

Exeter Board of Selectmen Meeting

Monday, July 10th, 2017, 7:00 p.m.

Nowak Room, Town Office Building

10 Front Street, Exeter NH

1. Call Meeting to Order
2. Board Interviews
3. Public Comment
4. Minutes & Proclamations
 - a. Proclamations/Recognitions
5. Approval of Minutes
6. Appointments - Conservation Committee
7. Discussion/Action Items
 - a. Economic Development Department Report
 - b. Lease resolution
8. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager Report
 - d. Selectboard Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Don Clement, Chairman

Exeter Selectboard

Posted: 7/7/17 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE

Draft Minutes

Exeter Board of Selectman

June 19, 2017

1. Call Meeting to Order

Chairman Don Clement called the meeting to order at 6:40pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Anne Surman, Clerk Kathy Corson, Dan Chartrand and Julie Gilman. Town Manager Russell Dean was also present.

2. Nonpublic Session

MOTION: Selectwoman Gilman moved to enter nonpublic session for 91A 32A&L, Selectman Chartrand seconded. The motion passed by roll call vote. Selectman Chartrand aye, Selectwoman Surman aye, Selectman Clement aye Selectwoman Corson aye and Selectwoman Gilman aye.

3. Board interview-Facilities Committee

The Board conducted an interview of Hunter Putnam for a position on the Facilities Committee. Selectwoman Corson joined the meeting during the interviews.

4. Moment of Silence Selectman Clement asked for a moment of silence for Michael Morgan, superintendent of schools who passed away over the weekend.

5. Public Comment

Gerry Hamel, 17 Little Pine Lane: Trustees of Swasey Parkway had received a call about someone wanting to place a memorial brick in front of the Pavilion. There is currently no one on the DPW working on this anymore. Will there be someone taking this over going forward? Mr. Dean said they would find out and go to some people involved and figure out how to handle this going forward.

6. Minutes & Proclamations

Patricia Qualter, long standing member of the Robinson Fund Trustees was presented with a plaque for her service to the town.

7. Approval of Minutes

a. June 5, 2017

Selectman Chartrand needed to be listed as being present, as he is missing from the beginning. Right before the adjournment there is a spelling error, should be affirmed in the motion.

MOTION: Selectwoman Surman moved to approve the June 5, 2017 meeting minutes as amended. Selectman Chartrand seconded. The motion passed unanimously.

8. Appointments—2017 Committee Reappointments

MOTION: Selectwoman Surman moved to appoint Sherri Nixon to the Adhoc Human Services Committee, Selectman Chartrand seconded. The motion passed 3-1-1 Selectwoman Gilman abstained and Selectman Clement was opposed.

MOTION: Selectwoman Surman moved to appoint Amy McLaughlin to the Adhoc Human Services Committee, Selectman Chartrand seconded. The motion passed 4-0-1. Selectwoman Gilman abstained.

MOTION: Selectwoman Surman moved to appoint Christine Soutter to the Adhoc Human Services Committee, Selectman Chartrand seconded. The motion passed 3-1-1. Selectwoman Gilman abstained and Selectwoman Surman was opposed.

Discussion Action/Items

a. WWTF Facility Construction MOU—Swasey Parkway/DPW

Mr. Dean explained there is a MOU between the town (DPW) and the Swasey Trustees. This memorializes some of the things that are going to happen as part of the construction of the waste water treatment plant. Jennifer Perry, Director of the DPW appeared before the Board, she explained the need during construction to access the main pumping station that is between Swasey Parkway and the Housing Authority on Water Street. They are working to make sure the parkway is protected during construction as much as possible. The project has been advertised as of yesterday in order to start construction this fall.

Selectman Chartrand wanted to thank the DPW for accommodating the park and the trustees and thank you to the trustees for working on this. Selectwoman Surman asked if the changes in the MOU had been made, and it was confirmed that they had been. Selectwoman Surman had a question about the escrow figure, but would let Mr. Hamel address this.

Gerry Hamel appeared before the Board, he said there had been some back and forth on the MOU, they just wanted to make sure the vendors there for the season would not be disrupted and this has been satisfied. Right now, they also have a question on the amount on the trees, an amount will be placed in escrow for certain amount of years. It is a hard figure to come up with, how do you price a value of a tree? Selectman Chartrand asked if as part of a budget if a tree inventory was approved, and it was confirmed that this was correct. He was not sure if this would be done in time but it would be done and he was not sure if this would help at all. The tree portion of the MOU was discussed at length.

Selectwoman Gilman said trees were already tagged that would be removed or damaged, some of that can already be determined because they have scoped out the area. Mr. Hamel said that some of trees that will be removed are not that old, but others are older. Not all the trees with tags will be removed, some will be pruned, etc. Selectwoman Gilman asked where the money for escrow would be coming from in the budget. It was explained that the proposed approach would be to have this in the agreement with the contractor and the town would maintain it in escrow for a certain amount of time. When money needed to be spent they would have a meeting with the contractor to explain it. At the end of the time period determined if money was left over they would get the money back. Selectman Clement asked if these funds were coming out of the monies the voters raised and appropriated for the project. This was confirmed it would be part of the project money. Selectman Clement is very concerned about this project moving forward on time. What legal standing does a MOU have on the town moving forward. This has been dragging on for a while, and he would like to know the schedule for this project. Selectman Clement does not want to impede the schedule by one day. Selectman Clement also wanted to know why the Select board should sign an MOU when they were not involved in the negotiations. He understands the value of the parkway, it is important asset. It is also important that this project meet its federal guidelines that it has to meet. Selectman Chartrand thanked Selectman Clement for saying that,

there is a lot at stake here. There are fines that could be extremely significant. This is great work, but he is disappointed to hear they are not there. This needs to get done. He also shares Selectman Clements concerns. It was explained that the purpose of the MOU, it seems like it should be treated kind of like an easement even though it is not an easement. This is setting up ground rules as they have to pass through the park to get to the project site. As long as this gets completed in the next two weeks it is a non-issue. Selectman Clement read this as it is stating that the construction in 2018 has to accommodate the events for summer 2018. His concerns if it falls behind can they schedule all those events for that year? Mr. Hamel said the only thing they are trying to accommodate next year is the farmers market. Mr. Hamel said that they were accommodating the DPW's schedule and have even moved the dates of some events to be earlier.

Mr. Dean had a question about if there was anything in this agreement that would stop the project and extend the timeline past October 2018. He suggests the Board that if this is how they want to go they request the trustees sign it before the Selectboard does. Selectwoman Surman agrees that there is nothing in here that is delaying. She also encourages the trustees that if there are trees that die in the future or what is replanted doesn't make it they should come back before the Board to see about town funds. This would help keep this moving forward. Selectwoman Gilman felt this was a good idea, if the number didn't end up being sufficient that is in the MOU they could come back before this Board. Mr. Hamel agreed with Selectwoman Surman idea. Discussion ensued about trees on the parkway and potential replacement. Selectwoman Corson said that maybe they put in a clause that at some point there may be a need to add work on weekends and Thursdays if the timeline runs late. The MOU will come back to the Board next week.

b. Department Updates and Happenings: Parks/Recreation

Mike Favreau, Parks and Recreation Director appeared before the Board to provide an update on the department. Spring is one of the busiest times in the year, they have to get the parks ready for summer and are on a tight timeline. This work is something that not a lot of people see, previously they had a work day and got help from volunteers. This group has been lost and it has become harder for them, next year they would like to try to find some groups to give a few hours to help at some parks. Mr. Favreau said it is also getting tougher to find and hire lifeguards. Last year they needed 4 lifeguards and this year they needed 6. They started looking in February, and really struggled to fill these openings. There were be another submittal for the CIP Rec Park project and they have reduced the cost by 2 million. They are removing the turf field and worked with the engineer to move the building piece to behind the swimming pool.

