

Exeter Board of Selectmen Meeting

Monday, December 4th, 2017, 6:50 p.m.

Nowak Room, Town Office Building

10 Front Street, Exeter NH

1. Call Meeting to Order
2. Board Interviews – Arts Committee
3. Public Comment
4. Minutes & Proclamations
 - a. Proclamations/Recognitions
5. Approval of Minutes
 - a. None/TBD
6. Appointments – Planning Board
7. Discussion/Action Items
 - a. Second Reading: Court Street Parking Regulation Ordinance Amendment
 - b. Involuntary Merger Request: 55 Washington Street
 - c. FY18 Water/Sewer Rates Recommendation
 - d. FY18 Budget Recommendations Committee Recap
 - e. FY18 Budget, Bonds & Warrant Articles Discussion
 - f. Human Services Funding Policy
8. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Selectboard Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Don Clement, Chairman

Exeter Selectboard

Posted: 12/1/17 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE

6:50 12/4



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest
Boards and Committee Membership

Committee Selection: Exeter Arts Committee

New **Re-Appointment** **Regular** **Alternate**

Name: Dean Scott **Email:** deansheryl@comcast.net

Address: 14 Boulder Brook Dr. **Phone:** 603-686-1826

Registered Voter: **Yes** **No**

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I was an Art Teacher in the Exeter Schools for 33 years. The majority of my teaching was at Exeter High School but I have taught all grades K-12 with the exception of grades 7 and 8. I retired from SAU16 in 2006.

I am a former Exeter Arts Committee member, serving from 2002 to 2008. I was Chairman of EAC during my last 3 years.

While off the Committee, I've assisted the EAC with Youth Art Month exhibits and organized the "30 under 30" exhibits from 2010 to 2014.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Dean Scott

Date: 11/23/17

Appointments – December 4th, 2017

Planning Board – Alternate Member

John Grueter, 3 Sterling Hill Lane #313, alternate member, term to expire April 30, 2019.

**AMEND CHAPTER 1 PARKING REGULATIONS – EXETER TOWN
ORDINANCES**

Add:

101.2 Parking Prohibited on Specific Streets

“Court Street Southeast side of street from Elm Street to Elliot Street. Northeast side of the street no parking for 320 feet from Elm Street to Elliot Street.”

Signed this _____ day of _____, 2017

Exeter Board of Selectmen

Don Clement, Chairman

Anne L. Surman, Vice Chairwoman

Kathy Corson, Clerk

Julie D. Gilman

Daniel W. Chartrand

Effective Date: _____

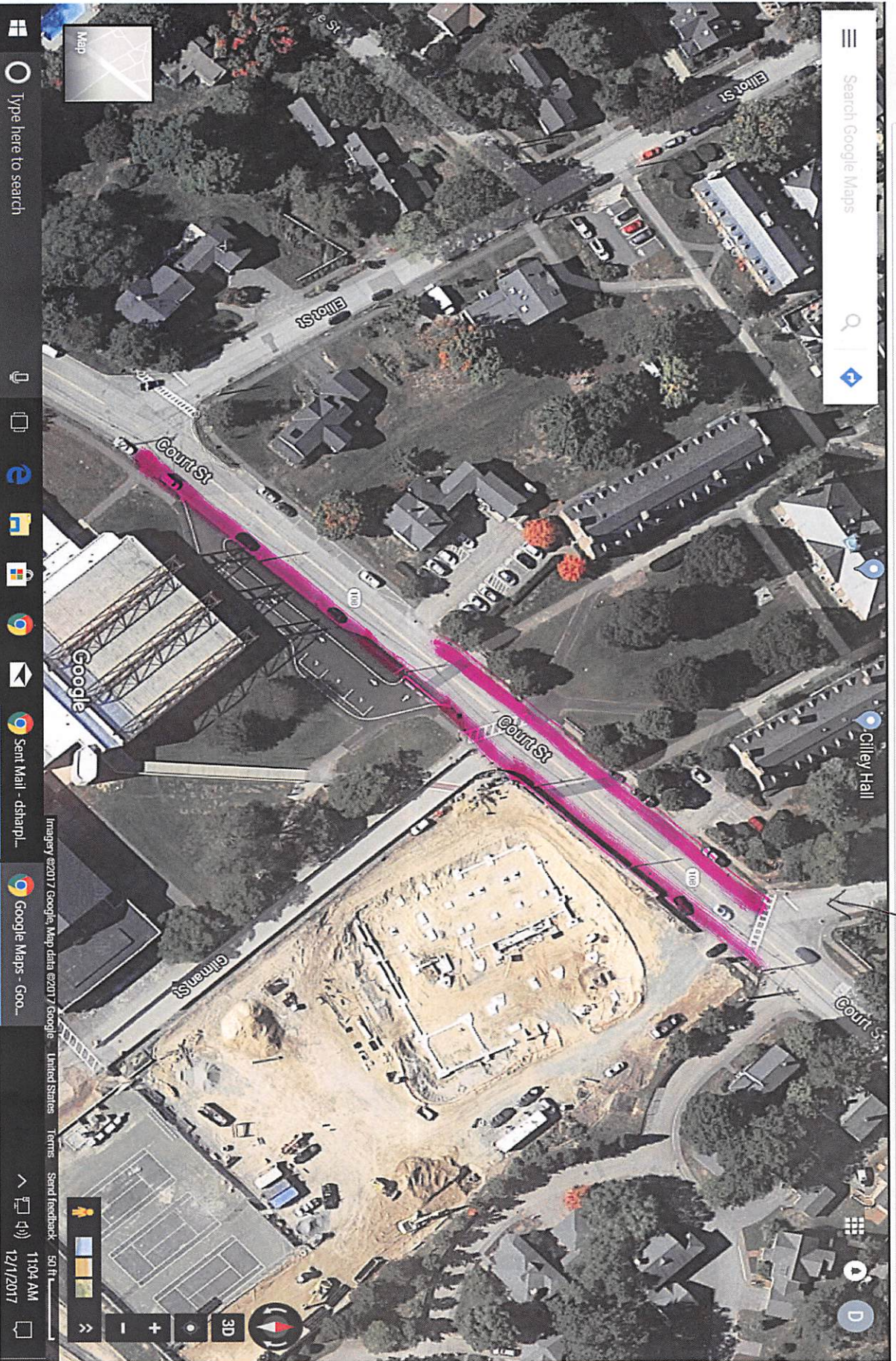
First reading: 11/27/17

Second reading: 12/4/17



Court St. Proposed No Parking Map

Elm St.



Proposed No Parking



Type here to search
11:04 AM
12/11/2017



TOWN OF EXETER

Planning and Building Department

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Date: November 2, 2017
To: Planning Board
From: Dave Sharples, Town Planner
Re: PEA Court Street modifications

I am writing this memorandum in response to your request for a summary of the process that PEA went through regarding the changes that are currently being made to Court Street in front of their south campus. The changes to Court Street were proposed as part of the Center for Theatre and Dance project that is currently being constructed. I provide the following chronological history of the project for your review:

October 6, 2015 – Site plan application for the project is submitted to the Town.

October 26, 2015 – received comment letter on the application from UEI, the Town's third party review engineer.

October 27, 2015 – TRC comment letter completed by the Rockingham Planning Commission, acting as the interim planner. Comment # 2 did reference the Court Street modifications (see attached TRC comment letter dated October 27, 2015). It is unclear from the file if a TRC meeting took place but I would assume it did since a comment letter was generated. Prior to my arrival, the TRC did not take minutes of their meetings so none are available in the event a meeting did take place which I expect did happen.

November 17, 2015 – Project received a special exception from the ZBA to permit the use of the theatre and dance facility and to reconstruct the Field House.

November 19, 2015 – Planning board accepted the PEA application as complete for review purposes and held a public hearing. I did not enclose the minutes of this meeting as they do not include any discussion regarding the Court Street modifications.

November 23, 2015 – The Planning Board held a site walk on the project. I could not find any minutes for this meeting so cannot determine if the proposed modifications Court Street were discussed.

December 1, 2015 – Applicant submitted a detailed parking analysis concluding that "adequate off-street parking is provided".

December 1, 2015 – First UEI review letter received by Town. This letter did request additional information on the road construction proposed on Court Street and that information was provided. This information basically stated what was being proposed on Court Street as shown on the final plans.

December 15, 2015 – Second review letter received by UEI noting that all comments from the first review have been addressed.

December 17, 2015 – The project, including the changes to Court Street was approved by the Planning Board (decision letter attached). As you will note from the minutes, the

Court Street modifications were discussed at this meeting. Jeff Clifford, the civil Engineer representing PEA, stated that "some parking spots [on Court Street] will be removed to accommodate the drop off area" (see middle of the first paragraph on page 2).

Although I was not working for Exeter at the time of this application, it appears from my review of the file that Town staff and the Planning Board discussed the changes to Court Street and the modifications were shown on the submitted plans as well as the approved final plans.

Thank you.

OCT 27 2015

EXETER PLANNING OFFICE

156 Water Street, Exeter, NH 03833
Tel. 603-778-0885 ♦ Fax: 603-778-9183
email@rpc-nh.org ♦ www.rpc-nh.org

TRC Comments regarding the PEA Center for Theater and Dance

TRC Meeting scheduled for 10/27/2015

I appreciate the level of detail associated with this design plan and I have the following concerns after reviewing a plan entitled, "Phillips Exeter Academy Center for Theater and Dance", prepared by Altus Engineering, Inc. and dated 10/6/215

- 1) Much more detail needs to be provided regarding parking for the proposed center. The small parking area displayed to the east of the proposed facility offers no real utility. Please provide the information associated with the new garage under the field house as well as the capacity of the parking lot proposed on the south west side of the campus.
- 2) The unification of the two crosswalks on Court Street immediately in front of the proposed facility is a great improvement. More detail regarding the proposed pedestrian signalization is necessary. How do the proposed sensors work? Are crosswalks at Eliot and Elm necessary? I worry that including these increases the use of these areas for pedestrian traffic causing greater opportunity for traffic conflict. I'd love to hear input from the EPD on this issue.
- 3) Please indicate the flood plain boundary on each of the plan sheets for identification.
- 4) The Shoreland Protection District line should be shown as well, to prove that no construction proposed will require a conditional Use Permit from the Planning Board.
- 5) The soils report by Jim Gove indicates no wetlands within the limit of the project. A note to this effect should be added to the plan.
- 6) There is only one small area set aside for bike parking and storage...is this adequate for the bike traffic generated by PEA's general population?
- 7) Provide additional information regarding the proposed geothermal system...and what is the constant reference to the MEP drawings?
- 8) The illumination levels pages are not very informative (mainly confusing). Clarify the lighting levels bathing Court Street and whether this is proposed to happen all night long.
- 9) The only lighting fixture detailed is the lamp post. What building mounted lighting is proposed and cut sheets for these need to be provided. Any other proposed lighting fixtures need to be detailed.
- 10) The landscaping sheets show extensive plantings. An inventory sheet detailing each plant, its name and number to be planted should be provided. Also a schedule for all the plantings needs to be developed.
- 11) Has the height variance for the proposed center been received?

- 12) The construction staging area is in the center of the proposed development. Can more information be provided about its use? Is it planned to be fenced off? A significant amount of foot traffic is still going to be in this area during construction I believe.
- 13) A timeline for the overall south campus improvements would be a helpful addition to the plan set.
- 14) Is the promenade surface pervious?



TOWN OF EXETER, NEW HAMPSHIRE

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www.exeternh.gov

December 21, 2015

Roger F. Wakeman, Chief of Planning & Facilities
Phillips Exeter Academy
20 Main Street
Exeter, New Hampshire 03833

Re: Philips Exeter Academy - PB Case #21521
N/R Site Plan Review – Center for Theater & Dance, Court Street, Exeter, N.H.
Tax Map Parcel #83-1

Dear Mr. Wakeman:

This letter will serve as official confirmation that the Planning Board, at its December 17th, 2015 meeting, voted to approve the above-captioned application for the proposed construction of a 56,000 square foot “Center for Theater and Dance” building and associated site improvements on the southerly portion of the campus located along Court Street, as presented. This approval was granted subject to the following conditions:

- The following requests of the Planning Board to be addressed:
 - Compliance with Fire Prevention Office recommendations resulting from the review currently in progress, with a letter of satisfactory compliance to be submitted with the final plan set.
- All final revisions to the plans or related documents required by Town Departments, Town Counsel and their consultants to be addressed;
- All appropriate fees to be paid including but not limited to: sewer/water connection fees, inspection fees, and other agreed upon improvements;
- A detailed circulation/traffic parking plan for the entire south campus development will be submitted to the Planning Board in conjunction with the application of Site plan review for the Athletics Field House – upon which construction is anticipated to be completed prior to the completion of construction of the Center for Theater and Dance – which is the subject of this approval. Detailed studies by a traffic engineer will be submitted in support of the proposed circulation/traffic parking plan; and
- All conditions of this approval are to be met within one year and all site improvements to be completed by December 2018.

If you should have any questions relative to this approval, please do not hesitate to contact the Planning & Building Department office.

Sincerely,

Kelly Bergeron
Chairwoman
Exeter Planning Board

cc: Mark Leighton, Director of Projects & Building Systems, PEA
Jeff Clifford, P.E., Altus Engineering, Inc.
Douglas Eastman, Building Inspector/Code Enforcement Officer
Jennifer Mates, P.E., Ass't. Town Engineer
Lt. Paul Morin, Fire Inspector

KB:bsm

FINAL MINUTES

1. Ms. Bergeron called the meeting to order at 7:04 pm in the Nowak Room of the Exeter Town Offices on the above date.
2. MEMBERS PRESENT: Langdon Plumer (Alt), Don Clement (BOS Rep), Pete Cameron (Clerk), Kelly Bergeron (Chair), Katherine Woolhouse (Vice Chair), Kathy Corson (Alt), Aaron Brown (arrived at 7:28 pm).

STAFF PRESENT: Sarah McGraw (Recording Secretary)

Ms. Bergeron stated that all members would be voting

3. NEW BUSINESS PUBLIC HEARINGS

PHILLIPS EXETER ACADEMY – PB Case #21521

Continued public hearing on the application of Phillips Exeter Academy for a non-residential site plan review for the proposed construction of a 56,000 square foot “Center for Theater and Dance” building and associated site improvements on the southerly portion of the campus located along Court Street (northern end of the existing tennis courts). The subject property is located in the R-2, Single Family Residential zoning district. Tax Map Parcel #83-1. Case #21521.

Roger Wakeman Chief of Planning Facilities with PEA discussed the project. Mr. Wakeman introduced the design and engineering team present; Mark Leighton with PEA, Jeff Clifford from Altus Engineering, John Skillern from Todd Williams Billie Tsien Architects, Steve Pernaw from Pernaw and Co, Kyle Zick from KZLA, as well as an Attorney Charles Tucker from Donahue, Tucker, Ciandella.

Mr. Wakeman recapped the context of the project and site planning. The Theater and Dance program is currently split between two buildings; Fisher Theater and Davis Building. The site for theater and dance would be relocated to Court Street where there are now tennis courts. PEA also took ownership of Gilman Street through a town vote. Mr. Wakeman showed a map of current conditions. The nearby Thompson Cage is proposed to be remodeled into the new field house. Gilman Street will be changed to a pedestrian walkway. A new entry way will be made to the Love Gym Complex. Mr. Wakeman showed renderings of the proposed project highlighting changes to be made. The focus for the Planning Board is to approve the site plan. Mr. Wakeman said that they did get Zoning Board approval. The plan is to start construction in April of 2016 with the building open for use in 2018. The applicant will be before the Planning Board for the new field house at a later date.

Jeff Clifford with Altus Engineering talked about changes made following comments from the Planning Board and Underwood Engineers. Mr. Clifford showed a map of the flood plain line and how it will change when the dam is gone. He presented maps of how traffic will flow through the entrances and the fire department was in agreement with their approach. Mr. Clifford said the snow storage areas were changed. There will be storm water treatment additions to the plan. The DPW asked to take away a crosswalk on Court Street which was changed in the plan. Some parking spots will be removed to accommodate the drop off area. Court street would have curbing. There will be two 12-foot-wide travel lanes and 4 foot shoulders as a gateway to the town. Ms. Corson inquired about bike lanes along Court Street which could discourage parking. Mr. Clifford said that this was possible but the town needs to incorporate connecting bike lanes for a complete route. Mr. Clifford said there will be two bike storage areas. DPW wanted a hydrant to come off Court Street. There has been a cleanup of the drainage plans. Impervious surface will be reduced by the addition of green space. The tennis courts to be lost by construction will be relocated. The number of outdoor courts will be reduced. 169 parking spots will be put below grade which will improve runoff. Storm water treatment will improve with this project. Rain gardens will be added to the green space for further storm water uptake from the two new buildings. The overall site will have a slight increase of impervious surface.

Kyle Zick, landscape architect with KZLA presented the landscaping plan. Mr. Zick said that the landscaping will be less formal and take inspiration from nature and the Little River. Deciduous and evergreen trees will be added to the landscape. Existing trees will be preserved to the extent possible. Concrete pavers and asphalt will be used for the walkways. The full plant list is included in the plan packet. Lighting will be similar to what is seen on campus.

Mr. Wakeman spoke about the November 23 site walk. After discussion about parking one option would be for entry and exit on Chadwick Lane instead of extending Marston Street. Safety and efficiency were main priorities for parking. Having a primary location for parking including a parking garage was an approach they wanted to take. There are 618 nonresidential PEA parking spaces proposed of which faculty will be assigned parking. An additional 70 parking spaces is planned. 353 spaces were the peak demand across campus. The proposed supply for parking is 344 parking spaces. 421 will be the peak parking demand after the Center for Theater and Dance and field house are complete. There will be a loss of 22 town parking spaces. There is a post development demand of 443 space. There is a memo with parking calculations included in the packet. Mr. Wakeman explained that PEA will be before the Planning Board again for the field house approval.

Steve Pernaw with Pernaw and Co. traffic engineers, spoke about the proposed scope for the parking study. Following a question about an additional exit, they will be conducting the traffic study to include Marston Street. The company will be conducting traffic studies in January during school events to see what the demand is and analyze two modes of entering and exiting the parking area. They will be looking at a peak hour for Court Street traffic and a peak for event traffic. After a final

report, they will be looking for Planning Board input.

Mr. Clement commented that there is a morning peak at Court Street and asked if there is a way of studying this as well. Mr. Pernaw said that there is a NHDOT count station at this area which will be included in the report.

Mr. Wakeman said that the Applicant had submitted a condition of approval which says the Applicant will conduct a traffic study to inform the approval and discussion of the field house. Mr. Wakeman thanked the Planning Board for listening to their presentation and reiterated the benefits of this project to the campus.

BOARD COMMENT

Mr. Plumer said that Court Street is state Route 108 and asked if the Applicant would need permission to modify the street. Mr. Clifford said it is in the urban compact zone which the Town would have jurisdiction to work on and stated he is working with the town. Mr. Plumer commented that students may find a shorter path to the entrance of the building than what is currently in the plan. Mr. Clifford said they will take that into consideration and there is also a berm proposed to prohibit foot traffic off the path. Mr. Plumer asked if lighting will illuminate up the building or down. John Skillern from Todd Williams Billie Tsien Architects discussed the lighting plans. There will be lamp post lighting but they did not want to draw more attention to the building with lighting.

Mr. Clement asked about the parking calculations. Mr. Wakeman said there is a loss of parking in some areas with a net gain of 70 parking spaces. Mr. Clement asked about parking along the banks of the river. Mr. Wakeman replied that it will be new turf enforced parking. Mr. Clement also commented on the loss of 22 town public parking spaces without compensation to the town. Mr. Wakeman said that it is in the best interest of safety and will be subject to town approval. Mr. Clement asked if court street will be too narrow for truck traffic. Mr. Wakeman said that it is not changing the pattern or restricting traffic.

Mr. Cameron asked about an overpass for students to cross Court Street. Mr. Wakeman that they have not gone into a design about it but there is a possibility for infrastructure improvements to make the cross walks safer. Mr. Wakeman said that getting students to use the crossing areas is also challenging. Mr. Plumer asked if there will be additional signaling. Mr. Wakeman said there will be a pilot project for Front Street which would be presented to the Board of Selectman.

Mr. Brown said he appreciates the broad approach to the project. Ms. Corson said that the applicant informed the applicant that it may take time to teach people how to use the new parking situation.

PUBLIC COMMENT:

Chris Dione of 86 Court Street Exeter, said that the traffic on Court Street and Pine Street is very busy.

He asked to take into account Christ Church as an exit. Construction vehicles were also a concern and people parking in the neighborhoods close by. He noted a speed change of 45 mph to 25 mph as a matter of safety and pedestrian traffic around homes. Homeowners would be affected down Chadwick Street and suggested using Marston Street. Mr. Dione also asked to consider the carbon footprint of sending cars down and around the parking area.

Sarah James of 70 Court Street commented that there will be traffic coming and going near her house where it is now quiet. She thought that there would be a disturbance to her neighborhood. She asked if Marston Street would be gated or open.

Jeremy James of 70 Court Street asked about the parking if new parking would be permitted according to use.

Mr. Wakeman said that they are developing an operations plan for the parking garage and it is still under development. Control of the parking garage is still to be decided.

Mr. Plumer moved to close the public hearing, second by Mr. Clement. VOTE: Unanimous

Mr. Cameron asked what the spaces on Court Street are used for. Mr. Plumer said that he thinks these spaces are used for events.

Waiver Requests

Mr. Plumer moved to approve the waiver for section 12.1 performance maintenance guarantees, second by Ms. Woolhouse

Roll Call Vote:

Langdon Plumer: Aye
Don Clement: Aye
Kelly Bergeron: Aye
Pete Cameron: Aye
Katherine Woolhouse: Aye
Aaron Brown: Aye
Kathy Corson: Aye

The motion was carried unanimously

Site Plan Approval

Conditions of Approval

- ***The following requests of the Planning Board to be addressed:***
 - ***Compliance with Fire Prevention Office recommendations resulting from the review currently in progress, with a letter of satisfactory compliance to be submitted with the final plan set.***
- ***All final revisions to the plans or related documents required by Town Departments, Town Counsel and their consultants to be addressed;***
- ***All appropriate fees to be paid including but not limited to: sewer/water connection fees, inspection fees, and other agreed upon improvements;***
- ***A detailed circulation/traffic parking plan for the entire south campus development will be submitted to the Planning Board in conjunction with the application of Site plan review for the Athletics Field House – upon which construction is anticipated to be completed prior to the completion of construction of the Center for Theater and Dance – which is the subject of this approval. Detailed studies by a traffic engineer will be submitted in support of the proposed circulation/traffic parking plan; and***
- ***All conditions of this approval are to be met within one year and all site improvements to be completed by December 2018.***

Mr. Clement commented on tying the new field house to the Center for Theater and Dance in the approval before them.

Ms. Bergeron said that the board is saying the Applicant will provide a parking plan

Attorney Charlie Tucker said that this is a conditional approval not a final approval.

Mr. Wakeman said that the proposed condition was because of Marston Street, to allow for a parking study. Ms. Corson said that she would like to see the flow of traffic.

Mr. Plumer motioned to conditional approve planning board case 21521 with the conditions as outlined, second by Mr. Cameron.

Roll Call Vote:

Langdon Plumer: Aye

Don Clement: Aye

Kelly Bergeron: Aye

Pete Cameron: Yay

Katherine Woolhouse: Aye

Aaron Brown: Aye

Kathy Corson: Yay

The motion was passed unanimously

Ms. Bergeron asked if the applicant had been in contact with the Heritage Commission. Mr. Wakeman said that they plan to contact them.

APPROVAL OF MINUTES:

Minutes from November 19 2015 were tabled to the next meeting.

Minutes of November 5, 2015

Mr. Cameron moved to accept the minutes of November 5, 2015 with corrections, second by Ms. Woolhouse.

Roll Call Vote:

Langdon Plumer: Aye

Don Clement: Aye

Kelly Bergeron: Aye

Pete Cameron: Aye

Katherine Woolhouse: Aye

Aaron Brown: Aye

Kathy Corson: Aye

4. OTHER BUSINESS

Next meeting January 14, 2016.

Mr. Cameron motioned to adjourn, second by Mr. Plumer. VOTE: Unanimous

The meeting was adjourned at 8: 50 pm.

Respectfully Submitted

Sarah McGraw

Sarah McGraw, Recording Secretary



TOWN OF EXETER, NEW HAMPSHIRE

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LEGAL NOTICE
for
“RESTORATION OF INVOLUNTARILY MERGED LOTS”
(pursuant to RSA 674:39-aa)

The Exeter Board of Selectmen will be considering an application for the “Restoration of Involuntarily Merged Lots” for the property listed below at their next meeting on Monday, November 27, 2017 at 7:00 P.M. in the Nowak Room of the Exeter Town Office at 10 Front Street, Exeter:

Property of Stephanie A. Webber and Jeffrey M. Frigon
55 Washington Street
Exeter, N.H.
Tax Map Parcel #62-11

EXETER SELECTBOARD
Donald Clement, Chairman

Posted 11/17/17: Exeter Town Office, Exeter Public Library, Town of Exeter website



BUILDING DEPARTMENT

Douglas Eastman, Building Inspector/Code Enforcement Officer

DATE: November 2, 2017

MEMO TO: Russ Dean, Town Manager
Board of Selectmen

CC: Stephanie A. Webber and Jeffrey M. Frigon
Norris P. Viviers, Agent, Sirron Development LLC

FROM: Douglas Eastman, Building Inspector/Code Enforcement Officer

RE: Application for "Restoration of Involuntarily Merged Lot"

Our office has received a "Restoration of Involuntarily Merged Lot" application for the property located at 55 Washington Street, currently owned by Stephanie A. Webber and Jeffrey M. Frigon. Please see attached.

In accordance with RSA 674:39-aa., this application is being submitted to the Board of Selectmen for consideration. Once an agenda date has been determined, abutter notification and posting of the legal notice, including publication in the newspaper, will be prepared by our office.

Please be advised that the application has been reviewed and found to be incomplete for the following reasons:

- Application Item #2.d. – A signed and stamped as-built survey has not been submitted.
- Application Item #2.e. - Abutter list is not complete (missing abutting properties across Washington Street).
- The 1989 Town of Exeter tax map submitted with the application does not depict subject property.

Our research on this application has included review of the Town's tax assessment records, old tax maps and building permit files. A site visit was also conducted to observe the location of buildings on the property. The property is located in an R-2, Single Family Residential zoning district and identified as Tax Map Parcel #62-11. The use of the property is a two-family dwelling (rental property) which is considered a legal non-conforming use as it predated zoning. There is no building permit for the existing garage structure, however, it appears to be 40+ years old and has been documented on the tax assessment records since the early 1970's. This documentation, in addition to the location of the structure on the site appearing to encroach upon the abutting "pre-merged lot" (as indicated on the plan entitled Exeter Park Land, dated Oct. 1889 submitted with the application) is indicative of voluntary merger of the lots by the property owner at the time the structure was constructed.

Based on the definition of "voluntary merger" and "voluntarily merged" which means "a merger under RSA 674:39-a or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line", I have determined that the application does not meet the criteria set forth in RSA 674:39-aa. for Restoration of Involuntarily Merged Lots." I would recommend that the Board of Selectmen not approve the application.

The application and accompanying material has also been review by the Deputy Assessor, Janet Whitten and she concurs with the above. If you should have any questions, please do not hesitate to contact our office.

OCT 31 2017



Town of Exeter
10 Front Street
Exeter, NH 03833
603-778-0591 Fax: 603-772-4709

EXETER PLANNING OFFICE

Application for Restoration of Involuntarily Merged Lots
Pursuant to RSA 674:39-aa

| | | | |
|--|---|-------------|-----------------|
| Property Location/Address | 55 Washington St | | |
| Existing Tax map Number (Map-Block-Lot) | 82-11-13 | | |
| Property Owner(s) | Stephanie A. Webber | Phone | 603-997-2112 |
| Property Owner(s) | Jeffrey M. Frigon | Phone | 603-817-2658 |
| Property Owner Mailing Address | 44 Pine St. Rye, NH 03870 | | |
| Property Owner Email | jeffmfrigon@gmail.com / stephfrigon@gmail.com | | |
| Agent (If different from Property Owner) | Norris P. Viviers | | |
| Agent Phone | 603-703-2995 | Agent Email | Norris@live.com |
| Agent Mailing Address | 361 Elm St, Suite 104, Manchester, NH 03101 | | |

Instructions & general information for submitting Application:

In accordance with NH RSA 674:39-aa, any owner of lots merged by municipal action for zoning, assessing or taxation purposes prior to September 18, 2010 and without the consent of the owner may request that the lots be restored to their pre-merger status and all zoning and tax maps shall be updated to identify the pre-merger boundaries of said lots or parcels as recorded at the Rockingham County Registry of Deeds, provided:

- a. The request is submitted to the Exeter Board of Selectmen prior to December 31, 2016. 21
- b. No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be stopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.
- c. All decisions of the Board of Selectmen may be appealed in accordance with the provisions of RSA 676.
- d. The restoration of the lots to their pre-merger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

The following fees shall be submitted with the application:

| | |
|-------------------|----------------------|
| Application Fee: | \$50.00 |
| Abutter Notices: | \$ 10.00 per abutter |
| Newspaper Notice: | \$25.00 |

The procedure for requesting the Restoration of Involuntarily Merged Lots is as follows:

1. Complete the *Application for Restoration of Involuntarily Merged Lots per RSA 674:39-aa*.
2. Attach copies of the following documents:
 - a. Most current deed(s) for the lots. ✓
 - b. If property was obtained from an estate (inherited), attach copy of the statutory "Notice to Cities and Towns".
 - c. Copies of any recorded plans or surveys which may depict the "pre-merger" configuration of any lots. ✓
 - d. Unless such information already exists in the town records, if any part of the existing map/lot is improved by a structure, the Applicant must provide a signed & stamped as-built survey which reflects (at a minimum) the following features:
 - (i) The location of all structures, including buildings, pools, fences, etc.
 - (ii) The location of all driveways, walkways and associated features.
 - (iii) The location of all water supply wells.
 - (iv) The approximate location of all septic tanks, leach beds or cesspools.
 - ~~(v) The superimposed lines of the pre-merger lot lines as requested by the Applicant.~~
 - e. A list of the names and addresses of abutting lot owners in similar manner as required under RSA 676. ✓
 - f. Any other documentation deemed relevant.
3. The Selectmen's office shall forward copies of the relevant materials to the Town Assessor and Planning Department within three (3) days of application receipt for their review and comment.
4. The Assessor and Planning Department shall forward any comments to the Town Manager within five (5) days of receipt of the materials.
5. The Board of Selectmen shall schedule consideration of the Application at a Public Hearing during a regularly scheduled meeting within thirty (30) days of submittal. The Town shall send notice of the Application and the scheduled meeting date to the Applicant and abutting property owners at least seven (7) days before the scheduled meeting.
6. At the scheduled meeting, the Selectmen will consider the Application, including recommendation of Town staff, input from abutters and the Applicant(s).
7. If upon review by the Board of Selectmen, the Board determines that additional information is required; up to an additional ten (10) days will be provided to produce the additional information.
8. Within forty-five (45) days from the date of submission, the Board of Selectmen shall render a decision on the Application at a meeting of the Board of Selectmen.
9. Within five (5) business days from the date of the Board of Selectmen's final decision, a copy of the written Notice of Decision shall be sent via regular mail to the Applicant(s) and shall be posted in both the Assessor's and Selectmen's Offices.
10. The Notice of Decision shall state that any aggrieved party has the right to appeal the decision of the Board of Selectmen pursuant to RSA 676.
11. If the Application has been granted (in whole or in part), the appropriate changes will be noted on the Tax Maps and Assessor records. The Planning Department will be notified and provided with a copy of the plans approved by the Board of Selectmen and shall make appropriate notations as to the existence of the new lots in its files. The Notice of Decision will be recorded at the Registry of Deeds.

TOWN OF EXETER, N.H.

APPLICATION FOR RESTORATION OF INVOLUNTARILY MERGED LOTS
PURSUANT TO RSA 674:39-aa

The undersigned applicant requests that the Town of Exeter, New Hampshire, hereby restore the following parcels of land to their pre-merger status for the purposes of being assessed and treated for regulatory purposes as separate tracts or parcels of land:

Please identify, with reference to an attached recorded plan or survey which the Applicant believes may depict the "premerger" configuration of any lot, and to have existed prior to any "Involuntary Merger" (See, RSA 674:39-aa (1)), which the Applicant(s) wishes to restore to separate assessment.

Recorded Plan Name & Identified as: Exeter Park Land Co.

Drawn Date: 10/21/1989

Recorded Plan #: M115-B

Acknowledgment: By submitting this application, the Applicant(s) acknowledges they wish to have an existing parcel on the Exeter Tax Map divided into two (2) or more previously existing parcels. Such action will be effective for tax purposes following approval of this Application. Such action may result in increased tax assessed value or supplemental tax liability for the current tax year. In addition, the Applicant(s) understands that the separate lots may not conform to existing zoning requirements, and that if any subsequent request for zoning variance is made by the Applicant or a subsequent owner, the fact that the parcel was previously part of other premises may affect one (1) or more factors which are considered when considering a variance (e.g., substantial justice).

If granted by the Town, the Notice of Decision and plan will be recorded at the Rockingham County Registry of Deeds.

Dated this day of 10/19, 2017.

Stephanie A. Frigon
Owner Signature

Stephanie A. Frigon
Print Name(s)

Jeffrey M. Frigon
Co-Owner Signature



STATE OF NEW HAMPSHIRE
ROCKINGHAM, SS.

Then personally appeared the above named owners and acknowledged the foregoing to be his/her/their free act and deed, before me.

[Signature]
Notary Public/Justice of the Peace

My commission expires: 12/5/17

Staff Use Only

Received by: Urban Planning/Bldg. Dept.

Date: 10/31/17

Fees Collected: \$105.00 (✓#1593)

Date of BOS Meeting _____

Disposition of the Application (For use by Selectmen/Assessor)

Existing Parcel Identification

62-11
Map-Block-Lot

55 Washington Street
Street Address of Parcel

New Parcel Identification

Map-Block-Lot

Street Address of Parcel

Map-Block-Lot

Street Address of Parcel

Map-Block-Lot

Street Address of Parcel

Map-Block-Lot

Street Address of Parcel

Map-Block-Lot

Street Address of Parcel

Abutters List

Date: October 18, 2017

[print this list](#)

Subject Property Address: 55 WASHINGTON ST Exeter, NH
Subject Property ID: 062-011-0000

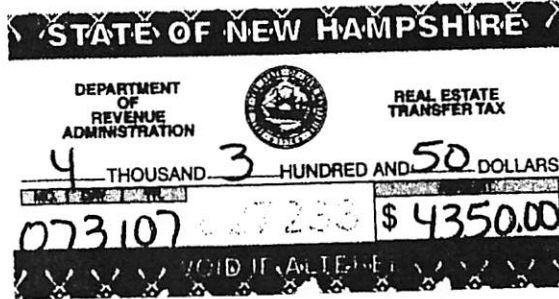
Search Distance: 10 Feet

Prop ID: 062-010-0000
Prop Location: 57 WASHINGTON ST Exeter, NH
Owner: CHRISTENSON JAMES G
Co-Owner: CHRISTENSON VIRGINIA L

Prop ID: 062-012-0000
Prop Location: 47-49 WASHINGTON ST Exeter, NH
Owner: MOSER JAMES S
Co-Owner: MOSER JEANNE M

Prop ID: 063-079-0000
Prop Location: 26-28 SPRUCE ST Exeter, NH
Owner: HOLT JEFFREY W

044196



RETURN TO:
MAIL TO
 Stephanie A. Webber
 Jeffrey M. Frigon
 55 Washington Street
 Exeter, NH 03833

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS,

That STEPHANIE RICHARDS, being single, of 55 Washington Street, Exeter, Rockingham County, New Hampshire 03833,

for consideration paid, grant(s) to

STEPHANIE A. WEBBER and JEFFERY M. FRIGON, of 29 Mill Pond, Hampton, Rockingham County, New Hampshire 03842, as joint tenants with rights of survivorship,

with WARRANTY COVENANTS

A certain tract or parcel of land with the buildings thereon, situated in Exeter, County of Rockingham, State of New Hampshire, on the Easterly side of Washington Street, and being Lots #13 and #15 on a plan entitled "Exeter Park Land Co., Plan of October 21, 1989" recorded in Rockingham County Registry of Deeds as Plan #00115-B, and bounded and described as follows:

Northerly by Lot #17 on said Plan, now or formerly of one Simpson; Southerly by Lot #11 on said Plan, now or formerly of one Perkins; Easterly by land now or formerly of the heirs of Jacob Cilley, Westerly by Washington Street.

Subject to a driveway easement dated September 11, 2001 and recorded in said Registry of Deeds Book 3655 Page 0231.

Meaning and intending to convey the same premises conveyed to the within grantor by deed dated September 11, 2001, and recorded in the Rockingham County Registry of Deeds at Book 3655, Page 0234.

2007 JUL 31 PM 3:10

ROCKINGHAM COUNTY
REGISTRY OF DEEDS

I, STEPHANIE RICHARDS, being single, hereby release all rights of homestead and other interests in the within described premises.


SIGNED this 31st day of July, 2007.


STEPHANIE RICHARDS

STATE OF NEW HAMPSHIRE
COUNTY OF ROCKINGHAM

Dated: July 31, 2007

Then personally appeared STEPHANIE RICHARDS, known to me, or satisfactorily proven, to be the person whose name is subscribed to the foregoing instrument and acknowledged that she executed the same for the purposes therein contained, before me,


Peter H. Bronstein, Justice of the Peace
My commission expires: 04-04-12

ER PARK LAND

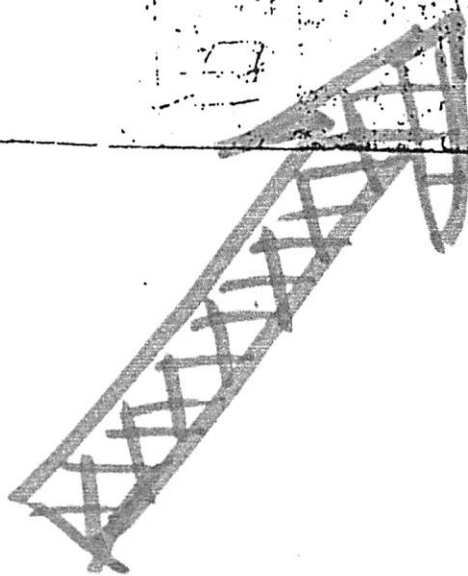
Land of William P. Wentworth.

LAND OCT. 21, 1889.

Land of F. W. Sears

| | | | | | | | | | | | | | | | |
|-------------------|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 4 | 6 | 8 | 10 | 12 | 14 | 16 | 18 | 20 | 22 | 24 | 26 | 28 | 30 | 32 | |
| WASHINGTON STREET | | | | | | | | | | | | | | | |
| 1 | 3 | 5 | 7 | 9 | 11 | 13 | 15 | 17 | 19 | 21 | 23 | 25 | 27 | 29 | 31 |

Land of Jacob Gilley.



T O N S T

same as of 1928.

Land of School W. L. ...

Land of F.W. Swallow and H.D. ...

EXETER PARK LAND
PLANDER OCT. 21, 1887

WASHINGTON STREET

Land of William F. ...

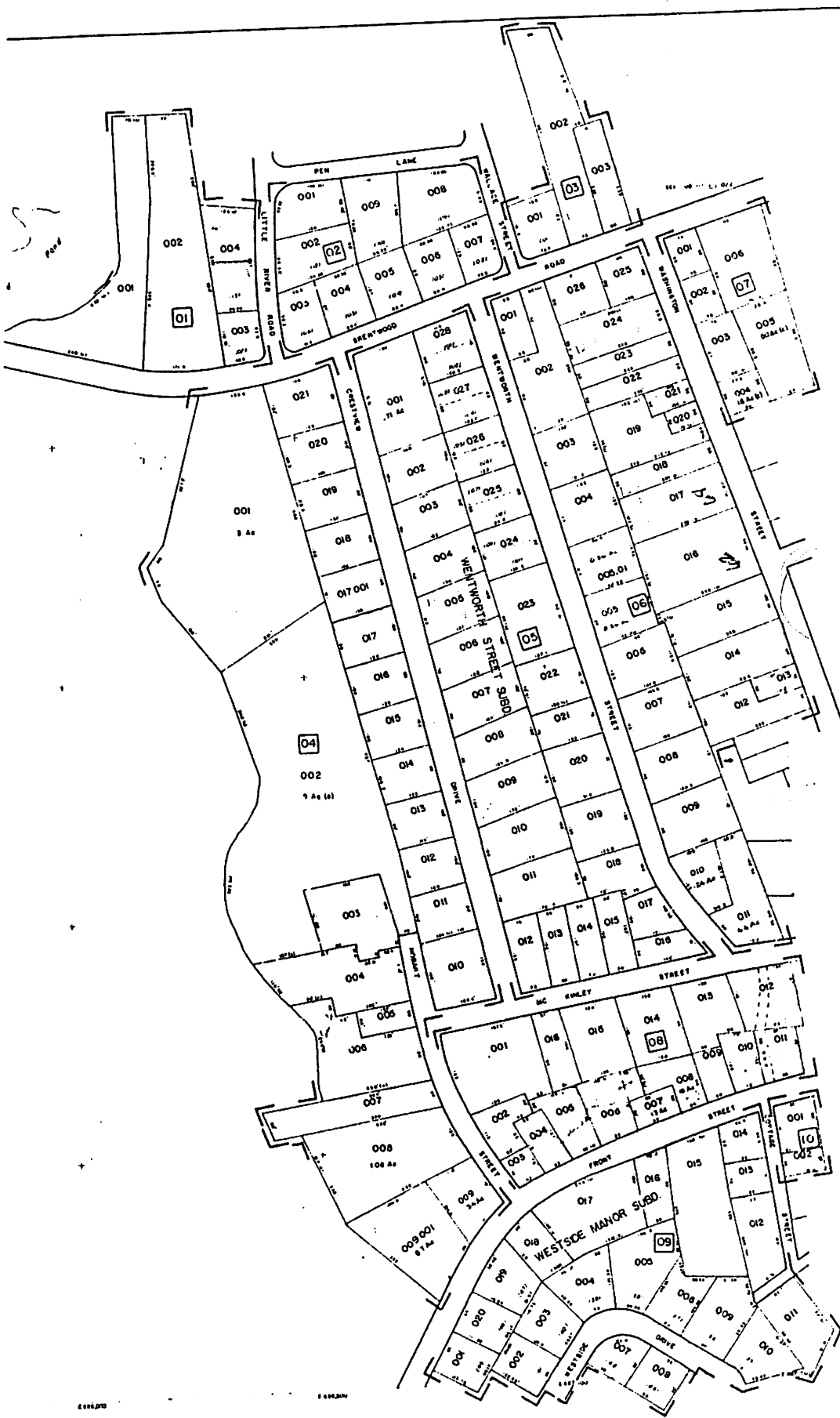
Land of F.W. Swallow and H.D. ...

Land of ...

James B. ...
James B. ...

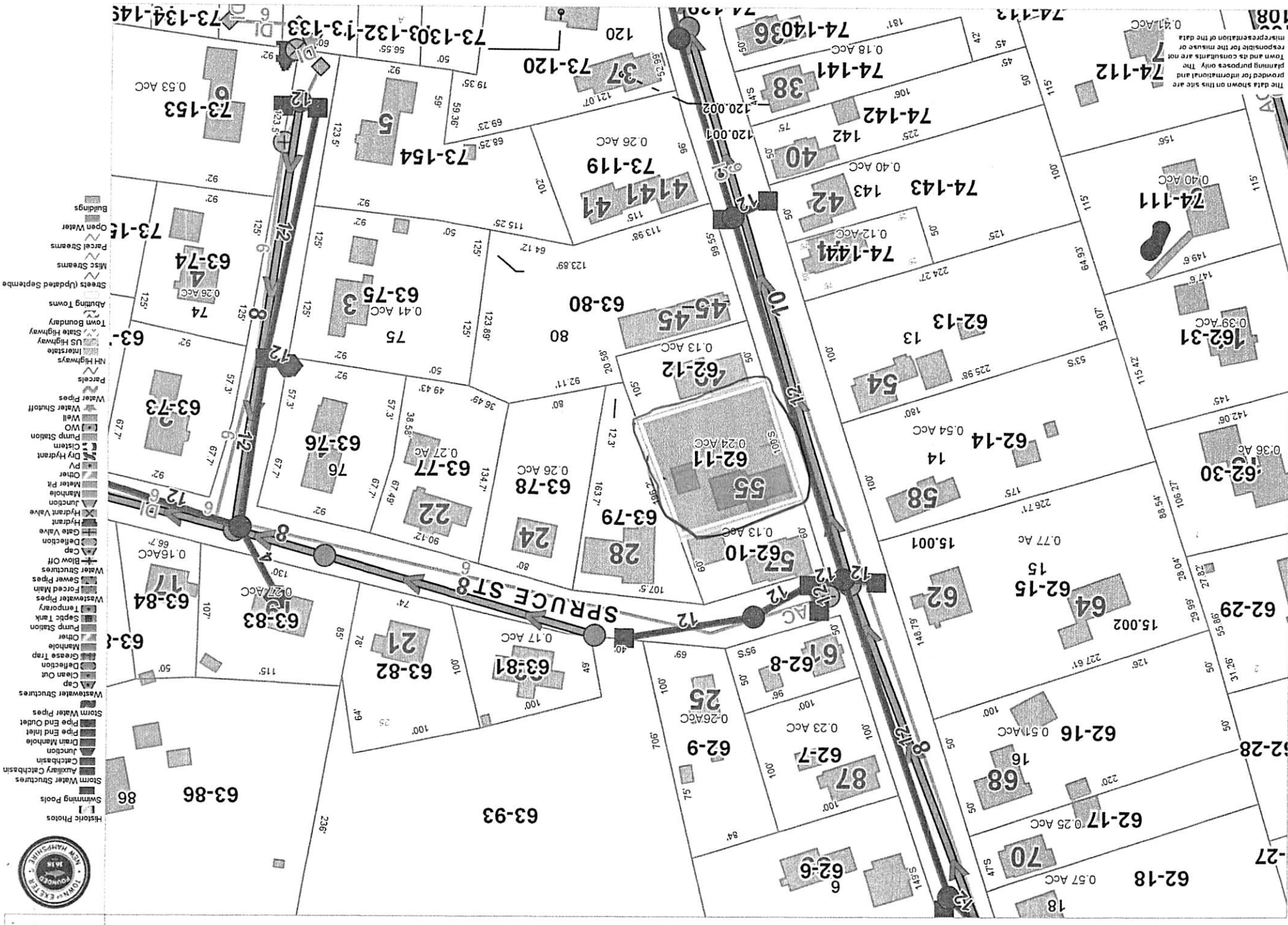
BRENTWOOD ROAD

00115-0



subject
parcel
area

date?
1989



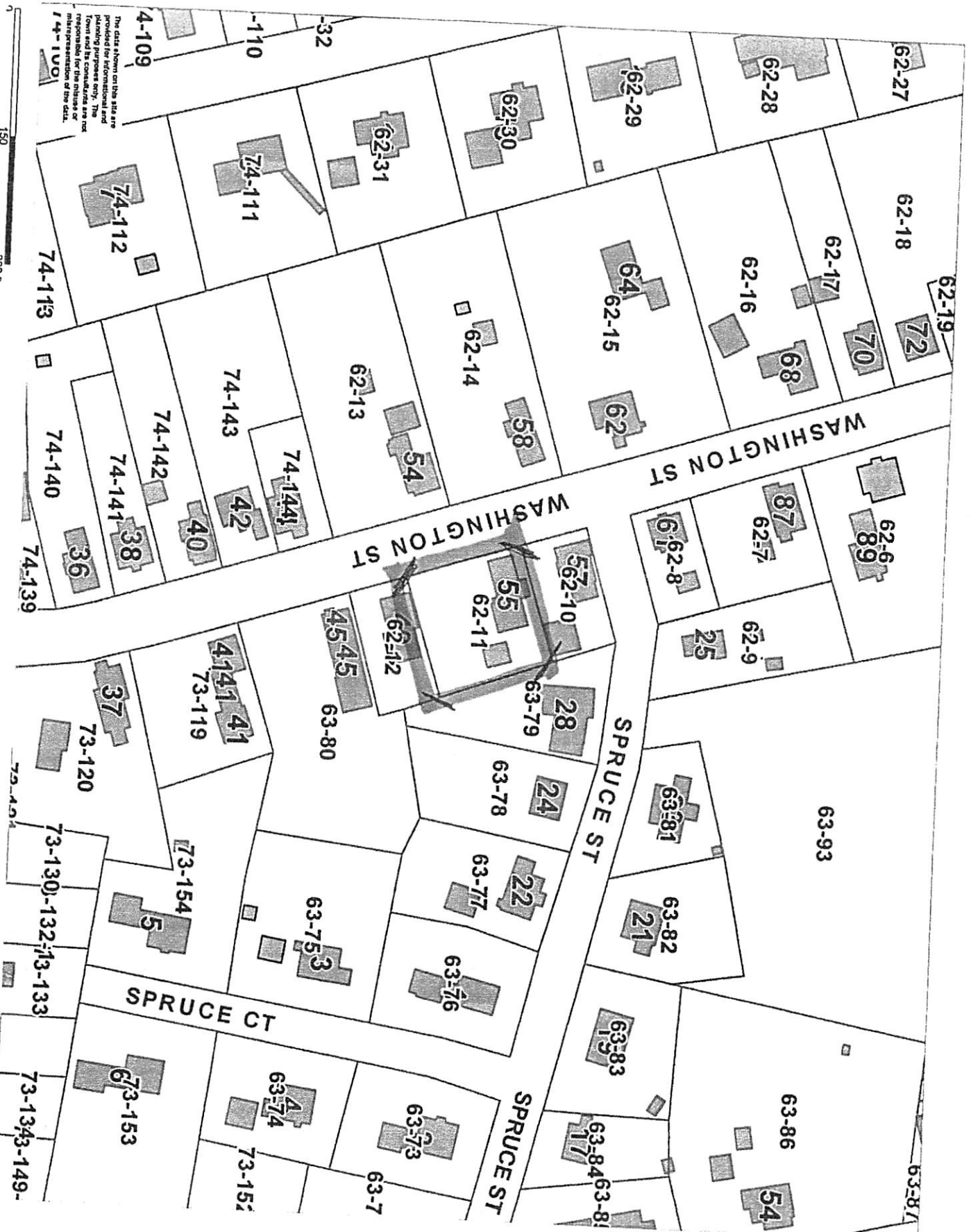
The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.

