

**Exeter Board of Selectmen Meeting
Monday, April 24th, 2017, 6:50 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Board Interview – Historic District Commission
3. Bid Openings – Solid Waste Collection Request For Proposals
4. Public Comment
5. Minutes & Proclamations
 - a. Proclamations/Recognitions
6. Approval of Minutes
 - a. April 17th, 2017
7. Appointments
 - a. 2017 Committee Reappointments
 - b. Economic Development Commission
8. Discussion/Action Items
 - a. 2017 Memorial Day Parade Update
 - b. Lincoln Street Phase II Design Engineering Contract
 - c. 79E Covenant Determination: 1-9 Water Street
 - d. SAIL Grant Application Letter of Support
 - e. Chamber of Commerce Lease Proposal Update
 - f. Facilities Committee Discussion
9. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Selectmen's Committee Reports
 - e. Correspondence
10. Review Board Calendar
11. Non-Public Session
12. Adjournment

Don Clement, Chairman
Exeter Selectboard

Posted: 4/21/17 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



Town of Exeter
 Town Manager's Office
 10 Front Street, Exeter, NH 03833

**Statement of Interest
 Boards and Committee Membership**

Committee Selection: Historic Commission

New **Re-Appointment** **Regular** **Alternate**

Name: Gregory Colling **Email:** gcolling@merrimackdesign.com

Address: 8 High Street **Phone:** 603-397-8520

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

See attached qualifications. Thank you for your consideration.

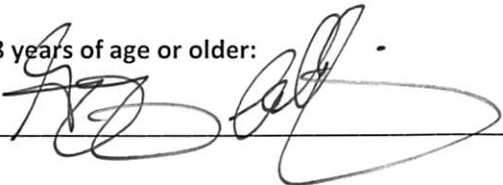
If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: 

Date: 4/18/2017

MERRIMACKDESIGN

GREGORY L COLLING A I A

Licensed Architect, Commonwealth of Massachusetts, States of New York, New Hampshire and Maine

EXPERIENCE

- 2007 to present **Merrimack Design Associates Architects, LLC**, Amesbury, MA
Founding Principal
- 2002 to 2007 **The Classic Group, Inc.**, Lexington, MA
Senior Architect
- 1998 to 2002 **Solomon + Bauer Architects, Inc.**, Watertown, MA
Project Architect
- 1996 to 1997 **Cicognani, Kalla Architects**, New York, NY
Project Architect
- 1989 to 1995 **Ferguson, Murray and Shamamian Architects**, New York, NY
Associate
- 1988 to 1989 **Hammer, Keifer and Todd Architects**, Cambridge, MA
Designer
- 1983 to 1987 **Crissman & Solomon Architects Inc**, Watertown, MA
Draftsman

PROFESSIONAL ACTIVITIES

- 2014 to present **Historic New England Preservation Committee**
Member assisting the Board of Trustees in its integrated management and conservation of landscapes and buildings under their care including maintenance, restoration and reconstruction.
- 2014 **University of Notre Dame**
Spring Semester Thesis Final Review, Guest Critic
- 2011 **Lecture: Meeting House and Church Architecture in Amesbury and Salisbury, MA**
A lecture to benefit preservation of the 1835 Union Congregation Church in Amesbury, MA
- 2010 **Lecture: Robert Mills and His 175-year Old Newburyport Masterpeice**
Newburyport Custom House Maritime Museum Sunday Maritime Interludes Lecture Series
- 2009 to present **Historic New England Council**
Member of non-governing advisory board supporting the mission and advocating on behalf of Historic New England.
- 2009 to 2011 **Boston Society of Architects, Historic Resources Committee, Co-leader**
The BSA Historic Resources Committee focuses on a wide range of historic preservation, restoration, and related issues at monthly meetings.

Architects

MERRIMACKDESIGN

- 2009 **Lecture and Symposium Organizer:** The New England Custom Houses of Robert Mills 1781-1855. Robert Mills Symposium and Exhibition, Custom House Maritime Museum Newburyport, MA
- 2008 to 2011 **Custom House Maritime Museum, Newburyport**
Building Committee Chairman, Preservation and maintenance of historic Robert Mills-designed custom house built in 1835.
- 2008 **Lecture: What Style is Your House?**
A lecture on period styles of architecture in Newburyport, MA as part of the "Six Degrees of Restoration" public lecture series organized by the Newburyport Preservation Trust.
- 2007 to 2011 **Newburyport Preservation Trust**
Board Treasurer, public lecturer and tour leader on the building history of Newburyport. Led the annual preservation awards program including public presentation, architectural walking and bicycle tours during the annual Preservation Week celebration and Essex National Heritage Area "Trails and Sails" program. Participated in publication of a self guided walking tour booklet including preparation of drawings.
- 2007 to 2009 **Newburyport Local Historic District Study Committee**
Treasurer of committee responsible for drafting architectural guidelines and ordinance, gauging public opinion and holding public hearings to establish a comprehensive local historic district.
- 2000,2001,2005 **Wentworth Institute Of Technology, Boston**
Design Studio, Construction Technology Instructor, Guest Critic
- 2001, 2006 **Boston Architectural College**
Design Studio Instructor, Guest Critic

EDUCATION

- 1997 University of Pennsylvania, Master of Architecture
1987 Boston Architectural College, Bachelor of Architecture

Architects

Municipal Solid Waste & Recycling Contract

Bid/RFP Status: Open - accepting bids and proposals **Bid/RFP Due Date:** Back to Monday, April 24, 2017 - 4:00pm Bids/RFPs

The Town of Exeter, New Hampshire, will receive sealed proposals for a Municipal Solid Waste/Recycling Services Contract to include Collection, Transportation, and Disposal of Refuse/Garbage and Recyclable Materials at the **Town Offices, 10 Front Street, Exeter, NH 03833, until 4 pm on April 24, 2017.**

Proposals shall be submitted in sealed envelopes, shall include on the face of the envelope the name, address, and telephone contact of the Proposer and shall be clearly marked Municipal Solid Waste and Recycling Services Bid Proposal, Attention Town Manager.

All timely proposals will be opened and read aloud at the Board of Selectmen's Meeting on April 24, 2017 at 7 pm. The meeting will take place at Town Offices at 10 Front Street, Exeter NH.

No Proposer may withdraw a proposal within thirty (30) days after the date above for submission.

Once a proposal is selected, the Town Manager will submit it along with his recommendation to the Board of Selectmen for approval to negotiate and enter into a final contract. The Town of Exeter, as it determines to be in its best interest, hereby reserves the right to reject any and all proposals.

**BOARD OF SELECTMEN
APRIL 17, 2017
DRAFT MINUTES**

1. Call Meeting to Order

Chairman Clement called the session to order at 6:50 pm and immediately moved it to the Wheelwright Room for Board Interviews.

2. Board Interviews–Economic Development Commission

The Board interviewed Mr. John Tremblay, 17 Heritage Way, for a position on the Economic Development Commission. After asking a few questions, the Board thanked Mr. Tremblay for his time and informed his application would be taken up at a subsequent meeting.

The Chair reconvened the regular session in the Nowak Room at 7:02 pm and introduced the Members: Anne Surman, Vice Chair; Don Clement, Chair; Kathy Corson, Clerk; and Julie Gilman.

Staff present were Town Manager Russ Dean and Recording Secretary David Pancoast. Members of the public were present as well.

3. Public Comment

There was none.

4. Minutes & Proclamations

a. Proclamations/Recognitions

There were none.

5. Approval of Minutes

a. April 10, 2017

Ms. Surman moved approval of the Minutes of April 10, 2017 as submitted, seconded by Ms. Gilman and the vote was unanimous, except Ms. Gilman abstained.

6. Appointments

There were none. Selectman Clement mentioned he is hoping to bring reappointments forward at the next meeting.

7. Discussion/Action Items

a. 79-E Application: Soaring Hawk LLC

Chairman Clement outlined that the last 2 weeks there have been public hearings on the application, and the hearings were closed. Now there is more discussion on the relief. Ms. Gilman missed last week so perhaps she has insight.

Ms. Gilman had no issues she was ready to move forward with the discussion on the relief. Ms. Corson discussed how the board held off for her opinion on the section 5 relief qualifier. Ms. Gilman said the property is in a nationally registered historic district so it is a qualifying structure. The additional four years fits right in. The person who does the work has to be aware of the US Secretary of Interior's guidelines during construction. Chair Clement confirmed the outside renovations done on the building adhered to HDC guidelines with Ms. Gilman. Selectwoman Surman asked about procedure whether there would be one or two votes and how the votes would occur.

There was discussion on the procedure of handling this. Mr. Clement said that first the Board needs to determine if Section 7 public benefits have been met and decide that, then decide the four components of 79-E, then the length of the tax relief and the covenant, which can be longer than the tax relief period.

The Board evaluated the criteria and decided that the structure met most of the listed public benefits criteria in the statute and that it must only meet one or more of them to qualify. Ms. Gilman moved that the Board declare the public benefits of the project at 139 Water Street from Soaring Hawk LLC under RSA 79-E.7 are economic vitality, improves the structure, historically important location and promotes the reuse of an existing building, under RSA 79-E.7: I, IIA and III; seconded by Ms. Surman and unanimously approved.

There was discussion on the tax relief period to be granted. RSA 79-E.5 allows for up to 5 years upon completion of the work.

The covenant is the contract between the Grantor Town and the Grantee owner. Ms. Surman said up to five years is applicable for the tax relief under the statute, but another section says the Board can add in another 4 years of tax relief, so it is up to 9 years total for possible tax relief. The Board has a lot of discretion and latitude on this decision. Ms. Corson asked if other communities have done this. Mr. Dean said he reached out to Concord but didn't hear back yet. His sense is five years is the norm. There was discussion on the variations in factors that apply to the term of years.

Mr. Clement said his opinion is that up to five years works very well on this. This linchpin building has been empty and dormant for 2+ years. It will be a restaurant and pub that Exeter doesn't have. It will benefit the people and will help to get folks downtown, thus helping improve vitality. This will be a dramatic impact that wouldn't otherwise happen. It will bring in jobs, some traffic increase which has pros and cons. All that may help other businesses too. He is comfortable with at least the five year term for this. Ms. Gilman said she is fine with 5 years for the baseline.

Ms. Corson said Somersworth did a couple of these and Dave Sharples was there at that time. Mr. Dave Sharples commented that he was involved in both of the projects in that town and both were for 7 years. It works "but...for." The delta of the tax relief is only on the improvements. There was no historic aspect on those projects, though both were in the district, they didn't ask for that. Mr. Clement said a substantial investment of capital is being made for this project. The consensus was for at least five years.

The applicant has asked for historic considerations for substantial rehab of a qualifying structure that is listed on the National or State Register of Historic Places. Ms. Gilman said an additional four years can be granted and that would be good in this project. Ms. Corson said she feels that 9 years seems like a long time. She'd like something written in on this if the building became vacant. \$1.4 million is quite substantial. Ms. Gilman added that other buildings downtown might be nudged in this direction due to this.

Ms. Surman said that the Board can do the five years and also the four. Her minority view is not to go to the maximum, but still have an incentive on it. There is latitude in the RSA on this. Mr. Clement said this sends a message that the Town is willing to grant maximum tax relief on this. This is the heart of the downtown and another historic structure is right across the street to this. He is comfortable with adding in the four years.

Ms. Surman moved to grant tax relief under 79-E: 5 for Soaring Hawk LLC for a period of 9 years for the building located at 139 Water Street. There was discussion on the number of years and Ms. Gilman then seconded. Ms. Corson offered the outstanding nature of the renovations, there are examples. The building was about to fall into the river and the river was entering into the building. We will use this process in the future to determine the tax relief period in this area of Town. The vote was approved unanimously.

Mr. Clement said a motion to send the Covenant to Town Counsel to be completed. How many years does the Board want it to go? The Board granted nine years of tax relief but can do more than nine years to enforce the Covenant, to direct what happens to the property in the future. Ms. Corson mentioned this might affect salability on the building. Discussion was held on that aspect of this matter. Mr. Clement said the Covenant is to protect the public interest. He summarized the benefits that apply. The issue is whether the Board wants a Covenant that will continue beyond the approved nine years of tax relief. Mr. Clement asked the applicant about his view on the present decision. Applicant Steve Kaneb said the term is fine but he has to wait to have a signed Covenant before any construction can begin.

Ms. Surman said protection of the Town is the important thing here. Town Counsel has to review this. The Chair asked what the Board wants to see at the next session. Ms. Gilman said she doubted Town Counsel could get it back to the Board in an only a week. She would like examples of what other towns have done on covenant time frames. The Chair said there aren't that many examples for 79-E projects. Mr. Dean said he has to reach out for a formula on this to provide a sense of what other

communities have done. Mr. Clement said this shouldn't drag out too long. Once the Covenant is done, building can start.

The Chair ruled the Board will delay action until final Covenant language in terms of years can be resolved. He asked Mr. Dean to try to get it back in one week. The Covenant duration is not yet decided.

b. Chamber of Commerce Lease Request: Lower Level Town Hall

Ms. Surman drafted language for what the lease agreement would be from the Town's perspective. Ms. Surman said this is a framework with a placeholder for utilities. The overarching question is whether this is a whole office. Mr. Dean said they are assessing this space for usability. The Chamber office will be downsized. Mr. Dean will clarify the exact nature of the relocation. There was discussion on melding versions of the lease provided by Mr. Dean. Consensus was that use of the space was fine but the rent number is needed. Repairs and renovation of judges' bench and bar would be great but what would happen to it if not renovated. Mr. Dean said that has been discussed in-house and it is a component that is attractive to any user but it is undecided what would happen to them if they were not to be used.

Mr. Clement visited the area this morning and said bathrooms are being renovated. It's 700 sq. ft. not 600 sq. ft. Air handling filter system is a concern of the Chair, \$15,000 to 18,000. Is there a minimum amount of lease years the Chamber is are looking for? There was discussion on that. It is currently set for year to year at this point. The applicant will likely want a lease for longer than one year. The use of the second floor room is an issue. The Chamber has offered to move it all out. The room is a good-sized room and it is used. There was discussion on this and the need for clarification of it.

