time in February for this and asked Mr. Dean to set this up. Mr. Dean felt that no formal discussions on this had taken place since prior to Mr. Sharples coming on Board, so he wanted to make the point that now is a good time. He also

wanted to know how many committees may be involved in this work session. Selectman Chartrand and would like to have Mr. Sharples at this work session and perhaps some other personnel and they can talk about what other Boards may be at this work session. It is a select board function first and foremost. Selectwoman Gilman felt that since they all sit as reps on other Boards that they should start with this Board. Selectwoman Surman wanted to clarify her comments previously, it was not a reflection on anyone but just the presentation of it. Selectman Clement didn't want Mr. Sharples to feel like he was on the hot seat at this work session, but if the rest of the Board feels comfortable with including the town planner he is OK with that. Selectwoman Gilman suggested staff attendance could be submitted to the Town Manager.

Selectman Clement said deliberative session was coming up on Saturday and they used to divvy up the warrant articles, and Selectman Chartrand asked the Board to please put their requests in and the Chair and Town Manager will work to assign the articles.

7. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

MOTION: Selectwoman Belanger moved to approve \$500 veteran's credits map 68/6/825, 68/6/146, 68/6/125, 80/6/40, Selectman Clement seconded. The motion passed unanimously.

MOTION: Selectwoman Belanger moved to approve \$1000 veteran's credit for 68/6/813, Selectman Clement seconded. The motion passed unanimously.

MOTION: Selectwoman Belanger moved to approve an elderly credit in the amount of \$152,251 for lot 64/21, Selectman Clement seconded. The motion passed unanimously.

MOTION: Selectwoman Belanger moved to deny the water and sewer abatement request in the amount \$178.26 for 1 Crawford Lane, Selectwoman Surman seconded. The motion passed unanimously.

b. Permits & Approvals

MOTION: Selectwoman Gilman moved to approve an application town hall floor and main stage for the week of December 4-2017 for Prescott Park Art Festival for a musical production, Signboards will be up for the week of 12/4 - 12/17. Selectwoman Belanger seconded. The motion passed unanimously.

c. Town Managers Report

Mr. Dean said they had been very busy with the warrants and the budgets. Everything is going well so far. Also on social media they are experimenting a bit and have boosted the post on this session to help get it viewed more times. Mr. Dean said on January 18th they did receive the final MS4 permit and a presentation on what this will mean. Everything going on at the federal level right now with the EPA makes it hard to know where this will stand later. The MS61 was completed earlier than it ever has been completed and he wanted to recognize these efforts. The annual town reports are due to Sheri and they are working on a lot of items in the report. Mr. Dean attended a few meetings; he attended the housing committee on the 27th and the Master Plan Session on the 25th. There was a down-easter operations meeting on January 19th hosted by Exeter and he attended that. It was a great job pulling this together. The municipal managers meeting on the 20th and this was a good one because it was a presentation on the issues associated with the opioid crisis. Selectman Clement said it has come to his attention that they have some places in town where the new sidewalks seem to be heaving and pulling up a bit. Is this

something the DPW is on top of. Mr. Dean said the DPW is following up on this and he will reconnect with him on this and bring it back to the Board. Selectman Clement asked if they would have to do corrective action, would this be on the town of the contractor?

d. Select Board Committee Reports

Selectwoman Gilman said the Heritage Commission submitted a grant for a historical survey on the Park Street area. The state meetings she has attended and she has submitted some items to the Board she needs some help on and she discussed the legislative calendar. She also marked on this the pieces that the body adopted to move onto the senate. She would like to point out that the schedule for this week was included with what the whole house would be talking about. There are so many committees and pieces of legislation happening she cannot catch them all. It is very important to her that others view this list and tell them items that are important. Mr. Dean said there is a hearing on the state returning 15% on pensions, and this is an important one. There is also a Selectboard member out of Hampton put forward to eliminate 79E and put forth a bill HB566. Selectman Clement asked about HB581, regarding the state putting in regulations on buffer wetlands. There was confusion on the language that it would undo what local municipalities put in for buffers. He asked if she could inquire the status of this bill with our representative. It was confirmed Selectwoman Gilman would ask about this.

Selectman Clement attended the Exeter River committee and they discussed the makeup of the committee and discussed the sea rise. They also discussed the master plan questionnaire and they are going to attempt to provide some kind of committee answer.

Selectwoman Belanger attended the Housing Committee and they are hoping to get the report finalized and they had a presentation from the Workforce Housing Coalition. This committee has pulled together some fascinating data and the report is getting close.

Selectwoman Surman had a meeting with the Swasey trustees and they are discussing getting events started for next summer. The Powder Keg is October 27th.

Selectman Chartrand attended the master plan input session and it was great. There were over 200 people, and they broke into groups and it was diverse. There is an open house in this room on February 1st from 11-1 in case you missed this master plan meeting to receive more input. The Economic Development Commission met and they celebrated some amazing projects. C3I has broken ground and is moving forward. The announcement that Sea Dog is opening a Brew Pub in the Old Loaf and Ladle location. There is a sign that just went up on the Squamscott block that will be a spa. Economic development in the appropriate spaces is moving forward. They also got a hint that the tax increment finance district and the bond may be closer to getting cracked open sooner than they had hoped. Selectwoman Belanger agreed the master plan meeting was incredible, she felt the great thing that came out of this was they offered child care. It's a conversation worth happening with the SST on possibility of providing child care for volunteers for committees. There are logistics to be worked out on this. Selectman Clement agreed the master plan was a fantastic session and it was very interesting to hear the comments. He also asked Mr. Sharples when can they expect the consultants to get the information together and they are looking to get some report by March.

e. Correspondence

Letter from Xfinity/Comcast giving information about needed channel and information disclosure.

Letter from Quintin E. Gilman is Washington in regards to a more appropriate grave marker for Nicholas Gilman the signer.

Series of emails from Jennifer Perry, Ed Donahue Consultants and Bob Eastman in regard to water and sewer billing cycles and new rates and practices. This is in the packet. Mr. Surman wanted to be clear that they knew what they voted on. Selectman Chartrand said if you go to the consultant email, which he read out loud that explained that the action they took matches up with what he suggested. Selectman Clement believed they took the vote as a Board to implement the new water rate December 5 and he understands Mr. Eastman's concerns, his point was they were raising the rates that they were retroactively raising the water rates. He was wondering if they could take this into consideration in the future, and make sure they raise rates in a way that is not impacting already used commodities. Selectwoman Gilman understands the questions presented here, and they did the same thing a few years ago and with the same concerns. It does wrap up in the end that everybody pays the full year at the new rate. Selectman Chartrand explained the consultants suggested moving forward, and the auditors identified revenue deficits in the funds. The December rate payers got a break because the meters were read prior to January but billed at old rates. Selectman Chartrand said that Selectman Clement is correct they should discuss this the next time they raise rates.

Letter from Richie McFarland human services center and Big Brothers Big Sisters of NH thanking the town for the contribution.