- Historic Photos
- Swimming Pools
- Storm Water Structures
- Storm Auxiliary Catchbasin
- Catchbasin
- Junction
- Drain Manhole
- Pipe End Outlet
- Storm Water Pipes
- Wastewater Structures
- Cap
- Clean Out
- Deflection
- Grease Trap
- Manhole
- Other
- Pump Station
- Septic Tank
- Temporary
- Wastewater Pipes
- Forced Main
- Sewer Pipes
- Blow Off
- Cap
- Deflection
- Gate Valve
- Hydrant
- Junction
- Manhole
- Meter Pit
- Other
- PV
- Dry Hydrant
- Cistern
- Pump Station
- VOC
- Well
- Water Shutoff
- Water Pipes
- Parcels
- NH Highways
- Interstate
- US Highway
- State Highway
- Tom Boundary
- Adjoining Towns
- Streets (Updated September)
- Misc Streams
- Parcel Streams
- Open Water
- Buildings





- Parcel
- NH Highways
- Interstate
- US Highway
- State Highway
- Town Boundary
- Abutting Towns
- Streets (Updated Splat)
- Micro Streams
- Period Streams
- Open Water
- Buildings



The data shown on this site are provided for informational and planning purposes only. The user is responsible for the accuracy or misrepresentation of the data.

150 300 ft

Printed on 06/30/2017 at 10:27 AM



Russ Dean <rdean@exeternh.gov>

Proposed Water and Sewer rates for 2018

Bob Kelly <kellyes@comcast.net>

Thu, Nov 30, 2017 at 5:17 PM

To: DONALD <dclement43@comcast.net>, Russ Dean <rdean@exeternh.gov>

Cc: Jim Tanis <jtanis9033@aol.com>, David Michelsen <davidmichelsen1@gmail.com>, Peter Lennon <orvamdogs@gmail.com>, Kelly Warner <kellwarner@gmail.com>, benmosher@comcast.net, Dan Chartrand <dchartra@rcn.com>

Hi Don:

Last night, November 29, the Water and Sewer Advisory Committee had a Public Hearing on a proposed rate adjustment for 2018 per our rate model report of November 2016. The Committee unanimously approved the following:

| <u>Utility</u> | <u>Tier (gallons used)</u> | <u>Current Rates (\$/1000 gallons used)</u> | <u>Proposed Rates</u> |
|-------------------------------|----------------------------|---|-----------------------|
| <u>beginning Jan. 1, 2018</u> | | | |
| WATER | Service Charge | \$39.50 flat quarterly fee | \$40.50 |
| | flat quarterly fee | | |
| | 1 (0-21,000) | 7.19 | 8.12 |
| | 2 (21001-105000) | 8.99 | 10.16 |
| | 3 (Over 105000) | 10.79 | 12.19 |
| SEWER | Service Charge | \$39.00 flat quarterly fee | \$40.00 |
| | flat quarterly fee | | |
| | 1 (0-21,000) | 5.25 | 7.30 |
| | 2 (21001-105000) | 6.56 | 9.13 |
| | 3 (Over 105000) | 7.88 | 10.95 |
| | Flat Sewer Fee as req'd | \$95.70 | \$118.84 |

You will notice the Water Rates proposed for 2018 are slightly above those recommended in the MFSG model report. This is due to the 2018 Water Budget being slightly higher than anticipated due to some CIP items in both 2017 and 2018, as well as our declining fund balance, about \$340K

as of Sept 30. The proposed Sewer rates are the same as recommended in the model for FY 2018.

As with last year, the Committee is recommending the proposed rates be implemented on January 1, 2018 for three reasons:

1. Our fund balance in the Water Fund is about \$160,000 less than the agreed upon \$500,000 base level of the Fund to guard against emergencies and A/R lags.
2. Although Q4 data is not complete, our projected water consumption for 2017 is down for the second straight year and projected to be less again in 2018. From its peak in 2015, this means we are down about \$250,000 in revenues, while our budgets have increased by about \$480,000 in that same time period. Given our current expense burn rate, delay in implementing updated rates will cause further depletion of our reserves to dangerous levels.
3. The proposed 2018 W/S budgets are projected to increase about \$350,000 over FY 2017 due to added debt service, testing requirements on both utilities, and efforts relating to solving the TTHM levels at the Portsmouth Ave. Water Plant. Providing a little cushion in our cash flow prior to implementing the 2018 budget levels in March is needed until we get a handle on the regulatory issues in front of us.

If you would like me to present the above at either of your next two BOS meetings, I would be happy to do that on behalf of the Committee. Also, if you want to discuss prior to that, feel free to contact me at your convenience.

Thank you for the opportunity to provide assessment and advice to the BOS.

Bob Kelly, Chair, Water and Sewer Advisory Committee

Mobile (603) 396-4108

kellyes@comcast.net

2018 WSAC Rate Recommendations per meeting of 11/29/17

Water

| | MFSG | WSAC | WSAC | Current |
|--------|-------------|--------------|-------------------|-------------------|
| Tier 1 | 7.57 | 8.12 | 40.50 service fee | 7.19 |
| Tier 2 | 9.46 | 10.16 | | 8.99 |
| Tier 3 | 11.36 | 12.19 | | 10.79 |
| | | | | 39.50 service fee |

Reduced consumption

Increased budget - in house projects TTHM, 1.5m bond issue to work on it

Other ongoing issues - construction of improvements - relating to testing

More regulatory requirements

Page 8 of MFSG rate study recommendations

Sewer

| | MFSG | WSAC | | Current |
|--------|-------------|--------------|-------------------------------------|-------------------|
| Tier 1 | 7.30 | 7.30 | 40.00 service fee | 5.25 |
| Tier 2 | 9.13 | 9.13 | 95.70 to 118.84 on sewer flat rate. | 6.56 |
| Tier 3 | 10.95 | 10.95 | | 7.18 |
| | | | | 39.00 service fee |

Reduced consumption

1.2 m surplus currently

Budget increases - testing associated with river

Sewer flat rate increases based on BR count (118.84 is 1BR)

Page 8 of MFSG rate study recommendations

TOWN OF EXETER - WATER/SEWER BILL SAMPLE - 2018 *

Water/Sewer Bill Sample: Current Billing Rate

| | Water | Sewer | Total Quarterly Bill | Total Yearly Cost |
|--------------------------------------|---------------|--------------|----------------------|-------------------|
| Usage/Gallons per quarter | 10,600 | 10,600 | | |
| Divided/1000 (to get per 1,000 rate) | 10.60 | 10.60 | | |
| Current rate (per 1,000 gallons) | <u>7.19</u> | <u>5.25</u> | | |
| Total Usage Charge | 76.21 | 55.65 | | |
| Total Quarterly Service Fee | <u>39.50</u> | <u>39.00</u> | | |
| Total Fee (Water/Sewer) | 115.71 | 94.65 | 210.36 | 841.46 |

Sewer bills based on water use at 100%

* Bill calculations based on Tier 1 consumption rates up to 21,000 per account

TOWN OF EXETER - WATER/SEWER BILL SAMPLE - 2018 *

Water/Sewer Bill Sample: BOS Approved Billing Rate Effective 1/1/2018

| | Water | Sewer | Total Quarterly Bill | Total Yearly Cost | YOY Increase |
|--------------------------------------|---------------|---------------|----------------------|-------------------|---------------|
| Usage/Gallons per quarter | 10,600 | 10,600 | | | |
| Divided/1000 (to get per 1,000 rate) | 10.60 | 10.60 | | | |
| Proposed rate (per 1,000 gallons) | <u>8.12</u> | <u>7.30</u> | | | |
| Total Usage Charge | 86.12 | 77.35 | | | |
| Total Quarterly Service Fee | <u>40.50</u> | <u>40.00</u> | | | |
| Total Fee (Water/Sewer) | 126.62 | 117.35 | 243.98 | 975.90 | 134.45 |

Sewer bills based on water use at 100%

* Bill calculations based on Tier 1 consumption rates up to 21,000 per account

**FEE SCHEDULE
TOWN OF EXETER, NH
REVISED: December 2016**

Plus \$.25 per page

Photocopies:

| | |
|----------------------------|----------|
| Accident report to 6 pages | \$ 25.00 |
| Offense report to 6 pages | \$ 10.00 |
| Each add'l page after 6 | \$.50 |
| Copies Non-reports | \$.50 |

| | |
|------------------------|----------|
| FI Cards/Record | \$ 10.00 |
| Animal Control Pick-up | \$ 25.00 |
| Fingerprinting | \$ 10.00 |

Off-Duty Police Duty:

- a) \$ 40.00 – 4-hour minimum to Officer assigned;
\$ 50.00 – cost per hour to customer
- b) \$ 10.00 per hour for vehicle (eff. 2/7/06)

Parking Ticket:

| | |
|---------------------------|-----------------------|
| 1 st Offense | \$ 10.00 |
| 2 nd Offense | \$ 15.00 |
| 3 rd Offense | \$ 25.00 |
| No Parking Area | \$ 25.00 |
| Parked in Crosswalk | \$ 25.00 |
| Loading Zone | \$ 25.00 |
| Blocking Driveway | \$ 25.00 |
| Fire Hydrant | \$ 25.00 |
| Fire Lane | \$ 25.00 |
| Winter Parking Ban | \$ 25.00 |
| Parked on Sidewalk | \$ 25.00 |
| Double Parked | \$ 25.00 |
| Parked in Wrong Direction | \$ 25.00 |
| Handicapped Parking Space | \$100.00 each offense |
| Press Pass | \$ 5.00 |

PUBLIC WORKS:

| | |
|-----------------------------|----------|
| Driveway permit | \$ 10.00 |
| Plan/Map copy | \$ 7.00 |
| Excavation permit | \$100.00 |
| Storm Drainage Entrance fee | \$ 50.00 |

WATER & SEWER:

Water Rates: (adopted 12/5/16, implemented in the 1/17 billing cycle)

| | |
|-----------------|--|
| Service Charge: | \$39.50 per meter per quarter |
| Usage Charge: | Tier 1: Up to 21,000 gallons: \$7.19 per 1,000 gallons |
| | Tier 2: From 21,001 to 105,000: \$8.99 per 1,000 gallons |
| | Tier 3: Over 105,001 gallons: \$10.79 per 1,000 gallons |

Sewer Rates: (adopted 12/5/16, implemented in the 1/17 billing cycle)

| | |
|-----------------|--|
| Service Charge: | \$39.00 per meter per quarter |
| Usage Charge: | Tier 1: Up to 21,000 gallons: \$5.25 per 1,000 gallons |
| | Tier 2: From 21,001 to 105,000: \$6.56 per 1,000 gallons |
| | Tier 3: Over 105,001 gallons: \$7.88 per 1,000 gallons |

**FEE SCHEDULE
TOWN OF EXETER, NH
REVISED: December 2016**

| | |
|---|--|
| Out of Town Service Surcharge | Usage Charge +15% as permitted by RSAs |
| Bulk Raw Water | \$.50/1,000 gallons |
| Bulk water | \$0.02/gal |
| Water New Service Hook-up | \$ 300.00 + meter cost + 10% |
| Water New Service Hook-up – residential 2 nd meter | \$ 150.00 + meter cost + 10% |
| Sewer “ “ “ | \$ 300.00 |
| Sewer Repair/Replace existing service | \$ 100.00 |
| Water Repair/Replace “ “ | \$ 100.00 |
| Water Turn-on/Turn-off | \$ 35.00/each |
| Water Turn-on/Turn-off after business hours | \$ 90.00/each |
| Certified Letters | Actual cost + \$10 Admin Fee |
| Final Reads | \$ 35.00 |
| Connection to water system for fire protection serv. | \$ 150.00 |
| Fire Hydrant rental/maintenance | \$ 140.00/yr |
| Back Flow Preventer Fee: | |
| Permit | \$ 10.00/yr |
| Inspection (annual fee) | \$ 30.00 |
| Re-inspection | \$ 30.00/each |
| Utility Pipe Installer’s License | \$ 25.00/yr |
| Utility Pipe Layer’s Exam | \$ 10.00 |
| “ “ “ Re-exam | \$ 10.00 |
| Pre-treatment License | \$ 100.00/yr |
| Industrial Pre-treatment Surface (concentrations over allowed): | |
| Total Suspended Solids | \$ 17.57 per 100 lbs |
| Fats, Oils & Grease | \$ 37.60 per 100 lbs |
| Biochemical Oxygen Demand | \$ 17.57 per 100 lbs |
| Grease Prevention Device Permit | \$ 10.00/yr |
| Grease Prevention Device Inspection | \$ 35.00/annually |
| Line repair/ Grease Violations | Actual Costs |

Water/Sewer continued:

| | |
|----------------------|-------------|
| Sewer Assessment Fee | \$ 4.85/gal |
| Water Assessment Fee | \$ 2.00/gal |

Sewer Call-out

| | |
|---------------------------|-----------|
| Inspection Failures | |
| 1 st Violation | \$ 100.00 |
| 2 nd Violation | \$ 250.00 |
| 3 rd Violation | \$ 500.00 |

Defective Meters/Accuracy Tests:

- if more than 2%: no test charge & bill adjustment made;
- if less than 2%: \$35.00 charge for test

| | |
|---|----------|
| Emergency sewer call-out (Non-municipal problems) | \$190.00 |
| Water/Sewer customers (disc) | \$ 50.00 |

MEMORANDUM

TO: Town of Exeter Board of Selectmen
FROM: Niko Papakonstantis, Chairman Budget Recommendations Committee
RE: Budget FY '18
DATE: November 30, 2017

The Budget Recommendations Committee (BRC) concluded the budget season with its meeting on November 15, 2017. The BRC recommends an FY '18 budget of \$18,519,221, a 1.6% increase over last year. A significant, and unexpected, decrease in the Health Insurance pricing helped offset the cost of some of the increases the BRC recommends.

The BRC recommends the purchase of four vehicles, including two police vehicles, a DPW vehicle and a Parks/Rec Dump Truck. The BRC recommended deferring purchase of a replacement of Fire Engine #4. The BRC strongly recommends approval of \$50,000 for a Fire/Police/Dispatch study. The preliminary budget called for this study to be relative to Fire Dispatch only however the BRC unanimously moved to add Police, with an increase of \$5,000 from the amount initially budgeted. It is anticipated that the results of this study will provide substantial data relative to future requests, particularly from the Fire Department. Finally, after requesting a demonstration by the vendor, and reviewing the subsequent results, the BRC recommends purchase of a DPW Loader Replacement.

Other CIP Warrant Articles recommended by the BRC include purchase of new fire radios. Further, the BRC recommends \$50,000 each for an Intersection Improvement Program and a downtown parking study, respectively; \$120,000 for the Sidewalk Program; \$27,000 for a Cemetery Capital Reserve Fund; and \$30,000 for the Sportsmen's Club remediation. Also, the BRC recommends \$665,000 for the Washington Street Water Line construction and \$800,000 for a Groundwater Exploration/Surface Water Review.

The BRC recommends \$107,000 for Human Services Funding, a \$7,000 increase from last year. Please refer to my October 11, 2017 to the Board outlining the discussion and unanimous vote of the BRC at our September 27, 2017 meeting to recommend that this funding remain a line item in the budget with the recently formed Human Services Committee charged with reviewing the funding requests.

Finally, over the course of two BRC meetings, the committee heard presentations from the Parks/Rec Department and Library, respectively. Both presentations brought about robust conversation at the first meeting, held on November 9. To their credit, both departments returned to the second meeting on November 15 with additional information and data s requested by the BRC. Please note that a **majority** of the BRC voted to recommend \$5,049,755 for the Library Addition/renovation project (there were two dissenting votes). Also, please note that BRC **unanimously** voted to recommend \$7,100,520 for the Recreation Park project. Given the majority vote for the Library project and the unanimity of the vote for the Rec park project, the BRC strongly recommends that the Board put both projects on the Warrant.

I will be available to discuss these recommendations and any other questions you may have relative to the budget at your December 4, 2017 meeting.

| | | | | | | | |
|--------------------------------------|------------------------------|--------------------|--------------------|-------------------------------|---|---|-------------------------|
| Town of Exeter | | | | | | | |
| 2018 Preliminary Budget Summary | | | | | | | |
| Version#2 | | | | | | | |
| | | | | | 2018 BudCom Budget vs. 2017 Budget \$ Increase/- (Decrease) | 2018 BudCom Budget vs. 2017 Budget %- Difference | % of Total OP Budget |
| DEPARTMENT | | 2016 Actual | 2017 Budget | 2018 BudCom Budget | | | |
| General Fund Appropriations | | | | | | | |
| General Government | | | | | | | |
| 100 | Board of Selectmen | 20,458 | 21,775 | 29,025 | 7,250 | 33.3% | 0.2% |
| 111 | Town Manager | 219,831 | 223,820 | 227,585 | 3,765 | 1.7% | 1.2% |
| 115 | Human Resources | 85,624 | 90,262 | 90,419 | 157 | 0.2% | 0.5% |
| 119 | Transportation | 26,770 | 26,770 | 10,000 | (16,770) | -62.6% | 0.1% |
| 120 | Legal | 94,643 | 80,000 | 80,000 | - | 0.0% | 0.4% |
| 125 | Information Technology | 173,242 | 213,209 | 207,182 | (6,027) | -2.8% | 1.1% |
| 130 | Trustees of Trust Funds | 891 | 891 | 891 | - | 0.0% | 0.0% |
| 140 | Town Moderator | 808 | 754 | 1,130 | 377 | 50.0% | 0.0% |
| 151 | Town Clerk | 329,847 | 341,667 | 347,867 | 6,199 | 1.8% | 1.9% |
| 152 | Elections/Registration | 27,244 | 19,157 | 18,865 | (292) | -1.5% | 0.1% |
| Total General Government | | 979,358 | 1,018,305 | 1,012,964 | (5,341) | -0.5% | 5.5% |
| Finance | | | | | | | |
| 201 | Finance/Accounting | 274,221 | 282,481 | 302,088 | 19,608 | 6.9% | 1.6% |
| 202 | Treasurer | 10,050 | 11,259 | 11,269 | 10 | 0.1% | 0.1% |
| 203 | Tax Collection | 93,286 | 106,449 | 106,525 | 77 | 0.1% | 0.6% |
| 205 | Assessing | 201,590 | 207,228 | 212,881 | 5,654 | 2.7% | 1.1% |
| Total Finance | | 579,147 | 607,415 | 632,763 | 25,348 | 4.2% | 3.4% |
| Planning & Building | | | | | | | |
| 301 | Planning | 197,457 | 263,514 | 257,410 | (6,104) | -2.3% | 1.4% |
| 307 | Economic Development | 131,327 | 137,072 | 140,327 | 3,256 | 2.4% | 0.8% |
| 302 | Inspections/Code Enforcement | 247,668 | 251,552 | 251,522 | (29) | 0.0% | 1.4% |
| 303 | Board of Adjustment | 2,603 | 3,429 | 3,461 | 32 | 0.9% | 0.0% |
| 304 | Historic District Commission | 33,154 | 1,986 | 1,772 | (214) | -10.8% | 0.0% |
| 305 | Conservation Commission | 9,641 | 9,558 | 9,559 | 1 | 0.0% | 0.1% |
| 306 | Heritage Commission | 11,288 | 3,233 | 3,448 | 215 | 6.7% | 0.0% |
| Total Planning & Building | | 633,138 | 670,343 | 667,500 | (2,843) | -0.4% | 3.6% |

| Town of Exeter | | | | | | | |
|---|------------------------------|------------------|--------------------|--|---|----------------------|--------------|
| 2018 Preliminary Budget Summary | | | | | | | |
| Version#2 | | | | | | | |
| DEPARTMENT | 2016 Actual | 2017 Budget | 2018 BudCom Budget | 2018 BudCom Budget vs. 2017 Budget \$ Increase/-(Decrease) | 2018 BudCom Budget vs. 2017 Budget %-Difference | % of Total OP Budget | |
| Police | | | | | | | |
| 401 | Administration | 699,789 | 794,497 | 765,417 | (29,080) | -3.7% | 4.1% |
| 402 | Staff | 480,776 | 635,522 | 610,089 | (25,433) | -4.0% | 3.3% |
| 403 | Patrol | 1,870,007 | 1,940,899 | 1,843,738 | (97,161) | -5.0% | 10.0% |
| 404 | Animal Control | 1,214 | 1,250 | 1,250 | - | 0.0% | 0.0% |
| 405 | Communications | 436,963 | 472,358 | 471,713 | (645) | -0.1% | 2.5% |
| Total Police | | 3,488,749 | 3,844,525 | 3,692,206 | (152,319) | -4.0% | 19.9% |
| Fire | | | | | | | |
| 501 | Administration | 528,266 | 553,644 | 558,793 | 5,149 | 0.9% | 3.0% |
| 503 | Fire Suppression | 2,930,446 | 3,036,786 | 3,011,162 | (25,624) | -0.8% | 16.3% |
| 504 | Emergency Management | 23,411 | 27,937 | 26,937 | (1,000) | -3.6% | 0.1% |
| 505 | Health | 148,123 | 155,698 | 130,681 | (25,017) | -16.1% | 0.7% |
| Total Fire | | 3,630,246 | 3,774,066 | 3,727,573 | (46,493) | -1.2% | 20.1% |
| Public Works - General Fund | | | | | | | |
| 601 | Administration & Engineering | 338,748 | 399,866 | 357,920 | (41,945) | -10.5% | 1.9% |
| 602 | Highways & Streets | 1,937,741 | 2,121,717 | 2,010,330 | (111,387) | -5.2% | 10.9% |
| 603 | Snow Removal | 230,807 | 281,631 | 314,707 | 33,076 | 11.7% | 1.7% |
| 604 | Solid Waste Disposal | 876,937 | 908,556 | 1,093,165 | 184,610 | 20.3% | 5.9% |
| 605 | Street Lights | 167,685 | 150,000 | 150,000 | - | 0.0% | 0.8% |
| 618 | Stormwater | 74,670 | 60,000.12 | 60,000.12 | - | 0.0% | 0.3% |
| Total Public Works - GF | | 3,626,588 | 3,921,768 | 3,986,123 | 64,354 | 1.6% | 21.5% |
| Maintenance | | | | | | | |
| 606 | General | 461,705 | 470,314 | 470,935 | 621 | 0.1% | 2.5% |
| 615 | Mechanics/Garage | 206,074 | 266,876 | 262,030 | (4,846) | -1.8% | 1.4% |
| 607-614 | Town Buildings | 265,709 | 282,694 | 273,150 | (9,544) | -3.4% | 1.5% |
| 616 | Maintenance Projects | 109,260 | 97,178 | 100,000 | 2,822 | 2.9% | 0.5% |
| Total Maintenance | | 1,042,748 | 1,117,063 | 1,106,116 | (10,947) | -1.0% | 6.0% |
| Welfare & Human Services | | | | | | | |
| 710 | Welfare | 82,846 | 37,778 | 37,387 | (391) | -1.0% | 0.2% |
| 711 | Human Services | 108,035 | 100,000 | 107,500 | 7,500 | 7.5% | 0.6% |
| Total Welfare & Human Services | | 190,881 | 137,778 | 144,887 | 7,109 | 5.2% | 0.8% |

| | | | | | | | |
|-----------------------------------|---|--------------------|--------------------|-------------------------------|---|---|-------------------------|
| Town of Exeter | | | | | | | |
| 2018 Preliminary Budget Summary | | | | | | | |
| Version#2 | | | | | | | |
| | | | | | 2018 BudCom Budget vs. 2017 Budget \$ Increase/- (Decrease) | 2018 BudCom Budget vs. 2017 Budget %- Difference | % of Total OP Budget |
| | DEPARTMENT | 2016 Actual | 2017 Budget | 2018 BudCom Budget | | | |
| Parks & Recreation | | | | | | | |
| 801 | Recreation | 298,146 | 312,931 | 313,895 | 964 | 0.3% | 1.7% |
| 802 | Parks | 177,522 | 183,919 | 212,361 | 28,442 | 15.5% | 1.1% |
| | Total Parks & Recreation | 475,668 | 496,850 | 526,256 | 29,406 | 5.9% | 2.8% |
| Other Culture/Recreation | | | | | | | |
| 116/804 | Other Culture/Recreation | 20,085 | 20,001 | 23,001 | 3,000 | 15.0% | 0.1% |
| 805 | Special Events | 14,858 | 14,500 | 15,000 | 500 | 3.4% | 0.1% |
| | Total Other Culture/Recreation | 34,943 | 34,501 | 38,001 | 3,500 | 10.1% | 0.2% |
| Public Library | | | | | | | |
| 901 | Library | 927,415 | 1,002,526 | 1,014,890 | 12,364 | 1.2% | 5.5% |
| | Total Library | 927,415 | 1,002,526 | 1,014,890 | 12,364 | 1.2% | 5.5% |
| Debt Service & Capital | | | | | | | |
| 921-923 | Debt Service | 780,689 | 695,795 | 1,014,970 | 319,175 | 45.9% | 5.5% |
| 117 | Vehicle Replacement/Lease | 455,924 | 474,027 | 462,088 | (11,939) | -2.5% | 2.5% |
| 117 | Misc. Expense | 2,996 | 3 | 3 | - | 0.0% | 0.0% |
| 117 | Cemetaries | - | - | 1 | 1 | | 0.0% |
| 118 | Capital Outlay - Other | - | 8,906 | 54,501 | 45,595 | 512.0% | 0.3% |
| | Total Debt Service & Capital | 1,239,609 | 1,178,731 | 1,531,564 | 352,833 | 29.9% | 8.3% |
| Benefits & Taxes | | | | | | | |
| 931 | Health Insurance Buyout | 164,617 | 102,051 | 120,468 | 18,417 | 18.0% | 0.7% |
| 933 | Unemployment | - | 2,046 | 3,456 | 1,410 | 68.9% | 0.0% |
| 937 | Worker's Compensation | 186,384 | 198,872 | 203,250 | 4,378 | 2.2% | 1.1% |
| 114/941 | Insurance | 144,027 | 113,529 | 111,205 | (2,324) | -2.0% | 0.6% |
| | Total Benefits & Taxes | 495,028 | 416,498 | 438,379 | 21,881 | 5.3% | 2.4% |
| | Total GF Operating Budget | 17,343,518 | 18,220,373 | 18,519,221 | 298,848 | 1.64% | 100.0% |

| Town of Exeter | | | | | | | |
|--|-------------------|-------------------|--------------------|--|---|----------------------|--|
| 2018 Preliminary Budget Summary | | | | | | | |
| Version#2 | | | | | | | |
| DEPARTMENT | 2016 Actual | 2017 Budget | 2018 BudCom Budget | 2018 BudCom Budget vs. 2017 Budget \$ Increase/-(Decrease) | 2018 BudCom Budget vs. 2017 Budget %-Difference | % of Total OP Budget | |
| Other Appropriations - Warrant Articles | | | | | | | |
| Sidewalk Program | | | 120,000 | 120,000 | | | |
| Snow/Ice Deficit Fund | 50,000 | 50,000 | | (50,000) | | | |
| Sick Leave Expendable Trust Fund | 75,000 | 50,000 | | (50,000) | | | |
| Exeter Police Association Agreement | | - | | - | | | |
| SEIU 1984 Collective Bargaining | | - | | - | | | |
| TAP Grant Match/Sidewalks | | 541,261 | | (541,261) | | | |
| Master Plan Update | 50,000 | | | - | | | |
| Town Hall Code Compliant Staircase | | 130,000 | | (130,000) | | | |
| Intersection Improvements Program | | | 50,000 | 50,000 | | | |
| Cemetary Capital Reserve Fund | | | 27,000 | 27,000 | | | |
| Engine 4 Replacement | | | - | - | | | |
| Kingston Road Impr. | | 305,000 | - | (305,000) | | | |
| Downtown Parking Study | | - | 50,000 | 50,000 | | | |
| Highway Loader #43 | - | - | 56,340 | 56,340 | | | |
| Total Other Approp.-WAR | 175,000 | 1,076,261 | 303,340 | (772,921) | -71.8% | | |
| Borrowing Other | | | | | | | |
| Court St. Bridge/Culvert Repl | | 1,336,000 | | (1,336,000) | | | |
| Lincoln St. Project Phase II | | 1,702,000 | | (1,702,000) | | | |
| Library Renovation/Expansion | | | 5,049,755 | 5,049,755 | | | |
| Recreation Park ReDevelopment | | | 7,100,520 | 7,100,520 | | | |
| Total Borrowing Other | - | 3,038,000 | 12,150,275 | 9,112,275 | 299.9% | | |
| Total GF & WAR & Borrowing | 17,518,517 | 22,334,634 | 30,972,836 | 8,638,202 | 38.7% | | |

| | | | | | | | |
|--|--|--------------------|--------------------|-------------------------------|--|---|---------------------------------|
| Town of Exeter | | | | | | | |
| 2018 Preliminary Budget Summary | | | | | | | |
| Version#2 | | | | | | | |
| | | | | | 2018 BudCom Budget vs. 2017 Budget \$ Increase/- (Decrease) | 2018 BudCom Budget vs. 2017 Budget %- Difference | % of Total OP Budget |
| | DEPARTMENT | 2016 Actual | 2017 Budget | 2018 BudCom Budget | | | |
| Water Fund | | | | | | | |
| 621 | Administration | 362,770 | 419,387 | 391,857 | (27,530) | -6.6% | 11.7% |
| 624 | Billing and Collection | 144,220 | 150,676 | 157,046 | 6,370 | 4.2% | 4.7% |
| 622 | Distribution | 824,581 | 847,768 | 832,394 | (15,374) | -1.8% | 24.8% |
| 623 | Treatment | 663,192 | 721,139 | 798,957 | 77,818 | 10.8% | 23.8% |
| 625-626 | Debt Service | 808,604 | 1,102,718 | 1,119,250 | 16,532 | 1.5% | 33.3% |
| 627 | Capital Outlay | 95,475 | 145,546 | 62,263 | (83,283) | -57.2% | 1.9% |
| 952 | Approp from Reserves | 48,903 | - | - | - | 0.0% | 0.0% |
| Total WF Operating Budget | | 2,947,745 | 3,387,235 | 3,361,768 | (25,468) | -0.8% | 100.0% |
| Other Appropriations - Warrant Articles | | | | | | | |
| | Lincoln St. Project Phase II | | 168,000 | - | (168,000) | | |
| | SWTP TTHM Treatment | | 1,500,000 | - | (1,500,000) | | |
| | Court St. Bridge/Culvert Repl. | | 45,000 | - | (45,000) | | |
| | Groundwater Exploration Program/Surface Water Review | | | 600,000 | 600,000 | | |
| | Washington Street Water Line Repl. | | - | 665,000 | 665,000 | | |
| Total Other Appropriations | | - | 1,713,000 | 1,265,000 | (448,000) | -26.2% | |
| Total Water Fund Appropriations | | 2,947,745 | 5,100,235 | 4,626,768 | (473,469) | -9.3% | |
| Sewer Fund | | | | | | | |
| 631 | Administration | 348,712 | 367,323 | 394,843 | 27,520 | 7.5% | 15.4% |
| 634 | Billing and Collection | 136,710 | 149,701 | 157,071 | 7,370 | 4.9% | 6.1% |
| 632 | Collection | 632,845 | 654,996 | 661,322 | 6,326 | 1.0% | 25.7% |
| 633 | Treatment | 480,896 | 484,111 | 548,924 | 64,813 | 13.4% | 21.4% |
| 635-636 | Debt Service | 658,455 | 614,128 | 669,233 | 55,105 | 9.0% | 26.1% |
| 637 | Capital Outlay | 91,244 | 123,426 | 136,952 | 13,526 | 11.0% | 5.3% |
| Total SF Operating Budget | | 2,348,863 | 2,393,685 | 2,568,345 | 174,660 | 7.3% | 100.0% |
| Other Appropriations - Warrant Articles | | | | | | | |
| | Lincoln St. Project Phase II | - | 932,000 | - | (932,000) | | |
| Total Other Appropriations | | - | 932,000 | - | (932,000) | -100.0% | |
| Total Sewer Fund Appropriations | | 2,348,864 | 3,325,685 | 2,568,345 | (757,340) | -22.8% | |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|---------------------------|---------------------------------|---------------|---------------|---------------------|--------------------|--------------------|---|
| GENERAL FUND | | | | | | | |
| General Government | | | | | | | |
| Board of Selectmen | | | | | | | |
| 01-4130-0100-1000 | BS- Sal/Wages Elected | 16,000 | 16,000 | 13,333 | 16,000 | 16,000 | \$3K each 4-Select Person, \$4K for 1- Chair Person |
| | Salaries Total | 16,000 | 16,000 | 13,333 | 16,000 | 16,000 | |
| 01-4130-0100-2120 | BS- Life Insurance | 120 | 300 | 100 | 300 | 300 | No Increase |
| 01-4130-0100-2200 | BS- FICA | 992 | 992 | 827 | 992 | 992 | Based on wages: 6.2% |
| 01-4130-0100-2210 | BS- Medicare | 232 | 232 | 194 | 232 | 232 | Based on wages: 1.45% |
| | Benefits Total | 1,344 | 1,524 | 1,120 | 1,524 | 1,524 | |
| 01-4130-0100-5200 | BS- Consulting Services | 10 | 1,000 | - | 1,000 | 1,000 | Expenses related to tax deeded properties, other services |
| 01-4130-0100-5810 | BS- Conf/Room/Meals | 41 | 250 | - | 250 | 500 | LGC seminars, travel |
| 01-4130-0100-5875 | BS- Equipment Purchase | - | 1 | - | 1 | 1 | Placeholder for equipment needs |
| 01-4130-0100-8050 | BS- Special Expense | 3,063 | 3,000 | 1,373 | 4,000 | 5,000 | Proclamations, recognitions, special events for committees, E911 Committee activities |
| | General Expenses Total | 3,114 | 4,251 | 1,373 | 5,251 | 11,501 | |
| | Board of Selectmen Total | 20,458 | 21,775 | 15,827 | 22,775 | 29,025 | V |
| Town Manager | | | | | | | |
| 01-4130-0111-1110 | TM- Sal/Wages FT | 156,258 | 158,810 | 128,173 | 164,669 | 164,669 | 2 FT: Town Mgr and Executive Assistant |
| 01-4130-0111-1200 | TM- Sal/Wages PT | 5,635 | 5,100 | 2,079 | 3,800 | 3,800 | 2 PT: Recording secretaries @ \$14 per hour (BOS/BRC meetings) |
| | Salaries Total | 161,893 | 163,910 | 130,252 | 168,469 | 168,469 | |
| 01-4130-0111-2100 | TM- Health Insurance | 46,098 | 50,570 | 42,142 | 50,283 | 44,701 | YOY decrease 11.1% |
| 01-4130-0111-2110 | TM- Dental Insurance | 3,494 | 3,495 | 2,912 | 3,495 | 3,575 | YOY increase 2.3% |
| 01-4130-0111-2120 | TM- Life Insurance | 180 | 180 | 150 | 180 | 180 | |
| 01-4130-0111-2130 | TM- LTD Insurance | 1,435 | 1,430 | 1,215 | 1,477 | 1,477 | |
| 01-4130-0111-2200 | TM- FICA | 9,452 | 10,162 | 7,625 | 10,445 | 10,445 | Based on wages: 6.2% |
| 01-4130-0111-2210 | TM- Medicare | 2,210 | 2,377 | 1,783 | 2,443 | 2,443 | Based on wages: 1.45% |
| 01-4130-0111-2300 | TM- Retirement Town | 17,454 | 17,908 | 14,421 | 18,739 | 18,739 | Based on wages: 11.38% |
| | Benefits Total | 80,323 | 86,122 | 70,247 | 87,062 | 81,560 | |
| 01-4130-0111-4314 | TM - Office Equipment Leases | 13,297 | 9,000 | 8,953 | 9,000 | 9,000 | Postage Machine lease, copier leases Town Office/Planning (from off. Equip) |
| 01-4130-0111-4320 | TM- Vehicle Maintenance | 118 | 200 | 176 | - | - | Routine maintenance town office pool car |
| 01-4130-0111-5000 | TM- Supplies | 2,771 | 3,600 | 3,520 | 3,600 | 3,600 | Supplies for town offices (paper, etc.) |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|------------------------|-----------------------------------|-----------------|-----------------|---------------------|--------------------|--------------------|--|
| 01-4130-0111-5010 | TM- Postage | 89 | 200 | 61 | 150 | 150 | TM office postage needs (Reserve moved to GG) |
| 01-4130-0111-5120 | TM- Reference Material | 168 | 200 | - | 200 | 200 | NHMA, ICMA publications |
| 01-4130-0111-5312 | TM - Phone Reimbursement | 1,410 | 1,380 | 1,165 | 1,380 | 1,380 | Reimbursement for phone (TM, EA- 50/50 split with Welfare) |
| 01-4130-0111-5450 | TM- Dues | 13,818 | 14,000 | 14,559 | 14,600 | 14,600 | NHMA (townwide), ICMA (TM), MMANH (TM) annual dues |
| 01-4130-0111-5510 | TM- Town Report Expense | 2,190 | 2,500 | 2,224 | 2,500 | 2,500 | Printing of annual Town Report |
| 01-4130-0111-5560 | TM- Legal/Public Notices | 544 | 500 | 48 | 500 | 500 | Budget/bond notices, public hearings, CDBG hearings |
| 01-4130-0111-5576 | TM- Subscriptions | 94 | 260 | 122 | 260 | 260 | Exeter News-Letter, Portsmouth Herald |
| 01-4130-0111-5750 | TM- Contract Services | - | 1 | 2,514 | 4,000 | 4,000 | Vacation coverage, temporary assistance |
| 01-4130-0111-5800 | TM- Travel Reimbursement | 1,210 | 1,550 | (36) | 500 | 500 | Mileage reimbursement for TM/EA |
| 01-4130-0111-5810 | TM- Conf/Room/Meals | 1,486 | 1,050 | 1,386 | 2,050 | 2,050 | ICMA conference, MMANH/Primex conference, seminars |
| 01-4130-0111-5820 | TM - Education/Training | | | 454 | | | |
| 01-4130-0111-5875 | TM- Equipment Purchase | 208 | 300 | - | 300 | 300 | Small equipment (file cabinet, other) |
| 01-4130-0111-6260 | TM- Fuel | 64 | 182 | - | - | - | Fuel for TM use of TO Pool Car |
| | General Expenses Total | 37,467 | 34,923 | 35,146 | 39,040 | 39,040 | |
| 01-4130-0111-9997 | TM- Due from Water Fund | (29,926) | (30,568) | (22,929) | (31,430) | (30,742) | 12.5% water fund |
| 01-4130-0111-9998 | TM- Due from Sewer Fund | (29,926) | (30,568) | (22,929) | (31,430) | (30,742) | 12.5% sewer fund |
| | Due from Water/Sewer Funds | (59,852) | (61,136) | (45,858) | (62,860) | (61,485) | |
| | Town Manager Total | 219,831 | 223,820 | 189,787 | 231,711 | 227,585 | V |
| Human Resources | | | | | | | |
| 01-4155-0115-1110 | HR- Sal/Wages FT | 65,053 | 66,116 | 53,233 | 68,103 | 68,103 | 1 FT: Human Resource Director |
| | Salaries Total | 65,053 | 66,116 | 53,233 | 68,103 | 68,103 | |
| 01-4155-0115-2100 | HR- Health Insurance | 18,653 | 20,463 | 17,052 | 20,347 | 18,088 | YOY decrease 11.1% |
| 01-4155-0115-2110 | HR- Dental Insurance | 966 | 966 | 805 | 966 | 988 | YOY increase 2.3% |
| 01-4155-0115-2120 | HR- Life Insurance | 120 | 120 | 100 | 120 | 120 | |
| 01-4155-0115-2130 | HR- LTD Insurance | 851 | 848 | 720 | 876 | 876 | |
| 01-4155-0115-2200 | HR- FICA | 3,801 | 4,099 | 3,143 | 4,222 | 4,222 | Based on wages: 6.2% |
| 01-4155-0115-2210 | HR- Medicare | 889 | 959 | 735 | 987 | 987 | Based on wages: 1.45% |
| 01-4155-0115-2300 | HR- Retirement Town | 7,266 | 7,455 | 5,989 | 7,750 | 7,750 | Based on wages: 11.38% |
| | Benefits Total | 32,546 | 34,910 | 28,544 | 35,269 | 33,032 | |
| 01-4155-0115-5000 | HR- Supplies | 353 | 500 | 396 | 500 | 500 | Office supplies |
| 01-4155-0115-5120 | HR- Reference Materials | 258 | 500 | 127 | 400 | 400 | Books, postings and information booklets |
| 01-4155-0115-5200 | HR- Consulting Services | - | 1 | - | 1 | 1 | |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------------------|------------------------------|---------------|---------------|---------------------|--------------------|--------------------|---|
| 01-4155-0115-5263 | HR- Pre-Employment Screening | 1,237 | 600 | 718 | 600 | 600 | Pre-employment Expenses |
| 01-4155-0115-5312 | HR-Phone Reimbursement | 360 | 360 | 240 | 360 | 360 | Cell Phone Reimbursement for HR Director |
| 01-4155-0115-5380 | HR- Classification Update | 450 | 1,500 | 1,546 | 1,500 | 1,500 | MRI (update job descriptions and pay classifications) |
| 01-4155-0115-5410 | HR- Employee Notices | 1,193 | 1,500 | 1,232 | 1,500 | 1,500 | Posting of open job positions |
| 01-4155-0115-5420 | HR- Employee Relations | 1,431 | 1,500 | 60 | 1,500 | 1,500 | Benefits Fair, employee service and recognition |
| 01-4155-0115-5450 | HR- Dues | 339 | 580 | 363 | 340 | 340 | NH HR Assoc, IPMA-HR, SHRM |
| 01-4155-0115-5800 | HR- Travel Reimbursement | 523 | 640 | 134 | 500 | 500 | Mileage, Tolls, Parking |
| 01-4155-0115-5810 | HR- Conf Rooms/Meals | 505 | 510 | - | 110 | 110 | Primex and NHMA Conferences |
| 01-4155-0115-5820 | HR- Education/Training | 948 | 1,250 | 248 | 2,200 | 2,200 | IPMA-HR Eastern Region Training and Annual Labor & Employment Law review |
| | General Expenses Total | 7,597 | 9,441 | 5,064 | 9,511 | 9,511 | |
| 01-4155-0115-9997 | HR- Due from Water Fund | (9,786) | (10,103) | (7,575) | (10,337) | (10,114) | 10% to water fund |
| 01-4155-0115-9998 | HR- Due from Sewer Fund | (9,786) | (10,103) | (7,575) | (10,337) | (10,114) | 10% to sewer fund |
| | Due from Water/Sewer Funds | (19,572) | (20,205) | (15,150) | (20,674) | (20,227) | |
| | Human Resources Total | 85,624 | 90,262 | 71,691 | 92,209 | 90,419 | V |
| Transportation | | | | | | | |
| 01-4199-0119-5574 | GG - Transportation | 26,770 | 26,770 | 20,189 | 26,770 | 10,000 | Request from COAST bus service with \$ 16.77K to come from Tranp Fund 05 |
| | Transportation Total | 26,770 | 26,770 | 20,189 | 26,770 | 10,000 | V |
| Legal | | | | | | | |
| 01-4153-0120-5224 | GG- Legal Expense | 94,643 | 80,000 | 44,706 | 80,000 | 80,000 | Professional legal services for Mitchell Municipal Group and other legal advisors |
| | Legal Total | 94,643 | 80,000 | 44,706 | 80,000 | 80,000 | V |
| Information Technology | | | | | | | |
| 01-4150-0125-1110 | IT- Sal/Wages FT | 69,182 | 85,634 | 60,887 | 95,979 | 95,979 | 2 FT: IT Coordinator (Salary Split 80% GF and 20% CATV Fund); FY of IT Tech (Salary Split 40% GF, 5% Water/Sewer each and 50% CATV) |
| 01-4150-0125-1200 | IT- Sal/Wages PT | 13,860 | 7,480 | - | - | - | |
| 01-4150-0125-1300 | IT- Sal/Wages OT | - | - | - | 236 | 236 | OT for IT Tech |
| | Salaries Total | 83,042 | 93,114 | 60,887 | 96,215 | 96,215 | |
| 01-4150-0125-2100 | IT- Health Insurance | 7,461 | 18,184 | 6,821 | 8,139 | 7,235 | YOY decrease 11.1% |
| 01-4150-0125-2110 | IT- Dental Insurance | 399 | 910 | 399 | 649 | 665 | YOY increase 2.3% |
| 01-4150-0125-2120 | IT- Life Insurance | 96 | 131 | 88 | 126 | 126 | |
| 01-4150-0125-2130 | IT - LTD Insurance | 979 | 901 | 765 | 930 | 930 | |
| 01-4150-0125-2200 | IT- FICA | 4,912 | 5,773 | 3,576 | 5,965 | 5,965 | Based on wages: 6.2% |
| 01-4150-0125-2210 | IT- Medicare | 1,149 | 1,350 | 836 | 1,395 | 1,395 | Based on wages: 1.45% |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------------------|-------------------------------------|----------------|----------------|---------------------|--------------------|--------------------|--|
| 01-4150-0125-2300 | IT- Retirement Town | 7,719 | 9,672 | 6,851 | 10,949 | 10,949 | Based on wages: 11.38% |
| | Benefits Total | 22,715 | 36,921 | 19,337 | 28,154 | 27,266 | |
| 01-4150-0125-5000 | IT- Supplies | 257 | 500 | 508 | 600 | 600 | Batteries, USB, RAM, Hard Drives, Power Supplies |
| 01-4150-0125-5312 | IT- Phone Reimbursement | 432 | 465 | - | 465 | 465 | Cell Phone reimbursement for IT Coordinator (20% allocated to CATV) |
| 01-4150-0125-5320 | IT- Phone Utilization | 24,673 | 25,043 | 21,144 | 25,043 | 25,043 | 12.5% allocated to Water/Sewer Funds each - Est actual +5% + dedicated fax line for town clerk |
| 01-4150-0125-5680 | IT- Computer Software | 8,866 | 8,500 | 5,148 | 9,500 | 9,500 | MS Licenses; Antivirus Protection; Server, Backup & Network related software |
| 01-4150-0125-5681 | IT- GIS Software | 3,500 | 7,000 | 500 | 7,000 | 7,000 | Maps Online, ESRI licenses, increase to Support calls (Invoiced in November) - Cartographics Query Manager |
| 01-4150-0125-5683 | IT- Internet Services | 7,586 | 10,330 | 7,175 | 22,750 | 22,750 | Google Apps, Aha Services, Cloud backup, Fair Point internet line, remote access; 12.5% allocated to Water/Sewer Funds |
| 01-4150-0125-5704 | IT- Network Supplies | 22,553 | 29,465 | 29,465 | 15,000 | 15,000 | See narrative |
| 01-4150-0125-5740 | IT- Software Agreement | 4,107 | 1,600 | - | 4,800 | 4,800 | Database support, Firewall, VMware |
| 01-4150-0125-5750 | IT- Contract Services | 6,400 | 12,800 | 15,200 | 12,800 | 12,800 | JDSCC contract for IT emergencies, expert consultation |
| 01-4150-0125-5820 | IT- Education/Training | 1,440 | 2,600 | 2,580 | 2,600 | 2,600 | Online training |
| 01-4150-0125-5875 | IT- Equipment Purchase | 1,042 | 1,000 | 245 | 1,000 | 1,000 | Tools and furniture |
| | General Expenses Total | 80,856 | 99,303 | 81,965 | 101,558 | 101,558 | |
| 01-4150-0125-7000 | IT- CO- Computers | 9,597 | 9,300 | 5,433 | 9,300 | 9,300 | 9 PCs 5 laptops 10 monitors and 1 printer |
| 01-4150-0125-7305 | IT- CO- Equipment | - | 3,235 | 1,526 | 2,500 | 2,500 | security camera upgrades/replacement of failed units |
| | Capital Outlay Total | 9,597 | 12,535 | 6,959 | 11,800 | 11,800 | |
| 01-4150-0125-9997 | IT- Due from Water Fund | (11,484) | (14,332) | (10,746) | (14,828) | (14,828) | 12.5% of wages/benefits for IT Coordinator; 5% of wages/benefits for IT Tech |
| 01-4150-0125-9998 | IT- Due from Sewer Fund | (11,484) | (14,332) | (10,746) | (14,828) | (14,828) | 12.5% of wages/benefits for IT Coordinator; 5% of wages/benefits for IT Tech |
| | Due from Water/Sewer Funds | (22,968) | (28,664) | (21,492) | (29,657) | (29,657) | |
| | Information Technology Total | 173,242 | 213,209 | 147,656 | 208,070 | 207,182 | V |
| Trustee of Trust Funds | | | | | | | |
| 01-4130-0130-1000 | TT- Sal/Wages Elected | 828 | 828 | 828 | 828 | 828 | Wages for Trustee of Trust funds |
| | Salaries Total | 828 | 828 | 828 | 828 | 828 | |
| 01-4130-0130-2200 | TT- FICA | 51 | 51 | 51 | 51 | 51 | Based on wages: 6.2% |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------|-------------------------------------|----------------|----------------|---------------------|--------------------|--------------------|---|
| 01-4130-0130-2210 | TT- Medicare | 12 | 12 | 12 | 12 | 12 | Based on wages: 1.45% |
| | Benefits Total | 63 | 63 | 63 | 63 | 63 | |
| | Trustee of Trust Funds Total | 891 | 891 | 891 | 891 | 891 | V |
| Town Moderator | | | | | | | |
| 01-4140-0140-1000 | MO- Sal/Wages Elected | 750 | 700 | 475 | 1,050 | 1,050 | 3 Election, 1 Special Election, 2 Deliberative. \$175 per event |
| | Salaries Total | 750 | 700 | 475 | 1,050 | 1,050 | |
| 01-4140-0140-2200 | MO- FICA | 47 | 43 | 29 | 65 | 65 | Based on wages: 6.2% |
| 01-4140-0140-2210 | MO- Medicare | 11 | 10 | 7 | 15 | 15 | Based on wages: 1.45% |
| | Benefits Total | 58 | 54 | 36 | 80 | 80 | |
| | Town Moderator Total | 808 | 754 | 511 | 1,130 | 1,130 | V |
| Town Clerk | | | | | | | |
| 01-4140-0151-1000 | TC- Sal/Wages Elected | 71,063 | 73,482 | 57,934 | 75,690 | 75,690 | 1 FT: Town Clerk |
| 01-4140-0151-1110 | TC- Sal/Wages FT | 110,272 | 122,377 | 99,847 | 125,823 | 125,823 | Includes 1 FT Deputy TC + 2 FT Asst Clerks |
| 01-4140-0151-1200 | TC- Sal/Wages PT | 8,752 | - | - | - | - | |
| 01-4140-0151-1300 | TC- Sal/Wages OT | 135 | 300 | 61 | 300 | 300 | OT for Assistant Clerks |
| 01-4140-0151-1400 | TC- Longevity Pay | 1,500 | 1,600 | - | 1,700 | 1,700 | Longevity for Assistant Clerks |
| | Salaries Total | 191,722 | 197,759 | 157,842 | 203,513 | 203,513 | |
| 01-4140-0151-2100 | TC- Health Insurance | 52,720 | 57,922 | 48,268 | 57,593 | 51,200 | YOY decrease 11.1% |
| 01-4140-0151-2110 | TC- Dental Insurance | 3,461 | 3,863 | 3,219 | 3,863 | 3,952 | YOY increase 2.3% |
| 01-4140-0151-2120 | TC- Life Insurance | 275 | 300 | 250 | 300 | 300 | |
| 01-4140-0151-2130 | TC- LTD Insurance | 946 | 943 | 801 | 973 | 973 | |
| 01-4140-0151-2200 | TC- FICA | 11,574 | 12,261 | 9,660 | 12,618 | 12,618 | Based on wages: 6.2% |
| 01-4140-0151-2210 | TC- Medicare | 2,707 | 2,868 | 2,259 | 2,951 | 2,951 | Based on wages: 1.45% |
| 01-4140-0151-2300 | TC- Retirement Town | 20,404 | 22,302 | 17,759 | 23,160 | 23,160 | Based on wages: 11.38% |
| | Benefits Total | 92,087 | 100,458 | 82,217 | 101,458 | 95,154 | |
| 01-4140-0151-4310 | TC- Office Equip Maintenance | 330 | 500 | - | 500 | 500 | outside computer maintenance, beyond contract |
| 01-4140-0151-5000 | TC- Supplies | 4,378 | 2,000 | 1,250 | 2,000 | 2,000 | copy paper, general office supplies, incentive awards, envelopes |
| 01-4140-0151-5005 | TC- Computer Supplies | 825 | 1,200 | - | 1,200 | 1,200 | toner cartridges f/5 printers, validator ribbons, calculator ribbons |
| 01-4140-0151-5010 | TC- Postage | 4,538 | 5,000 | 4,049 | 5,000 | 5,000 | dog civil forfeiture letters, dog reminders, letters & forms, weekly State work, monthly Vital work |
| 01-4140-0151-5120 | TC- Reference Materials | 36 | 300 | - | 300 | 300 | No longer subscribe to Thomson Reuters because RSA's are on line |
| 01-4140-0151-5450 | TC- Dues | 215 | 200 | 355 | 300 | 300 | IIMC -125; NHCTCA-30; NECTC-30 |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------|--------------------------|-------------|-------------|---------------------|--------------------|--------------------|--|
| 01-4140-0151-5630 | TC- Record Retention | 23,622 | 17,625 | 15,335 | 24,000 | 24,000 | Finishing the opposite wall of vault for new storage. Waiting for actual cost for shelving from Dupont Shelving. Restoration of vital record books/town records, restore 2-3 books p/year. |
| 01-4140-0151-5631 | TC- Dog Tags | 4 | 800 | 757 | 800 | 800 | Dog tags are ordered in November/December for following year. |
| 01-4140-0151-5740 | TC- Software Agreement | 7,744 | 7,800 | 7,866 | 7,900 | 7,900 | Interware Development Co Contract MV, Boats, Vitals, Transfer Station Permits, Credit Cards, Reports |
| 01-4140-0151-5750 | TC- Contract Services | 2,668 | 2,600 | 1,311 | 2,700 | 2,700 | Sharp Copier, Seacoast Computer Contract Services |
| 01-4140-0151-5800 | TC- Travel Reimbursement | 393 | 800 | 142 | 800 | 800 | Mandatory Regional, Conference, TC Certification, Training, NECTCA Conference |
| 01-4140-0151-5810 | TC- Conf/Room/Meals | 567 | 700 | 803 | 700 | 700 | Mandatory Conference (Certification requirement) expecting to attend NECTCA Conference in CT |
| 01-4140-0151-5820 | TC- Education/Training | 619 | 800 | 550 | 1,000 | 1,000 | Mandatory Regional, Conference, TC Certification, Training Registration, NECTCA Conference |
| 01-4140-0151-5875 | TC- Equipment Purchase | 99 | 3,125 | 156 | 2,000 | 2,000 | Computers, printers, copiers, chairs, office furniture. |
| | General Expenses Total | 46,038 | 43,450 | 32,574 | 49,200 | 49,200 | |
| | Town Clerk Total | 329,847 | 341,667 | 272,634 | 354,171 | 347,867 | V |
| Elections | | | | | | | |
| 01-4140-0152-1000 | EL- Sal/Wages Elected | 6,920 | 6,500 | 595 | 4,000 | 4,000 | Supervisors of the Checklist-3 mandated election, 2 deliberative, 1 special election, regular maintenance of checklist. |
| 01-4140-0152-1210 | EL- Sal/Wages Temp | 7,599 | 3,864 | 1,614 | 6,000 | 6,000 | Ballot Clerks for 3 mandated election, 1 special election, |
| | Salaries Total | 14,519 | 10,364 | 2,209 | 10,000 | 10,000 | |
| 01-4140-0152-2200 | EL- FICA | 900 | 643 | 137 | 620 | 620 | Based on wages: 6.2% |
| 01-4140-0152-2210 | EL- Medicare | 211 | 150 | 32 | 145 | 145 | Based on wages: 1.45% |
| | Benefits Total | 1,111 | 793 | 169 | 765 | 765 | |
| 01-4140-0152-5000 | EL- Supplies | 1,294 | 500 | 119 | 600 | 600 | Copy paper, envelopes, general office supplies, and all supplies needed for election |
| 01-4140-0152-5010 | EL- Postage | 1,289 | 600 | 103 | 600 | 600 | Mandated by SOS, sending absentee ballots and any other letters required to be sent by the Checklist Sups |
| 01-4140-0152-5400 | EL- Advertising | 177 | 300 | 190 | 300 | 300 | Legal Notices |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|---------------------------|---------------------------------|----------------|------------------|---------------------|--------------------|--------------------|---|
| 01-4140-0152-5640 | EL- Voting Expenses | 7,926 | 6,000 | 4,492 | 6,000 | 6,000 | Mandated by SOS to pay for coding, printing, collating, shipping costs and any other Special Town Elections held by the Town. Rule of thumb--\$1,000 per page |
| 01-4140-0152-5661 | EL- Voting Machines | 928 | 600 | - | 600 | 600 | Mandated by the State of NH for all servicing, maintaining and repl of the Accuvote Machines |
| | General Expenses Total | 11,614 | 8,000 | 4,904 | 8,100 | 8,100 | |
| | Elections Total | 27,244 | 19,157 | 7,282 | 18,865 | 18,865 | V |
| | Total General Government | 979,358 | 1,018,305 | 771,175 | 1,036,592 | 1,012,964 | V |
| Finance Department | | | | | | | |
| Finance/Accounting | | | | | | | |
| 01-4150-0201-1110 | FI- Sal/Wages FT | 210,083 | 213,772 | 172,155 | 220,182 | 220,182 | 3 FT: Finance Dir, Accountant, Acct Clerk |
| 01-4150-0201-1300 | FI- Sal/Wages OT | - | 2,752 | 1,143 | 2,814 | 2,814 | 80 hrs OT for Accounting Clerk for software conversion |
| 01-4150-0201-1400 | FI- Longevity Pay | 900 | 950 | - | 1,000 | 1,000 | Longevity Pay for Accounting Clerk |
| | Salaries Total | 210,983 | 217,474 | 173,299 | 223,996 | 223,996 | |
| 01-4150-0201-2100 | FI- Health Insurance | 46,633 | 51,157 | 42,631 | 50,866 | 45,220 | YOY decrease 11.1% |
| 01-4150-0201-2110 | FI- Dental Insurance | 2,431 | 2,431 | 2,026 | 2,431 | 2,487 | YOY increase 2.3% |
| 01-4150-0201-2120 | FI- Life Insurance | 300 | 300 | 250 | 300 | 300 | |
| 01-4150-0201-2130 | FI- LTD Insurance | 1,317 | 1,312 | 1,115 | 1,355 | 1,355 | |
| 01-4150-0201-2200 | FI- FICA | 12,380 | 13,483 | 10,097 | 13,888 | 13,888 | Based on wages: 6.2% |
| 01-4150-0201-2210 | FI- Medicare | 2,895 | 3,153 | 2,361 | 3,248 | 3,248 | Based on wages: 1.45% |
| 01-4150-0201-2300 | FI- Retirement Town | 23,567 | 24,523 | 19,499 | 25,491 | 25,491 | Based on wages: 11.38% |
| | Benefits Total | 89,523 | 96,360 | 77,979 | 97,578 | 91,988 | |
| 01-4150-0201-5000 | FI- Supplies | 3,315 | 6,000 | 3,373 | 6,000 | 6,000 | Folders, Check Stock, Paper, Ink Cartridges, kitchen supplies, Deposit tickets for all Town Depts |
| 01-4150-0201-5010 | FI- Postage | 2,275 | 2,300 | 1,902 | 2,300 | 2,300 | Postage for mailing checks and forms |
| 01-4150-0201-5150 | FI- Bank Fees | 6,891 | 2,905 | 4 | 50 | 50 | Lockbox bank fees transferred to Tax Collection |
| 01-4150-0201-5202 | FI- Contract Services | 424 | 600 | 827 | 7,500 | 7,500 | GASB 45/75 Compliance (USI Quote) and record shredding and ACA Compliance Fees |
| 01-4150-0201-5220 | FI- Audit Fees | 22,250 | 24,500 | 21,000 | 24,500 | 24,500 | Annual Audit Fees for Melanson & Heath |
| 01-4150-0201-5450 | FI- Dues | 335 | 300 | 315 | 300 | 300 | AICPA and NHGFOA Dues |
| 01-4150-0201-5730 | FI- Computer Hardware | 4,000 | - | - | - | - | To support Munis |
| 01-4150-0201-5740 | FI- Software Agreement | 8,459 | 8,500 | 8,002 | 19,750 | 19,750 | Munis Software Agreement |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------|---------------------------------|----------------|----------------|---------------------|--------------------|--------------------|--|
| 01-4150-0201-5800 | FI- Travel Reimbursement | 419 | 1,000 | 2,217 | 1,200 | 1,200 | Monthly Travel to Concord for NHGFOA meeting and Travel for 3 finance department employees |
| 01-4150-0201-5810 | FI- Conf/Room/Meals | 140 | 500 | 175 | 500 | 500 | Conferences/Meals for Finance Staff - NHLGC |
| 01-4150-0201-5820 | FI- Education/Training | 379 | 500 | 551 | 3,000 | 3,000 | Education for Finance staff to keep current on accounting rules and regulations. Two days of Munis training \$2,500. |
| | General Expenses Total | 48,887 | 47,105 | 38,366 | 65,100 | 65,100 | |
| 01-4150-0201-9997 | FI- Due from Water Fund | (37,586) | (39,229) | (29,358) | (40,197) | (39,498) | 12.5% Water Fund Offset |
| 01-4150-0201-9998 | FI- Due from Sewer Fund | (37,586) | (39,229) | (29,358) | (40,197) | (39,498) | 12.5% Sewer Fund Offset |
| | Due from Water/Sewer Funds | (75,172) | (78,459) | (58,716) | (80,394) | (78,996) | |
| | Finance/Accounting Total | 274,221 | 282,481 | 230,927 | 306,281 | 302,088 | V |
| Treasurer | | | | | | | |
| 01-4150-0202-1000 | TR- Sal/Wages Elected | 8,864 | 9,864 | 7,387 | 9,864 | 9,864 | Wages for PT Treasurer and PT Deputy Treasurer |
| | Salaries Total | 8,864 | 9,864 | 7,387 | 9,864 | 9,864 | |
| 01-4150-0202-2200 | TR- FICA | 550 | 612 | 458 | 612 | 612 | Based on wages: 6.2% |
| 01-4150-0202-2210 | TR- Medicare | 129 | 143 | 107 | 143 | 143 | Based on wages: 1.45% |
| | Benefits Total | 679 | 755 | 565 | 755 | 755 | |
| 01-4150-0202-5000 | TR - Supplies | 64 | 200 | - | 200 | 200 | Paper, pens, folders and binders |
| 01-4150-0202-5450 | TR- Dues | 80 | 40 | 50 | 40 | 50 | NHGFOA Dues |
| 01-4150-0202-5820 | TR- Education/Training | 363 | 400 | - | 400 | 400 | Training and Education |
| | General Expenses Total | 507 | 640 | 50 | 640 | 650 | |
| | Treasurer Total | 10,050 | 11,259 | 8,002 | 11,259 | 11,269 | V |
| Tax Collection | | | | | | | |
| 01-4150-0203-1110 | TX- Sal/Wages FT | 95,507 | 97,354 | 78,386 | 100,281 | 100,281 | 2 FT: Deputy Tax Collector, Collections Specialist |
| 01-4150-0203-1210 | TX- Sal/Wages Temp | 554 | - | - | - | - | |
| 01-4150-0203-1300 | TX- Sal/Wages OT | | 1,314 | - | 1,394 | 1,394 | 40 hrs OT for Munis Software conversion |
| 01-4150-0203-1400 | TX- Longevity | 1,500 | 1,500 | - | 1,500 | 1,500 | Collections Specialist longevity |
| | Salaries Total | 97,561 | 100,168 | 78,386 | 103,175 | 103,175 | |
| 01-4150-0203-2100 | TX- Health Insurance | 27,980 | 30,694 | 25,579 | 30,520 | 27,132 | YOY decrease 11.1% |
| 01-4150-0203-2110 | TX- Dental Insurance | 1,465 | 1,465 | 1,221 | 1,465 | 1,499 | YOY increase 2.3% |
| 01-4150-0203-2120 | TX- Life Insurance | 120 | 120 | 100 | 120 | 120 | |
| 01-4150-0203-2200 | TX- FICA | 5,766 | 6,210 | 4,591 | 6,397 | 6,397 | Based on wages: 6.2% |
| 01-4150-0203-2210 | TX- Medicare | 1,349 | 1,452 | 1,074 | 1,496 | 1,496 | Based on wages: 1.45% |
| 01-4150-0203-2300 | TX- Retirement Town | 10,836 | 11,297 | 8,819 | 11,741 | 11,741 | Based on wages: 11.38% |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------|----------------------------------|---------------|----------------|---------------------|--------------------|--------------------|--|
| | Benefits Total | 47,516 | 51,239 | 41,383 | 51,739 | 48,385 | |
| 01-4150-0203-5000 | TX- Supplies | 2,730 | 2,000 | 1,155 | 2,000 | 2,000 | Paper, Ink, Envelopes, Storage Boxes |
| 01-4150-0203-5001 | TX- Tax Billing Services | 3,169 | 3,600 | 1,560 | 3,600 | 3,600 | Processing fees and materials for tax bills |
| 01-4150-0203-5010 | TX- Postage | 8,028 | 9,000 | 5,215 | 9,000 | 9,000 | Mailing delinquency, lien, and deed notices, tax bills. Lockbox mailbox |
| 01-4150-0203-5150 | TX- Bank Fees | | 5,395 | 3,240 | 5,395 | 5,395 | Lockbox monthly Service Charges (moved from finance) |
| 01-4150-0203-5224 | TX- Legal Expenses | 3,808 | 5,000 | 143 | 5,000 | 5,000 | Legal services for liens,deeds and bankruptcies |
| 01-4150-0203-5450 | TX- Dues | 115 | 50 | 40 | 50 | 50 | NHTC Dues |
| 01-4150-0203-5470 | TX- Registry of Deeds | 795 | 1,200 | 522 | 1,200 | 1,200 | Liens & deeds recordings at Registry of Deeds |
| 01-4150-0203-5471 | TX- Deeded Property | 1,105 | 3,500 | 1,440 | 3,500 | 3,500 | Expenses related to Tax deeded properties |
| 01-4150-0203-5810 | TX- Conf/Room/Meals | 419 | 600 | 323 | 600 | 600 | Conferences for DTC |
| 01-4150-0203-5820 | TX- Education/Training | 172 | 400 | 204 | 400 | 400 | Training for DTC |
| | General Expenses Total | 20,341 | 30,745 | 13,840 | 30,745 | 30,745 | |
| 01-4150-0203-9997 | TX- Due from Water Fund | (36,066) | (37,852) | (28,275) | (38,729) | (37,890) | 25% Water Fund Offset |
| 01-4150-0203-9998 | TX- Due from Sewer Fund | (36,066) | (37,852) | (28,275) | (38,729) | (37,890) | 25% Sewer Fund Offset |
| | Due from Water/Sewer Funds Total | (72,132) | (75,704) | (56,550) | (77,457) | (75,780) | |
| | Tax Collection Total | 93,286 | 106,449 | 77,059 | 108,202 | 106,525 | |
| Assessing | | | | | | | |
| 01-4150-0205-1110 | AS- Sal/Wages FT | 47,158 | 48,236 | 41,861 | 59,870 | 59,870 | 1 FT: Deputy Assessor |
| 01-4150-0205-1210 | AS- Sal/Wages Temp | - | 1 | - | 1 | 1 | |
| 01-4150-0205-1300 | AS- Sal/Wages OT | 155 | 100 | 175 | - | - | |
| 01-4150-0205-1400 | AS- Longevity Pay | 850 | 850 | - | - | - | |
| | Salaries Total | 48,163 | 49,187 | 42,036 | 59,871 | 59,871 | |
| 01-4150-0205-2100 | AS- Health Insurance | 18,653 | 20,463 | 17,052 | 20,347 | 18,088 | YOY decrease 11.1% |
| 01-4150-0205-2110 | AS- Dental Insurance | 966 | 966 | 805 | 966 | 988 | YOY increase 2.3% |
| 01-4150-0205-2120 | AS- Life Insurance | 60 | 60 | 50 | 120 | 120 | |
| 01-4150-0205-2200 | AS- FICA | 3,516 | 3,050 | 3,044 | 3,712 | 3,712 | Based on wages: 6.2% |
| 01-4150-0205-2210 | AS- Medicare | 822 | 713 | 712 | 868 | 868 | Based on wages: 1.45% |
| 01-4150-0205-2300 | AS- Retirement Town | 5,380 | 5,548 | 4,733 | 6,813 | 6,813 | Based on wages: 11.38% |
| | Benefits Total | 29,397 | 30,800 | 26,396 | 32,826 | 30,589 | |
| 01-4150-0205-5000 | AS- Supplies | 897 | 1,800 | 989 | 2,500 | 2,500 | Toner, envelopes, general supplies increase due to requalification letters |
| 01-4150-0205-5010 | AS- Postage | 339 | 700 | 379 | 2,000 | 2,000 | Exemption and credit requalification letters,cyclical letters |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

