

Exeter Board of Selectmen Meeting
Monday, December 18th, 2017, 6:00 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter NH

1. Call Meeting to Order
2. Bid Awards – Water/Sewer Chemicals
3. Public Comment
4. Minutes & Proclamations
 - a. Proclamations/Recognitions
5. Approval of Minutes
 - a. November 27th, 2017
 - b. December 4th, 2017
6. Appointments – Arts Committee
7. Discussion/Action Items
 - a. Third Reading: Court Street Parking Ordinance Amendment
 - b. FY18 Water/Sewer Rates Hearing
 - c. FY18 Budget & Warrant Articles
8. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Selectboard Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Don Clement, Chairman
Exeter Selectboard

Posted: 12/15/17 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



TOWN OF EXETER, NEW HAMPSHIRE

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Memo

To: Russell Dean

From: Matthew Berube

CC: Jennifer Perry, Paul Roy, Stephen Dalton, Trisha Allen, Sheri Riffle

Date: December 13, 2017

Re: Award of Chemical Bids for 2018

The Public Works Department has reviewed the bid results and recommends award to the *low bidders*.
The bid recommendations are as follows:

	Unit Price:	Projected Annual Total
Bid Item #1	Sodium Hypochlorite 15% solution	
To:	Harcros Chemicals, Inc Nashua, NH @ \$0.7995/gal (603) 880-0535	WTP-15,000 gal * \$.7995/gal=\$11,993 WWTP-30,000 gal * \$.7995/gal= \$23,985 Total=\$35,978
Bid Item #2	Activated Carbon	
To:	Thatcher Company of New York, Inc. Williamson, NY @ \$1.1280/lb (315) 589-9330	4,000 lb * \$1.1280/lb = \$4,512
Bid Item #3	Potassium Permanganate	
To:	Shannon Chemical Corporation Malvern, PA @ \$1.6900/lb (610) 363-9090	3,960 lbs * \$1.6900/lb = \$6,692.40
Bid Item #4	Sodium Hydroxide	
To:	Borden & Remington Corp. Fall River, MA @ \$1.1627/gal (508) 675-0096	15,000 gal * \$1.1627/gal= \$17,440.50
Bid Item #5	Liquid Sodium Bisulfite	
To:	PVS Chemical Solutions, Inc. Detroit, MI @ \$1.40/gal (313) 921-1200	7,500 gal * \$1.40/gal= \$10,500

Board of Selectmen

Draft Minutes

11/27/17

1. Call to Order

Present are Dan Chartrand, Anne Surman, Don Clement, Kathy Corson, Julie Gilman, and Russ Dean. The meeting was called to order by Chairman Clement at 6:50pm.

2. Board Interviews

The board went downstairs after the meeting began to conduct board interviews for the planning board.

3. Public Comment

There was no public comment.

4. Minutes/Proclamations

There were no proclamations.

5. Approval of Minutes

a. November 13th

Selectwoman Corson pointed out that on page 6, where it says that the tax rate is 0.01 cent lower, it should say "municipal rate".

MOTION: Selectman Chartrand moved to approve the minutes as amended. Selectwoman Surman seconded the motion, and it was passed 4-0-1 with Selectwoman Gilman abstaining.

6. Appointments

There were no appointments.

7. Action Items

a. Court Street Parking Regulations Proposed Ordinance Amendment

Mr. Dean began by saying that the new ordinance amendment would apply to Court Street in reflection of the recent construction. It would prohibit parking on Court Street from Elm to Elliot Street on the southeast and northeast sides of the street.

Mark Leighton, the director of facilities at Phillips Exeter Academy, spoke about the proposal. He said that there was still some final finishes on the street crosswalk lighting to be done. The sidewalks and drop off area are complete. Improvements came from adding curbing, drop-off, and consolidating the crosswalks from two to one. Gilman Street is going to turn into a pedestrian walkway, which will be done in a few weeks. The new crosswalk will include a warning system when somebody is crossing.

Chairman Clement said that he thought that the crossing guard was a good improvement. Mr. Leighton said that they added signage, and informed the students to be careful when crossing the street. Selectman Chartrand asked if there was a plan to drive day students and staff to park off-street. He suggested using hourly restrictions, especially on Elm Street.

Selectwoman Corson said that they should get students to park in the garage. She said that it could be confusing during events, and suggested having a traffic guard to guide people. Mr. Leighton said that the campus is working on implementing wayfinding signage. Selectwoman Gilman requested that they could include signage to Gilman Park.

Selectwoman Surman asked if the parking garage was available for town residents to use. Mr. Leighton said it was because they assumed that residents parking there would be there to access PEA facilities. There may be some spots in the garage that are restricted. He also said they added about 80 spots to the south campus.

Darius Thompson, a resident of Exeter, commended PEA for their work and also suggested that the town could use the improvements for the school's crosswalks in their own plans. Chairman Clement asked for a diagram for the next meeting to show areas that are not parking. Selectwoman Corson read the new amendment as outlined by Mr. Dean above.

b. Public Hearing: Involuntary Lot Merger Application: 55 Washington Street

Chairman Clement asked if the planning office had handled the notice of the application and its meeting date. Mr. Sharples confirmed that it had.

MOTION: Selectwoman Surman moved to open the public hearing on 55 Washington Street. Selectman Chartrand seconded the motion, and it passed unanimously.

Selectman Chartrand asked if the applicant had seen the recommendation given by Doug Eastman. Chairman Clement said that they should have according to the memo.

Wayne Bailey, the realtor representing the applicants, said that it was anticipated that the purchaser of the land was going to send legal counsel, but they interpreted the letter from Mr. Eastman as a rejection of their application. However, because he represents both the applicants and the potential purchaser, he continued. He said that the burden of proof in a denial is the responsibility of a municipality. The deed, as far back as he has seen, have said that the property is two lots. It was bought with the understanding that it was two lots. There is an error in the deed, and the actual subdivision date was 1889, not 1989.

He expressed that there is some speculation that the prior owners voluntarily merged lots by the construction of a garage. He said that maps show that the garage sits behind the house as far as possible, and that it appears that they are trying to preserve the house lot. Also, a previous court case leading to the RSA had the doors of the garage facing the vacant lot. In this case, that doesn't happen. It may be that the garage extends over onto other land, but an easement could be granted. There are also a lot of zero or negative lot lines in the neighborhood. The prior owner granted an easement for the right side of the vacant lot, for a driveway.

Chairman Clement said that the application is to unmerge the lot to create two lots. Selectman Chartrand asked the town planner if the applicant would have another avenue to accomplish their goal. Mr. Sharples said that they could go to the ZBA to subdivide the lot, following the requirements, and then would go to the planning board. Selectwoman Gilman pointed out that there were some requirements on the application that Mr. Eastman said hadn't been met. Selectwoman Surman agreed, and also asked if the lot was subdividable. Mr. Sharples said there would need to be variances. Mr. Dean

said that other properties have been approved to unmerge lots, but this one has a structure on it. He also said that they should allow the applicant to review the appeal process on their own.

Chairman Clement said that the RSA gives the board 45 days from the submission to take action. The planning board received the application on October 31st.

MOTION: Selectwoman Gilman moved to table the issue until the next meeting, and to have Doug Eastman attend. Selectman Chartrand seconded the motion, and it passed 4-1-0, with Selectwoman Surman voting nay.

c. 149 Kingston Road Update

Mr. Dean said the issue was on the relocation and removal of the house. The house would be put out to bid for the ability for the bidder to bid on the home, move it, and put it somewhere else based upon their successful bid. A variance was plugged in as not advantageous. The successful bidder would need to make sure that the property is in line with zoning bylaws if it is moved within town. They have 120 days to obtain approvals for the new location. The bid deposit is \$1000.00. There may be the date of January 29th for the return of the bids to the town. The town reserves the right to accept or deny all bids.

Selectwoman Surman had concerns about why the town is anxious to suddenly move the house. Mr. Dean said that it is the only property where the town acts as a traditional residential landlord. Also, it was a high-end real estate market and they could get more out of the property now. Selectman Chartrand said that there are risks to being a landlord, and that he wanted to move forward with this process. Selectwoman Corson asked if they have talked to a company to see if the building could be moved. Mr. Sharples said they had not, and that moving the house could be expensive, but there are other towns around. Chairman Clement brought up the question of what the town would gain by eliminating the house on the property.

Darius Thompson asked what the history was behind the house, and said that the fire chief is the resident of it currently. He asked if there were taxes being charged. Mr. Dean said that the rent charge covers the taxes. Chairman Clement said that the house would be sold to a private entity and would be taxed revenue. Mr. Thompson asked if it qualified as a historic house, and brought up the possibility of using it for affordable housing.

Selectman Chartrand said that there are public works buildings nearby, which could be problematic. It might be easier to remove the house. It is also right next to the town transfer station. Mr. Thompson said he would hate to see a historical building be demolished if it is in good shape.

Another resident suggested that the board go ahead with the RFP, and said that the positive cash flow does not outweigh the liability. Chairman Clement said he didn't think the property was a liability. Selectwoman Surman said she did not see a reason to evict the fire chief to make a profit when there is already a positive cash flow on the property. Mr. Dean emphasized that the issue wasn't personal, but a desire to not rent out residential properties with the town as a landlord. Mr. Thompson asked if there are any other towns that rent out properties to people in town with a residency requirement. The board was unaware.

d. Human Services Funding Policy

Chairman Clement put together a draft and brought it before the board, so they could talk about it with a full board. However, the draft presented at the meeting was not the one he submitted, so the board decided to table the issue until the next meeting.

e. Hampton Water-Sewer Agreement

Mr. Dean said that there were some changes to the agreement. One was that added language makes it clear that the sum will change as rates and fees change. They also needed to add some roads into the agreement, Donna Lane, Rosa Drive, and Exeter Road. They also added in the current fee structure, and would charge a flat fee for sewer as they charge in Exeter. They also said that if any dwelling was added that would affect the rate, Exeter would be notified by Hampton.

Selectwoman Gilman asked if a list of properties would be included. Mr. Dean said it would. Darius Thompson asked if the rates in the agreement would go up from the new water treatment plant. Chairman Clement said that that is what the board wants because that way all of the taxpayers in the system would be equal. Mr. Thompson suggested that the agreements with other towns are looked at as well to make sure that all of the taxpayers pay the same. Selectwoman Gilman suggested that Hampton submit the money to Exeter more than once a year. Mr. Dean said that he would send the draft over to the town manager of Hampton for them to review.

8. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

There were none during this meeting.

b. Permits & Approvals

The Pine Street Players requested to use the town hall from November 1st, 2018 until November 20th, 2018 for a production. Selectman Chartrand asked if they would be using the town hall for all of those days. Selectwoman Surman wanted more information on the times, and it was decided to table the application.

MOTION: Selectman Chartrand moved that the Exeter Arts Committee be allowed to use the town hall for a music concert from March 9th to March 11th, 2018. Selectwoman Gilman seconded the motion, and it passed unanimously.

MOTION: Selectman Chartrand moved that the Exeter Arts Committee be allowed to use the town hall for a theatrical production from June 7th to June 10th, 2018. Selectwoman Corson seconded the motion, and it passed unanimously.

MOTION: Selectman Chartrand moved that the Exeter Arts Committee be allowed to use the town hall for a literary festival on September 8th and 9th, 2018. Selectwoman Surman seconded the motion, and it passed unanimously.

MOTION: Selectwoman Surman moved that the IT department be allowed to dispose of their surplus phones. Selectman Chartrand seconded the motion, and it passed unanimously.

c. Town Manager's Report

Darius Thompson invited the board and the town manager to join Exeter's 60th holiday parade. They have also invited all of the past grand marshals.

Mr. Dean thanked the fire department for their response to the fire on Hampton Road. The structure could be a total loss, but everybody in the building is safe. The town is starting its year-end process and has a lot of things to wrap up in the next few weeks. Court Street is open to traffic. The town is continuing in their MUNIS training. They are also beginning to talk about the town report dedication. The town hall drop-in will be on December 6th. He also thanked Jay Perkins and the highway crews for changing new street signs with the town seal on them, which are supposed to be more reflective and easier to see.