Selectwoman Gilman said people should check out the department website, there are choices of programs for peoples of all ages all year round. Selectman Gilman said that high schoolers also have to do community service, and this may be something to look into for the spring work. Mr. Favreau said that they have done some work in the past, but the problem is often the timing of the work is late April, Early May. Selectman Clement said the lifeguard situation is a serious issue, and how do beach communities find lifeguards? Mr. Favreau said the type of guards Exeter has and the type of guards Hampton Beach has are very different. The lifeguard situation was discussed at length. Other communities are dealing with the same thing as we are here, Mr. Dean said that no matter what happens with the Rec Park project piece going forward, they still have the collected impact fees to use going forward.

c. Radiological Response Plan Review—Fire Department

Brian Comeau Fire Chief appeared before the Board. Mr. Comeau said that the Health Officer Judy Jervis will be retiring after 27 years. They were fortunate to start the hiring process early and have her be able to mentor the new health officer. James Murray, the new health officer, was in attendance of tonight's meeting and was formally introduced to the Board. Eric Wilking, Assistant Fire Chief appeared before the Board to discuss some of the town's radiological response plans. In 2013 the nuclear emergency plans were handed over to the town for input instead of the state handling all of these revisions. This was just revised again and it was approved. This plan covers everything necessary. The plan has worked for almost 30 years, they just need a signature on the newly approved plan from the Board.

Selectwoman Gilman said she has sat in on a few of the drills in the past and it very interesting to see. Everyone has a job to do and a checklist. Mr. Wilking said having the drills every few years are a good thing, and this was discussed at length.

Mr. Wilking said there are several other documents in process, the local emergency plan is about 10 years and they have been asked to revise this. In the last month, they have been notified about the mitigation plan was brought to their attention, this is a 5-year plan. Coming down the road is a continuity of operations plan.

Selectman Clement also suggested that Selectboard members who have not sat in on the drills yet should do so. Mr. Dean wanted to thank the fire department and felt the plan in regard to Seabrook works very well. Communications is a big part of the plan and our group does it very well.

MOTION: Selectman Chartrand to authorize the chair to sign the notice of promulgation for the radiological emergency response plan, Selectwoman Corson seconded. The motion passed unanimously.

d. Raynes Farm Lease Agreement—Conservation Commission

Selectwoman Surman explained that except for section 3 and section 11 other than that this lease is the same as the prior lease. This is virtually the same agreement as previous. The tenant has already signed this, and if the Board is comfortable they could sign this and move forward.

MOTION: Selectman Chartrand moved to approve the Raynes Farm Lease between the town of Exeter and Little Brook Farm as of June 19, 2017, Selectwoman Gilman seconded. The motion passed unanimously.

e. Conservation Easement—80 Epping Road-Conservation

Selectwoman Surman explained that this started in March 2016 and this is a baseline report for the conservation easement. Once the bounds have been set they went out and walked the land with the grantors to make sure it as all correct. All action items have been completed, and the easement was signed in March 2016 by this Board. The Board had previously accepted this easement. This document tonight is the baseline document that the Board is being asked to sign.

Selectwoman Gilman had a few questions about the trash that is shown in the pictures. This should be taken care of. Selectman Clement said there is an issue with dumping and he agrees this is a problem. Who is responsible for removing the debris and if they do this will they find a Pandora's box, will they find more difficult problems. Selectwoman Surman said as a commission they take the land as is shown. Discussion ensued on this. Selectman Clement had concerns that no boundary markers had been placed. Selectman Clement said they had already accepted the easement so they are responsible for

the property. Selectwoman Corson said they also reference a condominium development, and these are not condos these are apartments. The Board decided to wait until questions had been cleared up to move forward on this.

f. Classification Plan Amendment—Deputy Assessor

Mr. Dean said that this proposal would establish a position of deputy assessor in the assessor's office. By virtue of establishing this they would no longer has the position of accessing clerk. They have done a position review analysis and the position came in as a grade 10.

Selectman Chartrand asked if when they move to amend the plan do they need to absolve the other position as well. It was confirmed they do not.

MOTION: Selectman Chartrand moved to amend the town of Exeter's non union classification plan by adding a grade 10 deputy assessor, Selectwoman Surman seconded. The motion passed unanimously.

g. Lease/Purchase Financing: DPW Backhoe and Dump Truck

Mr. Dean explained they have a lease/purchase agreement. They received 3 quotes combining both the backhoe and the dump truck and they received a 2.67% interest rate. This results in an annual lease payment of \$58,270 for both. This saves almost \$3,000 off of the warrant article.

MOTION: Selectman Chartrand moved to award the financing for the backhoe and dump truck to Tax Exempt Leasing Corp at the interest rate of 2.67% and authorize the town manager to sign the contract. Selectwoman Surman seconded. The motion passed unanimously.

9. Regular Business

a. Tax, Water/Sewer Abatements & Exceptions

MOTION: Selectwoman Corson moved to approve tax abatement for 110/2/116 in the amount of \$119.91. Selectman Chartrand seconded. The motion passed unanimously.

MOTION: Selectwoman Corson moved to approve the tax abatement for 110/2/82 in the amount of \$47.00. Selectman Chartrand seconded. The motion passed unanimously.

MOTION: Selectwoman Corson moved to accept yield tax for 110/2/82 in the amount of \$46.00. Selectman Chartrand seconded. The motion passed unanimously.

b. Permits & Approvals

MOTION: Selectman Chartrand moved to approve the application for town hall main floor and the band stand and poster board for representative Scott Ruffner for a fall fest on 9/22/17, Selectwoman Corson seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve the application for the Exeter Woman's club Yard Sale for the town hall main floor and poster board for June 1-2, 2018. Selectwoman Gilman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve town hall main floor for a Lincoln Street Public Information Meeting for June 27, 2017, Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to appoint James P. Murray to the office of Health Officer as of June 7, 2017. Selectwoman Surman seconded. The motion passed unanimously.

c. Town Managers Report

Mr. Dean has the dog warrant, if the Board would indulge the town clerk and approve the town warrant for signature that could go out. This could wait a week as Mr. Dean just received this today.

MOTION: Selectwoman Gilman moved to approve the 2017 dog warrant, Selectman Chartrand seconded. The motion passed unanimously.

Mr. Dean stated they had their bond sale for the Lincoln Street project and the Court Street project and the debt was sold at market. He is happy to report that the net interest came out to roughly 2.6%. The String Bridge continuation construction will start right after July 4th and that project should wrap up in October. Selectman Clement asked about the detour plan, and Mr. Dean felt it would be the same as last year but would confirm this with DPW. Mr. Dean discussed the new benches that went out in the down town area. People have been giving positive feedback on these. They did get word that the Thirsty Moose is coming to town, they will be going into the old Friendly's. They are also working on the TAP grant and sidewalk project for Epping Road, Spring Street and Winter Street. They have an RFQ due by June 30th. CIP submittals are due June 28th and the pool is open. Mr. Dean wanted to express his condolences to the family on Mike Morgan's sudden passing.

d. Selectman Committee Reports

Selectman Chartrand echoed Mr. Dean's comments about Mr. Morgan's passing. The Planning Board will see a presentation of the Housing Committee. He also attended a master plan steering committee meeting. They had over 100 people show up and engage in exercises. There was a great feeling in the room and a lot of people were excited to be there.

Selectwoman Surman said the Exeter healthy lawns and clean water committee did receive the Gulf of Maine council award. David O'Hearn led a group from Ben and Jerry's to conduct apple tree release on the Morrissette property. Exeter's Conservation Commission does participate in the states volunteer river assessment program and anyone is welcome to join on Wednesday mornings throughout the spring and summer.

Selectwoman Gilman said the heritage commission did their site walk of the potential walking tour area and they will be putting something together. She will be at the state house voting on the annual budget. Also, Selectwoman Gilman said that Mr. Morgan used to change a light bulb in the window of his home depending on if there was school or not, and children in his neighborhood used to get the word out. She appreciated this as it was nice for the children in the area.

Selectman Clement attended the ground breaking at the waste water treatment plant. There was a River Committee meeting last week, and a gentleman came in representing a company that recorded video of the entire process of removing the dam and recording the flow of the river. He was wondering if the town was interested in this video. Selectman Clement believes he was steered over to the heritage commission.

e. Correspondence

- Letter from the Town of Hampton about conducting the perambulation.
- Map and letter from State of New Hampshire Department of Resources and Economic Development Division of Forests and Lands on the wildlife habitat improvement project.
- Letter from the New Hampshire DOT on the road beacon on Kingston Road. The beacon will stay for now.
- Letter from the Academy about the cross walks on Front Street. They will be doing some improvements and moving the cross walks. Mr. Clement asked if they would be losing parking spaces. It was confirmed that they would be. Mr. Clement asked that the Board be aware when they are losing public spaces as parking is already a problem. Selectwoman Gilman said that they appeared before the Historic District Commission she was assured they would not be removing spaces.
- Assessment Review sign off from DRA.