Letter from Chris Muns from One Sky asking for a chance to present to the Board at a future meeting.

8. Review Board Calendar

Town Manager has submitted his self-evaluation and the Selectman evaluations need to be back to the Clerk or Chair by February 13th. He would like to set aside 6-7 to go over the evaluation prior to the Feb. 27th.

The scheduling of the work session on the MRI report will be done offline.

Board Meeting Monday, February 13th 7:00PM

Board Meeting Monday, February 27th 7:00PM

9. Non Public Session

There was no nonpublic session.

10. Adjournment

Selectwoman Belanger motioned to adjourn, seconded by Selectwoman Gilman. The Board stood adjourned at 9:20PM.

Respectfully Submitted,

Jennifer Dionne, Recording Secretary

**TOWN OF EXETER
MEMORANDUM**

TO: Board of Selectmen
FROM: Town Manager
RE: Voting Equipment Request
DATE: February 10, 2017

Residents Dana Trahan and Jean Shiner will be at Monday evening's meeting to discuss implementing voter equipment used for the blind at the presidential election, at town elections on March 14th. The equipment cost is estimated at \$600. Fundraising is a possibility, and the town would need to learn to program the equipment if it moved forward. It is my understanding this would include both town and school ballots, and the equipment is "tablet style" in nature. In addition, the Town Clerk has participated in a review of the issue, and the Town Moderator will be contacted.

Hardware for One4All priced on Amazon 2-2-2017

- Tablet - Dell Venue 11 Pro 7000 Series (7140) Tablet (64GB) – this model is not available now but will be again. there is a similar refurbished one for \$359.
https://www.amazon.com/Dell-Venue-Touchscreen-Professional-Refurbished/dp/B01MU5C4HP/ref=sr_1_2?ie=UTF8&qid=1486046507&sr=8-2&keywords=Tablet+-+Dell+Venue+11+Pro+7000+Series+%287140%29
 - Intel Core M-5Y10 Processor (4MB L3 Cache, 2.0GHz Dual-Core)
 - Windows 8.1 (64Bit)
 - 10.8 Inch IPS Display with FHD (1920x1080) resolution with 10-pt capacitive touch
 - 4GB DDR3L 1600MHz Memory
 - Intel HD Graphics 5300
 - 64GB Solid State Storage
 - Dell Tablet Folio Case
- Dell Docking station for tablet \$82.95 Amazon
- USB Printer - Brother HL-L2320D Laser Printer \$60
- USB A/B Cable for Printer - 3 foot
- USB Keyboard with high contrast yellow keys/black keyboard - EZ Eyes Keyboard AKB-8861 - \$20
- USB Headset - Jabra UC Voice 150 MS Duo – there are a few of these on Amazon ranging from \$35 to \$90



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

February 1, 2017

NH Department of Environmental Services
Waste Management Division
6 Hazen Drive
Concord, NH 03301-6509

Attn: Household Hazardous Waste Coordinator

The Town of Exeter, New Hampshire hereby commits to participate and cooperate with the communities of Stratham, Newfields, Epping, Seabrook, South Hampton and East Kingston in a Household Hazardous Waste Collection Project in October 21, 2017. The Exeter Town Manager, Russell Dean, is authorized to represent the Town in organizing the collection project.

The Town of Exeter has appropriated \$6,610.00 for the purpose of allowing all residents of the community access to the Household Hazardous Waste Collection Project.

Sincerely,

Russell Dean
Town Manager

CERTIFICATE OF AUTHORITY

I _____, Town Clerk of Exeter, New Hampshire do hereby certify that: (1) at the Annual Meeting held _____, the Town Meeting voted to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal, or other governmental unit or a private source which becomes available during the year in accordance with the procedures set forth in New Hampshire RSA 31:95b; (2) at the regular Selectmen's meeting held on _____, 2017, the Board of Selectmen voted to accept Household Hazardous Waste Collection funds and enter into a contract with the New Hampshire Department of Environmental Services, Waste Management Division. The Board of Selectmen further authorized the Town Manager to execute any documents which may be necessary for this contract; (3) this authorization has not been revoked, annulled or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and (4) the following person has been appointed to and now occupies the office indicated above:

RUSSELL DEAN
Town Manager, Exeter

IN WITNESS THEREOF, I have hereunto set my hand as the Town Clerk of Exeter, New Hampshire this _____ day of _____, 2017.

Town Clerk

State of New Hampshire
County of Rockingham

On this the _____ day of _____, 2017, before me, _____ the undersigned officer,

Notary Public/Justice of the Peace)

personally appeared _____

who acknowledged her/himself to be the Town Clerk of Exeter, New Hampshire, and that s/he as such Town Clerk, being authorized so to do, executed the foregoing instrument for the purpose therein contained.

IN WITNESS THEREOF, I hereunto set my hand and official seal.

(Notary Public/Justice of the Peace)
(Seal)

5. State of NH grant monies requested: \$ 7,217.00
 (Grant monies available at the rate based on HHW collection overview)

6. Matching Monies (list sources and amounts):

<u>Community</u>	<u>Amount</u>
<u>Exeter</u>	<u>\$ 6,610.00</u>
<u>Stratham</u>	<u>\$ 3,340.00</u>
<u>Newfields</u>	<u>\$ 770.00</u>
<u>East Kingston</u>	<u>\$ 1,100.00</u>
<u>Epping</u>	<u>\$ 3,090.00</u>
<u>Seabrook</u>	<u>\$ 4,040.00</u>
<u>South Hampton</u>	<u>\$ 370.00</u>

Total Matching Monies: \$ 19,320.00

7. Total Revenue: \$ 26,537.00

SECTION V: ATTACHMENTS

Please include:

1. A general description of the project, including:
 - How the applicant will allocate the grant award.
 - How the applicant will fulfill the grant award's dollar-for-dollar match requirements.
2. Show and explain how the applicant will fulfill the public education component, including:
 - Informing the public about reducing HHW generation (pollution prevention).
 - Potential dangers of HHW.
 - Proper disposal of HHW.
3. In the case of an application serving more than one municipality, please attach a Letter of Commitment from each participating community.

SECTION V: (AUTHORIZATION)

I certify that, to the best of my knowledge, all of the foregoing information is complete and accurate.

E-mail application to:
hhw@des.nh.gov

 (Signature of Authorized Person from Section I) (Date)

OR

Mail application to:

NHDES
 29 Hazen Drive, PO Box 95
 Concord, NH 03302-0095

 (Print Name and Title of Authorized Person)

Please contact us with any questions you have.
 Telephone: (603) 271-2047
 E-mail: hhw@des.nh.gov
<http://des.nh.gov/organization/commissioner/p2au/pps/hhwp/index.htm>

HOUSEHOLD HAZARDOUS WASTE GRANT APPLICATION FORM - (For Fiscal Year 2017)

hhw@des.nh.gov

29 Hazen Drive, PO Box 95, Concord, New Hampshire 03302-0095

Telephone: (603) 271-3503 • Fax: (603) 271-2867 • TDD Access: Relay NH (800) 735-2964

River Study Committee

February 10th, 2017

Based on discussions held at January 30th, 2017 BOS meeting.