| | | | | | | | Version#2 |
|-----------------------------------|--------------------------|----------------|----------------|---------------------|--------------------|--------------------|---|
| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
| 01-4150-0205-5450 | AS- Dues | 40 | 40 | 40 | 40 | 40 | IAAO dues |
| 01-4150-0205-5460 | AS- Mapping | 3,825 | 5,200 | 4,010 | 5,200 | 5,200 | Yearly updates & Building placement |
| 01-4150-0205-5470 | AS- Registry of Deeds | 117 | 100 | 30 | 100 | 100 | Plans & deeds |
| 01-4150-0205-5480 | AS- Revaluation | - | 1 | - | 1 | 1 | Independent Appraiser |
| 01-4150-0205-5560 | AS- Legal/Public Notices | - | 150 | - | 150 | 150 | Public Notices in news media |
| 01-4150-0205-5740 | AS- Software Agreement | 6,763 | 8,140 | 8,260 | 8,820 | 8,820 | 5% increase Vision yearly contract & web fee, includes 1 static database annually @\$300.00 |
| 01-4150-0205-5750 | AS- Contract Services | 110,531 | 110,000 | 97,760 | 102,500 | 102,500 | Assessor contract with MRI less \$10K plus \$2.5K increase |
| 01-4150-0205-5800 | AS- Travel Reimbursement | 321 | 300 | - | 300 | 300 | Use of personal car -1 employee |
| 01-4150-0205-5810 | AS- Conf/Room/Meals | 100 | 100 | - | 100 | 100 | Meetings - meals- room |
| 01-4150-0205-5820 | AS- Education/Training | 1,020 | 500 | 348 | 500 | 500 | Course or seminar |
| 01-4150-0205-5875 | AS- Equipment Purchase | - | 50 | - | 50 | 50 | Small equipment |
| 01-4150-0205-6260 | AS- Fuel | 77 | 160 | - | 160 | 160 | More field time anticipated for Deputy Assessor position |
| | General Expenses Total | 124,030 | 127,241 | 111,817 | 122,421 | 122,421 | |
| | Assessing Total | 201,590 | 207,228 | 180,249 | 215,118 | 212,881 | V |
| | Total Finance | 579,147 | 607,415 | 496,237 | 640,860 | 632,763 | |
| Planning & Development | | | | | | | |
| Planning | | | | | | | |
| 01-4191-0301-1110 | PL- Sal/Wages FT | 72,422 | 87,821 | 72,386 | 92,477 | 92,477 | 1 FT : Town Planner |
| 01-4191-0301-1200 | PL- Sal/Wages PT | 56,398 | 70,280 | 44,142 | 72,303 | 72,303 | 3 PT: Natl Resource Planner, Admin Asst, Recording Sec |
| | Salaries Total | 128,820 | 158,101 | 116,528 | 164,780 | 164,780 | |
| 01-4191-0301-2100 | PL- Health Insurance | 17,287 | 25,285 | 21,071 | 25,141 | 22,351 | YOY decrease 11.1% |
| 01-4191-0301-2110 | PL- Dental Insurance | 1,310 | 1,747 | 1,456 | 1,747 | 1,787 | YOY increase 2.3% |
| 01-4191-0301-2120 | PL- Life Insurance | 90 | 120 | 100 | 120 | 120 | |
| 01-4191-0301-2130 | PL- LTD Insurance | 876 | 1,211 | 953 | 1,190 | 1,190 | |
| 01-4191-0301-2200 | PL- FICA | 7,837 | 9,802 | 7,052 | 10,216 | 10,216 | Based on wages: 6.2% |
| 01-4191-0301-2210 | PL- Medicare | 1,833 | 2,292 | 1,649 | 2,389 | 2,389 | Based on wages: 1.45% |
| 01-4191-0301-2300 | PL- Retirement Town | 8,069 | 9,903 | 8,100 | 10,524 | 10,524 | Based on wages: 11.38% |
| | Benefits Total | 37,302 | 50,361 | 40,381 | 51,328 | 48,578 | |
| 01-4191-0301-5000 | PL- Supplies | 2,063 | 3,000 | 1,273 | 3,000 | 3,000 | Misc office supplies. Covers Planning and Building depts. |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------------|-------------------------------|----------------|----------------|---------------------|--------------------|--------------------|--|
| 01-4191-0301-5010 | PL- Postage | 4,845 | 4,000 | 3,201 | 4,000 | 4,000 | Covers Planning and Building departments as well as Planning Board packages and administration of cases. Increase based on present use. |
| 01-4191-0301-5120 | PL- Reference Material | 419 | 400 | 422 | 400 | 400 | Includes Exeter Newspaper (\$160) and Registry Review (\$198), RSA books and other reference material |
| 01-4191-0301-5450 | PL- Dues | 11,827 | 12,500 | 12,233 | 12,500 | 12,500 | Rockingham Planning Commission annual dues (2017 est.\$12,168 based on population), APA dues (\$315). |
| 01-4191-0301-5500 | PL- Printing | 451 | 750 | 19 | 750 | 750 | used for large printing jobs such as Zoning Ordinance |
| 01-4191-0301-5560 | PL- Legal/Public Notices | 2,144 | 2,000 | 2,398 | 2,000 | 2,000 | Primarily for Planning Board cases but also covers Planning dept. |
| 01-4191-0301-5570 | PL- Mapping | - | 400 | - | 400 | 400 | Covers occasional creation of large maps and poster boards for public presentations |
| 01-4191-0301-5571 | PL- Studies | 1,600 | 6,000 | 2,390 | 6,000 | 6,000 | Will be utilized to carry help out action items set forth in the Master Plan once finalized. For example, collect data for parcel specific buildout analysis |
| 01-4191-0301-5573 | PL- Inspection Services | - | 1 | - | 1 | 1 | Placeholder for third party inspection as needed |
| 01-4191-0301-5681 | PL- GIS Software | 3,000 | 3,500 | 3,000 | 3,500 | 3,500 | Annual support and maintenance for new building permit software. |
| 01-4191-0301-5750 | PL- Contract Services | 4,153 | 1 | - | 1 | 1 | |
| 01-4191-0301-5800 | PL- Travel Reimbursement | 394 | 1,000 | 41 | 1,000 | 1,000 | Used to cover mileage for staff to attend training, workshops, meetings, etc. |
| 01-4191-0301-5810 | PL- Conf/Room/Meals | 202 | 1,000 | 1,000 | 1,000 | 1,000 | APA Conference, Seminars/training |
| 01-4191-0301-5820 | PL- Education/Training | 237 | 500 | 492 | 500 | 500 | Seminars/Training for planning staff, board members |
| | General Expenses Total | 31,335 | 35,052 | 26,468 | 35,052 | 35,052 | |
| 01-4191-0301-7640 | PL-CO-Capital Outlay | - | 20,000 | 19,051 | 9,000 | 9,000 | Downtown Improvement - Develop re-design options of the existing pocket park on Water Street at municipal parking lot. |
| | Capital Outlay Total | - | 20,000 | 19,051 | 9,000 | 9,000 | |
| | Planning Total | 197,457 | 263,514 | 202,428 | 260,160 | 257,410 | V |
| Economic Development | | | | | | | |
| 01-4652-0307-1110 | ED- Sal/Wages FT | 83,219 | 83,878 | 67,534 | 86,400 | 86,400 | 1 FT: ED Director |
| 01-4652-0307-1200 | ED- Sal/Wages PT | 1,698 | 2,900 | 2,800 | 3,900 | 3,900 | Recording sec @ \$14 per hour, 1- Intern \$ 2,000 |
| | Salaries Total | 84,917 | 86,778 | 70,334 | 90,300 | 90,300 | |
| 01-4652-0307-2100 | ED- Health Insurance | 25,182 | 27,625 | 23,021 | 27,468 | 24,419 | YOY decrease 11.1% |
| 01-4652-0307-2110 | ED- Dental Insurance | 1,747 | 1,750 | 1,456 | 1,747 | 1,787 | YOY increase 2.3% |
| 01-4652-0307-2120 | ED- Life Insurance | 120 | 120 | 100 | 120 | 120 | |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|---|---|----------------|----------------|---------------------|--------------------|--------------------|---|
| 01-4652-0307-2130 | ED- LTD Insurance | 1,056 | 1,052 | 902 | 1,111 | 1,111 | |
| 01-4652-0307-2200 | ED- FICA | 5,052 | 5,380 | 4,172 | 5,599 | 5,599 | Based on wages: 6.2% |
| 01-4652-0307-2210 | ED- Medicare | 1,182 | 1,258 | 976 | 1,309 | 1,309 | Based on wages: 1.45% |
| 01-4652-0307-2300 | ED- Retirement Town | 9,296 | 9,458 | 7,598 | 9,832 | 9,832 | Based on wages: 11.38% |
| | Benefits Total | 43,635 | 46,644 | 38,225 | 47,186 | 44,177 | |
| 01-4652-0307-5000 | ED- Supplies | 381 | 400 | 158 | 400 | 400 | Paper, Pens, Ink, etc. |
| 01-4652-0307-5200 | ED- Consulting Services | | 500 | - | 4,000 | 3,000 | Business Retention & Expansion Program (BR&E) UNH CO-OP EXT |
| 01-4652-0307-5310 | ED- Mobile Communications | 1,005 | 950 | 754 | 950 | 950 | Cell Phone for ED Director |
| 01-4652-0307-5800 | ED -Travel Reimbursement | 542 | 800 | - | 800 | 600 | Mileage for ED Director |
| 01-4652-0307-5810 | ED- Conf/Meals | 50 | 200 | - | 200 | 100 | Conferences for ED Director |
| 01-4652-0307-5820 | ED- Education/Training | 797 | 750 | 163 | 800 | 800 | Education/Training for ED Director |
| | General Expenses Total | 2,775 | 3,650 | 1,075 | 7,150 | 5,850 | |
| | Total Economic Development | 131,327 | 137,072 | 109,634 | 144,636 | 140,327 | V |
| Inspections & Code Enforcement | | | | | | | |
| 01-4240-0302-1110 | BI- Sal/Wages FT | 140,007 | 140,039 | 113,666 | 142,863 | 142,863 | 2 FT: Building Inspector, Deputy Code Inspector |
| 01-4240-0302-1200 | BI- Sal/Wages PT | 34,658 | 35,222 | 27,606 | 36,281 | 36,281 | 1 PT: Electrical Inspector (24 Hrs/Wk) |
| | Salaries Total | 174,665 | 175,261 | 141,272 | 179,144 | 179,144 | |
| 01-4240-0302-2100 | BI- Health Insurance | 37,307 | 40,926 | 34,105 | 40,693 | 36,176 | YOY decrease 11.1% |
| 01-4240-0302-2110 | BI- Dental Insurance | 1,932 | 1,935 | 1,610 | 1,935 | 1,976 | YOY increase 2.3% |
| 01-4240-0302-2120 | BI- Life Insurance | 180 | 180 | 150 | 180 | 180 | |
| 01-4240-0302-2130 | BI- LTD Insurance | 1,012 | 1,009 | 856 | 1,041 | 1,041 | |
| 01-4240-0302-2200 | BI- FICA | 11,126 | 10,866 | 9,008 | 11,107 | 11,107 | Based on wages: 6.2% |
| 01-4240-0302-2210 | BI- Medicare | 2,602 | 2,541 | 2,107 | 2,598 | 2,598 | Based on wages: 1.45% |
| 01-4240-0302-2300 | BI- Retirement Town | 15,639 | 15,791 | 12,713 | 16,258 | 16,258 | Based on wages: 11.38% |
| | Benefits Total | 69,798 | 73,248 | 60,549 | 73,811 | 69,335 | |
| 01-4240-0302-4320 | BI- Vehicle Maintenance | - | 1 | - | 1 | 1 | |
| 01-4240-0302-5310 | BI- Mobile Communications | 460 | 460 | 383 | 460 | 460 | Cell Phones for BI |
| 01-4240-0302-5450 | BI- Dues | 245 | 300 | 580 | 300 | 300 | RNI and NHBOA Dues |
| 01-4240-0302-5800 | BI- Travel Reimbursement | 1,713 | 1,000 | 972 | 1,000 | 1,000 | NHBOA and Seacoast BI Meetings; Electrical inspector fuel reimb |
| 01-4240-0302-5810 | BI- Conf/Room/Meals | 70 | 500 | - | 500 | 500 | NE Building Officials Association Conference |
| 01-4240-0302-6260 | BI- Fuel | 717 | 782 | 492 | 782 | 782 | Fuel for Electrical Inspector |
| | General Expenses Total | 3,205 | 3,043 | 2,427 | 3,043 | 3,043 | |
| | Inspections & Code Enforcement Total | 247,668 | 251,552 | 204,248 | 255,998 | 251,522 | V |

**Town of Exeter
General Fund
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Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------------------------|---|---------------|--------------|---------------------|--------------------|--------------------|---|
| Board of Adjustment | | | | | | | |
| 01-4191-0303-1200 | ZO- Sal/Wages PT | 665 | 770 | 585 | 800 | 800 | recording secretaries @ \$14 per hour |
| | Salaries Total | 665 | 770 | 585 | 800 | 800 | |
| 01-4191-0303-2200 | ZO- FICA | 41 | 48 | 36 | 50 | 50 | |
| 01-4191-0303-2210 | ZO- Medicare | 10 | 11 | 8 | 12 | 12 | |
| | Benefits Total | 51 | 59 | 45 | 61 | 61 | |
| 01-4191-0303-5010 | ZO- Postage | 800 | 1,200 | 1,563 | 1,200 | 1,200 | expenses are estimated for ZBA case administration |
| 01-4191-0303-5560 | ZO- Legal/Public Notices | 1,032 | 1,200 | 1,007 | 1,200 | 1,200 | |
| 01-4191-0303-5820 | ZO- Education/Training | 55 | 200 | 55 | 200 | 200 | min. training allotment for board members |
| | General Expenses Total | 1,887 | 2,600 | 2,625 | 2,600 | 2,600 | |
| | Board of Adjustment Total | 2,603 | 3,429 | 3,254 | 3,461 | 3,461 | V |
| Historic District Commission | | | | | | | |
| 01-4191-0304-1200 | HD- Sal/Wages PT | 623 | 800 | 406 | 600 | 600 | recording secretaries @ \$14 per hour |
| | Salaries Total | 623 | 800 | 406 | 600 | 600 | |
| 01-4191-0304-2200 | HD- FICA | 39 | 50 | 25 | 37 | 37 | Based on wages: 6.2% |
| 01-4191-0304-2210 | HD- Medicare | 9 | 12 | 6 | 9 | 9 | Based on wages: 1.45% |
| | Benefits Total | 48 | 61 | 31 | 46 | 46 | |
| 01-4191-0304-5010 | HD- Postage | 150 | 350 | 91 | 350 | 350 | expenses are estimated for HDC case administration |
| 01-4191-0304-5022 | HD- Grant Matching | 32,100 | - | - | 1 | 1 | CLG Grant match |
| 01-4191-0304-5120 | HD- Reference Material | | 100 | - | 100 | 100 | |
| 01-4191-0304-5450 | HD- Dues | | 50 | - | 50 | 50 | min amt for dues associated with various organizations work with HDCs |
| 01-4191-0304-5500 | HD- Printing | | 125 | - | 125 | 125 | printing needs for HDC guidelines and other materials. |
| 01-4191-0304-5560 | HD- Legal/Public Notices | 225 | 100 | - | 100 | 100 | To provide match for potential grants |
| 01-4191-0304-5810 | HD-Conf Rooms/Meals | 8 | 200 | 16 | 200 | 200 | |
| 01-4191-0304-5820 | HD- Education/Training | | 200 | 55 | 200 | 200 | min. training allotment for board members |
| | General Expenses Total | 32,483 | 1,125 | 162 | 1,126 | 1,126 | |
| | Historic District Commission Total | 33,154 | 1,986 | 599 | 1,772 | 1,772 | V |
| Conservation Commission | | | | | | | |
| 01-4611-0305-1200 | CC- Sal/Wages PT | 952 | 1,000 | 714 | 1,000 | 1,000 | Recording secretaries @ \$14 per hour |
| 01-4611-0305-1210 | CC- Sal/Wages Temp | 140 | 2,520 | 348 | 2,520 | 2,520 | Interns 2@12/hr, 15 hrs/wk for 7 wks |