Selectwoman Corson asked when High Street would be painted. Mr. Dean said they would follow up on that. He also mentioned a letter from an EMS officer from Hampton, thanking Michael Munck for his involvement in warm zone training. Selectman Chartrand commended Chief Shupe for his regional approach to public safety.

d. Selectboard Committee Reports

Selectwoman Gilman said that the historic district commission had an application from the Sea Dog for air conditioning and ventilation units to be put on the roof. The units are large, and the commission required that they are finished to match the roof, so they are less visible. On Thursday, she will be in Concord to elect a new speaker of the house.

Selectwoman Corson will not have a planning board meeting until December 14th. She mentioned the Exeter Pooch Parade on Sunday, which will have both her and Selectwoman Surman as judges. Selectwoman Surman reported on the arts committee meeting, where she talked about the holiday activities in the town. She also attended a conservation commission meeting, which she will report on during the next meeting.

Selectman Chartrand said that there would be a water and sewer advisory committee rate hearing on November 29th, at 6:30pm. Chairman Clement attended a river meeting, where Theresa Walker spoke about the Squamscott Advisory Committee and what they do. He also said that the LOMR had been submitted to FEMA, which determines who will need flood insurance in town. Chairman Clement also attended the NH municipal association meeting, and urged the board to attend next year. There were presentations and workshops about a number of topics. He was also invited to SAU about a parking proposal on Lincoln Street.

e. Correspondence

There was a letter from Comcast discussing price changes that will be going out to subscribers, and that the rates are increasing.

9. Calendar

There will be meetings on December 4th and 18th.

10. Non-public Session

There was no non-public session.

11. Adjournment

MOTION: Selectman Chartrand moved to adjourn the meeting at 9:15pm. Selectwoman Surman seconded the motion, and it passed unanimously.

Respectfully submitted by recording secretary Samantha Cave.

Board of Selectmen

12/4/17

Draft Minutes

1. Call to Order

Present are Dan Chartrand, Anne Surman, Don Clement, Kathy Corson, Julie Gilman, and Russ Dean. Chairman Clement called the meeting to order at 6:50pm, in the Nowak Room of the town office building.

2. Board Interviews – Arts Committee

The board went downstairs to conduct an interview for the arts committee with Dean Scott. The Board then reconvened upstairs at 7:00pm.

3. Public Comment

Suzanne Peterson talked about the newly published Lamprey River topography report. The river was designated as a wild and scenic river by the National Park Service. She said that there was no representation from Exeter on the Lamprey River committee, and they had lots of resources they could offer the town if they had a representative. The applications are found online.

Brian Griset said that it would be helpful for the town to do an education program for pedestrians and bicyclists in the town because he has seen a lot of people not following the proper rules of the road. He also spoke about the public works department, saying that he thought that the department used consultants and expensive studies too often. For example, he brought up the error regarding the sludge at the wastewater treatment plant, and asked why the town was not filing a claim against the consultant for such a large mistake. He also mentioned the TTHM problem in the town's waters. He suggested that, if we are studying groundwater, that we pick either surface or groundwater for the town's use.

Paul Royal talked about the winter parking ban. In summer, the selectboard listened to presentations and voted to keep the winter parking ban despite the voters indicating they would like to get rid of the ban or to edit it. Mr. Royal was concerned that there was no public discussion on how to improve the current policy. He said there were problems in communication regarding snow emergencies. He was concerned that the selectboard were surprised that the voters wanted to get rid of the ban, and their rhetoric about the issue. Selectman Chartrand said he did not attend that meeting, but that maybe the town should look at how the parking ban works differently for commercial areas and residential areas. Chairman Clement also asked Mr. Dean to look into the parking fines.

4. Minutes & Proclamations

There were no proclamations at this meeting.

5. Approval of Minutes

There were no minutes to approve at this meeting.

6. Appointments – Planning Board

MOTION: Selectwoman Surman moved to appoint John Grueter to the planning board, term to expire April 30th, 2019. Selectman Chartrand seconded the motion, and it passed 4-0-1, with Chairman Clement abstaining.

7. Discussion/Action Items

a. Second Reading: Court Street Parking Regulation Ordinance Amendment

MOTION: Selectman Chartrand moved to open the public hearing on this issue. Selectwoman Surman seconded the motion, and it passed unanimously.

Selectwoman Corson read the ordinance amendment, which would amend chapter 1 of the town ordinances. It would prohibit parking on the southeast side of Court Street from Elm Street to Elliot Street, and on the northeast side for 300 feet from Elm Street to Elliot Street. There would be “no parking” signs in the area if the ordinance was passed. Chief Shupe said that the reason the town is doing this is because the street is difficult to navigate when cars are parked on both sides of the street.

MOTION: Selectman Chartrand moved to close the public hearing on this issue. Selectwoman Surman seconded the motion, and it passed unanimously.

b. Involuntary Merger Request: 55 Washington Street

The applicant has since withdrawn their application.

MOTION: Selectman Chartrand moved to close the case at 55 Washington Street without prejudice. Selectwoman Gilman seconded the motion, and it passed unanimously.

c. FY18 Water/Sewer Rates Recommendation

Bob Kelly, the chair of the water/sewer advisory committee, said that on November 29th there was a public hearing at the water/sewer advisory committee to review the rate structure for water and sewer utility. They modified the rates in accordance to the model, the water rates are slightly higher. The quarterly rates will be adjusted as the model proposed, and the sewer rates will be adjusted in 2018 as the model proposed. The water fund balance is currently around \$340,000. Normally, they like to keep a minimum around \$500,000. Also, the town’s water consumption has continued to decrease. Since 2015, they are down about \$250,000 in revenue, and the budgets have gone up by about \$480,000. Finally, the budgets are expected to increase by about \$350,000 due to the TTHM issue and regulatory requirements. They are recommending that the board implement the new rates in January.

Selectwoman Surman asked if the rates include the \$900,000 increase from the wastewater treatment plant sludge error. Mr. Kelly said that there is enough money in the reserve to cover it, so it was not included in the calculation. Mr. Dean said also that Wright-Pierce indicated that the amount would be within the project’s budget, and the rate model would include that. Chairman Clement asked how many gallons of water were used. Mr. Kelly said that in 2015 about 330,000,00 gallons were used compared to 320,000,000 in 2016 and 305,000,000 in 2017. Chairman Clement asked why that loss did not translate to a loss on the sewer side. Mr. Kelly clarified that the \$250,000 figure is a combined figure of both water and sewer.

Chairman Clement spoke about the issue of retroactively charging people for using water if the rates were increased on January 1st. Selectman Chartrand said that last year, the selectboard that the issue wasn't a concern because it has to go up at some point, and that they should increase the rates on January 1st. He also said that declining water usage gives the opportunity to find other ratepayers, and for finding additional usage for the system.

d. FY18 Budget Recommendations Committee Recap

Niko Papakonstantis, the chair of the budget recommendation committee, began by thanking all of the committee members. He said the committee recommended a FY18 general fund operating budget of \$18,519,221, which is a 1.6% increase over FY17. The budget committee also made recommendations on CIP and warrant articles. The police budget had a recommendation for a replacement speed trailer. The IT department made a presentation about a mobile app called MyCity, which would cost \$7,500 initially but would streamline responses and allow citizens to report issues in town.

They recommended the selectboard budget, and recommended a \$5,000 sign. They also recommended the approval of \$50,000 for a fire and police department dispatch study. It would be an assessment of current operations. They also recommend a DPW loader replacement. For the library, they recommended the \$5,049,755 for the addition and renovation project. They unanimously voted to recommend \$7,100,520 for the recreation park project. Finally, they recommend \$107,500 for human services funding.

Selectman Chartrand said that he agreed with everything recommend except for the cleanup for the Sportsmens Club, because he feels they should be responsible. Selectwoman Surman asked the justification behind the recommendations. Mr. Papakonstantis said that having the department heads come in and have to present their budget does a disservice. He said that the subcommittee should go through the budget and that the department heads should be available for questions. Selectwoman Gilman thought that a summary would be helpful.

Len Benjamin, who is on the budget recommendation committee, said that he agreed that the Sportsmens Club created the conditions that led to the warrant, and that they should be accountable for the cleanup. Peter Lennon, also on the budget recommendation committee, disagreed with Selectwoman Surman and said that the consensus was that the members should hear from the subcommittees to work with the department heads, and that everybody was welcome to speak. Fran Hall, another member of the committee, commented that the process has become more streamlined.

Nicholas Gray, a member of the committee, brought up the tax burden and said he would like it to remain constant or to decrease. He said that the town is becoming more unaffordable and that more young people are moving out. He also said that he voted no on the library renovation, and that he felt there was little public support for the renovation. This is opposed to the recreation department project, because recreation space is needed in Exeter. He suggested that the board push the library expansion to another year. Selectwoman Gilman said that the tax rate is increasing because the county fiscal year is changing. Ms. Soutter thanked the committee for adding a human services committee, which she believes added transparency to the process.

e. FY18 Budget, Bonds & Warrant Articles Discussion

Chairman Clement said he'd like the board to have time to go through the budget and bring up any areas that they'd like to discuss at the next meeting on the 18th. Selectman Chartrand said he'd like to go over the funding for the Sportsmen Club cleanup. Selectwoman Surman wanted to discuss the police and fire dispatch study, the intersection and downtown improvement study, the library project, and the recreation project. Selectwoman Corson wanted to talk about the staffing of the fire department, and the MyCity application.

Chairman Clement said that he wanted to discuss the board of selectmen budget special expense item. He wanted to talk about the IT department software package; the economic development for the recording secretary; a design study in the planning department; the digital signboard for the police department; the staffing in the fire department; paving maintenance, sidewalks, and stormwater in public works; the human services budget; cemetery work; various studies for public safety; the sportsmen's club; and various issues in the water department including GASB compliance and TTHM compliance; and the warrant article about the groundwater source exploration.

f. Human Services Funding Policy

Chairman Clement drafted a new revision of the human services funding policy. It states that the town manager will distribute applications to those who requested funding in July, then will be reviewed by the human services funding committee. Their recommendations will be submitted to the budget recommendations committee and board of selectmen. Each agency that has received funding in the past would go onto a warrant article. They will be listed individually in one warrant article for a grand total. The goal is to make sure that everybody can see who receives funding.

Selectman Chartrand said that he was originally going to go with the separate warrant article. However, he brought up that the town needs to make sure that the agencies funded are meeting the needs of the town. If there is a separate warrant article, the town is locked in and they would have to disperse that money. If it's in the budget, the human services committee could choose to cease making payments.

Selectwoman Surman asked how the town would handle a new request. She advocated for the SPCA or other human society as providing basic human needs. If they were to apply, would they automatically be denied? Chris Soutter, a member of the human services committee, said that the committee created criteria based around basic human needs. She pointed out the simplicity of the application process, and that any non-profit can do that. Selectwoman Surman expressed concern that agencies that apply will be decided on by the committee and will not go on the warrant.

Ms. Soutter pointed out that the voters do not have the applications to vote on, and they are not well informed about the agencies. She also asked what would happen if one agency has bad press one year, and that if a voter did not want to support that one agency, they'd have to vote no to all of the agencies. She did not think it should be an all or nothing issue. Chairman Clement pointed out that they do not have all the information when it's a line item in the budget either.

Selectwoman Corson said that the warrant article does not say how much they are giving to each applicant, and just lists the sum grand total. She said that it would allow greater follow-through. Selectman Chartrand asked if not listing the amounts of individual agencies could be considered a lack of transparency. Selectwoman Gilman agreed with Selectwoman Corson. She also said that she talked to various selectmen in the House of Representatives, and another town she heard about tried to make it into one warrant article, but people complained about the all-or-nothing scenario, and they switched back to adding it to the budget.

Mr. Royal suggested that the warrant article contain a short descriptor about the committee. Selectwoman Gilman said that some agencies in the past that asked for more money submitted a citizen's petition. Selectman Chartrand said that at that point, the committee was not in place, and that problem may not occur in the future. He suggested that we do not put new agencies on separate warrant articles. Selectwoman Corson also pointed out that the information is on the website. Selectwoman Gilman suggested deleting the second 4 on the suggested draft, and revise the wording on the first 4.

8. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

MOTION: Selectwoman Corson moved to approve the abatement for map 110, lot 2, parcel 115 for \$50.15. Selectwoman Gilman seconded the motion, and it passed unanimously.