Current Membership, Town Website:

Name	Term
1. Lionel Ingram	2017
2. Rod Bourdon	2017
3. Terrie Harman	2019
4. Vacant	2019
5. Richard Huber	2018
6. Vacant	2018
7. Vacant	WSAC Rep
8. Don Clement	BOS Rep
9. Roger Wakeman	PEA Rep, Ex Officio
10. Kristen Murphy	Natural Resources Planner
11. Paul Vlasich	DPW Rep, Ex-Officio
12. Ginny Raub	Concom Rep Ex-Officio

Proposed Membership

Voting Members

Name	Term
1. Lionel Ingram	2017
2. Rod Bourdon	2017
3. Terrie Harman	2019
4. Dick Huber	2018
5. Roger Wakeman	2018 (formerly PEA rep now citizen)
6. Ginny Raub	Concom Rep
7. Vacant	WSAC Rep
8. Vacant	PEA Rep
9. Don Clement	BOS Rep

Non Voting (staff):

Paul Vlasich, DPW

Kristen Murphy, Natural Resources Planner

- 1 alternate member request, term to be established (1 year term recommended at outset)

Requested name change from *Exeter River Study Committee* to *River Advisory Committee* to include all rivers and watersheds of Exeter.

- Committee charge to be re-drafted.



TOWN OF EXETER

10 FRONT STREET EXETER, NH 03833-2792 (603) 778-0591 FAX 772-4709
www.exeternh.org

September 2, 2004

TO: Members of the Exeter River Advisory Committee

At the Exeter Board of Selectmen's meeting of August 16, the Board voted to establish the Exeter River Advisory Committee. The Committee is being formed to advise the Board of Selectmen on River related issues ranging from flooding to water quality. The Committee's charge, as unanimously voted by the Board, is as follows:

A 12-person committee charged with providing advise to the Board of Selectmen in all matters relating to the management of the Exeter River, its tributaries and watershed including, but not limited to, flood control, public and private water supplies, land use environmental habitat, water use, recreation, public safety and water quality"

The Board further voted to establish a Committee membership to include a Selectman (as Chairman), three citizens, the Water and Sewer Superintendent, the Town Engineer, the Fire Chief, and a representative each from the Conservation Commission, Planning Board, Water and Sewer Advisory Committee, Phillips Exeter Academy and The Mill.

Sincerely,

William Campbell, Chairman
Exeter Board of Selectmen

:gno



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
Region 1
5 Post Office Square, Suite 100
Boston, MA 02109-3912

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

FEB 03 2017

Mr. Russell Dean, Town Manager
Town Office
10 Front Street
Exeter, NH 03833

Re: NPDES Permit No. NH0100871
Administrative Order on Consent Docket No. 13-010

Dear Mr. Dean:

This is a response to the February 2, 2017 letter from Jennifer Perry to EPA written on behalf of the Town of Exeter requesting an extension of certain compliance schedule deadlines set forth in EPA Administrative Order on Consent Docket No. 13-010 ("Order"). Exeter's letter advised that more time is needed to evaluate whether the use of precast/post-tensioned concrete for some on-site treatment tanks in the planned wastewater treatment facility ("WWTF") is technically sound. If the deadline extension is granted by EPA, Exeter requested an additional four weeks to begin and substantially complete WWTF construction, and an additional 12 weeks to achieve compliance with the interim limits in Attachment 1a of the Order given WWTF startup would take place when wastewater temperatures are cold. The Town requested a response from EPA by February 3.

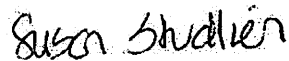
EPA has reviewed Exeter's request and agrees to extend the following Order deadlines of:

- Paragraph IV.A.1 from March 31, 2017 to April 30, 2017, for initiating construction of the WWTF;
- Paragraph IV.A.2 from March 31, 2019 to April 30, 2019, for substantially completing construction of the WWTF;
- Paragraph IV.B.2 from March 31, 2020 to June 30, 2020 or until 12 months after substantial completion of construction of the WWTF, whichever is sooner, to achieve compliance with the interim limits in Attachment 1.a of the Order; and

- Paragraph IV.C.1 from April 15, 2020 to July 15, 2020, for submitting quarterly progress reports on activities undertaken to achieve compliance with the Order.

If you have questions, please contact Joy Hilton of my staff. She can be reached at (617) 918-1877.

Sincerely,



Susan Studlien, Director
Office of Environmental Stewardship

cc: Jennifer Perry, Public Works Director
Paul Vlasich, Town Engineer
Michael Jeffers, Water & Sewer Managing Engineer
Tracy Wood, NHDES



TOWN OF EXETER, NEW HAMPSHIRE

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www.exeternh.gov

February 2, 2017

Ms. Joy Hilton
US Environmental Protection Agency
5 Post Office Square, Suite 100 (OES04-3)
Boston, MA 02109-3912

Subject: Administrative Order on Consent Docket No. 13-010
Request for Schedule Extension

Dear Ms. Hilton:

This letter will serve to confirm your discussion on January 31 with Michael Jeffers regarding a request for schedule extension on the subject project. The two reasons discussed are summarized below.

1. The Exeter WWTF upgrade is out to bid. A contractor asked if precast/post-tensioned concrete could be used for some of the on-site treatment tanks. If this approach is determined to be technically sound, it could save time and money. We believe it is worth taking a limited amount of time to evaluate the alternative approach and to give contractors the opportunity to incorporate this approach into their bids. Accordingly, we request a time extension of 4 weeks on Paragraph IV.A.1 (from March 31, 2017 to April 30, 2017) for initiating construction and on Paragraph IV.A.2 (from March 31, 2019 to April 30, 2019) for substantially completing construction on the AOC-related elements.
2. Removing nitrogen from a WWTF involves specialized bacteria which nitrify and denitrify the wastewater. These bacteria are temperature sensitive and have reduced biological activity when the wastewater temperature is below 10 degrees C. A WWTF that is reliably nitrifying/denitrifying prior to the onset of winter can operate through the winter without issue; however, startup of a new WWTF in March or April it is relatively unlikely that the bacteria will survive cold wastewater temperatures. While we expect to be fully nitrifying/denitrifying and achieving less than 8 mg/L TN by late May/early June 2019, the 2014 rolling average will be impacted into 2020. Accordingly, we request a time extension of 12 weeks on Paragraph IV.B.2 (from March 31, 2020 to June 30, 2020) to achieve compliance with the interim limits in Attachment 1a of the AOC.

During your discussion with Michael Jeffers, you indicated that these schedule extensions seemed reasonable and approvable. Given that we are in the bidding phase and need to issue a final addendum imminently, we respectfully request a response by February 3. We appreciate your consideration of our request for this extension. If you have any questions, please contact me.