Town of Exeter

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Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|----------------------------|--------------------------------------|--------------|--------------|---------------------|--------------------|--------------------|---|
| | Salaries Total | 1,092 | 3,520 | 1,062 | 3,520 | 3,520 | |
| 01-4611-0305-2200 | CC- FICA | 68 | 218 | 66 | 218 | 218 | Based on wages: 6.2% |
| 01-4611-0305-2210 | CC- Medicare | 16 | 51 | 15 | 51 | 51 | Based on wages: 1.45% |
| | Benefits Total | 84 | 269 | 81 | 269 | 269 | |
| 01-4611-0305-4222 | CC- Roadside Mowing | 1,450 | 1,800 | - | 1,800 | 1,800 | Mowing White, Perry, Irvine and Morrissette \$1,450 Raynes Barn \$350 |
| 01-4611-0305-5000 | CC- Supplies | 17 | | 8 | - | - | |
| 01-4611-0305-5010 | CC- Postage | 25 | 20 | 10 | 20 | 20 | Money for mailings to ConCom members (mostly elect distr) |
| 01-4611-0305-5118 | CC- Community Services | 716 | 380 | 297 | 830 | 830 | \$250 Spring Tree, \$400 Barry Camp Scholarship, \$130 Trails Day, \$50 Snowshoe |
| 01-4611-0305-5200 | CC- Contract Services | 5,185 | 1,450 | 50 | 1,000 | 1,000 | LCHIP Grant application assistance |
| 01-4611-0305-5331 | CC- Conservation Land Administration | 18 | 580 | 580 | 400 | 400 | Inventory, monitoring and improvements to conservation lands |
| 01-4611-0305-5450 | CC- Dues | 829 | 929 | 629 | 930 | 930 | For board members and/or nat resource planner to join related organizations (ERLAC (\$100), NHACC (\$630), LRWA(\$100), SELT (\$100)) |
| 01-4611-0305-5470 | CC- Registry of Deeds | 18 | 30 | 36 | 30 | 30 | Fee for registry of deeds (typically printing plans, deeds) |
| 01-4611-0305-5560 | CC- Legal/Public Notices | | 50 | - | 50 | 50 | Covers approx 1 legal notice typ in newspaper |
| 01-4611-0305-5585 | CC- Trail Mgmt Maintenance | 177 | 420 | 300 | 600 | 600 | Maintenance of trails & conservation areas |
| 01-4611-0305-5820 | CC- Education/Training | 30 | 110 | - | 110 | 110 | Training for board members and/or natl resource planner |
| | General Expenses Total | 8,465 | 5,769 | 1,910 | 5,770 | 5,770 | |
| | Conservation Commission Total | 9,641 | 9,558 | 3,054 | 9,559 | 9,559 | V |
| Heritage Commission | | | | | | | |
| 01-4191-0306-1200 | HC- Sal/Wages PT | 189 | 300 | 413 | 500 | 500 | Recording secretaries @ \$14 per hour |
| | Salaries Total | 189 | 300 | 413 | 500 | 500 | |
| 01-4191-0306-2200 | HC- FICA | 11 | 19 | 26 | 31 | 31 | Based on wages: 6.2% |
| 01-4191-0306-2210 | HC- Medicare | 3 | 4 | 6 | 7 | 7 | Based on wages: 1.45% |
| | Benefits Total | 14 | 23 | 32 | 38 | 38 | |
| 01-4191-0306-5010 | HC- Postage | | 25 | - | 25 | 25 | expenses are estimated for Heritage Commission case administration |
| 01-4191-0306-5022 | HC- Grant Matching | | 2,500 | - | 2,500 | 2,500 | \$2,500 CLG Grant match |
| 01-4191-0306-5450 | HC- Dues | | 50 | - | 50 | 50 | |
| 01-4191-0306-5500 | HC- Printing | | 35 | 7 | 35 | 35 | |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------|----------------------------------|-------------|-------------|---------------------|--------------------|--------------------|---|
| 01-4191-0306-5820 | HC- Education/Training | 11 | 300 | - | 300 | 300 | min. training allotment for board members |
| | General Expenses Total | 11 | 2,910 | 7 | 2,910 | 2,910 | |
| 01-4191-7000-9509 | Transfer Out | 11,074 | | - | | | Year End Balance Transfer |
| | | 11,074 | | | | | |
| | Heritage Commission Total | 11,288 | 3,233 | 452 | 3,448 | 3,448 | V |
| | Total Planning & Development | 633,138 | 670,343 | 523,668 | 679,035 | 667,500 | |
| Police | | | | | | | |
| Administration | | | | | | | |
| 01-4210-0401-1110 | PD- Sal/Wages FT | 364,066 | 381,809 | 307,528 | 394,048 | 394,048 | 6 FT: Police Chief, 2 Captains, Office Mgr, 2 Admins |
| 01-4210-0401-1200 | PD- Sal/Wages PT | 29,648 | 38,934 | 8,996 | 19,948 | 19,948 | 1 PT secretarial position @25 hrs/week |
| 01-4210-0401-1400 | PD- Longevity Pay | | 300 | - | 650 | 650 | Longevity for the 2 Admins |
| | Salaries Total | 393,714 | 421,043 | 316,524 | 414,646 | 414,646 | |
| 01-4210-0401-2100 | PD- Health Insurance | 77,100 | 130,961 | 91,656 | 95,629 | 85,014 | YOY decrease 11.1% |
| 01-4210-0401-2110 | PD- Dental Insurance | 7,988 | 9,702 | 6,637 | 8,139 | 8,326 | YOY increase 2.3% |
| 01-4210-0401-2120 | PD- Life Insurance | 481 | 600 | 490 | 600 | 600 | |
| 01-4210-0401-2130 | PD- LTD Insurance | 1,032 | 1,214 | 1,040 | 1,281 | 1,281 | |
| 01-4210-0401-2200 | PD- FICA | 10,374 | 10,596 | 7,132 | 9,705 | 9,705 | Based on wages: 6.2% |
| 01-4210-0401-2210 | PD- Medicare | 5,483 | 6,105 | 4,617 | 6,012 | 6,012 | Based on wages: 1.45% |
| 01-4210-0401-2300 | PD- Retirement Town | 14,451 | 14,881 | 11,954 | 15,543 | 15,543 | Based on wages: 11.38% |
| 01-4210-0401-2310 | PD- Retirement Police | 71,921 | 69,852 | 55,471 | 75,964 | 75,964 | Based on wages: 29.43% |
| | Benefits Total | 188,830 | 243,911 | 178,997 | 212,873 | 202,445 | |
| 01-4210-0401-4301 | PD- Computer Maintenance | 2,000 | 2,000 | 563 | 2,000 | 2,000 | Software - virus protection, crime reports, IACP computer net |
| 01-4210-0401-4310 | PD- Office Equipment Maintenance | 3,118 | 3,096 | 2,696 | 3,096 | 3,096 | maintenance contracts for 2 copy machines |
| 01-4210-0401-4320 | PD- Vehicle Maintenance | 16,533 | 21,000 | 19,674 | 21,000 | 21,000 | covers repairs for 18 vehicles |
| 01-4210-0401-5000 | PD- Supplies | 9,817 | 7,950 | 6,685 | 8,200 | 8,200 | department wide office supplies |
| 01-4210-0401-5010 | PD- Postage | 2,154 | 2,500 | 1,083 | 2,500 | 2,500 | postage costs for mailings |
| 01-4210-0401-5190 | PD- Chiefs Expenses | 621 | 1,000 | 796 | 1,000 | 1,000 | covers empl. awards, retirement, emergency meals |
| 01-4210-0401-5310 | PD- Mobile Communications | 428 | 420 | 267 | 420 | 420 | Cost of the chiefs cell phone part of department plan |
| 01-4210-0401-5338 | PD- Munitions | 7,285 | 7,303 | 1,602 | 7,061 | 7,061 | Cost of purchasing ammo for the department |
| 01-4210-0401-5450 | PD- Dues | 8,593 | 8,385 | 7,975 | 8,445 | 8,445 | Yearly dues for sert and professional association memberships |
| 01-4210-0401-5453 | PD- Computer Equipment | 7,591 | 8,000 | 6,957 | 9,500 | 11,270 | Update/ replace 5 - computers, cruiser laptops, etc. |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------|-----------------------------------|----------------|----------------|---------------------|--------------------|--------------------|--|
| 01-4210-0401-5650 | PD- General Expenses | 4,963 | 5,775 | 4,011 | 5,775 | 5,775 | Towing charges, dwi supplies, promotional, hiring costs, etc. |
| 01-4210-0401-5670 | PD- Dry Cleaning | 14,400 | 14,976 | 14,976 | 14,000 | 14,000 | Contractual cost |
| 01-4210-0401-5671 | PD- Uniforms | 15,570 | 15,385 | 6,674 | 15,385 | 15,385 | Cost for uniform and equipment for 40 employees |
| 01-4210-0401-5740 | PD - Software Agreement | 14,273 | 14,273 | 14,923 | 14,922 | 14,922 | Cost to maintain emergency operations for POL and FD Center |
| 01-4210-0401-5810 | PD- Conf/Room/Meals | 1,448 | 1,500 | - | 1,500 | 1,500 | Professional training for the Chief |
| 01-4210-0401-5875 | PD- Equipment Purchase | 8,451 | 15,980 | 8,677 | 14,752 | 31,752 | Covers cost of furniture, bike parts, cruiser parts, building costs, Taser Replacement, radar speed trailer with digital sign board \$17K added by BRC |
| | General Expenses Total | 117,245 | 129,543 | 97,560 | 129,556 | 148,326 | |
| | Administration Total | 699,789 | 794,497 | 593,081 | 757,075 | 765,417 | V |
| Staff | | | | | | | |
| 01-4210-0402-1110 | PD- Sal/Wages FT | 210,986 | 294,146 | 235,664 | 295,942 | 295,942 | 5 FT Police Staff |
| 01-4210-0402-1300 | PD- Sal/Wages OT | 9,049 | 9,000 | 9,196 | 9,000 | 9,000 | Detective costs for cases investigation and pro active investigation |
| 01-4210-0402-1400 | PD- Longevity Pay | 1,250 | 1,250 | - | 1,250 | 1,250 | Contract item |
| 01-4210-0402-1420 | PD- Holiday Pay | 13,011 | 12,353 | - | 12,521 | 12,521 | Contract item |
| 01-4210-0402-1450 | PD- Sal/Wages Education Incentive | 1,720 | 1,720 | 2,060 | 2,060 | 2,060 | Contract item |
| | Salaries Total | 236,016 | 318,469 | 246,921 | 320,773 | 320,773 | |
| 01-4210-0402-2100 | PD- Health Insurance | 77,256 | 112,923 | 85,107 | 84,967 | 75,536 | YOY decrease 11.1% |
| 01-4210-0402-2110 | PD- Dental Insurance | 4,223 | 6,318 | 5,274 | 6,318 | 6,463 | YOY increase 2.3% |
| 01-4210-0402-2120 | PD- Life Insurance | 255 | 300 | 255 | 300 | 300 | |
| 01-4210-0402-2210 | PD- Medicare | 3,253 | 4,618 | 3,448 | 4,651 | 4,651 | Based on wages: 1.45% |
| 01-4210-0402-2310 | PD- Retirement Police | 62,125 | 89,150 | 68,157 | 94,403 | 94,403 | Based on wages: 29.43% |
| | Benefits Total | 147,112 | 213,309 | 162,240 | 190,639 | 181,354 | |
| 01-4210-0402-5000 | PD- Supplies | 4,887 | 5,200 | 2,392 | 5,200 | 5,200 | covers three different areas: evidence, prosecution and photo contract with County attorney, split 80/20 with Hampton Falls |
| 01-4210-0402-5200 | PD- Consulting - Prosecutor | 77,175 | 81,284 | 81,485 | 85,502 | 85,502 | |
| 01-4210-0402-5216 | PD- Community Relations | 2,000 | 2,000 | 657 | 2,000 | 2,000 | plaques, dare, crime preventive items |
| 01-4210-0402-5310 | PD- Mobile Communications | 1,321 | 1,260 | 800 | 1,260 | 1,260 | 2 cell phones (one for the captain and the detectives share one) |
| 01-4210-0402-5810 | PD- Conf/Room/Meals | | | 285 | | | |
| 01-4210-0402-5820 | PD- Education/Training | 11,167 | 13,000 | 10,723 | 13,000 | 13,000 | training for the entire department (including civilians) |
| 01-4210-0402-5821 | PD- Accreditation | 1,098 | 1,000 | 1,000 | 1,000 | 1,000 | dues and supply costs |
| | General Expenses Total | 97,648 | 103,744 | 97,342 | 107,962 | 107,962 | |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------|-------------------------------------|------------------|------------------|---------------------|--------------------|--------------------|--|
| | Staff Total | 480,776 | 635,522 | 506,503 | 619,374 | 610,089 | V |
| Patrol | | | | | | | |
| 01-4210-0403-1110 | PD- Sal/Wages FT | 1,008,186 | 1,004,658 | 786,261 | 987,419 | 987,419 | 17 FT Officers, 1 FT ACO |
| 01-4210-0403-1150 | PD- Vacation Replacement | 32,644 | 46,587 | 21,389 | 46,587 | 46,587 | cost to cover the replacement of officers on vacation |
| 01-4210-0403-1200 | PD- Sal/Wages PT | 12,884 | 15,000 | 7,845 | 15,000 | 15,000 | cost for 2 PT/On-Call officer to off set some OT costs |
| 01-4210-0403-1300 | PD- Sal/Wages OT | 69,708 | 83,500 | 44,439 | 82,000 | 82,000 | |
| 01-4210-0403-1350 | PD- FEMA Storm Related OT | | 1 | - | 1 | 1 | Expenses related to declared emergencies |
| 01-4210-0403-1400 | PD- Longevity Pay | 2,400 | 2,400 | 350 | 2,400 | 2,400 | contract item |
| 01-4210-0403-1410 | PD- Sick Replacement | 11,672 | 13,250 | 11,368 | 13,250 | 13,250 | covers for officers out sick |
| 01-4210-0403-1420 | PD- Sal/Wages Holiday Pay | 45,125 | 44,884 | 2,025 | 44,163 | 44,163 | contract item |
| 01-4210-0403-1425 | PD- Firearms Training Incentive | 1,250 | 1,500 | 500 | 1,500 | 1,500 | contract item |
| 01-4210-0403-1430 | PD- Sal/Wages FTO Incentive | 1,232 | 1,320 | 353 | 1,320 | 1,320 | contract item- Field Training Officer Incentive |
| 01-4210-0403-1450 | PD- Sal/Wages Education Incentive | 5,260 | 5,260 | 3,660 | 3,660 | 3,660 | contract item |
| | Salaries Total | 1,190,361 | 1,218,360 | 878,190 | 1,197,300 | 1,197,300 | |
| 01-4210-0403-2100 | PD- Health Insurance | 275,653 | 275,993 | 203,307 | 247,105 | 219,677 | YOY decrease 11.1% |
| 01-4210-0403-2110 | PD- Dental Insurance | 19,927 | 18,108 | 14,192 | 17,176 | 17,571 | YOY increase 2.3% |
| 01-4210-0403-2120 | PD- Life Insurance | 1,125 | 1,080 | 885 | 1,080 | 1,080 | |
| 01-4210-0403-2200 | PD- FICA | 4,383 | 4,594 | 3,207 | 4,594 | 4,594 | Based on wages: 6.2% |
| 01-4210-0403-2210 | PD- Medicare | 17,052 | 17,692 | 12,893 | 17,361 | 17,361 | Based on wages: 1.45% |
| 01-4210-0403-2300 | PD- Retirement Town | 6,596 | 6,666 | 5,200 | 3,725 | 3,725 | Based on wages: 11.38% |
| 01-4210-0403-2310 | PD- Retirement Police | 293,859 | 320,142 | 232,774 | 330,560 | 330,560 | Based on wages: 29.43% |
| | Benefits Total | 618,595 | 644,275 | 472,459 | 621,601 | 594,568 | |
| 01-4210-0403-5022 | PD- Grant Matching | - | 1,500 | 1,500 | 1,150 | 1,150 | NHDOT Grant match- 50% LIDAR Hand Held Pro Laser 4 Radar |
| 01-4210-0403-5310 | PD- Mobile Communications | 14,609 | 23,514 | 23,484 | 720 | 720 | cost of two cell phones (ACO and Captain) (no new portables) |
| 01-4210-0403-5335 | PD- Investigation | 4,620 | 5,000 | 2,653 | 5,000 | 5,000 | covers drug investigation costs and equipment |
| 01-4210-0403-5801 | PD-Patrol Court Mileage Reimburseme | 84 | - | 98 | | | |
| 01-4210-0403-6260 | PD- Fuel | 41,738 | 48,250 | 33,819 | 45,000 | 45,000 | Fuel for patrol vehicles |
| | General Expenses Total | 61,051 | 78,264 | 61,554 | 51,870 | 51,870 | |
| | Patrol Total | 1,870,007 | 1,940,899 | 1,412,203 | 1,870,771 | 1,843,738 | V |
| Animal Control | | | | | | | |
| 01-4210-0404-5336 | AC- Veterinarian Service | 750 | 750 | - | 750 | 750 | contract with SPCA |
| 01-4210-0404-5337 | AC- Equipment | 464 | 500 | 296 | 500 | 500 | ACO equipment |
| | General Expenses Total | 1,214 | 1,250 | 296 | 1,250 | 1,250 | |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------|------------------------------------|------------------|------------------|---------------------|--------------------|--------------------|---|
| | Animal Control Total | 1,214 | 1,250 | 296 | 1,250 | 1,250 | V |
| Communications | | | | | | | |
| 01-4210-0405-1110 | PD- Sal/Wages FT | 234,253 | 239,926 | 185,846 | 235,539 | 235,539 | 5 FT Staff |
| 01-4210-0405-1150 | PD- Vacation Replacement | 7,034 | 9,000 | 4,273 | 9,000 | 9,000 | covers vacation/personal days for dispatchers |
| 01-4210-0405-1200 | PD- Sal/Wages PT | 9,314 | 11,000 | 12,490 | 16,782 | 16,782 | 3 PT/On-Call |
| 01-4210-0405-1300 | PD- Sal/Wages OT | 8,288 | 11,600 | 6,704 | 11,600 | 11,600 | covers cost in emergencies and regular coverage |
| 01-4210-0405-1350 | PD- FEMA Storm Related OT | - | 1 | - | 1 | 1 | Expenses related to declared emergencies |
| 01-4210-0405-1400 | PD- Longevity Pay | 1,700 | 1,700 | - | 1,700 | 1,700 | contract item |
| 01-4210-0405-1410 | PD- Sick Replacement | 5,354 | 6,000 | 5,596 | 6,000 | 6,000 | covers OT for dispatchers out sick |
| 01-4210-0405-1420 | PD- Holiday Pay | 10,091 | 10,171 | - | 9,983 | 9,983 | contract item |
| 01-4210-0405-1450 | PD- Sal/Wages Education Incentive | - | 1,500 | - | 1,500 | 1,500 | contract item |
| 01-4210-0405-1500 | PD- Sal/Wages Evaluation Incentive | - | - | 24 | - | - | |
| | Salaries Total | 276,034 | 290,898 | 214,932 | 292,105 | 292,105 | |
| 01-4210-0405-2100 | PD- Health Insurance | 81,705 | 87,646 | 75,833 | 96,403 | 85,703 | YOY decrease 11.1% |
| 01-4210-0405-2110 | PD- Dental Insurance | 4,544 | 4,466 | 3,861 | 4,913 | 5,026 | YOY increase 2.3% |
| 01-4210-0405-2120 | PD- Life Insurance | 305 | 300 | 235 | 300 | 300 | |
| 01-4210-0405-2200 | PD- FICA | 16,397 | 18,036 | 12,681 | 18,111 | 18,111 | Based on wages: 6.2% |
| 01-4210-0405-2210 | PD- Medicare | 3,835 | 4,218 | 2,966 | 4,236 | 4,236 | Based on wages: 1.45% |
| 01-4210-0405-2300 | PD- Retirement Town | 23,828 | 31,563 | 18,058 | 31,332 | 31,332 | Based on wages: 11.38% |
| | Benefits Total | 130,614 | 146,229 | 113,634 | 155,294 | 144,707 | |
| 01-4210-0405-4311 | PD- Equipment Maintenance | 23,942 | 23,370 | 16,496 | 25,337 | 23,526 | covers our maintenance contracts (new radio equipment approved by voters in 2015) |
| 01-4210-0405-4330 | PD- Equipment Repair & Maint | 6,046 | 6,000 | 692 | 6,000 | 6,000 | uncovered repair costs (radio equip./purchase of new communication equip.) |
| 01-4210-0405-4333 | PD- SPOTS Computer Maint | - | 4,500 | - | 4,500 | 4,500 | computer connection with state police |
| 01-4210-0405-4351 | PD- Complex Phone Repairs/Service | 327 | 1,360 | 203 | 875 | 875 | phone repair costs, and cost of IPAD network, Dispatch cell |
| | General Expenses Total | 30,315 | 35,230 | 17,391 | 36,712 | 34,901 | |
| | Communications Total | 436,963 | 472,358 | 345,957 | 484,111 | 471,713 | V |
| | Total Police | 3,488,749 | 3,844,525 | 2,858,040 | 3,732,581 | 3,692,206 | V |
| Fire | | | | | | | |
| Administration | | | | | | | |
| 01-4221-0501-1110 | FD- Sal/Wages FT | 328,820 | 337,306 | 271,674 | 346,314 | 346,314 | 4 FT: Chief, 2 Asst. Chiefs & Office Mgr. |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------------|------------------------------|----------------|----------------|---------------------|--------------------|--------------------|--|
| | Salaries Total | 328,820 | 337,306 | 271,674 | 346,314 | 346,314 | |
| 01-4221-0501-2100 | FD- Health Insurance | 81,142 | 89,013 | 74,178 | 88,508 | 78,683 | YOY decrease 11.1% |
| 01-4221-0501-2110 | FD- Dental Insurance | 4,597 | 4,645 | 3,870 | 4,644 | 4,751 | YOY increase 2.3% |
| 01-4221-0501-2120 | FD- Life Insurance | 455 | 480 | 400 | 480 | 480 | |
| 01-4221-0501-2130 | FD- LTD Insurance | 1,421 | 1,416 | 1,203 | 1,462 | 1,462 | |
| 01-4221-0501-2200 | FD- FICA | 3,454 | 3,686 | 2,768 | 3,714 | 3,714 | Based on wages: 6.2% (FICA for Office Mgr) |
| 01-4221-0501-2210 | FD- Medicare | 3,053 | 3,290 | 2,523 | 3,378 | 3,378 | Based on wages: 1.45% (Excludes the Chief) |
| 01-4221-0501-2300 | FD- Retirement Town | 6,641 | 6,704 | 5,413 | 6,817 | 6,817 | Based on wages: 11.38% |
| 01-4221-0501-2320 | FD- Retirement Fire | 78,546 | 84,863 | 67,553 | 91,336 | 91,336 | Based on wages: 31.89% |
| | Benefits Total | 179,309 | 194,097 | 157,908 | 200,339 | 190,621 | |
| 01-4221-0501-4310 | FD- Office Equip Maintenance | 1,980 | 2,428 | 2,113 | 2,548 | 2,548 | Lease Agreements & Service Contacts for copier, and time clock. |
| 01-4221-0501-5000 | FD- Supplies | 2,227 | 2,265 | 1,499 | 2,265 | 2,265 | Office Supplies for entire Fire Department (except Health) |
| 01-4221-0501-5010 | FD- Postage | 316 | 500 | 246 | 380 | 380 | Postage for General FD, Fire Prevention, new candidate hiring, etc. |
| 01-4221-0501-5190 | FD- Chiefs Expenses | 787 | 720 | 601 | 720 | 720 | Expenses for meetings, dinners |
| 01-4221-0501-5263 | FD- Physicals | 6,320 | 5,855 | 540 | 5,170 | 5,170 | Pre-employment for new hires and Annual physicals for 1/4 of all fire personnel |
| 01-4221-0501-5310 | FD-Mobile Communications | 712 | 1,172 | 873 | 1,148 | 1,148 | Phone and Mobile Data Terminal (MDT) plan and usage for Department Manager |
| 01-4221-0501-5450 | FD- Dues | 1,528 | 1,601 | 1,317 | 1,627 | 1,627 | Annual Association Dues, multiple organizations |
| 01-4221-0501-5650 | FD- General Expenses | 3,152 | 3,200 | 1,436 | 3,200 | 3,200 | Background investigations, Water, Emergency scene rehab. supplies, etc. |
| 01-4221-0501-5810 | FD- Conf/Room/Meals | 3,115 | 4,500 | 2,788 | 4,800 | 4,800 | \$1,600 each: examples include - FDIC conference, FRI International, IMT Annual Conference |
| | General Expenses Total | 20,137 | 22,241 | 11,413 | 21,858 | 21,858 | |
| | Administration Total | 528,266 | 553,644 | 440,994 | 568,511 | 558,793 | V |
| Fire Suppression | | | | | | | |
| 01-4220-0503-1110 | FD- Sal/Wages FT | 1,437,014 | 1,454,815 | 1,161,495 | 1,464,277 | 1,464,277 | 25 FT Firefighter/ EMT's (20 FF's & 5 LT's) |
| 01-4220-0503-1120 | FD- Sal/Wages Stipend | - | 1,514 | - | 1,000 | 1,000 | Stipend + Bonus pay (Maxed pay plan) |
| 01-4220-0503-1150 | FD- Vacation Replacement | 27,054 | 10,085 | 67,115 | 9,745 | 9,745 | Overtime for vacation replacement |
| 01-4220-0503-1300 | FD- Sal/Wages OT | 123,125 | 116,431 | 48,273 | 113,881 | 113,881 | Overtime for emergency recall and other off-duty details |
| 01-4220-0503-13xx | FD- OT Personal Replacement | | 25,932 | - | 26,272 | 36,357 | Personal Leave Replacement |
| 01-4220-0503-1350 | FD- FEMA Storm Related OT | | 1 | - | 1 | 1 | Expenses related to declared emergencies |
| 01-4220-0503-1400 | FD- Longevity Pay | 9,300 | 8,100 | - | 8,350 | 8,350 | Contract item being phased out |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------|--------------------------------|-------------|-------------|---------------------|--------------------|--------------------|--|
| 01-4220-0503-1410 | FD- Sick Replacement | 36,539 | 39,807 | 53,152 | 42,160 | 42,160 | Overtime for sick replacement |
| 01-4220-0503-1420 | FD- Sal/Wages Holiday Pay | 76,779 | 87,938 | 2,262 | 88,492 | 88,492 | Holiday pay (11 holidays) |
| 01-4220-0503-1600 | FD- Sal/Wages On Call | 6,075 | 7,500 | 3,293 | 7,500 | 7,500 | PT Call Company salaries |
| | Salaries Total | 1,715,886 | 1,752,123 | 1,335,589 | 1,761,678 | 1,771,763 | |
| 01-4220-0503-2100 | FD- Health Insurance | 399,100 | 425,833 | 357,931 | 380,348 | 338,130 | YOY decrease 11.1% |
| 01-4220-0503-2110 | FD- Dental Insurance | 31,702 | 31,360 | 26,466 | 31,844 | 32,555 | YOY increase 2.3% |
| 01-4220-0503-2120 | FD- Life Insurance | 1,545 | 1,500 | 1,230 | 1,500 | 1,500 | |
| 01-4220-0503-2200 | FD- FICA | 377 | 465 | 204 | 465 | 465 | Based on wages: 6.2% - Call wages only |
| 01-4220-0503-2210 | FD- Medicare | 24,423 | 25,406 | 18,931 | 25,544 | 25,691 | Based on wages: 1.45% |
| 01-4220-0503-2320 | FD- Retirement Fire | 507,190 | 532,648 | 401,405 | 559,408 | 562,624 | Based on wages: 31.89% |
| | Benefits Total | 964,337 | 1,017,212 | 806,167 | 999,109 | 960,964 | |
| 01-4220-0503-4312 | FD- Radio Maintenance | 2,500 | 3,892 | 1,930 | 3,892 | 3,892 | Maint. & programming FD Portable & Mobile Radios |
| 01-4220-0503-4320 | FD- Vehicle Maintenance | 41,942 | 44,115 | 20,493 | 44,115 | 44,115 | Vehicle Maintenance |
| 01-4220-0503-4330 | FD- General Equipment Repair | 2,366 | 3,000 | 911 | 3,000 | 3,000 | Small Tool & Equipment Repair |
| 01-4220-0503-4340 | FD- Hydrant Maintenance | 20,000 | 20,000 | 15,000 | 20,000 | 20,000 | Hydrant Maintenance Fee/Rental to Water Department |
| 01-4220-0503-4341 | FD- Cistern Maintenance | 2,376 | 2,460 | 850 | 2,460 | 2,460 | Cistern & Dry Hydrant Maintenance |
| 01-4220-0503-5016 | FD- Station Building Supplies | 1,633 | 1,700 | 1,212 | 1,700 | 1,700 | Laundry & misc bldg. cleaning supplies |
| 01-4220-0503-5018 | FD- Fire Prevention Supplies | 1,600 | 4,400 | 2,039 | 4,400 | 4,400 | NFPA annual membership & Fire Prevention & Investigation Supplies |
| 01-4220-0503-5019 | FD- Fire Alarm Supplies | 5,761 | 6,000 | 2,135 | 3,600 | 3,600 | Town wide fire alarm system maintenance |
| 01-4220-0503-5119 | FD- Communications Equipment | 5,559 | 5,274 | 5,489 | 5,725 | 5,725 | Vehicle Mobile Data Terminals (MDT) computer connectivity, fees and radio interoperability |
| 01-4220-0503-5310 | FD- Mobile Communications | 1,479 | 1,916 | 1,246 | 1,915 | 1,915 | Cell Phone plan and Data usage for Staff Cars, Engines and Fire Prev. |
| 01-4220-0503-5450 | FD- Dues | 5,451 | 5,451 | 5,451 | 5,451 | 5,451 | Seacoast Chiefs Haz Mat Team Annual Assessment |
| 01-4220-0503-5670 | FD- Dry Cleaning | 270 | 275 | 202 | 275 | 275 | Dry cleaning of chief officer uniforms & Class 'A' dress uniforms |
| 01-4220-0503-5671 | FD- Uniforms | 22,478 | 23,592 | 16,297 | 23,572 | 23,572 | Uniforms for 28 FT employees, 6 Call members |
| 01-4220-0503-5740 | FD- Software Agreement | 5,660 | 5,945 | 6,045 | 5,945 | 5,945 | IMC dispatching program & Public Eye mobile data terminals annual licensing agreement & fees |
| 01-4220-0503-5750 | FD- Contract Services | | | | 3,840 | 3,840 | Fire Alarm Contracted Maintenance |
| 01-4220-0503-5820 | FD- Education/Training | 9,823 | 10,000 | 6,911 | 10,000 | 11,500 | Tuition for college classes, fire certifications & education supplies |
| 01-4220-0503-5875 | FD- General Equipment Purchase | 46,083 | 44,000 | 18,347 | 45,000 | 45,000 | Necessary firefighting equipment purchase & replacement |
| 01-4220-0503-5900 | FD- Protective Equipment | 27,987 | 30,965 | 30,772 | 32,480 | 32,480 | Turnout gear replacement, inspection & repairs |
| 01-4220-0503-5911 | FD- Hazmat Supplies | 355 | 350 | - | 350 | 350 | Hazardous materials clean-up and control supplies |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------------|-------------------------------|------------------|------------------|---------------------|--------------------|--------------------|---|
| 01-4220-0503-5912 | FD- Breathing Apparatus | 5,304 | 11,126 | 7,210 | 14,926 | 14,926 | Breathing Apparatus testing and repairs & Air compressor certification & repairs |
| 01-4220-0503-5914 | FD- Hose Replacement | 4,650 | 5,904 | 5,833 | 8,803 | 8,803 | Hose replacement & repair |
| 01-4220-0503-6260 | FD- Fuel | 13,538 | 15,340 | 9,147 | 14,485 | 14,485 | Gas & Diesel fuel for all fire dept. vehicles (Except 2 ambulances) plus 500 gal fuel tank |
| | General Expenses Total | 226,815 | 245,705 | 157,519 | 255,934 | 257,434 | |
| 01-4220-0503-7305 | FD- Capital Outlay | 23,408 | 21,746 | 15,569 | 21,000 | 21,000 | 2 - New Thermal Imaging Cameras to supplement aging cameras (\$15,000) and 1 New Physical Fitness Equipment. Life Fitness Integrity Treadmill (\$6,000) |
| | Capital Outlay Total | 23,408 | 21,746 | 15,569 | 21,000 | 21,000 | |
| | Fire Suppression Total | 2,930,446 | 3,036,786 | 2,314,844 | 3,037,721 | 3,011,162 | V |
| Emergency Management | | | | | | | |
| 01-4290-0504-4312 | EM- Radio Repairs | 3,939 | 4,000 | 1,206 | 4,000 | 4,000 | Emergency Operations Center radio reprogramming, replacement & repairs. Notification equipment including Pagers and texting equipment |
| 01-4290-0504-5119 | EM- Communications | 9,474 | 9,560 | 8,560 | 9,560 | 9,560 | Code Red community notification system and Emergency Operations Center telephone system support |
| 01-4290-0504-5310 | EM- Mobile Communications | 761 | 1,172 | 670 | 1,172 | 1,172 | Cell Phone plan & iPad mobile data terminal usage for Deputy EMD |
| 01-4290-0504-5820 | EM- Education/Training | 860 | 1,000 | 401 | 1,000 | 1,000 | Emergency Management classes & Homeland Security conference in Manchester |
| 01-4290-0504-5917 | EM- Command Supplies | 6,103 | 6,500 | 1,076 | 6,500 | 6,500 | Emergency Operations Center supplies during drills, exercises and incidents, including food, office supplies, & training material |
| 01-4290-0504-5918 | EM- Shelter Equipment | 221 | 1,200 | - | 1,200 | 1,200 | Agreement with SAU16 to provide, Shelter food and supplies as necessary |
| 01-4290-0504-5919 | EM- Emer Mgmt Equipment | 2,053 | 3,500 | - | 3,500 | 3,500 | Upgrades to EOC visuals, computers, and on scene materials such as replacement cones, barricades, signage and barriers |
| 01-4290-0504-5922 | EM- FEMA Reimb -Force Labor | | 1 | - | 1 | 1 | Used Only if Departments use Budget funds that are reimbursable |
| 01-4290-0504-5923 | EM- FEMA Reimb - Force Equip | | 1 | - | 1 | 1 | Used Only if Departments use Budget funds that are reimbursable |
| 01-4290-0504-5924 | EM- FEMA Reimb-Debris Removal | | 1 | - | 1 | 1 | Used Only if Departments use Budget funds that are reimbursable |
| 01-4290-0504-5925 | EM- FEMA Reimb- Materials | | 1 | - | 1 | 1 | Used Only if Departments use Budget funds that are reimbursable |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------|-----------------------------------|------------------|------------------|---------------------|--------------------|--------------------|--|
| 01-4290-0504-5926 | EM- FEMA Reimb- Permanent Work | | 1 | - | 1 | 1 | Used Only if Departments use Budget funds that are reimbursable |
| | General Expenses Total | 23,411 | 26,937 | 11,914 | 26,937 | 26,937 | |
| 01-4290-0504-7426 | EM- Capital Outlay | | 1,000 | - | | | Public Safety Complex Access and Security upgrades |
| | Capital Outlay Total | - | 1,000 | - | - | - | |
| | Emergency Management Total | 23,411 | 27,937 | 11,914 | 26,937 | 26,937 | V |
| Health | | | | | | | |
| 01-4414-0505-1110 | FH- Sal/Wages FT | 67,119 | 68,215 | 57,373 | 54,017 | 54,017 | 1 FT: Health Officer (New employee) |
| | Salaries Total | 67,119 | 68,215 | 57,373 | 54,017 | 54,017 | |
| 01-4414-0505-2110 | FH- Dental Insurance | 499 | 500 | 728 | 1,634 | 1,672 | YOY increase 2.3% |
| 01-4414-0505-2120 | FH- Life Insurance | 120 | 120 | 100 | 120 | 120 | |
| 01-4414-0505-2200 | FH- FICA | 4,479 | 4,229 | 4,562 | 3,349 | 3,349 | Based on wages: 6.2% |
| 01-4414-0505-2210 | FH- Medicare | 1,048 | 989 | 1,067 | 783 | 783 | Based on wages: 1.45% |
| 01-4414-0505-2320 | FH- Town Retirement | 7,497 | 7,692 | 6,331 | 6,147 | 6,147 | Based on wages: 11.38% |
| | Benefits Total | 13,643 | 13,530 | 12,788 | 12,033 | 12,071 | |
| 01-4414-0505-5000 | FH- Supplies | 938 | 855 | 281 | 950 | 950 | Health Inspection and office supplies |
| 01-4414-0505-5010 | FH- Postage | 72 | 75 | 41 | 50 | 50 | Health Dept. mailings |
| 01-4414-0505-5201 | FH- Consulting | 6,089 | 10,549 | 10,132 | 1,000 | 1,000 | Hazardous Materials Remediation & Consulting for Sportsmen's Club project |
| 01-4414-0505-5310 | FH- Mobile Communications | 1,066 | 1,028 | 11,948 | 1,327 | 1,327 | Phone plan & mobile data terminal usage for Health Officer. Includes new iPad for Health Officer in FY18 |
| 01-4414-0505-5450 | FH- Dues | 295 | 290 | 205 | 205 | 205 | Health Dept. dues & memberships |
| 01-4414-0505-5740 | FH- Software Agreement | 1,925 | 2,125 | 2,125 | 2,125 | 2,125 | Metverse forms and reporting |
| 01-4414-0505-5800 | FH- Travel Reimbursement | 541 | 850 | 329 | 756 | 756 | Mileage reimbursement for Health Officer |
| 01-4414-0505-5810 | FH- Conf/Room/Meals | 335 | 770 | 85 | 770 | 770 | Training, Meeting and Seminars for Health Officer |
| 01-4414-0505-5989 | FH- Mosquito Control | 56,100 | 57,410 | 43,570 | 57,410 | 57,410 | Mosquito control maintenance contract costs |
| | General Expenses Total | 67,361 | 73,952 | 68,717 | 64,593 | 64,593 | |
| 01-4414-0505-75xx | FH- Capital Outlay | | 1 | - | | | |
| | Capital Outlay Total | - | 1 | - | - | - | |
| | Health Total | 148,123 | 155,698 | 138,878 | 130,643 | 130,681 | V |
| | Total Fire | 3,630,246 | 3,774,066 | 2,906,629 | 3,763,813 | 3,727,573 | V |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|---|---------------------------|-------------|-------------|---------------------|--------------------|--------------------|---|
| Public Works - General Fund | | | | | | | |
| Administration & Engineering | | | | | | | |
| 01-4311-0601-1110 | PW- Sal/Wages FT | 367,622 | 408,631 | 326,101 | 418,735 | 418,735 | 6 FT: Director, Town Eng, Eng Tech, Office Mgr, Office Clerk, Asst Engineer |
| 01-4311-0601-1200 | PW- Sal/Wages PT | 6,080 | 700 | 227 | 500 | 500 | 1- PT-recording secretary for River Committee @ \$14 per hour |
| 01-4311-0601-1300 | PW- Sal/Wages OT | 34 | - | 1,515 | - | - | |
| | Salaries Total | 373,736 | 409,331 | 327,843 | 419,235 | 419,235 | |
| 01-4311-0601-2100 | PW- Health Insurance | 45,790 | 75,712 | 47,877 | 57,126 | 51,305 | YOY decrease 11.1% |
| 01-4311-0601-2110 | PW- Dental Insurance | 5,227 | 8,139 | 4,703 | 5,643 | 5,773 | YOY increase 2.3% |
| 01-4311-0601-2120 | PW- Life Insurance | 505 | 540 | 500 | 600 | 600 | |
| 01-4311-0601-2130 | PW- LTD Insurance | 1,421 | 1,416 | 1,203 | 1,462 | 1,462 | |
| 01-4311-0601-2200 | PW- FICA | 23,335 | 25,379 | 20,617 | 25,993 | 25,993 | Based on wages: 6.2% |
| 01-4311-0601-2210 | PW- Medicare | 5,457 | 5,935 | 4,822 | 6,079 | 6,079 | Based on wages: 1.45% |
| 01-4311-0601-2300 | PW- Retirement Town | 41,023 | 46,078 | 36,859 | 47,652 | 47,652 | Based on wages: 11.38% |
| | Benefits Total | 122,758 | 163,199 | 116,580 | 144,555 | 138,864 | |
| 01-4311-0601-4312 | PW- Radio Repairs | 339 | 600 | - | 600 | 600 | 4 Desk sets, 6 portables, 42 vehicle units |
| 01-4311-0601-4320 | PW- Vehicle Maintenance | 24 | 600 | 415 | 600 | 600 | 1 sedan, 1 4wd |
| 01-4311-0601-5000 | PW- Supplies | 6,944 | 10,000 | 6,440 | 10,000 | 10,000 | Gen office supplies \$6500; Eng supplies \$3500: plotter paper & ink, field books, Town Standards, scanning plans; 60% of copier copy billing |
| 01-4311-0601-5010 | PW- Postage | 356 | 500 | 230 | 500 | 500 | |
| 01-4311-0601-5310 | PW- Mobile Communications | 1,365 | 1,200 | 1,094 | 1,200 | 1,200 | 60% Director, Town Engineer & Asst Engineer; 100% Highway, MiFi (Engineering) |
| 01-4311-0601-5341 | PW- Drug/Alcohol Testing | 3,646 | 1,200 | 1,313 | 1,200 | 1,200 | Contract w/Access; required (per USDOT) random testing for all CDL holders & screening new hires |
| 01-4311-0601-5362 | PW- Radio Replacement | 995 | 1,000 | - | 1,000 | 1,000 | new digital repeater to communicate with Fire & Police |
| 01-4311-0601-5450 | PW- Dues | 1,038 | 700 | 925 | 700 | 700 | Dues: APWA \$210, NHPWA \$100, Mutual Aid \$25; Licenses: PE 2@150/2 yr |
| 01-4311-0601-5650 | PW- General Expenses | 28,010 | 700 | 96 | 700 | 700 | Meal reimb & purchase of Carr property for \$24K in 2016 |
| 01-4311-0601-5750 | PW- Contracted Services | | | | | | Temporary office help |
| 01-4311-0601-5810 | PW- Conf/Room/Meals | 2,812 | 3,000 | 1,478 | 3,000 | 3,000 | National or regional conf 60% Dir, Town Eng; 100% Maint Supt, Hwy Supt @\$1100 ea |
| 01-4311-0601-5820 | PW- Education/Training | 2,304 | 2,000 | 483 | 2,000 | 2,000 | Education and training for staff |
| 01-4311-0601-6260 | PW- Fuel | 1,346 | 1,345 | 1,139 | 1,345 | 1,345 | Dir & Town Eng vehicles |
| 01-4311-0601-6261 | PW- Master Fuel Account | 1,679 | 1 | (23,940) | 1 | 1 | Bulk fuel delivery charges less dept allocations; for 109 vehicles |
| | General Expenses Total | 50,858 | 22,846 | (10,327) | 22,846 | 22,846 | |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------------|---|----------------|----------------|---------------------|--------------------|--------------------|---|
| 01-4312-0601-75xx | CO- Communications Equipment | | 33,200 | 30,714 | | | |
| | Capital Outlay Total | - | 33,200 | 30,714 | - | - | |
| 01-4311-0601-9997 | PW- Due from Water Fund | (104,302) | (114,355) | (85,689) | (112,650) | (111,512) | 20% Water Fund offset |
| 01-4311-0601-9998 | PW- Due from Sewer Fund | (104,302) | (114,355) | (85,689) | (112,650) | (111,512) | 20% Sewer Fund offset |
| | Due from Water/Sewer Funds Total | (208,604) | (228,711) | (171,378) | (225,301) | (223,024) | |
| | Administration & Engineering Total | 338,748 | 399,866 | 293,432 | 361,335 | 357,920 | V |
| Highways and Streets | | | | | | | |
| 01-4312-0602-1110 | PH- Sal/Wages FT | 540,900 | 558,194 | 461,887 | 589,782 | 589,782 | 12 FT + Bonus pay (Maxed pay plan) |
| 01-4312-0602-1210 | PH- Sal/Wages Temp | - | 7,500 | 2,266 | 7,500 | 7,500 | Intern, Summer laborer |
| 01-4312-0602-1300 | PH- Sal/Wages OT | 31,202 | 20,000 | 10,538 | 20,000 | 20,000 | Emergency ops, callouts, flood watch, voting/traffic control |
| 01-4312-0602-1350 | PH- FEMA Storm Related OT | | 1 | - | 1 | 1 | Expenses related to declared emergencies |
| 01-4312-0602-1400 | PH- Longevity Pay | 7,300 | 4,700 | - | 6,250 | 6,250 | 6 FT per union contract |
| | Salaries Total | 579,402 | 590,395 | 474,692 | 623,533 | 623,533 | |
| 01-4312-0602-2100 | PH- Health Insurance | 184,164 | 225,266 | 189,558 | 226,177 | 202,111 | YOY decrease 11.1% |
| 01-4312-0602-2110 | PH- Dental Insurance | 10,966 | 13,631 | 10,056 | 12,068 | 12,345 | YOY increase 2.3% |
| 01-4312-0602-2120 | PH- Life Insurance | 821 | 780 | 650 | 780 | 780 | |
| 01-4312-0602-2200 | PH- FICA | 34,534 | 36,604 | 27,927 | 38,659 | 38,659 | Based on wages: 6.2% |
| 01-4312-0602-2210 | PH- Medicare | 8,077 | 8,561 | 6,531 | 9,041 | 9,041 | Based on wages: 1.45% |
| 01-4312-0602-2300 | PH- Retirement Town | 62,678 | 65,723 | 52,231 | 70,105 | 70,105 | Based on wages: 11.38% |
| | Benefits Total | 301,240 | 350,566 | 286,954 | 356,830 | 333,041 | |
| 01-4312-0602-4320 | PH- Vehicle Maintenance | 45,041 | 45,000 | 46,884 | 45,000 | 45,000 | Maintenance of all dept vehicles and equip |
| 01-4312-0602-4334 | PH- Tree Maintenance | 17,399 | 25,000 | 17,026 | 15,000 | 15,000 | All trees in Town ROW & parks incl pruning, fertilizing & removal w/licensed arborist |
| 01-4312-0602-4335 | PH- Dam Maintenance | 37,555 | 124,000 | 47,955 | 17,000 | 17,000 | Dam & abutment concrete & mechanical repairs at Pickpocket, Colcord, Great; long-term monitoring annual report & ER bottom survey |
| 01-4312-0602-4339 | PH- Asphalt Reclamation | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | Grinding & screening to recycle asphalt and concrete into reusable product. Screening compost and sand |
| 01-4312-0602-4342 | PH- Street Marking | 25,306 | 30,000 | 26,898 | 30,000 | 30,000 | Fog lines, yellow lines, parking spaces (butyl rubber by contractor); crosswalks 2x yr |
| 01-4312-0602-4343 | PH- Weed Control | 8,000 | 8,000 | 7,310 | 8,000 | 8,000 | Along medians & curbing; contract w/licensed herbicide applicator, \$2000/app x 4/yr |
| 01-4312-0602-4344 | PH- Storm Drain Repair | 7,775 | 9,000 | 5,659 | 9,000 | 9,000 | Repair drain castings. 1,305 catch basins |
| 01-4312-0602-4345 | PH- Bridge Repairs | 5,669 | 5,500 | 3,447 | 5,500 | 5,500 | Minor repairs of 9 bridges; sealing, patching, guardrails |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|---------------------|---------------------------------------|------------------|------------------|---------------------|--------------------|--------------------|---|
| 01-4312-0602-4346 | PH- Culvert Repairs | 2,429 | 2,000 | 1,385 | 2,000 | 2,000 | Repair or replace culverts (pipes & headers) along country roads |
| 01-4312-0602-4355 | PH- Street Repairs/Maint | 19,691 | 18,000 | 16,151 | 18,000 | 18,000 | Patching town roads & shoulder repair materials; includes asphalt, concrete, gravel |
| 01-4312-0602-4420 | PH- Equipment Rentals | 3,720 | 4,500 | - | 4,500 | 4,500 | Rental of equipment not owned by Town, including bulldozer, excavator, grader, screen |
| 01-4312-0602-5310 | PH- Mobile Communications | 440 | 1 | 168 | 1 | 1 | |
| 01-4312-0602-5312 | PH- Phone Reimbursement | 842 | 2,400 | 709 | 2,400 | 2,400 | Cell Phone stipend \$50/mo for Supt + 3 Foremen |
| 01-4312-0602-5327 | PH- General Hand Tools | 4,480 | 4,000 | 3,424 | 4,000 | 4,000 | Repl/repair hand tools incl. compacter, hand-saw, chainsaws, small power tools |
| 01-4312-0602-5328 | PH- Emergency Traffic Control | 387 | 1,000 | 3,230 | 1,000 | 1,000 | Uniformed officer in high traffic, emergencies |
| 01-4312-0602-5561 | PH- Signs | 6,782 | 17,000 | 16,785 | 7,000 | 7,000 | Regulatory & street sign repl. for retro reflectivity, damages |
| 01-4312-0602-5610 | PH- Safety Equipment | 4,388 | 4,500 | 3,832 | 4,500 | 4,500 | Hardhats, vests, eye protection, Technu, steel-toed boot repl \$185/yr per employee |
| 01-4312-0602-5671 | PH- Uniforms | 7,359 | 6,000 | 4,769 | 6,000 | 6,000 | 12 employees |
| 01-4312-0602-5756 | PH - Dam Registration | 400 | 400 | - | 400 | 400 | Annual NHDES fees (due December) Sloans Brook |
| 01-4312-0602-5820 | PH- Education/Training | 1,796 | 3,000 | 1,835 | 3,000 | 3,000 | Classes & licensing including CDL, UNH Tech Transfe |
| 01-4312-0602-6260 | PH- Fuel | 24,014 | 21,455 | 18,128 | 21,455 | 21,455 | Fuel for highway dept |
| | General Expenses Total | 233,473 | 340,756 | 235,595 | 213,756 | 213,756 | |
| 01-4312-0602-7503 | PH-Road Paving/Maintenance | 801,114 | 800,000 | 778,508 | 800,000 | 800,000 | Incl crack sealing, reconstruction, etc. 3% increase material cost |
| 01-4312-0602-7505 | PH- Sidewalks/Curbing | | 15,000 | 14,996 | 15,000 | 15,000 | Sidewalks and curbing- BRC recommends this item to be in Maintenance not CIP |
| 01-4312-0602-7507 | PH- Storm Drain Cleaning | 22,512 | 25,000 | 25,505 | 25,000 | 25,000 | Annual clean 50% catch basins, material testing, clean ~1 mi drain lines |
| | Capital Outlay Total | 823,626 | 840,000 | 819,009 | 840,000 | 840,000 | |
| | Highways & Streets Total | 1,937,741 | 2,121,717 | 1,816,250 | 2,034,119 | 2,010,330 | V |
| Snow Removal | | | | | | | |
| 01-4312-0603-1300 | PS- Sal/Wages - OT Snow | 53,800 | 70,000 | 80,618 | 70,000 | 70,000 | |
| 01-4312-0603-1350 | PS- Sal/Wages - FEMA Storm Related OT | | 1 | - | 1 | 1 | Expenses related to declared emergencies |
| 01-4312-0603-1370 | PS- Sal/Wages-OT Mech | 3,618 | 2,700 | - | 2,700 | 2,700 | |
| | Salaries Total | 57,418 | 72,701 | 80,618 | 72,701 | 72,701 | |
| 01-4312-0603-2200 | PS- FICA | 3,419 | 4,507 | 4,819 | 4,507 | 4,507 | Based on wages: 6.2% |
| 01-4312-0603-2210 | PS- Medicare | 800 | 1,054 | 1,127 | 1,054 | 1,054 | Based on wages: 1.45% |
| 01-4312-0603-2300 | PS- Retirement Town | 5,948 | 8,197 | 8,727 | 8,273 | 8,273 | Based on wages: 11.38% |
| | Benefits Total | 10,167 | 13,759 | 14,673 | 13,835 | 13,835 | |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------------|---------------------------------|----------------|----------------|---------------------|--------------------|--------------------|--|
| 01-4312-0603-4220 | PS- Contracted Snow Removal | 6,348 | 35,000 | 47,588 | 45,000 | 45,000 | 80% of 3 yr avg; Hire contractors w/10 wheelers to remove snow for safety downtown, Lincoln St, Ports Ave. |
| 01-4312-0603-4221 | PS- Plowing | 40,082 | 65,000 | 67,203 | 75,000 | 75,000 | 80% of 3 yr avg; Hire contractors to plow |
| 01-4312-0603-4320 | PS- Vehicle Maintenance | 13,115 | 7,000 | 16,871 | 18,000 | 18,000 | Repair snow plows and snow removal equip |
| 01-4312-0603-4349 | PS- Plow/Spreader Repair | 1,333 | - | 2,907 | - | - | |
| 01-4312-0603-4623 | PS- Plow Damages | 3,292 | 2,000 | 4,029 | 4,000 | 4,000 | Private property damage caused by snow plows |
| 01-4312-0603-5007 | PS- Salt | 85,741 | 65,000 | 67,328 | 65,000 | 65,000 | Winter salt for town roads, sidewalks, parking lots; 2015 unit price \$48.43/ton; 2016 up 7% to \$51.73/ton; 2017 & 2018 up to \$53.30/ton |
| 01-4312-0603-5008 | PS- Sand | 1,230 | 1,000 | - | 1,000 | 1,000 | Purchase sand during winter months to spread along the town roads, sidewalks, parking lots |
| 01-4312-0603-5009 | PS- Calcium Chloride | | 500 | - | 500 | 500 | Salt additive used during harsh temperatures in the winter |
| 01-4312-0603-5922 | PS- FEMA Reimb Force Labor | | 1 | - | 1 | 1 | Expenses related to declared emergencies |
| 01-4312-0603-6260 | PS- Fuel | 12,081 | 19,670 | 19,670 | 19,670 | 19,670 | Fuel for snow removal vehicles |
| | General Expenses Total | 163,222 | 195,171 | 225,596 | 228,171 | 228,171 | |
| | Snow Removal Total | 230,807 | 281,631 | 320,887 | 314,707 | 314,707 | V |
| Solid Waste Disposal | | | | | | | |
| 01-4323-0604-1200 | SW- Sal/Wages PT | 5,177 | 17,655 | 10,573 | 17,924 | 17,924 | 1 PT @ 16 hrs/wk including Transfer station winter schedule and weekend trash removal |
| | Salaries Total | 5,177 | 17,655 | 10,573 | 17,924 | 17,924 | |
| 01-4323-0604-2200 | SW- FICA | 321 | 1,095 | 655 | 1,111 | 1,111 | Based on wages: 6.2% |
| 01-4323-0604-2210 | SW- Medicare | 75 | 256 | 153 | 260 | 260 | Based on wages: 1.45% |
| | Benefits Total | 396 | 1,351 | 809 | 1,371 | 1,371 | |
| 01-4323-0604-4221 | SW- Operations Maintenance | 4,973 | 3,000 | 4,048 | 4,000 | 4,000 | Mowing, materials and supplies at the Transfer Station |
| 01-4323-0604-5000 | SW- Supplies | 1,549 | 1,700 | | 1,700 | 1,700 | Stickers and Garbage Litter Bags for Town & Public Works Offices to sell |
| 01-4323-0604-5820 | SW- Education/Training | 575 | 650 | 125 | 650 | 650 | Solid Waste Training |
| 01-4323-0604-5829 | SW- Tire Disposal | 3,305 | 2,500 | 975 | 2,500 | 2,500 | Disposal of Town tires |
| 01-4323-0604-5832 | SW- Blue Bags | 67,291 | 68,000 | 67,741 | 68,000 | 68,000 | Includes vendor delivery to store |
| 01-4323-0604-5833 | SW- Construction Debris | 27,364 | 13,500 | 10,897 | 13,500 | 13,500 | Construction debris container at Transfer Station |
| 01-4323-0604-5834 | SW- Disposal/Recycling Contract | 681,308 | 720,000 | 565,871 | 861,500 | 861,500 | Per disposal and recycling contract with Waste Manangement June 2017 through May 2022 with 3% annual increase |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|----------------------|-----------------------------------|----------------|----------------|---------------------|--------------------|--------------------|---|
| 01-4323-0604-58XX | SW- Yard Waste | | - | | 14,620 | 14,620 | Twice per year curbside collection- leaf and yard waste |
| 01-4323-0604-5836 | SW- Landfill Maintenance | 21,898 | 45,000 | 29,229 | 48,000 | 48,000 | Gas and water quality testing at Cross Road landfill; seep metals loading review by NHDES; initial PFAS & PFC monitoring; GMP permit renewal Dec 2018 |
| 01-4323-0604-5839 | SW- Metal Removal | | | 1,600 | | | |
| 01-4323-0604-5838 | SW- Household Haz Waste Removal | 29,657 | 6,000 | 2,625 | 27,000 | 27,000 | Cost of event. Annual 1st Sat Oct; Exeter share \$6,700 the rest offset by regional collection revenue |
| 01-4323-0604-5842 | SW- Equipment Rental | 4,340 | 4,000 | 3,765 | 4,000 | 4,000 | Contract bulldozer rental to push back brush dump at Transfer Station |
| 01-4323-0604-5844 | SW- Electronic Waste Expense | 11,202 | 7,300 | 12,538 | 14,000 | 14,000 | Removal of electronic waste collected at Transfer Station, offset by sticker revenue |
| 01-4323-0604-5845 | SW- Freon Waste Expense | 853 | 1,500 | 1,500 | - | - | Removal of freon-containing appliances from Transfer Station & white goods (metal) |
| 01-4323-0604-5846 | SW- Garbage Litter Bags Expense | | | 495 | | | Moved to supplies expense |
| 01-4323-0604-5847 | SW- Large Cardboard | 3,416 | 2,000 | 1,800 | - | - | Roll-off container at Transfer Station (in WM contract) |
| 01-4323-0604-5848 | SW- Litter Bins Downtown | | | 12 | | | Reclassified to Recycle Bins and Litter Bins in 2017 |
| 01-4323-0604-5849 | SW- Recycle Bins and Litter Bins | 12,684 | 13,100 | 12,577 | 13,100 | 13,100 | Downtown litter bins; 65 gal carts & 12 gal bins and other trash bins offset by revenue |
| 01-4323-0604-6220 | SW- Electricity | 949 | 1,300 | 935 | 1,300 | 1,300 | Transfer station building |
| | General Expenses Total | 871,364 | 889,550 | 716,733 | 1,073,870 | 1,073,870 | |
| | Solid Waste Disposal Total | 876,937 | 908,556 | 728,115 | 1,093,165 | 1,093,165 | V |
| Street Lights | | | | | | | |
| 01-4316-0605-4369 | PW- Traffic Light Maintenance | 3,780 | 5,000 | 648 | 5,000 | 5,000 | High St, Green St, Alum Dr, Holland Way signals; controllers, loop detectors, bulbs |
| 01-4316-0605-6220 | PW- Electricity- Street Lights | 163,905 | 145,000 | 88,712 | 145,000 | 145,000 | All street lights in Town rights-of-way |
| | General Expenses Total | 167,685 | 150,000 | 89,360 | 150,000 | 150,000 | |
| | Street Lights Total | 167,685 | 150,000 | 89,360 | 150,000 | 150,000 | V |
| Stormwater | | | | | | | |
| 01-4311-0618-5000 | STW- Supplies | | 2,700 | | 2,700 | 2,700 | Pet waste bags (Town Clerk & Highway), plotter supplies (ink, printheads, paper) |
| 01-4311-0618-5010 | STW- Postage | | 300 | | - | - | brochures - salt |
| 01-4311-0618-5202 | STW- Contracted Services | | 41,713 | 2,949 | 32,740 | 32,740 | Annual TN Report, Nitrogen Control Plan II, MS4 assistance |
| 01-4311-0618-5310 | STW-Mobile Communications | | 480 | | 480 | 480 | Tablet /myfi \$40.12/mo |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------------------|------------------------------------|------------------|------------------|---------------------|--------------------|--------------------|---|
| 01-4311-0618-5446 | STW- EPA Stormwater Phase II | 74,670 | - | 26,433 | - | - | Reqs new NPDES permit & WWTF AOC; Storm water Ordinance, Storm water Management Plan, IDDE, Notice of Intent, Public Education, Municipal Training, Dry & Wet Weather Monitoring, impaired waters/TMDL compliance |
| 01-4311-0618-5500 | STW- Printing | | 2,500 | | | | Norris Brook-rain garden signs |
| 01-4311-0618-5576 | STW- Subscriptions | | 4,080 | | 4,080 | 4,080 | GPS Service Subscriptions, People GIS Subscriptions |
| 01-4311-0618-5681 | STW- GIS Software | | 5,727 | | - | - | Smart Antenna (GPS device) |
| 01-4311-0618-5740 | STW- Software Agreement | | - | | 20,000 | 20,000 | NHDES CWSRF Asset Management |
| 01-4311-0618-5820 | STW- Education/Training | | 2,500 | | - | - | |
| | General Expenses Total | 74,670 | 60,000 | 29,382 | 60,000 | 60,000 | |
| | Stormwater Total | 74,670 | 60,000 | 29,382 | 60,000 | 60,000 | V |
| | Subtotal before Maintenance | 3,626,588 | 3,921,769 | 3,277,425 | 4,013,326 | 3,986,123 | V |
| Public Works - Maintenance | | | | | | | |
| General | | | | | | | |
| 01-4311-0606-1110 | PM- Sal/Wages FT | 254,820 | 257,077 | 204,192 | 263,638 | 263,638 | 5 FT Maint Supt, Custodian, 3 Maint Techs |
| 01-4311-0606-1200 | PM- Sal/Wages PT | 34,343 | 33,359 | 27,193 | 33,360 | 33,360 | 1 PT Custodian @ 34hr per week |
| 01-4311-0606-1300 | PM- Sal/Wages OT | 6,681 | 3,000 | 3,417 | 3,000 | 3,000 | Emergencies, callouts |
| 01-4311-0606-1350 | PM- FEMA Storm Related OT | | 1 | - | 1 | 1 | Expenses related to declared emergencies |
| 01-4311-0606-1400 | PM- Longevity Pay | 900 | 1,275 | - | 1,350 | 1,350 | 4 FT per union contract |
| | Salaries Total | 296,744 | 294,712 | 234,802 | 301,349 | 301,349 | |
| 01-4311-0606-2100 | PM- Health Insurance | 67,269 | 69,020 | 55,812 | 68,628 | 61,530 | YOY decrease 11.1% |
| 01-4311-0606-2110 | PM- Dental Insurance | 5,665 | 5,144 | 4,206 | 5,144 | 5,262 | YOY increase 2.3% |
| 01-4311-0606-2120 | PM- Life Insurance | 380 | 360 | 290 | 360 | 360 | |
| 01-4311-0606-2200 | PM- FICA | 17,850 | 18,272 | 15,809 | 18,684 | 18,684 | Based on wages: 6.2% |
| 01-4311-0606-2210 | PM- Medicare | 4,175 | 4,273 | 3,697 | 4,370 | 4,370 | Based on wages: 1.45% |
| 01-4311-0606-2300 | PM- Retirement Town | 27,449 | 29,499 | 24,343 | 30,497 | 30,497 | Based on wages: 11.38% |
| | Benefits Total | 122,788 | 126,568 | 104,157 | 127,682 | 120,702 | |
| 01-4311-0606-4329 | PM- Maintenance Bld Materials | 1,273 | 1,200 | 1,031 | 1,200 | 1,200 | |
| 01-4311-0606-4331 | PM- Maintenance Tools | 2,943 | 3,000 | 2,336 | 3,000 | 3,000 | HVAC Tech, plumber, elec. tools, replenish drill bits, small power tools |
| 01-4311-0606-5006 | PM- Custodial Supplies | 14,488 | 14,500 | 13,245 | 14,500 | 14,500 | All Town buildings' paper & cleaning products |
| 01-4311-0606-5202 | PM- Contract Services | | 8,000 | 5,875 | 8,000 | 8,000 | Town buildings roof snow removal |
| 01-4311-0606-5265 | PM- Licenses | 270 | - | | 300 | 300 | Licenses for Electrician and HVAC Plumber Tech |
| 01-4311-0606-5310 | PM- Mobile Communications | 606 | 600 | 505 | 600 | 600 | Maint. Superintendent cell phone |