MOTION: Selectwoman Corson moved to approve a veteran credit for map 68, lot 6, unit 141 for \$500. Selectman Chartrand seconded the motion, and it passed unanimously.

MOTION: Selectwoman Corson moved to deny a veteran credit for map 72, lot 152. Selectman Chartrand seconded the motion, and it passed unanimously.

Mr. Dean brought up the DRA sales ratio survey, which looks at the sale price medium for the 2017 tax year. In this review, the change is about 7% from last year. This is a market metric. The ratio of assessment to sales has gone down from about 91% to about 85%. This is submitted to DRA. Selectman Chartrand asked how the 85% compares to normal. Mr. Dean said that it was the lowest that he's seen as town manager. Selectman Chartrand said that is due to prices of homes going up. Mr. Dean said that they must be between 90%-110%, and will need to be in compliance by 2020.

b. Permits & Approvals

There were several bids for the wastewater chemicals. The bid items are as follows:

1. Sodium Hypochlorite Solution, price per gallon
2. Activated Carbon, price per pound
3. Potassium Permanganate, price per pound
4. Sodium Hydroxide, price per gallon
5. Liquid Sodium Bisulfite, price per gallon.

Borden & Remington Corporation: \$0.8392. No bid. \$1.9233. \$1.1627. No bid.

Chemrite: No bid. No bid. \$1.775. No bid. No bid.

Coyne Chemical: No bid. \$1.1987. \$1.7763. No bid. No bid.

Harcros Chemicals: \$0.7995. No bid. \$1.73. \$1.2067. No bid.

Holland Company: No bid. No bid. No bid. No bid. \$1.80.

JCI Jones Chemical: No bid. No bid. No bid. No bid. \$1.45.

PVS Chemical Solutions: No bid. No bid. No bid. No bid. \$1.40.

Shannon Chemical Corporation: No bid. No bid. \$1.69. No bid. No bid.

Thatcher Company: No bid. \$1.128. \$1.789. No bid. No bid.

Univar: \$1.05. No bid. \$1.989. \$1.177. \$1.90.

MOTION: Selectwoman Gilman moved to forward the bids to the water and sewer department. Selectman Chartrand seconded, and it passed unanimously.

MOTION: Selectman Chartrand moved to approve the use of the town hall main floor by Bonnie Galinski for the Festival of Trees from November 26th to November 30th, 2018. Selectwoman Corson seconded the motion, and it passed unanimously.

c. Town Manager's Report

Mr. Dean said the town's holiday drop in will be from 4:30-6:00pm on 12/6/17. He mentioned the "Ring in the Season" events that happened in the past week, which were successful. Liberty Utilities is planning a major gasline project, and they put out a press release. It is called the Granite Ridge Project, which would go through Route 101. An opioid task force through the YMCA was formed, and they invited the selectboard to participate. The next meeting is 12/14/17, at 6:30pm. The Seabrook drill took place, which went well. It deals with public safety in terms of an evacuation plan for Seabrook. The Rockingham Planning Commission is helping to update the hazardous mitigation plan.

d. Selectboard Committee Reports

Selectwoman Gilman had nothing to report. Selectwoman Corson said that there is a planning board meeting on the 14th, in the Exeter High School cafeteria. The green lawn committee will come forward with a zoning article for the planning board to review. Selectwoman Surman said there is a conservation commission meeting on the 5th, and also mentioned that she was a judge for the Pooch Parade.

Selectman Chartrand has a master plan steering committee meeting next week. Chairman Clement said that there was a green lawn committee meeting last week. There was also an Exeter Squamscott local advisory committee meeting, where they were asked to comment on new structures as part of the TTHM management at the surface and groundwater treatment plants. There will be an E911 meeting on the 5th. And, on the 8th there will be an update from the Piscataqua River Estuary Project.

e. Correspondence

There was a letter from Sharon Rondeau about the estate of Franklin and George Fink. There was also a memo from Penacook Waterworks to the town clerk about the utility and rate case, there will be a prehearing to look at their rates.

9. Review Board Calendar

The next meeting will be on December 18th, at 6:00pm.

10. Non-public session

There was no non-public session.

11. Adjournment

MOTION: Selectwoman Gilman moved to adjourn the meeting at 10:00pm. Selectwoman Corson seconded the motion, and it passed unanimously.

Respectfully submitted by recording secretary Samantha Cave.

Committee Appointments
December 18, 2017

Arts Committee

Dean Scott, 14 Boulder Brook Drive, Term to expire 4/30/20. (There are also terms available expiring 4/30/19).

**AMEND CHAPTER 1 PARKING REGULATIONS – EXETER TOWN
ORDINANCES**

Add:

101.2 Parking Prohibited on Specific Streets

“Court Street Southeast side of street from Elm Street to Elliot Street. Northeast side of the street no parking for 320 feet from Elm Street to Elliot Street.”

Signed this _____ day of _____, 2017

Exeter Board of Selectmen

Don Clement, Chairman

Anne L. Surman, Vice Chairwoman

Kathy Corson, Clerk

Julie D. Gilman

Daniel W. Chartrand

Effective Date: _____

First reading: 11/27/17

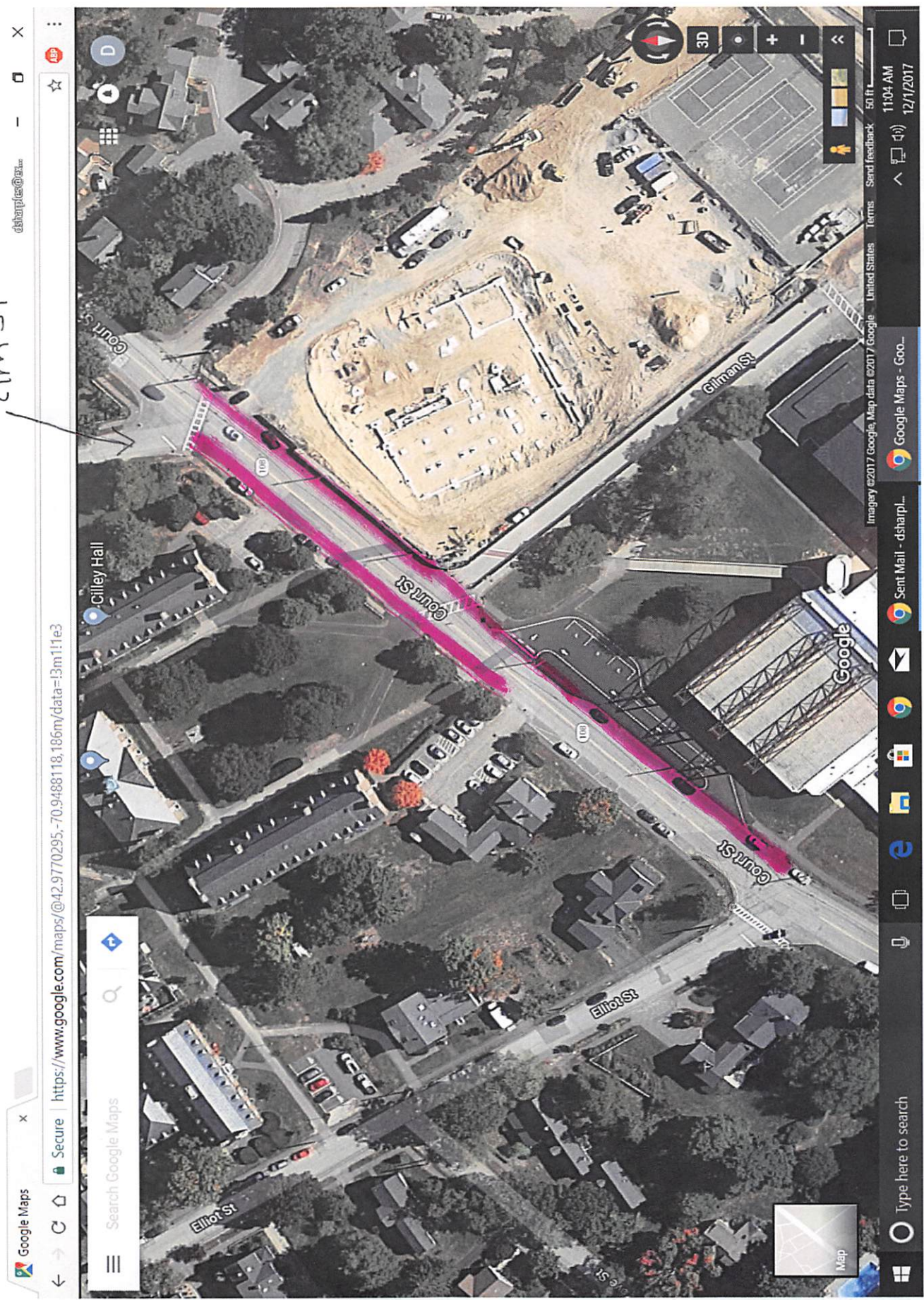
Second reading: 12/4/17

Final Reading: 12/18/17

A
N

Court St. Proposed No Parking Map

Elm St.



Proposed No Parking





TOWN OF EXETER

Planning and Building Department

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Date: November 2, 2017
To: Planning Board
From: Dave Sharples, Town Planner
Re: PEA Court Street modifications

I am writing this memorandum in response to your request for a summary of the process that PEA went through regarding the changes that are currently being made to Court Street in front of their south campus. The changes to Court Street were proposed as part of the Center for Theatre and Dance project that is currently being constructed. I provide the following chronological history of the project for your review:

October 6, 2015 – Site plan application for the project is submitted to the Town.

October 26, 2015 – received comment letter on the application from UEI, the Town's third party review engineer.

October 27, 2015 – TRC comment letter completed by the Rockingham Planning Commission, acting as the interim planner. Comment # 2 did reference the Court Street modifications (see attached TRC comment letter dated October 27, 2015). It is unclear from the file if a TRC meeting took place but I would assume it did since a comment letter was generated. Prior to my arrival, the TRC did not take minutes of their meetings so none are available in the event a meeting did take place which I expect did happen.

November 17, 2015 – Project received a special exception from the ZBA to permit the use of the theatre and dance facility and to reconstruct the Field House.

November 19, 2015 – Planning board accepted the PEA application as complete for review purposes and held a public hearing. I did not enclose the minutes of this meeting as they do not include any discussion regarding the Court Street modifications.

November 23, 2015 – The Planning Board held a site walk on the project. I could not find any minutes for this meeting so cannot determine if the proposed modifications Court Street were discussed.

December 1, 2015 – Applicant submitted a detailed parking analysis concluding that "adequate off-street parking is provided".

December 1, 2015 – First UEI review letter received by Town. This letter did request additional information on the road construction proposed on Court Street and that information was provided. This information basically stated what was being proposed on Court Street as shown on the final plans.

December 15, 2015 – Second review letter received by UEI noting that all comments from the first review have been addressed.

December 17, 2015 – The project, including the changes to Court Street was approved by the Planning Board (decision letter attached). As you will note from the minutes, the

Court Street modifications were discussed at this meeting. Jeff Clifford, the civil Engineer representing PEA, stated that "some parking spots [on Court Street] will be removed to accommodate the drop off area" (see middle of the first paragraph on page 2).

Although I was not working for Exeter at the time of this application, it appears from my review of the file that Town staff and the Planning Board discussed the changes to Court Street and the modifications were shown on the submitted plans as well as the approved final plans.

Thank you.