Ms. Gilman asked about ventilation and air conditioning. Mr. Clement said air filtration was put in by Provident Bank when they leased it. The front windows can't be opened due to the proximity of the street and car emissions. Mr. Dean said the Town would retain right of approval over any system that goes in there.

Mr. Clement said many questions exist and the Chamber should come back with answers. Mr. Dean said the Maintenance Dept. is working there and would like the Town to hold off for another week or so. Mr. Dean said Chamber members would like to go on the site walk with the Board. Mr. Dean said he can contact the Chamber on response to these issues. Mr. Dean's issues recap was to check into air filtering/ventilation costs, use of the main space, longer or different lease term, and the upstairs storage space/disposition of materials in there and whether it would be part of the lease.

c. Human Services ("HR") Funding Disbursement Process

This was a budget line item of \$100,000. How should the Board handle the disbursements? Mr. Clement said the Board is responsible for the budget payments that are made.

Ms. Gilman said a committee that would meet quarterly would work. Ms. Surman wondered if the Board might be making it worse by creating another Committee with a need to decide on money disbursements. Discussion on the need for a new committee lead to the same approval numbers would likely result. The Chair said the agencies have standing requests for money from the Town and have built their budgets around getting certain amounts of money, but those should be vetted by the Board. Prior Warrant Articles showed who was asking for how much and it was approved in total, not broken down. The process changes affect allocations. Mr. Dean offered the staff perspective: the prior Welfare Director had direct knowledge of only some agencies and would weigh in with only those she knew about. It should not be one person making the decision on how much these agencies get. Discussion was for a joint effort on moving forward. There are two new agencies in this year's request list. There is more requested than was allocated in the Budget. The subcommittee isn't authorized to spend money. The BudCom found it burdensome to do this.

Mr. Clement said it's improper for a subcommittee to have any opinion on how public money is spent, that rests with the Board. Ms. Surman said the Town voted on this in the past, based on what they were told was needed by the agencies. The Town Meeting or Board should vote the

money. The BudCom probably didn't realize the effects of what resulted on this. For this year, the Board must come up with a fair and workable way to disburse the funds. Ms. Gilman said the welfare director can make recommendations but not the decisions, so the Board isn't giving away its authority. Mr. Clement suggested the available \$100,000 is about 90% of the total requests, so the Board could just adjust all the requests to cap each at 90% of the amount requested. Ms. Gilman agreed and suggested Mr. Dean be given a direction to the welfare director to disburse the funds that way. Mr. Dean said Ms. Riffle is performing the role of welfare Director. Mr. Clement said Mr. Dean has the power to appoint a welfare director. Mr. Dean he will put a memo together on that. He asked if the two new agencies would be included in the 90% decision. They did submit their requests to the Budget subcommittee. Ms. Gilman asked what the process was. Ms. Surman said a committee was to be formed to make the determinations on funding. The reduction percentage would be reduced if the new agencies were not included. The Chair said the base amount would be \$108,000 not \$114,000 in that case. Ms. Gilman wants to see the new agencies compared in the same framework as the others. The Chair asked Mr. Dean for information on the two new agencies: if they have met the criteria for the agencies. How much would be spent on clients and do they serve Exeter residents? Mr. Dean said the application form should have that information and he will provide it to the Board for next week.

d. 2017 Warrant Article Winter Parking Ban Discussion

At the March 2017 Town Meeting, voters approved Article 24 which he read into the record for the viewing public. The purpose is to do away with the blanket winter parking ban and have the Board put bans into effect storm by storm. The Board is not required by law to follow a citizen's petition that does not involve a specific monetary amount, but should be responsive to public desires. He recommended the Board have the Police, Fire, and DPW Departments assess this and report back with opinions on it to Board. They should report back not later than the end of July 2017. Mr. Dean will poll them and get a reaction. Ms. Surman said not sure about this since it's not funded—time and resources will be put in place on advancing this matter. Much discussion on pros and cons was held. The burden on Public Works Dept. will be high if this passes and is

done. Dept. review of this proposal for a staff report on it would be sufficient.

Paul Royal of 3 Pumpkin Circle, spoke: there were three late winter snow emergencies recently, all three had different ways of getting news out to the public. Law enforcement and DPW usually know what weather is likely to come into play. He will submit a report on this to the Board too. Part of this proposal is the warrant article signers thought the change was perfectly reasonable. If there is to be a parking ban, need to know when there is a snow emergency. Summary is if the Board passes this and a system is in place to get notice out, then the onus is on people to listen. No doubt more convenient for departments to have winter parking ban in place on set hours. Most folks are not expecting a snow emergency called late at night, so they don't have their cars off the streets. If people know in time, they will move their cars off the roads. Broader view of this is that even if more complicated to DPW or Police, if it doesn't snow, it's not a big deal—they just erred on side of safety. A snow emergency can be called anytime the Town wants. Most of discussion is dismissive but the current system is inefficient. Please take the long view. Mr. Clement said that they need to find out what is involved for the Town and what it will cost the Town. The town can't call folks in the middle of the night. Mr. Royal said snow emergency should be called earlier in evening based on forecasts, so late calls don't have to be made.

Mr. Dean will get reports by the end of July with implementation aspects.

e. Exeter Sportsmen's Club Invitation

This came about several weeks ago, to ask Sportsmen's Club in to have a discussion with the Board. They went to the Planning Board for a new "shoot house." The Club wanted a specific list of what would be discussed. The Board has a copy of the lease between the Town and Sportsmen Club. What topics should be addressed? Ms. Gilman said the Stewardship Plan aspect needs to be discussed for status and update, as required in the lease. Ms. Surman said the additional structure that was approved by the Planning Board, but permit held by Code Enforcement. On Page 3 of the Lease, Section 8: [she recited that lease language], the Board is the landlord so needs to approve it, but the language seems to

indicate the Club could go to either authority, Planning Board or Board of Selectmen, on the new structure. That requirement should be raised with them. Noise attenuation is also important to her. Do we meet with them every five years? The Chair said he is not sure but it should be at least every five years.

Ms. Corson would like to see a timeline of what has occurred per Section 13 and if they are in compliance with it. Mr. Dean said that report just arrived today. Ms. Corson wanted an update on the berm that was constructed and definitely has the club been in every five years. The Chair said they have been in periodically for specific issues, not generally for an update. Ms. Corson suggested a discussion on how things are going for the club should be addressed, for folks who aren't aware of them—their mission and such.

Mr. Clement then raised the clean-up efforts going back to 2005 with Town involvement. Remedial action plan work was done by AECOM as consultants and we have a copy. There is a Phase II or III (next remedial action plan to occur). Discussion in past from Health Dept. (part of Fire Dept.) was for "Area II." There were options on remediation, some costly, soil removal, capping etc. Least costly was to do an Activity Use Restriction ("AUR")—to fence it in and have a contract covering no use of it. NH Dept. of Environmental Services ("DES") has said need greater control than just a prohibition on entry. The new expansion of the shooting range is on the edge of Area II. Mr. Dean should review this with Health Dept. Mr. Dean said he met with the representatives from AECOM. DES has reached out to the Town to go over next steps. Amy Doherty is the new responsible person at DES now. The Board needs a fuller update. Mr. Dean said he needs to meet with DES and bring Exeter's consultant in to update the Board. Chair: the existing shooting range is just on the edge of the AUR, new area is within it so DES will have to weigh in here. That will be another topic for Club discussion.

Finally sound testing has been done but within the purview of the lease at Item #16, attenuation of sound will be addressed during the periodic meeting, The Board can ask the Sportsmen's Club what they are doing to attenuate sound. The Planning Board can't address sound per the statute,

it has to be the Selectboard. Ms. Corson pointed out that Section 8, Paragraphs 2 & 3 are important and the Planning Board needs clarification on its role versus the Selectmen's role. The Chair said the Planning Board had done its job but the Selectboard could exercise requirements beyond what it did. He said he wanted to resolve this situation with the Club first, then clarify things for the Planning Board but the Town should meet with DES first, then the Club.

Mr. Dean will provide the Club with a list of the issues.

f. Department Heads Schedule of Periodic Updates to Board

Chair said that monthly written reports provided to the Town Manager should be provided to the Board and he can decide when to schedule them. Ms. Surman asked if Mr. Sharples' report was an example, because it was excellent. Mr. Dean will scan the monthly department reports and send them to the Board. Mr. Clement said twice a year for some and annually would probably work. The reports would put the depts. in front of the people. Ten minute updates would be good. General overview is the best approach. Mr. Dean will schedule these with department heads.

8. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

The Chair took Mr. Sharples' Permits and Approvals matter below out of order:

Mr. Sharples reported that COAST Bus plans a concrete pad at its stop as was discussed in the fall and approved. The Transportation Fund has enough money to put in the pad and install the comfort station there. The area is staked out and he went to the Historic District Commission, which approved it with one condition, that they move it up the hill as far as possible. There is an underground cable to be avoided and that is marked. DPW is ready to do the excavation. He only needs the Board's authorization on the Purchase Order and for release of the funds. DPW will do the excavation. Comfort station will be picked up in Dover by Town and brought here. The concrete contractor will assemble it for the Town.

Ms. Surman moved approval and to release up to \$2,000 in Transportation Fund money for this, seconded by Ms. Corson, and unanimously approved.

The Chair returned to the regular agenda:

Ms. Gilman moved approval of the current use application for Map 71, Lot 119, seconded by Ms. Corson and unanimously approved.

Ms. Gilman moved approval of the cut application for Map 5, Lot 2, seconded by Ms. Surman and unanimously approved.

Ms. Corson moved to grant an elderly exemption for Map 104, Lot 79, Unit #9 for \$152,251, seconded by Ms. Gilman and unanimously approved. Ms. Corson moved to a grant elderly exemption for Map 104, Lot 79, Unit #1001 for \$152,251, seconded by Ms. Gilman and unanimously approved. Ms. Corson then moved to grant a disability exemption for Map 104, Lot 79, Unit #225 for \$125,000, seconded by Ms. Gilman and unanimously approved.

LCHIP grant: Ms. Gilman moved to authorize the Town Manager to sign all documents for the LCHIP Grant of 2017 for \$13,000, seconded by Ms. Surman and unanimously approved.

Last session an appointment was made with the word nominate instead of appointed, so Town Counsel recommended the Board confirm the votes of appointments made for 4/10/17 as appointments of those 3 individuals to their respective committees: Ms. Corson moved appointment, Ms. Surman seconded, Ms. Gilman abstained, and the vote was unanimously approved.

b. Permits & Approvals

Ms. Gilman moved approval of Historical Society for use of Town Hall on 8/12/17 for a meeting, seconded by Ms. Corson, unanimously approved. The Historical Society also requested a waiver of the fee for its use of the Town Hall, which was moved by Ms. Gilman, seconded by Ms. Corson, and unanimously approved.

c. Town Manager's Report

Fish & Game representatives and others meeting at the former Dam site last week: purpose of visit was to have the State talk about the river changes and dam removal as to the fish run that is starting.

3 Sanborn St: a portion of the property has been cleaned up, work is proceeding.

Karl Kapinos, new officer, with the Police Dept. is being sworn this week. Board members are invited to attend.

Trash collection bids will be opened soon on the 24th of April.

Master Plan Steering Committee meeting was good and is available to view on Town Hall Steams.

They are striping crosswalks now.

Easter egg hunt on Swasey Parkway Friday was a huge success. Parks/Recreation Department believes it is the highest turnout ever.

DPW report on High St work by Unitil. Relocation of that is happening, done by week's end, subject to change. Ms. Perry anticipates about \$100,000 to \$150,000 budget, so they might need to request reserves from Sewer Fund. Old gas line there is being removed by Unitil.

d. Selectmen's Committee Reports

Ms. Gilman reported the Heritage Commission meets tomorrow night and LCHIP grant is to be discussed.

Historic District Commission meeting Thursday. On State level, Senate amended HB329 on special town meetings. They simplified it and governing body will be able to decide if special Town meeting is necessary or not. Moving the date might disenfranchise voters. Mr. Clement said this is hurting our ability to go to the Bond Bank.

Ms. Corson reported on Planning Board: Phillips Exeter Academy (“PES”) application for a fertilizer waiver, the ordinance needs to be tweaked. Good Educational opportunity for public.

Ms. Surman said the Conservation Commission met and Conditional Use Permit for 128 Portsmouth Ave for Exeter Carwash was not disapproved.

Mr. Kelly came in with list of trails he will be doing maintenance on. April 22nd, Evening with Singing Woodcock, prior meeting at the SST before. This Saturday evening at 6:30 pm.

April 26th PEA Climate Action Day trail work at Swasey is being done. May 2nd Lincoln St School Arbor Day where they provide kids with trees.

Trail Committee meeting was on March 22nd for trail issues review.

Mr. Clement reported that there will be a sign warning for rapids to be placed on the bridge before the rapids.

Fish and Game installed a solar-powered fish tube at Pickpocket Park to count fish automatically. Last Friday they first appeared.

Memorial Day parade meeting last week and another tomorrow.

Horsley Witten Master Plan folks want to have one meeting with Board for 45 minutes to an hour. Can do a Board Work Session for that on May 1, 2017, Monday at 6 pm. He needs to get back to them on it.

Next week: reappointments of current committee members.

8. Correspondence:

There was none.

9. Review Board Calendar:

The next session of the Board is April 24, 2017.

10. Non-Public Session:

There was none

11. Adjournment:

There being no further business before the Board, Ms. Gilman moved to adjourn, seconded by Ms. Surman, and the vote was unanimous. The Chair adjourned the session at 10:01 pm.