Town of Exeter

General Fund

Preliminary Budget FY 2018

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| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|--------------------------|----------------------------------|----------------|----------------|---------------------|--------------------|--------------------|---|
| 01-4311-0606-5610 | PM- Safety Equipment | 2,410 | 2,000 | 1,069 | 2,000 | 2,000 | Fall protection, eye protection, steel-toed boot replacement \$185/yr |
| 01-4311-0606-5671 | PM- Uniforms | 7,662 | 5,500 | 4,801 | 5,500 | 5,500 | Uniforms and cleaning for 5 Staff |
| 01-4311-0606-5680 | PM- Software Agreement | 8,644 | 8,509 | | 8,509 | 8,509 | Annual maint of Fleet & Facility Maint software TMA (Dec) |
| 01-4311-0606-5830 | PM- Education/Training | 3,877 | 1,000 | 455 | 800 | 800 | Continuing education requirements for License renewals Master Elect, Journeyman Plumber/Gas fitter. Education seminars Carpenter. |
| 01-4311-0606-6260 | PM- Fuel | | 4,725 | 3,644 | 4,475 | 4,475 | Maintenance Dept vehicles (5) |
| | General Expenses Total | 42,173 | 49,034 | 32,961 | 48,884 | 48,884 | |
| | General Maintenance Total | 461,705 | 470,314 | 371,920 | 477,915 | 470,935 | V |
| Mechanics/Garage: | | | | | | | |
| 01-4311-0615-1110 | PG- Sal/Wages FT | 120,636 | 153,002 | 114,176 | 159,707 | 159,707 | 3 FT: Mech foreman; 2 Mechanics |
| 01-4311-0615-1300 | PG- Sal/Wages OT | 482 | 2,000 | 1,226 | 3,000 | 3,000 | Mechanic OT -76 hours per year |
| 01-4311-0615-1400 | PG- Longevity Pay | 2,150 | 2,200 | - | 2,250 | 2,250 | 2 FT Longevity pay for union employees |
| | Salaries Total | 123,268 | 157,202 | 115,402 | 164,957 | 164,957 | |
| 01-4311-0615-2100 | PG- Health Insurance | 29,024 | 55,249 | 34,786 | 45,488 | 40,439 | YOY decrease 11.1% |
| 01-4311-0615-2110 | PG- Dental Insurance | 3,786 | 5,242 | 3,606 | 4,460 | 4,563 | YOY increase 2.3% |
| 01-4311-0615-2120 | PG- Life Insurance | 130 | 180 | 125 | 180 | 180 | |
| 01-4311-0615-2200 | PG- FICA | 7,854 | 9,747 | 7,303 | 10,227 | 10,227 | Based on wages: 6.2% |
| 01-4311-0615-2210 | PG- Medicare | 1,837 | 2,279 | 1,708 | 2,392 | 2,392 | Based on wages: 1.45% |
| 01-4311-0615-2300 | PG- Retirement Town | 13,745 | 17,727 | 12,985 | 18,772 | 18,772 | Based on wages: 11.38% |
| | Benefits Total | 56,376 | 90,424 | 60,512 | 81,519 | 76,573 | |
| 01-4311-0615-4209 | PG- Weight Testing/Repair | 870 | 1,000 | 562 | 1,000 | 1,000 | 2 mechanic lifts certified testing & repair, 3 crane mounted electric hoists |
| 01-4311-0615-4210 | PG- Vehicle Equipment Stock | 11,247 | 10,000 | 4,527 | 10,000 | 10,000 | Fluids, filters, bulbs, nuts & bolts for all Town Departments |
| 01-4311-0615-4320 | PG- Vehicle Maintenance | 2,020 | 2,000 | 1,346 | 2,000 | 2,000 | Maintenance Dept vehicles (5) + forklift |
| 01-4311-0615-5222 | PG- Mechanics Tools | 3,179 | 3,000 | 1,353 | 3,000 | 3,000 | Mechanics' allowance 3@\$500/ea; replace Town owned tools; rentals |
| 01-4311-0615-6260 | PG- Fuel | 6,698 | 750 | 1,127 | 1,000 | 1,000 | Mechanics shop truck & forklift |
| 01-4311-0615-6261 | PG- Fuel Dispensing System | 2,416 | 2,500 | 2,880 | 3,500 | 3,500 | Fuel pumps, UST inspection, reporting equipment and \$1K maintenance needed to keep the old system going for one more year. |
| | General Expenses Total | 26,430 | 19,250 | 11,796 | 20,500 | 20,500 | |
| | Mechanics/Garage Total | 206,074 | 266,876 | 187,709 | 266,976 | 262,030 | V |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------------------------|---|------------------|------------------|---------------------|--------------------|--------------------|---|
| Town Buildings | | | | | | | |
| 01-4311-06xx-4110 | Town Buildings-Water/Sewer Bills | 11,139 | 10,900 | 6,523 | 11,250 | 11,250 | Water/Sewer bills for Town Buildings |
| 01-4311-06xx-4300 | Town Buildings- Building Maintenance | 81,869 | 68,814 | 66,874 | 71,500 | 71,500 | Building Maintenance for Town Buildings, Incl Swasey Parkway & Raynes Barn |
| 01-4311-06xx-6210 | Town Buildings- Natural Gas | 65,227 | 75,000 | 42,598 | 72,000 | 72,000 | Natural Gas for Town Buildings |
| 01-4311-06xx-6220 | Town Buildings- Electricity | 101,115 | 121,080 | 72,579 | 111,450 | 111,450 | Electricity for Town Buildings, Incl. Swasey Parkway & Raynes Barn |
| 01-4311-0613-5000 | Train Station- Supplies | 3,280 | 3,800 | 1,362 | 3,800 | 3,800 | Light fixtures, electrical breakers, signage |
| 01-4311-0613-7623 | Train Station- Platform Lease | 3,079 | 3,100 | 3,144 | 3,150 | 3,150 | Platform Lease for Train Station |
| | Town Buildings Total | 265,709 | 282,694 | 193,080 | 273,150 | 273,150 | V |
| Maintenance Projects | | | | | | | |
| 01-4311-0616-7501 | PM- Maintenance Projects | 109,260 | 97,178 | 96,865 | 100,000 | 100,000 | List to be developed per TM |
| | Total Maintenance Projects | 109,260 | 97,178 | 96,865 | 100,000 | 100,000 | V |
| | Town Buildings/Maintenance Total | 374,969 | 379,872 | 289,945 | 373,150 | 373,150 | V |
| | Total DPW Maintenance | 1,042,748 | 1,117,063 | 849,575 | 1,118,042 | 1,106,116 | V |
| | Total Public Works Budget | 4,669,336 | 5,038,831 | 4,127,000 | 5,131,368 | 5,092,238 | V |
| Welfare & Human Services | | | | | | | |
| Welfare | | | | | | | |
| 01-4441-0710-1110 | WE- Sal/Wages FT | 7,290 | 7,410 | 6,014 | 7,802 | 7,802 | |
| | Salaries Total | 7,290 | 7,410 | 6,014 | 7,802 | 7,802 | |
| 01-4441-0710-2200 | WE- FICA | 405 | 459 | 335 | 484 | 484 | Based on wages: 6.2% |
| 01-4441-0710-2210 | WE- Medicare | 95 | 107 | 78 | 113 | 113 | Based on wages: 1.45% |
| 01-4441-0710-2300 | WE-Retirement - Town | 814 | 836 | 677 | 888 | 888 | Based on wages: 11.38% |
| | Benefits Total | 1,314 | 1,403 | 1,091 | 1,485 | 1,485 | |
| 01-4441-0710-5000 | WE- Supplies | 248 | 210 | 37 | 210 | 210 | Copy paper, computer ink, notebooks and desk supplies. |
| 01-4441-0710-5010 | WE- Postage | 10 | 20 | 50 | 20 | 20 | Client/state/agencies - postage - most are done electronically |
| 01-4441-0710-5310 | WE- Mobile Communications | 51 | 180 | 135 | 180 | 180 | For off hours usage / split 50/50 with TM budget |
| 01-4441-0710-5450 | WE- Dues | 80 | 40 | - | 40 | 40 | State local welfare dues |
| 01-4441-0710-5685 | WE - Direct Relief-Food | 200 | 500 | 75 | 500 | 500 | Requests for food/gas has increased this year with the homeless population increasing |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------------------|---|----------------|----------------|---------------------|--------------------|--------------------|--|
| 01-4441-0710-5686 | WE - Direct Relief- Rent | 54,982 | 17,000 | 41,147 | 17,000 | 17,000 | 2017 YTD July: Wentworth Trust reimbursed \$26,979; Town Funds \$4,913 |
| 01-4441-0710-5687 | WE - Direct Relief- Electricity | 10,259 | 4,000 | 4,997 | 4,000 | 4,000 | \$1,888 Town funds - Wentworth Trust reimbursed \$1,787 |
| 01-4441-0710-5688 | WE - Direct Relief - Heat | 4,393 | 2,000 | 1,622 | 2,000 | 2,000 | \$ 947 Town funds - Wentworth Trust reimbursed \$841 |
| 01-4441-0710-5689 | WE - Direct Relief -Medical | 2,121 | 2,000 | 1,978 | 2,000 | 2,000 | \$ 723 Town funds - Wentworth Trust reimbursed \$319 |
| 01-4441-0710-5702 | WE- Burial Expense | 750 | 1,500 | 1,500 | 1,500 | 1,500 | One cremation |
| 01-4441-0710-5740 | WE-Software Agreement | 875 | 865 | | - | - | NH Gap software |
| 01-4441-0710-5800 | WE- Travel Reimbursement | 243 | 200 | 213 | 200 | 200 | Travel to local meetings, State Monthly Meetings in Concord - Seminars |
| 01-4441-0710-5810 | WE- Conf/Room/Meals | 30 | 200 | 125 | 200 | 200 | 1 Conference - 4 monthly meetings |
| 01-4441-0710-5875 | WE- Equipment Purchase | | 250 | | 250 | 250 | |
| | General Expenses Total | 74,242 | 28,965 | 51,879 | 28,100 | 28,100 | |
| | Welfare Total | 82,846 | 37,778 | 58,983 | 37,387 | 37,387 | V |
| Human Services | | | | | | | |
| 01-4445-0711-5315 | HS- Human Services Funding | 108,035 | 100,000 | 75,000 | 100,000 | 107,500 | See separate list |
| | Human Services Total | 108,035 | 100,000 | 75,000 | 100,000 | 107,500 | V |
| | Total Welfare & Human Services | 190,881 | 137,778 | 133,983 | 137,387 | 144,887 | |
| Parks & Recreation | | | | | | | |
| Recreation | | | | | | | |
| 01-4520-0801-1110 | PR- Sal/Wages FT | 181,313 | 184,275 | 146,662 | 189,813 | 189,813 | 3 FT: Director, Asst. Director & Recreation Coordinator |
| 01-4520-0801-1200 | PR- Sal/Wages PT | 21,140 | 25,938 | 17,894 | 26,718 | 26,718 | Part time office person 26 hrs per week |
| 01-4520-0801-1300 | PR- Sal/Wages OT | 917 | 900 | 1,014 | 900 | 900 | Recreation Coordinator nights and weekends |
| | Salaries Total | 203,370 | 211,113 | 165,570 | 217,431 | 217,431 | |
| 01-4520-0801-2100 | PR- Health Insurance | 53,162 | 58,319 | 50,304 | 57,988 | 51,551 | YOY decrease 11.1% |
| 01-4520-0801-2110 | PR- Dental Insurance | 3,212 | 3,212 | 2,755 | 3,212 | 3,286 | YOY increase 2.3% |
| 01-4520-0801-2120 | PR- Life Insurance | 376 | 300 | 250 | 300 | 300 | |
| 01-4520-0801-2130 | PR- LTD Insurance | 1,034 | 1,031 | 875 | 1,065 | 1,065 | |
| 01-4520-0801-2200 | PR- FICA | 11,678 | 13,089 | 9,747 | 13,481 | 13,481 | Based on wages: 6.2% |
| 01-4520-0801-2210 | PR- Medicare | 2,731 | 3,061 | 2,280 | 3,153 | 3,153 | Based on wages: 1.45% |
| 01-4520-0801-2300 | PR- Retirement Town | 20,310 | 20,881 | 16,614 | 21,703 | 21,703 | Based on wages: 11.38% |
| | Benefits Total | 92,503 | 99,893 | 82,825 | 100,902 | 94,539 | |
| 01-4520-0801-5000 | PR- Supplies | 1,682 | 1,150 | 1,445 | 1,150 | 1,150 | Office supplies: pens, paper, ink and other supplies |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------|------------------------------|----------------|----------------|---------------------|--------------------|--------------------|---|
| 01-4520-0801-5010 | PR- Postage | 141 | 150 | 77 | 150 | 150 | General office mailing |
| 01-4520-0801-5450 | PR- Dues | 450 | 625 | 475 | 625 | 625 | NHRP/NRPA/NEPA Dues |
| | General Expenses Total | 2,273 | 1,925 | 1,996 | 1,925 | 1,925 | |
| | Recreation Total | 298,146 | 312,931 | 250,391 | 320,258 | 313,895 | V |
| Parks | | | | | | | |
| 01-4520-0802-1110 | PK- Sal/Wages FT | 64,300 | 67,071 | 54,001 | 69,077 | 69,077 | 2 FT Employees |
| 01-4520-0802-1300 | PK- Sal/Wages OT | 6,160 | 5,500 | 5,320 | 5,500 | 5,500 | Based on 2016 needs |
| 01-4520-0802-1400 | PK- Longevity Pay | | 600 | - | 700 | 700 | |
| | Salaries Total | 70,460 | 73,171 | 59,321 | 75,277 | 75,277 | |
| 01-4520-0802-2100 | PK- Health Insurance | 27,980 | 30,694 | 25,579 | 30,520 | 27,132 | YOY decrease 11.1% |
| 01-4520-0802-2110 | PK- Dental Insurance | 999 | 1,000 | 832 | 1,000 | 1,022 | YOY increase 2.3% |
| 01-4520-0802-2120 | PK- Life Insurance | 120 | 120 | 100 | 120 | 120 | |
| 01-4520-0802-2200 | PK- FICA | 4,150 | 4,537 | 3,497 | 4,667 | 4,667 | Based on wages: 6.2% |
| 01-4520-0802-2210 | PK- Medicare | 970 | 1,061 | 818 | 1,092 | 1,092 | Based on wages: 1.45% |
| 01-4520-0802-2300 | PK- Retirement Town | 7,897 | 8,251 | 6,715 | 8,567 | 8,567 | Based on wages: 11.38% |
| | Benefits Total | 42,116 | 45,663 | 37,541 | 45,965 | 42,599 | |
| 01-4520-0802-4320 | PK- Vehicle Maintenance | 4,660 | 5,000 | 4,643 | 3,000 | 3,000 | Plan to replace, 1 Ton, mower and tractor |
| 01-4520-0802-4330 | PK- Equipment Repairs | 805 | 850 | 753 | 850 | 850 | |
| 01-4520-0802-4352 | PK- Rec Park Maintenance | 1,500 | 1,500 | 1,490 | 1,500 | 1,500 | playground repairs, fencing repairs, umbrellas |
| 01-4520-0802-5090 | PK- Equipment Supplies | 7,777 | 8,800 | 6,710 | 8,800 | 8,800 | flags, field paint, keys and locks, lumber misc. |
| 01-4520-0802-5202 | PK- Contract Services | 28,714 | 27,200 | 23,048 | 27,200 | 27,200 | Weed/feed, playground chips blown in, weed management, turf/turf tilled in, contract mowing |
| 01-4520-0802-5329 | PK- Landscaping Supplies | 11,565 | 11,300 | 11,156 | 11,300 | 11,300 | mulch, flowers, playground chips, irrigation maintenance, loam/stone (less irrigation clocks 2016) |
| 01-4520-0802-5330 | PK- Chem Toilet Rental | 936 | 1,000 | 1,004 | 1,200 | 1,200 | brickyard park, swasey parkway, Rec Park in spring and fall now |
| 01-4520-0802-5561 | PK- Signs | 376 | 500 | 120 | 1,700 | 1,700 | general sign replacement |
| 01-4520-0802-5671 | PK- Uniforms | 483 | 750 | 568 | 750 | 750 | shoes, shirts, pants |
| 01-4520-0802-5875 | PK- Equipment Purchase | 1,359 | 1,200 | 1,200 | 13,200 | 13,200 | New mower to replace our Gravely. Must have collection system as well. Small power tools, tools and unanticipated |
| 01-4520-0802-6260 | PK- Fuel | 5,511 | 5,485 | 4,141 | 5,485 | 5,485 | Fuel estimate |
| | General Expenses Total | 63,686 | 63,585 | 54,831 | 74,985 | 74,985 | |
| 01-4520-0802-7504 | PK- Stewart Park Maintenance | 1,260 | 1,500 | 1,260 | 19,500 | 19,500 | Stewart Park new dock and crane rental for docks installation and removal |
| | Capital Outlay Total | 1,260 | 1,500 | 1,260 | 19,500 | 19,500 | |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|---------------------------------------|---|----------------|----------------|---------------------|--------------------|--------------------|---|
| | Parks Total | 177,522 | 183,919 | 152,954 | 215,727 | 212,361 | V |
| | Total Parks & Recreation | 475,668 | 496,850 | 403,345 | 535,985 | 526,256 | V |
| Other Culture & Recreation | | | | | | | |
| Other Culture & Recreation | | | | | | | |
| 01-4589-0804-8600 | OC- Exeter Arts Committee | 3,000 | 3,000 | 2,207 | 6,000 | 6,000 | Arts Committee activity budget, supplies, shows, etc. |
| 01-4589-0804-8603 | OC- Christmas Lights | 5,835 | 5,000 | 387 | 5,000 | 5,000 | Churchill's greenery 1,500, Unutil electric bill |
| 01-4589-0804-8604 | OC- Council on Aging | | 1 | - | 1 | 1 | Council disbanded and Boston Post Cane ceremony taken over by Historical Society and senior transportation taken over by Transportation Committee |
| 01-4589-0804-8605 | OC- Christmas Parade | 3,000 | 3,000 | 134 | 3,000 | 3,000 | Christmas Parade committee grant |
| 01-4589-0804-8610 | OC- Summer Concerts | 8,250 | 9,000 | 9,100 | 9,000 | 9,000 | Summer concerts in Swasey Parkway (could be moved to Townhouse for 2018 due to construction) |
| | Other Culture & Recreation Total | 20,085 | 20,001 | 11,828 | 23,001 | 23,001 | V |
| Special Events | | | | | | | |
| 01-4583-0805-8606 | SE- Exeter Brass Band | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | Payments to brass band performers |
| 01-4583-0805-8607 | SE- Veteran's Activities | 3,858 | 3,500 | 2,396 | 3,500 | 3,500 | Memorial Day flags, Vets Day flags, Lunch |
| 01-4583-0805-8608 | SE- AIM Festival | 7,500 | 7,500 | 7,500 | 8,000 | 8,000 | Fireworks for AIM Festival anticipated slight increase |
| | Special Events Total | 14,858 | 14,500 | 13,396 | 15,000 | 15,000 | V |
| | Total Other Culture & Recreation | 34,943 | 34,501 | 25,224 | 38,001 | 38,001 | V |
| Public Library | | | | | | | |
| Library | | | | | | | |
| 01-4550-0901-1110 | LB- Sal/Wages FT | 429,789 | 449,445 | 361,493 | 463,838 | 463,838 | Wages Director (1.5% cola) 7 FT staff(2.23% step 1.5% cola) |
| 01-4550-0901-1200 | LB- Sal/Wages PT | 110,904 | 131,278 | 92,650 | 135,220 | 135,220 | Wages for PT staff 2.23% step 1.5% cola |
| 01-4550-0901-1400 | LB- Longevity Pay | 9,950 | 9,850 | - | 9,950 | 9,950 | Per Library Sal Comp Plan |
| | Salaries Total | 550,643 | 590,573 | 454,143 | 609,008 | 609,008 | |
| 01-4550-0901-2100 | LB- Health Insurance | 104,064 | 108,332 | 94,856 | 111,044 | 99,238 | YOY decrease 11.1% |
| 01-4550-0901-2110 | LB- Dental Insurance | 5,926 | 6,175 | 4,690 | 5,394 | 5,518 | YOY increase 2.3% |
| 01-4550-0901-2120 | LB- Life Insurance | 470 | 510 | 374 | 480 | 480 | |
| 01-4550-0901-2130 | LB- LTD Insurance | 1,380 | 1,375 | 1,159 | 1,393 | 1,393 | |
| 01-4550-0901-2200 | LB- FICA | 33,179 | 36,616 | 27,308 | 37,758 | 37,758 | Based on wages: 6.2% |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------------------|--|----------------|------------------|---------------------|--------------------|--------------------|---|
| 01-4550-0901-2210 | LB- Medicare | 7,760 | 8,563 | 6,387 | 8,831 | 8,831 | Based on wages: 1.45% |
| 01-4550-0901-2300 | LB- Retirement Town | 39,097 | 51,799 | 32,806 | 53,917 | 53,917 | Based on wages: 11.38% |
| 01-4550-0901-2500 | LB- Unemployment Comp | - | 154 | - | 146 | 260 | Primex |
| 01-4550-0901-2600 | LB- Workers Comp Insurance | 2,462 | 2,627 | 2,521 | 2,785 | 2,685 | Primex |
| | Benefits Total | 194,338 | 216,151 | 170,101 | 221,748 | 210,080 | |
| 01-4550-0901-4110 | LB- Water/Sewer Bills-Library | 750 | 2,000 | - | 2,000 | 2,000 | |
| 01-4550-0901-5547 | LB- Public Services | 181,684 | 193,802 | 150,000 | 193,802 | 193,802 | Appropriation for general Library expenses paid directly by Library |
| | General Expenses Total | 182,434 | 195,802 | 150,000 | 195,802 | 195,802 | |
| | Total Library | 927,415 | 1,002,526 | 774,244 | 1,026,558 | 1,014,890 | V |
| Debt Service & Capital | | | | | | | |
| Debt Services | | | | | | | |
| 01-4711-0921-8016 | GF- Train Stn Storm Sep Bond | 57,800 | - | - | | | 2016 Final payment |
| 01-4711-0921-8017 | GF- Epping Rd Water Tank | 110,000 | 110,000 | 110,000 | 105,000 | 105,000 | 2028 Final payment |
| 01-4711-0921-8018 | GF- Great Dam Study | 34,800 | 34,800 | 34,800 | 34,800 | 34,800 | 2021 Final payment |
| 01-4711-0921-8019 | GF- Norris Brook Culverts | 60,000 | 60,000 | 60,000 | 55,000 | 55,000 | 2019 Final payment |
| 01-4711-0921-8052 | GF- Great Dam Removal | 160,000 | 160,000 | 160,000 | 155,000 | 155,000 | 2024 Final payment |
| 01-4711-0921-8061 | GF- Linden St. Bridge/Culvert | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 2025 Final payment |
| 01-4711-0921-8062 | GF- Sidewalk Program | 60,000 | 60,000 | 60,000 | 58,000 | 58,000 | 2025 Final payment |
| 01-4711-0921-8258 | GF- Jady Hill Phase II Utilities | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 2019 Final payment |
| 01-4711-0921-8xxx | GF- Lincoln Street Ph#2 | | | | 98,858 | 98,858 | 2032 Final payment |
| 01-4711-0921-8xxx | GF- Court Street Culvert | | | | 117,928 | 117,928 | 2027 Final payment |
| | GF Debt Service Principal Total | 577,600 | 519,800 | 519,800 | 719,586 | 719,586 | |
| 01-4721-0922-8056 | GF- Train Stn. Storm Sep Bond Intere | 2,600 | - | - | | | 2016 Final payment |
| 01-4721-0922-8057 | GF- Epping Rd Water Tank Interest | 65,759 | 62,162 | 62,162 | 57,740 | 57,740 | 2028 Final payment |
| 01-4721-0922-8058 | GF- Great Dam Study Interest | 6,942 | 5,550 | 5,550 | 4,506 | 4,506 | 2021 Final payment |
| 01-4721-0922-8059 | GF- Norris Brook Culverts Interest | 6,713 | 4,912 | 4,913 | 3,713 | 3,713 | 2019 Final payment |
| 01-4721-0922-8060 | GF- Great Dam Removal Interest | 71,655 | 63,495 | 63,495 | 55,335 | 55,335 | 2024 Final payment |
| 01-4721-0922-8061 | GF- Linden St. Bridge/Culvert | 25,561 | 20,786 | 20,786 | 17,916 | 17,916 | 2025 Final payment |
| 01-4721-0922-8062 | GF- Sidewalk Program Interest | 20,921 | 16,901 | 16,901 | 14,441 | 14,441 | 2025 Final payment |
| 01-4721-0922-8258 | GF- Jady Hill Phase II Utilities Int | 2,938 | 2,188 | 2,188 | 1,688 | 1,688 | 2019 Final payment |
| 01-4721-0922-8xxx | GF- Lincoln Street Ph#2 | | | | 76,817 | 76,817 | 2032 Final payment |
| 01-4721-0922-8xxx | GF- Court Street Culvert | | | | 63,228 | 63,228 | 2027 Final payment |
| | GF Debt Service Interest Total | 203,089 | 175,994 | 175,993 | 295,384 | 295,384 | |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------------------------|---|------------------|------------------|---------------------|--------------------|--------------------|--|
| 01-4723-0923-9230 | GF- TAN Interest | | 1 | - | 1 | 1 | Reserve for Tax Anticipation Note |
| | TAN Interest Total | - | 1 | - | 1 | 1 | |
| | Debt Services Total | 780,689 | 695,795 | 695,793 | 1,014,970 | 1,014,970 | V |
| Miscellaneous | | | | | | | |
| 01-4194-0117-4313 | GG- Disaster Repairs - Insured | - | 1 | - | 1 | 1 | |
| 01-4196-0117-5010 | GG- Postage | 2,866 | 1 | 821 | 1 | 1 | Town-wide postage reserve |
| 01-4194-0117-5651 | GG- Misc Expense | 130 | 1 | 23,126 | 1 | 1 | Internal audit entry |
| | General Expenses Total | 2,996 | 3 | 23,947 | 3 | 3 | |
| Vehicle Replacement | | | | | | | |
| 01-4194-0117-7301 | GG- CO - Leases | 342,164 | 407,717 | 331,264 | 330,818 | 330,818 | See separate list |
| 01-4194-0117-7420 | GG- CO - Vehicles | 113,760 | 66,310 | 62,168 | 131,270 | 131,270 | See separate vehicle list |
| | Capital Outlay Total | 455,924 | 474,027 | 393,432 | 462,088 | 462,088 | |
| Cemetaries | | | | | | | |
| 01-1495-0117-7xxx | GG-CO-Cemetaries | - | - | - | 1 | 1 | |
| | | - | - | - | 1 | 1 | |
| Capital Outlay-Other | | | | | | | |
| 01-4194-0118-7454 | GG- CO- Land Acquisition/Purchase | | 1 | - | 1 | 1 | |
| | GG - CO - Public Safety Study | | | - | 45,000 | 50,000 | Review of Public Safety activity levels related to staffing and second station |
| 01-4194-0118-7446 | GG- CO- Equipment | - | 8,905 | 6,294 | 4,500 | 4,500 | Vehicle Data Gathering |
| | Capital Outlay Total | - | 8,906 | 6,294 | 49,501 | 54,501 | |
| | General Government Total | 458,920 | 482,936 | 423,673 | 511,593 | 516,593 | |
| | Total Debt Service & Capital | 1,239,609 | 1,178,731 | 1,119,466 | 1,526,563 | 1,531,563 | |
| Benefits & Taxes | | | | | | | |
| Payroll Taxes & Benefits | | | | | | | |
| 01-4155-0931-2100 | GG- Health Insurance Reserve | - | - | | 179,164 | - | 2018- Est. 8.0% increase YOY General Fund, Water Fund, Sewer Fund |
| 01-4155-0931-2xxx | GG- AD&D Reserve | | | | 2,000 | 2,000 | AD&D Reserve |
| 01-4155-0931-2140 | GG- Insurance Buyout | 98,365 | 100,940 | 91,588 | 132,010 | 117,357 | Health Insurance Buyout (21 employees) |
| 01-4155-0931-2150 | GG- Sick Leave Buyout | 63,981 | 1 | 64,697 | 1 | 1 | Use funds in Sick Leave CRF |
| 01-4155-0931-5421 | GG- Flexible Spending Fees | 2,271 | 1,110 | 460 | 1,110 | 1,110 | Fees for 37 employees FSA accounts (28 health % 4 depend care) Reclassified from HR Budget in 2016 |

**Town of Exeter
General Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|------------------------------|---|-------------------|-------------------|---------------------|--------------------|--------------------|--|
| | Payroll Taxes & Benefits Total | 164,617 | 102,051 | 156,745 | 314,285 | 120,468 | |
| Unemployment | | | | | | | |
| 01-4155-0933-2500 | GG- Unemployment Comp | - | 2,046 | - | 1,944 | 3,456 | Primex |
| | Unemployment Total | - | 2,046 | - | 1,944 | 3,456 | |
| Worker's Compensation | | | | | | | |
| 01-4155-0937-2600 | GG- Workers Comp Insurance | 186,384 | 198,872 | 198,871 | 210,805 | 203,250 | Primex |
| | Worker's Compensation Total | 186,384 | 198,872 | 198,871 | 210,805 | 203,250 | |
| Insurance | | | | | | | |
| 01-4196-0114-5211 | GG- Liability Insurance | 117,418 | 98,481 | 98,226 | 103,405 | 96,608 | Primex: Based upon allocation of assets (-3.7% change) and NNEPRA train platform insurance (est. 5% increase) |
| 01-4196-0114-5212 | GG- Fleet Insurance | 10,731 | 12,047 | 12,047 | 12,649 | 11,596 | Primex: Based upon allocation of assets |
| 01-4196-0114-5214 | GG- Insurance Deductible | 5,000 | 3,000 | 2,244 | 3,000 | 3,000 | Town has \$ 1K deductible per occurrence |
| 01-4196-0114-5215 | GG- Ins Reimbursed Repairs | 10,878 | 1 | 5,935 | 1 | 1 | 2017 Repair on 2016 Ford Expedition (Police vehicle) |
| | Insurance Total | 144,027 | 113,529 | 118,452 | 119,055 | 111,205 | |
| | Total Benefits & Taxes | 495,028 | 416,498 | 474,069 | 646,089 | 438,379 | V |
| | Total General Fund | 17,343,518 | 18,220,373 | 14,613,079 | 18,894,831 | 18,519,221 | V |
| Warrant Articles | | | | | | | |
| WAR | | | | | | | |
| 01-5000-0950-9073 | SEIU 1984 Collective Bargaining | - | - | | | | SEIU 1984 Collective Bargaining- reclassified to respective departments |
| 01-5000-0950-9074 | Sidewalk Program CRF | | - | | 120,000 | 120,000 | Continues efforts of sidewalk repl (BRC voted to move sidewalks to HWY Maint similar to Paving) CIP Page # 22 |
| 01-5000-0950-9099 | Sick Leave Expendable Trust Fund | 75,000 | 50,000 | 50,000 | | | Sick Leave Fund held and invested by Trustee of Trust Funds |
| 01-5000-0950-9117 | Snow/Ice Deficit Fund | 50,000 | 50,000 | 50,000 | | | Snow/Ice Deficit Non-Capital CRF |
| 01-5000-0950-9126 | Master Plan Update | 50,000 | - | 37,865 | | | 2016 CRF for Master Plan Update |
| 01-5000-0950-9xxx | TAP Grant Match/Sidewalks | | 541,261 | | | | CIP Page #3 Pedestrian Improvements, includes \$ 433,009 NHDOT Grant (80/20 Grant) \$108,252 general taxation as a grant match |
| 01-5000-0950-9xxx | Portable Radio Replacement | | | | 73,897 | 73,897 | Fire Dept request for 22 radios in CIP |
| 01-5000-0950-9xxx | Town Hall Code Compliant Staircase | | 130,000 | | | | CIP Page #13 - May increase to \$ 130,000 |

Town of Exeter

General Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------------|---|-------------------|-------------------|---------------------|--------------------|--------------------|--|
| 01-5000-0950-9xxx | Kingston Road Impr. | | 305,000 | | | | Addition to 2015 WAR- sidewalks, bike paths. \$185,000 general taxation |
| 01-5000-0950-9xxx | Intersection Improvements Program | | | | 50,000 | 50,000 | Study of unsignalized intersections - CIP Page #12 |
| 01-5000-0950-9xxx | Cemetary Capital Reserve Fund | | | | 27,000 | 27,000 | Maintenance of Town owned inactive cemeteries |
| 01-5000-0950-9xxx | Public Safety Study | | | | | - | Fire/Police - Public Safety Study - see capital outlay |
| 01-5000-0950-9xxx | Engine 4 Replacement | | | | - | - | CIP Page #33, 1st year payment of a 7 year lease \$525,299 (BRC does not recommend replacement for 2018- deferred until after public safety study) |
| 01-5000-0950-9xxx | Downtown Parking Study | | | | 50,000 | 50,000 | Comprehnisive study of downtown parking and traffic - CIP Page # 5 |
| 01-5000-0950-9xxx | Sportsman's Club Remediation | | | | 30,000 | 30,000 | Sportsman's Club Remediation |
| 01-5000-0950-9xxx | Highway Loader #43 | | | | 56,340 | 56,340 | CIP Page #59, 1st year payment of a 5 year lease \$250,400 (BRC recommends) |
| | Subtotal | 175,000 | 1,076,261 | 137,865 | 407,237 | 407,237 | |
| Borrowing/ Other | | | | | | | |
| 01-5000-0950-9xxx | Library Renovation/Expansion | | | | 343,705 | 5,049,755 | CIP Page #4 (Library changed CIP from design to design and build after the CIP Book was printed) |
| 01-5000-0950-9xxx | Recreation Park Redevelopment | | | | 7,149,770 | 7,100,520 | CIP Page #6 (updated amount on 11/14/17) |
| | Borrowing/Other Total | - | 3,038,000 | - | 7,493,475 | 12,150,275 | |
| | GF Warrant Articles Total | 175,000 | 4,114,261 | 137,865 | 7,900,712 | 12,557,512 | |
| | Total General Fund Budget & Warrant Articles | 17,518,507 | 22,334,634 | 14,750,944 | 26,795,543 | 31,076,733 | |

**Town of Exeter
Water Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-----------------------|-------------------------------|----------------|----------------|---------------------|--------------------|--------------------|---|
| WATER FUND | | | | | | | |
| Administration | | | | | | | |
| 02-4330-0621-1110 | WA- Sal/Wages FT | 188,917 | 189,341 | 139,565 | 193,192 | 193,192 | 2 FT W/S Mgr Eng & Eng Tec Split 50/50, and GF allocations |
| 02-4330-0621-1200 | WA- Sal/Wages PT | 140 | - | | | | W/S Advisory Committee Chair records the minutes |
| 02-4330-0621-1210 | WA- Sal/wages Temp | 4,269 | 9,500 | 6,973 | 3,500 | 3,500 | PT Seasonal Employee 50/50 W&S Split |
| | Salaries Total | 193,326 | 198,841 | 146,538 | 196,692 | 196,692 | |
| 02-4330-0621-2100 | WA- Health Insurance | 41,010 | 49,182 | 36,707 | 43,507 | 38,781 | Allocations from GF |
| 02-4330-0621-2110 | WA- Dental Insurance | 2,968 | 3,620 | 2,721 | 3,094 | 3,164 | Allocations from GF |
| 02-4330-0621-2120 | WA- Life Insurance | 264 | 277 | 211 | 290 | 290 | Allocations from GF |
| 02-4330-0621-2130 | WA- LTD Insurance | 524 | 659 | 495 | 681 | 681 | Allocations from GF |
| 02-4330-0621-2140 | WA - Health Insurance Buyout | 2,536 | 3,343 | 2,508 | 3,324 | 2,955 | Allocations from GF |
| 02-4330-0621-2200 | WA- FICA | 11,439 | 12,328 | 9,518 | 12,195 | 12,195 | Based on wages: 6.2% |
| 02-4330-0621-2210 | WA- Medicare | 3,287 | 2,883 | 2,226 | 2,852 | 2,852 | Based on wages: 1.45% |
| 02-4330-0621-2300 | WA- Retirement Town | 20,259 | 22,059 | 15,654 | 21,985 | 21,985 | Based on wages: 11.38% |
| 02-4330-0621-2600 | WA- Workers Comp Insurance | 4,130 | 4,407 | 4,407 | 4,671 | 4,504 | Primex |
| | Benefits Total | 86,417 | 98,758 | 74,446 | 92,599 | 87,407 | |
| 02-4330-0621-5000 | WA- Supplies | 2,390 | 4,000 | 2,513 | 4,000 | 4,000 | 20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% Supplies/maint. multi-function plotter |
| 02-4330-0621-5200 | WA- Consulting Services | 4,956 | 5,000 | 163 | 5,000 | 5,000 | Misc. Consulting Services |
| 02-4330-0621-5212 | WA- Fleet Insurance | 429 | 416 | 416 | 436 | 400 | Primex- Based upon allocation of assets |
| 02-4330-0621-5213 | WA- Property Insurance | 63,100 | 79,172 | 79,172 | 83,130 | 76,207 | Primex- Based upon allocation of assets |
| 02-4330-0621-5214 | WA- Insurance Deductible | | 2,000 | - | 2,000 | 1 | Line item for insurance deductible |
| 02-4330-0621-5224 | WA- Legal Expense | | 15,000 | - | 15,000 | 5,000 | Legal expenses wellhead negotiations, administrative orders |
| 02-4330-0621-5310 | WA- Mobile Communications | 299 | 800 | 218 | 800 | 800 | 20% Director, Town Engineer, Ast Engineer cellphones |
| 02-4330-0621-5400 | WA- Advertising | | 500 | - | 500 | 500 | Bid packages, Requests for Proposals |
| 02-4330-0621-5500 | WA- Printing | 2,523 | 2,500 | 750 | 5,000 | 2,600 | Annual Consumer Confidence Rpt (CCR) & postage |
| 02-4330-0621-5560 | WA- Legal/Public Notices | 4,356 | 6,000 | 5,279 | 6,000 | 6,000 | Notice of main flushing, Public Hearings, violations, etc |
| 02-4330-0621-5810 | WA- Conf Rooms/Meals | 667 | 850 | 493 | 1,750 | 1,750 | Annual national conference, add WSME |
| 02-4330-0621-5820 | WA- Education/Training | 4,307 | 5,550 | 4,225 | 5,500 | 5,500 | Treatment, Distribution & Backflow required CEUs, dues, license renewal year, new employees getting licenses; less funding from the State |
| | General Expenses Total | 83,027 | 121,788 | 93,229 | 129,116 | 107,758 | |
| | Administration Total | 362,770 | 419,387 | 314,213 | 418,407 | 391,857 | V |
| Billing | | | | | | | |
| 02-4331-0624-1110 | WB- Sal/Wages FT | 69,183 | 70,829 | 54,043 | 72,827 | 72,827 | 1 FT Utilities Clerk (50/50 split W&S) & GF Allocations |
| 02-4331-0624-1200 | WB- Sal/Wages PT | 5,694 | 7,307 | 2,706 | 7,302 | 7,302 | 1 PT Utilities Clerk 16 hrs/wk (50/50 split W&S) |
| 02-4331-0624-1300 | WB- Sal/Wages OT | 21 | 673 | 504 | 700 | 700 | Allocations from GF |
| 02-4331-0624-1400 | WB - Longevity Pay | 484 | 488 | 366 | 500 | 500 | Allocations from GF |
| | Salaries Total | 75,382 | 79,297 | 57,619 | 81,329 | 81,329 | |

Town of Exeter

Water Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|---------------------|----------------------------|----------------|----------------|---------------------|--------------------|--------------------|--|
| 02-4331-0624-2100 | WB- Health Insurance | 25,415 | 27,881 | 22,061 | 27,722 | 24,645 | Allocations from GF |
| 02-4331-0624-2110 | WB- Dental Insurance | 1,546 | 1,544 | 1,232 | 1,544 | 1,579 | Allocations from GF |
| 02-4331-0624-2120 | WB- Life Insurance | 98 | 98 | 76 | 98 | 98 | Allocations from GF |
| 02-4331-0624-2130 | WB - LTD Insurance | 160 | 164 | 123 | 169 | 169 | Allocations from GF |
| 02-4331-0624-2200 | WB- FICA | 4,569 | 4,916 | 3,476 | 5,042 | 5,042 | Based on wages: 6.2% |
| 02-4331-0624-2210 | WB- Medicare | 1,065 | 1,150 | 811 | 1,179 | 1,179 | Based on wages: 1.45% |
| 02-4331-0624-2300 | WB- Retirement Town | 7,786 | 8,118 | 6,186 | 8,424 | 8,424 | Based on wages: 11.38% |
| 02-4331-0624-2600 | WB- Workers Comp Insurance | 964 | 1,028 | 1,028 | 1,089 | 1,050 | Primex |
| | Benefits Total | 41,603 | 44,899 | 34,993 | 45,268 | 42,187 | |
| 02-4331-0624-5000 | WB- Supplies | 3,468 | 3,500 | 2,235 | 3,500 | 3,500 | Water bill processing, Ink Cartridges, paper, letterhead, pens, etc |
| 02-4331-0624-5010 | WB- Postage | 5,061 | 4,500 | 4,373 | 4,500 | 4,500 | Increase due to certified shut-off notices |
| 02-4331-0624-5200 | WB- Consulting Services | | 500 | 218 | 10,500 | 2,000 | Allocation of actuarial costs for GASB compliance \$500 and Tyler consulting services \$1,500 |
| 02-4331-0624-5220 | WB- Audit Fees | 7,125 | 8,250 | 8,250 | 8,250 | 8,250 | Audit Fees for Melanson & Health |
| 02-4331-0624-5320 | WB- Phone Utilization | 4,057 | 4,175 | 3,544 | 4,175 | 4,175 | 12.5% allocation of IT phone utilization |
| 02-4331-0624-5683 | WB- Internet Services | 1,155 | 1,155 | - | 1,155 | 1,155 | 12.5% allocation of IT internet services (website) |
| 02-4331-0624-5730 | WB- Computer Hardware | 2,140 | | | | | To support Munis |
| 02-4331-0624-5740 | WB- Software Agreement | 4,229 | 4,350 | 4,001 | 9,900 | 9,900 | Munis and partial year of Munismart Software Agreement |
| 02-4331-0624-5820 | WB- Education/Training | - | 50 | - | 50 | 50 | W/S Billing Collection Staff |
| | General Expenses Total | 27,235 | 26,480 | 22,621 | 42,030 | 33,530 | |
| | Water Billing Total | 144,220 | 150,676 | 115,233 | 168,627 | 157,046 | V |
| Distribution | | | | | | | |
| 02-4332-0622-1110 | WD- Sal/Wages FT | 182,447 | 206,097 | 148,888 | 200,670 | 200,670 | 8 FT split 50/50 Water Distribution/Sewer Collection |
| 02-4332-0622-1300 | WD- Sal/Wages OT | 21,005 | 21,000 | 23,544 | 21,000 | 21,000 | Avg OT rate = \$35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms) |
| 02-4332-0622-1400 | WD- Longevity Pay | 2,125 | 3,000 | - | 2,375 | 2,375 | 8 FT per union contract, split 50/50 WD/SC |
| | Salaries Total | 205,577 | 230,097 | 172,432 | 224,045 | 224,045 | |
| 02-4332-0622-2100 | WD- Health Insurance | 64,139 | 66,582 | 49,827 | 58,652 | 52,662 | YOY decrease 11.1% |
| 02-4332-0622-2110 | WD- Dental Insurance | 3,994 | 4,103 | 2,704 | 3,945 | 4,036 | YOY increase 2.3% |
| 02-4332-0622-2120 | WD- Life Insurance | 206 | 240 | 191 | 240 | 240 | |
| 02-4332-0622-2200 | WD- FICA | 12,236 | 14,266 | 10,496 | 13,891 | 13,891 | Based on wages: 6.2% |
| 02-4332-0622-2210 | WD- Medicare | 2,862 | 3,336 | 2,455 | 3,249 | 3,249 | Based on wages: 1.45% |
| 02-4332-0622-2300 | WD- Retirement Town | 22,966 | 25,948 | 19,342 | 25,496 | 25,496 | Based on wages: 11.38% |
| 02-4332-0622-2600 | WD- Workers Comp Insurance | 7,675 | 8,190 | 8,190 | 8,681 | 8,370 | Primex |
| | Benefits Total | 114,078 | 122,665 | 93,205 | 114,154 | 107,943 | |
| 02-4332-0622-4300 | WD- Building Maintenance | 6,305 | 6,500 | 1,533 | 6,500 | 6,500 | 7 water pumping stations; 2 new stations in '15 Skinner Spring, SWTP lagoons, GWTP, Well Building, Pump station/towers |
| 02-4332-0622-4309 | WD- Brush Cutting | 110 | 3,000 | - | 3,000 | 3,000 | Pump station/towers |
| 02-4332-0622-4311 | WD- Equipment Maintenance | 7,956 | 6,000 | 1,299 | 6,000 | 6,000 | Pumps, generators, misc equipment |

**Town of Exeter
Water Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|-------------------|---------------------------------|----------------|----------------|---------------------|--------------------|--------------------|---|
| 02-4332-0622-4312 | WD- Road Repairs | 9,919 | 10,000 | 12,107 | 10,000 | 10,000 | Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor |
| 02-4332-0622-4320 | WD- Vehicle Maintenance | 6,904 | 6,750 | 6,430 | 6,750 | 6,750 | 10 vehicles, 3 trailers split 50/50 WD/SC |
| 02-4332-0622-4370 | WD- System Maintenance | 35,146 | 35,000 | 36,702 | 47,000 | 47,000 | 4 Hydrant assemblies, risers, service saddles, curbstops, pipe, valve boxes, other parts; plus 3 broken hydrants @\$4k/ea |
| 02-4332-0622-4372 | WD- Water Tank Maintenance | 211,729 | 219,171 | 219,171 | 219,171 | 219,171 | Tank Rehabilitation- Hampton Rd Prgm=\$102,448 previously approved and now budgeted; \$116,723 proposed Epping Rd Tower Maint. Prgm |
| 02-4332-0622-5265 | WD- Licenses | 330 | 800 | 510 | 800 | 800 | Distribution licenses exams/renewals \$50/ea |
| 02-4332-0622-5310 | WD- Mobile Communication | 628 | 550 | 775 | 1,050 | 1,050 | Increase 2 to 4 MiFi's (50%) |
| 02-4332-0622-5327 | WD- General Hand Tools | 1,596 | 1,500 | 472 | 1,500 | 1,500 | Drills, bits, taps, dies, ratchet wrenches |
| 02-4332-0622-5341 | WD- Drug/Alcohol Testing | 863 | 800 | 911 | 900 | 900 | Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires |
| 02-4332-0622-5610 | WD- Safety Equipment | 3,284 | 3,200 | 1,965 | 3,500 | 3,500 | PPE incl hardhats, gloves, Tyvek suits, respirators |
| 02-4332-0622-5671 | WD- Uniforms | 2,741 | 2,145 | 1,817 | 2,145 | 2,145 | 8 split 50/50 WD/SC |
| 02-4332-0622-5681 | WD- GIS Software | 4,187 | 5,000 | 3,432 | 4,500 | 4,500 | Software revisions/maintenance; handheld and software agreement with TiSales |
| 02-4332-0622-5759 | WD- Metering & Back Flow | 50,684 | 75,000 | 58,370 | 80,000 | 75,000 | Rebuild/replace meters to AWWA accuracy specifications, backflow devices, brass fittings |
| 02-4332-0622-5760 | WD- Pump Station & Towers | 66,485 | 29,450 | 21,659 | 24,450 | 24,450 | Pumps, I/O cards, check valve rebuilds, fuses/breakers |
| 02-4332-0622-6210 | WD- Natural Gas | 8,114 | 11,000 | 4,883 | 9,000 | 9,000 | Heating/generator fuel; new generators at new well buildings |
| 02-4332-0622-6220 | WD- Electricity | 79,453 | 70,000 | 51,482 | 70,000 | 70,000 | Water Pumping Stations and towers; 3 wells |
| 02-4332-0622-6260 | WD- Fuel | 8,492 | 9,140 | 8,700 | 9,140 | 9,140 | Fuel estimate |
| | General Expenses Total | 504,926 | 495,006 | 432,217 | 505,406 | 500,406 | |
| | Water Distribution Total | 824,581 | 847,768 | 697,853 | 843,605 | 832,394 | V |
| Treatment | | | | | | | |
| 02-4335-0623-1110 | WT- Sal/Wages FT | 206,093 | 213,926 | 171,969 | 220,066 | 220,066 | 1 FT WTP Ops Spr, 3 WTP Ops |
| 02-4335-0623-1300 | WT- Sal/Wages OT | 22,071 | 19,075 | 24,832 | 19,075 | 19,075 | |
| 02-4335-0623-1310 | WT- Sal/Wages Stand-By | | 5,460 | - | 5,040 | 5,040 | Standby compensation - Contract Item |
| 02-4335-0623-1400 | WT- Longevity Pay | 2,600 | 1,200 | - | 1,300 | 1,300 | 2 FT per union contract |
| | Salaries Total | 230,764 | 239,661 | 196,801 | 245,481 | 245,481 | |
| 02-4335-0623-2100 | WT- Health Insurance | 80,786 | 98,657 | 82,215 | 98,097 | 87,208 | YOY decrease 11.1% |
| 02-4335-0623-2110 | WT- Dental Insurance | 5,364 | 6,207 | 5,173 | 6,207 | 6,350 | YOY increase 2.3% |
| 02-4335-0623-2120 | WT- Life Insurance | 298 | 300 | 270 | 300 | 300 | |
| 02-4335-0623-2200 | WT- FICA | 13,638 | 14,859 | 11,529 | 15,220 | 15,220 | Based on wages: 6.2% |
| 02-4335-0623-2210 | WT- Medicare | 3,189 | 3,475 | 2,696 | 3,559 | 3,559 | Based on wages: 1.45% |
| 02-4335-0623-2300 | WT- Retirement Town | 25,776 | 27,032 | 22,143 | 27,936 | 27,936 | Based on wages: 11.38% |
| 02-4335-0623-2600 | WT- Workers Comp Insurance | 7,673 | 8,187 | 8,187 | 8,679 | 8,368 | Primex |
| | Benefits Total | 136,724 | 158,718 | 132,213 | 159,998 | 148,941 | |
| 02-4335-0623-4300 | WT- Building Maintenance | 8,861 | 10,000 | 7,522 | 16,000 | 12,000 | 3 buildings @ SWTP & GWTP |
| 02-4335-0623-43xx | WT- GWTP Basin/Lagoon Cleaning | | | | 49,000 | 49,000 | Lagoon cleaning \$29K; GWTP waste basin \$20k |