10. Review Board Calendar

Because the next meeting is scheduled for July 3rd they would like to move the next meeting to June 26th and then meet again on July 10th.

11. Adjournment

Selectwoman Surman moved to adjourn, seconded by Selectman Chartrand. The motion passed.

Respectfully Submitted, Jennifer Dionne, Recording Secretary

Draft Minutes

Exeter Board of Selectman

June 26, 2017

1. Call Meeting to Order

Chairman Don Clement called the meeting to order at 6:40pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Anne Surman, Clerk Kathy Corson, Dan Chartrand and Julie Gilman. Town Manager Russell Dean was also present.

2. Board interview-Conservation Commission

The Board conducted an interview of Amy Farnham for a position on the Conservation Committee.

3. Public Comment

Gerry Hamel, 17 Little Pine Lane: People have been contacting him about damage on the Swasey Parkway, he wanted to clarify what is really going on. The original plan was to go through the road. If they were to have gone in the road that way they would have been pruning a majority of the old growth. So they went through Exeter Housing to avoid this, there has been a lot of diligent work going on.

Enna Grazier here on behalf of Exeter Rises. They are here tonight to propose that Exeter join the Paris Agreement on a Municipal Level. Exeter has already taken steps towards sustainability. Making this commitment would not be so much as making changes to what we are already doing, but to make a statement. Selectman Clement said that Selectwoman Gilman had mentioned last week wanting to bring forth something supporting the Paris Agreement. The intent is to still put something together and have this discussion.

Todd Piskovitz, 22 Forest Street: The goal here was not to come in and have something completed tonight, they were hoping it would open a discussion and be put on the agenda for a near future meeting.

Selectman Chartrand would love it if this could be on the agenda for the next meeting. Selectwoman Gilman said our Governor has not joined nearby states in saying NH was joining this. A petition was given to the Governor last week. She was upset by the climate deniers sending emails to representatives. Selectman Clement suggested that he and Mr. Dean work with Exeter Rises to draft something.

4. Minutes & Proclamations

5. Approval of Minutes

No minutes tonight, the June 19th minutes would be available for the next meeting.

6. Appointments

There were no appointments.

Discussion Action/Items

a. WWTF Facility Construction MOU Swasey Parkway/DPW

Mr. Dean wanted to clarify that on page 2 it said no road work were requested on Thursday, should this be weekends. It was confirmed that this was correct, they withdrew the no road closures on Saturdays after the discussion at the last meeting. Mr. Dean said they had dealt with the escrow account and processes that were put in the MOU, and that he felt this was ready to move forward. Selectwoman Surman wanted to thank everyone who worked on this and she was glad for the changes that include having a meeting with the selectman. Selectwoman Gilman liked this version, it was much more descriptive. Selectman Clement appreciated that everyone had turned this around in a week.

MOTION: Selectwoman Surman moved to approve the MOU between the Town of Exeter and the Swasey Parkway Trustees as signed by the Swasey Parkway Trustees and Jennifer Perry, Director of Public Works and authorized by the Board of Selectman. Selectman Chartrand seconded. The motion passed unanimously.

b. Groundwater Plant Communications/Poles/Wires

Mr. Dean explained that this goes back to when the groundwater plant was under construction. The town has been upgrading their fire alarm system on the poles for a number of years and they had run into some issues with utilities when they tried to do the upgrades they wanted. The utilities are requiring attachment agreements for putting wires on the poles, which would require fees be paid.

Chief Shupe appeared before the Board, he showed a map of where the fire alarms are currently. In 2006, they added the first fiber line from the fire station to public Works and it runs communications, etc. The pole ownership in town is a grey area, FairPoint and Unitil own them about 50/50. Both companies have raised concerns about this project.

Selectman Chartrand felt this was a way for these companies to make new sources of revenue, and he was unhappy about this. If they were not going to allow us to do this, we should reevaluate the whole agreement with the poles. Chief Shupe said that FairPoint called this competition because they offer fiber optics, but theirs is for private use and not government. Selectman Chartrand asked if our legal counsel had looked into this. It was confirmed they had, but they were not able to really determine how a judge would rule on this.

Mr. Dean wanted to add that one of the other elements to this is that Bay Ring and others can go on the poles at their request. The practical impact of this is that we have been pushed further up the pole and this caused the electrical department to say we were pushing them out of code compliance. This puts the town between a rock and a hard place.

Selectwoman Surman agreed with Selectman Chartrand that this was a way to get revenue. She suggested that we get some press on this and get it out in the public arena because this is absurd. Selectwoman Corson asked how this played out in other towns. It was explained that Keene let it happen and they have no control over anything anymore. Manchester has a different company that owns the poles so they are not having the same issue. Chief Shupe said he has heard this is happening in other locations all over the state and some places in Maine.

Mr. Dean said this is a recent issue and that utilities seem to be picking and choosing where they do this, and for some reason Exeter has been chosen. Selectwoman Gilman said that over the last few years they had gone back and forth on state laws on taxing poles in the right of way, and currently they are taxing

utilities for this. That might be part of what is behind all of this. The other thing is that every time a pole is added we have to sign an agreement, so there should be more documentation.

Selectman Chartrand asked how much revenue we generate from taxing the poles. Mr. Dean would check and confirm this amount. Selectman Clement asked who lead the negotiations and it was confirmed our legal counsel had been involved. Selectman Clement asked what our next steps were for this. Selectman Gilman asked how much negotiations had taken place, or if it was just them responding back. Mr. Dean said they had been told to pay the fees and sign the paperwork or have the wires ripped from the poles. Selectman Chartrand said if we can't do our business, they may not be able to do their business. They need town approval for some of their work as well. Selectwoman Surman asked if a letter had been written that lays out our position on this. It was confirmed that yes this had taken place, their position was it didn't mean they couldn't request this.

Jennifer Perry, Director of Public Works wanted to thank Chief Shupe for being a vocal advocate for our rights. She wanted to say that the new wastewater treatment facility was designed to use a system that ran off of fiber optic network, which they have been unable to use at this point. They have had to use telephone poles and it had caused problems. If the fiber optic system had been up and running several problems and breaks could have been avoided. Selectman Clement asked if it made sense to invite representatives to a meeting so they can tell them they are adamant they will not pay full attachment fees. Short of this, what is our next step? Mr. Dean suggested that if FairPoint has a government affairs representative, we should start there. This was agreed by the Board. Selectwoman Surman said that if this doesn't work, we also need a plan B that we can act on and have this ready as well.

c. Conservation Easement Baseline Report: 80 Epping Road

This was in the packet last week, and there was a lot of discussion on the baseline conditions. They need to decide if they will vote to accept the baseline document, but not necessarily the conditions. They also discussed contacting the current owner to see if they would clean up some of the debris that was indicated on the report.

Selectwoman Surman said she does not have a problem signing the easement, the issue of the debris could be crafted as a letter to be completed later. Selectwoman Gilman said to be clear they are agreeing that the photos illustrate what is there now. Mr. Dean added that the Town Planner has contacted the property manager and the response had been good on the cleanup discussion. They wanted to get the buildings built and then attention would turn to this. Selectman Clement said this document, when signed, needed to be witnessed and notarized. Selectwoman Corson would like to send a message to the Town Planner and Conservation Commission that there needs to be some cleaning up of an area by the developer before they accept anything. Selectman Clement said that until the baseline is done you wouldn't find these items.

MOTION: Selectwoman Surman moved for the Board to sign the Conservation Easement Baseline documentation for Boulders Realty Corp, Selectman Chartrand seconded. The motion passed unanimously.

d. Right to Know - Board and Committee Training

Selectman Clement said after a conversation with Mr. Dean that this has been brought up before. One of the very confusing principals of open government is the "right to know." He thought maybe it was

time to find a way to provide right to know training for all of Exeter's Boards, Committees and Subcommittees. Tonight, Mr. Clement would like to discuss how to best do this.

Selectman Chartrand said he was delighted that this was brought up, early on in his time on this Board he was accused of sequential communication and he apologized and it was a learning experience for him that was essential. He feels this is critical training for other Boards. He also feels other Boards that are required to have minutes should be provided a way to do this that does not involve the members of that Board drafting them.