Respectfully submitted by,

David Pancoast, Recording Secretary

Committee	First Name	Last Name	Seeking Reappointment			Type	New Term
			Yes	No	No Response		
Conservation Commission	Todd	Piskovitz	X			Voting	4/20
	Alyson	Eberhardt	X			Voting	4/20
	Anne	Surman	X			Alternate	4/20
Exeter Arts Committee	Kathy	Lewis Thompson	X			Voting	4/20
	Scott	Ruffner	X			Voting	4/20
	Karen	Desrosiers	X			Voting	4/20
Exeter Economic Development Commission	Madeleine	Hamel	X			Voting	4/20
	David	Hampson			X	Voting	4/20
	Jason	Proulx	X			Voting	4/20
Exeter River Advisory Committee	Lionel	Ingram	X			Voting	4/20
	Rod	Bourdon	X			Voting	4/20
Heritage Commission	Mary	Dupre		X		Voting	4/20
	Maura	Fay	X			Voting	4/20
Historic District Commission	Valerie	Ouellette			X	Voting	4/20
	Patrick	Gordon	X			Voting	4/20
Planning Board	Kelly	Bergeron	X			Voting	4/20
	Aaron	Brown	X			Voting	4/20
Rockingham Planning Commission	Katherine	Woolhouse	X			Alternate	4/21
Zoning Board of Adjustment	Rick	Thielbar	X			Voting	4/20
	Kevin	Baum	X			Voting	4/20
	Marc	Carbonneau		X		Alternate	4/20
	Martha	Pennell	X			Alternate	4/20
	David	Mirsky			X	Alternate	4/20
Water and Sewer Advisory Committee	David	Michelsen	X			Voting	4/20
	Gene	Lambert		X		Voting	4/20

TITLE III

TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 36

REGIONAL PLANNING COMMISSIONS

Regional Planning Commissions

Section 36:46

36:46 Formation of Regional Planning Commissions. –

I. If no regional planning commission exists in any specific planning region as delineated by the office of energy and planning, then 2 or more municipalities in said planning region and having planning boards may, by ordinance or resolution adopted by the respective legislative bodies of said municipalities, form a regional planning commission.

II. If a regional planning commission already exists in any specific planning region as delineated by the office of energy and planning, then any municipality in said planning region and having a planning board may, by ordinance or resolution adopted by the respective legislative body of said municipality, become a member of the regional planning commission. A regional planning commission may also include municipalities located in an adjacent state.

III. Each municipality which shall become a member of a regional planning commission shall be entitled to 2 representatives on said commission. A municipality with a population of over 10,000 but less than 25,000 shall be entitled to have 3 representatives on said commission and a municipality with a population of over 25,000 shall be entitled to have 4 representatives on said commission. Population as set forth in this section shall be deemed to be determined by the last federal census. Representatives to a regional planning commission shall be nominated by the planning board of each municipality from the residents thereof and shall be appointed by the municipal officers of each municipality. Representatives may be elected or appointed officials of the municipality or county. In any county or counties in which a regional planning commission has been formed, the county may, by resolution of its county commissioners, become a member of said regional planning commission and shall be entitled to appoint 2 representatives on said commission. The terms of office of members of a regional planning commission shall be for 4 years, but initial appointments shall be for 2 and 4 years. In municipalities entitled to 3 or more representatives, initial appointment shall be for 2, 3 and 4 years. Vacancies shall be filled for the remainder of the unexpired term in the same manner as original appointments. Municipalities and counties may also appoint alternate representatives. A representative to a regional planning commission shall, when acting within the scope of his official duties and authority, be deemed to be acting as an agent of both the regional planning commission and of the municipality or county which he represents. In addition, regional planning commissions are encouraged to consult, at their discretion, with agencies and institutions operating within the region whose activities influence planning and development in that region.

Source. 1969, 324:1. 1991, 72:4, eff. July 12, 1991. 2000, 200:3, eff. July 29, 2000. 2003, 319:9, eff. July 1, 2003. 2004, 257:44, eff. July 1, 2004.

Appointments – April 24th, 2017

Economic Development Commission
John Tremblay, term to expire 4/30/20



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355

www.exeternh.gov

DATE: April 21, 2017
TO: Russell J. Dean, Town Manager
FROM: Jennifer Mates, P.E., Assistant Town Engineer
RE: Lincoln St Phase II Project
Amendment to Agreement for Engineering Design Services

The Lincoln Street Phase II project was approved by the Town voters (Article 5) in March 2017. The warrant article was for design and construction for \$2,802,000. The project will include sewer, drainage, and streetscape improvements on Lincoln Street, along with utility improvements on Tremont Street and Daniel Street that were designed in Phase I.

CMA Engineers were the design engineers for the Lincoln/Winter Street utility project, which was the first phase of the Lincoln St improvements. Attached is an amendment to the Agreement for Engineering Design Services with CMA Engineers for \$172,500. This is below the estimated amount of \$200,000 that was included in the total amount for the warrant article.

The Department recommends approving the design contract amendment for the Lincoln Street Phase II project to CMA Engineers for \$172,500.

Suggested language for motion:

To approve the Amendment to Agreement for Engineering Design Services with CMA Engineers in the amount of \$172,500 and to authorize the Town Manager to sign said contract amendment.



CMA ENGINEERS, INC.
CIVIL | ENVIRONMENTAL | STRUCTURAL

35 Bow Street
Portsmouth, New Hampshire
03801-3819

P: 603 | 431 | 6196
www.cmaengineers.com

April 5, 2017
(minor revisions April 21, 2017)

Jennifer Mates, P.E.
Exeter Public Works Department
13 Newfields Road
Exeter, NH 03833

Re: Town of Exeter - Lincoln Street Phase II Project
Amendment to Agreement for Engineering Design Services
CMA #969

Dear Jen:

In response to the Town's request, we are pleased to provide this proposal for engineering services for the design and permitting of the Lincoln Street Phase II Project. The opportunity to be of continued service to the Town of Exeter on this important project is sincerely appreciated. This is proposed as an amendment to our existing engineering services agreement, originally dated June 4, 2015, for Phase I water main design and construction on Lincoln Street and on Winter Street.

Project Background & Objectives

Following the Phase I water main replacement project, the Lincoln Street Phase II Project will complete upgrades to utility infrastructure and apply a "Complete Streets" approach to revitalizing the utilities and streetscape. The Complete Street approach will assure that the project improves safety, mobility and access for all users, so the public way is comfortable and convenient for pedestrians, cyclists, transit riders, as well as motorists.

The project area from Front Street to Main Street, and Tremont Street and Daniel Street, is distinct from Exeter's downtown and features a mix of uses including residential single and multi-family houses, commercial shops, the Saint Michaels Church, the Lincoln Elementary School and the Amtrak train station. From Front Street to the elementary school, the planned roadway and sidewalk improvements are straightforward through this mostly residential area. The commercial area, between the school and Main Street, is much more complex. The design must balance the mobility of different travel modes, retain or expand parking, access, pedestrian connectivity and safety, lighting, and streetscape improvements for various businesses and stakeholders. To achieve this balance and foster buy-in from the community that will be asked to support the project, requires effective public outreach to engaged stakeholders that have been energized about this project for years.

With the mix of commercial, school, and residential uses, traffic control and pedestrian safety will be key components of the project. A careful review of the effectiveness of the traffic management during the

Phase I construction will be completed and a considered traffic control plan must be developed for the extensive roadway and sidewalk work in Phase II. As was the case in Phase I, traffic control needs at the school (mid-block) and the commercial area near Main Street will be the most critical, as well as the Amtrak station.

Prior to roadway and streetscape improvements, all underground infrastructure work must be completed. This includes sewer and drainage utilities on Lincoln Street (adding to the water main replacement completed in Phase I). Additionally, the improvements in Tremont and Daniel Streets neighborhood including water main, sewer, drain & roadway that were designed in Phase I will be incorporated into this project.

Runoff from a major watershed flows through the project area. The stormwater management for the entire corridor must be evaluated and designed to address flooding issues and improve water quality by incorporating LID features into the streetscape improvements. This design will be done in coordination with the analysis for this watershed currently ongoing by Waterstone Engineering, PLLC.

As determined in the Phase I design and construction, the sections of clay pipe sanitary sewer (approximately 1,500 lf) on Lincoln Street are in poor condition and need to be replaced. Along sections of newly constructed sewer main, the sewer service laterals will be replaced to the ROW line. The newer PVC mains and service laterals will remain in place.

We propose to evaluate costs on an ongoing basis to confirm that the project meets the established project budget. Costs will be estimated at the conceptual, preliminary, and final design stages.

Scope of Services

To assist the Town with this project, we propose to complete the following scope of work.

I. Project Initiation & Information Gathering

- a. **Planning Review**: To build on the significant planning and stakeholder input to date, we will review all available reports, plans & studies. This review will include the 2010 Plan NH charrette and any stormwater and watershed planning completed for the area by others.
- b. **Initial Coordination Meetings**: Prior to the Initial Public Input Meeting, we will attend a meeting with the Town Staff (Town Planner, Economic Development Officer, and others) and a separate meeting with the Lincoln Street School staff.

II. Initial Public Input Meeting

An initial public meeting will be held prior to conceptual design. We will present a base map of the project area to identify areas of concern. Objectives will be to identify concerns of businesses, residents, project abutters and stakeholders and explain the design process. A follow-up survey will be sent to project abutters to collect individual viewpoints that residents may not be comfortable sharing in a public setting. The meeting minutes will be recorded, including individual concerns identified by specific residents.

III. Conceptual Design

- a. Conceptual Plan: We will develop a conceptual plan of basic design elements based on input from the Town, the initial stakeholder meeting and Initial public input meeting. The concept will be reviewed with Town DPW staff, and modified as necessary based on preferred elements.
- b. Conceptual Estimate: An initial conceptual cost estimate will be prepared and compared with project budget to confirm budget compliance, or identify issues for change due to cost constraints.
- c. NOTE: The survey already completed for Phase I (water main replacement) will be used for conceptual and subsequent preliminary and final design.

IV. Concept Design Public Meeting

The conceptual design will be presented at a second public meeting. CMA Engineers will summarize key issues raised in the public input meeting. The streetscape concepts and utility improvements will be presented to elicit constructive feedback in a collaborative workshop environment. This meeting should result in clear and specific feedback that, after review with Exeter DPW staff, will be used to refine the preliminary plan and incorporate into final design.

V. Utility Coordination

CMA Engineers will evaluate improvements required for the existing underground and overhead utilities including sewer, drainage, natural gas, communications and electric utilities. We will develop a preliminary plan for utilities in close coordination with Public Works, Unitil electric and gas, Comcast, Fairpoint and others as necessary.

VI. Stormwater Analysis

- a. We will perform a hydrologic and hydraulic analysis to design stormwater management and treatment facilities. To develop the watersheds and drainage map, we will use the maps and analysis developed by Geosyntec Consultants. Based on this analysis, we will determine the required stormwater system improvements. The design will incorporate Waterstone Engineering's BMP's designed to infiltrate stormwater and improve water quality. We will evaluate the change in stormwater flow in the drain pipes as they leave the project area.
- b. We will perform (subconsultant) up to three infiltration tests at the locations of the proposed stormwater infiltration systems. This scope includes the testing and traffic control (flaggers assumed). *We have assumed that the Town will excavate the test pit and repair the excavation.*

VII. Preliminary Design

CMA Engineers will prepare preliminary design plans that will reflect the preferred streetscape, roadway and parking configurations, stormwater management, utility design, and landscape elements. The plans shall address parking, sidewalks, curbing and paving, drainage, sanitary sewer, and lighting. The preliminary plans shall reflect the horizontal design (plan view layout) of improvements. (Vertical design including plan and profile will be completed in the final design).

The preliminary plans will incorporate enough detail to identify impacts to abutters and any additional ROW, complete the drainage analysis, determine if any drainage easements are needed, identify required permits, and prepare a preliminary cost estimate.

A project cost estimate will be prepared based on the preliminary design.

The preliminary design package will be provided for the Town's review. Town comments will be incorporated before proceeding with final design.

VIII. Final Layout Public Meeting

If additional public outreach is needed to vet the agreed upon design and layout, the preliminary plans will be presented at a third public meeting. CMA Engineers will present the preferred alternatives for streetscape design, roadway, and sidewalk layout. Feedback from this presentation will be used to fine-tune the final design. This meeting is included in the scope and fee estimate, but is optional based on the outcome of previous meetings.

IX. Final Design

After input from the second public meeting and receiving written approval from the Town of the preliminary design, we will prepare final design plans that will reflect the preferred roadway & parking configurations, street lighting, utility design, landscape treatments, and stormwater management developed in the preliminary planning process.

Plan/profile drawings will be completed in AutoCAD using standard line styles, symbols, and abbreviations and will be suitable for public bidding. We will prepare plans and profiles at 1" = 20' (H) scale and profiles at 1" = 4' (V). Proposed utility systems will be shown with proper notations and design information, suitable to support their construction. (Note: design will utilize survey completed for the Phase I water main replacement. Survey is in the NH State Plane coordinates system).

The construction plans will include the following sheets:

- Cover Sheet, Index of Sheets, and General Notes.
- Existing Conditions Plan
- Typical Sections of Improvements and associated detail sheets that may be required to detail proposed pavement, base and typical applications during construction.
- General Plan Sheets (1"=20') which will identify horizontal and vertical layout of the sidewalks, streetscape and road and describe the work to be completed.
- Utility Plan & Profile Sheets
- Roadway Profile Sheets
- Drainage Layout & Erosion Control Plan
- Detail Sheets
- Landscaping Plans
- Lighting Plans

For the lighting plans, we will provide street light fixture and pole details and a performance specification.

Along with the construction plans, a final cost estimate will be completed detailing all the work items to be included in the contract.

Hard copies and a PDF file of the final design package will be provided for the Town's review. Town comments will be incorporated before proceeding with bidding.

X. Permitting

We will coordinate with local, state, and federal permitting agencies. The permitting requirements will depend on the final design.

With assumptions described below, this scope includes the following permits:

- NH DHR Request for Project Review (RPR)
- NHDES Drinking Water and Ground Water Bureau plan review and approval
- NHDES Wastewater Bureau plan review and approval
- EPA-NOI general construction permit (Contractor to prepare SWPPP)

Permitting assumptions:

- We will file an EPA-eNOI for the general construction permit for the Town; the Contractor shall prepare the SWPPP and project eNOI.
- No wetlands permitting is included.

The NH Division of Historical Resources (NHDHR) maintains some oversight of projects requiring state or federal permits. To satisfy NPDES Construction General Permit requirements, it will be necessary to evaluate cultural resources in areas where subsurface stormwater improvements are planned. In this scope, we have included preparation of a RPR for NH DHR. If NH DHR requires further review beyond the RPR, we will prepare a contract amendment for this work after the specific scope and review requirements are defined.