OCT 27 2015

EXETER PLANNING OFFICE

156 Water Street, Exeter, NH 03833
Tel. 603-778-0885 ♦ Fax: 603-778-9183
email@rpc-nh.org ♦ www.rpc-nh.org

TRC Comments regarding the PEA Center for Theater and Dance

TRC Meeting scheduled for 10/27/2015

I appreciate the level of detail associated with this design plan and I have the following concerns after reviewing a plan entitled, "Phillips Exeter Academy Center for Theater and Dance", prepared by Altus Engineering, Inc. and dated 10/6/215

- 1) Much more detail needs to be provided regarding parking for the proposed center. The small parking area displayed to the east of the proposed facility offers no real utility. Please provide the information associated with the new garage under the field house as well as the capacity of the parking lot proposed on the south west side of the campus.
- 2) The unification of the two crosswalks on Court Street immediately in front of the proposed facility is a great improvement. More detail regarding the proposed pedestrian signalization is necessary. How do the proposed sensors work? Are crosswalks at Eliot and Elm necessary? I worry that including these increases the use of these areas for pedestrian traffic causing greater opportunity for traffic conflict. I'd love to hear input from the EPD on this issue.
- 3) Please indicate the flood plain boundary on each of the plan sheets for identification.
- 4) The Shoreland Protection District line should be shown as well, to prove that no construction proposed will require a conditional Use Permit from the Planning Board.
- 5) The soils report by Jim Gove indicates no wetlands within the limit of the project. A note to this effect should be added to the plan.
- 6) There is only one small area set aside for bike parking and storage...is this adequate for the bike traffic generated by PEA's general population?
- 7) Provide additional information regarding the proposed geothermal system...and what is the constant reference to the MEP drawings?
- 8) The illumination levels pages are not very informative (mainly confusing). Clarify the lighting levels bathing Court Street and whether this is proposed to happen all night long.
- 9) The only lighting fixture detailed is the lamp post. What building mounted lighting is proposed and cut sheets for these need to be provided. Any other proposed lighting fixtures need to be detailed.
- 10) The landscaping sheets show extensive plantings. An inventory sheet detailing each plant, its name and number to be planted should be provided. Also a schedule for all the plantings needs to be developed.
- 11) Has the height variance for the proposed center been received?

- 12) The construction staging area is in the center of the proposed development. Can more information be provided about its use? Is it planned to be fenced off? A significant amount of foot traffic is still going to be in this area during construction I believe.
- 13) A timeline for the overall south campus improvements would be a helpful addition to the plan set.
- 14) Is the promenade surface pervious?



TOWN OF EXETER, NEW HAMPSHIRE

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www.exeternh.gov

December 21, 2015

Roger F. Wakeman, Chief of Planning & Facilities
Phillips Exeter Academy
20 Main Street
Exeter, New Hampshire 03833

Re: Phillips Exeter Academy - PB Case #21521
N/R Site Plan Review – Center for Theater & Dance, Court Street, Exeter, N.H.
Tax Map Parcel #83-1

Dear Mr. Wakeman:

This letter will serve as official confirmation that the Planning Board, at its December 17th, 2015 meeting, voted to approve the above-captioned application for the proposed construction of a 56,000 square foot “Center for Theater and Dance” building and associated site improvements on the southerly portion of the campus located along Court Street, as presented. This approval was granted subject to the following conditions:

- The following requests of the Planning Board to be addressed:
 - Compliance with Fire Prevention Office recommendations resulting from the review currently in progress, with a letter of satisfactory compliance to be submitted with the final plan set.
- All final revisions to the plans or related documents required by Town Departments, Town Counsel and their consultants to be addressed;
- All appropriate fees to be paid including but not limited to: sewer/water connection fees, inspection fees, and other agreed upon improvements;
- A detailed circulation/traffic parking plan for the entire south campus development will be submitted to the Planning Board in conjunction with the application of Site plan review for the Athletics Field House – upon which construction is anticipated to be completed prior to the completion of construction of the Center for Theater and Dance – which is the subject of this approval. Detailed studies by a traffic engineer will be submitted in support of the proposed circulation/traffic parking plan; and
- All conditions of this approval are to be met within one year and all site improvements to be completed by December 2018.

If you should have any questions relative to this approval, please do not hesitate to contact the Planning & Building Department office.

Sincerely,

Kelly Bergeron
Chairwoman
Exeter Planning Board

cc: Mark Leighton, Director of Projects & Building Systems, PEA
Jeff Clifford, P.E., Altus Engineering, Inc.
Douglas Eastman, Building Inspector/Code Enforcement Officer
Jennifer Mates, P.E., Ass't. Town Engineer
Lt. Paul Morin, Fire Inspector

KB:bsm

FINAL MINUTES

1. Ms. Bergeron called the meeting to order at 7:04 pm in the Nowak Room of the Exeter Town Offices on the above date.
2. MEMBERS PRESENT: Langdon Plumer (Alt), Don Clement (BOS Rep), Pete Cameron (Clerk), Kelly Bergeron (Chair), Katherine Woolhouse (Vice Chair), Kathy Corson (Alt), Aaron Brown (arrived at 7:28 pm).

STAFF PRESENT: Sarah McGraw (Recording Secretary)

Ms. Bergeron stated that all members would be voting

3. NEW BUSINESS PUBLIC HEARINGS

PHILLIPS EXETER ACADEMY – PB Case #21521

Continued public hearing on the application of Phillips Exeter Academy for a non-residential site plan review for the proposed construction of a 56,000 square foot “Center for Theater and Dance” building and associated site improvements on the southerly portion of the campus located along Court Street (northern end of the existing tennis courts). The subject property is located in the R-2, Single Family Residential zoning district. Tax Map Parcel #83-1. Case #21521.

Roger Wakeman Chief of Planning Facilities with PEA discussed the project. Mr. Wakeman introduced the design and engineering team present; Mark Leighton with PEA, Jeff Clifford from Altus Engineering, John Skillern from Todd Williams Billie Tsien Architects, Steve Pernaw from Pernaw and Co, Kyle Zick from KZLA, as well as an Attorney Charles Tucker from Donahue, Tucker, Ciandella.

Mr. Wakeman recapped the context of the project and site planning. The Theater and Dance program is currently split between two buildings; Fisher Theater and Davis Building. The site for theater and dance would be relocated to Court Street where there are now tennis courts. PEA also took ownership of Gilman Street through a town vote. Mr. Wakeman showed a map of current conditions. The nearby Thompson Cage is proposed to be remodeled into the new field house. Gilman Street will be changed to a pedestrian walkway. A new entry way will be made to the Love Gym Complex. Mr. Wakeman showed renderings of the proposed project highlighting changes to be made. The focus for the Planning Board is to approve the site plan. Mr. Wakeman said that they did get Zoning Board approval. The plan is to start construction in April of 2016 with the building open for use in 2018. The applicant will be before the Planning Board for the new field house at a later date.

Jeff Clifford with Altus Engineering talked about changes made following comments from the Planning Board and Underwood Engineers. Mr. Clifford showed a map of the flood plain line and how it will change when the dam is gone. He presented maps of how traffic will flow through the entrances and the fire department was in agreement with their approach. Mr. Clifford said the snow storage areas were changed. There will be storm water treatment additions to the plan. The DPW asked to take away a crosswalk on Court Street which was changed in the plan. Some parking spots will be removed to accommodate the drop off area. Court street would have curbing. There will be two 12-foot-wide travel lanes and 4 foot shoulders as a gateway to the town. Ms. Corson inquired about bike lanes along Court Street which could discourage parking. Mr. Clifford said that this was possible but the town needs to incorporate connecting bike lanes for a complete route. Mr. Clifford said there will be two bike storage areas. DPW wanted a hydrant to come off Court Street. There has been a cleanup of the drainage plans. Impervious surface will be reduced by the addition of green space. The tennis courts to be lost by construction will be relocated. The number of outdoor courts will be reduced. 169 parking spots will be put below grade which will improve runoff. Storm water treatment will improve with this project. Rain gardens will be added to the green space for further storm water uptake from the two new buildings. The overall site will have a slight increase of impervious surface.

Kyle Zick, landscape architect with KZLA presented the landscaping plan. Mr. Zick said that the landscaping will be less formal and take inspiration from nature and the Little River. Deciduous and evergreen trees will be added to the landscape. Existing trees will be preserved to the extent possible. Concrete pavers and asphalt will be used for the walkways. The full plant list is included in the plan packet. Lighting will be similar to what is seen on campus.

Mr. Wakeman spoke about the November 23 site walk. After discussion about parking one option would be for entry and exit on Chadwick Lane instead of extending Marston Street. Safety and efficiency were main priorities for parking. Having a primary location for parking including a parking garage was an approach they wanted to take. There are 618 nonresidential PEA parking spaces proposed of which faculty will be assigned parking. An additional 70 parking spaces is planned. 353 spaces were the peak demand across campus. The proposed supply for parking is 344 parking spaces. 421 will be the peak parking demand after the Center for Theater and Dance and field house are complete. There will be a loss of 22 town parking spaces. There is a post development demand of 443 space. There is a memo with parking calculations included in the packet. Mr. Wakeman explained that PEA will be before the Planning Board again for the field house approval.

Steve Pernaw with Pernaw and Co. traffic engineers, spoke about the proposed scope for the parking study. Following a question about an additional exit, they will be conducting the traffic study to include Marston Street. The company will be conducting traffic studies in January during school events to see what the demand is and analyze two modes of entering and exiting the parking area. They will be looking at a peak hour for Court Street traffic and a peak for event traffic. After a final

report, they will be looking for Planning Board input.

Mr. Clement commented that there is a morning peak at Court Street and asked if there is a way of studying this as well. Mr. Pernaw said that there is a NHDOT count station at this area which will be included in the report.

Mr. Wakeman said that the Applicant had submitted a condition of approval which says the Applicant will conduct a traffic study to inform the approval and discussion of the field house. Mr. Wakeman thanked the Planning Board for listening to their presentation and reiterated the benefits of this project to the campus.

BOARD COMMENT

Mr. Plumer said that Court Street is state Route 108 and asked if the Applicant would need permission to modify the street. Mr. Clifford said it is in the urban compact zone which the Town would have jurisdiction to work on and stated he is working with the town. Mr. Plumer commented that students may find a shorter path to the entrance of the building than what is currently in the plan. Mr. Clifford said they will take that into consideration and there is also a berm proposed to prohibit foot traffic off the path. Mr. Plumer asked if lighting will illuminate up the building or down. John Skillern from Todd Williams Billie Tsien Architects discussed the lighting plans. There will be lamp post lighting but they did not want to draw more attention to the building with lighting.

Mr. Clement asked about the parking calculations. Mr. Wakeman said there is a loss of parking in some areas with a net gain of 70 parking spaces. Mr. Clement asked about parking along the banks of the river. Mr. Wakeman replied that it will be new turf enforced parking. Mr. Clement also commented on the loss of 22 town public parking spaces without compensation to the town. Mr. Wakeman said that it is in the best interest of safety and will be subject to town approval. Mr. Clement asked if court street will be too narrow for truck traffic. Mr. Wakeman said that it is not changing the pattern or restricting traffic.

Mr. Cameron asked about an overpass for students to cross Court Street. Mr. Wakeman that they have not gone into a design about it but there is a possibility for infrastructure improvements to make the cross walks safer. Mr. Wakeman said that getting students to use the crossing areas is also challenging. Mr. Plumer asked if there will be additional signaling. Mr. Wakeman said there will be a pilot project for Front Street which would be presented to the Board of Selectman.

Mr. Brown said he appreciates the broad approach to the project. Ms. Corson said that the applicant informed the applicant that it may take time to teach people how to use the new parking situation.

PUBLIC COMMENT:

Chris Dione of 86 Court Street Exeter, said that the traffic on Court Street and Pine Street is very busy.

He asked to take into account Christ Church as an exit. Construction vehicles were also a concern and people parking in the neighborhoods close by. He noted a speed change of 45 mph to 25 mph as a matter of safety and pedestrian traffic around homes. Homeowners would be affected down Chadwick Street and suggested using Marston Street. Mr. Dione also asked to consider the carbon footprint of sending cars down and around the parking area.

Sarah James of 70 Court Street commented that there will be traffic coming and going near her house where it is now quiet. She thought that there would be a disturbance to her neighborhood. She asked if Marston Street would be gated or open.

Jeremy James of 70 Court Street asked about the parking if new parking would be permitted according to use.

Mr. Wakeman said that they are developing an operations plan for the parking garage and it is still under development. Control of the parking garage is still to be decided.

Mr. Plumer moved to close the public hearing, second by Mr. Clement. VOTE: Unanimous

Mr. Cameron asked what the spaces on Court Street are used for. Mr. Plumer said that he thinks these spaces are used for events.