Selectwoman Gilman said that there has been a change that starts in 2018, meeting postings had to be posted on the town's website but not every town has a website in NH. If they do not, something has to be placed up on where they can be found. They will also develop a commission that will study how to organize the right to know laws (91A). Selectwoman Gilman also said that there is on-site training by the NH Municipal Association. She thought they could start with Chair of Boards and go from there.

Selectman Chartrand also suggested that all other board and committees have to put this on their agenda, so they all review the documents as a starting point. Selectwoman Surman attended a workshop after the last election and she learned a lot and they focus on 91A. Selectwoman Corson asked how long the training was, and Mr. Dean said it was at least a half day. Selectwoman Corson asked if a synopsis would be done, and it was explained they offered two half day sessions to give people session options. Selectwoman Gilman said there is a training NHMA in the fall and the town pays for this so it should be stressed.

Selectman Chartrand asked that the flow chart in the packet be sent out to other boards and put in their packets as well. Selectman Clement asked if the Board felt if it was a good idea to contact NHMA and ask them to put a session together for Exeter. The Board agreed to this. Mr. Dean asked if they would be interested in having the schools attend this, or other towns. Selectman Clement suggested they stick to Exeter for now. Selectwoman Corson said a half day for volunteers could be difficult for them to accommodate. Mr. Dean would reach out to NHMA. Selectwoman Corson had concerns about how expensive it would be to have a recording secretary at every meeting for every committee. Selectman Clement agreed, and said the basic tenant of minutes should record who was there and the basic action and the vote.

Mr. Dean wanted to take a moment to say they are always recruiting for more secretaries. They find a great secretary but they end up covering a lot of committees and have a job change and can no longer do the job.

7. Regular Business

a. Tax, Water/Sewer Abatements & Exceptions

MOTION: Selectwoman Corson moved to approve exemption for 85/81 for religious and parsonage. Selectman Chartrand seconded. The motion passed 3-0-2. Selectman Clement and Selectwoman Surman abstained.

b. Permits & Approvals

MOTION: Selectman Chartrand moved to approve the application for town hall main floor and the bandstand and poster board for NH Children's trust for a fiddle rehearsal on March 18, 2018, Selectwoman Gilman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve the application for town hall main floor and the bandstand and poster board for NH Children's trust for a fiddle rehearsal on March 25, 2018, Selectwoman Gilman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve the application for town hall main floor and the bandstand and poster board for NH Children's trust for a fiddle concert on April 8, 2018, Selectwoman Gilman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve the application for the Sixth Grade Arts Show from Heronfield Academy Arts Show for the town hall main floor and poster board for February 28 rehearsal and March 1st and 2nd (snow days March 8 and 9). Selectwoman Surman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve the application for the Heronfield Academy Seventh Grade Arts Show for the town hall main floor and poster board for April 3-6, 2018 Selectwoman Gilman seconded. The motion passed unanimously.

MOTION: Selectman Chartrand moved to approve the application for the Heronfield Academy Eighth Grade Arts Show for the town hall main floor and poster board for May 15, May 17-18th. Selectwoman Surman seconded. The motion passed unanimously.

c. Town Managers Report

Mr. Dean explained they got a list together of the towns that are closing for July 3rd, Exeter has tax bills due July 3rd. Basically they propose that they will have PD cycle through here once every hour and they would be open to take tax payments that day. Selectwoman Surman asked if the Town Clerk would be in, and it was confirmed they would not be open. Selectman Clement asked if just this building would be closed and if parks and rec would be open. Mr. Dean would discuss this with them. Selectwoman Gilman said if the building is open for taxes, that wouldn't prohibit people from coming into work. If people don't want to come in it's a leave day for them or they can come in. Selectman Clement is not in agreement of closing for that day.

MOTION: Selectman Chartrand moved to approve the Town Manager's proposal to allow staff to take a leave day and the required personnel for that day would be tax personnel, Selectwoman Gilman seconded. The motion passed 3-2-0. Selectman Clement and Selectwoman Surman voted nay.

Mr. Dean said they found the three bounds between Hampton and Exeter, and they will do a bound return to send to the state. They are also looking at ways to expand the economic development revitalization zones. Mr. Dean is scheduled for vacation starting Wednesday of this week but reachable in an emergency. He will be back on July 7th but the Girls softball team made it to the semifinals and they were invited to participate in regionals. Which is July 6-9th. String bridge work starts July 10th.

Mr. Dean said the New England Chapter of the NWA and Jennifer Perry was named member of the year of the chapter.

d. Selectman Committee Reports

Selectman Chartrand said that he attended the ZBA meeting on June 20th, he was pleased to say the ZBA granted a variance for the project on Kimball Island.

Selectwoman Surman asked Mr. Dean if they had checked with Phillips Exeter Academy about the cross walks. Mr. Dean said they do anticipate losing some parking spots. They do not have a firm policy on how to handle this type of activity from the academy. Selectwoman Gilman said the academy came in for safety improvements they approved a trial cross walk on Court Street which they never did. This project is similar but when asked directly if they were losing spaces they said no. She is upset they are losing spaces without knowing it. Selectman Clement did not dispute that this may improve the safety of the area, but if they are going to lose parking in the public way there has to be a way of them putting them back somewhere along that corridor.

Jennifer Perry felt these changes would be an improvement to the driver, Selectman Clement said he understood this but losing parking was an issue. Ms. Perry said other spots were being created on the campus. Selectwoman Surman said it was also that they were never notified about losing the spots, there had been no communication. Selectwoman Corson suggested they engage the academy and have them come in to talk about their upcoming projects, including the parking garage and get their students off the street.

Selectwoman Surman said they had received an email from Alice Gibbs at Meals on Wheels and they were very concerned about the money being cut from funding. That is an awesome group of people, they provide a fabulous service. They also do wellness checks, and transportation.

Selectwoman Corson attended a short Planning Board meeting that the Housing Advisory Committee did a presentation for them.

Selectwoman Gilman said the Heritage Commission will be meeting at the Winter Street cemetery with the contractor. Selectwoman Gilman said the budget had a lot of money not in it at the state level which will be pushed down on the towns. If property taxes go up, please take a look at the state funding. Health and Human Services had cuts, Opioid Crisis is not being adequately funded. They did approve funding for all-day kindergarten. They also raised the limit on how much of an exemption could be given. They also raised the limit on what would require a warrant article.

Selectman Clement attended the String Bridge presentation and watched Mr. Dean and Ms. Perry find stones for the bounds.

e. Correspondence

- Facilities Advisory Committee final charge
- Letters about losing trees in the Parkway
- Letter from Quinten Gilman who is trying to find the burial site of Nicholas Gilman.

Selectwoman Gilman recommended that this be turned over to the Heritage Commission.

8. Review Board Calendar

Because the next meeting is scheduled for July 10th, there is no EDC meeting this week because of this Selectman Clement wanted Mr. Winham to come to the next Selectman meeting to give a report.

Non-Public Session

MOTION: Selectwoman Surman moved to enter into a non-public session under 91A, the motion passed by unanimous roll call vote.

9. Adjournment

Selectwoman Surman moved to adjourn, seconded by Selectman Chartrand. The motion passed.