XI. Design Coordination Meetings

The project team will meet regularly with Town staff to review project progress and facilitate decision-making. Design review meetings will be held at key milestones and prior to public meetings. Six meetings or conference calls are planned.

XII. Contract Documents

CMA Engineers will prepare contract documents, which will include information to bidders, bid form, contract, general specifications, insurance and bond requirements, and technical specifications sufficient for bidding and constructing the project. The Contract will be structured in conventional EJDC format, and include any preferred Town provisions.

XIII. Bidding Services

CMA Engineers will assist with bidding, including:

- Prepare and disseminate bid advertisement and bid packages
- Administer a Pre-bid meeting
- Respond to bidder questions
- Provide clarifications as needed
- Issue addenda
- Receive and review bids
- Prepare a recommendation of award for the Town's execution.

XIV. Construction Services (future)

Engineering Services during construction, including contract administration and resident services will be addressed in subsequent amendment, near the completion of the final design.

Project Team

CMA Engineers proposes a capable project team for the project, as outlined below. Additional staff will be used as needed and appropriate.

Principal-in-Charge	William A. Straub, P.E.
Project Manager	Philip A. Corbett, P.E.
Senior Roadways Engineer	Jason J. Beaudet., P.E.
Senior Utilities Engineer	Joseph M. Ducharme, Jr., P.E.
Project Engineer	Adam T. Roy, EIT
Senior Construction Review	John (Jack) Kareckas, CET
Quality Assurance Review	Craig N. Musselman, P.E.
Landscape Architect	Ironwood Design Group, LLC.

Schedule

Please see attached project design schedule.

Engineering Fees

Total estimated fees the entire design scope, through bidding, is **\$ 172,500**. Total costs will not exceed this limit without review and concurrence with the Town of the circumstances necessitating fee modification.

The estimated breakdown of these costs, by task, is presented as follows. These estimated costs are not proposed as individual task fee limits, but to indicate the relative distribution of time and effort throughout the project.

<u>Task</u>	<u>Fee Budget</u>
I. Project Initiation & Information Gathering	\$ 6,000
II. Initial Public Input Meeting.....	\$ 3,500
III. Conceptual Design	\$ 15,000
IV. Conceptual Design Public Meeting.....	\$ 4,500
V. Utility Coordination.....	\$ 3,500
VI. Stormwater Analysis	\$ 11,500
VII. Preliminary Design	\$ 65,000
VIII. Final Layout Public Meeting.....	\$ 3,000

IX.	Final Design	\$ 38,000
X.	Permitting.....	\$ 3,500
XI.	Design Coordination Meetings	\$ 6,000
XII.	Contract Documents	\$ 6,000
XIII.	Bidding Services	\$ 7,000
	Total	\$ 172,500

Engineering fees will be assessed based on CMA Engineers, Inc. standard rates. Engineering staff are invoiced at the rate of salary cost (wage rate plus 35% to cover statutory and customary fringe benefits) times a factor of 2.45. Principal time is invoiced at the lesser rates of \$175 for William Straub and Craig Musselman. Expenses are invoiced at cost plus 10%. Subconsultant costs are subject to a multiplier of 1.15. Mileage will be billed at the prevailing IRS rate. CADD computer time, if required, is invoiced at \$9/hour.

Amendment to Agreement

This is an amendment to the engineering services agreement for the Phase I project originally dated June 4, 2015, and amended October 6, 2015 and April 19, 2017. The terms and conditions included in the agreement shall apply to this amendment except as may be specifically modified above.

This amendment and the original agreement represent the entire agreement between the Town of Exeter and CMA Engineers Inc. for this project. You can authorize this agreement by signing in the spaces provided below and returning a copy to us.

CMA Engineers sincerely appreciates this opportunity to be of continued service to the Town of Exeter. Should you have any questions, please do not hesitate to call.

Very truly yours,
CMA ENGINEERS, INC.


William A. Straub, P.E.
Principal-in-Charge


Philip A. Corbett, P.E.
Project Manager

PAC/WAS/ams

ACCEPTED

TOWN OF EXETER

By: _____ Date: _____

TOWN OF EXETER, NH
COVENANT TO PROTECT PUBLIC BENEFIT
Soaring Hawk, LLC of 1 - 9 Water Street, Exeter, NH
Per RSA 79E (Community Revitalization Tax Relief Incentive)

Soaring Hawk, LLC of 1 - 9 Water Street, Exeter, NH 03833 (hereinafter referred to, collectively, if appropriate, as “GRANTOR”), owner of property situated at 1 - 9 Water Street, Exeter, NH (hereinafter referred to as the “PROPERTY”), for itself and for its successors and assigns, for consideration of tax relief granted to GRANTOR by GRANTEE pursuant to the provisions of RSA 79-E, agree to the following Covenants imposed by the Town of Exeter, (hereinafter referred to as “GRANTEE”), 10 Front Street, Exeter, County of Rockingham, State of New Hampshire.

These covenants are made in exchange for 9 years of property tax relief (5 years as the GRANTEE has determined the property eligible as a “qualifying structure” per RSA 79-E:2 and an additional 4 years as the GRANTEE has determined the property is listed on the National Register of Historic Places, state register of historic places and is located within and important to a locally designated historic district per RSA 79-E:5) granted with respect to the PROPERTY as a result of the redevelopment of the PROPERTY to be accomplished by the GRANTOR in accordance with GRANTOR’S proposal. The specific approved scope of work is attached as “SOARING HAWK LLC - COMMUNITY REVITALIZATION TAX RELIEF APPLICATION” (PER RSA 79E) approved by GRANTEE (by vote of the Exeter Board of Selectmen) on April 24, 2017, and in accordance with the site plan approved by the Exeter Planning Board and the site plan as subsequently amended and approved by the Town of Exeter (by the Planning Board or through an administrative approval process). In case of any conflict between the attached scope of work and the approved site plan (as amended and approved by the Town), WHICH shall prevail.

This Covenant is to protect the public benefit in accordance with the provisions of RSA 79-E for a term of 9 years beginning on April first of the first tax year commencing immediately after the completion of the redevelopment work. Notwithstanding the foregoing, the contemplated tax relief shall be null and void if the proposed redevelopment work is not completed by April 24, 2019.

All applicable provisions of RSA 79-E shall apply to these covenants.

The PROPERTY is designated GRANTEE’S Tax Map 72 Lot 41 in the Town of Exeter.

The GRANTEE agrees that the PROPERTY, if substantially rehabilitated (or “redeveloped”) in accordance with GRANTOR’S proposal approved by GRANTEE on April 24, 2017, provides a demonstrated public benefit in accordance with the provisions of RSA 79-E:7 inasmuch as the redevelopment of said property:

I. Enhances the economic vitality of downtown; and

II. Enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district, town center, or village center in which the building is located; and

IIa. Promotes the preservation and reuse of existing building stock throughout a municipality by the rehabilitation of historic structures, thereby conserving the embodied energy in accordance with energy efficiency guidelines established by the U.S. Secretary of the Interior's Standards for Rehabilitation; and

III. Promotes development of municipal centers, providing for efficiency, safety and a greater sense of community consistent with RSA 9-B.

The terms of the Covenant, which is hereby granted by the GRANTOR to the GRANTEE with respect to the above described PROPERTY, and which shall commence simultaneously with the period of tax relief but shall continue for the duration of the 9-year tax relief period, are as follows:

GRANTOR'S COVENANTS:

REDEVELOPMENT OF PROPERTY. The Grantor agrees to redevelop the PROPERTY during the term of this Agreement in accordance with GRANTOR'S proposal approved by GRANTEE on April 24, 2017. The redevelopment contemplated by GRANTOR'S proposal approved by GRANTEE on April 24, 2017 shall be completed by the GRANTOR on or before April 24, 2019. All of the work on the attached scope of work with amendments approved by the Town must be completed in order for the tax relief to take effect. If only some of the work on the attached scope of work is completed prior to April 24, 2019, then the PROPERTY shall be fully assessed for the value of that work.

MAINTENANCE AND USE OF THE PROPERTY. The GRANTOR agrees to maintain, use and keep the structure in a condition that furthers the public benefits for which the tax relief was granted and accepted during the term of the tax relief under RSA 79-E. The GRANTOR agrees to continue to use the property as described in the attached "SOARING HAWK LLC - COMMUNITY REVITALIZATION TAX RELIEF APPLICATION." The use of the property shall not be converted to a different use inconsistent with the description in the attached "SOARING HAWK LLC - COMMUNITY REVITALIZATION TAX RELIEF APPLICATION."

REQUIRED INSURANCE, USE OF INSURANCE PROCEEDS, AND TIMEFRAME TO REPLACE OR REMOVE DAMAGED PROPERTY. The GRANTOR agrees and is required to obtain and maintain casualty insurance. The GRANTEE requires a lien against proceeds for any insurance claims to ensure proper restoration or demolition of any damaged structures and property. The GRANTEE further requires that the restoration or demolition commence within

one year following any insurance claim incident; otherwise the GRANTOR shall be subject to the termination provisions set forth in RSA 79-E:9, I.

RECORDING. The GRANTEE shall record this covenant with the Rockingham County Registry of Deeds upon its execution. It shall be a burden upon the PROPERTY and bind all transferees and assignees of such PROPERTY. The GRANTOR will be solely responsible for payment of the recording fees.

ASSESSMENT OF THE PROPERTY. The GRANTEE agrees that the PROPERTY shall be assessed, during the term of the Tax Relief Granted based on the pre-rehabilitation (or redevelopment) value or such other value utilized by the Assessor to address improvements not covered by RSA 79-E. If the terms of these covenants are not met, the Property Tax Relief will be discontinued. Furthermore, the GRANTEE will assess all taxes to the owner as though no tax relief was granted, with interest in accordance with RSA 79-E:9, II. Provided that the Grantor complies with all the terms of the agreement, the property tax relief will commence on April 24, 2020 and end on April 24, 2029.

RELEASE, EXPIRATION, CONSIDERATION.

- I. **RELEASE.** The GRANTOR may apply to the local governing body of the Town of Exeter for a release from the foregoing discretionary tax relief and associated covenant within the duration of the tax relief period of the RSA 79-E upon a demonstration of extreme personal hardship. Upon release from such covenants, the GRANTOR shall thereafter pay the full value assessment of such structure(s) and land to the Tax Collector of the Town of Exeter.
- II. **EXPIRATION.** Upon final expiration of the terms of the tax relief the tax assessment will convert to the then full fair market value. Upon final expiration of the terms of this covenant, these covenants will be concluded.
- III. **CONSIDERATION.** The Tax Collector shall issue a summary receipt to the owner of such PROPERTY and a copy of the governing body of the Town of Exeter for the sums of tax relief accorded during the term of this Agreement. The local governing body shall, upon receiving a copy of the above-mentioned consideration and upon the expiration of this covenant execute a release of the Covenant to the GRANTOR and shall record such a release with the Rockingham County Registry of Deeds. A copy of such release or renewal shall also be sent to the local assessing official.
- IV. **MAINTENANCE OF STRUCTURE.** If, during the term of the covenant , the GRANTOR shall fail to maintain and use the structure in conformity with the foregoing agreement, or shall cause the structure(s) to significantly deteriorate or be demolished or removed, the covenants shall be terminated and a penalty shall be assessed as provided for RSA 79-E .

ENFORCEMENT. If a breach of this Covenant is brought to the attention of the GRANTEE, the GRANTEE shall notify the GRANTOR, in writing of such breach, which notification shall be delivered in hand or by certified mail, return receipt requested to the GRANTOR. The GRANTOR shall have 30 days after receipt of such notice to undertake those actions, including restorations, which are reasonably calculated to cure the said breach and to notify the GRANTEE thereof.

If the GRANTOR fails to take such curative action, the GRANTEE may undertake any actions that are reasonably necessary to cure such breach, and the cost thereof, including GRANTEE'S expenses, court costs and legal fees, shall be paid by the GRANTOR, provided the said GRANTOR is determined to be directly or indirectly responsible for the breach.

The GRANTOR, by accepting and recording this Covenant to the GRANTEE agrees to be bound by and to observe and enforce the provisions hereof and assumes the rights and responsibilities herein provided for and incumbent upon the GRANTOR, all in furtherance of the purposes for which this Tax Relief and associated Covenant is delivered.

WITNESS MY/OUR/ITS HAND this _____ day of _____, 2017.

Witness

Grantor

Print Name

Witness

Grantor

Print Name

STATE OF NEW HAMPSHIRE
COUNTY OF ROCKINGHAM

On this _____ day of _____, 2017, personally appeared the above

_____ and _____, known to me, or satisfactorily proven, to be the same, and acknowledged that he/she/they executed the same for the purposes contained therein.

Notary Public/Justice of the Peace

My commission expires: _____

ACCEPTED this _____ day of _____, 2017 by the Town of Exeter

TOWN OF EXETER

By: _____
Exeter Town Manager



TOWN OF EXETER

Planning and Building Department

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Date: April 21, 2017
To: Russ Dean, Town Manager
From: Dave Sharples, Town Planner
Re: NH Setting SAIL Technical Assistance

I have attached an application for funding through the NH Setting SAIL Technical Assistance Program. The program is designed to provide technical assistance to help communities implement recommendations set forth in the Coastal Risks and Hazards Commission final report: *Preparing New Hampshire for Projected Storm Surge, Sea-Level Rise, and Extreme Precipitation.*

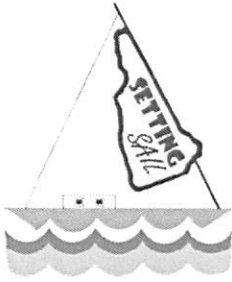
In conversations with Julie LaBranche at the Rockingham Planning Commission (RPC), we decided to pursue funding for a community outreach effort and for the RPC to coordinate with the Town on updating our stormwater regulations to the extent of providing suggestions on language that address potential flooding risks.

As you will note from the application, the Town will be seeking \$6,500 for the project. If funded, the Town will provide approximately \$1,500 of in-kind match that will be staff time spent on the project. There is no cash match required by the Town.

The application requires a letter of support (also attached) that requires either the Town Manager's or the Selectmen's (BoS) signature. Although you could sign the letter, it may be beneficial to bring this to the BoS to inform them of the application and to let them know we will be pursuing this opportunity. I respectfully request that this item is placed on the BoS agenda for their April 24th meeting as the application is due on April 28th. I will be in attendance at the BoS to answer any questions they may have.