Town of Exeter

Water Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|---------------------|---|----------------|----------------|---------------------|--------------------|--------------------|--|
| 02-4335-0623-4311 | WT- Equipment Maintenance | 22,089 | 20,000 | 19,834 | 30,350 | 30,350 | Repair pumps & blowers; replacement parts; chemical tubing; new chloramine process; well & pump inspection \$1,650; UV lamps, sensors & ballasts \$3,700 |
| 02-4335-0623-5080 | WT-Supplies - Lab Equip | 11,671 | 13,000 | 7,206 | 15,000 | 13,000 | Additional chloramine testing - reagents & field units; Safe Drinking Water Act (SDWA) compliance |
| 02-4335-0623-5200 | WT- Consulting | 1,711 | 27,600 | 27,430 | 35,000 | 35,000 | TTHM compliance; new UV & chloramine assistance |
| 02-4335-0623-5202 | WT- Software Equip/Contracted Services | 7,389 | 7,000 | 6,951 | 7,000 | 7,000 | Maint. service for SCADA/telemetry, hydraulic model H2O Map |
| 02-4335-0623-5265 | WT- Licenses | 1,966 | 2,000 | 60 | 1,500 | 1,500 | Treatment licenses exams/renewals \$50/ea |
| 02-4335-0623-5310 | WT- Mobile Communication | 1,834 | 1,200 | 1,551 | 1,500 | 1,500 | WTP Operations Supervisor cellphone and WTP Ipad for SCADA |
| 02-4335-0623-5610 | WT- Safety Equipment | 1,715 | 1,500 | 80 | 1,500 | 1,500 | Boots, gloves, hard hats, eye & hearing protection |
| 02-4335-0623-5671 | WT- Uniforms | 2,339 | 2,400 | 1,696 | 2,400 | 2,400 | |
| 02-4335-0623-5740 | WT- Software / Hardware Agreement | 19,213 | 7,000 | 6,206 | 7,000 | 7,000 | SCADA software maintenance service |
| 02-4335-0623-5756 | WT- Dam Registrations | 1,900 | 1,900 | - | 1,900 | 1,900 | Annual NHDES fees/Reservoir Dam |
| 02-4335-0623-5757 | WT-Property Taxes | 177 | 3,700 | 154 | 200 | 200 | Skinner Springs in Stratham (Pickpocket Dam in Brentwood now tax exempt) |
| 02-4335-0623-5984 | WT- Lab testing | 21,000 | 25,000 | 19,631 | 25,000 | 25,000 | Coliform bacteria, organic carbon, volatile & synthetic, unregulated contaminant monitoring rule (UCMR); mandatory testing for Cryptosporidium for 1 more year |
| 02-4335-0623-5985 | WT- Chemicals | 91,671 | 82,400 | 68,948 | 105,900 | 90,000 | 10 existing chemicals plus ammonia for chloramines \$24k (new in 2018) |
| 02-4335-0623-6210 | WT- Natural Gas | 20,899 | 27,500 | 14,635 | 27,500 | 27,500 | heating/generator fuel |
| 02-4335-0623-6220 | WT- Electricity | 79,535 | 88,000 | 53,290 | 93,525 | 93,525 | Pumps, lights, etc; new UV \$5,525 |
| 02-4335-0623-6260 | WT- Fuel | 821 | 1,215 | 1,273 | 1,215 | 1,215 | Pick up truck at Water Treatment Plant |
| 02-4335-0623-7620 | WT- Phone Lease - Alarms | 913 | 1,345 | 1,268 | 4,945 | 4,945 | Switched out Fairpoint DSL to Comcast cable 2 yr contract for increased communication stability & reliability |
| | General Expenses Total | 295,704 | 322,760 | 237,732 | 426,435 | 404,535 | |
| | Water Treatment Total | 663,192 | 721,139 | 566,746 | 831,914 | 798,957 | V |
| Debt Service | | | | | | | |
| 02-4711-0625-8113 | DS- Water Tank SRF Principal | 176,654 | 182,576 | 182,576 | 188,696 | 188,696 | 2028 Final payment |
| 02-4711-0625-8114 | DS- Water Line- Main & Lincoln Sts Principa | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 2024 Final payment |
| 02-4711-0625-8119 | DS- Water Line Replacement- JH | 153,700 | 153,700 | 153,700 | 153,700 | 153,700 | 2021 Final payment |
| 02-4711-0625-8120 | DS- Portsmouth Av Waterline Principal | 16,071 | 16,071 | 16,071 | 16,071 | 16,071 | 2023 Final payment |
| 02-4711-0625-8121 | DS- Waste Stream Reduction Principal | 40,608 | 41,252 | 41,252 | 41,901 | 41,901 | 2018 Final payment |
| 02-4711-0625-8122 | DS-Water Meter Replacement Principal | 102,483 | 104,102 | 104,102 | 105,735 | 105,735 | 2019 Final payment |
| 02-4711-0625-8123 | DS- Lary Lane GWTP SRF Principle | | 136,882 | 136,882 | 215,514 | 215,514 | 2036 Final payment |
| 02-4711-0625-8xxx | DS- Lincoln Street Phase #2 | | | | 9,758 | 9,758 | 2032 Final payment |
| 02-4711-0625-8xxx | DS- Court Street Culvert | | | | 3,972 | 3,972 | 2027 Final payment |
| | Water Debt Service Principal Total | 614,516 | 759,583 | 759,583 | 860,347 | 860,347 | |
| 02-4721-0626-8153 | DS- Water Tank SRF Interest | 94,092 | 88,171 | 88,171 | 82,051 | 82,051 | 2028 Final payment |
| 02-4721-0626-8159 | DS- Water Line Repl interest- JH | 30,661 | 24,513 | 24,513 | 19,902 | 19,902 | 2021 Final payment |
| 02-4721-0626-8160 | DS- Portsmouth Av Waterline Interest | 6,787 | 5,887 | 5,887 | 4,987 | 4,987 | 2023 Final payment |
| 02-4721-0626-8161 | DS- Waste Stream Reduction Interest | 1,449 | 931 | 931 | 406 | 406 | 2018 Final payment |

Town of Exeter

Water Fund

Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | Explanation |
|---|--|------------------|------------------|---------------------|--------------------|--------------------|---|
| 02-4721-0626-8162 | DS- Water Line- Main & Lincoln Sts Interest | 56,100 | 49,725 | 49,725 | 43,350 | 43,350 | 2024 Final payment |
| 02-4721-0626-8163 | DS-Water Meter Replacement Interest | 4,999 | 3,696 | 3,696 | 2,377 | 2,377 | 2019 Final payment |
| 02-4721-0626-8164 | DS- Lary Lane GWTP SRF Interest | | 170,212 | 170,212 | 96,118 | 96,118 | 2036 Final payment |
| 02-4721-0626-8xxx | DS- Lincoln Street Phase #2 | | | | 7,582 | 7,582 | 2032 Final payment |
| 02-4721-0626-8xxx | DS- Court Street Culvert | | | | 2,130 | 2,130 | 2027 Final payment |
| | Water Debt Service Interest Total | 194,088 | 343,135 | 343,134 | 258,903 | 258,903 | |
| | Debt Service Total | 808,604 | 1,102,718 | 1,102,716 | 1,119,250 | 1,119,250 | V |
| Capital Outlay | | | | | | | |
| 02-4900-0627-7301 | CO- Capital Outlay - Leases | 17,444 | 18,540 | 1,702 | 16,681 | 16,681 | See separate lease schedule |
| 02-4900-0627-7420 | CO- Capital Outlay - Vehicle | | 29,005 | 20,679 | 68,523 | 45,581 | See separate vehicle schedule- BRC deferred replacement of truck 11 |
| 02-4900-0627-7454 | CO- Capital Outlay - Land Acquisition/Purchase | | 1 | - | 1 | 1 | |
| 02-4900-0627-7422 | CO- Water Option Study | | | | | | |
| 02-4900-0627-7425 | CO- Water System Capital | 78,031 | 98,000 | 17,785 | | | Capital outlay needs for water facilities |
| | Capital Outlay Total | 95,475 | 145,546 | 40,166 | 85,205 | 62,263 | V |
| Water Appropriations from Reserves | | | | | | | |
| 02-4901-0962-5882 | WF- Approp from Reserves- Water Tank Maintenance | 24,168 | | | | | |
| 02-4901-0962-5758 | WF- Approp from Reserves- Rate Study | 24,735 | | | | | |
| | Water Appropriation from Reserves Total | 48,903 | - | - | - | - | |
| | Water Fund Total | 2,947,747 | 3,387,235 | 2,836,928 | 3,467,008 | 3,361,768 | V |
| WF -Warrant Articles | | | | | | | |
| 02-5000-0950-xxxx | New Groundwater Source Exploration | | | | 600,000 | 600,000 | 2018 CIP Page#23 |
| 02-5000-0950-xxxx | Washington St Waterline Replacement | | | | 665,000 | 665,000 | 2018 CIP Page#26 |
| 02-5000-0950-xxxx | Newfields Rd. Water Main Extension | | | | - | - | |
| 02-5000-0950-xxxx | New Surface Water Review | | | | - | - | |
| 02-5000-0950-xxxx | SWTP TTHM Treatment | - | 1,500,000 | | | | 2017 EPA & NHDES Standards for THM's |
| 02-5000-0950-xxxx | Court St. Bridge/Culvert Replacement | | 45,000 | | | | |
| 02-5000-0950-xxxx | Lincoln St. Project Phase II | | 168,000 | | | | 2017 Utilities, Roads and Sidewalks (has General and Sewer Fund components) |
| | Warrant Articles Total | - | 1,713,000 | - | 1,265,000 | 1,265,000 | |
| | Total Water Fund with WAR | 2,947,747 | 5,100,235 | 2,836,928 | 4,732,008 | 4,626,768 | |

Town of Exeter

Sewer Fund

Preliminary Budget FY 2018

| | | | | | | | | | Version#2 |
|-----------------------|-----------------------------|----------------|----------------|---------------------|--------------------|--------------------|--|--|---|
| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | 2018 BudCom Budget vs. 2017 Budget \$ Increase/-(Decrease) | 2018 BudCom Budget vs. 2017 Budget %- Difference | Explanation |
| SEWER FUND | | | | | | | | | |
| Administration | | | | | | | | | |
| 03-4320-0631-1110 | SA- Sal/Wages FT | 194,856 | 195,341 | 139,565 | 193,192 | 193,192 | (2,149) | -1.1% | 2 FT W/S Mgr Eng & Eng Tec Split 50/50 and GF allocations |
| 03-4320-0631-1200 | SA- Sal/Wages PT | 140 | - | - | - | - | - | - | W/S Advisory Committee Chair records the minutes |
| 03-4320-0631-1210 | SA- Sal/Wages Temp | 2,265 | 3,500 | 2,304 | 3,500 | 3,500 | - | 0.0% | PT Seasonal Employee 50/50 W&S Split |
| | Salaries Total | 197,261 | 198,841 | 141,869 | 196,692 | 196,692 | (2,149) | -1.1% | |
| 03-4320-0631-2100 | SA- Health Insurance | 41,010 | 49,182 | 36,739 | 43,507 | 38,781 | (10,401) | -21.1% | Allocations from GF |
| 03-4320-0631-2110 | SA- Dental Insurance | 2,968 | 3,620 | 2,688 | 3,094 | 3,164 | (456) | -12.6% | Allocations from GF |
| 03-4320-0631-2120 | SA- Life Insurance | 264 | 277 | 211 | 290 | 290 | 13 | 4.7% | Allocations from GF |
| 03-4320-0631-2130 | SA- LTD Insurance | 524 | 659 | 495 | 681 | 681 | 22 | 3.3% | Allocations from GF |
| 03-4320-0631-2140 | SA- Health Insurance Buyout | 2,536 | 3,343 | 2,508 | 3,324 | 2,955 | (388) | -11.6% | Allocations from GF |
| 03-4320-0631-2200 | SA- FICA | 11,316 | 12,328 | 8,666 | 12,195 | 12,195 | (133) | -1.1% | Based on wages: 6.2% |
| 03-4320-0631-2210 | SA- Medicare | 3,258 | 2,883 | 2,026 | 2,852 | 2,852 | (31) | -1.1% | Based on wages: 1.45% |
| 03-4320-0631-2300 | SA- Retirement Town | 20,263 | 22,059 | 15,654 | 21,985 | 21,985 | (73) | -0.3% | Based on wages: 11.38% |
| 03-4320-0631-2600 | SA- Workers Comp Insurance | 4,130 | 4,407 | 4,407 | 4,671 | 4,504 | 97 | 2.2% | Primex |
| | Benefits Total | 86,269 | 98,758 | 73,395 | 92,599 | 87,407 | (11,351) | -11.5% | |
| 03-4320-0631-5000 | SA- Supplies | 1,865 | 4,000 | 1,975 | 4,000 | 4,000 | - | 0.0% | 20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% Supplies/maint. multi-function plotter |
| 03-4320-0631-5010 | SA- Postage | 2,034 | 500 | 2,991 | 2,000 | 2,000 | 1,500 | 300.0% | Postage allocation, IPP notices and MOR reports |
| 03-4320-0631-5200 | SA- Consulting Services | 9,838 | 9,500 | 6,365 | 49,500 | 49,500 | 40,000 | 421.1% | WW Lagoon groundwater discharge permit;PFAS/PFOA; offset by a \$30K Asset Management Grant |
| 03-4320-0631-5212 | SA- Fleet Insurance | 859 | 1,849 | 1,848 | 1,941 | 1,780 | (69) | -3.7% | Primex- Based upon allocation of assets |
| 03-4320-0631-5213 | SA- Property Insurance | 41,852 | 43,025 | 43,025 | 45,177 | 41,414 | (1,611) | -3.7% | Primex- Based upon allocation of assets |
| 03-4320-0631-5224 | SA- Legal Expense | 5,238 | 5,000 | - | 5,000 | 5,000 | - | 0.0% | Legal expenses related to EPA permit issues |
| 03-4320-0631-5310 | SA- Mobile Communications | 279 | 800 | 282 | 800 | 800 | - | 0.0% | 20% Director, Town Engineer, Ast Engineer cellphones |
| 03-4320-0631-5400 | SA- Advertising | 396 | 500 | - | 500 | 500 | - | 0.0% | Bid packages, requests for proposals |
| 03-4320-0631-5610 | SA- Safety Equipment | 77 | | | | | - | | asbestos pipe OSHA standards, confined space equip. maint (moved to SC & ST) |
| 03-4320-0631-5810 | SA- Conf Rooms/Meals | 705 | 850 | 531 | 1,750 | 1,750 | 900 | 105.9% | Annual national conference, add W&S Managing Engineer |
| 03-4320-0631-5820 | SA- Education/Training | 2,039 | 3,700 | 2,871 | 4,000 | 4,000 | 300 | 8.1% | increase training for new WWTP |
| | General Expenses Total | 65,182 | 69,724 | 59,887 | 114,668 | 110,744 | 41,020 | 58.8% | |
| | Administration Total | 348,712 | 367,323 | 275,151 | 403,959 | 394,843 | 27,520 | 7.5% | V |

Town of Exeter
Sewer Fund
Preliminary Budget FY 2018

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | 2018 BudCom Budget vs. 2017 Budget \$ Increase/-(Decrease) | 2018 BudCom Budget vs. 2017 Budget %- Difference | Explanation |
|-------------------|----------------------------|----------------|----------------|---------------------|--------------------|--------------------|--|--|---|
| Billing | | | | | | | | | |
| 03-4321-0634-1110 | SB- Sal/Wages FT | 63,189 | 70,829 | 53,693 | 72,827 | 72,827 | 1,998 | 2.8% | 1 FT Utilities Clerk (50/50 split W&S) & GF Allocations |
| 03-4321-0634-1200 | SB- Sal/Wages PT | 5,668 | 7,307 | 2,710 | 7,302 | 7,302 | (5) | -0.1% | 1 PT Utilities Clerk 16 hrs/wk (50/50 split W&S) |
| 03-4321-0634-1300 | SB- Sal/Wages OT | - | 673 | 504 | 700 | 700 | 27 | 4.0% | Allocations from GF |
| 03-4321-0634-1400 | SB- Longevity Pay | 484 | 488 | 366 | 500 | 500 | 12 | 2.5% | Allocations from GF |
| | Salaries Total | 69,341 | 79,297 | 57,274 | 81,329 | 81,329 | 2,032 | 2.6% | |
| | | | | | | | - | | |
| 03-4321-0634-2100 | SB- Health Insurance | 25,415 | 27,881 | 22,061 | 27,722 | 24,645 | (3,236) | -11.6% | Allocations from GF |
| 03-4321-0634-2110 | SB- Dental Insurance | 1,546 | 1,544 | 1,232 | 1,544 | 1,579 | 35 | 2.3% | Allocations from GF |
| 03-4321-0634-2120 | SB- Life Insurance | 98 | 98 | 76 | 98 | 98 | - | 0.0% | Allocations from GF |
| 03-4321-0634-2130 | SB- LTD Insurance | 160 | 164 | 123 | 169 | 169 | 5 | 3.0% | Allocations from GF |
| 03-4321-0634-2200 | SB- FICA | 4,563 | 4,916 | 3,456 | 5,042 | 5,042 | 126 | 2.6% | Based on wages: 6.2% |
| 03-4321-0634-2210 | SB- Medicare | 1,063 | 1,150 | 807 | 1,179 | 1,179 | 29 | 2.6% | Based on wages: 1.45% |
| 03-4321-0634-2300 | SB- Retirement Town | 7,778 | 8,118 | 6,146 | 8,424 | 8,424 | 306 | 3.8% | Based on wages: 11.38% |
| 03-4321-0634-2600 | SB- Workers Comp Insurance | 964 | 1,028 | 1,134 | 1,089 | 1,050 | 22 | 2.1% | Primex |
| | Benefits Total | 41,587 | 44,899 | 35,036 | 45,268 | 42,187 | (2,712) | -6.0% | |
| | | | | | | | | | |
| 03-4321-0634-5000 | SB- Supplies | 3,528 | 3,500 | 2,251 | 3,500 | 3,500 | - | 0.0% | Water bill processing, Ink Cartridges, paper, letterhead, pens, etc |
| 03-4321-0634-5010 | SB- Postage | 3,499 | 3,500 | 1,383 | 4,500 | 4,500 | 1,000 | 28.6% | Postage for sewer bills |
| 03-4321-0634-5200 | SB- Consulting Services | | 500 | 218 | 10,500 | 2,000 | 1,500 | 300.0% | Allocation of actuarial costs for GASB compliance \$500 and Tyler consulting services \$1,500 |
| 03-4321-0634-5220 | SB- Audit | 7,125 | 8,250 | 8,250 | 8,250 | 8,250 | - | 0.0% | Audit Fees for Melanson & Health |
| 03-4321-0634-5320 | SB- Phone Utilization | 4,057 | 4,175 | 3,364 | 4,175 | 4,175 | - | 0.0% | 12.5% allocation of IT phone utilization |
| 03-4321-0634-5470 | SB- Registry of Deeds | 14 | 25 | 14 | 25 | 25 | - | 0.0% | Sewer Lien Releases |
| 03-4321-0634-5683 | SB- Internet Services | 1,155 | 1,155 | - | 1,155 | 1,155 | - | 0.0% | 12.5% allocation of IT internet services (website) |
| 03-4321-0634-5730 | SB- Computer Hardware | 2,140 | | | | | - | | |
| 03-4321-0634-5740 | SB- Software Agreement | 4,229 | 4,350 | 4,001 | 9,900 | 9,900 | 5,550 | 127.6% | Software Agreement |
| 03-4321-0634-5820 | SB- Education & Training | 35 | 50 | - | 50 | 50 | - | 0.0% | W/S Billing Collection Staff |
| | General Expenses Total | 25,782 | 25,505 | 19,480 | 42,055 | 33,555 | 8,050 | 31.6% | |
| | | | | | | | | | |
| | Sewer Billing Total | 136,710 | 149,701 | 111,790 | 168,652 | 157,071 | 7,370 | 4.9% | V |

**Town of Exeter
Sewer Fund
Preliminary Budget FY 2018**

| | | | | | | | | | Version#2 |
|-------------------|-----------------------------|-------------|-------------|---------------------|--------------------|--------------------|--|--|---|
| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | 2018 BudCom Budget vs. 2017 Budget \$ Increase/-(Decrease) | 2018 BudCom Budget vs. 2017 Budget %- Difference | Explanation |
| Collection | | | | | | | | | |
| 03-4325-0632-1110 | SC- Sal/Wages FT | 182,786 | 206,097 | 148,926 | 200,670 | 200,670 | (5,427) | -2.6% | 8 FT split 50/50 WD/SC |
| 03-4325-0632-1300 | SC- Sal/Wages OT | 19,243 | 21,000 | 35,466 | 21,000 | 21,000 | - | 0.0% | WD/SC/MWTP/PS (calls from dispatch or SCADA alarms) |
| 03-4325-0632-1310 | SC- Sal/Wages Stand-By | - | - | - | - | - | - | - | standby compensation |
| 03-4325-0632-1350 | SC- FEMA Storm Related OT | - | - | - | - | - | - | - | |
| 03-4325-0632-1400 | SC- Longevity Pay | 2,125 | 3,000 | - | 2,375 | 2,375 | (625) | -20.8% | 8 FT per union contract split 50/50 WD/SC |
| | Salaries Total | 204,154 | 230,097 | 184,393 | 224,045 | 224,045 | (6,052) | -2.6% | |
| | | | | | | | | | |
| 03-4325-0632-2100 | SC-Health Insurance | 64,139 | 66,582 | 49,827 | 58,652 | 52,662 | (13,921) | -20.9% | YOY decrease 11.1% |
| 03-4325-0632-2110 | SC- Dental Insurance | 3,994 | 4,103 | 2,704 | 3,945 | 4,036 | (68) | -1.6% | YOY increase 2.3% |
| 03-4325-0632-2120 | SC- Life Insurance | 206 | 240 | 191 | 240 | 240 | - | 0.0% | |
| 03-4325-0632-2200 | SC- FICA | 12,079 | 14,266 | 10,977 | 13,891 | 13,891 | (375) | -2.6% | Based on wages: 6.2% |
| 03-4325-0632-2210 | SC- Medicare | 2,825 | 3,336 | 2,567 | 3,249 | 3,249 | (88) | -2.6% | Based on wages: 1.45% |
| 03-4325-0632-2300 | SC- Retirement Town | 22,770 | 25,948 | 20,730 | 25,496 | 25,496 | (452) | -1.7% | Based on wages: 11.38% |
| 03-4325-0632-2600 | SC- Workers Comp Ins | 7,675 | 8,189 | 8,189 | 8,680 | 8,369 | 180 | 2.2% | Primex |
| | Benefits Total | 113,688 | 122,664 | 95,186 | 114,153 | 107,942 | (14,723) | -12.0% | |
| | | | | | | | | | |
| 03-4325-0632-4300 | SC- Building Maintenance | 11,446 | 4,300 | 2,895 | 15,400 | 10,000 | 5,700 | 132.6% | 10 pumping stations |
| 03-4325-0632-4309 | SC- Brush Cutting | 3,500 | 3,500 | - | 3,500 | 3,500 | - | 0.0% | Cross-Country sewers (Ashbrook to Gilman) |
| 03-4325-0632-4311 | SC- Equipment Maintenance | 3,767 | 5,000 | 4,621 | 5,000 | 5,000 | - | 0.0% | consumables; repairs; cutting heads |
| 03-4325-0632-4312 | SC- Road Repairs | 4,990 | 3,000 | 3,297 | 5,000 | 5,000 | 2,000 | 66.7% | Sewer trench paving; compaction test requirements, service repairs at mains |
| 03-4325-0632-4315 | SC- I/I Abatement | 56,435 | 25,000 | 24,918 | 25,000 | 20,000 | (5,000) | -20.0% | Reclassified from Capital Outlay - maintenance item Catch Basin removal, smoke & dye testing |
| 03-4325-0632-43XX | SC- Pipe Relining | | | | 40,000 | 40,000 | 40,000 | | Pipe relining for Court St. Gilman, High St, Langdon Ave |
| 03-4325-0632-4320 | SC- Vehicle Maintenance | 6,605 | 6,750 | 5,850 | 6,750 | 6,750 | - | 0.0% | 10 vehicles, 3 trailers, split 50/50 with water dist |
| 03-4325-0632-4365 | SC- Grit Removal | 1,886 | 2,500 | - | 2,500 | 2,500 | - | 0.0% | Transport of gravel, sand, etc. to Waste Management from WWTP |
| 03-4325-0632-4366 | SC- Manhole Maintenance | 41,146 | 85,700 | 79,232 | 69,600 | 69,600 | (16,100) | -18.8% | Manholes, piping & service repairs |
| 03-4325-0632-4367 | SC- Pump & Control Maintena | 67,252 | 49,450 | 48,914 | 49,450 | 49,450 | - | 0.0% | Maintain 22 sewer pumps; wear rings, impellers, shaft couplings, seals |
| 03-4325-0632-5265 | SC- Licenses | 289 | 1,000 | 1,101 | 1,000 | 1,000 | - | 0.0% | 12 licenses for 8 individuals in sewer collection; 1/2 master electrician (due in Nov) |
| 03-4325-0632-5310 | SC- Mobile Communications | 619 | 550 | 775 | 1,050 | 1,050 | 500 | 90.9% | increase 2 to 4 MiFi's (50%) |
| 03-4325-0632-5325 | SC- Emergency Repairs | | | 149,776 | | | - | | 2017 High Street Sewer Break |
| 03-4325-0632-5341 | SC- Drug/Alcohol Testing | 334 | 800 | 997 | 800 | 800 | - | 0.0% | 7 employees, Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires |
| 03-4325-0632-5610 | SC- Safety Equipment | 2,446 | 2,250 | 830 | 2,250 | 2,250 | - | 0.0% | PPE & tools for new asbestos pipe OSHA standards, confined space equip. maint. |
| 03-4325-0632-5671 | SC- Uniforms | 2,879 | 2,145 | 1,741 | 2,145 | 2,145 | - | 0.0% | 7 split 50/50 WD/SC |
| 03-4325-0632-5681 | SC- GIS Software | 5,068 | 5,000 | 3,434 | 4,500 | 4,500 | (500) | -10.0% | Software revisions/maintenance; handheld and software agreement with TISales |
| 03-4325-0632-5682 | SC- SCADA Software | 2,832 | 1,000 | - | 3,000 | 3,000 | 2,000 | 200.0% | Software annual maintenance; I/O cards |
| 03-4325-0632-5761 | SC- Tools | 2,487 | 2,500 | 1,745 | 2,500 | 2,500 | - | 0.0% | Sewer augers, CCTV parts |
| 03-4325-0632-6210 | SC- Natural Gas | 8,433 | 12,650 | 6,370 | 11,150 | 11,150 | (1,500) | -11.9% | Heat/Generator fuel |
| 03-4325-0632-6220 | SC- Electricity | 83,139 | 80,000 | 55,485 | 80,000 | 80,000 | - | 0.0% | Heat, lights, pumps, etc. (new power for MPS grinder pump) |
| 03-4325-0632-6260 | SC- Fuel | 9,450 | 9,140 | 8,769 | 9,140 | 9,140 | - | 0.0% | Diesel, propane, gasoline for vehicles, equipment and pumping stations |

**Town of Exeter
Sewer Fund
Preliminary Budget FY 2018**

| | | | | | | | | | Version#2 |
|-------------------|-----------------------------|-------------|-------------|---------------------|--------------------|--------------------|--|--|--|
| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | 2018 BudCom Budget vs. 2017 Budget \$ Increase/-(Decrease) | 2018 BudCom Budget vs. 2017 Budget %- Difference | Explanation |
| | General Expenses Total | 315,003 | 302,235 | 400,749 | 339,735 | 329,335 | 27,100 | 9.0% | |
| 03-4326-0632- | SC- Phone Lease-Alarms | - | - | 32 | - | - | - | | Main Station Land Line Alarm |
| | Collection Total | 632,845 | 654,996 | 680,360 | 677,933 | 661,322 | 6,326 | 1.0% | V |
| Treatment | | | | | | | | | |
| 03-4326-0633-1110 | ST- Sal/Wages FT | 111,133 | 113,142 | 91,300 | 158,818 | 147,940 | 34,798 | 30.8% | 2 FT Operators + 2 New FT Operators (1 @ 6 mos, 1 @ 3 mos) |
| 03-4326-0633-1300 | ST- Sal/Wages OT | 22,312 | 16,000 | 18,414 | 16,000 | 16,000 | - | 0.0% | average OT rate = \$36.95/hr, 433 hours |
| 03-4326-0633-1310 | ST- Sal/Wages Stand-By | | 5,460 | | 4,900 | 4,900 | (560) | -10.3% | Standby compensation - Contract Item |
| 03-4326-0633-1350 | ST- Storm Related OT | | 1 | - | 1 | 1 | - | 0.0% | Expenses related to declared emergencies |
| 03-4326-0633-1400 | ST- Longevity Pay | 2,000 | 2,050 | - | 2,100 | 2,100 | 50 | 2.4% | 2 FT per union contract |
| | Salaries Total | 135,445 | 136,653 | 109,713 | 181,819 | 170,941 | 34,288 | 25.1% | |
| | | | | | | | - | | |
| 03-4326-0633-2100 | ST- Health Insurance | 34,509 | 37,856 | 31,547 | 62,639 | 50,130 | 12,274 | 32.4% | 2 FT Operators + 2 New FT Operators (1 @ 6 mos, 1 @ 3 mos) |
| 03-4326-0633-2110 | ST- Dental Insurance | 2,247 | 2,247 | 1,872 | 3,995 | 3,639 | 1,392 | 61.9% | 2 FT Operators + 2 New FT Operators (1 @ 6 mos, 1 @ 3 mos) |
| 03-4326-0633-2120 | ST- Life Insurance | 120 | 120 | 100 | 180 | 165 | 45 | 37.5% | 2 FT Operators + 2 New FT Operators (1 @ 6 mos, 1 @ 3 mos) |
| 03-4326-0633-2200 | ST- FICA | 8,075 | 8,472 | 6,491 | 11,273 | 10,598 | 2,126 | 25.1% | Based on wages: 6.2% |
| 03-4326-0633-2210 | ST- Medicare | 1,888 | 1,981 | 1,518 | 2,636 | 2,479 | 497 | 25.1% | Based on wages: 1.45% |
| 03-4326-0633-2300 | ST- Retirement Town | 15,129 | 15,332 | 12,346 | 20,691 | 19,453 | 4,121 | 26.9% | Based on wages: 11.38% |
| 03-4326-0633-2600 | ST- Workers Comp Insurance | 7,673 | 8,189 | 8,189 | 8,680 | 8,369 | 180 | 2.2% | Primex |
| | Benefits Total | 69,641 | 74,198 | 62,064 | 110,094 | 94,833 | 20,635 | 27.8% | |
| 03-4326-0633-4223 | ST- Mowing | 7,500 | 8,000 | 7,500 | 8,000 | 8,000 | - | 0.0% | Clear brush & cattails from Clemson's Pond and lagoons |
| 03-4326-0633-4300 | ST- Building Maintenance | 6,603 | 6,000 | 4,458 | 6,000 | 6,000 | - | 0.0% | 3 high exposure buildings |
| 03-4326-0633-4311 | ST- Equipment Maintenance | 21,886 | 20,000 | 19,530 | 35,000 | 35,000 | 15,000 | 75.0% | Chem feed pumps, flow meters, motorized valves and aerators \$15K |
| 03-4326-0633-4343 | ST- Weed Control | 1,210 | 1,700 | 1,220 | 1,700 | 1,700 | - | 0.0% | Invasive species control in lagoons |
| 03-4326-0633-4364 | ST- Outfall Dredging | | 8,000 | 5,409 | - | - | (8,000) | -100.0% | due in 2019; biennial cleaning |
| 03-4326-0633-4368 | ST- Industrial Pre-treat | 7,328 | 11,000 | 10,011 | 11,000 | 11,000 | - | 0.0% | 5 significant industry permits with monitoring |
| 03-4326-0633-4371 | ST- Pond/Lagoon Maintenance | 618 | 2,500 | 1,323 | 2,500 | 2,500 | - | 0.0% | Inter-lagoon sluice gates/piping, chlorine chamber adj. weirs, etc.; repair aerator pontoons |
| 03-4326-0633-5265 | ST- Licenses | 1,400 | 1,200 | 317 | 1,200 | 1,200 | - | 0.0% | Required training for licensing, professional development; master electrician 15 hr training |
| 03-4326-0633-5310 | ST- Mobile Communications | 828 | 1,700 | 625 | 1,000 | 1,000 | (700) | -41.2% | WWTP Operators, 1 MiFi for SCADA backup |
| 03-4326-0633-5610 | ST- Safety Equipment | 1,342 | 1,300 | 1,441 | 1,300 | 1,300 | - | 0.0% | PPE, gas monitors, Tyvek suits, gloves, confined space equip. maint. |
| 03-4326-0633-5671 | ST- Uniforms | 1,302 | 1,350 | 813 | 1,350 | 1,350 | - | 0.0% | uniforms for 2 operators |
| 03-4326-0633-5682 | ST- SCADA Software/Hardware | 9,204 | 5,000 | - | 10,000 | 10,000 | 5,000 | 100.0% | Software revisions/annual maintenance |
| 03-4326-0633-5756 | ST- Dam Registration | 1,500 | 1,500 | - | 1,500 | 1,500 | - | 0.0% | Annual NHDES fees for WWTP and Clemson Pond lagoons (due in Dec) |
| 03-4326-0633-5984 | ST- Lab Testing | 43,801 | 59,000 | 52,092 | 60,000 | 60,000 | 1,000 | 1.7% | CSO testing & increased NPDES nitrogen testing; new EPA effluent testing, groundwater monitor report, \$32K river monitoring |
| 03-4326-0633-5985 | ST- Chemicals | 17,300 | 20,500 | 20,500 | 20,500 | 20,500 | - | 0.0% | Chlorination/dechlorination |
| 03-4326-0633-6210 | ST- Natural Gas | 6,463 | 12,000 | 4,650 | 10,500 | 10,500 | (1,500) | -12.5% | Building heat |
| 03-4326-0633-6220 | ST- Electricity | 146,277 | 110,000 | 88,826 | 110,000 | 110,000 | - | 0.0% | Aerators, lights, recirc. & chem feed pumps |
| 03-4326-0633-6260 | ST- Fuel | 1,248 | 2,410 | 1,082 | 1,500 | 1,500 | (910) | -37.8% | Fuel estimate |

Town of Exeter

Sewer Fund

Preliminary Budget FY 2018

| | | | | | | | | | Version#2 |
|-------------------|------------------------|-------------|-------------|---------------------|--------------------|--------------------|---|--|-----------------------------|
| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | 2018 BudCom Budget vs. 2017 Budget \$ Increase/- (Decrease) | 2018 BudCom Budget vs. 2017 Budget %- Difference | Explanation |
| 03-4326-0633-6262 | ST- Gas Monitoring | | 100 | - | 100 | 100 | - | 0.0% | Hydrogen sulfide monitoring |
| | General Expenses Total | 275,810 | 273,260 | 219,796 | 283,150 | 283,150 | 9,890 | 3.6% | |
| | Sewer Treatment Total | 480,896 | 484,111 | 391,573 | 575,063 | 548,924 | 64,813 | 13.4% | V |

**Town of Exeter
Sewer Fund
Preliminary Budget FY 2018**

Version#2

| Account Number | Description | 2016 Actual | 2017 Budget | YTD Actual 10/31/17 | 2018 Prelim Budget | 2018 BudCom Budget | 2018 BudCom Budget vs. 2017 Budget \$ Increase/-(Decrease) | 2018 BudCom Budget vs. 2017 Budget %- Difference | Explanation |
|------------------------|--|------------------|------------------|---------------------|--------------------|--------------------|--|--|--|
| Debt Service | | | | | | | | | |
| 03-4711-0635-8210 | DS- Sewer Line Replacement | 101,500 | 101,500 | 101,500 | 101,500 | 101,500 | - | 0.0% | 2021 Final payment |
| 03-4711-0635-8212 | DS- Water Street Principal | 27,200 | - | - | - | - | - | - | 2016 Final payment |
| 03-4711-0635-8217 | DS- Water Street Interceptor | 68,276 | 68,276 | 68,276 | 68,276 | 68,276 | - | 0.0% | 2017 Final payment |
| 03-4711-0635-8218 | DS- Wastewater Facilities Des | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | - | 0.0% | 2019 Final payment |
| 03-4711-0635-8219 | DS- Jady Hill Phase II | 130,000 | 130,000 | 130,000 | 130,000 | 130,000 | - | 0.0% | 2032 Final payment |
| 03-4711-0635-8220 | DS- Portsmouth Av Swrline Pr | 83,929 | 83,929 | 83,929 | 83,929 | 83,929 | - | 0.0% | 2023 Final payment |
| 03-4711-0635-8221 | DS- Sewerline Lincoln & Main | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | - | 0.0% | 2024 Final payment |
| 03-4711-0635-8xxx | DS- Lincoln Street Ph#2 | - | - | - | 54,134 | 54,134 | 54,134 | | 2032 Final payment |
| | Sewer Debt Service Principal | 480,905 | 453,705 | 453,704 | 507,839 | 507,839 | 54,134 | 11.9% | |
| | | | | | | | | | |
| 03-4721-0636-8250 | DS- Sewer Line Replacement Int | 20,248 | 16,188 | 16,188 | 13,143 | 13,143 | (3,045) | -18.8% | 2021 Final payment |
| 03-4721-0636-8252 | DS- Water Street Interest | 1,223 | - | - | - | - | - | - | 2016 Final payment |
| 03-4721-0636-8256 | DS- Water St Interceptor Int | 2,171 | 1,447 | 1,447 | 724 | 724 | (723) | -50.0% | 2017 Final payment |
| 03-4721-0636-8257 | DS- WW Facilities Design Int | 5,875 | 4,375 | 4,375 | 3,375 | 3,375 | (1,000) | -22.9% | 2019 Final payment |
| 03-4721-0636-8258 | DS- Jady Hill Phase II Interest | 76,425 | 72,525 | 72,525 | 69,925 | 69,925 | (2,600) | -3.6% | 2032 Final payment |
| 03-4721-0636-8259 | DS- Portsmouth Av Swrln Int | 35,443 | 30,743 | 30,743 | 26,043 | 26,043 | (4,700) | -15.3% | 2023 Final payment |
| 03-4721-0636-8260 | DS- Sewerline Lincoln & Main | 8,160 | 7,140 | 7,140 | 6,120 | 6,120 | (1,020) | -14.3% | 2024 Final payment |
| 03-4721-0636-8xxx | DS- Lincoln Street Ph#2 | - | - | - | 42,064 | 42,064 | 42,064 | | 2032 Final payment |
| | Sewer Debt Service Interest T | 149,545 | 132,418 | 132,418 | 161,394 | 161,394 | 28,976 | 21.9% | |
| | | | | | | | | | |
| | Debt Service Total | 630,450 | 586,123 | 586,122 | 669,233 | 669,233 | 83,110 | 14.2% | V |
| 03-4723-0638-8050 | SF- BAN Interest | 28,005 | 28,005 | 45,242 | - | - | (28,005) | -100.0% | Interest on BAN (WWTP Engineering design) |
| | BAN Total | 28,005 | 28,005 | 45,242 | - | - | (28,005) | -100.0% | |
| | | | | | | | | | |
| Capital Outlay | | | | | | | | | |
| 03-4902-0637-7301 | CO- Capital Outlay - Leases | 91,244 | 94,420 | 75,502 | 91,370 | 91,370 | (3,050) | -3.2% | See separate Lease schedule |
| 03-4902-0637-7454 | CO- Capital Outlay - Land Acquisition/Purchase | | 1 | - | 1 | 1 | - | 0.0% | |
| 03-4902-0637-7420 | CO- Capital Outlay - Vehicle | | 29,005 | 20,679 | 68,523 | 45,581 | 16,576 | 57.1% | See separate vehicle schedule |
| | Capital Outlay Total | 91,244 | 123,426 | 96,181 | 159,894 | 136,952 | 13,526 | 11.0% | V |
| | | | | | | | | | |
| Reserves | | | | | | | | | |
| 03-4903-0963-5758 | SF- Approp from Reserves-Rate Study | 24,735 | - | - | - | - | - | - | |
| | Reserves Total | 24,735 | - | - | - | - | - | - | |
| | | | | | | | | | |
| | Sewer Fund Total | 2,373,596 | 2,393,685 | 2,186,419 | 2,654,734 | 2,568,345 | 174,660 | 7.3% | V |
| | | | | | | | | | |
| Warrant Article | | | | | | | | | |
| 01-5000-0950-9xxx | Lincoln St. Project Phase II | | 932,000 | | | | (932,000) | | Utilities, Roads and Sidewalks (has General and Water Fund components) |
| | Warrant Articles Total | - | 932,000 | - | - | - | (932,000) | | |
| | | | | | | | | | |
| | Total Sewer Fund with WAR | 2,373,596 | 3,325,685 | 2,186,419 | 2,654,734 | 2,568,345 | (757,340) | -22.8% | |

*Latest
BOS chair*

| | | |
|---|---|--|
| Town of Exeter | Policy Number 2010- | Adopted by Board of Selectmen |
| Subject: Human Services Funding Policy | Adoption Date: September 30, 2017 Revision Date: | Supersedes: New |

1.0 Purpose of the Policy:

The purpose of this policy is to codify practices with respect to the funding of human service agencies by the Town.

2.0 Departments Affected:

Board of Selectmen and Town Manager

3.0 Definitions: None.

4.0 Policy:

It is the policy of the Board of Selectmen to make the human service funding process clear for both the requesting agency and the Town.

5.0 Procedures:

1. The Town Manager's Office shall, in July of each year, distribute application forms to all agencies who have requested funding in the prior budget year for the subsequent year, unless otherwise notified by the agency they will not be participating in the funding process.
2. Submittals will be accepted as part of the regular budget process and will be reviewed by the Human Services Funding Committee. Any agency not submitting a timely application may be denied funding at the discretion of the Board of Selectmen. If so denied, the agency will be made aware of the petition article process described in Section 5.5.

3. The Human Services Funding Committee will submit their recommendations for funding to the Budget Recommendations Committee and the Board of Selectmen.
4. Each agency that has received funding in the past will go onto the Town Warrant for funding so voters will have a direct say in their continued funding. They will be listed individually in one warrant article with a sum grand total.

4. All new agencies (those that have not requested Town funding in the past) will go onto the Town Warrant as a separate article for initial review by deliberative session and a vote as to whether the agency will be funded, if so recommended by the Board of Selectmen.
5. In order to qualify for placement on the warrant for possible funding by the Town, any agency must demonstrate the extent of service to Exeter residents. Each agency will be measured and vetted against the current Human Services Funding Criteria.
6. The Board of Selectmen or its the Human Services Funding Committee may explain the petition article process to prospective agencies that are not included in the final recommended list of agencies to be funded.
7. All agencies receiving funding will be required to sign an Agreement with the Town of that the funds being allocated by Exeter will be used for the benefit of Exeter residents.

6.0 Severability:

To the extent that any provisions of this policy conflict with NH Law, then State Law shall prevail.

BOS
Chair

Human Services Funding Criteria

The Human Services Policy purpose is to ensure that adequate levels of human services are available to the people of Exeter. The Human Services Funding Criteria attempts to establish a system for planning, funding, monitoring, and evaluating community human service agencies that are effective, fair, and equitable. The criteria is a reflection of the Town's desire to assist agencies in our community who provide services to those with special needs, lack adequate income, are physically or mentally vulnerable, or possess the skills and abilities necessary to maintain self-sufficiency.

Human services agencies are assessed by the guidelines and criteria to receive funding from the Town of Exeter:

- I. How does the agency's services relate to the core mission of Human Services?
- II. Ability to self-sustain without the Town of Exeter's Human Services funding. Priority will be given to those agencies that have established alternative sources of funding or services.
- III. Availability of services and assistance and their responsiveness to Town Human Services
- IV. Meets basic needs, life skills, employability development, and health/mental health services.
- V. Must demonstrate Exeter resident focus. There must be program services that are primarily designed to address the needs of Exeter residents.

The Town will administer allocations to agencies providing human services. The Town of Exeter remains committed to the human services with both financial support and collaborative efforts.

Website/
Committee

Human Services Funding Criteria

The Human Services Policy purpose is to ensure that adequate levels of human services are available to the people of Exeter. The Human Services Funding Criteria attempts to establish a system for planning, funding, monitoring, and evaluating community human service agencies that are effective, fair, and equitable. The criteria is a reflection of the Town's desire to assist agencies in our community who provide services to those with special needs, lack adequate income, are physically or mentally vulnerable, or possess the skills and abilities necessary to maintain self-sufficiency.

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- I. How does the agency's services relate to the core mission of Human Services?
- II. Ability to self-sustain without the Town of Exeter's Human Services funding. Priority will be given to those agencies that have established alternative sources of funding or services.
- III. Availability of services and assistance and their responsiveness to Town Human Services
- IV. Meets basic needs, life skills, employability development, and health/mental health services.
- V. Must demonstrate Exeter resident focus. There must be program services that are primarily designed to address the needs of Exeter residents.

The Town will administer allocations to agencies providing human services. The Town of Exeter remains committed to the human services with both financial support and collaborative efforts.

Program & Funding Categories

Basic Need

- Homeless Shelters
- Child Care
- Food
- Clothing
- Housing Assistance
- Transportation
- Senior Citizen Basic Assistance
- Legal Assistance for Indigents

Life Skills

- Mentoring
- Academic Enhancement
- Social Competency
- Literacy
- Conflict Resolution
- Parenting Classes
- Structured Recreation
- Self Sufficiency for Disabled Citizens

Employability Development

- Job Readiness/Placement/Retention
- Job Seeking Skills
- Vocational Training
- Job Site Development

Health/Mental Health

- Health Awareness Promotion
- Counseling
- Substance Abuse
- Health Care Access
- Crisis Intervention
- Dental Care
- Prescription Medications
- Safety Promotion
- Respite Care

Current

| | | |
|--|---|--------------------------------|
| Town of Exeter | Policy Number: 2010- | Adopted by: Board of Selectmen |
| Subject: Human Services Funding Policy | Adoption Date: August 30, 2010 Effective Date: August 30, 2010 | Supersedes: New |

1.0 Purpose of the Policy:

The purpose of this policy is to codify practices with respect to the funding of human service agencies by the Town.

2.0 Departments Affected: Board of Selectmen and Town Manager.

3.0 Definitions: None.

4.0 Policy:

It is the policy of the Board of Selectmen to make the human service funding process clear for both the requesting agency and the Town.

5.0 Procedures:

5.1 The Town Manager's Office shall, in July of each year, distribute application forms to all agencies who have requested funding in the prior budget year for the subsequent year, unless otherwise notified by the agency they will not be participating in the funding process.

5.2 Submittals will be accepted as part of the regular budget process and will be reviewed by the Board and/or their designee, and the Budget Recommendations Committee. Any agency not submitting a timely application may be denied funding at the discretion of the Board of Selectmen. If so denied, the agency will be made aware of the petition article process described in Section 5.5.

5.3 Each agency that has received funding in the past will go onto the Town Warrant for funding every third year, so voters will have a direct say in their continued funding. The remaining two-thirds of agencies will be part of the operating budget recommendation made by the Board of Selectmen, unless otherwise determined by the Board.

5.4 All new agencies (those that have not requested Town funding in the past or have not been considered for funding through placement on the warrant) requesting funding will go onto the Town Warrant for initial review by

deliberative session and a vote as to whether the agency will be funded, if so recommended by the Board of Selectmen.

5.5 In order to qualify for placement on the warrant for possible funding by the Town, an agency must demonstrate the extent of service to Exeter residents.

5.6 The Board of Selectmen or its designee may explain the petition article process to prospective agencies that are not included in the final recommended list of agencies to be funded.

5.7 All agencies receiving funding will be required to sign an Agreement with the Town that the funds being allocated by Exeter will be used for the benefit of Exeter residents.

6.0 Severability:

To the extent that any provisions of this policy conflict with NH Law, then State law shall prevail.

List for Selectmen's meeting Dec 4, 2017

Abatement

| Map/Lot | Location | Amount |
|----------------|--------------------|---------------|
| 110/2/115 | 115 Exeter Elms CG | 50.51 |

Veteran Credit

| Map/Lot | Location | Amount |
|----------------|-------------------------|---------------|
| 68/6/141 | 1 Sterling Hill Ln u141 | \$ 500.00 |
| 72/152 | 11 Maple Street | Denied |

Memorandum

TO: Russell Dean
Town Manager
Town of Exeter

FROM: Scott P. Marsh, CNHA
Municipal Resources
Contracted Assessor's Agents

DATE: November 8, 2017

RE: DRA Sales Ratio Survey

I have completed a review of the information for the sale ratio survey and believe the information submitted is accurate. A printed spreadsheet listing of the data entered into the on-line system has been provided for the Select Board's review. If during their review any issues are noted, please let me know.

A draft analysis of the sales data was performed. Overall, the town's assessment to sale price median ratio is expected to be about 85% for the 2017-tax year, which is roughly a 7% change from last year's ratio of 91.3%. The 319 valid sales show a COD of a little less than 13 with the PRD at .97.

It should be noted that the manufactured homes on rented sites as well as some units in condominium projects appear to be somewhat out of line with the overall indications for a second year. As such I will be completing additional review and will provide a separate memo if any potential changes are recommended.

The above listed figures are expected to be similar (although not exact as DRA may exclude or include different sales) to the DRA's analysis when it is completed in late fall 2017 or early spring 2018.

If there are any questions, please feel free to contact me at your convenience.

2017
EQUALIZATION
MUNICIPAL ASSESSMENT DATA
CERTIFICATE



MUNICIPALITY: EXETER

We the undersigned do hereby certify that the assessment and sales information provided by us on the NH Mosaic Equalization System has been thoroughly reviewed by this Board and is complete and accurate to the best of our knowledge.

We understand that this information will be used by the NH Department of Revenue Administration to calculate the municipality's equalization ratio. The equalization ratio will be used to calculate the total equalized valuation for this municipality.

SIGNATURE OF ASSESSING OFFICIALS

*(Selectmen if Town; must be signed by a majority)
(Assessor if City)*

DATE

NAME OF CONTACT PERSON: Scott Marsh

EMAIL: smarsh@mrigov.com

OFFICE PHONE NUMBER: 603-785-5805

OFFICE HOURS: _____

(Note: If your office keeps irregular hours, please provide an alternate means of contacting you.)