Respectfully Submitted,

Jennifer Dionne, Recording Secretary



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833
Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: Martha Shepardson-Killam Address: 356 Exeter Road
Town/State/Zip: Hampton Falls, NH 03844 Phone: 603-339-0566
Email: msk@heronfield.org

Organization:

Name: Heronfield Academy Address: 356 Exeter Road
Town/State/Zip: Hampton Falls, NH 03844 Phone: 603-339-0566

Reservation Details: Rehearsal and Festival of Light Concert 2017 • 3:30-6:00 Rehearsals: Dec. 12, 13, 14
Type of Event/Meeting: Festival of Light Concert 2017 Date: Concert Dec. 15, 2017
Times of Event: 1:00 p.m. Concert Times needed for set-up/clean-up: Mornings (see attached)
of tables: _____ # of chairs: _____ Will food/beverages be served? Yes No
Tech/ AV Services Needed: Yes No Details _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Tech/AV Services: There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Martha Shepardson-Killam Date: June 20, 2017

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested

Heronfield Academy Festival of Light Rehearsals and Performance

December 2017

- 12 10 a.m. move equipment in
- 12 3:15 - 6:00 p.m. Festival of Light Rehearsal, Exeter Town Hall pick up at Town Hall
- 13 3:15 - 6:00 p.m. Festival of Light Rehearsal, Exeter Town Hall pick up at Town Hall
- 14 3:15 - 6:00 p.m. Festival of Light Rehearsal, Exeter Town Hall-Pick up at Town Hall
- 15 Festival of Light 1:00 p.m. Exeter Town Hall
- 15 3:00 p.m. move equipment out



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: James DuPrie Address: 151 wednesday hill rd
Town/State/Zip: Lee, NH 03861 Phone: 603 765-5532
Email: jbn.duprie@gmail.com

Organization:

Name: The Pine Street Players at Christ Church Address: 43 Pine Street
Town/State/Zip: Exeter NH 03833 Phone: 603 772-3332

Reservation Details:

Type of Event/Meeting: Play (musical) Date: 1/12/2018 to 1/15/2018
Times of Event: Fri/Sat?sun matinee and evening Times needed for set-up/clean-up: (included above)
of tables: _____ # of chairs: _____ Will food/beverages be served? Yes No
Tech/ AV Services Needed: Yes No Details stage lights (already know how)

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

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Applicant signature: James DuPrie Date: 6/27/2017

Digitally signed by James DuPrie
DN: cn=James DuPrie, o=, ou, email=jbn.duprie@gmail.com, c=US
Date: 2017.06.28 16:38:39 -0400

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833
Fax #: 603-777-1514 email: sriffle@excternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: Mona Pinette Address: 12 Juniper Ridge Road
Town/State/Zip: Exeter, NH 03833-4409 Phone: 603-770-7461
Email: monap@alum.mit.edu

Organization:

Name: Taoist Tai Chi Society Address: 30 Linden Street
Town/State/Zip: Exeter, NH 03833 Phone: 603-658-1199

Reservation Details:

Type of Event/Meeting: tai chi intensive, meeting and training Date: 10/14/17 - 10/15/17
Times of Event: 10/14 9am to 9pm 10/15 9am to 5pm Times needed for set-up/clean-up: 10/13/17 evening to set up
of tables: 5 # of chairs: 40 against the walls Will food/beverages be served? Yes No
Tech/ AV Services Needed: Yes No Details snacks and water only in foyer not in Main Hall

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Tech/AV Services: There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@excternh.gov to coordinate.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

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Applicant signature: Mona M. Pinette 6/29/17 Date: _____

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@excternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: Darius Thompson Address: Drinkwater Road

Town/State/Zip: Exeter, NH Phone: 686-8131

Email: darius.thompson@gmail.com

Organization:

Name: Holiday Parade Committee Address: P.O. Box 164

Town/State/Zip: EXETER NH 03833 Phone: 603 686 8131

Reservation Details:

Type of Event/Meeting: Meeting Date: 7/18/17

Times of Event: 6-8 PM Times needed for set-up/clean-up: _____

of tables: _____ # of chairs: _____ Will food/beverages be served? Yes No

Tech/ AV Services Needed: Yes No Details _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

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Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 29 JUN 2017

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: ~~9/25-10/1/2017~~ ^{N/A} Plywood Board Week: ~~OCT 1-15, 2017~~ ^{N/A}

Representative:

Name: Ken Mendis Address: 2 SPRING STREET
Town/State/Zip: EXETER, NH 03833 Phone: 603-772-3098
Email: kmendis@fbcexeter.com

Organization:

Name: RED BRICK CHURCH Address: 2 SPRING STREET
Town/State/Zip: EXETER NH, 03833 Phone: 603-772-3098

Reservation Details:

Type of Event/Meeting: WALK A MILE FOR RACIAL UNITY Date: OCT 21, 2017
Times of Event: 9:00 AM TO 2:00 PM Times needed for set-up/clean-up: 4 hours
of tables: _____ # of chairs: _____ Will food/beverages be served? Yes No
Tech/ AV Services Needed: Yes No Details _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

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Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: June 29, 2017

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



Racial Unity Team-Exeter, NH

racialunityteam1@gmail.com

1-610-904-8001

FOR IMMEDIATE RELEASE

CONTACT:

Contact Name: Ken Mendis

Phone Number 610-904-8001 or 603-395-1242

Email Address ksmendis@fbcxeter.com

The Racial Unity Team of Exeter is pleased to announce that it has been awarded a \$5,000 Express Grant through the New Hampshire Charitable Foundation's Community Grants Program to conduct a "building bridges" art project called *Culture Keeping / Culture Making*. The project seeks to engage multigenerational, multicultural Exeter and Seacoast area residents in a conversation about the value of racial diversity and to inspire culture shifts toward a stronger community. The mission of the Racial Unity Team is to advance relationships among people of different racial identities, increase understanding and reduce bias in our community.

Facilitator Richard Haynes, M.F.A., Pratt Institute, renowned artist and Associate Director of Admissions for Diversity at the University of NH, will lead participants in forming expressions of key concepts in, not only being keepers of culture, but also being makers of culture.

Participants' art works will go on display in Exeter art galleries and may be viewed during *The Third Annual Walk a Mile for Racial Unity* in Exeter on October 14, 2017.

Grant coordinators Sylvia Foster and Ken Mendis, of the Racial Unity Team, expressed concern that communities around the nation are experiencing an alarming

Our Mission - to advance relationships among people of different racial identities, increase understanding, and reduce bias in our community



Racial Unity Team-Exeter, NH

racialunityteam1@gmail.com

1-610-904-8001

number of acts of hate and bias and a lack of significant signs of resolution. The art project is one of many efforts that the Racial Unity Team is working on to build bridges to new understandings through conversations and community projects.

For more information, including how you may participate, contact Ken Mendis at racialunityteam1@gmail.com or 1-610-904-8001



Photo by Joy Meiser Mendis

Our Mission - to advance relationships among people of different racial identities, increase understanding, and reduce bias in our community

Town
of
Exeter



Sheri Riffle <sriffle@exeternh.gov>

Fwd: Paris Climate Agreement

Don Clement <dclement@exeternh.gov>
To: Sheri Riffle <sriffle@exeternh.gov>

Thu, Jul 6, 2017 at 9:32 AM

Sent from my iPhone

Begin forwarded message:

From: David O'Hearn <david.ohearn@suntecktts.com>
Date: July 3, 2017 at 4:49:36 PM EDT
To: "dchartra@rcn.com" <dchartra@rcn.com>, 'Don Clement' <dclement@exeternh.gov>, "kcorson@exeternh.gov" <kcorson@exeternh.gov>, "jgilman@exeternh.gov" <jgilman@exeternh.gov>, "ASurman@exeternh.gov" <ASurman@exeternh.gov>
Subject: Paris Climate Agreement

Dear Honorable Selectman and Selectwomen,

I watched the BOS meeting of 06-06-17. The citizen reading asking Exeter to join Portsmouth and Nashua in support of the Paris Climate Agreement caught my attention.

The Paris Agreement is very complex. Something way out of my league. Regardless of the 'goal', the economic, trade and environmental issues are beyond just a simple vote and beyond the duties of the BOS.

I suggest to the BOS that you ask the petitioners to bring forth their statement as a citizens petition next year where the will of the people will be shown and recorded.

Very respectfully yours,

David O'Hearn

Town
of
Exeter



Sheri Riffle <sriffle@exeternh.gov>

Fwd: Paris follow-up

1 message

Don Clement <dclement@exeternh.gov>

Thu, Jul 6, 2017 at 9:33 AM

To: Sheri Riffle <sriffle@exeternh.gov>

Sent from my iPhone

Begin forwarded message:

From: Enna Grazier <enna@grazierphotography.com>

Date: July 5, 2017 at 3:59:46 PM EDT

To: dclement@exeternh.gov, Dan Chartrand <dchartra@rcn.com>, Kathy Corson <kcorson@exeternh.gov>, jgilman@exeternh.gov, ASurman@exeternh.gov, Russ Dean <rdean@exeternh.gov>

Subject: Re: Paris follow-up

Hi folks,

I hope you all had a great 4th of July weekend!

Would you like to touch base about this on Thursday or Friday? Please let me know how we can help.