Thank you.

enc (2)



New Hampshire Setting SAIL

Technical Assistance Grants for Great Bay Municipalities to Implement Coastal Risk and Hazards Commission Recommendations

Durham • Exeter • Greenland • Madbury • Newfields • Newington • Newmarket • Rollinsford • Stratham

1. Background

The *New Hampshire (NH) Setting SAIL* project is seeking proposals for technical assistance grants to support municipal implementation of the Coastal Risk and Hazards Commission (CRHC) final report and recommendations, *Preparing New Hampshire for Projected Storm Surge, Sea-Level Rise, and Extreme Precipitation* (2016). **Approximately \$6,000 in customized technical assistance is available for nine Great Bay municipalities to prioritize and implement CRHC recommendations that meet their unique needs.**

2. Eligible Projects

The goal of the *NH Setting SAIL* Technical Assistance Grant program is to support municipal efforts to adopt climate adaptation strategies, improve community resilience to coastal flooding, protect public health and safety, and increase awareness of coastal flood risks.

Examples of eligible project activities are listed in the table below.

Project Types	Example Activities	Relevant CRHC Recommendation
Zoning Ordinance / Building Code Amendments	Prepare warrant article(s) to amend zoning ordinance and/or building code (e.g., increased freeboard requirements)	BL2, BL4
Site Plan / Subdivision Regulations Amendments	Prepare amendments to site plan/subdivision regulations (e.g., open space, flood hazard areas, stormwater management and erosion control)	BL4, NR4
Master Plan Chapter – Coastal Hazards	Prepare a Coastal Hazards and Adaptation Master Plan Chapter, including public outreach and visioning sessions	CC7, NR4, H2, H4
Natural Resource / Land Conservation Planning	Prepare new, or revise existing, land conservation plans; map priority natural resources/potential areas for conservation; consider long-term protection mechanisms (e.g., conservation easements); identify buffer enhancement options	NR1, NR2, NR3, NR4
Municipal Policies/Practices	Prepare new, or revise existing, municipal policies and practices to reduce coastal flood risk and protect assets and facilities (e.g., climate adaptation policy, town/city council or select board goals, capital improvement and emergency response plans)	CC7
Community Outreach	Conduct outreach to raise local awareness of coastal flood risks and build support for adaptation strategies (e.g., programs to educate and engage the public, schools, and other interest groups; FEMA High-Water Mark Initiative)	S4
Grant Writing	Identify funding opportunities and prepare grant applications for implementation projects (e.g., site-specific vulnerability assessments, priority infrastructure improvement projects, and other activities needing funding)	CC1

Requests for technical assistance can include support for one or several ongoing or new projects, provided the project(s) can be accomplished within the grant period and within the \$6,000 available funding limits. **Other activities not listed will be considered** providing they meet project goals and can be accomplished within the grant timeframe and budget. **Non-federal cash or in-kind match is not required to participate in the program**, but can be used to expand the scope of a project beyond the \$6,000 available funding limit.



The *NH Setting SAIL* project is funded by the National Oceanic and Atmospheric Administration under the Coastal Zone Management Act (CZMA) Enhancement Program Projects of Special Merit for FY 2016, authorized under Section 309 of the CZMA (16 U.S.C. § 1456b).

3. Eligible Applicants

Municipal departments, boards, and commissions from the following nine Great Bay municipalities are eligible to apply for the *NH Setting SAIL* Technical Assistance Grant program: Durham, Exeter, Greenland, Madbury, Newfields, Newington, Newmarket, Rollinsford, and Stratham. Please note that the City of Dover has already selected a technical assistance project as part of *NH Setting SAIL* and is not eligible to apply.

4. Grant Period

The NH Setting SAIL Technical Assistance Grant period is **10 months** from **May 2017** to **February 2018**. All projects must be completed by **February 28, 2018**.

5. Application Instructions

Please complete the application form below and return to Nathalie Morison, NHDES Coastal Program, at nathalie.morison@des.nh.gov by Friday, April 28, 2017.

ONLY ONE (1) APPLICATION PER MUNICIPALITY MAY BE SUBMITTED FOR CONSIDERATION.

Applicants are strongly encouraged to work together to develop a proposal that reflects the collective interests and priorities of their municipality.

Applicants are also encouraged to contact their respective Regional Planning Commission staff to discuss project ideas prior to submitting an application:

Rockingham Planning Commission: Julie LaBranche | (603) 658-0522 | jlabranche@rpc-nh.org
Strafford Regional Planning Commission: Kyle Pimental | (603) 994-3500 | kpimental@strafford.org

In addition to completing the application form below, applicants are required to submit a **letter of commitment** signed by their municipality's governing body. A template letter of commitment is provided in Section 7 below.

Following review of applications, project staff will work with each municipality to refine a scope of work and develop a memorandum of agreement to be signed by both providers and recipients of the technical assistance.

6. Application Form

Please type your responses below using as much space and attaching any supporting documentation as needed.

Municipality: Exeter

Project Manager: Dave Sharples **Title:** Town Planner **Affiliation:** Exeter

Address: 10 Front Street Exeter NH 03833 **Phone:** 603-773-6114 **Email:** dsharples@exeternh.gov

1. Briefly describe your proposed project (max. 400 words or less):

The Town of Exeter would like to engage in a community outreach and information effort to inform our citizens about Climate Change and what tools are available to prepare for different scenarios and to provide information on flooding and the need for improved regulations to address potential issues. In conversation with the Rockingham Planning Commission, we decided that we needed to get information out to the public about this important topic that will lay the foundation for future action to address any potential risks. A

second component of the project would be to engage the services of RPC to act as an advisor to Wright Pierce who will be aiding the Town in revising our stormwater regulations as part of MS4 requirements. RPC would work with Wright Pierce to suggest language in the proposed regulations that recognizes and addresses climate change risks in Exeter.

2. Describe specific technical support requested to complete your proposed project:

(Note: Technical assistance will be provided by the Rockingham Planning Commission, Strafford Regional Planning Commission, NH Department of Environmental Services Coastal Program, Great Bay National Estuarine Research Reserve, University of NH Cooperative Extension, and NH Sea Grant).

The Town would need technical support to create information about climate change issues in Exeter and design and hold a public workshop to inform the public of the potential risks. We would also need help in developing draft language for consideration of new stormwater regulations. Part of this effort would include developing information on technical issues that could be understood by the public that may not be aware of this information.

3. Provide a draft task-based work plan and schedule of completion for proposed project:

(Note: Projects must be completed by February 28, 2018).

- a. Meet up to six times with the Town officials (DPW, Planning, etc.) to discuss project progress (ongoing)
- b. Develop community outreach strategy, create multi-media informational materials for community-wide distribution (by 9/1/2017)
- c. Hold one public workshop on Climate Change (early fall 2017)
- d. Coordinate with Wright Pierce on the development of stormwater regulations and draft language to incorporate into the regulations that address climate change risks (by 12/2017)
- e. Attend Planning Board meeting to discuss stormwater regulations and how they are related to climate change (fall 2017)
- f. Attend other meetings as necessary (as needed)

4. Provide an estimated project budget and, if applicable, a description of non-federal cash / in-kind match:

(Note: Non-federal cash or in-kind match is not required, but can be used to expand the scope of a project. Please provide dollar amount and source of non-federal cash match; staff name(s) and estimated hours, materials, equipment, etc. for non-federal in-kind match).

- a. Meet up to six times with the Town officials (DPW, Planning, etc.) to discuss project progress (ongoing) - **\$1,200**
- b. Develop community outreach strategy, create multi-media informational materials for community-wide distribution (by 9/1/2017) **\$1,400**

- c. Hold one public workshop on Climate Change (early fall 2017) **\$1,200**
- d. Coordinate with Wright Pierce on the development of stormwater regulations and draft language to incorporate into the regulations that address climate change risks (by 12/2017) **\$1,700**
- e. Attend Planning Board meeting to discuss stormwater regulations and how they are related to climate change (fall 2017) **\$400**
- f. Attend other meetings as necessary (as needed) **\$600**

Total proposed Budget for tasks listed above - \$6,500

In-kind match:

Town Planner: 20 hours @ \$50/hr

DPW staff: 10 hours @ \$50/hr

Total - \$1,500

Total Project Cost - \$8,000

5. List other project ideas that your municipality considered in response to this request for proposals:

The Town looked at two other alternatives before pursuing the above noted work plan:

The Town is in the process of updating its Master Plan and we considered incorporating this project.

However, we have already had our first public workshop and a draft document is currently being developed.

The Master Plan is not broken up into specific chapters as we are approaching the project holistically. We felt that the community would benefit from an outreach effort at this point due to timing of the projects.

The Town also considered developing a municipal policy on Climate Change but thought this was premature.

We felt that informing the community on climate change issues is the first step toward creating a policy.

7. Letter of Commitment

Please submit a Letter of Commitment signed by the Town Manager/Administrator or Selectmen/City Council as part of your application. Sample text for a Letter of Commitment is provided below.

Please see Letter of Commitment attached to this application.



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

April 24, 2017

To: Nathalie Morison
NHDES Coastal Program
Pease International Tradeport
222 International Drive, Suite 175
Portsmouth, NH 03801

RE: NH Setting Sail Application 2017

Please allow this letter to serve as our full support for the Town of Exeter's application for *NH Setting SAIL* technical assistance through the Rockingham Regional Planning Commission. This proposal will assist the Town of Exeter in our ongoing efforts to implement climate adaptation strategies and increase awareness of coastal flood risks and hazards.

The Town of Exeter agrees to fully participate in this process and to make a good-faith effort to fully implement the project. Any regulatory recommendations produced during this process will require all applicable local approvals.

The Town of Exeter commits to making available its resources through personnel participation that will provide input, guidance, and local data throughout the project to ensure consistency with other related municipal projects and overall goals.

The Town is requesting \$6,500 in accordance with the enclosed application. The Town of Exeter also commits to providing in-kind match as described in the draft project work plan and budget to support completion of the proposed project.

Thank you,

Russell Dean
Town Manager
Exeter NH

**TOWN OF EXETER
MEMORANDUM**

TO: Board of Selectmen
FROM: Russ Dean, Town Manager
RE: Chamber of Commerce Lease Updates
DATE: April 21, 2017

In response to the issues raised regarding the potential lease of a portion of the Town Hall lower level and second floor storage space to the Chamber of Commerce, I can offer the following updates:

- There are two rooms on the second floor of the Town Hall. These rooms are connected by a door. One room holds Chamber items; the other room holds items belonging to the Christmas events group (with a few apparent shared items from holiday open house activities). My understanding is the Chamber wishes to 'memorialize' in some fashion use of the room with their items.
- The Chamber has shared an estimate for lease-related improvements for air quality improvements and ventilation totaling just over \$7,700. The Chamber would fund these improvements and have asked for a credit on rent in return.
- The Chamber's plan is to maintain their loft presence on the 4th floor of the Major Blake Hotel, where they will store back office items and use as needed for meetings. They will improve the space on Water Street including the judge's bench at their expense, to accommodate the visitor's center.

-Draft-
Lease Agreement

This aAgreement (the "Agreement") is made and entered into by and between THE TOWN OF EXETER, NH, with an address of 10 Front Street, Exeter, New Hampshire, 03833, hereinafter referred to as "Lessor" and THE EXETER AREA CHAMBER OF COMMERCE, with an address of 24 Front Street, Exeter, New Hampshire 03833, hereinafter referred to as "Lessee".

WHEREAS, the Lessor is the owner of the property located at 9 Front Street, Exeter, Rockingham County, New Hampshire (hereinafter referred to as "the Premises") and further described on the attached Exhibit A and;

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WHEREAS, the Lessee desires to lease/rent the Premises;

NOW THEREFORE, the parties agrees and bind themselves as follows: -Between The Town of Exeter (Town)

And

The Exeter Area Chamber of Commerce (Chamber)

1. Term: This lease shall commence start on _____ and shall continue for twelve (12) months, ending on through _____.
2. Extension: The LesseeChamber will have the option to extend the lease at the end of the lease for an additional twelve (12) month and may extend the lease on each anniversary thereafter for an additional twelve (12) months.
3. Rent: The LesseeChamber shall pay an annual rent of \$85,000.00 for each 12-month period payable in 12 equal monthly installments due on the first business day of each month.
4. Property Taxes: The LesseeChamber acknowledges the lessee's obligations to pay property taxes per RSA 72-23. It is agreed that the aforementioned rent of \$85,000 per year includes any real or personal property tax obligations. Further, it is agreed that the lessee shall have no obligation to pay real or personal property taxes on structures or improvements added to benefit the LessorTown.
5. Leased Space: The space leased shall be defined as _____ square feet located in the one room shown in the attached sketch formally occupied by the Exeter District Court and the room on the second floor currently used as storage by Lesseethe Chamber. The sketch is hereby made part of this lease (attached herein as referred to as Appendix A).
6. Utilities: The LessorTown agrees to provide electrical service, heat, water and sewer for said space for no additional cost.
7. Visitor and Tourism Services: The LesseeChamber agrees to provide visitor and tourism services to the general public from the leased space as it deems appropriate.

8. Custodial Services: The LesseeChamber agrees to provide routine custodial services (cleaning, trash removal, maintenance of LesseeChamber owned equipment, furniture and fixtures) for the leased space at the LesseeChamber's expense. The LessorTown agrees to provide all other maintenance services at Lessorthe-Town's expense.
9. Alteration of Premises: The LesseeChamber agrees to obtain prior LessorTown approval for any renovations.
10. Signage: The Lessee Chamber will place exterior signage and lettering on the building as is permitted by Town sign ordinance and may use the hardware above the exterior door for this purpose. The signage will indicate that the space is offices for the Chamber of Commerce and a Visitor Center.
11. Termination: The LessorTown may terminate this lease with 30 days notice to Lesseethe Chamber.
12. Insurance: The Lessee agrees to carry comprehensive general liability insurance that will insure against a combined loss of not less than One Million Dollars (\$1,000,000.00) for each occurrence Lessee agrees to deliver to Lessor within sixty (60) days of commencement of the term, hereof, a certificate or certificates from an insurance company satisfactory to Lessor, evidencing such insurance and naming Lessor as an "additional insured".
12. Chamber will carry appropriate liability insurance, naming the Town as an additional insured.
13. Improvements/: The LesseeChamber may upgrade the space with new flooring, repaired judges bench, reinstallation of the judges bar, painting and the installation of office cubicles at its own expense. The LesseeChamber may install an air filter system and vent-less air conditioning at its own expense and will be responsible for any associated maintenance with such system (s)the expense of which shall be reimbursed by the Town in the form of a rent credit. Any other air quality mitigation services will be the responsibility of the Lessee. This credit will be applied to subsequent rent payments.