(Please check appropriate box, if applicable)

- Full Reval Cyclical Reval Cyclical In Progress Partial Update/
Statistical

(values updated)

NAME OF COMPANY DOING REVALUATION WORK: _____

(Please state if done in-house)

COMMENTS: _____

Please print, sign, scan and upload this page to <https://www.ratiostudy.org/>

EXETER DRA EQUALIZATION DATA LISTING 11-08-17.xls

| Vemo | Sale | Acres | Address | Map | Verified | Current | Previous | Ratio | Prop | Mod | XCode1 |
|------|------------|-------|---------------------------|--------------|-------------|-----------|-----------|--------|------|-----|--|
| 1 | 10/3/2016 | 0 | 18 COACH RD | 080-006-0007 | \$174,900 | \$197,800 | \$197,800 | 113.09 | 14 | 0 | 99 Unclassified Exclusion |
| 2 | 10/3/2016 | 0.28 | 48 FRANKLIN ST | 072-080-0000 | \$275,000 | \$216,000 | \$216,900 | 78.55 | 11 | 0 | |
| 6 | 10/3/2016 | 0.21 | 4 ALLARD ST | 055-040-0000 | \$115,000 | \$121,100 | \$121,600 | 105.3 | 17 | 0 | |
| 7 | 10/4/2016 | 0 | 4 BOULDER BK DR U04 | 080-004-0004 | \$224,900 | \$193,200 | \$193,200 | 85.9 | 14 | 0 | |
| 9 | 10/5/2016 | 0 | 6 STERLING HILL LN U634 | 068-006-0634 | \$282,000 | \$263,200 | \$263,200 | 93.33 | 14 | 0 | |
| 10 | 10/5/2016 | 0.21 | 52 PARK ST | 063-235-0000 | \$370,000 | \$264,500 | \$264,500 | 71.49 | 12 | 0 | |
| 11 | 10/6/2016 | 0.45 | 21 PROSPECT ST | 065-167-0000 | \$265,000 | \$242,800 | \$242,800 | 91.62 | 11 | 0 | |
| 12 | 10/6/2016 | 1.11 | 31 HAMPTON RD | 087-023-0003 | \$329,900 | \$255,700 | \$255,700 | 77.51 | 11 | 0 | |
| 14 | 10/6/2016 | 0 | 4 PINE GROVE RD | 086-020-0004 | \$130,000 | \$138,300 | \$138,300 | 106.38 | 14 | 0 | 35 Government Agency as Grantor/Grantee |
| 16 | 10/6/2016 | 0.2 | 59 PARK ST | 063-152-0000 | \$394,000 | \$339,200 | \$305,900 | 86.09 | 11 | 0 | |
| 18 | 10/6/2016 | 0.34 | 2 SQUAMSCOTT CIR | 070-061-0025 | \$525,000 | \$499,000 | \$532,000 | 95.05 | 11 | 0 | |
| 19 | 10/7/2016 | 0 | 235 ROBINHOOD DR | 104-079-0235 | \$44,900 | \$31,800 | \$25,900 | 70.82 | 18 | 0 | |
| 20 | 10/7/2016 | 0 | 8 STERLING HILL LN U822 | 068-006-0822 | \$382,500 | \$341,500 | \$102,900 | 89.28 | 14 | 0 | |
| 21 | 10/7/2016 | 0 | 22 SECOND ST PINECREST PK | 087-014-022B | \$52,500 | \$35,500 | \$35,500 | 67.62 | 18 | 0 | |
| 25 | 10/13/2016 | 0.21 | 10 EXETER FARMS RD | 087-003-0010 | \$420,000 | \$381,700 | \$361,600 | 90.88 | 11 | 0 | |
| 26 | 10/13/2016 | 0 | 8 STERLING HILL LN U813 | 068-006-0813 | \$394,800 | \$341,500 | \$102,900 | 86.5 | 14 | 0 | |
| 28 | 10/14/2016 | 0 | 50 LINDENSHIRE AVE | 095-064-0390 | \$9,000 | \$19,100 | \$19,100 | 212.22 | 18 | 0 | 38 Family/Relatives/Affil as Grantor/Grantee |
| 29 | 10/17/2016 | 0 | 8 STERLING HILL LN U821 | 068-006-0821 | \$330,700 | \$297,900 | \$87,100 | 90.08 | 14 | 0 | |
| 30 | 10/17/2016 | 0.15 | 26 HIGHLAND ST | 065-145-0000 | \$15,000 | \$175,200 | \$175,200 | 1168 | 11 | 0 | 27 Less than 100% Interest Transferred |
| 31 | 10/17/2016 | 0.21 | 6 RIDGECREST DR | 052-029-0000 | \$130,000 | \$212,700 | \$199,400 | 153.38 | 11 | 0 | 99 Unclassified Exclusion |
| 32 | 10/18/2016 | 0.95 | 8 CAPTAINS WAY | 021-034-0000 | \$575,000 | \$513,400 | \$516,900 | 89.29 | 11 | 0 | |
| 34 | 10/18/2016 | 0 | 16 KINGSTON RD-01 | 081-054-0001 | \$121,000 | \$120,900 | \$113,500 | 99.92 | 45 | 0 | |
| 36 | 10/19/2016 | 0 | 11 CHARRON CIR | 065-102-0011 | \$352,000 | \$316,200 | \$32,700 | 89.83 | 14 | 0 | |
| 40 | 10/21/2016 | 0.18 | 7 ASH ST | 073-313-0000 | \$410,000 | \$365,100 | \$361,200 | 89.05 | 11 | 0 | |
| 43 | 10/24/2016 | 0.22 | 2 SQUIRE WAY | 095-079-0001 | \$353,500 | \$341,800 | \$342,800 | 96.69 | 11 | 0 | |
| 46 | 10/24/2016 | 0 | 8 STERLING HILL LN U834 | 068-006-0834 | \$345,000 | \$316,800 | \$84,700 | 91.83 | 14 | 0 | |
| 47 | 10/24/2016 | 0 | 50 BROOKSIDE DR-M7 | 054-004-0111 | \$127,000 | \$126,800 | \$126,800 | 99.84 | 14 | 0 | |
| 48 | 10/25/2016 | 0 | 50 BROOKSIDE DR-B5 | 054-004-0013 | \$152,000 | \$125,200 | \$124,100 | 82.37 | 14 | 0 | |
| 49 | 10/26/2016 | 10.61 | 110 LINDEN ST | 104-076-0000 | \$125,100 | \$262,100 | \$262,100 | 209.51 | 12 | 0 | 27 Less than 100% Interest Transferred |
| 51 | 10/28/2016 | 0.33 | 10 PLEASANTVIEW DR | 085-060-0000 | \$217,000 | \$275,800 | \$275,800 | 127.1 | 11 | 0 | 99 Unclassified Exclusion |
| 54 | 10/31/2016 | 0 | 8 STERLING HILL LN U814 | 068-006-0814 | \$309,900 | \$283,000 | \$82,700 | 91.32 | 14 | 0 | |
| 56 | 10/31/2016 | 0 | 25 ERNEST AVE-U01 | 074-075-0001 | \$75,000 | \$47,300 | \$44,700 | 63.07 | 14 | 0 | |
| 57 | 10/31/2016 | 0 | 37 ERNEST AVE-U05 | 074-080-0005 | \$80,000 | \$61,800 | \$61,800 | 77.25 | 14 | 0 | |
| 58 | 10/31/2016 | 0 | 37 ERNEST AVE-U01 | 074-080-0001 | \$77,000 | \$44,700 | \$44,700 | 58.05 | 14 | 0 | |
| 59 | 11/1/2016 | 1.3 | 35 CULLEN WAY | 096-017-0000 | \$430,000 | \$404,400 | \$400,400 | 94.05 | 11 | 0 | |
| 61 | 11/1/2016 | 0 | 319 FRIAR TUCK DR | 104-079-0319 | \$20,000 | \$18,000 | \$18,000 | 90 | 18 | 0 | |
| 64 | 11/4/2016 | 0.38 | 86 HIGH ST | 071-043-0000 | \$599,900 | \$459,300 | \$397,000 | 76.56 | 11 | 0 | |
| 65 | 11/7/2016 | 0 | 156 FRONT ST-U404 | 073-049-0064 | \$119,500 | \$107,900 | \$107,900 | 90.29 | 14 | 0 | |
| 66 | 11/8/2016 | 0 | 156 FRONT ST-U101 | 073-049-0001 | \$142,000 | \$112,700 | \$112,200 | 79.37 | 14 | 0 | |
| 67 | 11/8/2016 | 0.51 | 54 PORTSMOUTH AVE | 065-112-0000 | \$1,025,000 | \$991,800 | \$991,800 | 96.76 | 33 | 0 | |
| 69 | 11/9/2016 | 0.25 | 4 PROSPECT ST | 065-157-0000 | \$215,000 | \$317,300 | \$231,900 | 107.86 | 11 | 0 | |
| 73 | 11/10/2016 | 0 | 8 STERLING HILL LN U828 | 068-006-0828 | \$327,500 | \$297,900 | \$87,100 | 90.96 | 14 | 0 | |
| 74 | 11/10/2016 | 6.21 | 8 COMMERCE WAY | 048-003-0000 | \$250,000 | \$373,900 | \$313,600 | 125.44 | 24 | 0 | |

EXETER DRA EQUALIZATION DATA LISTING 11-08-17.xls

| Verno | Sale | Acres | Address | Map | Verified | Current | Previous | Ratio | Prop | Mod | XCode1 |
|-------|------------|-------|-------------------------|--------------|-----------|-------------|-----------|---------|------|-----|---|
| 76 | 11/14/2016 | 0.23 | 26 EXETER FARMS RD | 087-003-0026 | \$455,000 | \$405,800 | \$408,100 | 89.19 | 11 | 0 | |
| 77 | 11/15/2016 | 0 | 18 JOANNE CT | 103-013-0018 | \$69,900 | \$54,600 | \$54,600 | 78.11 | 18 | 0 | |
| 78 | 11/15/2016 | 2.51 | 28 WOOD RIDGE LN | 011-018-0015 | \$505,000 | \$488,100 | \$488,100 | 96.65 | 11 | 0 | |
| 79 | 11/15/2016 | 5 | 36 OAKLANDS RD | 011-009-0000 | \$465,000 | \$479,400 | \$487,600 | 103.1 | 11 | 0 | |
| 80 | 11/16/2016 | 0 | 47 WINDSOR LN | 069-003-0023 | \$384,900 | \$326,500 | \$33,000 | 84.83 | 14 | 0 | |
| 82 | 11/16/2016 | 0 | 16 WINDSOR LN | 069-003-0100 | \$120,000 | \$1,256,300 | \$0 | 1046.92 | 23 | 0 | 40 Business Affiliates as Grantor/Grantee |
| 84 | 11/18/2016 | 0.6 | 21 FOREST ST | 063-200-0000 | \$12,000 | \$255,400 | \$255,400 | 2128.33 | 11 | 0 | 27 Less than 100% Interest Transferred |
| 86 | 11/18/2016 | 0 | 11 COURT ST UNIT 3 | 072-158-0003 | \$387,100 | \$353,300 | \$0 | 91.27 | 44 | 0 | |
| 88 | 11/21/2016 | 0.21 | 76 WASHINGTON ST | 062-019-0000 | \$268,000 | \$215,900 | \$218,600 | 80.56 | 11 | 0 | |
| 90 | 11/22/2016 | 0 | 2 BROOKSIDE DR-U7 | 063-102-0019 | \$99,600 | \$72,800 | \$72,800 | 73.09 | 14 | 0 | |
| 91 | 11/22/2016 | 0 | 1 STERLING HILL LN U146 | 068-006-0146 | \$317,500 | \$244,700 | \$244,700 | 77.07 | 14 | 0 | |
| 92 | 11/22/2016 | 0 | 12 HALL PL | 072-048-0002 | \$239,000 | \$79,400 | \$79,000 | 33.22 | 14 | 0 | 99 Unclassified Exclusion |
| 93 | 11/22/2016 | 0 | 4 WILLOW ST | 095-064-0062 | \$63,000 | \$21,300 | \$14,800 | 33.81 | 18 | 0 | |
| 96 | 11/23/2016 | 0.33 | 10 STONEY WATER RD | 099-027-0000 | \$235,000 | \$232,300 | \$232,100 | 98.85 | 11 | 0 | |
| 99 | 11/28/2016 | 0 | 156 FRONT ST-U418 | 073-049-0078 | \$120,000 | \$109,600 | \$109,600 | 91.33 | 14 | 0 | |
| 100 | 11/29/2016 | 2.8 | 34 BRENTWOOD RD | 062-052-0000 | \$329,500 | \$302,100 | \$286,200 | 91.68 | 11 | 0 | |
| 101 | 11/29/2016 | 0.23 | 2 WINSLOW DR | 095-067-0001 | \$367,000 | \$323,800 | \$306,200 | 88.23 | 11 | 0 | |
| 102 | 11/30/2016 | 0.71 | 191 HIGH ST | 070-115-0000 | \$250,000 | \$234,700 | \$234,700 | 93.88 | 33 | 0 | |
| 103 | 11/30/2016 | 0.23 | 27 HAMPTON RD | 087-036-0000 | \$300,000 | \$71,600 | \$293,900 | 97.97 | 33 | 0 | |
| 104 | 12/1/2016 | 2.18 | 13 OAKLANDS RD | 018-006-0000 | \$493,000 | \$438,000 | \$438,000 | 88.84 | 11 | 0 | 47 Other Sale of Convenience |
| 105 | 12/2/2016 | 0.48 | 12 LINCOLN ST | 073-262-0000 | \$375,000 | \$369,800 | \$370,000 | 98.67 | 12 | 0 | 35 Government Agency as Grantor/Grantee |
| 106 | 12/2/2016 | 1 | 16 EPPING RD | 063-040-0000 | \$515,000 | \$466,300 | \$420,200 | 81.59 | 12 | 0 | |
| 107 | 12/2/2016 | 0 | 6 BROOKSIDE DR-U8 | 063-102-0068 | \$99,900 | \$72,800 | \$72,800 | 72.87 | 14 | 0 | |
| 110 | 12/5/2016 | 0.21 | 14 MCKINLEY ST | 074-103-0000 | \$315,000 | \$257,000 | \$255,500 | 81.59 | 11 | 0 | |
| 111 | 12/5/2016 | 0 | 5 CHARRON CIR | 065-102-0005 | \$339,000 | \$314,800 | \$25,000 | 92.86 | 14 | 0 | |
| 113 | 12/6/2016 | 2.66 | 7 GARRISON LN | 061-029-0000 | \$487,500 | \$664,500 | \$130,065 | 136.31 | 22 | 0 | 29 Plottage or Assemblage Impact |
| 114 | 12/7/2016 | 0.45 | 6 ANNA LOUISE DR | 029-025-0000 | \$184,500 | \$231,000 | \$231,000 | 125.2 | 11 | 0 | 37 Financial Entity as Grantor/Grantee |
| 115 | 12/7/2016 | 0 | 8 STERLING HILL LN U832 | 068-006-0832 | \$416,700 | \$341,500 | \$102,900 | 81.95 | 14 | 0 | |
| 116 | 12/9/2016 | 0.15 | 166 FRONT ST | 073-109-0000 | \$250,000 | \$211,100 | \$213,900 | 84.44 | 11 | 0 | |
| 120 | 12/12/2016 | 0.93 | 8 COLONIAL WAY | 080-010-0000 | \$485,000 | \$482,500 | \$475,100 | 99.48 | 11 | 0 | |
| 122 | 12/13/2016 | 0.18 | 1 DOUGLASS WAY | 065-025-0000 | \$220,000 | \$255,200 | \$234,700 | 116 | 11 | 0 | 25 Insufficient market Exposure |
| 127 | 12/15/2016 | 0.6 | 90 KINGSTON RD | 097-033-0000 | \$241,000 | \$247,100 | \$254,100 | 102.53 | 11 | 0 | |
| 128 | 12/15/2016 | 0 | 5 CEDAR ST | 095-064-0193 | \$21,000 | \$29,300 | \$31,700 | 139.52 | 18 | 0 | 25 Insufficient market Exposure |
| 130 | 12/16/2016 | 0 | 8 STERLING HILL LN U826 | 068-006-0826 | \$394,600 | \$341,500 | \$102,900 | 86.54 | 14 | 0 | |
| 131 | 12/16/2016 | 0 | 8 STERLING HILL LN U823 | 068-006-0823 | \$413,100 | \$341,500 | \$102,900 | 82.67 | 14 | 0 | |
| 133 | 12/19/2016 | 0 | 36 WINDSOR LN | 069-003-0012 | \$405,000 | \$314,400 | \$85,200 | 77.63 | 14 | 0 | |
| 134 | 12/19/2016 | 0 | 16 KINGSTON RD-12 | 081-055-0006 | \$125,000 | \$111,400 | \$111,400 | 89.12 | 45 | 0 | |
| 135 | 12/19/2016 | 0 | 16 KINGSTON RD-02 | 081-054-0002 | \$125,000 | \$119,800 | \$114,900 | 95.84 | 45 | 0 | |
| 136 | 12/19/2016 | 1.7 | 11 RUNAWIT RD | 079-005-0000 | \$492,000 | \$473,700 | \$470,500 | 96.28 | 11 | 0 | |
| 137 | 12/19/2016 | 1.16 | 8 NATHANIEL WAY | 088-001-0006 | \$325,000 | \$289,500 | \$290,600 | 89.08 | 11 | 0 | |
| 138 | 12/19/2016 | 0 | 156 FRONT ST-U306 | 073-049-0046 | \$157,000 | \$124,900 | \$124,400 | 79.55 | 14 | 0 | |
| 141 | 12/20/2016 | 2.48 | 88 WATSON RD | 026-012-0000 | \$372,500 | \$341,900 | \$320,500 | 91.79 | 11 | 0 | |
| 142 | 12/21/2016 | 0.77 | 3 RINNY LN | 027-012-0012 | \$380,000 | \$367,900 | \$367,900 | 96.82 | 11 | 0 | |

EXETER DRA EQUALIZATION DATA LISTING 11-08-17.xls

| Verno | Sale | Acres | Address | Map | Verified | Current | Previous | Ratio | Prop | Mod | XCode1 |
|-------|------------|-------|-------------------------|--------------|-----------|-----------|-----------|--------|------|-----|--|
| 143 | 12/23/2016 | 0.47 | 200 HIGH ST | 070-100-0000 | \$390,000 | \$451,500 | \$421,100 | 115.77 | 11 | 0 | |
| 144 | 12/23/2016 | 0 | 8 STERLING HILL LN U815 | 068-006-0815 | \$341,200 | \$310,900 | \$82,700 | 91.12 | 14 | 0 | |
| 145 | 12/27/2016 | 0 | 16A CARROLL ST | 073-078-0001 | \$130,000 | \$115,400 | \$115,500 | 88.77 | 14 | 0 | |
| 148 | 12/30/2016 | 0.21 | 35 COURT ST | 072-143-0000 | \$380,000 | \$349,700 | \$349,700 | 92.03 | 12 | 0 | |
| 149 | 12/30/2016 | 0 | 75 HIGH ST-EM/U4 | 071-098-0004 | \$220,000 | \$179,600 | \$176,500 | 81.64 | 14 | 0 | |
| 150 | 12/30/2016 | 0 | 2 STERLING HILL LN U238 | 068-006-0238 | \$275,000 | \$217,800 | \$217,800 | 79.2 | 14 | 0 | |
| 152 | 1/5/2017 | 0 | 54 ALDER ST | 095-064-0278 | \$19,000 | \$21,400 | \$21,400 | 112.63 | 18 | 0 | |
| 155 | 1/10/2017 | 0 | 6 STERLING HILL LN U644 | 068-006-0644 | \$360,000 | \$296,000 | \$296,000 | 82.22 | 14 | 0 | |
| 156 | 1/10/2017 | 2 | 24 JUNIPER RIDGE RD | 098-005-0000 | \$315,000 | \$301,400 | \$295,100 | 95.68 | 11 | 0 | |
| 159 | 1/13/2017 | 0 | 37 WINDSOR LN | 069-003-0013 | \$398,000 | \$308,400 | \$33,000 | 77.49 | 14 | 0 | |
| 160 | 1/13/2017 | 0 | 7 STERLING HILL LN U717 | 068-006-0717 | \$449,900 | \$344,500 | \$344,500 | 76.57 | 14 | 0 | |
| 161 | 1/17/2017 | 0 | 45 ALDER ST | 095-064-0343 | \$52,000 | \$35,100 | \$31,100 | 67.5 | 18 | 0 | |
| 162 | 1/17/2017 | 0 | 163 WATER ST A-4 | 072-017-0015 | \$257,000 | \$203,400 | \$203,400 | 79.14 | 14 | 0 | |
| 164 | 1/17/2017 | 2.05 | 27 PINE ST | 083-063-0000 | \$950,000 | \$881,900 | \$905,100 | 92.83 | 11 | 0 | |
| 166 | 1/18/2017 | 0 | 40 WINDSOR LN | 069-003-0016 | \$339,900 | \$303,300 | \$73,300 | 89.23 | 14 | 0 | |
| 167 | 1/18/2017 | 1.03 | 8 EXETER FALLS DR | 091-028-0000 | \$550,000 | \$470,400 | \$466,700 | 85.53 | 11 | 0 | |
| 168 | 1/20/2017 | 0.61 | 4 FOX CHAPEL CT | 084-015-0000 | \$390,000 | \$369,200 | \$368,500 | 94.67 | 11 | 0 | |
| 170 | 1/20/2017 | 0.4 | 9 WENTWORTH ST | 074-111-0000 | \$365,000 | \$280,400 | \$282,200 | 76.82 | 11 | 0 | |
| 171 | 1/20/2017 | 0.57 | 2 WOOD RIDGE LN | 019-016-0010 | \$409,500 | \$391,400 | \$412,200 | 95.58 | 11 | 0 | |
| 175 | 1/23/2017 | 0.38 | 12 HIGHLAND ST | 065-138-0001 | \$449,000 | \$410,700 | \$0 | 91.47 | 11 | 0 | |
| 176 | 1/23/2017 | 0 | 8 STERLING HILL LN U837 | 068-006-0837 | \$415,300 | \$341,500 | \$102,900 | 82.23 | 14 | 0 | |
| 177 | 1/23/2017 | 0.21 | 41 WESTSIDE DR | 082-040-0000 | \$249,900 | \$188,900 | \$190,400 | 75.59 | 11 | 0 | |
| 181 | 1/26/2017 | 0 | 43 WINDSOR LN | 069-003-0019 | \$319,900 | \$297,100 | \$33,000 | 92.87 | 14 | 0 | |
| 183 | 1/27/2017 | 0 | 8 PINE MEADOWS DR | 087-018-0008 | \$187,500 | \$165,200 | \$165,200 | 88.11 | 14 | 0 | |
| 184 | 1/27/2017 | 0.2 | 10 ARBOR ST | 073-032-0000 | \$286,000 | \$214,600 | \$214,600 | 75.03 | 12 | 0 | |
| 185 | 1/30/2017 | 0.31 | 14 WINSLOW DR | 095-079-0014 | \$399,900 | \$353,100 | \$353,100 | 88.3 | 11 | 0 | |
| 186 | 1/30/2017 | 0 | 50 BROOKSIDE DR-F3 | 054-004-0043 | \$143,500 | \$126,800 | \$126,800 | 88.36 | 14 | 0 | |
| 187 | 1/31/2017 | 0 | 4 PRENTISS WAY | 085-089-0002 | \$312,000 | \$251,800 | \$230,800 | 80.71 | 14 | 0 | |
| 188 | 1/31/2017 | 1.11 | 22 EXETER FALLS DR | 091-035-0003 | \$595,000 | \$542,600 | \$536,600 | 91.19 | 11 | 0 | |
| 190 | 1/31/2017 | 0 | 197 WATER ST | 064-048-0012 | \$214,900 | \$259,900 | \$256,600 | 120.94 | 14 | 0 | 99 Unclassified Exclusion |
| 191 | 1/31/2017 | 0.41 | 11 SALEM ST | 063-185-0000 | \$397,000 | \$315,700 | \$315,700 | 79.52 | 12 | 0 | |
| 194 | 2/2/2017 | 0 | 2 STROUTS MH PK | 096-002-0002 | \$80,000 | \$79,200 | \$79,200 | 99 | 18 | 0 | |
| 203 | 2/14/2017 | 0 | 156 FRONT ST-U116 | 073-049-0015 | \$150,000 | \$103,100 | \$103,100 | 68.73 | 14 | 0 | |
| 204 | 2/15/2017 | 0.18 | 114 FRONT ST | 073-015-0000 | \$292,500 | \$181,900 | \$156,400 | 62.19 | 11 | 0 | |
| 205 | 2/15/2017 | 0.43 | 30 RIVER BEND CIR | 104-012-0000 | \$355,000 | \$306,000 | \$306,000 | 86.2 | 11 | 0 | |
| 206 | 2/15/2017 | 0 | 213 ROBINHOOD DR | 104-079-0213 | \$39,900 | \$19,200 | \$17,300 | 48.12 | 18 | 0 | |
| 207 | 2/17/2017 | 0.03 | 25 PORTSMOUTH AVE | 071-013-0000 | \$530,000 | \$485,600 | \$470,100 | 91.62 | 33 | 0 | 21 Multi-Parcel Conveyance (MPC) - Properties can be sold seperately |
| 208 | 2/22/2017 | 0 | 20 SIR LANCELOT DR | 104-079-0020 | \$62,500 | \$53,700 | \$53,700 | 85.92 | 18 | 0 | |
| 209 | 2/22/2017 | 1.13 | 4 CHAPMAN WAY | 015-003-0010 | \$425,000 | \$371,200 | \$371,200 | 87.34 | 11 | 0 | |
| 212 | 2/23/2017 | 1.13 | 4 CHAPMAN WAY | 015-003-0010 | \$425,000 | \$371,200 | \$371,200 | 87.34 | 11 | 0 | |
| 215 | 2/24/2017 | 0.2 | 29 HALL PL | 071-001-0000 | \$243,000 | \$234,000 | \$234,000 | 96.3 | 11 | 0 | |
| 218 | 2/27/2017 | 0 | 2 STERLING HILL LN U214 | 068-006-0214 | \$275,000 | \$207,700 | \$207,700 | 75.53 | 14 | 0 | |
| 219 | 2/28/2017 | 0 | 50 BROOKSIDE DR-G1 | 054-004-0049 | \$151,000 | \$126,800 | \$126,800 | 83.97 | 14 | 0 | |

EXETER DRA EQUALIZATION DATA LISTING 11-08-17.xls

| Verno | Sale | Acres | Address | Map | Verified | Current | Previous | Ratio | Prop | Mod | XCode1 |
|-------|------------|-------|-------------------------|--------------|-----------|-----------|-----------|--------|------|-----|--|
| 220 | 2/28/2017 | 0.11 | 31 RIVER ST | 072-100-0000 | \$330,000 | \$203,100 | \$203,100 | 61.55 | 11 | 0 | |
| 221 | 10/20/2016 | 0.36 | 7-9 GARFIELD ST | 073-247-0000 | \$605,000 | \$451,700 | \$421,000 | 74.66 | 12 | 0 | |
| 222 | 3/1/2017 | 0 | 8 STERLING HILL LN U818 | 068-006-0818 | \$326,700 | \$283,000 | \$82,700 | 86.62 | 14 | 0 | |
| 223 | 3/1/2017 | 0 | 85 HAYES MH PK | 064-105-0085 | \$50,000 | \$46,700 | \$46,700 | 93.4 | 18 | 0 | |
| 224 | 3/1/2017 | 0 | 50 BROOKSIDE DR-A1 | 054-004-0001 | \$159,000 | \$128,400 | \$128,400 | 80.75 | 14 | 0 | |
| 225 | 3/1/2017 | 0.38 | 14 HIGHLAND ST | 065-138-0000 | \$449,000 | \$410,700 | \$50,600 | 91.47 | 11 | 0 | |
| 227 | 3/2/2017 | 0.33 | 26 SUMMER ST | 063-226-0000 | \$272,000 | \$237,200 | \$237,200 | 87.21 | 11 | 0 | |
| 228 | 3/2/2017 | 0.46 | 9 RIVER ST EXT | 072-101-0000 | \$349,900 | \$292,900 | \$292,900 | 83.71 | 12 | 0 | |
| 229 | 3/3/2017 | 0.08 | 11 MAPLE ST | 072-152-0000 | \$210,000 | \$152,800 | \$152,800 | 72.76 | 33 | 0 | 36 Relig/Char/edu as Grantor/Grantee |
| 230 | 3/6/2017 | 0 | 27 HILTON AVE | 095-064-0307 | \$52,400 | \$38,000 | \$38,000 | 72.52 | 18 | 0 | |
| 231 | 3/6/2017 | 35.96 | 37 NEWFIELDS RD | 035-013-0000 | \$795,000 | \$767,500 | \$767,500 | 96.54 | 11 | 0 | 90 RSA 79-A Current Use |
| 234 | 3/7/2017 | 0.45 | 64 PARK CT | 063-243-0000 | \$289,000 | \$278,400 | \$278,400 | 96.33 | 11 | 0 | |
| 235 | 3/7/2017 | 0 | 2 BROOKSIDE DR-U6 | 063-102-0018 | \$125,000 | \$72,800 | \$72,800 | 58.24 | 14 | 0 | |
| 239 | 3/10/2017 | 0 | 614 CANTERBURY DR | 104-079-0614 | \$11,000 | \$9,500 | \$9,500 | 86.36 | 18 | 0 | |
| 240 | 3/10/2017 | 1.2 | 76 NEWFIELDS RD | 022-001-0000 | \$270,000 | \$258,400 | \$258,400 | 95.7 | 11 | 0 | |
| 242 | 3/10/2017 | 6 | 21 PICKPOCKET RD | 098-035-0000 | \$650,000 | \$597,000 | \$597,000 | 91.85 | 11 | 0 | |
| 246 | 3/16/2017 | 0 | 6 BROOKSIDE DR-U11 | 063-102-0071 | \$119,000 | \$72,800 | \$72,800 | 61.18 | 14 | 0 | |
| 247 | 3/16/2017 | 0 | 11 SUMAC ST | 095-064-0368 | \$55,000 | \$34,500 | \$34,500 | 62.73 | 18 | 0 | |
| 248 | 3/16/2017 | 0 | 8 STERLING HILL LN U817 | 068-006-0817 | \$412,900 | \$341,500 | \$102,900 | 82.71 | 14 | 0 | |
| 249 | 3/17/2017 | 0 | 11 COURT ST UNIT 1 | 072-158-0001 | \$768,000 | \$714,400 | \$0 | 93.02 | 44 | 0 | |
| 250 | 3/17/2017 | 0.38 | 21 ASHBROOK RD | 090-015-0000 | \$275,500 | \$286,000 | \$286,000 | 103.81 | 11 | 0 | |
| 251 | 3/17/2017 | 20.21 | 19 CONTINENTAL DR | 046-007-0002 | \$550,000 | \$403,200 | \$403,200 | 73.31 | 56 | 0 | |
| 252 | 3/17/2017 | 0 | 8 STERLING HILL LN U834 | 068-006-0834 | \$25,000 | \$0 | \$0 | 0 | 57 | 0 | 11 Property Sold Not Separately Assessed |
| 253 | 3/20/2017 | 0.34 | 1 FULLER LN | 069-019-0000 | \$405,000 | \$406,700 | \$406,700 | 100.42 | 11 | 0 | |
| 256 | 3/22/2017 | 0 | 42 WINDSOR LN | 069-003-0018 | \$410,400 | \$327,500 | \$79,600 | 79.8 | 14 | 0 | |
| 260 | 3/22/2017 | 0.23 | 87 WASHINGTON ST | 062-007-0000 | \$245,000 | \$204,500 | \$189,700 | 83.47 | 11 | 0 | |
| 261 | 3/23/2017 | 0 | 8 STERLING HILL LN U838 | 068-006-0838 | \$346,300 | \$327,300 | \$87,100 | 94.51 | 14 | 0 | |
| 262 | 3/24/2017 | 0 | 5 STERLING HILL LN U538 | 068-006-0538 | \$352,000 | \$246,900 | \$246,900 | 70.14 | 14 | 0 | |
| 263 | 3/24/2017 | 0.18 | 9 DOUGLASS WAY | 065-021-0000 | \$315,000 | \$275,600 | \$258,600 | 87.49 | 11 | 0 | |
| 267 | 3/27/2017 | 0.21 | 6 RIDGECREST DR | 052-029-0000 | \$261,000 | \$212,700 | \$199,400 | 81.49 | 11 | 0 | |
| 270 | 3/29/2017 | 0 | 11 COURT ST UNIT 4 | 072-158-0004 | \$384,000 | \$348,300 | \$0 | 90.7 | 44 | 0 | |
| 272 | 3/30/2017 | 2 | 15 JUNIPER RIDGE RD | 098-001-0000 | \$272,000 | \$334,200 | \$334,200 | 122.87 | 11 | 0 | 37 Financial Entity as Grantor/Grantee |
| 273 | 3/30/2017 | 0 | 12 CHARRON CIR | 065-102-0012 | \$339,000 | \$314,800 | \$25,000 | 92.86 | 14 | 0 | |
| 276 | 3/31/2017 | 0 | 1 CHARRON CIR | 065-102-0001 | \$345,000 | \$316,200 | \$25,000 | 91.65 | 14 | 0 | |
| 279 | 3/31/2017 | 2.06 | 3 STELLA WAY | 032-006-0002 | \$434,000 | \$399,600 | \$115,200 | 92.07 | 11 | 0 | |
| 281 | 4/3/2017 | 0.21 | 8 HARVARD ST | 063-014-0000 | \$90,000 | \$240,600 | \$240,600 | 267.33 | 12 | 0 | 38 Family/Relatives/Affil as Grantor/Grantee |
| 284 | 4/3/2017 | 0 | 9 CHESTNUT ST-U1 | 064-054-0001 | \$193,000 | \$123,000 | \$120,800 | 63.73 | 14 | 0 | |
| 285 | 4/3/2017 | 0.45 | 6 WAYSIDE DR | 069-011-0000 | \$270,000 | \$306,700 | \$306,700 | 113.59 | 11 | 0 | 38 Family/Relatives/Affil as Grantor/Grantee |
| 287 | 4/5/2017 | 0.25 | 2 COUNTRY LN | 085-027-0000 | \$350,000 | \$267,800 | \$267,800 | 76.51 | 11 | 0 | |
| 288 | 4/6/2017 | 0 | 6 STERLING HILL LN U612 | 068-006-0612 | \$360,000 | \$326,900 | \$326,900 | 90.81 | 14 | 0 | |
| 290 | 4/7/2017 | 0 | 2 PECAN ST | 095-064-0207 | \$16,000 | \$30,700 | \$30,700 | 191.88 | 18 | 0 | 27 Less than 100% Interest Transferred |
| 293 | 4/11/2017 | 0 | 75 HIGH ST-GA/U4 | 071-098-0008 | \$211,000 | \$212,100 | \$212,100 | 100.52 | 14 | 0 | |
| 294 | 4/12/2017 | 0 | 50 BROOKSIDE DR-D8 | 054-004-0032 | \$160,000 | \$126,900 | \$126,900 | 79.31 | 14 | 0 | |

EXETER DRA EQUALIZATION DATA LISTING 11-08-17.xls

| Verno | Sale | Acres | Address | Map | Verified | Current | Previous | Ratio | Prop | Mod | XCode1 |
|-------|-----------|-------|-------------------------|--------------|-------------|-------------|-------------|--------|------|-----|--|
| 296 | 4/14/2017 | 0 | 8 STERLING HILL LN U836 | 068-006-0836 | \$479,900 | \$375,200 | \$102,900 | 78.18 | 14 | 0 | |
| 298 | 4/14/2017 | 0 | 522 CANTERBURY DR | 104-079-0522 | \$25,000 | \$19,600 | \$19,600 | 78.4 | 18 | 0 | |
| 300 | 4/17/2017 | 0 | 8 STERLING HILL LN U811 | 068-006-0811 | \$343,300 | \$310,900 | \$82,700 | 90.56 | 14 | 0 | |
| 301 | 4/17/2017 | 0.56 | 5 THORNTON ST | 070-017-0000 | \$410,000 | \$318,800 | \$318,800 | 77.76 | 11 | 0 | |
| 306 | 4/20/2017 | 0.47 | 200 HIGH ST | 070-100-0000 | \$195,000 | \$451,500 | \$421,100 | 231.54 | 11 | 0 | 27 Less than 100% Interest Transferred |
| 308 | 4/21/2017 | 0 | 3 CHARRON CIR | 065-102-0003 | \$345,000 | \$306,800 | \$25,000 | 88.93 | 14 | 0 | 15 Improvements +/- Incomplete at Assmt date |
| 309 | 4/21/2017 | 0 | 70 HAYES MH PK | 064-105-0070 | \$66,000 | \$52,300 | \$52,300 | 79.24 | 18 | 0 | |
| 310 | 4/21/2017 | 1.48 | 38 BRENTWOOD RD | 062-053-0000 | \$525,000 | \$398,200 | \$393,200 | 75.85 | 11 | 0 | |
| 313 | 4/24/2017 | 0 | 33B WASHINGTON ST | 073-121-0002 | \$159,900 | \$147,100 | \$133,800 | 91.99 | 14 | 0 | |
| 314 | 4/25/2017 | 0 | 13 HILTON AVE | 095-064-0190 | \$65,000 | \$52,400 | \$52,400 | 80.62 | 18 | 0 | |
| 315 | 4/25/2017 | 0 | 33C WASHINGTON ST | 073-121-0003 | \$335,000 | \$324,000 | \$140,800 | 96.72 | 14 | 0 | |
| 316 | 4/26/2017 | 2.08 | 7 ENO DR | 075-017-0018 | \$649,000 | \$631,000 | \$629,500 | 97.23 | 11 | 0 | |
| 317 | 4/27/2017 | 0 | 39 ERNEST AVE-U301 | 074-078-0017 | \$119,900 | \$89,400 | \$89,400 | 74.56 | 14 | 0 | |
| 319 | 4/27/2017 | 0 | 33A WASHINGTON ST | 073-121-0001 | \$330,000 | \$293,300 | \$261,300 | 88.88 | 14 | 0 | |
| 320 | 4/28/2017 | 0.65 | 24 CRAWFORD AVE | 083-029-0000 | \$305,000 | \$245,300 | \$245,300 | 80.43 | 11 | 0 | |
| 321 | 4/28/2017 | 0 | 42 WATER ST | 072-014-0002 | \$185,000 | \$126,900 | \$127,300 | 68.59 | 44 | 0 | |
| 322 | 4/28/2017 | 0.45 | 102 FRONT ST | 073-008-0000 | \$387,500 | \$448,900 | \$448,900 | 115.85 | 12 | 0 | |
| 323 | 4/28/2017 | 1.63 | 6 MOORE LN | 021-009-0000 | \$640,000 | \$592,500 | \$592,500 | 92.58 | 11 | 0 | |
| 325 | 5/1/2017 | 1 | 7 HARTMANN PL | 062-063-0000 | \$472,500 | \$479,100 | \$443,200 | 101.4 | 11 | 0 | 81 Estate Sale With Fiduciary Covenants |
| 326 | 5/1/2017 | 0.21 | 47 WESTSIDE DR | 081-030-0000 | \$275,000 | \$222,900 | \$222,900 | 81.05 | 11 | 0 | |
| 327 | 5/1/2017 | 0.21 | 72 WESTSIDE DR | 074-051-0000 | \$289,900 | \$184,000 | \$184,000 | 63.47 | 11 | 0 | |
| 328 | 5/2/2017 | 2.66 | 261 EPPING RD | 031-011-0000 | \$385,000 | \$371,200 | \$371,200 | 96.42 | 11 | 0 | |
| 329 | 5/2/2017 | 0.28 | 3 LEARY CT | 052-064-0000 | \$187,500 | \$216,600 | \$216,600 | 115.52 | 11 | 0 | 38 Family/Relatives/Affil as Grantor/Grantee |
| 330 | 5/3/2017 | 0 | 50 BROOKSIDE DR-P8 | 054-004-0064 | \$160,000 | \$126,800 | \$117,500 | 79.25 | 14 | 0 | |
| 332 | 5/3/2017 | 2.36 | 140 PORTSMOUTH AVE | 052-108-0000 | \$2,700,000 | \$2,298,800 | \$2,298,800 | 85.14 | 33 | 0 | |
| 333 | 5/3/2017 | 0 | 2 BROOKSIDE DR-U11 | 063-102-0023 | \$125,000 | \$72,800 | \$72,800 | 58.24 | 14 | 0 | |
| 334 | 5/4/2017 | 0 | 3 KING ARTHUR CT | 104-079-0003 | \$52,000 | \$49,800 | \$49,800 | 95.77 | 18 | 0 | |
| 335 | 5/5/2017 | 0 | 50 BROOKSIDE DR-B1 | 054-004-0009 | \$154,900 | \$126,800 | \$126,800 | 81.86 | 14 | 0 | |
| 336 | 5/8/2017 | 8.8 | 1 NEWFIELDS RD | 053-007-0000 | \$465,000 | \$479,100 | \$479,100 | 103.03 | 11 | 0 | 81 Estate Sale With Fiduciary Covenants |
| 338 | 5/9/2017 | 2.03 | 14 WALTERS WAY | 035-003-0007 | \$670,000 | \$678,500 | \$678,500 | 101.27 | 11 | 0 | |
| 339 | 5/9/2017 | 0 | 3 BROOKSIDE DR-U12 | 063-102-0036 | \$103,000 | \$72,800 | \$72,800 | 70.68 | 14 | 0 | |
| 340 | 5/9/2017 | 0.35 | 50 LINDEN ST | 082-011-0000 | \$220,000 | \$302,600 | \$302,600 | 137.55 | 11 | 0 | 37 Financial Entity as Grantor/Grantee |
| 342 | 5/10/2017 | 0 | 156 FRONT ST-U119 | 073-049-0018 | \$133,500 | \$102,300 | \$102,300 | 76.63 | 14 | 0 | |
| 343 | 5/11/2017 | 0 | 15 MINUTEMAN LN | 080-006-0049 | \$285,000 | \$204,500 | \$192,100 | 71.75 | 14 | 0 | |
| 348 | 5/15/2017 | 0 | 136A ROBINHOOD DR | 104-079-136A | \$15,900 | \$15,000 | \$15,000 | 94.34 | 18 | 0 | |
| 349 | 5/15/2017 | 0 | 22 CHERRY ST | 095-064-0115 | \$59,900 | \$29,300 | \$29,300 | 48.91 | 18 | 0 | |
| 352 | 5/16/2017 | 0.18 | 1 DOUGLASS WAY | 065-025-0000 | \$362,500 | \$255,200 | \$234,700 | 70.4 | 11 | 0 | |
| 353 | 5/16/2017 | 0 | 18 HAMPTON RD | 086-004-0003 | \$200,000 | \$288,500 | \$288,500 | 144.25 | 44 | 0 | 40 Business Affiliates as Grantor/Grantee |
| 355 | 5/17/2017 | 0 | 156 FRONT ST-U215 | 073-049-0034 | \$130,000 | \$103,400 | \$103,400 | 79.54 | 14 | 0 | |
| 357 | 5/17/2017 | 0 | 1 STERLING HILL LN U131 | 068-006-0131 | \$294,000 | \$218,700 | \$218,700 | 74.39 | 14 | 0 | |
| 358 | 5/17/2017 | 0 | 100 HAYES MH PK | 064-105-0100 | \$42,500 | \$17,900 | \$17,900 | 42.12 | 18 | 0 | |
| 360 | 5/18/2017 | 0 | 909 CAMELOT DR | 104-079-0909 | \$59,000 | \$35,500 | \$35,500 | 60.17 | 18 | 0 | |
| 361 | 5/18/2017 | 0 | 613 CANTERBURY DR | 104-079-0613 | \$15,000 | \$13,300 | \$13,300 | 88.67 | 18 | 0 | |

EXETER DRA EQUALIZATION DATA LISTING 11-08-17.xls

| Verno | Sale | Acres | Address | Map | Verified | Current | Previous | Ratio | Prop | Mod | XCode1 |
|-------|-----------|-------|-------------------------|--------------|-------------|-------------|-------------|--------|------|-----|--|
| 363 | 5/18/2017 | 0 | 1 ROCKY RIDGE CIR | 019-016-0101 | \$365,000 | \$352,300 | \$352,300 | 96.52 | 14 | 0 | |
| 364 | 5/19/2017 | 1 | 9 TAMARIND LN | 096-028-0000 | \$309,500 | \$316,000 | \$316,000 | 102.1 | 11 | 0 | |
| 365 | 5/19/2017 | 0 | 2 BROOKSIDE DR-U1 | 063-102-0013 | \$127,500 | \$72,800 | \$72,800 | 57.1 | 14 | 0 | |
| 367 | 5/19/2017 | 0 | 39 WINDSOR LN | 069-003-0015 | \$319,900 | \$303,000 | \$33,000 | 94.72 | 14 | 0 | |
| 368 | 5/19/2017 | 0.28 | 39 JADY HILL AVE | 064-083-0000 | \$320,000 | \$249,800 | \$249,800 | 78.06 | 11 | 0 | |
| 369 | 5/22/2017 | 0 | 2 STONEWALL WAY U-A | 019-016-0022 | \$206,000 | \$186,100 | \$186,100 | 90.34 | 14 | 0 | |
| 370 | 5/23/2017 | 0 | 50 BROOKSIDE DR-F2 | 054-004-0042 | \$149,800 | \$126,800 | \$126,800 | 84.65 | 14 | 0 | |
| 372 | 5/24/2017 | 0 | 8 STERLING HILL LN U827 | 068-006-0827 | \$410,700 | \$341,500 | \$102,900 | 83.15 | 14 | 0 | |
| 374 | 5/25/2017 | 0.23 | 6 GARDNER ST | 071-101-0000 | \$519,000 | \$389,600 | \$371,300 | 75.07 | 11 | 0 | |
| 376 | 5/26/2017 | 0 | 8 STERLING HILL LN U824 | 068-006-0824 | \$324,000 | \$283,000 | \$82,700 | 87.35 | 14 | 0 | |
| 377 | 5/26/2017 | 0 | 10 CHARRON CIR | 065-102-0010 | \$329,900 | \$299,100 | \$25,000 | 90.66 | 14 | 0 | 15 Improvements +/- Incomplete at Assmt date |
| 378 | 5/30/2017 | 1.2 | 3 GREENLEAF DR | 061-020-0000 | \$380,000 | \$353,300 | \$339,600 | 92.97 | 11 | 0 | |
| 380 | 5/30/2017 | 0 | 10 WILLOW ST | 095-064-0005 | \$24,500 | \$8,300 | \$8,300 | 33.88 | 18 | 0 | |
| 381 | 5/30/2017 | 0.28 | 12 PLEASANTVIEW DR | 085-061-0000 | \$367,900 | \$301,000 | \$300,800 | 81.82 | 11 | 0 | |
| 382 | 5/31/2017 | 0 | 16 HALL PLACE #2 | 072-049-0002 | \$259,000 | \$248,600 | \$247,000 | 95.98 | 14 | 0 | |
| 383 | 6/1/2017 | 0 | 105 PORTSMOUTH AVE-11 | 065-124-0011 | \$108,000 | \$74,100 | \$74,100 | 68.61 | 14 | 0 | |
| 385 | 6/1/2017 | 0 | 18 PINE MEADOWS DR | 087-018-0018 | \$225,000 | \$169,100 | \$169,100 | 75.16 | 14 | 0 | |
| 386 | 6/1/2017 | 0 | 8 STERLING HILL LN U812 | 068-006-0812 | \$409,300 | \$341,500 | \$102,900 | 83.44 | 14 | 0 | |
| 387 | 6/2/2017 | 4.76 | 23 JOHN WEST RD | 114-005-0000 | \$221,900 | \$321,300 | \$321,300 | 144.79 | 11 | 0 | 37 Financial Entity as Grantor/Grantee |
| 389 | 6/5/2017 | 0.86 | 8 HALF PENNY LN | 021-021-0000 | \$667,000 | \$615,800 | \$615,800 | 92.32 | 11 | 0 | |
| 390 | 6/5/2017 | 1.11 | 104 LINDEN ST | 104-073-0000 | \$275,000 | \$262,500 | \$262,500 | 95.45 | 11 | 0 | |
| 391 | 6/6/2017 | 0 | 800 NOTTINGHAM DR | 104-079-0800 | \$15,000 | \$16,500 | \$16,500 | 110 | 18 | 0 | 38 Family/Relatives/Affil as Grantor/Grantee |
| 394 | 6/9/2017 | 0.26 | 80 WASHINGTON ST | 062-021-0000 | \$310,000 | \$296,900 | \$250,900 | 95.77 | 11 | 0 | |
| 395 | 6/9/2017 | 0 | 50 BROOKSIDE DR-F5 | 054-004-0045 | \$161,100 | \$126,800 | \$126,800 | 78.71 | 14 | 0 | |
| 396 | 6/9/2017 | 0 | B11 E&H COOPERATIVE PK | 087-008-B-11 | \$63,000 | \$50,500 | \$0 | 80.16 | 18 | 0 | |
| 397 | 6/9/2017 | 0.28 | 7 PENN LN | 062-091-0000 | \$384,000 | \$287,700 | \$280,800 | 74.92 | 11 | 0 | |
| 398 | 6/12/2017 | 0 | 78C LINDEN ST | 095-053-01-1 | \$352,000 | \$277,200 | \$277,200 | 78.75 | 14 | 0 | |
| 400 | 6/12/2017 | 0.2 | 8 SALEM ST | 063-216-0000 | \$368,500 | \$250,700 | \$250,700 | 68.03 | 12 | 0 | |
| 402 | 6/12/2017 | 0 | 8 SIR LANCELOT DR | 104-079-0008 | \$42,000 | \$29,000 | \$29,000 | 69.05 | 18 | 0 | |
| 403 | 6/13/2017 | 0.21 | 23 DOUGLASS WAY | 065-014-0000 | \$259,900 | \$203,800 | \$203,800 | 78.41 | 11 | 0 | |
| 405 | 6/14/2017 | 1.65 | 1 GREENLEAF DR | 061-021-0000 | \$359,000 | \$349,700 | \$345,900 | 97.41 | 11 | 0 | |
| 406 | 6/15/2017 | 0 | 21 DONNA DR | 103-013-0021 | \$69,900 | \$34,800 | \$34,800 | 49.79 | 18 | 0 | |
| 407 | 6/15/2017 | 0 | 15 PRENTISS WAY | 085-089-0006 | \$311,100 | \$287,800 | \$301,800 | 92.51 | 14 | 0 | |
| 410 | 6/16/2017 | 0 | 8 STROUTS MH PK | 096-002-0008 | \$19,900 | \$12,000 | \$12,000 | 60.3 | 18 | 0 | |
| 412 | 6/16/2017 | 1 | 15 GREENLEAF DR | 075-026-0000 | \$350,000 | \$366,200 | \$380,800 | 104.63 | 11 | 0 | |
| 413 | 6/16/2017 | 0 | 50 BROOKSIDE DR-C5 | 054-004-0021 | \$152,000 | \$126,800 | \$126,800 | 83.42 | 14 | 0 | |
| 416 | 6/19/2017 | 1.5 | 6 SPLIT ROCK RD | 098-032-0000 | \$538,000 | \$502,300 | \$502,300 | 93.36 | 11 | 0 | |
| 417 | 6/20/2017 | 0.13 | 10 PARKER ST | 073-020-0000 | \$330,000 | \$237,800 | \$237,800 | 72.06 | 12 | 0 | |
| 419 | 6/20/2017 | 1.46 | 12 BLACKFORD DR | 075-017-0033 | \$699,900 | \$601,400 | \$601,400 | 85.93 | 11 | 0 | |
| 421 | 6/20/2017 | 14.4 | 5 NEWFIELDS RD | 053-007-0001 | \$1,085,000 | \$1,245,400 | \$1,245,400 | 114.78 | 11 | 0 | 90 RSA 79-A Current Use |
| 422 | 6/20/2017 | 0 | 30 CHARTER ST-U19 | 073-053-0019 | \$223,000 | \$208,200 | \$207,600 | 93.36 | 14 | 0 | |
| 424 | 6/21/2017 | 0.16 | 4 BRENTWOOD RD | 063-094-0000 | \$285,900 | \$233,200 | \$219,200 | 81.57 | 11 | 0 | |
| 425 | 6/21/2017 | 0.28 | 3 OAK HILL LN | 026-020-0000 | \$340,000 | \$303,900 | \$303,900 | 89.38 | 11 | 0 | |