Thank you,

Enna

—

Enna Grazier

food & field: www.ennagrazier.com

wedding & personal commissions: www.grazierphotography.com

photographer education: www.inspirephotoretreats.com

email: enna@grazierphotography.com

mobile: 617-817-0698 / studio: 603-777-5169

On Jun 27, 2017, at 10:01 AM, Enna Grazier <enna@grazierphotography.com> wrote:

Dear Selectboard,

Thank you for your positive reception to our Paris proclamation proposal at last night's meeting. We will spread the word to others who are interested in seeing our town do this, and I will invite them to send their statements of support as well as ideas for action steps that may be included in our proclamation to the

Selectboard. Below is a copy of my statement, at the bottom of which is a set of links that may be helpful in drafting a proclamation. I'm happy to meet with Don, Julie, and/or Dan over the next few weeks, and other members of Exeter Rises will also be looking forward to supporting this process.

Julie LaBranche was extremely helpful to us as we explored how to present our idea, and I know there will be others in our town who will be excited to offer their expertise and support.

Thank you very much,

Enna Grazier
enna@grazierphotography.com
617-817-0698

June 26, 2017

Dear Members of the Selectboard,

I am here on behalf of Exeter Rises. Exeter Rises is a diverse network of local neighbors and friends working together to build a stronger community through knowledge, support, and collaboration.

We are here to propose that Exeter join other cities in committing to the Paris Agreement. At the municipal level, joining the Paris Agreement is to adopt the spirit and goals of the Agreement, with tangible local action. Our community has already taken many actions to address climate change, so in our case it is not so much an 'adoption' of the Agreement as it is an 'affirmation'. Therefore, the purpose of making this commitment is not so much about investing in new measures as it is to make a statement of solidarity and commitment to the goals of the Agreement.

Here are some examples of what actions Exeter has already taken, steps which reduce our carbon footprint and reflect our local responsibility to improve sustainability and reduce carbon emissions:

- Solar installations at the high school and the DPW yard
- Lincoln Street stormwater project, Phases I and II
- Improved bike lanes and sidewalks
- Wetlands fertilizer ordinance

Multiple entities in our town and state - both governmental and private - are engaged in actively reducing emissions, energy consumption, and taking other actions to improve sustainability and environmental responsibility.

We see joining the Paris Agreement as a way to further connect and share resources and information with other towns in our region. It will serve as a bridge between our town's behind the scenes decisions and planning and its citizens, a handle by which people may further understand the nature of climate change and its local impact. We believe that too few individual citizens understand the grave risks associated with climate change - I admit that I am among those whose

understanding is limited - many people perceive climate change as a *global problem* with *global-scale solutions* that they find difficult to relate to. However, studies like the C-Rise Project, which was completed by Rockingham Planning Commission and targeted Exeter specifically, clearly demonstrate that climate change is a local problem and a cultural problem. *The only way we can truly have an impact on climate change in our region is if we address it locally and collectively.*

Engaging our town in the Paris Agreement is one way to open discussion, inform citizens of the grave challenges presented by climate change, and inspire and drive actions at a local and individually comprehensible level. Like a mission statement, it will guide some of the discussion and decisions around our town's long-term planning. It is also a way to send a message to our governor and state legislators that climate change is a very real problem with real consequences and it will have economic, health, and environmental impact on our town.

Massachusetts, Vermont, New York, and Connecticut have all joined the Paris Agreement. Unfortunately, our leaders in Concord have yet to include New Hampshire in the Paris Agreement. However, at the municipal level, both Nashua and Portsmouth have joined the Agreement. These cities offer a great model for how their Paris statement embraces actions that they, as cities, have already committed to taking.

We look forward to continuing this discussion. We invite local scientists and others who have already conducted tremendous work on the issue of climate change to share their knowledge and opinions on this subject, and we hope that Exeter will join the Agreement.

Signed,

Enna Grazier, Exeter

Maura Fay, Exeter

Jenn Brackett Piskovitz, Exeter

Denise Short, Exeter

Meredith Murray, Exeter

Marcia Moreno-Baez, Exeter

Todd Piskovitz, Exeter

Caroline Ruhm, Exeter

Mary Anne Totten, Exeter

Mary Dee Hanson, Exeter

Eileen Flockhart, Exeter

Suzanne Stone, Exeter

Lauren Drinker, Exeter

Emily Kerr, Exeter

Laurie Hill, Exeter

Matt Grazier, Exeter

Mariam Levy, Exeter

Renay Allen, Exeter

Heather Flewelling, Exeter
Liz McConnell, Exeter
Beth Kaputa, Exeter
Randy Tallent, Exeter
Deb Cinamon Whalen, Brentwood
Jamie Saucier, Kingston
Minnie Sabin, Exeter

List of resources:

C-Rise project including vulnerability assessment for Town of Exeter
http://www.rpc-nh.org/application/files/1214/9400/9302/Exeter_Assessment_Report_Final.pdf

Impacts of climate change in our region
<http://www.nhcaw.org/explore/resource-library/>

Paris Adoption Toolkit for Cities & Municipalities
<http://www.climate-mayors.org/paris-agreement-adoption-toolkit/>

Essential Elements of the Paris Agreement
<http://bigpicture.unfccc.int/#content-the-paris-agreement>

Joint Statement <http://wearestillin.com>

Link to join Agreement <https://ceres.secure.force.com/BusinessParisResponse/>

--

Enna Grazier

food & field: www.ennagrazier.com
wedding & personal commissions: www.grazierphotography.com
photographer education: www.inspirephotoretreats.com

email: enna@grazierphotography.com
mobile: 617-817-0698 / studio: 603-777-5169

Town
of
Exeter



Sheri Riffle <sriffle@exeternh.gov>

Fwd: Paris thanks!

DONALD CLEMENT <dclement43@comcast.net>
To: Sheri Riffle <sriffle@exeternh.gov>

Thu, Jul 6, 2017 at 9:34 AM

Sent from XFINITY Connect Mobile App

----- Original Message -----

From: RM Allen
To: Daniel Chartrand, Donald Clement, Julie Gilman
Sent: June 29, 2017 at 8:42 PM
Subject: Paris thanks!

Hi Dan, Don, and Julie,

I wanted to send a personal thanks re the selectboard meeting the other night where you three took such a great lead on the Paris Agreement affirmation request. I was impressed!

As you know, I have been working via Transition Town for the past four years on projects that lower the carbon footprint of Exeter in myriad ways. People want to live in a healthy town. I truly appreciate the efforts of you three in my working with you: Don on the fertilizer cmte, and Dan & Julie on that We The People solar forum a couple of years ago. And also thank you Julie for heading up the solar array at the DPW. You all are already walking the talk and affirming the Paris principles, as are many others in Exeter.

What a great town!

Thanks,
Renay



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

LEGAL NOTICE EXETER ZONING BOARD OF ADJUSTMENT AGENDA

The Exeter Zoning Board of Adjustment will meet on Tuesday, July 18, 2017 at 7:00 P.M. in the Nowak Room of the Town Office Building, 10 Front Street, Exeter, to consider the following:

NEW BUSINESS:

✓ The application of Ben and Sarah Anderson for a special exception per Article 5, Section 5.2 and Article 6, Section 6.10; and a variance from Article 4, Section 4.2 and/or Article 6, Section 6.10.4 to permit a home occupation and the sale of tickets for certain events (community gatherings) at the Word Barn located at 66 Newfields Road. The subject property is located in the RU-Rural zoning district. Tax Map Parcel # 24-29. Case #17-18.

The application of Robert Gray Construction for a variance from Article 5, Section 5.1.2 for the expansion of a non-conforming use to permit the proposed construction of a second story addition to an existing garage and deck structure with less than the required minimum side and rear yard setbacks. The subject property is located at 6 Grove Court, in the R-2, Single Family Residential zoning district. Tax Map Parcel #83-71. Case #17-20.

OTHER BUSINESS:

- Varsity Wireless Investors, LLC – Case #17-16
Request for Rehearing – Proposed wireless communication tower
8 Kingston Road, Tax Map Parcel #81-49
- Felder Kuehl Properties LLC – Case #1450
Extension request for Meeting Place Mixed Use project – Epping Road, Tax Map Parcel #55-75
- Approval of Minutes: June 20, 2017.

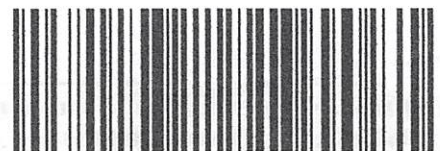
EXETER ZONING BOARD OF ADJUSTMENT

Laura J. Davies, Chairwoman

Please be advised that you have received this notice, as you are an considered by the Zoning Board of Adjustment. If you have any qu Department at (603) 773-6112. This meeting will also be televised o times following the meeting.