Formatted: Indent: Left: 0.5", No bullets or numbering

The parties hereby agree to the terms of this lease by affixing their signatures on this ___ day of ___, 2017.

WHEREFOR, the Lessor, the Town of Exeter, New Hampshire, by and through the Board of Selectmen, or its Town Manager, duly authorized, has hereunto subscribed its name this ___ day of ___, 2017 and Lessee, the Exeter Area Chamber of Commerce, by and through its Board of Directors or its duly authorized designee has subscribed its name this ___ day of ___, 2017.

LESSEE

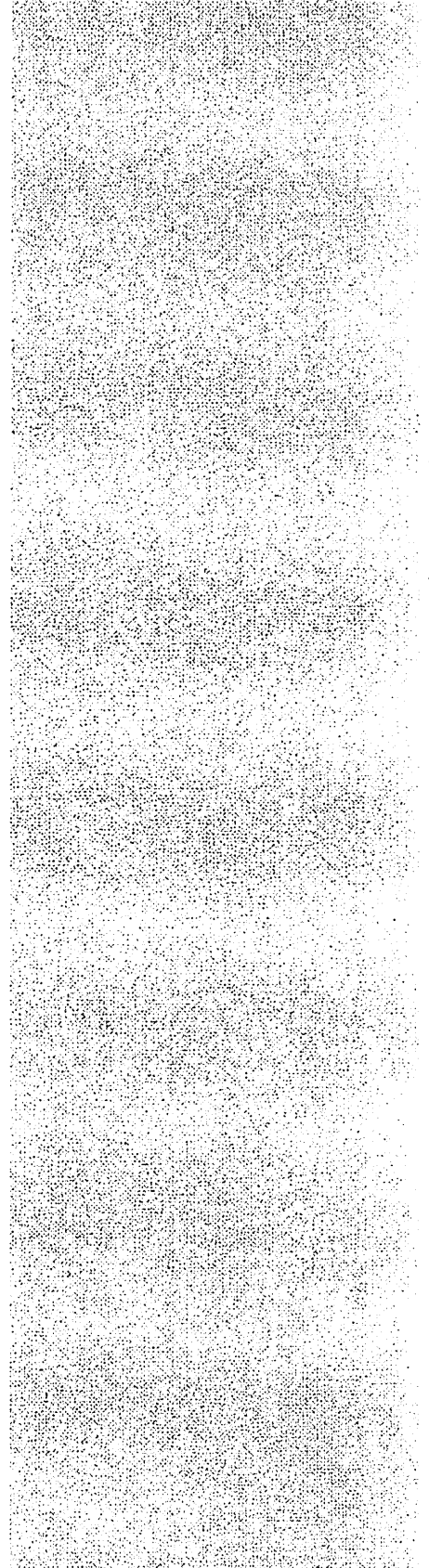
LESSOR

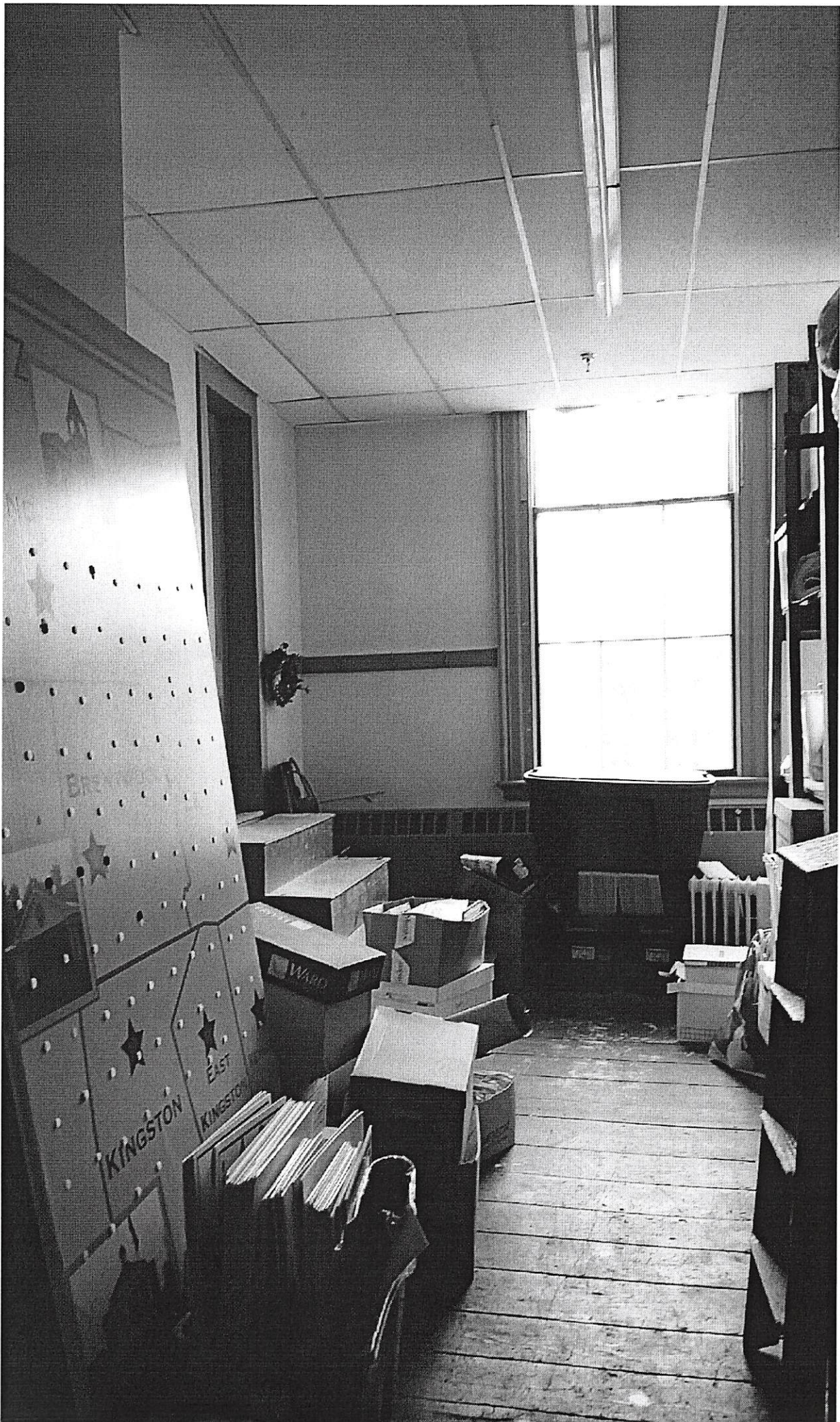
By: _____
Authorized Signature

By: _____
Authorized Signature

Date:

Date:

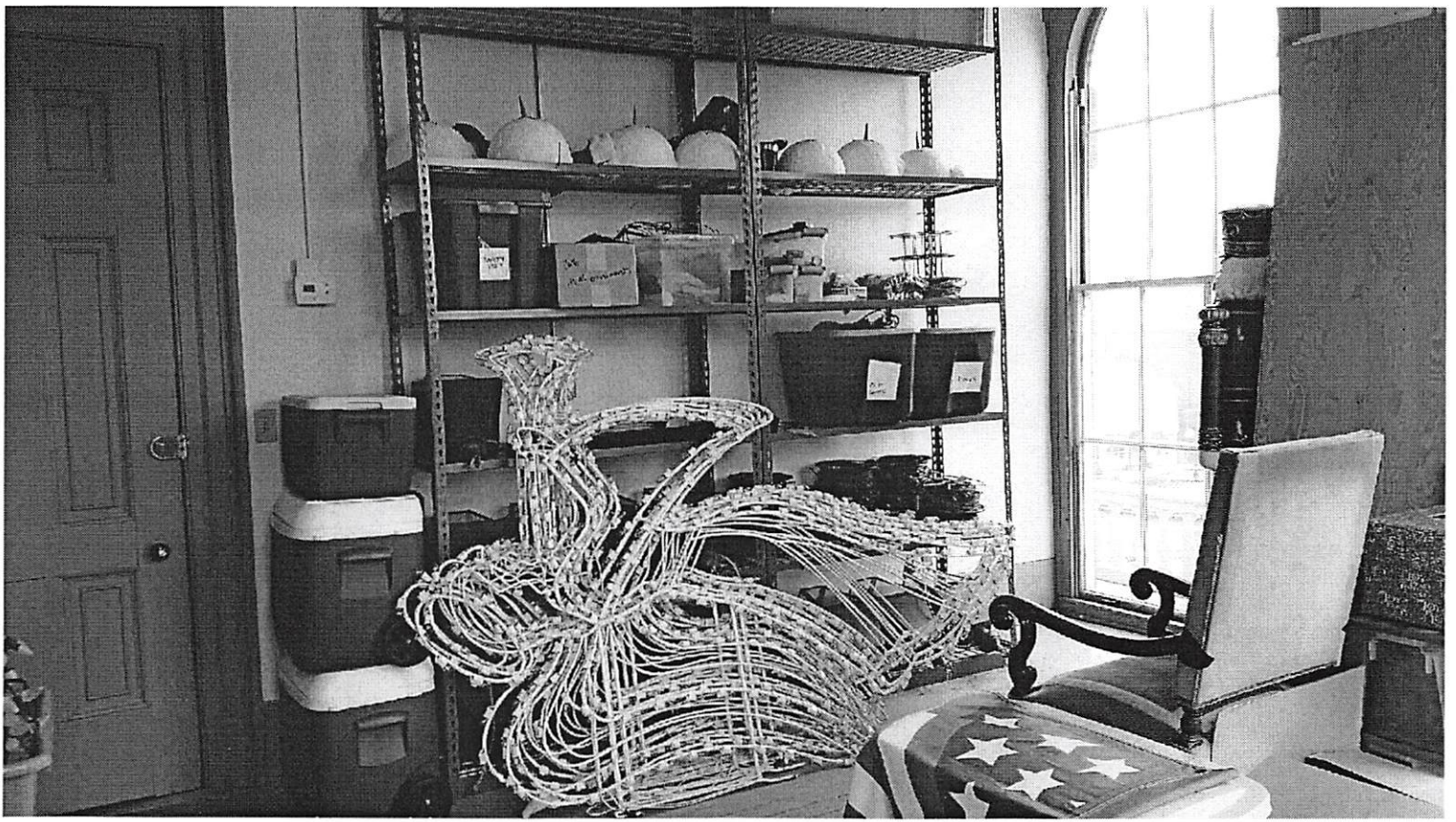




Current
space w/
chamber
items



Adjacent room / holiday lights, etc.



adjacent room holiday lights / decor etc.
Plus holiday open house items.

Facilities Advisory Committee – Final Charge

The purpose of the Facilities Advisory Committee is to assess and analyze municipally owned facilities in order to prioritize physical plant needs and budgets as described in the Town Facilities Plan published by HL Turner Group in December, 2015. The Committee shall identify capital improvement projects to develop a quantifying, data driven facilities assessment and analysis process that informs decision makers.

Advisory Committee recommendations shall consider the following:

- Capital projects such as roof replacement, masonry and structural repairs, equipment replacement.
- Annual maintenance and repair which is detail oriented and based on historic information.
- Deferred level of capital replacement needs.
- Specific program and space change projects.
- Work flow and internal relationships of Municipal Departments serving the Town.
- Efficiency of access to services by the general public.
- Acquisition or disposition of properties so as to promote efficiencies in services to the general public.
- Compliance with building codes.
- Energy efficiency.
- Safety and environmental needs of both personnel and the general public.
- Security of municipal assets.

The Committee shall be advisory to the Exeter Planning Board and the Town Capital Improvement Plan, Board of Selectmen, Town administration and the annual maintenance project list of the Department of Public Works.

Membership of the Committee shall consist of five residents of the Town appointed by the Exeter Board of Selectmen. The Board of Selectmen shall conduct interviews for each application submitted. Members should have demonstrated experience in facilities planning, architecture, construction management, or some combination thereof. Ideally members will come from a broad constituency and be able to objectively prioritize needs of the Town in this area.

Terms of membership shall be 3 years, ending April 30th. Initial terms shall be set for 1, 2, and 3 years, and thereafter be set at 3 years. Members may be re-appointed for subsequent terms. The Committee shall elect offices of Chairman, Vice-Chairman and Clerk serving one year terms each. Terms of officers may be renewed in consecutive years.

The Committee shall meet monthly for the first calendar year after establishment and periodically thereafter to perform a regularly updated assessment and quantification in a schedule recommended by the Committee, accepted by the Board of Selectmen and consistent with the Exeter Town Budget and Capital Improvement Program development. The Committee shall provide an annual report of their activities to the Board of Selectmen.

As a public body serving the Town, the Committee shall abide by State "Right-to-know" laws as enacted under Chapter 91-A of the NH Revised Statutes Annotated.