EXETER DRA EQUALIZATION DATA LISTING 11-08-17.xls

| Verno | Sale | Acres | Address | Map | Verified | Current | Previous | Ratio | Prop | Mod | XCode1 |
|-------|-----------|-------|-------------------------|--------------|-----------|-----------|-----------|-------|------|-----|--|
| 426 | 6/21/2017 | 1.46 | 4 DEERHAVEN DR | 060-010-0003 | \$465,000 | \$437,600 | \$437,200 | 94.11 | 11 | 0 | |
| 428 | 6/23/2017 | 2.6 | 120 PORTSMOUTH AVE | 052-053-0000 | \$55,000 | \$0 | \$0 | 0 | 33 | 0 | 11 Property Sold Not Separately Assessed |
| 429 | 6/23/2017 | 0.38 | 1 PUMPKIN CIR | 085-024-0000 | \$515,000 | \$400,700 | \$400,700 | 77.81 | 11 | 0 | |
| 431 | 6/23/2017 | 0 | 58 HAYES MH PK | 064-105-0058 | \$56,000 | \$51,600 | \$51,600 | 92.14 | 18 | 0 | |
| 432 | 6/26/2017 | 0.13 | 16 HIGH ST | 072-059-0000 | \$345,000 | \$286,900 | \$286,900 | 83.16 | 11 | 0 | |
| 433 | 6/26/2017 | 0 | 3 STONEWALL WAY U-D | 019-016-0030 | \$203,500 | \$183,200 | \$183,200 | 90.02 | 14 | 0 | |
| 434 | 6/26/2017 | 1.15 | 153 HIGH ST | 070-144-0000 | \$565,000 | \$493,000 | \$493,800 | 87.26 | 11 | 0 | |
| 435 | 6/26/2017 | 0.16 | 66 COLUMBUS AVE | 063-089-0000 | \$262,300 | \$252,000 | \$251,900 | 96.07 | 11 | 0 | |
| 436 | 6/26/2017 | 0 | 1 PINE GROVE RD | 086-020-0001 | \$187,000 | \$160,300 | \$160,300 | 85.72 | 14 | 0 | |
| 437 | 6/27/2017 | 0.26 | 5 COLCORD POND DR | 055-010-0000 | \$135,000 | \$121,200 | \$121,200 | 89.78 | 17 | 0 | |
| 439 | 6/27/2017 | 0 | 20 EPPING RD UNIT A | 063-041-0001 | \$160,000 | \$122,500 | \$121,200 | 76.56 | 14 | 0 | |
| 440 | 6/28/2017 | 0.53 | 4 SPRUCE ST | 063-069-0000 | \$408,200 | \$368,000 | \$368,000 | 90.15 | 12 | 0 | |
| 441 | 6/28/2017 | 0 | 6 BROOKSIDE DR-U12 | 063-102-0072 | \$124,000 | \$72,800 | \$72,800 | 58.71 | 14 | 0 | |
| 442 | 6/29/2017 | 1.06 | 10 HALF PENNY LN | 021-020-0000 | \$651,500 | \$597,300 | \$597,300 | 91.68 | 11 | 0 | |
| 443 | 6/29/2017 | 1.03 | 5 DEER RUN RD | 033-009-0000 | \$470,000 | \$411,100 | \$406,500 | 87.47 | 11 | 0 | |
| 444 | 6/29/2017 | 1.03 | 2 GREENLEAF DR | 061-013-0000 | \$350,000 | \$335,800 | \$331,000 | 95.94 | 11 | 0 | |
| 446 | 6/30/2017 | 1.91 | 144 KINGSTON RD | 101-017-0000 | \$290,000 | \$263,800 | \$263,800 | 90.97 | 11 | 0 | |
| 448 | 6/30/2017 | 0 | 76 HILTON AVE | 095-064-0333 | \$115,000 | \$83,200 | \$83,200 | 72.35 | 18 | 0 | |
| 449 | 6/30/2017 | 0 | 16 HALL PLACE #4 | 072-049-0004 | \$272,000 | \$251,700 | \$251,200 | 92.54 | 14 | 0 | |
| 452 | 6/30/2017 | 0.26 | 10 LOUISBURG CIR | 058-028-0000 | \$337,900 | \$287,100 | \$287,100 | 84.97 | 11 | 0 | |
| 453 | 6/30/2017 | 1.71 | 8 FOX CHAPEL CT | 071-077-0000 | \$530,000 | \$398,800 | \$396,000 | 75.25 | 11 | 0 | |
| 454 | 7/5/2017 | 0.45 | 82 HIGH ST | 071-042-0000 | \$800,600 | \$655,900 | \$655,900 | 81.93 | 11 | 0 | |
| 455 | 7/5/2017 | 0 | 38 WINDSOR LN | 069-003-0014 | \$337,900 | \$303,300 | \$120,100 | 89.76 | 14 | 0 | |
| 456 | 7/5/2017 | 0.76 | 36 HAMPTON FALLS RD | 091-001-0000 | \$532,900 | \$455,200 | \$452,200 | 85.42 | 11 | 0 | |
| 457 | 7/5/2017 | 0 | 156 FRONT ST-U206 | 073-049-0025 | \$165,500 | \$118,900 | \$118,900 | 71.84 | 14 | 0 | |
| 458 | 7/5/2017 | 0 | 8 STERLING HILL LN U816 | 068-006-0816 | \$421,800 | \$341,500 | \$102,900 | 80.96 | 14 | 0 | |
| 459 | 7/5/2017 | 1 | 25 ASHBROOK RD | 090-013-0000 | \$262,800 | \$212,600 | \$212,600 | 80.9 | 11 | 0 | |
| 460 | 7/5/2017 | 0.28 | 28-30 WASHINGTON ST | 074-138-0000 | \$335,000 | \$294,200 | \$298,400 | 87.82 | 12 | 0 | |
| 461 | 7/5/2017 | 0.13 | 57 WASHINGTON ST | 062-010-0000 | \$395,000 | \$258,400 | \$258,400 | 65.42 | 11 | 0 | |
| 462 | 7/7/2017 | 0 | 2 BROOKSIDE DR-U4 | 063-102-0016 | \$126,900 | \$72,800 | \$72,800 | 57.37 | 14 | 0 | |
| 463 | 7/7/2017 | 0 | 156 FRONT ST-U316 | 073-049-0056 | \$159,900 | \$105,200 | \$105,200 | 65.79 | 14 | 0 | |
| 464 | 7/10/2017 | 0 | 3 GILL ST | 073-013-0002 | \$385,000 | \$150,300 | \$149,200 | 39.04 | 14 | 0 | |
| 465 | 7/10/2017 | 0.13 | 18 ELM ST | 072-139-0000 | \$395,000 | \$325,700 | \$325,700 | 82.46 | 11 | 0 | 36 Relig/Char/edu as Grantor/Grantee |
| 466 | 7/10/2017 | 0 | 44 FRANKLIN ST | 072-079-0000 | \$210,000 | \$172,800 | \$174,000 | 82.29 | 14 | 0 | |
| 468 | 7/11/2017 | 0.25 | 5 WYNDBROOK CIR | 087-003-0055 | \$405,000 | \$350,400 | \$350,400 | 86.52 | 11 | 0 | |
| 469 | 7/11/2017 | 0 | 15 PINE MEADOWS DR | 087-018-0015 | \$232,000 | \$147,400 | \$147,400 | 63.53 | 14 | 0 | |
| 470 | 7/13/2017 | 0.18 | 5 BITTERSWEET LN | 064-067-0000 | \$240,000 | \$202,800 | \$202,800 | 84.5 | 11 | 0 | |
| 471 | 7/13/2017 | 0 | 57 WINDSOR LN | 069-003-0033 | \$375,000 | \$130,400 | \$25,000 | 34.77 | 14 | 0 | 15 Improvements +/- Incomplete at Assmt date |
| 472 | 7/13/2017 | 0 | 45 WINDSOR LN | 069-003-0021 | \$319,900 | \$298,000 | \$33,000 | 93.15 | 14 | 0 | 15 Improvements +/- Incomplete at Assmt date |
| 473 | 7/14/2017 | 0.16 | 17 SCHOOL ST | 073-231-0000 | \$276,000 | \$185,500 | \$185,500 | 67.21 | 11 | 0 | |
| 477 | 7/17/2017 | 0.63 | 32 RIVER BEND CIR | 104-011-0000 | \$343,400 | \$329,100 | \$329,100 | 95.84 | 11 | 0 | |
| 478 | 7/18/2017 | 0 | 1 STERLING HILL LN U141 | 068-006-0141 | \$299,000 | \$218,700 | \$218,700 | 73.14 | 14 | 0 | |
| 479 | 7/18/2017 | 0 | 1 STERLING HILL LN U113 | 068-006-0113 | \$327,000 | \$246,800 | \$246,800 | 75.47 | 14 | 0 | |

EXETER DRA EQUALIZATION DATA LISTING 11-08-17.xls

| Vemo | Sale | Acres | Address | Map | Verified | Current | Previous | Ratio | Prop | Mod | XCode1 |
|------|-----------|-------|-------------------------|--------------|-------------|-----------|-----------|--------|------|-----|--|
| 480 | 7/19/2017 | 0.16 | 10 GROVE CT | 083-072-0000 | \$619,000 | \$362,100 | \$362,100 | 58.5 | 11 | 0 | |
| 481 | 7/19/2017 | 0 | 8 ROCKY RIDGE CIR | 019-016-0108 | \$365,000 | \$351,300 | \$351,300 | 96.25 | 14 | 0 | |
| 482 | 7/20/2017 | 0.08 | 30 RIVER ST | 072-094-0000 | \$180,000 | \$167,900 | \$167,900 | 93.28 | 11 | 0 | 24 Sale Between owners of Abutting Prop |
| 483 | 7/20/2017 | 2.13 | 18 GREENLEAF DR | 076-004-0000 | \$435,000 | \$387,000 | \$390,100 | 88.97 | 11 | 0 | |
| 484 | 7/20/2017 | 0 | 53 HILTON AVE | 095-064-0294 | \$82,900 | \$22,200 | \$22,200 | 26.78 | 18 | 0 | 15 Improvements +/- Incomplete at Assmt date |
| 485 | 7/20/2017 | 0 | 41 FRONT ST U2 | 072-199-0002 | \$180,000 | \$148,200 | \$141,500 | 82.33 | 14 | 0 | |
| 486 | 7/21/2017 | 0 | 45 WASHINGTON ST | 063-080-0000 | \$363,500 | \$234,100 | \$235,500 | 64.4 | 14 | 0 | |
| 487 | 7/21/2017 | 1.1 | 5 DRINKWATER RD | 070-140-0000 | \$494,900 | \$403,400 | \$403,400 | 81.51 | 11 | 0 | |
| 488 | 7/21/2017 | 2 | 8 KELBY SCOTT WAY | 032-039-0000 | \$480,100 | \$397,800 | \$397,800 | 82.86 | 11 | 0 | |
| 489 | 7/24/2017 | 0 | 42 HILTON AVE | 095-064-0316 | \$15,000 | \$14,200 | \$14,200 | 94.67 | 18 | 0 | |
| 490 | 7/24/2017 | 0 | 41 WINDSOR LN | 069-003-0017 | \$319,900 | \$298,000 | \$33,000 | 93.15 | 14 | 0 | 15 Improvements +/- Incomplete at Assmt date |
| 492 | 7/25/2017 | 0.1 | 10 SANBORN ST | 073-094-0000 | \$285,000 | \$190,500 | \$187,400 | 66.84 | 11 | 0 | |
| 493 | 7/25/2017 | 0.18 | 10 BITTERSWEET LN | 065-065-0000 | \$279,900 | \$211,200 | \$211,200 | 75.46 | 11 | 0 | |
| 494 | 7/25/2017 | 0 | 3 STERLING HILL LN U347 | 068-006-0347 | \$344,900 | \$244,700 | \$244,700 | 70.95 | 14 | 0 | |
| 496 | 7/26/2017 | 2.13 | 32 DOGTOWN RD | 059-001-0000 | \$319,000 | \$298,600 | \$289,800 | 93.61 | 11 | 0 | |
| 497 | 7/27/2017 | 0.58 | 30 CRAWFORD AVE | 083-031-0000 | \$200,000 | \$205,700 | \$204,300 | 102.85 | 11 | 0 | |
| 499 | 7/27/2017 | 1.46 | 14 DEERHAVEN DR | 076-018-0002 | \$482,500 | \$420,100 | \$444,700 | 87.07 | 11 | 0 | 47 Other Sale of Convenience |
| 500 | 7/27/2017 | 0 | 43 HILTON AVE | 095-064-0299 | \$41,000 | \$21,400 | \$21,400 | 52.2 | 18 | 0 | |
| 501 | 7/28/2017 | 0.46 | 7 CRAWFORD AVE | 094-015-0000 | \$364,900 | \$278,600 | \$278,600 | 76.35 | 11 | 0 | |
| 502 | 7/28/2017 | 0.11 | 43 PORTSMOUTH AVE | 065-156-0000 | \$155,000 | \$169,600 | \$169,600 | 109.42 | 11 | 0 | 38 Family/Relatives/Affil as Grantor/Grantee |
| 503 | 7/28/2017 | 0 | 36 PRENTISS WAY | 085-088-0005 | \$288,000 | \$246,000 | \$245,200 | 85.42 | 14 | 0 | |
| 505 | 6/1/2017 | 0.36 | 40 COURT ST | 072-135-0000 | \$565,000 | \$344,600 | \$344,100 | 60.99 | 11 | 0 | |
| 506 | 8/1/2017 | 0.75 | 24 OAK ST EX | 054-007-0000 | \$224,200 | \$250,400 | \$250,400 | 111.69 | 11 | 0 | 66 Complex Commercial Sale |
| 507 | 8/1/2017 | 22.71 | OAK ST EX | 054-005-0000 | \$1,000,000 | \$932,300 | \$710,279 | 93.23 | 11 | 0 | 21 Multi-Parcel Conveyance (MPC) - Properties can be sold separately |
| 508 | 8/1/2017 | 1.08 | 6 GREENLEAF DR | 061-015-0000 | \$342,000 | \$304,100 | \$304,100 | 88.92 | 11 | 0 | |
| 509 | 8/1/2017 | 0 | 1 BROOKSIDE DR-U6 | 063-102-0006 | \$125,000 | \$73,400 | \$73,400 | 58.72 | 14 | 0 | |
| 510 | 8/1/2017 | 0.26 | 6 CARROLL ST | 073-071-0000 | \$276,000 | \$248,000 | \$248,600 | 89.86 | 11 | 0 | |
| 511 | 8/1/2017 | 0 | A08 E&H COOPERATIVE PK | 087-008-A-08 | \$37,000 | \$25,700 | \$25,700 | 69.46 | 18 | 0 | |
| 512 | 8/1/2017 | 0.13 | 14 GARFIELD ST | 073-230-0000 | \$400,000 | \$281,300 | \$281,300 | 70.32 | 11 | 0 | |
| 513 | 8/2/2017 | 0 | 83 HAYES MH PK | 064-105-0083 | \$15,000 | \$15,600 | \$15,600 | 104 | 18 | 0 | 33 Landlord/Tenant as Grantor/Grantee |
| 515 | 8/4/2017 | 0 | 79 HILTON AVE | 095-064-0288 | \$78,000 | \$70,200 | \$70,200 | 90 | 18 | 0 | |
| 516 | 8/4/2017 | 0.53 | 12 ROBIN LN | 070-008-0000 | \$428,000 | \$318,700 | \$318,700 | 74.46 | 11 | 0 | |
| 528 | 8/16/2017 | 0.45 | 7 THELMA DR | 095-033-0000 | \$300,000 | \$263,100 | \$268,500 | 87.7 | 11 | 0 | |
| 529 | 8/16/2017 | 0 | 55 WINDSOR LN | 069-003-0031 | \$339,900 | \$120,600 | \$25,000 | 35.48 | 14 | 0 | 15 Improvements +/- Incomplete at Assmt date |
| 530 | 8/16/2017 | 0 | 21 LINCOLN ST | 073-294-0004 | \$305,000 | \$225,300 | \$225,300 | 73.87 | 14 | 0 | |
| 531 | 8/17/2017 | 1.18 | 8 TERRY WAY | 011-018-0019 | \$489,000 | \$442,000 | \$442,000 | 90.39 | 11 | 0 | |
| 532 | 8/17/2017 | 0 | 14 WAYLAND CIR | 095-064-0043 | \$28,000 | \$13,900 | \$13,900 | 49.64 | 18 | 0 | |
| 533 | 8/18/2017 | 0 | 8 PINE GROVE RD | 086-020-0008 | \$209,000 | \$146,100 | \$145,800 | 69.9 | 14 | 0 | |
| 536 | 8/18/2017 | 0 | 25 DONNA DR | 103-013-0025 | \$17,000 | \$58,800 | \$58,800 | 345.88 | 18 | 0 | 33 Landlord/Tenant as Grantor/Grantee |
| 539 | 8/21/2017 | 0.61 | 24 BRENTWOOD RD | 062-025-0000 | \$206,300 | \$266,300 | \$273,300 | 129.08 | 12 | 0 | 38 Family/Relatives/Affil as Grantor/Grantee |
| 541 | 8/21/2017 | 0 | 14 PEACH ST | 095-064-0256 | \$15,000 | \$13,300 | \$13,300 | 88.67 | 18 | 0 | |
| 543 | 8/22/2017 | 0.51 | 3 POWDER MILL RD | 101-003-0000 | \$395,000 | \$360,700 | \$351,000 | 91.32 | 11 | 0 | |
| 544 | 8/23/2017 | 0.45 | 64 PARK CT | 063-243-0000 | \$322,500 | \$278,400 | \$278,400 | 86.33 | 11 | 0 | |

EXETER DRA EQUALIZATION DATA LISTING 11-08-17.xls

| Verno | Sale | Acres | Address | Map | Verified | Current | Previous | Ratio | Prop | Mod | XCode1 |
|-------|-----------|-------|-------------------------|--------------|-----------|-----------|-----------|--------|------|-----|--|
| 545 | 8/23/2017 | 0.1 | 21 CHARTER ST | 073-101-0000 | \$312,000 | \$196,700 | \$196,700 | 63.04 | 11 | 0 | |
| 546 | 8/24/2017 | 0.11 | 28 FRANKLIN ST | 072-074-0000 | \$765,000 | \$0 | \$0 | 0 | 14 | 0 | 11 Property Sold Not Separately Assessed |
| 549 | 8/25/2017 | 0 | 16 WAYLAND CIR | 095-064-0042 | \$13,000 | \$14,300 | \$14,300 | 110 | 18 | 0 | |
| 552 | 8/28/2017 | 0 | 49 WINDSOR LN | 069-003-0025 | \$414,900 | \$142,900 | \$25,000 | 34.44 | 14 | 0 | 15 Improvements +/- Incomplete at Assmt date |
| 553 | 8/28/2017 | 0 | 2 STERLING HILL LN U234 | 068-006-0234 | \$275,000 | \$207,700 | \$207,700 | 75.53 | 14 | 0 | |
| 555 | 8/31/2017 | 0 | 27 ERNEST AVE-U02 | 074-077-0002 | \$98,000 | \$41,200 | \$41,200 | 42.04 | 14 | 0 | |
| 556 | 9/1/2017 | 2.01 | 88 BEECH HILL RD | 017-009-0004 | \$485,000 | \$383,400 | \$383,400 | 79.05 | 11 | 0 | |
| 558 | 9/1/2017 | 0.73 | 199 HIGH ST | 070-108-0000 | \$540,000 | \$515,400 | \$515,600 | 95.44 | 11 | 0 | |
| 559 | 9/1/2017 | 0.98 | 131 WATSON RD | 011-016-0000 | \$248,000 | \$235,700 | \$234,100 | 95.04 | 11 | 0 | |
| 560 | 9/1/2017 | 0 | 30 CHARTER ST-U13 | 073-053-0013 | \$225,000 | \$214,200 | \$215,200 | 95.2 | 14 | 0 | |
| 561 | 9/5/2017 | 0 | 105 PORTSMOUTH AVE-24 | 065-124-0024 | \$137,000 | \$88,400 | \$88,400 | 64.53 | 14 | 0 | |
| 562 | 9/6/2017 | 1.05 | 22 HAMPTON FALLS RD | 086-023-0000 | \$410,000 | \$433,800 | \$433,800 | 105.8 | 11 | 0 | |
| 563 | 9/7/2017 | 0 | 2 LILAC ST | 095-064-0158 | \$75,000 | \$33,800 | \$33,400 | 45.07 | 18 | 0 | |
| 566 | 9/8/2017 | 0 | 1 FIRST ST PINECREST PK | 087-014-001A | \$53,800 | \$27,000 | \$27,000 | 50.19 | 18 | 0 | |
| 567 | 9/11/2017 | 0.38 | 164 HIGH ST | 070-059-0000 | \$455,000 | \$342,700 | \$341,300 | 75.32 | 11 | 0 | |
| 570 | 9/11/2017 | 0 | C19 E&H COOPERATIVE PK | 087-008-C-19 | \$75,000 | \$55,300 | \$0 | 73.73 | 18 | 0 | |
| 572 | 9/14/2017 | 0 | 8 STERLING HILL LN U813 | 068-006-0813 | \$437,500 | \$341,500 | \$102,900 | 78.06 | 14 | 0 | 15 Improvements +/- Incomplete at Assmt date |
| 573 | 9/14/2017 | 0.98 | 46 OLD TOWN FARM RD | 028-008-0000 | \$226,700 | \$245,100 | \$245,100 | 108.12 | 11 | 0 | 38 Family/Relatives/Affil as Grantor/Grantee |
| 574 | 9/15/2017 | 0 | 45B WASHINGTON ST | 063-080-0001 | \$348,000 | \$180,300 | \$180,400 | 51.81 | 14 | 0 | |
| 575 | 9/15/2017 | 0.11 | 21 WALNUT ST | 063-176-0000 | \$100,000 | \$164,400 | \$164,400 | 164.4 | 11 | 0 | 38 Family/Relatives/Affil as Grantor/Grantee |
| 576 | 9/18/2017 | 2.13 | 9 CHAPMAN WAY | 015-003-0005 | \$311,000 | \$395,000 | \$395,000 | 127.01 | 11 | 0 | 33 Landlord/Tenant as Grantor/Grantee |
| 577 | 9/18/2017 | 0.36 | 5 LITTLE PINE LN | 085-014-0000 | \$353,500 | \$282,000 | \$282,000 | 79.77 | 11 | 0 | |
| 578 | 9/18/2017 | 0.11 | 28 FRANKLIN ST | 072-074-0000 | \$765,000 | \$0 | \$0 | 0 | 14 | 0 | 11 Property Sold Not Separately Assessed |
| 579 | 9/18/2017 | 0.33 | 10 PLEASANTVIEW DR | 085-060-0000 | \$390,000 | \$275,800 | \$275,800 | 70.72 | 11 | 0 | |
| 580 | 9/19/2017 | 0 | 20 LINDENSHIRE AVE | 095-064-0017 | \$89,900 | \$51,700 | \$51,500 | 57.51 | 18 | 0 | |
| 581 | 9/19/2017 | 1.2 | 62 EPPING RD | 063-099-0000 | \$290,000 | \$208,500 | \$208,500 | 71.9 | 11 | 0 | |
| 582 | 9/19/2017 | 0 | 20B PORTSMOUTH AVE | 071-012-0002 | \$225,300 | \$215,600 | \$215,600 | 95.69 | 14 | 0 | |
| 583 | 9/21/2017 | 0.57 | 24 WOOD RIDGE LN | 011-018-0013 | \$527,000 | \$460,600 | \$460,600 | 87.4 | 11 | 0 | |
| 584 | 9/21/2017 | 0 | 89 HAYES MH PK | 064-105-0089 | \$64,000 | \$48,100 | \$48,100 | 75.16 | 18 | 0 | |
| 586 | 9/22/2017 | 0.08 | 2 MILL ST | 073-042-0000 | \$191,000 | \$181,400 | \$181,400 | 94.97 | 12 | 0 | |
| 587 | 9/22/2017 | 2 | 15 JUNIPER RIDGE RD | 098-001-0000 | \$414,900 | \$334,200 | \$334,200 | 80.55 | 11 | 0 | |
| 590 | 9/26/2017 | 0 | D01 E&H COOPERATIVE PK | 087-008-D-01 | \$27,000 | \$10,800 | \$10,800 | 40 | 18 | 0 | |
| 603 | 9/20/2017 | 0.65 | 44 RIVER ST | 072-098-0000 | \$350,000 | \$220,400 | \$220,400 | 62.97 | 11 | 0 | |



Application for Event Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffic@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: Bonnie Galinski Address: c/o EACC 120 Water St

Town/State/Zip: Exeter, NH 03833 Phone: 603-772-2411

Email: bgalinski@salemstate.edu

Organization:

Name: Festival of Trees Address: c/o EACC 120 Water St.

Town/State/Zip: Exeter, NH 03833 Phone: 603-772-2411

Reservation Details:

Type of Event/Meeting: Festival of Trees for Chamber Children's Fund Date: Nov. 26 - 30th, 2018

Times of Event: ~~Monday 11-8:00~~ Nov. 29 11-8:00 Times needed for set-up/clean-up: Setup Nov 26; clean up Nov 30

Will food/beverages be served/prepared in the foyer or room to the right? Yes No

If Tech/ AV Services are Needed, provide details*: PA System loaned from Rec. Dept.

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps.

***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: *Bonnie Galinski* Date: Nov. 29, 2017

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested

NOV 27 2017

Received

November 22, 2017

LoriAnne Hensel, Clerk
10th Circuit - Probate Division - Brentwood
P.O. Box 789
Kingston, NH 03848

RE: Estate of Franklin George Fink
318-2017-ET-00390

Dear Ms. Hensel:

Enclosed please find a Notice To Towns And Cities Pursuant To RSA 554:18-a regarding the above indicated matter. Kindly file the same on my behalf.

Thank you for your cooperation and assistance in the above matter.

Very truly yours,


Sharon J. Rondeau

Enclosures

cc: Board of Selectmen, Town of Exeter
Ronald M. Fink
All Interested Parties

SJR/gn

THE STATE OF NEW HAMPSHIRE
JUDICIAL BRANCH
http://www.courts.state.nh.us

Court Name: 10th Circuit - Probate Division - Brentwood

Case Name: Estate of of Franklin George Fink

Case Number: 318-2017-ET-0390
(if known)

NOTICE TO TOWNS AND CITIES PURSUANT TO RSA 554:18-a

Notice is hereby given that ownership of the real estate specified below has been passed by inheritance or devise from the deceased to the parties listed.

1. Deceased Name of Franklin George Fink Date of Death 03/12/2017
Residence (city or town) Exeter, NH

2. Location of Real Estate 9 Thornton Street, Exeter, NH 03833

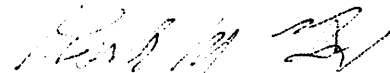
3. Names and addresses of recipients

| NAME | MAILING ADDRESS |
|--------------------------|--|
| <u>Ronald M. Fink</u> | <u>9 Thornton St., Exeter, NH 03833</u> |
| <u>Judith F. Johnson</u> | <u>6959 Newberry Dr., Columbia, MD 21044</u> |
| <u>Rachel B. Fink</u> | <u>20 Braemore Rd., Medford, MA 02155</u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |

4. The deed to this real estate is recorded in the Rockingham County
Registry of Deeds, Volume/Book 4949, Page 2328

5. I certify to the Probate Division that this notice was sent to the Assessor of the City of
 or Selectmen of the Town of Exeter, NH
as required by law.

November 21, 2017
Date


Fiduciary Signature Ronald M. Fink

Date

Fiduciary Signature

TO BE FILED WITH THE CITY ASSESSOR OR TOWN SELECTMEN AND THE PROBATE DIVISION PRIOR TO PRESENTING THE FINAL ACCOUNT.



Town Clerk's Office

NOV 22 2017

Received

November 21, 2017

Ms. Andrea Kohler
Town Clerk
Town of Exeter
10 Front Street
Exeter, NH 03833

COPY

Re: Pennichuck East Utility, Inc. – Rate Case (DW 17-128)

Dear Ms. Kohler:

This letter serves to notify you that on November 16, 2017, the New Hampshire Public Utilities Commission issued Order No. 26,074 relative to the water rate case filed by Pennichuck East Utility, Inc. A copy of the Order is enclosed.

The Order states that a Prehearing Conference and Technical Session related to the rate case will be held at the offices of the Public Utilities Commission in Concord on December 20, 2017 at 1:30 p.m. The Order also states that any party seeking to intervene in the proceeding shall submit to the Commission a Petition to Intervene with copies sent to Pennichuck East Utility, Inc. and the Office of the Consumer Advocate on or before December 18, 2017.

In addition, for your information, I have enclosed a copy of the required Customer Notice of PEU's Petition for Increase in Rates, along with a copy of Frequently Asked Questions relative to the rate case. Both of these items will be mailed to customers of Pennichuck East Utility, Inc. no later than December 6, 2017.

Please feel free to contact me at 603-913-2312 if you have any questions relative to this matter.

Sincerely,

Larry D. Goodhue
Chief Executive Officer

**STATE OF NEW HAMPSHIRE
PUBLIC UTILITIES COMMISSION**

DW 17-128

PENNICHUCK EAST UTILITY, INC.

Petition for Change in Rates

Order Suspending Tariff and Establishing Prehearing Conference

ORDER NO. 26,074

November 16, 2017

This order suspends a proposed tariff filed by Pennichuck East Utility, Inc., that, if approved, would increase the Company's rates by approximately 20 percent; and schedules a prehearing conference.

On August 16, 2017, Pennichuck East Utility, Inc. (PEU or Company), a water utility serving communities in central and southern New Hampshire, filed a notice of intent to file rate schedules seeking an increase in permanent rates, along with temporary rates. The Office of Consumer Advocate (OCA) filed a notice of participation pursuant to RSA 363:28 on August 29, 2017. On September 26, 2017, the Company filed with the Commission a petition for a permanent increase and step adjustment pursuant to RSA 378:3 and 378:27-28, and for temporary rates pursuant to RSA 378:27.

On October 16, 2017, after identifying errors in its petition, PEU filed a motion to withdraw its original September 26 petition and replace it with a new filing, which was made on October 18, 2017. In the October 18 filing, PEU included a request to waive N.H. Code Admin. Rules Puc1604.05(c)(1), which requires that a rate case be filed no more than 60 days from the original notice of intent. On October 25, 2017, the Commission issued a secretarial letter granting the requested waiver pursuant to Puc 201.05 and accepting the withdrawal of the

September 26 petition. The petition and subsequent docket filings, other than any information for which confidential treatment is requested of or granted by the Commission, are posted to the Commission's website at <http://www.puc.nh.gov/Regulatory/Docketbk/2017/17-128.html>.

PEU seeks an overall permanent increase in its annual water revenues of approximately \$1.3 million, or 20 percent, and proposes a step adjustment of an additional approximately \$80,000, or 1 percent. The step adjustment is to account for the Company's asset additions made in 2017.

From the perspective of ratemaking under the standards of RSA 378, PEU has a unique ownership and capital structure that was approved by the Commission in Docket No. DW 11-026, Order No. 25,292 (November 23, 2011). Under this structure, PEU's ultimate owner is the City of Nashua, a municipal government, and, for purposes of ratemaking, the Company has no equity funding in its capital structure. Instead, its operations and capital requirements are almost completely funded through debt.

In the instant petition, PEU requests certain technical modifications to its ratemaking treatment to better suit its current business structure.¹ Specifically, PEU asserts that a new ratemaking structure is needed because it currently has lender covenants in place that it cannot satisfy and still cover its cash flow obligations. According to the Company, the cash flow generated from depreciation does not fully cover the principal repayments of its debt.

PEU proposes to use a five-year trailing average to develop its test year for the 12 months ending December 31, 2016. Because the impact of moving to the five-year trailing average is significant in this case, PEU also proposes to phase in the full effect of the five-year test year revenue by implementing 50 percent of the impact of that change in this rate case and the full

¹ See *Pennichuck Water Works, Inc.*, Order No. 26,070 (November 7, 2017) for Commission approval of a similar ratemaking methodology for Pennichuck Water Works, Inc.

impact in the next rate case. In addition, PEU seeks approval for the establishment of three Rate Stabilization Funds (RSFs) to be used as necessary to ensure adequate cash flow for the three components of PEU's revenue requirement going forward: operating expenses; debt service; and PEU's share of the debt service on the City of Nashua's acquisition debt. Those RSFs are to be funded out of the original \$5 million RSF established in Docket No. DW 11-026.

PEU states that the requested permanent rate increase is necessary due to continued infrastructure improvements (of over \$7.5 million) made to its physical plant since its last rate case, and because current rates are not adequate to fund the repayment of the associated debt. In addition, the Company argues that its operating expenses, which include increases in property taxes, have increased at rates at or above the general prevailing rate of inflation.

PEU also proposes to modify the North Country Capital Recovery Surcharge (CRS), approved in 2009 and intended to recover the acquisition and improvement costs for systems in North Conway, Middleton, and Barnstead. Order No. 25,051 (December 11, 2009) in DW 08-052. PEU intends to refinance two issues of intercompany debt on a 30-year term, providing a reduction in the CRS for its North Conway and Barnstead customers.

PEU proposes a temporary rate increase to its annual operating revenues of approximately \$1 million, or 16 percent, an amount that represents approximately 80 percent of its requested \$1.3 million permanent rate increase. The Company states that the approval of temporary rates will allow PEU to collect sufficient revenues to satisfy its principal and interest obligations, and its debt covenant requirements, during the pendency of the proceeding. The Company also states that the approval of temporary rates will serve to mitigate rate shock should the Commission ultimately approve permanent rates and their requested step adjustments. If

temporary rates are approved, customer bills will be reconciled with the permanent rates approved by the Commission at the conclusion of this proceeding.

This filing raises, *inter alia*, issues related to: modifications of the ratemaking methodology approved by Order No. 25,292 in Docket No. DW 11-026; whether the proposed ratemaking modifications are consistent with Order No. 25,292; what standards would apply to the modification; whether the rates are just and reasonable pursuant to RSA 374:2 and RSA 378 including all ratemaking sub-components and the accuracy of all rate petition schedules; and the justness and reasonableness of proposed modifications to ratemaking methodologies related to PEU's "North Country surcharge" currently charged to customers located in North Conway, Middleton, and Barnstead.

The increases requested by PEU require a full investigation, and thus suspension of the tariff under RSA 378:6, I(a) is appropriate. Each party has the right to have an attorney represent the party at the party's own expense.

Based upon the foregoing, it is hereby

ORDERED, that Pennichuck East Utility's proposed revised tariff pages, for temporary and permanent rates, presented on Bates Pages 308 through 370 of its October 18, 2017, revised rate filing, are hereby **SUSPENDED** pursuant to RSA 378:6, I(a), pending an investigation and an order of the Commission; and it is

FURTHER ORDERED, that a Prehearing Conference pursuant to N.H. Code Admin. Rules Puc 203.15 be held before the Commission located at 21 S. Fruit Street, Suite 10, Concord New Hampshire on December 20, 2017, at 1:30 PM at which each party will provide a preliminary statement of its position with regard to the petition and any of the issues set forth in N.H. Code Admin. Rules Puc 203.15 shall be considered; and it is

FURTHER ORDERED, that immediately following the Prehearing Conference, Pennichuck East Utility, Inc., the Staff of the Commission, the OCA, and any Intervenors hold a Technical Session to review the petition and to allow Pennichuck East Utility, Inc. to provide any amendments or updates to its filing and to consider a proposed procedural schedule to govern the remainder of the proceedings in this docket; and it is

FURTHER ORDERED, that pursuant to N.H. Code Admin Rules Puc 203.12, Pennichuck East Utility, Inc., shall notify all persons desiring to be heard at this hearing by publishing a copy of this Order no later than December 6, 2017, in a newspaper with general circulation in those portions of the state in which operations are conducted, publication to be documented by affidavit filed with the Commission on or before December 20, 2017; and it is

FURTHER ORDERED, that pursuant to N.H. Code Admin. Rules Puc 203.12, Pennichuck East Utility, Inc. shall notify all persons desiring to be heard at this hearing by mailing a copy of this Order to the Clerks of the Towns of Atkinson, Barnstead, Bow, Chester, Conway, Derry, Exeter, Hooksett, Lee, Litchfield, Londonderry, Middleton, Pelham, Plaistow, Raymond, Sandown, Tilton, Weare, and Windham by first-class U.S. mail, postmarked no later than December 6, 2017, and documented by affidavit filed with the Commission on or before December 20, 2017; and it is

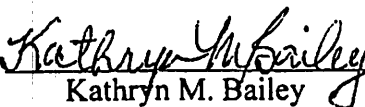
FURTHER ORDERED, that pursuant to N.H. Code Admin. Rules Puc 203.17, any party seeking to intervene in the proceeding shall submit to the Commission seven copies of a petition to intervene with copies sent to Pennichuck East Utility, Inc., and the OCA, on or before December 18, 2017, such petition stating the facts demonstrating how its rights, duties, privileges, immunities or other substantial interests may be affected by this proceeding; and it is

FURTHER ORDERED, that any party objecting to a petition to intervene make said objection on or before December 20, 2017.

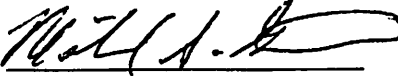
By order of the Public Utilities Commission of New Hampshire this



Martin P. Honigberg
Chairman

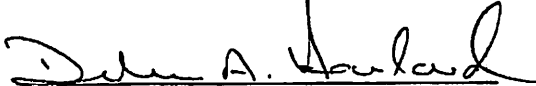


Kathryn M. Bailey
Commissioner



Michael S. Giaimo
Commissioner

Attested by:



Debra A. Howland
Executive Director

Petition for Increase in Rates PENNICHUCK EAST UTILITY, INC.

Pennichuck East Utility, Inc. (PEU) has petitioned the New Hampshire Public Utilities Commission (Commission) for approval of an increase to its rates. PEU has asked for a temporary increase of 16.06% and an overall permanent increase of 21.24%, inclusive of a proposed step increase. PEU's request for this increase is based on increases in its operating costs as well as investment in its plant and treatment systems to ensure continued compliance with the Safe Drinking Water Act. The increase would apply to all customers. The increase for a PEU residential general metered customer would be as follows:

| Average Residential Monthly Bill Based on Annual Usage of 88 ccf (100 Cubic Feet) | | | |
|--|-------------------------------|--|------------------|
| | Customer Charge 5/8" Meter | Volumetric Charge (in 100 cubic feet) | Total Monthly |
| Current Rates | \$17.19 | \$45.76 | \$62.95 |
| Proposed Temporary Rate | \$19.95 | \$53.09 | \$73.04 |
| Proposed Permanent Rate, Including Step Increase | \$20.84 | \$55.51 | \$76.35 |

The Commission has scheduled a Pre-Hearing Conference to be held at the Commission's Offices in Concord on December 20, 2017 at 1:30 PM. At the Pre-hearing Conference, the Commission will hear preliminary statements from PEU and other parties, and will consider requests for formal intervenor status.

The Pre-Hearing Conference is open to the public. Customers and other interested parties are invited to attend the hearing and comment on the PEU's request. Those unable to attend the hearing may submit written comments to the New Hampshire Public Utilities Commission at 21 South Fruit Street, Suite 10, Concord NH 03301 or via e-mail at puc@puc.nh.gov. The Commission's telephone and facsimile numbers are: Tel: (603) 271-2431; Fax: (603) 271-3878.

**For more information please call Pennichuck Water at:
(800) 553-5191**



Frequently Asked Questions about Rate Increases

1. Why is Pennichuck asking for a rate increase?

Pennichuck's water rates are structured to provide the revenues needed to pay for necessary operating expenses as well as the continuing investment in infrastructure necessary to provide water to all of its customers in compliance with State and Federal Safe Drinking Water Standards. Pennichuck is seeking a rate increase at this time in order to provide additional financial resources to pay for its material investment in infrastructure since its last rate increase, and to fund its operating expenses, which have increased at or above inflation since that last approved base rate increase.

2. Are there other factors of consideration included in this request for rate relief at this time?

Yes, since the parent company of Pennichuck East Utility (Pennichuck Corporation) was purchased out of Publicly-traded Company status, to become a privately/municipally-owned closely-held corporation, 100% of any investments in infrastructure are debt financed. Additionally, the capital and operating structure of the Company is designed such that it seeks only the recovery of normal and necessary operating expenses and debt service and repayment costs. This is in contrast to having a publicly-traded company structure where there is a motivation and need to generate dividends to shareholders or a required return on equity investments. As such, the Company is pursuing this case at this time in order to restructure its rates towards direct cash flow coverage of these actual imbedded costs, solely. This will result in a request for a rate increase at this time, but at a level that is still well below what would have been requested, if the Company was a subsidiary of a publicly-traded corporation, as existed until January 25, 2012.

3. When was the last rate increase?

The last rate case which resulted in an increase in the base rates was based on costs and expenses as of 2012. Following that rate case filing, customers saw an increase in their base rates that became effective in two parts during 2013 and 2014, as temporary and then permanent rates were approved by the New Hampshire Public Utilities Commission ("NHPUC" or "Commission").

4. What is the difference between a temporary rate increase, a permanent rate increase, and a step rate increase?

A temporary rate increase is the rate approved by the NHPUC while the rate case is being reviewed, finalized and approved by the Commission. This temporary rate increase, if approved, is a portion of the permanent increase being requested by the Company, allowing the impact of the overall increase to be spread over a longer time frame to customers, lessening the eventual full impact of an approved permanent increase in rates. Rate increases are sought by the Company to recover increased operating expenses, as well as the principal and interest on capital investments in process or already made. A temporary rate increase allows Pennichuck to begin to recover some of the revenue needed to offset those infrastructure investments and expense increases which have been incurred since the last allowed rate increase, as it awaits new permanent rates.

A permanent rate increase allows for the overall recovery of expenses and the recovery of the full cost of funding the Company's investment in water system improvements through the end of the test year, which in this current proceeding is the end of 2016.

A step increase allows the Company to recover expenses associated with the Company's investment in water system improvements that were completed in the year following the test year. As a full rate case process takes approximately a full year to complete, this allows the filing process to properly align the rate case with the most current amounts being incurred by the Company, while the case is being completed, and helps to eliminate the need to pursue additional rate relief too quickly after a case has been completed. As such, the step increase being sought in this rate case is related to the cost of infrastructure improvements by Pennichuck during 2017.

5. What is a test year?

A test year is the 12-month period a utility uses as the basis for determination of normal and ongoing operating expenses and funding of capital investments, which are allowed by regulatory statute to be included in its allowed revenues and rates. As a regulated water utility, revenues are earned from billings to customers for both variable water consumption usage, as well as, fixed charges related to the delivery and supply of water, which are included in their rates.

6. What are the components of the charges and how are they calculated?

Most residential bills consist of two components, the monthly customer charge and the volumetric charge. The monthly customer charge (or Meter Charge) is based on the size of the meter at the property and represents a share of the overall fixed expenses incurred in operating a water system. The volumetric charge is based on the actual water used at the property. As a regulated water utility, Pennichuck delivers a consistent product directly to the tap in your home or business which is less costly than most or all of the other essential or non-essential items used in your home or daily life. In doing this, even with the requested rate increases being sought at this time, Pennichuck is able to deliver public water to our customers for about 1 cent per gallon. This equates to about \$2.50 per day for the average household, based upon average consumption patterns by our customers. These rates include Pennichuck's costs of collecting, treating, monitoring, testing and delivering water to our customers 24/7/365.

7. What types of operating expenses does Pennichuck incur in supplying water to me as a customer?

In order to deliver water that meets all regulatory standards to our customers, a number of essential expenses are incurred on an ongoing basis. These include electricity, treatment chemicals, Local and Statewide utility and property taxes, staff labor costs, routine maintenance costs, customer service support costs, and other necessary overhead expenses required to support an entity that services nearly 8,000 customers, in 19 communities in New Hampshire.

8. What does "investment in infrastructure" mean?

As a regulated water utility, we must construct, maintain, and replace the various assets that the company owns, which allows us to treat, supply, and deliver water which complies with state and federal drinking water standards. Pennichuck employs a process of ongoing investment in infrastructure in order to maintain a system that does, and can continue to meet all regulatory standards, as well as the consumption and usage needs of our customers. As a Company, we strongly believe that consistent and prudent investment in this manner insures our ability to do this for the long term, avoiding unnecessary situations where extraordinary expenditures are incurred in order to repair or replace infrastructure that has fallen into disrepair or is in violation of these drinking water standards.

9. How does the Company fund this investment in infrastructure?

Pennichuck funds 100% of its cost of infrastructure with debt. The sources of this debt are currently limited to two sources of funding. To the extent projects are eligible, Pennichuck has access to low-cost funds through the

State Revolving Fund (SRF) administered by the NH Department of Environmental Services. This debt has an interest rate of 1% during construction, with rates generally in the mid-2% to mid-3% during repayment terms of between 20-30 years, once the project is completed and placed in service. For all other projects which are not eligible for this SRF funding, Pennichuck finances infrastructure investments using a banking institution that is federally backed thru the Farm Credit Bureau, allowing for borrowings in the mid-4% to mid-5% range, also for repayment terms of 20-25 years.

10. Are there any investments in infrastructure that the Company does not have to fund with debt?

Yes, many times expansion of the Company's current water infrastructure occurs when a third party or developer pays for the installation of new water mains and service connections. As that third party or developer is not in the business of being a public water company, they build the new water system to Pennichuck's standards as well as local requirements and ordinances, and then turn that property over to the Company to own, maintain, and utilize going forward.

11. Has any of this type of investment occurred in the Pennichuck system since its last filed rate case?

Yes, a significant amount of development occurred within the Pennichuck service areas since the last rate case, much of which was a result of the Company working in support of the NHDES in bringing solutions to bear associated with the PFOA contamination issues in the communities surrounding the Saint-Gobain site in north Merrimack.

12. Why was the Company involved in the PFOA solution in the area surrounding this site?

As a regulated water utility that owns the franchise area in Litchfield, the Company has an obligation to serve residents in Litchfield, should they have a desire to be connected to public water. However, the cost of providing that infrastructure must meet certain economic considerations, like any investment the Company makes in infrastructure or treatment facilities, in meeting State and Federal drinking water standards. If the cost is fully borne by the residents seeking connection and/or a third party willing to pay for this expansion, then the Company is obligated to take ownership of the system going forward.

13. Would the Company have been able to, or obligated to expand the system in this area, absent this contamination issue and/or the involvement of the NHDES and a third party paying for the expansion?

No, without those specific circumstances, the Company would not have been able to gain regulatory approval to expand its footprint in those communities, as economic factors would have precluded that from occurring, as absent this specific situation, the Company's existing system met the supply and testing requirements as imposed by the NHDES and EPA.

14. Are there other economic factors that impact the expansion of the Company's water system, exclusive of the actual cost of construction?

Yes, even though the Company does not directly pay for this infrastructure paid for by others, it has certain costs that are assumed by the Company immediately and over time. In the case of a significant build-out, such as the one that occurred in the PFOA situation, the incremental revenues that the Company derives from the Litchfield customers just covers the incremental costs incurred by the Company for State and local property taxes, cost of purchased water, cost of electricity to supply the water, and other ongoing operating and maintenance costs.

15. What has Pennichuck done to control expenses?

As a regulated utility, for all capital projects we are required to proceed through a bid submission process in order to insure that we are obtaining the lowest cost bid from qualified contractors or vendors. This ensures investment in these capital and infrastructure replacement projects at the lowest cost, all other factors being equal. Additionally, we competitively bid our operating expenses to the extent possible, as well as continually evaluate our actual operating expenses on an ongoing basis against defined and approved budgeted amounts. These business practices include entering into favorable long term contracts, if deemed economically advantageous to our customers, as well as renegotiating existing relationships to lower costs over time and/or challenging increases in our operating expenses, to the extent possible.

16. What investments in the water system has Pennichuck made since the last rate case?

Since the last rate case, Pennichuck has invested (and 100% debt-financed) over \$7.5 million into the water system. These investments include water main replacements, tank maintenance, evaluation and implementation of treatment and supply options, booster station and well rehabilitation and maintenance, as well as replacement of aging equipment and infrastructure. All of this ongoing investment allows Pennichuck to maintain a service level to our customers that is consistent, reliable, and fully compliant with health regulations and standards.

17. Are customers benefitting from ongoing infrastructure updates?

Yes, customers are benefitting from Pennichuck's ongoing infrastructure updates, as described above. The Company's ongoing investment in infrastructure is very similar to the ongoing maintenance a homeowner would do to their own property. If a homeowner properly maintains their residence by doing ongoing necessary maintenance, they can avoid future major expenditures to replace, rather than repair the elements of their home. Our ongoing replacement of infrastructure is very similar to the homeowner that paints the outside of their home every few years, preserving the structure of their home, rather than allowing the exterior of their home to deteriorate and causing them to replace all of their siding at a much higher cost than the ongoing paint jobs would have cost them.

18. Does Pennichuck support conservation measures?

Yes, Pennichuck fully supports conservation measures. We encourage and seek to educate all of our customers on the efficient use of the water we supply to them. We are actively engaged in outreach and education efforts in the local schools with regards to this. And, we consistently seek to reduce any leakage in our system as a proactive effort that we as a Company can take towards overall conservation. This was particularly beneficial during the extreme drought experienced statewide from last summer of 2015 through the spring of 2017.