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT
OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

CERTIFIED MAIL®



7017 0660 0001 1360 4985

June 30, 2017

Dear Neighbor:

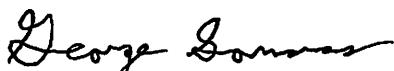
Eversource Energy is dedicated to providing reliable electricity and superior customer service. Eversource has developed a System Resiliency Program to upgrade and strengthen its infrastructure across the state to reduce the possibility of service interruptions, especially during severe weather. This program addresses structural hardening which entails the replacement of structures and/or the installation of structure hardware.

The purpose of this letter is to notify you that Eversource will soon be doing some or all of the work mentioned above on or near your property within Eversource's existing right-of-way in the towns of Greenland, Stratham, Exeter and Brentwood. The contractors hired to perform this work are Supreme Industries, Inc. and JCR Utility Construction Company. This work is not expected to interrupt electric service to homes or businesses within the area.

The project is anticipated to occur in two phases over the course of this year and next year. Construction will begin in the upcoming weeks (July 2017) to support phase one, which involves the installation of hardware on existing structures. The start date for phase two is still to be determined, and will include the replacement of an existing wood structure at one location in Stratham with a new steel structure, as well as the installation of structure hardware at several other locations in Stratham, Brentwood and Exeter. Both phases of work may include removing brush, mowing tall vegetation, site grading, building construction pads to support heavy equipment, installing timber mats, and restoring the disturbed area. This schedule is weather dependent and subject to change.

Keeping the lines of communication open is an important part of our work in your community. If you have questions about this work, or if you would like more information on your specific location, please call the Eversource Siting and Construction Services Information Line at 1-888-926-5334 or email us at NHProjectsInfo@eversource.com.

Sincerely,



George Samaras
Siting and Construction Services
Eversource Energy

Town Manager's Office

JUL -5 2017

Received



Town Manager's Office

JUN 28 2017

Received

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

June 22, 2017

Dear Board of Selectmen,

I am writing to inform you that Unitil and our qualified contractor will be conducting our integrated vegetation management program on our Sub-Transmission lines in parts of your town. Unitil intends to selectively apply herbicide to undesirable vegetation growing within the electric line rights-of-way.

This treatment will be performed by experienced State of NH Certified Applicators, authorized by Special Permit #156, issued by the NH Division of Pesticide Control. In compliance with the State of NH, Code of Administrative Rules regarding public notification of herbicide treatments to rights-of-way, we have enclosed the following for your information and review:

1. "Herbicide Use Notification" – this notification includes a notification request coupon for individuals who own property over which the right-of-way passes, or whose property abuts the right-of way and who wish to be notified in writing thirty (30) days prior to any treatment. Coupons must be received no later than **July 16, 2017**. Requests after this date will not be granted until the next treatment cycle
2. Copy of the Treatment Maps – these maps depict the location of the electric line rights-of-way intended for treatment
3. Copy of the Door Hanger Notification – this notification will be left with each right-of-way abutter, along with a copy of the "Herbicide Use Notification"
4. Additional Mail-in Notification-Request Coupons - equivalent to the number of landowners abutting or owning land on the right-of-way in the city/town for use by such landowners to request specific written notice

The enclosed "Herbicide Use Notice" will be published in a newspaper of statewide circulation and those of local circulation to help inform the public. Please also post this notice as you deem appropriate.

Unitil will be working very closely with all parties involved and any questions, concerns or comments about the integrated vegetation management program's herbicide treatment may be directed to me at 603-379-3833 between 8:00am and 5:00pm, Monday through Friday.

Thank you in advance for your assistance and cooperation with this project.

Sincerely,

Sara M. Sankowich
System Arborist
Unitil Corporation
(o) 603-379-3833

6 Liberty Lane West
Hampton, NH 03842

HERBICIDE USE NOTIFICATION

Unitil plans to apply herbicides along certain rights-of-way in New Hampshire in 2017. In accordance with administrative rules of the State of New Hampshire Pesticide Control Board, no application of herbicides shall be made to rights-of-way, during the months of June through October 15, without first providing notification to Town officials, the public, and residences near the rights-of-way. This announcement serves to provide notification to the public.

The following herbicides will be selectively used to control certain tall-growing vegetation on the rights-of-way while leaving undisturbed low growing vegetation: **Rodeo** (Glyphosate), **Garlon 4 Ultra** (Triclopyr), **Arsenal Powerline / Stalker** (Imazapyr), **Escort XP** (Metsulfuron Methyl), and **Krenite S** (Fosamine Ammonium). Unitil will conduct maintenance on the following rights-of-way in the associated Towns, beginning August 30, 2017:

<i>Right-of-Way</i>	<i>Town</i>	<i>Right-of-Way</i>	<i>Town</i>
33	Concord, Bow	3341/3352/3347/ 3351/3362	Exeter, Stratham, Hampton Falls

Individual landowners whose property abuts the right-of-way, or over whose property the right-of-way passes, may request and receive individual notification thirty days prior to any treatment.

A Notification Request Coupon is provided below. To receive individual notification, fill out the Notification Request Coupon and return to the specified address. Coupons must be received by Unitil no later than July 16, 2017. Requests received after this date will not be granted until the next treatment cycle.

In addition to the Personal Notification by mail, as an individual landowner whose property abuts the right-of-way, or over whose property the right-of-way passes, you have the right to

request and receive the approximate date, plus or minus 5 days, that pesticides will be applied to the right-of-way in your area. Requests should be made to the contact listed below.

Rights-of-way are generally located away from streets and may be identified by locating a metal tag on a pole or structure with a number on it and usually appear with the right-of-way number. (see list above)

In accordance with State Regulations, it is the duty of each landowner or resident to make Unitil aware of the location of potentially affected private water supplies, and of any other environmentally sensitive areas where herbicide application should be further restricted.

Further information may be requested by contacting, during business hours (Mon.-Fri. 8AM-5PM):
Sara Sankowich • Unitil, System Arborist • Telephone (603) 379-3833

NOTIFICATION REQUEST COUPON

Name _____ Property Location: Town _____ Street _____

Street Address _____ Tel. # (home) _____ Tel. # (work) _____

Town _____ State _____ Zip Code _____

Line and Pole Numbers: _____

Other Landowner Location Information: _____

Sensitive Areas: _____

Landowner or Abutter requests notification of approximate date of application (Yes or No): _____

Return to: Unitil Forestry, Sara Sankowich, 6 Liberty Lane West, Hampton, NH, 03842



Right Tree, Right Place

Before you plant that tree or shrub, consider its location. A small sapling can grow to be 40 feet tall and 40 feet wide or more. Bear in mind, too, that trees not only have branches up and out, but also roots reaching down and out. Roots can interfere with underground power lines, gas lines and other utility systems.

Follow these tips to plant safely:



Think about what is above and below. Call DigSafe® before any disturbance is scheduled to begin.

Plant your tree in the right space for its “adult size.”

Do not cut down trees or branches near power lines yourself. Have it done by trained professionals or call Unitil. If a tree limb breaks off and lands on a power line, do not touch the limb or wire. Call Unitil immediately at (800) 852-3339 for Concord, NH area; (800) 582-7276 for Seacoast NH area; and (888) 301-7700 for North Central MA area residents.



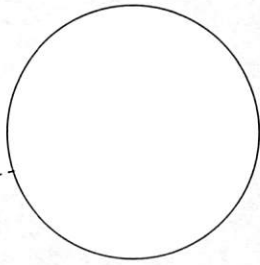
Sub-Transmission Clearing and Pruning

Transmission vegetation management refers to maintenance of Unitil's right-of-way around our transmission zones. The transmission system is the “backbone” of our electric system, feeding the distribution lines that run along your streets and neighborhoods. Tree and limb contact must be completely eliminated on these lines to ensure continuous service.

Every year, Unitil hires specialized tree crews and assigns them the task of clearing our right-of-ways and cutting back limbs and branches that are too close to power lines. The reason for the tree pruning is simple: trees near power lines are the single greatest cause of electrical outages.

This clearing and pruning is done according to a specific plan, under the direction of our arborists, who know the species of trees – how fast they grow and how best to prune them. These tree experts also identify potentially hazardous trees that are a danger to the electrical system, and incompatible tree species growing directly under our lines.