List for Selectmen's meeting April 24, 2017

Veteran's Credit

Map/Lot	Location	Amount
74/77/3	27 Ernest Ave #3	\$500.00

Disability Exemption

Map/Lot	Location	Amount
95/64/295	51 Hilton Ave	\$125,000
95/64/214	21 Hilton Ave	\$125,000

Elderly Exemption

Map/Lot	Location	Exemption
95/64/317	44 Hilton Ave	152,251
52/43	15 Ridgecrest Drive	236,251

Yield Tax

Map/Lot	Location	Amount
61/28	Garrison Ln	154.74

Land Use Change Tax

Map/Lot	Location	Amount
32/6/2	3 Stella Way	2,200
61/28	1 Garrison Lane	15,070
61/29	7 Garrison Lane	14,770
61/30	11 Garrison Lane	14,520
61/31	15 Garrison Lane	960
61/32	19 Garrison Lane	14,230



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: MAR 25-April 1 Plywood Board Week: MAR 25-April 1

Representative:

Name: CHRISTOPHER BARTELL Address: 11 WOODLAWN CIRCLE
Town/State/Zip: EXETER, NH 03833 Phone: (603) 812-6180
Email: BARTELL.CHRISTOPHER@GMAIL.COM

Organization:

Name: REGENERATION CHURCH Address: 4 ELM ST
Town/State/Zip: EXETER NH 03833 Phone: (603) 772-8803

Reservation Details:

Type of Event/Meeting: EASTER CELEBRATION Date: 3-31-4-1
Times of Event: 1030 AM SUN. Times needed for set-up/clean-up: SAT
of tables: 2-3 # of chairs: 200ish Will food/beverages be served? Yes No
Tech/ AV Services Needed: Yes No Details: only out front

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Tech/AV Services: There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 4-19-16

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



Application for Use of Town Facility

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Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: CHRISTOPHER BARTELL Address: 11 WOODLAWN CIR.

Town/State/Zip: EXETER, NH 03833 Phone: (603) 812-6180

Email: BARTELL-CHRISTOPHER@GMAIL.COM

Organization:

Name: REGENERATION CHURCH Address: 4 EZRA ST.

Town/State/Zip: EXETER, NH 03833 Phone: (603) 772-8807

Reservation Details:

Type of Event/Meeting: MUSIC Date: OCT 28-29

Times of Event: SAT night / Sunday Times needed for set-up/clean-up: SAT

of tables: 2-3 # of chairs: 200 Will food/beverages be served? Yes No

Tech/ AV Services Needed: Yes Details _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.


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Applicant signature:  Date: 4.19.17

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



2017 Emergency Response & Preparedness Meeting



YOU'RE INVITED!

- WHO:** Seacoast Area Police, Fire, Emergency Management and DPW Officials
- WHAT:** Unitil's 2017 Electric Emergency Response & Preparedness Meeting
- WHEN:** Friday, May 12th, 2017
- WHERE:** Exeter Inn, 90 Front Street, Exeter NH
- TIME:** 7:30 AM – 9:45 AM – Breakfast served at 7:55 AM, Registration starts at 7:30 AM
- FEATURING:** Important updates on Unitil's electrical system initiatives and reliability, emergency response and planning, and safety information

RSVP to Mrs. Jacklyn Ulban, Emergency Planning Coordinator either of the following:

E-mail: ulbanj@unitil.com

Phone: 603-379-3830

We look forward to seeing you!

Handwritten signature of Cindy J. Carroll in blue ink.

Cindy Carroll
Director, Customer Energy Solutions
Unitil Corporation

Handwritten signature of Richard Francozio in blue ink.

Richard Francozio
Director, Business Continuity & Compliance
Unitil Corporation
Town Manager's Office

APR 20 2017

Received



2017 Emergency Response & Preparedness Meeting



Agenda for May 12th, 2017

7:50 AM – 8:00 AM	Breakfast is served
8:00 AM – 8:05 AM	Welcome Remarks – Mr. Tim Noonis Senior Business Development Executive
8:05 AM – 8:15 AM	NH Homeland Security & Emergency Management Speaker
8:15 AM – 8:30 AM	Emergency Response & Preparedness – Mr. Richard Francazio Director, Business Continuity & Compliance
8:30 AM – 8:45 AM	Vegetation Management – Mrs. Sara Sankowich System Arborist
8:45 AM – 9:00 AM	Local Operations Information – Mr. Scott Wade Manager, Seacoast Electric Operations
9:00 AM – 9:15 AM	Communications – Mrs. Carol Valianti, Vice President, Communications & Public Affairs
9:15 AM	Questions & Answers/Closing Remarks – Mr. Tim Noonis

Thank you for attending!



THE EXETER SPORTSMAN'S CLUB, Inc.

P.O. Box 1936
111 Portsmouth Avenue
Exeter, New Hampshire 03833
(603) 772-7468
www.exetersportsmansclub.com

April 08, 2017

Board of Selectmen
10 Front Street
Exeter NH 03833

Subject: Annual Report to Exeter Board of Selectmen for 2017

Dear Honorable Selectmen:

The earthen side berm was inspected by town officials and verbally approved with an approval letter from the Exeter Fire Chief. A drawing and a formal letter requesting a written approval was sent but has not yet been received from the town Selectmen since 2015. ***We are still waiting for that document in order to close out our records.***

Membership requirement: 25% of our members are residents of the town of Exeter NH. This fulfills the requirement of our lease that at least 20% of members be residents of Exeter. Of our 15 Board of Directors, 7 are residents of the town of Exeter NH. This fulfills the requirement of our lease that at least 2 members of our Board of Directors be residents of Exeter.

As required by Paragraph 13 of the Lease Agreement between the Town of Exeter and the Exeter Sportsman's Club, Inc. (here in after referred to as ESC), please find below an annual report of club activities which were of civic benefit from April 2016 through April 2017.

The "children's fishing derby" continues to be popular spring activity drawing in excess of 208 children again in May 2016. The 2017 fishing derby is scheduled for Saturday May 13th.

Four Hunter Education classes were conducted in 2016 graduating 89 students qualified for both archery and firearms licenses under new NHFG guidelines.

ESC provided NRA certified training in Basic Pistol, Basic Rifle, Personal Protection in the Home (PPIH) and Personal Protection Outside the Home (PPOH) to a total 30 students. All of these programs place heavy emphasize on firearm safety.



THE EXETER SPORTSMAN'S CLUB, Inc.

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ESC continues to provide NRA certified training officers and/or NRA certified range safety officers to youth groups (CAP, BSA, 4H, etc.) seeking firearms qualifications.

ESC hosted 49 young citizens representing the Cub Scouts, Boy Scouts, Brownie Scouts, Girl Scouts, 4-H Program and Civil Air Patrol Cadet (CAP) in several different training and shooting programs. 9 ESC members assisted with those programs and volunteered their time. The local Exeter Boy Scouts also enjoyed a weekend camp out on the property where 13 out of 14 received their badge for 22 rifle shooting. On a separate date 8 scouts had a cookout on the property and participated in archery in which they received their badges. Several of these teenagers also participated in the retiring of United States of America flags. ESC provided the personal and instruction to retire United States flags using the proper protocol and etiquette and young citizens performed the task under membership supervision. The public is welcome to deliver flags for retirement and participate in the ceremony if they desire every June 14th (National Flag Day).

ESC continued to provide free membership to members of the armed forces who are on active duty. Some members of the USCG continue to use the range to hone their shooting skills.

ESC has expanded our new member orientation to two full hours with special emphasis on new members being "range safe". All new members are interviewed to determine their shooting experience and those judged to be lacking are assigned a mentor to improve their safety skills.

ESC continues to provide complimentary shooting rights to all members of the Exeter and Stratham Police Departments so they can sharpen their shooting skills, and qualify whenever they feel it is necessary. This is in addition to the time required under the provisions of the current lease agreement

Collectively all of the ESC programs (NRA Certified Programs, Hunter Education, New Member Orientations and etc.) trained several citizens in the safe handling and storage of firearms last year.



THE EXETER SPORTSMAN'S CLUB, Inc.

P.O. Box 1936
111 Portsmouth Avenue
Exeter, New Hampshire 03833
(603) 772-7468
www.exetersportsmansclub.com

These types of programs significantly contribute to the continued decline in unintended firearms fatalities. According to the National Sports Shooting Foundation (NSSF), over the last decade, the rate of overall unintentional rearms-related fatalities has declined by 33 percent (from 0.3 in 2003 to 0.2 in 2013).

New data from the National Safety Council shows that the number of fatal firearms accidents dropped 17 percent from 2014 to 2015 to 489, the lowest total since record-keeping began in 1903. That's about three-tenths of 1 percent of the 146,571 total accidental deaths from all other listed causes. The decrease came in a year that saw record firearms sales to many millions of Americans. Likewise, according to the New Hampshire Fish and Game (NHFG) reports a steep decline in firearm accidents as a result of the emphasis on firearm safety in the Hunter Education Program. Hunting has become one of the safest activities in America.

The ESC strives to exceed in safety/education requirements in order to prevent injuries to our members and guests while participating in this great sport.

If you have any questions regarding this report please feel free to contact me directly.

Timothy D. Copeland
President Exeter Sportsman's Club
603-580-1998 home



William R. Lambert, P.E.
Administrator/Traffic Engineer
Bureau of Traffic
18 Smokey Bear Blvd
P.O. Box 483
Concord, NH 03302-0483

April 18, 2017

Re: Intersection Control Beacon
NH 111 (Kingston Rd.) & White Oak/Dr./RiverWoods Dr. (B-153-02)

Dear Mr. Lambert,

We received the attached letter from the Town of Exeter on Friday April 14, 2017 indicating that the Intersection Control Beacon at our intersection has reached the end of its useful life and will be removed within sixty days.

We have significant concerns about the removal of this beacon. Our retirement community, RiverWoods Exeter, has three campuses separated by RT 111. There is walking and vehicular traffic between the campuses by both our staff and our senior citizen residents. As we age, there is a reduction in acuity, contrast sensitivity and visual field. In addition, our reaction time slows. The horizontal and vertical curve of the highway in this area makes sighting oncoming traffic challenging, particularly to our aging residents with reduced driving compatibilities. We view the beacon as an aid to our residents and their safety, for both walking and driving. We believe it has helped to keep the crash rate at this intersection relatively low.

We request a copy of the "objective beacon evaluation process" that resulted in this conclusion so that we may have it reviewed by our traffic engineer. We hope that you will consider the above input and reverse your decision to remove this beacon. Should you have any questions or wish to discuss this, please do not hesitate to contact me. I may be reached at 603.658.1789 or via email at driddell@riverwoodsrc.org.

Sincerely,

Deborah Riddell
Executive Director, RiverWoods Exeter

Cc: Daniel Chartrand, Chair of Select Board
Russ Dean, Town Manager
Justine Vogel, CEO The RiverWoods Group
Bruce Mast, Chair RiverWoods Exeter Board of Trustees
Ed Dunn, Chair RiverWoods Exeter Resident Council

Town Manager's Office

The Woods
7 Riverwoods Drive
Exeter, NH 03833
603-772-4700

The Ridge
10 White Oak Drive
Exeter, NH 03833
603-658-1510

The Boulders
5 Timber Lane
Exeter, NH 03833
603-658-5959

APR 21 2017

Received



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

March 24, 2017

Daniel Chartrand
Chair of Select Board
10 Front St
Exeter, NH 03833

RE: Intersection Control Beacon
NH 111 (Kingston Rd.) & White Oak Dr./Riverwoods Dr. (B-153-02)

Dear Mr. Chartrand,

As part of our routine maintenance activity, the Department of Transportation has recently reviewed the overhead beacon along NH 111 located at the intersection White Oak Dr./Riverwoods Dr. and found it to be in need of repair or replacement.

NHDOT has been in the process of evaluating the value of all flashing beacons, particularly those beacons that are at the end of their useful life. The Department refers the intent of the original installation to the General Design & Operation of Flashing Beacons within Federal Highway Administration's "Manual on Uniform Traffic Control Devices" (MUTCD). NHDOT has developed an objective beacon evaluation process based upon original installation purpose, roadway geometrics, posted speed limit, supplemental signage, and crash history. The decision to repair, replace, or remove existing beacons is made based on this process.

As a result of our review of the subject intersections, the beacon and ancillary equipment at the NH 111 (Kingston Rd.) & White Oak Dr./Riverwoods intersection will be removed. There have been recent projects in Exeter including a district curve warning project that updated numerous warning signs on various roads as well as a pavement preservation project that included sign improvements along NH 111. Customarily the Department waits 30 days then the removal is scheduled. The removal most likely would occur 15 to 30 days after the waiting period.

The Department believes that warning beacons lose their effectiveness when used indiscriminately, which then diminishes the effectiveness of those beacons which are warranted.

If you have any questions feel free to contact me or Peter Crouch at 271-2291.

Sincerely,

William R. Lambert, P.E.
Administrator / Traffic Engineer
Bureau of Traffic

Cc: District 6 Engineer: B. Schutt
Signals: P. Crouch
Engineering: J. Mathews

BUREAU OF TRAFFIC • 18 SMOKEY BEAR BLVD • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: 603-271-2291 • FAX: 603-271-6083 • TDD: RELAY NH 1-800-735-2964 • INTERNET: WWW.NHDOT.COM

LEGISLATIVE BULLETIN

Town Meeting Season Gets Closer to the End

On Thursday the House and Senate requested and held a committee of conference on **HB 329**, the bill that establishes a process to resolve uncertainties resulting from the questions about postponed town meeting voting day. The Senate recessed while the committee of conference met, clearly following a prearranged plan under which the conferees agreed to two small changes to the previously amended bill.

First, they clarified that the governing body was to hold a properly noticed public **hearing**, not just a public **meeting**, on the question of ratifying the votes taken at a postponed voting session. This was an important clarification, given that a public meeting and a public hearing are, of course, two very different things. The conference committee also specified that the notice requirement for the public hearing “shall mean 72 hours advance notice of the hearing printed in a newspaper of general circulation in the town or district and on the public body's Internet website, if one exists.”

The Senate then approved the conference committee language by a voice vote (which sounded unanimous), and the House approved the revised language by a **294-42** roll call vote, after being urged to do so by a representative who noted that the ultimate authority for running a town and making its decisions rests with the residents of those towns who vote for their local officials.

The bill now makes its way through the remainder of the process to the Governor's desk for signature. We hope it will move swiftly—and smoothly—from here, and we thank legislators for creating a workable process that allows cities and towns to move forward with implementing their town meeting votes.

Local and Logistical Concerns About Domicile Bill

The House Election Law Committee held an approximately six-hour hearing this week on **SB 3**, the bill that would establish new requirements to prove domicile when registering to vote. The committee heard from dozens of speakers on both sides of the issue. Supporters generally stated that the

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April 21, 2017

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(Domicile Bill— Continued from Page 1)

state's current domicile requirements are too lax and essentially allow anyone to vote, while many opponents claimed that the bill would discourage qualified voters from registering because of its burdensome requirements.