Waiver Requests

Mr. Plumer moved to approve the waiver for section 12.1 performance maintenance guarantees, second by Ms. Woolhouse

Roll Call Vote:

Langdon Plumer: Aye
Don Clement: Aye
Kelly Bergeron: Aye
Pete Cameron: Aye
Katherine Woolhouse: Aye
Aaron Brown: Aye
Kathy Corson: Aye

The motion was carried unanimously

Site Plan Approval

Conditions of Approval

- ***The following requests of the Planning Board to be addressed:***
 - ***Compliance with Fire Prevention Office recommendations resulting from the review currently in progress, with a letter of satisfactory compliance to be submitted with the final plan set.***
- ***All final revisions to the plans or related documents required by Town Departments, Town Counsel and their consultants to be addressed;***
- ***All appropriate fees to be paid including but not limited to: sewer/water connection fees, inspection fees, and other agreed upon improvements;***
- ***A detailed circulation/traffic parking plan for the entire south campus development will be submitted to the Planning Board in conjunction with the application of Site plan review for the Athletics Field House – upon which construction is anticipated to be completed prior to the completion of construction of the Center for Theater and Dance – which is the subject of this approval. Detailed studies by a traffic engineer will be submitted in support of the proposed circulation/traffic parking plan; and***
- ***All conditions of this approval are to be met within one year and all site improvements to be completed by December 2018.***

Mr. Clement commented on tying the new field house to the Center for Theater and Dance in the approval before them.

Ms. Bergeron said that the board is saying the Applicant will provide a parking plan

Attorney Charlie Tucker said that this is a conditional approval not a final approval.

Mr. Wakeman said that the proposed condition was because of Marston Street, to allow for a parking study. Ms. Corson said that she would like to see the flow of traffic.

Mr. Plumer motioned to conditional approve planning board case 21521 with the conditions as outlined, second by Mr. Cameron.

Roll Call Vote:

Langdon Plumer: Aye

Don Clement: Aye

Kelly Bergeron: Aye

Pete Cameron: Yay

Katherine Woolhouse: Aye

Aaron Brown: Aye

Kathy Corson: Yay

The motion was passed unanimously

Ms. Bergeron asked if the applicant had been in contact with the Heritage Commission. Mr. Wakeman said that they plan to contact them.

APPROVAL OF MINUTES:

Minutes from November 19 2015 were tabled to the next meeting.

Minutes of November 5, 2015

Mr. Cameron moved to accept the minutes of November 5, 2015 with corrections, second by Ms. Woolhouse.

Roll Call Vote:

Langdon Plumer: Aye

Don Clement: Aye

Kelly Bergeron: Aye

Pete Cameron: Aye

Katherine Woolhouse: Aye

Aaron Brown: Aye

Kathy Corson: Aye

4. OTHER BUSINESS

Next meeting January 14, 2016.

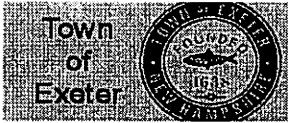
Mr. Cameron motioned to adjourn, second by Mr. Plumer. VOTE: Unanimous

The meeting was adjourned at 8: 50 pm.

Respectfully Submitted

Sarah McGraw

Sarah McGraw, Recording Secretary



Russ Dean <rdean@exeternh.gov>

Proposed Water and Sewer rates for 2018

Bob Kelly <kellyes@comcast.net>

Thu, Nov 30, 2017 at 5:17 PM

To: DONALD <dcllement43@comcast.net>, Russ Dean <rdean@exeternh.gov>

Cc: Jim Tanis <jtanis9033@aol.com>, David Michelsen <davidmichelsen1@gmail.com>, Peter Lennon <orvamdogs@gmail.com>, Kelly Warner <kellwarner@gmail.com>, benmosher@comcast.net, Dan Chartrand <dchartra@rcn.com>

Hi Don:

Last night, November 29, the Water and Sewer Advisory Committee had a Public Hearing on a proposed rate adjustment for 2018 per our rate model report of November 2016. The Committee unanimously approved the following:

<u>Utility</u>	<u>Tier (gallons used)</u>	<u>Current Rates (\$/1000 gallons used)</u>	<u>Proposed Rates</u>
<u>beginning Jan. 1, 2018</u>			
WATER	Service Charge	\$39.50 flat quarterly fee	\$40.50
	flat quarterly fee		
	1 (0-21,000)	7.19	8.12
	2 (21001-105000)	8.99	10.16
	3 (Over 105000)	10.79	12.19
SEWER	Service Charge	\$39.00 flat quarterly fee	\$40.00
	flat quarterly fee		
	1 (0-21,000)	5.25	7.30
	2 (21001-105000)	6.56	9.13
	3 (Over 105000)	7.88	10.95
	Flat Sewer Fee as req'd	\$95.70	\$118.84

You will notice the Water Rates proposed for 2018 are slightly above those recommended in the MFSG model report. This is due to the 2018 Water Budget being slightly higher than anticipated due to some CIP items in both 2017 and 2018, as well as our declining fund balance, about \$340K

as of Sept 30. The proposed Sewer rates are the same as recommended in the model for FY 2018.

As with last year, the Committee is recommending the proposed rates be implemented on January 1, 2018 for three reasons:

1. Our fund balance in the Water Fund is about \$160,000 less than the agreed upon \$500,000 base level of the Fund to guard against emergencies and A/R lags.
2. Although Q4 data is not complete, our projected water consumption for 2017 is down for the second straight year and projected to be less again in 2018. From its peak in 2015, this means we are down about \$250,000 in revenues, while our budgets have increased by about \$480,000 in that same time period. Given our current expense burn rate, delay in implementing updated rates will cause further depletion of our reserves to dangerous levels.
3. The proposed 2018 W/S budgets are projected to increase about \$350,000 over FY 2017 due to added debt service, testing requirements on both utilities, and efforts relating to solving the TTHM levels at the Portsmouth Ave. Water Plant. Providing a little cushion in our cash flow prior to implementing the 2018 budget levels in March is needed until we get a handle on the regulatory issues in front of us.

If you would like me to present the above at either of your next two BOS meetings, I would be happy to do that on behalf of the Committee. Also, if you want to discuss prior to that, feel free to contact me at your convenience.

Thank you for the opportunity to provide assessment and advice to the BOS.

Bob Kelly, Chair, Water and Sewer Advisory Committee

Mobile (603) 396-4108

kellyes@comcast.net

2018 WSAC Rate Recommendations per meeting of 11/29/17

Water

	MFSG	WSAC	WSAC	Current
Tier 1	7.57	8.12	40.50 service fee	7.19
Tier 2	9.46	10.16		8.99
Tier 3	11.36	12.19		10.79
				39.50 service fee

Reduced consumption

Increased budget - in house projects TTHM, 1.5m bond issue to work on it

Other ongoing issues - construction of improvements - relating to testing

More regulatory requirements

Page 8 of MFSG rate study recommendations

Sewer

	MFSG	WSAC	WSAC	Current
Tier 1	7.30	7.30	40.00 service fee	5.25
Tier 2	9.13	9.13	95.70 to 118.84 on sewer flat rate.	6.56
Tier 3	10.95	10.95		7.18
				39.00 service fee

Reduced consumption

1.2 m surplus currently

Budget increases - testing associated with river

Sewer flat rate increases based on BR count (118.84 is 1BR)

Page 8 of MFSG rate study recommendations

**Town of Exeter
Forecast Summary Report - Water and Sewer Funds - DRAFT UNAUDITED
For the Year 2017**

Water Fund	Actual										Forecast	
	1/31	2/28	3/31	4/30	5/31	6/30	7/31	8/31	9/30	10/31	11/30	12/31
Billed Revenue YTD	196,578	523,495	733,218	926,826	1,252,850	1,471,142	1,678,088	2,115,496	2,367,708	2,580,923	2,951,657	3,170,430
Other Revenue	3,633	8,996	15,425	23,188	23,106	74,008	82,584	86,886	95,691	100,644	100,644	100,644
Total Collected Revenue YTD	200,211	532,491	748,643	950,014	1,275,956	1,545,150	1,760,672	2,202,382	2,463,399	2,681,567	3,052,301	3,271,074
Expended/Encumbered YTD	174,315	779,713	967,007	1,090,418	1,272,431	1,823,596	2,128,056	2,431,493	2,646,594	2,836,928	2,988,195	3,308,733
Revenue Surplus/(Deficit)	25,896	(247,222)	(218,363)	(140,404)	3,525	(278,446)	(367,384)	(229,111)	(183,195)	(155,361)	64,106	(37,659)

Sewer Fund	Actual										Forecast	
	1/31	2/28	3/31	4/30	5/31	6/30	7/31	8/31	9/30	10/31	11/30	12/31
Billed Revenue YTD	151,442	414,741	630,086	779,337	1,064,265	1,288,847	1,447,429	1,773,182	2,015,491	2,178,194	2,468,822	2,686,631
Other Revenue	20,316	7,710	12,105	23,531	26,024	135,646	155,372	170,444	172,771	185,929	185,929	186,257
Total Collected Revenue YTD **	171,758	422,451	642,192	802,868	1,090,289	1,424,493	1,602,801	1,943,626	2,188,262	2,364,123	2,654,751	2,872,888
Expended/Encumbered YTD	183,619	260,473	407,108	560,428	727,103	1,614,361	1,786,681	1,788,730	2,055,123	2,186,418	2,199,265	2,383,661
Revenue Surplus/(Deficit)	(11,861)	161,978	235,084	242,441	363,186	(189,868)	(183,881)	154,896	133,139	177,705	455,486	489,227

Notes:

Bills are sent monthly on last day of each month.

Other revenue includes assessment fees, final billing, abatements, refunds, etc.

Encumbered funds represent a planned or obligated expenditure. Once the encumbered expenditure open item is placed in the ledger, the amount required to fund the item is set aside and is accounted for as an obligation.

Total YTD Collected revenue includes outstanding receivables of \$(311,108) for Water and \$(260,370) for Sewer.

** YTD Actual sewer revenue includes a reserve of \$253,900 for WWTF debt (calculated by taking the difference between the current rates less the rates needed to cover current year budgeted expenses).

TOWN OF EXETER - WATER/SEWER BILL SAMPLE - 2018 *

Water/Sewer Bill Sample: Current Billing Rate

	Water	Sewer	Total Quarterly Bill	Total Yearly Cost
Usage/Gallons per quarter	10,600	10,600		
Divided/1000 (to get per 1,000 rate)	10.60	10.60		
Current rate (per 1,000 gallons)	<u>7.19</u>	<u>5.25</u>		
Total Usage Charge	76.21	55.65		
Total Quarterly Service Fee	<u>39.50</u>	<u>39.00</u>		
Total Fee (Water/Sewer)	115.71	94.65	210.36	841.46

Sewer bills based on water use at 100%

* Bill calculations based on Tier 1 consumption rates up to 21,000 per account

TOWN OF EXETER - WATER/SEWER BILL SAMPLE - 2018 *

Water/Sewer Bill Sample: BOS Approved Billing Rate Effective 1/1/2018

	Water	Sewer	Total Quarterly Bill	Total Yearly Cost	YOY Increase
Usage/Gallons per quarter	10,600	10,600			
Divided/1000 (to get per 1,000 rate)	10.60	10.60			
Proposed rate (per 1,000 gallons)	<u>8.12</u>	<u>7.30</u>			
Total Usage Charge	86.12	77.35			
Total Quarterly Service Fee	<u>40.50</u>	<u>40.00</u>			
Total Fee (Water/Sewer)	126.62	117.35	243.98	975.90	134.45

Sewer bills based on water use at 100%

* Bill calculations based on Tier 1 consumption rates up to 21,000 per account

TOWN OF EXETER
USAGE BY TIER - WATER FUND
 2018 Preliminary Budget Version #2
 Rates per Water/Sewer Recommendation Committee
 Current rates + 13.00%
 Qtrly Service Charge \$ 40.50