Sincerely,

Jennifer Perry, PE
Public Works Director



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: Athena Lee Bradley Address: 139 Main St. Ste. 401

Town/State/Zip: Brattleboro, Vermont 05301 Phone: 802-254-3636

Email: athena@nerc.org

Organization:

Name: Northeast Recycling Council Address: same

Town/State/Zip: _____ Phone: same

Reservation Details:

Type of Event/Meeting: NH DES Solid Waste Facility Operator Training - Beyond the Bar Date: June 13, 2017 *food served completely*

Times of Event: 9 am - 12:30 pm Times needed for set-up/clean-up: 8 am - 12:45 pm

of tables: enough for 40-50 atte # of chairs: 50 Will food/beverages be served? Yes No

Tech/ AV Services Needed: Yes No Details _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Tech/AV Services: There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: *Athena Lee Bradley* Date: 6/3/17

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested

Please note: NH DES will handle insurance arrangements



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833
Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: RUSSELL PRESCOTT Address: 50 LITTLE RIVER ROAD
Town/State/Zip: KINGSTON, NH 03848 Phone: 603-231-7822
Email: REPRESKOTT@REPRESKOTT.COM

Organization: ATT: COMMISSIONER GEORGE COPPOLA FRUIT
Name: NH EMPLOYMENT SECURITY Address: 45 SOUTH STREET
Town/State/Zip: CONCORD, NH 03301 Phone: 603-228-4000

Reservation Details:

Type of Event/Meeting: JOE FAIR Date: 2-23-17 SET-UP
Times of Event: 10 AM - 2 PM Times needed for set-up/clean-up: 2 HRS. BEFORE/AFTER
of tables: 69 +/- # of chairs: 140 +/- Will food/beverages be served? Yes No
Tech/AV Services Needed: Yes No Details: PODIUM & MICROPHONE COFFEE

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

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Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 2/3/17

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: Hunter Putnam Address: 24 Front Street

Town/State/Zip: EXETER NH 03833 Phone: 603-772-2411

Email: Hunter@EXETERAREA.ORG

Organization:

Name: E.A.C.U. Address: 24 Front Street

Town/State/Zip: EXETER NH, 03833 Phone: 603-772-2411

Reservation Details:

Type of Event/Meeting: HEALTH EXPO Date: 4/1/17

Times of Event: ~~10-2~~ 10-2 Times needed for set-up/clean-up: 8-10 2-5

of tables: 40 # of chairs: 80 Will food/beverages be served? Yes No

Tech/ AV Services Needed: Yes No Details _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

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Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: Feb. 8. 17

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested

**Town Facilities / Permits
Feb/March 2017**

Date of Event	Event Hours	Usage Type	Facility/Permit	Group	Purpose
2/3 3/3, 7/7, 8/4	4 - 10 PM	Reoccurring	Town Hall	TEAM	First Friday Concerts
4/7, 5/5, 6/2, 9/1	4 - 10 PM	Reoccurring	Bandstand	TEAM	First Friday Concerts
2/10	8 - 3 PM	One time	Town Hall	Acorn School	Bake Sale
2/10	3 - 9 PM	One time	Town Hall	Parks and Rec	Sweetheart Dave
2/11	5 - 11 PM	One time	Town Hall	Chamber of Commerce	Anti-Film Festival
2/14 - 2/17	2 - 8:30 PM	Multi Day	Town Hall	Heronfield Academy	Play
2/23, 24	12 - 5 PM	Multi Day	Town Hall	Employment Security	Job Fair
3/19, 26, 4/8	12 - 5 PM	Multi Day	Town Hall	NH Children's Trust	Fiddle Rehearsal
3/24, 25	all day	Multi Day	Town Hall	Christ Church	Fundraising Concert