To ensure a reliable power supply, tree crews clear the right-of-way area, prune, and remove selected trees adjacent to your property.



Dear Property Owner,

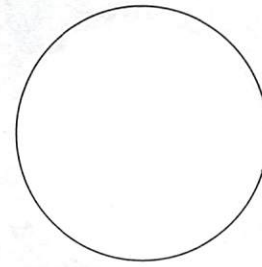
This notice is intended for the owner of the residence where we plan to begin right-of-way clearing, tree pruning and vegetation maintenance in your area.

Should you not own the property at this location, please respond to this notice indicating you are not the owner, and forward to the property owner if possible. Otherwise, please review the information provided. It will help you understand our approach to keeping trees clear of overhead utility wires. If you have any further questions, we're happy to assist you.

Thank you,
Forestry Department
Unitil

We strive to maintain a 100 foot wide right-of-way for our transmission lines.

This includes removing all tall-growing or incompatible tree species 50 feet back from the electrical wire, or to the maximum right-of-way extent, and often removing all vegetation directly under the wire for inspection and access purposes. In the area adjacent to the right-of-way (outer zone), trees are pruned and those that are deemed hazards are removed.



Sorry we missed you...

- We are looking to perform utility maintenance right-of-way clearing and pruning of our overhead electrical wires
- We are looking to apply herbicide along the right-of-way (*see attached insert for more information*)
- We are looking to remove trees

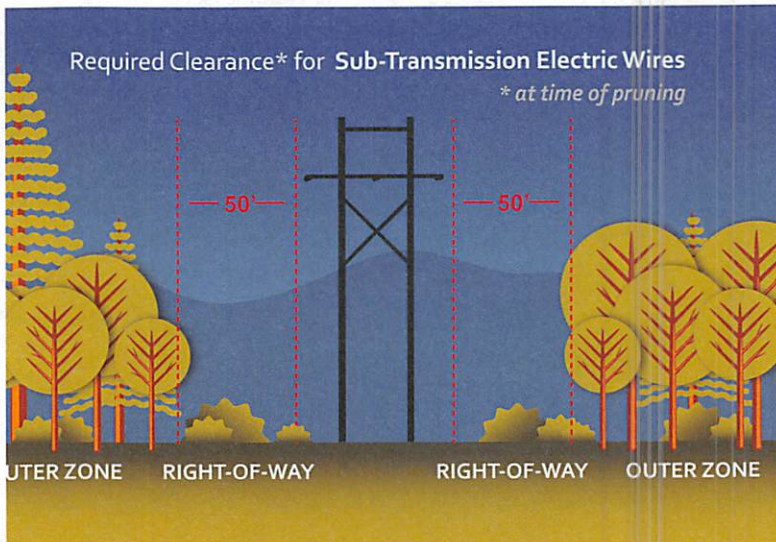
- Other concern

These efforts are essential to continued safe and reliable electric service. We will take all necessary steps to ensure the care of your property.

Please call _____
at _____

or email forestry@unitil.com to confirm or discuss the desired work. Please include your name, the address where work is to be done and a number to contact you.

****If we receive no response, we will consider it consent to clear the right-of-way and prune.***



Please visit Unitil's website for more information or call us regarding our tree pruning policy and removal procedures.

www.unitil.com/treepruning

Notice



To Homeowners along Electric Rights-of-Way

Unitil has contracted with _____
to conduct herbicide application in our right-of-way on or adjacent to your property. This work is part of Unitil's Integrated Vegetation Management (IVM) program. A selective low-volume foliar application will be used to control regrowth from recent mowing and cutting operations. Treatment will only occur on hardwood species that have the capability of growing up into the electric lines overhead.

Herbicide application allows us to keep power lines clear of tall growing undesirable plants, while maintaining low growing desirable vegetation. This practice has been known to increase biodiversity on Right-of-Ways when compared to mowing alone. It allows for low growing native vegetation to flourish, providing for wildlife habitat and food. It also allows us to control non-native invasive species while protecting native low growing vegetation.

These herbicides are some of the same products you may use to control vegetation around your home. Ensuring that vegetation does not encroach on the power lines, while having minimal impact on our environment, is a priority at Unitil. That's why we continually research the best technologies and techniques. Trained and professional maintenance crews selectively apply product in a controlled low-dose to manage plant growth in a safe and environmentally-friendly manner. All products used by Unitil are approved by the Environmental Protection Agency and appropriate state agencies.

Notice



This notice was delivered on _____

If you have any questions or concerns about this application,

please contact _____

from Unitil's contractor company _____

within 14 days of the date above.

Contact number: _____

Treatments are scheduled to begin on or about:

Unitil Right-of-Way Number: _____

Pole Number(s): _____

Town: _____

Rights-of-Way are generally located away from streets and may be identified by locating a metal tag on a pole or structure with a number on it, and usually appear with the right-of-way number listed above.

For more information please visit our website at
www.unitil.com

NOTIFICATION REQUEST COUPON

Name _____ Property Location: Town _____ Street _____

Street Address _____ Tel. # (home) _____ Tel. # (work) _____

Town _____ State _____ Zip Code _____

Line and Pole Numbers: _____

Other Landowner Location Information: _____

Sensitive Areas: _____

Landowner or Abutter requests notification of approximate date of application (Yes or No): _____

Return to: Unitil Forestry, Sara Sankowich, 6 Liberty Lane West, Hampton, NH, 03842

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Street Address _____ Tel. # (home) _____ Tel. # (work) _____

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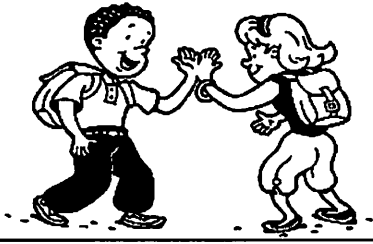
Line and Pole Numbers: _____

Other Landowner Location Information: _____

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Return to: Unitil Forestry, Sara Sankowich, 6 Liberty Lane West, Hampton, NH, 03842



"The test of the morality of a society is what it does for its children." ~Dietrich Bonhoeffer

End 68 Hours of Hunger

June 23, 2017

Russ Dean
10 Front St
Exeter, NH 03833

Thank you for your donation of \$100.00 in honor of Mike Morgan to support End 68 Hours of Hunger. Mike was one of our strongest supporters and he will be greatly missed. Your generous support will help provide food for the children in our community who are food insecure on the weekends. We are a volunteer organization which allows 100% of your donation to go directly toward the purchase of food.

Childhood hunger is a national problem. It occurs when children receive insufficient food on a regular basis. After a while, these children also experience "fear of hunger" that affects their behavior as much as physical hunger affects their body. We provide a bag filled with food items to those children to sustain them over the weekend. In doing so, the children's nutritional needs can be met week to week.

For your reference, End 68 Hours of Hunger is a 501c(3) registered non-profit. All donations made are tax-deductible. For your records our tax-exempt ID # is: 45-0998251. No goods or services were received for this contribution.

Again, thank you for your thoughtful gift.

Kim + Sue

Kimberly Army and Susan Abizaid
Exeter Program Coordinators

Town Manager's Office

JUN 29 2017

Received



Society of
Saint Vincent
de Paul Exeter

We Help People
Community Assistance Center

June 24, 2017

Town of Exeter &
Board of Selectmen
c/o Sheri Riffle
10 Front Street
Exeter, NH 03833

Dear Friends,

On behalf of the Society of St. Vincent de Paul Exeter, I would like to thank you for the generous donation of \$100.00 in memory of Michael Morgan. Thank you for selecting Society of St. Vincent de Paul for the memoriam donation. A letter of acknowledgement will be sent to his wife, Lesley Morgan.

Donors like you are instrumental to our mission of helping the poor in our community. The financial support allows us to not only maintain a well-stocked food pantry, but also help people in crisis with their basic food, health, housing and transportation needs. We deeply appreciate everyone's generosity.

The Society of St. Vincent de Paul Exeter did not provide any services or goods to you in exchange for your donation. Please allow this acknowledgement to serve as a receipt for tax requirements.

Sincerely,

Dwight L. Totten
Treasurer

Town Manager's Office

JUN 28 2017

Received

53 Lincoln Street, PO Box 176 Exeter, NH • (603) 772-9922

svdp@svdpexeter.com • www.svdpxeter.com