Month	<u>Jan (3)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Feb (1)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Mar (2)</u>	<u>Rate</u>	<u>Revenue</u>	\$\$ Totals	Gallons
TIER 1	9,376,237	8.12	76,179	15,886,580	8.12	129,074	11,812,100	8.12	95,970		
TIER 2	5,740,740	10.16	58,318	6,474,410	10.16	65,772	4,038,520	10.16	41,026		
TIER 3	<u>4,245,130</u>	<u>12.19</u>	<u>51,760</u>	<u>8,659,890</u>	<u>12.19</u>	<u>105,587</u>	<u>4,057,180</u>	<u>12.19</u>	<u>49,468</u>		
TOTAL	19,362,107		186,257	31,020,880		300,433	19,907,800		186,464	673,154	70,290,787
Service Charge			33,008			65,003			47,871	145,881	
	<u>Apr (3)</u>	<u>Rate</u>	<u>Revenue</u>	<u>May (1)</u>	<u>Rate</u>	<u>Revenue</u>	<u>June (2)</u>	<u>Rate</u>	<u>Revenue</u>		
TIER 1	9,155,300	8.12	74,384	15,287,990	8.12	124,210	12,702,450	8.12	103,204		
TIER 2	5,706,670	10.16	57,972	6,424,510	10.16	65,265	4,191,030	10.16	42,575		
TIER 3	<u>4,134,880</u>	<u>12.19</u>	<u>50,415</u>	<u>8,981,050</u>	<u>12.19</u>	<u>109,503</u>	<u>4,133,260</u>	<u>12.19</u>	<u>50,396</u>		
TOTAL	18,996,850		182,772	30,693,550		298,978	21,026,740		196,175	677,925	70,717,140
Service Charge			33,008			65,003			47,871	145,881	
	<u>July (3)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Aug (1)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Sept (2)</u>	<u>Rate</u>	<u>Revenue</u>		
TIER 1	9,829,990	8.12	79,866	18,047,810	8.12	146,633	13,516,620	8.12	109,818		
TIER 2	6,285,380	10.16	63,851	8,987,780	10.16	91,304	6,445,340	10.16	65,476		
TIER 3	<u>4,437,630</u>	<u>12.19</u>	<u>54,107</u>	<u>15,276,967</u>	<u>12.19</u>	<u>186,267</u>	<u>4,805,910</u>	<u>12.19</u>	<u>58,597</u>		
TOTAL	20,553,000		197,824	42,312,557		424,205	24,767,870		233,892	855,920	87,633,427
Service Charge			33,008			65,003			47,871	145,881	
	<u>Oct (3)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Nov (1)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Dec (2)</u>	<u>Rate</u>	<u>Revenue</u>		
TIER 1	9,453,842	8.12	76,810	16,407,460	8.12	133,306	13,109,535	8.12	106,511		
TIER 2	5,910,930	10.16	60,047	7,295,567	10.16	74,113	5,318,185	10.16	54,026		
TIER 3	<u>4,272,547</u>	<u>12.19</u>	<u>52,094</u>	<u>10,972,636</u>	<u>12.19</u>	<u>133,786</u>	<u>4,469,585</u>	<u>12.19</u>	<u>54,496</u>		
TOTAL	19,637,319		188,951	34,675,662		341,205	22,897,305		215,033	745,189	77,210,286
Service Charge			33,008			65,003			47,871	145,881	
Total Usage Revenues									2,952,188		
Total Service Charges									583,524		
Total Water Fund									3,535,712		
Total Projected FY18 Revenue Budget									3,361,768		
Revenue Surplus/(Deficit)									173,944		
Total Preliminary FY18 Budget (Expense)									3,361,768		

**TOWN OF EXETER
 USAGE BY TIER - SEWER FUND
 2018 Preliminary Budget Version #2
 Rates per Water/Sewer Recommendation Committee
 Current rates + 39.0%
 Qtrly Service Charge \$ 40.00**

Month	<u>Jan (3)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Feb (1)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Mar (2)</u>	<u>Rate</u>	<u>Revenue</u>	<u>\$\$\$ Totals</u>	<u>Gallons</u>
TIER 1	9,342,347	7.30	68,176	16,042,560	7.30	117,071	11,322,230	7.30	82,624		
TIER 2	5,740,740	9.13	52,426	6,772,590	9.13	61,849	4,238,260	9.13	38,705		
TIER 3	<u>4,245,130</u>	<u>10.95</u>	<u>46,498</u>	<u>9,077,190</u>	<u>10.95</u>	<u>99,424</u>	<u>10,235,780</u>	<u>10.95</u>	<u>112,115</u>		
TOTAL	19,328,217		167,100	31,892,340		278,344	25,796,270		233,444	678,887	77,016,827
Service Charge			32,600			64,200			47,280	144,080	
	<u>Apr (3)</u>	<u>Rate</u>	<u>Revenue</u>	<u>May (1)</u>	<u>Rate</u>	<u>Revenue</u>	<u>June (2)</u>	<u>Rate</u>	<u>Revenue</u>		
TIER 1	9,118,810	7.30	66,545	15,438,780	7.30	112,664	11,996,350	7.30	87,543		
TIER 2	5,706,670	9.13	52,115	6,635,860	9.13	60,601	4,441,620	9.13	40,562		
TIER 3	<u>4,134,880</u>	<u>10.95</u>	<u>45,290</u>	<u>9,283,250</u>	<u>10.95</u>	<u>101,681</u>	<u>11,086,840</u>	<u>10.95</u>	<u>121,436</u>		
TOTAL	18,960,360		163,950	31,357,890		274,946	27,524,810		249,542	688,438	77,843,060
Service Charge			32,600			64,200			47,280	144,080	
	<u>July (3)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Aug (1)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Sept (2)</u>	<u>Rate</u>	<u>Revenue</u>		
TIER 1	9,747,260	7.30	71,131	17,838,770	7.30	130,178	12,581,440	7.30	91,813		
TIER 2	6,271,600	9.13	57,274	8,800,110	9.13	80,365	6,022,860	9.13	55,003		
TIER 3	<u>4,437,630</u>	<u>10.95</u>	<u>48,606</u>	<u>14,048,247</u>	<u>10.95</u>	<u>153,873</u>	<u>11,635,950</u>	<u>10.95</u>	<u>127,451</u>		
TOTAL	20,456,490		177,011	40,687,127		364,417	30,240,250		274,267	815,694	91,383,867
Service Charge			32,600			64,200			47,280	144,080	
	<u>Oct (3)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Nov (1)</u>	<u>Rate</u>	<u>Revenue</u>	<u>Dec (2)</u>	<u>Rate</u>	<u>Revenue</u>		
TIER 1	9,402,806	7.30	68,617	16,440,037	7.30	119,971	11,659,290	7.30	85,084		
TIER 2	5,906,337	9.13	53,938	7,402,853	9.13	67,605	4,339,940	9.13	39,634		
TIER 3	<u>4,272,547</u>	<u>10.95</u>	<u>46,798</u>	<u>10,802,896</u>	<u>10.95</u>	<u>118,326</u>	<u>10,661,310</u>	<u>10.95</u>	<u>116,775</u>		
TOTAL	19,581,689		169,353	34,645,786		305,903	26,660,540		241,493	716,749	80,888,015
Service Charge			32,600			64,200			47,280	144,080	
Total Usage Revenues									2,899,769		
Total Service Charges									576,320		
Total Sewer Fund									3,476,089		
Total Projected FY18 Revenue Budget									2,568,345		
Revenue Surplus/(Deficit)									907,744		
Total Preliminary FY18 Budget (Expense)									2,568,345		

Town of Exeter
Unaudited Fund Balance Report
As of October 31, 2017

Draft

Water Fund

Amount

Beginning Fund Balance	<u>517,438</u>
Revenues	2,681,567
Expenses (<u>does not include encumbrances</u>)	<u>(2,757,253)</u>
Net Income / (Loss)	<u>(75,686)</u>
Ending Fund Balance	<u>441,752</u>

Sewer Fund

Amount

Beginning Fund Balance	<u>1,126,725</u>
Revenues	2,364,123
Expenses (<u>does not include encumbrances</u>)	<u>(2,158,912)</u>
Net Income / (Loss)	<u>205,211</u>
Ending Fund Balance	<u>1,331,936</u>

Notes :

Above balances have not been audited and do not represent balances per GAAP.

Above does not include outstanding receivables or deferred revenues

**Town of Exeter
Water Consumption History**

	Q1	Q2	Q3	Q4	FY
2013 Actual	70,108,907	73,613,642	93,285,277	82,775,520	319,783,346
2014 Actual	76,880,293	71,552,760	92,290,365	80,776,195	321,499,613
2015 Actual	70,650,777	75,236,743	94,031,903	85,055,045	324,974,468
2016 Actual	71,057,590	74,548,055	95,450,157	77,834,860	318,890,662
2017 Actual (Frct Q4)	70,290,787	70,717,140	87,633,427	77,834,860	306,476,214
YOY %	-1.1%	-5.1%	-8.2%	0.0%	-3.9%
2018 Budget	70,290,787	70,717,140	87,633,427	77,210,286	305,851,640

**TOWN OF EXETER
MEMORANDUM**

TO: Board of Selectmen

FROM: Russ Dean, Town Manager

RE: FY18 Bond Articles Information

DATE: December 15th, 2017

Please find attached various backup information pertaining to the bond articles under consideration in the general fund. The water fund bond article descriptions (Washington Street waterline replacement and Groundwater/surface water review) are found in the CIP booklet.



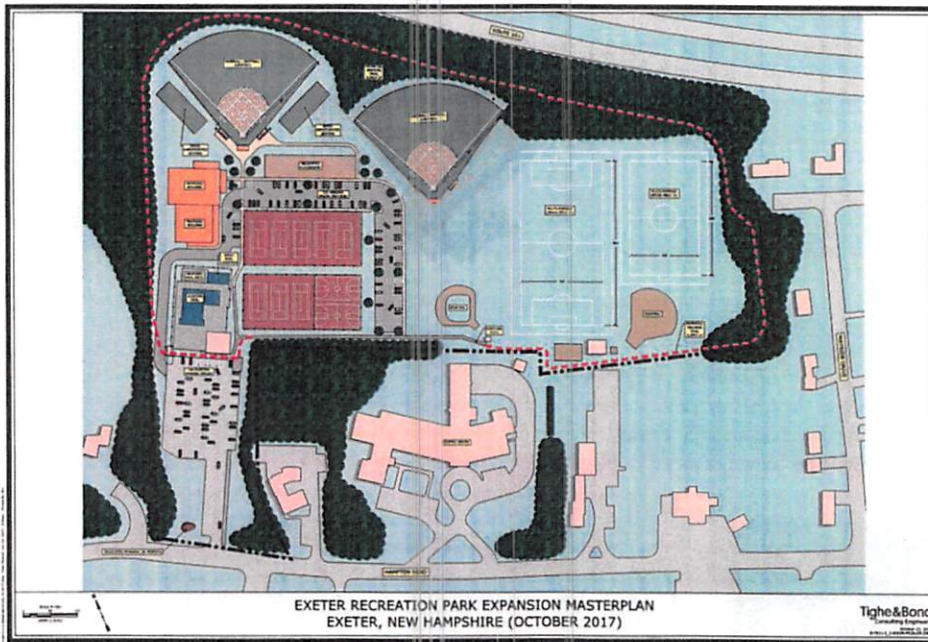
Exeter Parks & Recreation

Exeter Recreation Park Redevelopment Plan

11/09/2017



Exeter Recreation Park Redevelopment Proposal



39 YEARS AND COUNTING:

Exeter Recreation Park (ERP) was built in 1978, a time in which the population of Exeter was close to 11,000 (US Census Bureau, 1980, 11,024). Over the past 39 years, ERP has served this vibrant and growing community very well. ERPD received 10 capital upgrades totaling \$530,000 with only \$250,000 using tax payer's funding. Today, the Town of Exeter's population stands at 14,434 (US Census Bureau, 2014) representing growth of 30%. However, EPR has not significantly expanded its recreation footprint to keep pace with this growth.

The past 15 years have experienced explosive growth in youth sporting programs. The increase in specialized, for-profit, sports organizations (e.g., Seacoast United's soccer, baseball, softball, field hockey programs), as well as community-based non-profit programs (e.g., Exeter Jr. Baseball & Softball League, Exeter Youth Lacrosse Assoc., Exeter Youth Soccer Assoc., Seahawks Football, etc.), has been incredible. Today, it is common for a child to play for two or three sports teams every season (not year). This has led to a dramatic increase in demand for sports fields and facilities throughout our area. The recreation park truly caters to multigenerational programming as participants ages 6 months to 80-year old's attend one program or another in the park.

The field space for Exeter's Rec Park is 100 % utilized in the Fall. With this in mind, EPRD soccer and EYSA soccer often need to share and carefully coordinate field usage to avoid conflict. In the spring, ERP is 100 % utilized by EPRD rec soccer and baseball, EYSA soccer, Adult Softball as well as Youth Softball. In Summer months, EPRD's Summer Adventure and Teen Adventure Camp use these fields all day, every weekday. These – and other organizations – also rely heavily on SAU16 and surrounding town recreation facilities and fields, including Brentwood, East Kingston, Kensington, Newfields, Stratham, and beyond!