TOWN OF EXETER, NEW HAMPSHIRE

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www.exeternh.gov

February 10, 2017

TO: Board of Selectmen
Russ Dean

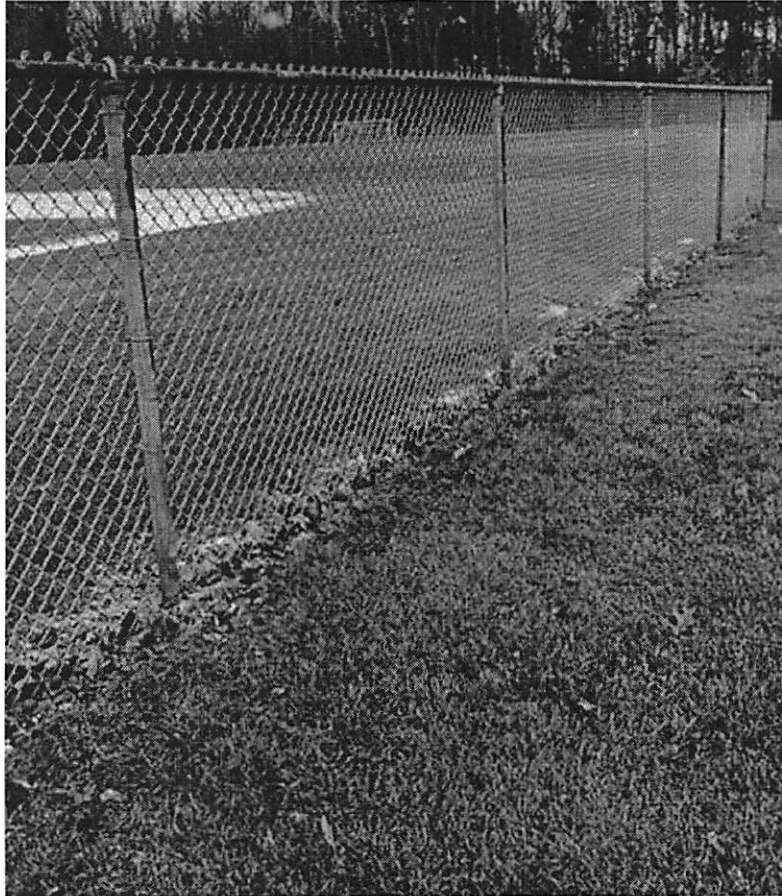
FROM: Mike Favreau

RE: Convenient MD Sponsorship Banners

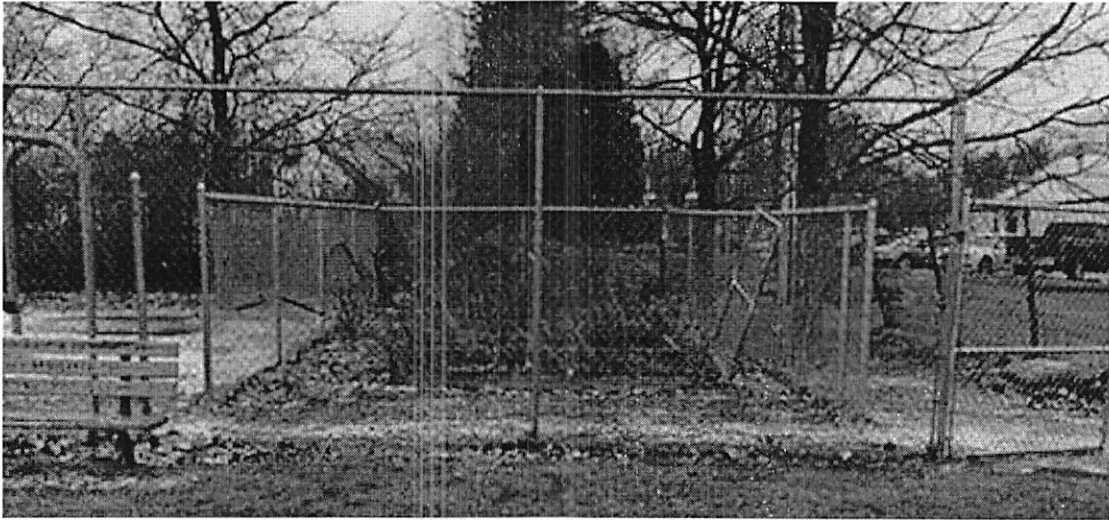
Convenient MD is sponsoring the spring baseball, spring soccer and fall soccer as well as our Summer Adventure Camp. Their sponsorships total \$5000.00. Banners are consistent with the Town of Exeter Policy pending BOS approval.

- The Tennis Court Banner: This banner will stay up from spring until late fall when the soccer programs ends.
- The Ball Field and "Garden" Fence banners will go up in the spring for spring sports and then come down. They will go back up for the fall soccer program.

ConvenientMD – Proposed Banner Locations



**Baseball Field Fence Links: 244" W x 66" H,
Banner size would be: 232" W x 54" H**



Garden Fence Links: 224"W x 84"H
Banner size: 212"W x 72"H



Tennis Court Banner facing Baseball Fields: 232"W x 108"H
Banner Size: 220"W x 96"H

Note: Per our initial meeting, this banner would be moved to the other side of the tennis court, facing the pool, once the pool opens in the summer

Tennis Court banner – 220”W x 96”H

ConvenientMD
URGENT CARE

+ *Expert Care*

🕒 *When You Need It*

\$ *Made Affordable*

JUST WALK IN! *8am-8pm, 7 Days a Week*

A Proud Sponsor of Exeter P&RD

Garden Banner 212”W x 72”H

ConvenientMD
URGENT CARE

8am-8pm
7 Days a Week

JUST WALK IN!

Top Physicians!

A Proud Sponsor of Exeter P&RD

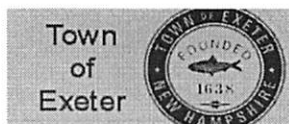
Baseball Field Banner 232”W x 54”H

ConvenientMD
URGENT CARE

- ✓ *Quality Care*
- ✓ *Convenient*
- ✓ *Affordable*

JUST WALK IN!
8am - 8pm, 7 Days a Week

Proud Sponsor of Exeter P&RD



Russ Dean <rdean@exeternh.gov>

Interest - GBK

Linda Fecteau <lfecteau@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Feb 10, 2017 at 3:49 PM

Russ,

On November 23, 2016 GBK came in to pay the 2016 first tax bill due July 1, 2016 on both 64 Epping Road and 74 Epping Road but did not have the interest included so the payment was broken out between tax and interest leaving a principal balance due as follows.

- 64 Epping Road: The interest portion of the payment was \$1,002.07. The amount accruing on the \$1,002.07 tax balance as of Monday night is \$26.02 for a total interest amount of \$1,028.09.
- 74 Epping Road: The interest portion of the payment was \$104.05. The interest accruing on the \$104.05 tax balance as of Monday night will be \$106.85.

The total amounts are if you want to waive all the interest paid as well as what is accrued for the 2016 first tax bills.

The 2016 second bills were paid on time.

Linda
[Quoted text hidden]

 **GBK Tax Statements.pdf**
429K

New Hampshire Municipal Association

THE SERVICE AND ACTION ARM OF NEW HAMPSHIRE MUNICIPALITIES

LEGISLATIVE BULLETIN

House to Vote on Retirement Contribution

HB 413, which restores a portion (15 percent) of the state contribution toward the retirement costs of teachers, police and firefighters, is on the agenda for a House vote next week. We previously reported that the bill came out of the Executive Departments and Administration Committee with a very close Ought to Pass recommendation of 10 to 9. Passage of **HB 413** would lower the retirement costs for cities, towns, school districts, and counties by approximately **\$41 million per year**.

House members need to hear from you now about the impact this bill will have on property taxpayers, especially since the Governor's proposed budget did not include even a modest restoration of the state retirement contribution.

To help you estimate how much your city or town will save by passage of **HB 413**, attached are two lists—teachers and police/fire. These lists, prepared by the Legislative Budget Assistant's Office, show the state retirement contributions attributed to each municipality from 2007 until 2012. The percentage of state contribution varied in those years, but the figures for 2011, which total \$44 million, are a reasonable estimate of the retirement cost reduction each local government entity would experience if **HB 413** passes.

Please contact your representatives today and urge them to support the committee recommendation of Ought to Pass on HB 413.

Vote on Right-to-Know Law Bill Delayed

The House was scheduled to vote this week on **HB 365**, the bill that would require a public entity to pay a prevailing plaintiff's attorney fees in a Right-to-Know Law case even if the public officials did not know they were violating the law. The vote, however, was postponed to next week because one of the representatives who had signed up to speak was unable to attend. The House is in session next **Wednesday and Thursday, February 15 and 16**, and will vote on the bill on one of those days. This gives local officials a few more days to contact their representatives and urge them to **vote down the committee recommendation and kill HB 365**.

Bulletin 07 - 2017 Session
February 10, 2017

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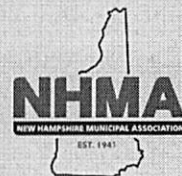
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(RTK — Continued from Page 1)

The bill deletes language in the existing law that says a public body or agency is liable for the plaintiff's attorney fees only if the officials "knew or should have known" that their conduct violated the law. By removing that language, the bill requires the payment of attorney fees for innocent misunderstandings of the law.

We heard a few people comment this week that this change will give public officials an incentive to comply with the law. That makes no sense—they already *have* that incentive, because the law punishes intentional violations. Punishing public officials for an *unintentional* violation, as this bill does, is like punishing people for snoring. The snorer may stop snoring, but only because he'll be afraid to fall asleep. Similarly, the public official may avoid violating the law by choosing to avoid public service. How is that helpful? Please urge your representatives to *kill HB 365*.

Transportation Improvement Fee—Local Control At Its Best

On Tuesday the House Municipal and County Government Committee heard testimony on **HB 121**, the **NHMA policy bill** that would increase from \$5 to \$10 the maximum fee that a municipality may collect annually for its transportation improvement fund. (See last week's *Bulletin* for further explanation of the fund.) This optional \$5 fee, originally enacted in 1997, has obviously lost a good deal of its buying power over the past 20 years. Raising the maximum amount to \$10 merely provides an inflationary adjustment.