A number of local officials also spoke against the bill because of the new obligations it would impose on election officials and because of concerns that the complicated registration form would lead to delays and confusion at the polls. While we share those concerns, we have identified additional problems in the past week, as we have struggled to understand how the bill will actually work. Unfortunately, it seems that neither side has focused very clearly on the details of the bill.

We believe there are serious problems with the bill's mechanics, to the point that it would be almost impossible to implement. This is most likely because the bill went through the Senate very quickly and was completely rewritten twice in the process. While that is understandable, the problems are now becoming clear, and it would be irresponsible for the House to let the bill go as it is.

Under the bill, a standard voter registration form would be used to register at most times during the year (as it is under current law). However, a different form, the state general election day registration form—currently used only when registering at the polls on the day of a state general election—would be used not only at the state general election, but also when anyone registers within 30 days *before any election* (town or city election, state primary, state general election, presidential primary); but the *standard* form would still be used to register *on the day* of any election *other* than the state general election.

So . . . in a presidential election year, the standard registration form would be used until 30 days before the presidential primary, then the municipality would switch to the general election day registration form. On the day of the presidential primary, it would switch back to the standard form-- unless the presidential primary occurs 30 days or less before the town meeting, in which case the town would continue to use the general election day registration form until town meeting day, when it would switch back to the standard registration form. (If the town meeting occurs more than 30 days after the presidential primary, there would be another round of switches.) The town would switch again to the general election day registration form 30 days before the state primary, and on the state primary day it would switch back to the standard election form, which it would use until 30 days before the general election, when it would again switch to the state general election day form. The day *after* the general election, it would switch back to the standard registration form. Of course, the calendar would be different in a city.

Things get even more complicated when we consider the bill's requirements for proving domicile. Anyone registering "in advance of an election"—whether one day, 30 days, or 100 days—must either present one of several listed documents (driver's license, vehicle registration, etc.) or present "other reasonable documentation" to establish domicile. Someone who does not have "reasonable documentation" would not be able to register—he or she would have to return with the documentation, or register at the polls on election day.

A person registering on election day—*any* election day—who does not have the necessary documentation could initial a statement saying that he or she will mail the documentation to the clerk within 10 days. This statement appears only on the general election day registration form, not on the standard registration form. Thus, the bill allows someone registering on *any election day* to establish domicile by initialing a statement on the general election day registration form, even though

(Domicile Bill — Continued from Page 2)

that form *would not be used* to register at elections other than the general election. On the other hand, someone registering within 30 days before any election would *not* be permitted to establish domicile by initialing that statement, even though that statement *is* on the form that would be used to register during that period—*i.e.*, the general election day registration form.

It will be virtually impossible for clerks and supervisors of the checklist to keep these requirements straight—and this is just the beginning of the confusion. The bill contains contradictory statements about what the supervisors are to do when a voter fails to present the required documents after an election, and even contradicts itself regarding what action is, or is not, sufficient to establish domicile. It also fails to amend the section of the law that says the standard registration form is to be used at all times other than at the general election—so there will be directly contradictory provisions about which form to use in the 30-day period before an election.

Click [here](#) for a more thorough (but still not exhaustive) explanation of the bill's many technical flaws, along with calendars showing which forms would be used throughout the year and a table that attempts to reconcile the registration forms and the domicile documentation requirements.

Several people stated at the hearing that 47 other states require solid proof of domicile before a person may vote. If that is true, surely some of those states have laws that are less complicated—perhaps we could borrow one. As we have stated before, the next state election is a long time off, and there is no need to rush this bill. Assuming legislation is necessary at all, we urge the committee to retain the bill for some much-needed work over the next several months. Please contact [committee members](#) and ask them to slow down the process by either retaining or killing **SB 3**.

Continued Support for Local Highway and Bridge Aid

On Tuesday the House Public Works and Highway Committee voted 16-1 Ought to Pass on **SB 38**, which provides \$30 million in additional highway block grant funding and \$6.8 million in additional bridge aid above the money typically provided to municipalities from the highway fund. As we requested, the bill was amended to specifically state that these additional funds may be accepted and expended as unanticipated revenue under RSA 31:95-b (even if a municipality has not adopted that provision), allowing the money to be spent on additional infrastructure projects beyond those included in the municipality's budget. (The amendment does not appear on the bill's docket as of this writing.) As we explained in last week's *Bulletin*, this one-time increase in road and bridge aid will come from the state's June 30, 2017 surplus (fund balance), and will result in approximately an 85% increase in highway block grants and fund an additional 8 -10 municipal bridge projects in fiscal year 2018.

SB 38 now heads for a vote in the House, presumably at its next session on May 4. Please urge your representative(s) to support the committee recommendation of Ought to Pass on **SB 38**.

Increased Cap on Local Option Transportation Fee Stalled

On Wednesday the Senate Public and Municipal Affairs Committee voted 3-1 to recommend re-referring **HB 121**, the **NHMA policy bill** that would increase from \$5 to \$10 the maximum fee that municipalities may opt to collect in addition to annual motor vehicle registration fees for use in a variety of transportation-related projects. The primary reason stated for re-referring the bill is

(Transportation Fee— Continued from Page 3)

that there appears to be significant money for municipal roads and bridges in various House and Senate budget proposals, which justified in most committee members' minds the need to hold the bill and revisit it early in the 2018 session after the budget has been adopted.

We are obviously disappointed with the committee recommendation. As we have noted all along, the local option transportation improvement fee is a classic example of local control, with **HB 121** merely raising the cap to adjust for the inflationary impact since the fee was first enacted in 1997. While we remain cautiously optimistic about additional state aid for roads and bridges in the fiscal year 2018 state budget, such additional funding will be a one-time deal. **HB 121** would provide the means to raise additional local dollars, other than through property taxes, to continue paying for road construction/maintenance, bridge repairs, and other transportation improvements. The bill, with the recommendation of re-refer, will be voted on by the full Senate next Thursday, April 27.

Veterans' Credit Bills

One veterans' credit bill died in the House this week, while another is taking a tortuous route through that chamber.

The House voted yesterday, 194-151, to kill **SB 168**, which would have increased the maximum amount of the optional veterans' property tax credit to \$1,000 (from \$500). NHMA did not take a position on the bill. We did have concerns about it, as we do about any bill that has the potential to narrow the property tax base and thus increase taxes for those who must pay the full rate. But it was a local option, so we could hardly object.

The bill came surprisingly close to passing, all things considered. In the Senate, the Public & Municipal Affairs Committee had voted 5-0 to recommend killing the bill, and it was placed on the consent calendar. The sponsor removed it from the consent calendar and made a strong pitch on the Senate floor, and the Senate passed it, 13-8.

In the House, the Municipal & County Government Committee voted Inexpedient to Legislate, 11-3. Again, supporters mounted a vigorous defense and achieved a respectable result, although not quite enough.

One interesting and heartening fact is that this was the rare bill that wasn't decided along predictable party lines, or even ideological lines. In the Senate, Democrats supported the bill unanimously, while Republicans split 8-5 against it (even though all of the bill's sponsors were Republicans). In contrast, House Democrats voted against it by a margin of 111-37, while Republicans supported it, 113-83. (If you're thinking that the votes in support don't quite add up, there is one Libertarian in the House, and he voted for the bill (*i.e.*, against the ITL motion).

The other bill is **SB 80**, which would allow a municipality to phase in the all-veterans' tax credit (for those who did not serve during a qualifying war) over a period of up to three years. Under the law enacted last year, a municipality that adopts the all-veterans' credit must set the credit at the same amount it has set for the standard or optional credit for wartime veterans. **SB 80** doesn't change that requirement, but does allow for a three-year phase-in. Thus, for example, if the municipality has adopted an optional veterans' credit of \$400, it could phase in the all-veterans' credit at \$100 for the first year, \$250 for the second year, and \$400 for the third year.

(Veterans' Credit Bills — Continued from Page 4)

The Senate passed the bill, but only after attaching a non-germane amendment dealing with the victims' contribution recovery fund related to the FRM fraud case. When the bill got to the House, it was sent to the Commerce Committee because of the FRM provision. At the Commerce Committee hearing last week, the chairman announced that the committee would be dealing only with the FRM issue, and the bill would have a second hearing before the Municipal & County Government Committee to address the tax credit.

The Commerce Committee voted unanimously this week to report the bill as Ought to Pass, and that report will go to the full House when it meets next, on May 4. Assuming the House passes the bill, it will then go to the Municipal & County Government Committee for a hearing on the all-veterans' credit issue.

HOUSE CALENDAR

TUESDAY, APRIL 25, 2017

EXECUTIVE DEPARTMENTS AND ADMINISTRATION, Room 306, LOB

11:00 a.m. Public Hearing on non-germane amendment #2017-1452h to **SB 13**, relative to statutes governing the security force at the New Hampshire technical institute. The amendment dissolves the administrative attachment of the police standards and training council to the community college system of New Hampshire and establishes the police standards and training council as an executive branch council. It also repeals the statutes relating to the New Hampshire technical institute security force. Copies of the amendment are available in the Sergeant-at-Arms office, Room 318, State House.

SENATE CALENDAR

WEDNESDAY, APRIL 26, 2017

EXECUTIVE DEPARTMENTS AND ADMINISTRATION, Room 101, LOB

9:00 a.m. **HB 171**, prohibiting the state or its political subdivisions from assisting a federal agency in the collection of electronic data without a warrant.

10:15 a.m. **HB 323**, relative to standards for revaluations established by the assessing standards board.

TUESDAY, MAY 2, 2017

FINANCE, Representatives' Hall, SH

1:00 p.m. to 5:00 p.m.

HB 144 Public hearing on proposed Amendment #2017-1344s, making appropriations for the expenses of certain departments of the state for fiscal years ending June 30, 2018 and June 30, 2019 to HB 144. (HB 1-A as introduced, presented by the Governor)

HB 517 Public hearing on proposed Amendment #2017-1345s, relative to state fees, funds, revenues and expenditures to HB 517. (HB 2-FN-A-L as introduced, presented by the Governor)

TUESDAY, MAY 2, 2017—continued

6:00 p.m. to 8:00 p.m.

HB 144 Public hearing on proposed Amendment #2017-1344s, making appropriations for the expenses of certain departments of the state for fiscal years ending June 30, 2018 and June 30, 2019 to HB 144. (HB 1-A as introduced, presented by the Governor)

HB 517 Public hearing on proposed Amendment #2017-1345s, relative to state fees, funds, revenues and expenditures to HB 517. (HB 2-FN-A-L as introduced, presented by the Governor)

Please note: These hearings will be streamed live via the Internet at the following web address:

<http://sg001-harmony.sliq.net/00288/Harmony/en/PowerBrowser/PowerBrowserV2/20170502/-1/13197>

HOUSE FLOOR ACTION

Thursday, April 20, 2017

SB 58, relative to the authority of the department of state. **Passed.**

SB 67, relative to the authority of state police employees. **Passed; referred to JUD-S.**

SB 72, (New Title) establishing a committee to study certain investments by municipalities. **Passed.**

SB 108, relative to absentee ballot applications. **Passed.**

SB 116, requiring notice to affected municipalities of energy facility siting. **Passed with Amendment.**

SB 168, relative to increasing the maximum amount of the optional veterans tax credit. **Inexpedient to Legislate.**

SB 171-LOCAL, relative to the perambulation of towns. **Inexpedient to Legislate.**

SENATE FLOOR ACTION

Thursday, April 20, 2017

HB 86, relative to voting on variances. **Passed with Amendment.**

HB 88-FN, relative to the motor vehicle registration fees for disabled veterans **Passed with Amendment.**

HB 154, relative to interference with traffic devices. **Passed.**

HB 163, relative to the responsibility of a municipality to enforce its ordinances. **Passed.**

(Senate Floor Action — Continued from Page 6)

HB 178, establishing a commission to study processes to resolve right-to-know complaints. **Passed.**

HB 186, relative to limitation of actions in which the state is a plaintiff. **Passed with Amendment.**

HB 194, permitting employers to pay wages to employees weekly or biweekly. **Passed.**

HB 218, relative to activities at polling places. **Inexpedient to Legislate.**

HB 251, relative to the use of capital reserve fund appropriations by municipalities. **Passed.**

HB 265, relative to accessory dwelling units. **Passed.**

HB 294-FN-A, relative to the cost of fiscal analysis of legislation relating to the retirement system. **Passed; referred to F-H.**

HB 299, relative to notice by mail for zoning and planning purposes. **Passed.**

HB 303-L, relative to filling vacancies in the office of county commissioner. **Passed with Amendment.**

HB 336, relative to standards for outdoor wood-fired hydronic heaters. **Passed.**

HB 354-FN-A-L, making an appropriation to the department of education to provide additional adequate education grant payments to certain municipalities. **Passed.**

HB 371-L, relative to bond requirements for public works contracts. **Passed with Amendment.**

HB 380-FN, relative to the oil discharge and disposal cleanup fund. **Passed.**

HB 389, relative to voters with physical disabilities. **Passed with Amendment.**

HB 390, relative to parties on certain election forms and ballots and relative to the voter registration form used on the day of the general election. **Re-referred.**

HB 391, relative to checklists in other districts. **Passed.**

HB 417-FN, relative to certain motor vehicle records. **Passed.**

HB 424-FN, relative to documentation required for registration of certain title exempted vehicles and modifying the requirements for removal and sale of certain vehicles. **Passed.**

HB 431, establishing a commission to study long term goals and requirements for drinking water in the seacoast area. **Passed with Amendment.**



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355

www.exeternh.gov

April 21, 2017
1:00 p.m.

PRESS RELEASE

HIGH STREET SEWER COLLAPSE UPDATE

Unitil has completed the relocation of the high pressure gas main away from the collapsed sewer on High Street in Exeter. Exeter Public Works and construction crews from Severino Trucking are replacing the collapsed 18-inch sewer main, which is anticipated to take 3 days. Once the new pipe is installed, the sewer bypass pumping and temporary lines will be removed and road paving completed.

The intersection of High Street (NH Routes 27 & 111) and Portsmouth Avenue (NH Route 108) remains closed to through traffic resulting in the rerouting of traffic in this area (see detour route map). Through motorists are advised to seek alternate routes. All businesses remain open. The detour is anticipated to run through Tuesday, April 25.