The Goal of the Exeter Recreation Project is to:

- 1) Expand the Summer Adventure Camp
- 2) Perform needed field & facility upgrades
- 3) Increase the safety of our patrons
- 4) Increase available parking



Exeter Recreation Park Redevelopment Proposal

EXPAND THE SUMMER ADVENTURE CAMP

BACKGROUND:

Exeter Recreation's extremely popular program continues to be the incredibly successful Summer Adventure and Teen Adventure Camp program. Consequently, every year, demand for this program increases. This year, registration day for Exeter's Summer Adventure Camp was a cold March morning. The queue formed in front of the Rec building at approximately 4:30 AM. By 6:00 AM, the queue grew to ~45 people with additional parents arriving every few minutes. As a result of the long lines, the online portion of the registration, which opened at 8:00 AM quickly sold-out all 100 openings allocated for online registration by 8:04 AM. By that time, there were scores of people waiting in a queue that snaked its way up the Rec building stairs and serpentine in the upstairs conference room. Approximately, 280 campers registered with 55 total on our wait list, not including the scores of others that chose not to join the waitlist due to of the length



PROBLEM:

Demand for this program continues to grow, but supply is capped due to the lack of an indoor facility to house campers in case of inclement weather. When storms roll through, all campers must load onto busses and vans to be transported to Tuck's gymnasium to wait out the storm. In addition, Tuck's gym facilities are cramped, it is costly to transport hundreds of campers, there are always safety concerns when doing so and often a rain storm could be quickly passing.

SOLUTION:

The new design includes an indoor multisport facility which will allow campers to shelter in place during inclement weather, eliminating the need for transportation to the Tuck Learning Center (Talbot Gym). This will also allow the Summer Adventure Camp to increase capacity by 32% (Approx. 75-80). The additional campers would increase the profitability of the camp by \$15,000-\$20,000.

PERFORM NEEDED FIELDS & FACILITIES UPDATES AND ADDITIONS

BACKGROUND:

Rec Park's fields are in high demand including tee ball, adult softball, fall & spring soccer, and our Summer Adventure Camp. This excludes numerous other organizations who would practice in our fields if the department had more space. In addition, Gym space remains limited at best as several towns rely on SAU gym's in Exeter for their programs. As a result, the current SAU gyms are at capacity and other local gyms are not available at peak hours. With this in mind, our Department approached both PEA in addition to Exeter Area YMCA and neither had the space available when needed or no longer offered rentals. Important to realize, this department spends \$6,600 annually on facility rentals from the SAU. The department often seeks out alternative locations for our other programs such as Karate, Adult Basketball, and Adult volleyball often getting bumped for other programs. The parks and recreation department office at 32 Court St stays bursting at the seams. The department offers a variety of programs such as music together, ceramics, yoga, free Zumba, Swing Dancing, Families First Playgroup, on top of numerous AA, Boy Scout, Girl Scout, Exeter Youth Lacrosse, Exeter Youth Baseball, Exeter Youth Soccer and Exeter Youth Hockey meetings. There rarely stands a day or a night in which there are no activities or meetings running in our building.





Exeter Recreation Park Redevelopment Proposal

PROBLEM:

Due to the high utilization of our fields there is very little time for preventive maintenance. Also, all of the existing

ERP baseball & softball fields share outfield space with the fields used for soccer. This restricts us from using both fields at the same time. Finally, our fields can only be utilized during daylight hours which quickly wane in Autumn. Gym availability cannot meet the demand of growing basketball programs in Exeter and surrounding towns. Other programs that utilize SAU facilities either offer inconvenient availability or are non-conductive.

SOLUTION:

- Expand and optimize the field layout, creating one full-size soccer / multi-use field and several auxiliary fields.
- Add lighting to the multi-use field to increase capacity.
- Build two dedicated softball fields.
- Add / repair irrigation system.
- Construct a building that not only meets summer demands for summer camp but also houses most programs in one location with a multisport space as well as a multipurpose room.

INCREASE THE SAFETY OF OUR PATRONS

BACKGROUND:

The recreation park is busy year round with patrons either coming to use the playground, the pool or attend a sporting event. Here are a few issues that arise with high usage*:

- (a) Park in Access Sports Medicine's parking lot and cross a busy section of Hampton Road, or
- (b) Cross several lanes of parked cars in Rec Park's very congested parking lot to access the facilities.
- (c) Planet Playground is aging with 2 elements closed this past spring that no longer met code. Numerous documented cases of splinters at our summer camp.

*An estimated 90,000 people visit this park annually.



PROBLEM:

All of these scenarios create a safety concern for our patrons.

SOLUTION:

The new parking design includes additional parking spaces located closer to the tennis & basketball courts, playground and fields. This will increase the safety and well-being of our patrons and not just on the busiest of days. A new playground located close to these new parking spaces will create a safer environment for all involved.

INCREASE THE AVAILABLE PARKING

BACKGROUND:

As mentioned above, the current available parking of 109 spaces is not adequate for busy days. Frequently, patrons use Access Sports Medicine for overflow parking requiring patrons to cross Hampton Road to access the park.

PROBLEM:

The lack of adequate parking and the safety concern of crossing Hampton Road. This is also a potential liability for Access Sports Medicine who owns the overflow space.

SOLUTION:

The new parking design (129 net new spaces) more than doubles the amount of parking from 109 to 238 spaces.



Exeter Recreation Park Redevelopment Proposal

ADDITIONAL BENEFITS

BACKGROUND:

As requested, Exeter Parks and Recreation surveyed the community for additional input into the 4 Hampton Rd project.

- We received 407 responses with 80% completing the entire survey. 83% of those were residents.
- 92% had been to the Recreation Park in the last year. 81% had used Planet Playground followed by Athletic Fields at 72% and 72% for the Daniel R Healy Pool.
- Survey respondents were asked to rate the condition of the amenities at 4 Hampton Rd with most rating average to above average except for Planet Playground which scored slightly below average.
- The department asked how many survey respondents had used our building for programs or services (ie registration), with only 40% of responses using the facility. 60% of participants cited accessibility issues and poor or inadequate space as reason why they have not used our building.
- Targeting all demographic in town, 40% of survey respondents would like to see more senior programming, 50% of survey respondents would like to see more adult programming and 72% of survey respondents would like to see more youth/teen programming.
- The last question in the survey was based on investment into recreation facilities. 100% of survey respondents were willing to pay more in taxes.
 - 54% of survey respondents were willing to pay between \$50-\$100
 - 27% of survey respondents were willing to pay between \$100-\$150
 - 20% of survey respondents were willing to pay between \$150-\$200.

ADDITIONAL PROGRAMS:

The additional space would allow us to offer additional programs including senior citizen programs typically seen in communities similar in size to Exeter. Communities nationally with 10,000 more residents usually have one community center. Some of the programs we would be adding to our offering would be:

- Pickleball
- Futsal
- Youth Volleyball
- High School Basketball League
- Adult Badminton
- Boxing Classes
- Adaptive Sports
- Teen afterschool activities (due to location to junior high)
- Youth language classes
- Indoor Archery
- Dance/Theater classes
- Senior citizen wellness clinics: shot clinics, nutrition, weight loss classes, economics & finance classes
- Senior citizen programming: exercise, money management, luncheons, cribbage tournaments, Bingo, technology classes
- Birthday parties
- Family Open Gym
- Sports clinics (baseball, softball, basketball, lacrosse)
- Tumbling
- Craft fairs/trade shows/indoor yard sales
- Home school physical education
- Adult physical education
- Special events: Family movie nights, Family game nights

The space would allow us to consolidate many of our other programs/meetings into one location while offering multiple programming/meeting space simultaneously.

- Basketball (grades pre-k to 8th)
- Karate
- Adult Volleyball
- Men's evening basketball
- Yoga
- Zumba
- Mommy and Me Yoga
- Meditation



Exeter Recreation Park Redevelopment Proposal

- PIYO
- Music Together
- Families First Playgroup
- Ceramics with Barbara
- To your art's content art classes
- Fiddle lessons
- Cello lessons
- Computer Coding for kids
- Lego Camps
- Red Cross Babysitting course
- Swing Dancing
- Special Events: Sweethearts Dance
- Meetings: AA, Exeter Youth Baseball, Exeter Youth Lacrosse, Exeter Youth Soccer, Exeter Youth Hockey, Girl Scouts, Boys Scouts, Grange, Quilters Guild, Various Associations, DAV.

The addition of new programs enables the department to increase revenue which can be used to offset the bond payment. The resident/nonresident argument has been silenced nationally as parks and recreation departments look to increase revenue by waiving the resident/nonresident differential. Parks and Recreation departments look at all participants the same no matter residential status.

ECONOMIC IMPACT:

Parks and Recreation agencies around the country continue to factor into the economic impact of the region. In 2013, Operation and Capital spending in the State of NH totaled \$212,896,528 in economic activity and supported 1,930 jobs. Exeter Parks and Recreation alone hires 45 seasonal full-time employees yearly. Exeter Parks and Recreation has a great impact on the local economy and could be a larger factor with the recreation project. Just recently, The Powder Keg Beer and Chili festival attracted participants from 26 states plus Canada and Puerto Rico to Exeter. Sports Tourism averages \$700 million annually, with an addition of athletic fields and the proximity of Exeter to major highways, Exeter is poised to host numerous tournaments and sporting events, not only bringing in tourists to Exeter but increasing the attractiveness to prospective home owners and businesses. Amazon's recent search for a new location for their second headquarters cited recreation opportunities as a deciding factor for their location. A strong parks and recreation department is a valuable tool for the town to maintain its workforce and attract new homeowners.



Exeter Recreation Park Redevelopment Proposal

YEARLY REVENUE

Operating Revenue (yearly)*	\$38,000 per year from revolving fund
Sponsorships (yearly)	\$5,000-\$10,000 per year (Anticipated)
Rentals (yearly)	\$7,000-8,000 per year (Anticipated)
Total:	\$51,000 per year (Anticipated)

Naming Rights/Sponsorship is currently underway. We feel it is imperative to solicit these funding sources as our entire park system is aging and will eventually need updating and renovations.

*Projections that could increase with program fee adjustments

ONE TIME REVENUE

Outside Contribution:	\$200,000
Impact Fee:	\$193,018.57
Grants (LWCF/Soccer Light Grant):	\$280,000
Recreation Revolving Fund:	\$75,000 *
Sale of 32 Court St/Senior Center Property:	\$581,200 (assessed value)

*Could increase with final 2017 audit.