Support for the bill came from local officials, regional transit organizations, a regional planning commission, and the Department of Environmental Services. No one spoke in opposition. NHMA, as well as others, emphasized the local control aspects of this bill—this fee, and the use of the money raised by the fee, are determined by the local legislative body (*i.e.*, town meeting or city council/board of aldermen). NHMA stressed that a vote in support of **HB 413** is NOT a vote to raise any fee, but rather a vote to allow the legislative body of a city or town to decide whether it wants to pay for road improvements, bridge repairs, public transportation services for the elderly and disabled, sidewalks, or bike paths with property tax dollars or with this user fee. Local control at its best!

If you haven't already done so, please contact members of the Municipal and County Government Committee and urge support of local control by recommending Ought to Pass on **HB 413**.

Goodbye to Trailer Registration Fees?

Despite opposition from the Division of Motor Vehicles, the New Hampshire City and Town Clerks Association, the New Hampshire Tax Collectors Association and NHMA, on Thursday the House Transportation Committee voted 9 to 7 to recommend **HB 579** as Ought to Pass. This is the bill, discussed in *last week's Bulletin*, that allows non-government agents to register out-of-state semi-trailers at a significant discount compared to the fees for in-state residents. The primary issue is the potential loss of municipal registration fees from these types of vehicles when in-state residents realize they can merely claim an out-of-state residence and pay a much lower fee to register through these non-governmental agents. *Municipalities concerned about this impact on motor vehicle revenues should urge their representative(s) to overturn the committee recommendation of Ought to Pass and instead vote Inexpedient to Legislate on HB 579.*

Governor Delivers Budget Address

On Thursday Governor Sununu presented his biennial budget proposal to a joint session of the House and Senate, describing the \$12 billion budget as “responsible, focused and fair.” Besides funding state agencies and programs, this is an opportunity for the Governor to present new initiatives, and he did so with the creation of an Infrastructure Revitalization Fund (IRF). Any surplus funds beyond those necessary to ensure \$100 million in the revenue stabilization fund (*i.e.*, the “rainy day” fund) at June 30, 2017, would be placed into the IRF and used to target key areas of need to municipalities, including:

- doubling the amount of road and bridge aid grants to address deferred maintenance issues at the local level;
- boosting school building aid for classroom infrastructure; and
- fully funding Granite Hammer, a program to fight the opioid epidemic.

The surplus statement provided with other budget documents shows a projected \$84.4 million available at June 30, 2017, to go into the IRF, barring any unexpected expenses before the end of the state fiscal year. We have requested further information from the Governor’s office about the IRF and will report more details about this fund when known.

Governor Sununu also noted the work done by the Senate President last year to secure \$300 million (from the Exxon Mobil MtBE lawsuit settlement) for a Drinking Water and Ground Water Trust Fund, stating that this money “*stands ready to be invested in vital infrastructure improvements across the state. Funds can now be used in partnership with local communities to secure one of our most precious resource.*”

While we were encouraged by the emphasis on local roads, bridges and drinking water, we were very discouraged to see the meals and rooms tax distribution frozen for the next two years at the fiscal year 2017 level of \$68.8 million; this means that the catch-up formula, which provides up to \$5 million of additional funding per year, would be suspended (yet again) under the Governor’s plan. Based on the meals and rooms tax revenue projections for fiscal years 2018 and 2019, this would drop the municipal funding level to approximately 20 percent—half of the statutory funding level of 40 percent promised when the tax was enacted.

Other budget items of interest to municipalities include:

- Funding for existing state aid grants for water and wastewater projects, but not for projects listed in [HB 119](#) or [SB 57](#);
- Flood control funding at \$866,250 each year, assuming payments are received from other states involved in the flood control compacts;
- Funding of \$3.5 million each year for the Land and Community Heritage Investment Program (LCHIP);
- Full funding from the general fund for Police Standards and Training;
- \$9 million each year for targeted full-day kindergarten programs based on a measure of relative community need.

Revenue sharing remains suspended, and there does not appear to be any money included for the reinstatement of a portion of the state share of local retirement contributions for teachers, police, and firefighters.

(Budget Address— Continued from Page 3)

The Governor's budget proposal will likely be drafted as HB 1, accompanied by HB 2, which will contain the statutory changes necessary to implement the budget. The House Finance Committee will begin a detailed review of the Governor's budget proposal and will no doubt make many changes based upon the committee's priorities and preferences, before sending its version to the Senate to do the same. We will update you weekly as this important piece of legislation makes its way through the process.

Check these links for copies of the Governor's [budget address](#), the [budget document](#), and the [executive summary](#).

Mandatory Water Connections for Well Owners?

A bill released last week, allowing owners of contaminated wells to connect to public water supplies, has caused quite a stir, and not surprisingly. The bill, **SB 240**, states that if a well is discovered to be contaminated by man-made contaminants and there is at least a 10 percent increase in the contaminants a year after the initial discovery, the owner of the well "shall be connected to the public water system at cost to the municipality in which such well is located."

Yikes! As the fiscal note to the bill indicates, the cost to municipalities could be in the tens of millions of dollars. We have reason to believe, however, that the bill's language does not reflect the sponsors' intent. In fact, we understand that an amendment is in the works. Needless to say, we will oppose any legislation that makes municipalities bear the financial burden for contaminated wells, but we are optimistic that the amended bill will not take that approach. We encourage vigilance but not panic.

The bill is scheduled for a hearing next **Wednesday, February 15, at 10:00 a.m., in LOB Room 102**, before the Senate Public and Municipal Affairs Committee. Please attend if you want to know what the amended bill proposes, or contact us with questions. We will have an update in next week's *Bulletin*.

Custom Design For SB 2?

On January 11, the House Municipal and County Government Committee heard testimony on **HB 182**, another in a string of bills over the years that alter the budget adoption process in SB 2/ official ballot municipalities and school districts. As noted by the committee, since SB 2 was adopted in 1995 there have been innumerable bills to change how it works. One of the most frequent subjects of legislation is the default budget, which, for those not familiar with the SB 2, process is how the town determines a dollar amount for its budget should the voters turn down the operating budget in the voting booth.

Mindful that a change in the statute changes the way SB 2 works in *all* municipalities that have adopted it, the Municipal and County Government Committee has been loath to recommend changes. The committee is going to take the opportunity presented by **HB 182** to consider a new process for SB 2 jurisdictions that would allow local voters, using an amendment procedure to be set forth in statute, to make custom changes for their own municipality only, without continually pestering the legislature to make changes to SB 2 that would affect everyone.

(SB 2— Continued from Page 4)

Under the amendment, voters could modify the provisions of SB 2 relative to

- the finalization process for the budget,
- the process for public hearings, debate, discussion, and amendment of questions to be placed on the official ballot,
- the definition and calculation of the default budget,
- the procedures for the transfer of funds among various departments, funds, accounts and agencies, and
- the applicability of the official ballot procedure to special meetings.

A work session on this amendment is set for **Tuesday, February 21, at 10:00 a.m., in LOB Room 301**, and the executive session on the bill will be at **11:00 a.m.** that same day. The amendment is to be printed in the House calendar. Please let us know what you think of this proposed local amendment process.

Committee Votes Against Local Option for Appointed Clerks

On February 1, the House Municipal and County Government Committee heard testimony on **NHMA policy bill HB 325**, which would allow towns operating under a charter to let their voters decide whether the town should have an elected or an appointed town clerk. On Tuesday of this week, the committee recommended killing the bill.

Articulate and compelling testimony was offered by elected and appointed officials from towns that support this measure. At the executive session, it was claimed that because the position is mentioned in the New Hampshire Constitution, it was intended to be elected—although nothing in the constitution supports that conclusion. We also heard that if a town wants to appoint a town clerk, it should become a city.

It baffles us why this local control measure is so hard to accept. There are only eight towns in the state that **HB 325** would affect, and while they already operate more like cities than towns, they want to maintain their status as a town. That is exactly what the legislature envisioned when it enacted RSA chapter 49-D, which allows towns to adopt local option town charters. RSA 49-D:1, the purpose and intent section of that chapter, states:

It is the intent of the general court to recognize that while the pressures of growth, demand for services and complexity of governmental issues may compel citizens to consider alternative forms of governance of towns, which forms have the same or similar structural appearance and powers traditionally found in cities, that the preservation of a community's unique sociological and cultural heritage and history as a town be encouraged by the provision of the optional forms of town government described in this chapter.

Some towns have a clerk they love and want to keep without requiring him/her to run for re-election every year, or every three years. Other towns have had difficulty getting qualified candidates to run for town clerk, especially given all the other duties bestowed upon clerks by the statutes. Perhaps it is time to look at authorizing towns to delegate those other responsibilities to someone other than the elected clerk.

Repeal of Expanded Medicaid

The House Health, Human Services and Elderly Affairs Committee has a hearing scheduled for next **Tuesday, February 14, at 1:15 p.m., in LOB Room 205, on HB 638**, which would repeal the New Hampshire Health Protection Program, more commonly referred to as expanded Medicaid. NHMA has supported this program because (among other reasons) it appears to have resulted in significantly reduced local welfare costs. The bill's fiscal note also explains that the program uses no general fund revenue and results in millions of dollars in avoided general fund costs. We will oppose **HB 638**. Please encourage your representatives to do the same.

Short-Term Rentals To Be Studied

There was some good news this week on HB 654, the bill we reported on in last week's *Bulletin* that would have severely limited municipalities' zoning authority with respect to short-term rental operations. Recognizing that such a dramatic step should not be taken lightly, the House Commerce Committee has proposed an amendment that replaces the entire bill with the creation of a committee to study "the regulation and taxation of vacation rentals and short-term rentals."

The amended bill was recommended unanimously and is on the consent calendar for next week. We certainly support this approach and commend the committee for its action.

HOUSE CALENDAR

TUESDAY, FEBRUARY 14, 2017

ELECTION LAW, Room 308, LOB

- 10:00 a.m. **HB 616-FN-L**, relative to persons executing election affidavits.
10:20 a.m. Continued public hearing on **HB 348-FN**, relative to registering to vote.

ENVIRONMENT AND AGRICULTURE, Room 303, LOB

- 10:00 a.m. **HB 342**, establishing a commission to study the transition of certain regulatory authority to the department of environmental services from the Environmental Protection Agency.

HEALTH, HUMAN SERVICES AND ELDERLY AFFAIRS, Room 205, LOB

- 1:15 p.m. **HB 638-FN-L**, repealing the New Hampshire health protection program.

MUNICIPAL AND COUNTY GOVERNMENT, Room 301, LOB

- 10:00 a.m. **HB 585-FN-L**, abolishing fluoridation in water.

WAYS AND MEANS, Room 202, LOB

- 10:30 a.m. Continued public hearing on **HB 539-FN-A-L**, relative to the distribution of occupancy revenues under the meals and rooms tax to towns and cities.

TUESDAY, FEBRUARY 21, 2017

EXECUTIVE DEPARTMENTS AND ADMINISTRATION, Room 306, LOB

- 1:30 p.m. **HB 366-FN**, relative to the calculation of average final compensation under the retirement system for certain members.

LEGISLATIVE ADMINISTRATION, Room 104, LOB

- 11:45 a.m. **HB 394**, relative to public employees testifying before legislative committees.

(House Calendar — Continued from Page 6)

WEDNESDAY, FEBRUARY 22, 2017

TRANSPORTATION, Room 203, LOB

- 10:00 a.m. **HB 432**, relative to enforcement of parking prohibitions.
10:30 a.m. **HB 492**, relative to motorized scooters and wheelchairs operating on public streets.
11:00 a.m. **HB 648-FN**, relative to van parking for persons with disabilities.

SENATE CALENDAR

MONDAY, FEBRUARY 13, 2017

HEALTH AND HUMAN SERVICES, Room 101, LOB

- 9:45 a.m. **SB 236-FN**, making the Medicaid expansion law permanent.

TUESDAY, FEBRUARY 14, 2017

COMMERCE, Room 100, SH

- 1:45 p.m. **SB 83-FN-L**, relative to the state minimum wage.

ELECTION LAW AND INTERNAL AFFAIRS, Room 102, LOB

- 9:00 a.m. **SB 194-FN**, authorizing online voter registration.
9:20 a.m. **SB 107**, establishing an independent redistricting commission. **NHMA Policy.**

TRANSPORTATION, Room 103, LOB

- 2:00 p.m. **SB 243-FN-A**, relative to complete streets policies, establishing a complete streets pilot program, and making an appropriation therefor. **NHMA Policy.**

WEDNESDAY, FEBRUARY 15, 2017

PUBLIC AND MUNICIPAL AFFAIRS, Room 102, LOB

- 10:00 a.m. **SB 240-FN-L**, allowing owners of certain contaminated wells access to municipal water systems.

WAYS AND MEANS, Room 100, SH

- 9:00 a.m. **SB 186**, establishing a committee to study the tax characterization of stormwater utility fees. **(THE PREVIOUS HEARING FOR SB 186 WAS RECESSED ON FEBRUARY 1ST)**

New 2017 Senate Bill

SB 247-FN-A makes various changes in the laws regarding lead, including a requirement that public water systems make reasonable efforts to identify and disclose lead components that are in contact with drinking water. Sen. Feltes of Concord; **HHS.**

HOUSE FLOOR ACTION

Thursday, February 9, 2017

- HB 87**, relative to vacancies in the office of moderator. **Passed.**
- HB 108**, relative to municipal record retention and conversion. **Passed with Amendment.**
- HB 109**, exempting certain building plans from the right-to-know law. **Inexpedient to Legislate.**
- HB 118**, relative to appropriations in petitioned warrant articles. **Inexpedient to Legislate.**
- HB 123**, relative to continuation of a public hearing of the zoning board of adjustment. **Passed.**
- HB 124-FN**, repealing certain aircraft registration fees. **Passed.**
- HB 145**, requiring municipal approval for siting high voltage transmission lines. **Inexpedient to Legislate.**
- HB 154**, relative to interference with traffic devices. **Passed with Amendment.**
- HB 173**, relative to regulations restricting the use of water for outdoor usage. **Passed with Amendment.**
- HB 299**, relative to notice by mail for zoning and planning purposes. **Passed.**
- HB 359-FN-A-LOCAL**, relative to returning a percentage of the LCHIP fee to the municipality where the real estate transfer from which the fee originates is located. **Inexpedient to Legislate.**
- HB 379**, relative to political advertising in rights-of-way. **Inexpedient to Legislate.**
- HB 382**, prohibiting electronic warrants. **Inexpedient to Legislate.**
- SB 12-FN**, repealing the licensing requirement for carrying a concealed pistol or revolver. **Passed.**

SENATE FLOOR ACTION

Thursday, February 9, 2017

- SB 36**, establishing a committee to study the Laconia state school property. **Passed.**
- SB 56-FN-A-L**, relative to adequate education grant payments to certain municipalities. **Passed with Amendment.**
- SB 57-FN-A**, making appropriations to the department of environmental services for the purposes of funding eligible drinking water and wastewater projects under the state aid grant program. **Tabled.**
- SB 58**, relative to the authority of the department of state. **Passed.**

(Senate Floor Action — Continued from Page 8)

SB 80, relative to implementation of the all veterans' tax credit. **Passed with Amendment.**

SB 116, requiring notice to affected municipalities of energy facility siting. **Passed.**

SB 117-FN, establishing the stormwater management and flood resilience fund within the department of environmental services. **Passed with Amendment.**

SB 124, establishing a commission to study municipal regulation and incentives for solar energy. **Passed.**

Upcoming Events for NHMA Members

Postponed (from Feb. 11) to Saturday, February 25, 2017

Moderator's Workshop for Traditional Town Meeting

Please visit our [website](#) for upcoming NHMA events.

See CALENDAR OF EVENTS on the left and click *View the Full Calendar*; scroll down to the event you are interested in to register.

FEB 10 2017

57 MAIN STREET, RAYMOND NH 03077 PHONE (603) 772-2655 FAX (603) 772-0213

Received

February 6, 2017

Dear Local Official:

It is that time of year when REDC reviews and updates the Comprehensive Economic Development Strategy (CEDS) for the region. The CEDS is a plan that outlines a region's economic development needs and goals. It is developed with broad-based and diverse community participation. We develop a new CEDS every five years, with updates annually. This upcoming year, we are working on the second update to the 2015 CEDS: the 2017 CEDS Update. Part of the annual CEDS process includes the development of a Priority Project List for the REDC region. I am writing to our member communities to ask for your participation in identifying local projects that advance and promote the region's goals.

Submitting a project for inclusion on the CEDS Priority Project List is the first step in identifying potential funding opportunities under the U.S. Department of Commerce, Economic Development Administration (EDA). While not all projects meet subsequent requirements for funding under EDA guidelines, the inclusion of projects on the Priority Project List for the region may have a positive effect for a project's possible funding under other federally funded grant sources, such as USDA/Rural Development, HUD, and DOL. In addition, a project **MUST** be on the list to be considered for EDA grant opportunities. If you would like more information on EDA grant opportunities, please contact me at jennifer@redc.com.

Eligible projects include local or regionally significant projects that address at least one of the CEDS Goals (included). Many of our region's much needed infrastructure projects qualify for inclusion on the list. Regardless if the project has funding available at this time, acknowledgement of the project by inclusion on the list helps create a better "big picture" of the needs in our region.

Enclosed you will find a flyer to post or circulate around your municipality to help garner additional project ideas. The CEDS Goals can be used as a guideline to help you identify which of your projects may qualify to be on the CEDS Priority Project List. If you would like to review the region's Plan, please go to our website, www.redc.com, and select "CEDS". In addition, the Project Submittal forms are available on the website.

The deadline for project submissions is **March 1, 2017**. If you would like to discuss a potential project or learn more about the submittal process, please feel free to contact me at 772-2655 or by email at jennifer@redc.com. Electronic forms are available by email request or at our website. We look forward to hearing from you.

Respectfully,



Jennifer Kimball
CEDS Planner

WE OPEN DOORS
WWW.REDC.COM

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CALL FOR

PRIORITY PROJECTS

- Industrial Park Infrastructure
 - Green Technology
 - Water Line
- Workforce Housing Project
- Regional Infrastructure
- Sewer Line
- Transportation Project
- Brownfields

The Priority Project List, which is part of the Comprehensive Economic Development Strategy (CEDs), can help your project, whether it be grant opportunities, EDA/federal recognition, or regional support. The Priority Project List contains local and regional infrastructure, development, and planning projects that address at least one of the CEDs goals. Inclusion of a project on the Priority Project List gives the project national recognition via approval from the Economic Development Administration.

For more information, please contact Jen at Jennifer@redc.com or 603.772.2655.

2015 - 2019 CEDS Goals and Objectives

Infrastructure Development



To invest in infrastructure improvements, such as roads, bridges, sewers, water facilities, and broadband, and multi-modal transportation systems that will strengthen and diversify the regional economy.

To develop cost-effective regional solutions to local problems as a means to improve municipal budgets and maintain the quality of life in the region.

Regional Cooperation



Affordable Housing



To develop diversified housing options for all income levels to ensure the availability of workers for expanding businesses and new firms in the region.

To maintain the unique qualities of life in southern New Hampshire through sustainable living best management practices, the preservation of natural and historic resources, and a balanced approach to economic development.

Sustainable Living



Workforce Attraction & Retention



To attract and retain a skilled workforce by providing the necessary support in the form of housing, education and training, networking, and cultural/social opportunities.



Town Manager's Office

FEB 10 2017

Received

February 3, 2017

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Digital Preferred packages

Dear Chairman and Members of the Board:

As part of our continuing effort to keep you informed, we wanted to share, on April 1, 2017 the following packages and services will no longer be available for new subscriptions:

- Digital Preferred plus One Premium
- Digital Preferred with HBO
- Digital Preferred plus Two Premiums
- Digital Preferred with HBO and One Premium
- Digital Preferred Tier plus Two Premiums
- Digital Preferred Tier with HBO and One Premium

Customers are receiving this information, in advance, via bill message. Additionally, customers who currently subscribe to one of these packages or services will continue to receive the package or service until they make a change to their service or receive further advance notice.

If you have any questions, please visit xfinity.com or contact me at 603.334.3603.

Very truly yours,

Jay Somers

Jay Somers, Sr. Manager
Government Affairs