SAMPLE RENTAL FEES

Seasonal:

Local Adult Softball Organization: \$1,500 plus lights fees per season
 Local Soccer Organization: \$1,500 plus light fee per season
 Outside Soccer Rental: \$100 plus light fee per night

Facility:

Gym: \$50 per hour
 Multipurpose Room: \$40 per 1/, \$100 per hour for the entire space.
 Birthday Parties: \$90 per hour



Exeter Recreation Park Redevelopment Proposal

REFERENCES

National Parks and Recreation Association
UNH Needs assessment
Town Wide Facility Study
Exeter Area YMCA
SAU 16 Facilities
Comp Towns (Programs/Facilities/ Rentals agreements):
Peterborough
Concord
Rochester
Lebanon
Dover
Salem
Laconia
Keene
Meredith



Design Cost Differences Analysis

There were major changes between the 2016 Recreation Park redesign and the 2017 redesign. Having spoken to the engineers at Tighe and Bond, The prices presented are an accurate picture of what the New England construction landscape current trends. Below are the explanation on the price differential from one year to the next. The breakdown is as followed:

Building: In 2016, the original recreation park redesign had a much different layout than the 2017 version. In 2016, the building was positioned in the front of the property due to the relatively flat surface conversely causing the elimination of parking for this reason the building was moved in the 2017 redesign. The relocation of the building also causes some issues which attributed to the rising cost. The 2017 location of the building would require substantial fill to bring the property up to grade. One solution to offset the cost of this would to give the building a basement in effect, create space for future expansion with minimal cost. The \$263 per square foot is the high point of current construction scales. Prices in the area have shown anywhere from \$250-\$265 in 2017. **The price difference from 2016 to 2017, \$1.2 million.**

New Playground: The 2016 redesigned had planet playground in the exact location it currently sits. Certainly, this could remain the same, but investing a large amount of money on a structure that isn't designed relocate once installed is financially irresponsible. The owner of the current location of the playground has no intention to ever selling the property to the town in the hope that they could in due course expand. The current location would convert into a green space with picnic tables for families to enjoy when visiting the pool. The 2017 plans call for the relocation of the playground to the back portion of the property situated between the two proposed softball fields. The cause of the price increase is attributed to the cost of materials rising for playground manufacturing. We have envisioned using durable products that can withstand the New England winters in addition to the centerpiece of the park. We need to duplicate the impact Planet Playground has had on the community with a playground that attracts people from all over the region, as a result creating an economic impact with the most passive of recreation. **The price difference from 2016 to 2017: \$12,000.**

Lighting: The 2016 design had a lighted baseball field and lighted turf field. In 2017, the baseball field was replaced with two softball fields in which will not have lights initially. The youth softball league's goal would be to install lights on both fields in future investment into the facility. The upper portion lights were expanded to accommodate both soccer and softball. The 2016 design only had 360' x 180' lit on the upper field on the other hand, the 2017 design has both the 360'x180' lit as well as the softball field with measures 250'x150' as they would share infrastructure. They would be separately circuited so that they could be use independently or in conjunction together. **Price different from 2016-2017: \$155,000 which is the equivalent of the added softball field to the package.**

Pool Deck Expansion: The 2016 design deck expansion was located to the right of the existing pool deck approximately behind the water slides. This location was deemed crowded as people often access the tennis courts as well as observe swim lessons from this area. It was determined to move the pad to the back portion of the pool deck with the intention of recouping some of the green space lost with the road way being built next to the pool. As a result, a retaining wall and fill would need to be brought in since there is such a drop in elevation behind the pool. **The price difference from 2016 to 2017: \$10,000**



Design Cost Differences Analysis

Site Development: In 2016, Site development included less parking only 1 baseball field, soccer expansion and gravel parking lots for the purpose of trying to minimize costs. Conversely, the 2017 design allowed for expanded paved parking, 2 softball fields and still allowing soccer expansion as well as adult softball field lighting. **Price difference from 2016 to 2017: \$202,870**

Overall: **The cost of the project was reduced \$1,836,705** excluding any impact fees, revolving funds allocations (one time and yearly) as well as community contributions. This is a substantial savings from 2016 to 2017.

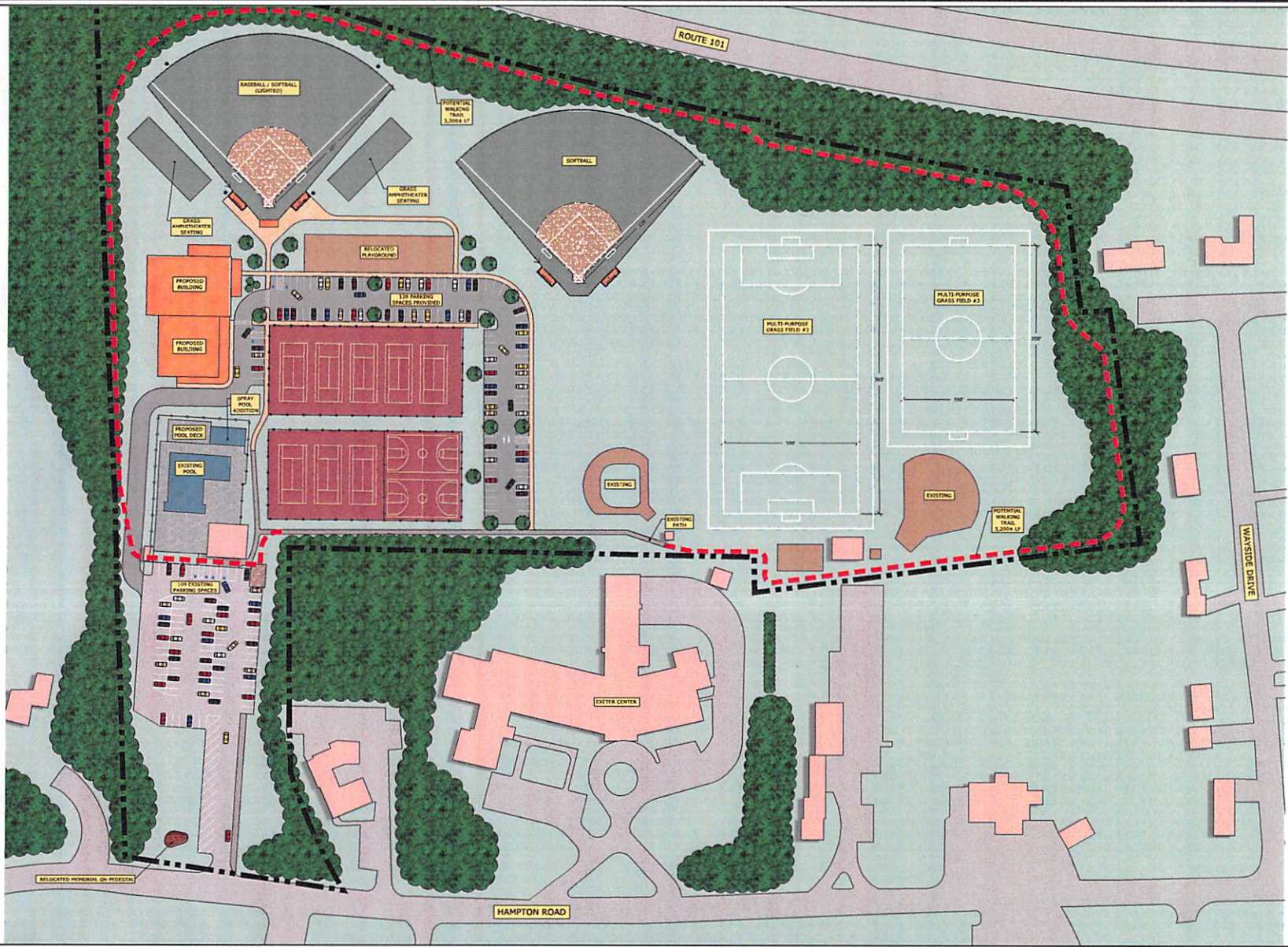


Phased Options Debate

Phasing of this project has been debated from the first budget meeting in 2016. There are many options but only one solves the problems we have.

- 1) The entire project is the quickest solution that resolves the issues surrounding summer camps, gym space, new playground, expanded facilities in addition to expanded parking and safety at the park. The project started to solicit naming right once the department felt this was a viable, marketable project as a result in the private/public partnership with youth softball. **Total Project: \$7,100,520**
- 2) If the entire project were to be postponed or broken up, the parking, playground and site development would still need to be done. If this “phase” of the project would be delayed it is important to realize it would place our partnership with Exeter Youth Softball in jeopardy. The playground will become harder and harder to maintain. Under these circumstances, the cost of the building will continue to rise while not providing a solution for our summer camp/gym space needs. **Total: \$1,262,000**
- 3) Design and engineering for the entire package, create a detailed plan but neither solves issues nor creates opportunities for the department to cultivate further private partnerships such as the one with Exeter Youth Softball. This option would force Exeter Youth softball to abandon this partnership in search of another property as their funds have a timeline connected with it. Construction cost will continue to rise and the total cost of the project would go up besides the loss of contributions. **Total: \$525,000**
- 4) Design and engineering for all outdoor amenities creates further delays in finding a solution for our issues but also adds another year and similar obstacles as option 3. Our building was rated the worse facility in town by the facility study performed in 2015. **Total: \$175,000**

<u>PROJECT COSTS</u>		
<u>SITE DEVELOPMENT</u>		
Full park site work includes: utilities, clearing, fencing, landscape, stormwater, paving including redo of existing lot, geotechnical, wetlands, survey, civil, architect	\$ 1,962,620.00	
<u>LIGHTS UPPER FIELDS</u>		
	\$ 425,000.00	
<i>lights</i>	\$ 255,000.00	
<i>light installation</i>	\$ 170,000.00	
<u>RECREATION BUILDING</u>		
16,000 sq. ft.	\$ 4,210,400.00	
<u>Softball Field</u>		
	\$ 215,500.00	
<i>Infield Mix</i>	\$ 8,000.00	
<i>sod and installation</i>	\$ 68,250.00	
<i>fencing</i>	\$ 31,500.00	
<u>PLAYGROUND</u>		
	\$ 262,000.00	
<i>Playground Demo</i>	\$ 25,000.00	
<i>New Playground</i>	\$ 237,000.00	
<u>POOL DECK MOVING</u>		
	\$ 25,000.00	
TOTAL PROJECT COST		\$ 7,100,520.00
MINUS SOFTBALL CONTRIBUTION		\$ 200,000.00
NEW TOTAL PROJECT COST		\$ 6,900,520.00
<u>POTENTIAL FALL BACKS</u>		
Playground, roadway, parking, utilities stubed	\$ 1,262,000.00	



EXETER RECREATION PARK EXPANSION MASTERPLAN
 EXETER, NEW HAMPSHIRE (NOVEMBER 2017)

SCALE IN FEET
 0 50 100
 GRAPHIC SCALE



4:49:11-10-2017-11:13:17.amy Date Plotted: Nov-15, 2017 - 2:33:04m Plotted by: RJC

	Currently	Proposed	Current Participation	Future Participation	Current Total	Proposed Total	Increase
Possible Fee Restructure Snap Shot							
Summer Camp	\$ 550.00	\$ 600.00	280	355	\$ 154,000.00	\$ 213,000.00	\$ 59,000.00
Baseball (jr T-ball/ Tball)	\$ 45.00	\$ 55.00	150	150	\$ 6,750.00	\$ 8,250.00	\$ 1,500.00
Basketball Pre K-4 *****	\$ 55.00	\$ 65.00	150	150	\$ 8,250.00	\$ 9,750.00	\$ 1,500.00
Basketball Grade 5-8*****	\$ 155.00	\$ 165.00	100	100	\$ 15,500.00	\$ 16,500.00	\$ 1,000.00
High School Basketball League *	\$ -	\$ 45.00	0	60	\$ -	\$ 2,700.00	\$ 2,700.00
Men's Basketball *6 Sessions	\$ 20.00	\$ 30.00	25	30	\$ 3,000.00	\$ 5,400.00	\$ 2,400.00
Tiny Tikes*****	\$105	\$105	30	30	\$ 6,300.00	\$ 6,300.00	\$ -
Soccer Pre K-5	\$ 55.00	\$ 65.00	100	100	\$ 11,000.00	\$ 13,000.00	\$ 2,000.00
Futsal *	\$0	\$45	0	60	\$ -	\$ 2,700.00	\$ 2,700.00
Youth Volleyball *	\$ -	\$ 45.00	0	40	\$ -	\$ 1,800.00	\$ 1,800.00
Pickleball *	\$ -	\$ 35.00	0	40	\$ -	\$ 1,400.00	\$ 1,400.00
Badminton *	\$ -	\$ 45.00	0	25	\$ -	\$ 1,125.00	\$ 1,125.00
Indoor Archery**	\$ -	\$ 85.00	0	20	\$ -	\$ 1,700.00	\$ 1,700.00
Birthday Parties*** per hour	\$ 40.00	\$ 100.00	5	15	\$ 200.00	\$ 1,500.00	\$ 1,300.00
Home School PE**** 2 sessions	\$ -	\$ 25.00	0	45	\$ -	\$ 1,125.00	\$ 1,125.00
Zumba-Free program	\$ -	\$ -	20	20	\$ -	\$ -	\$ -
Yoga	\$ 60.00	\$ 70.00	25	25	\$ 1,500.00	\$ 1,750.00	\$ 250.00
Karate- 3 Sessions	\$ 35.00	\$ 45.00	25	35	\$ 2,625.00	\$ 4,725.00	\$ 2,100.00
Adult Volleyball- 2 Sessions	\$ 57.00	\$ 67.00	30	30	\$ 3,420.00	\$ 4,020.00	\$ 600.00
Totals:			940	1330			\$ 84,200.00

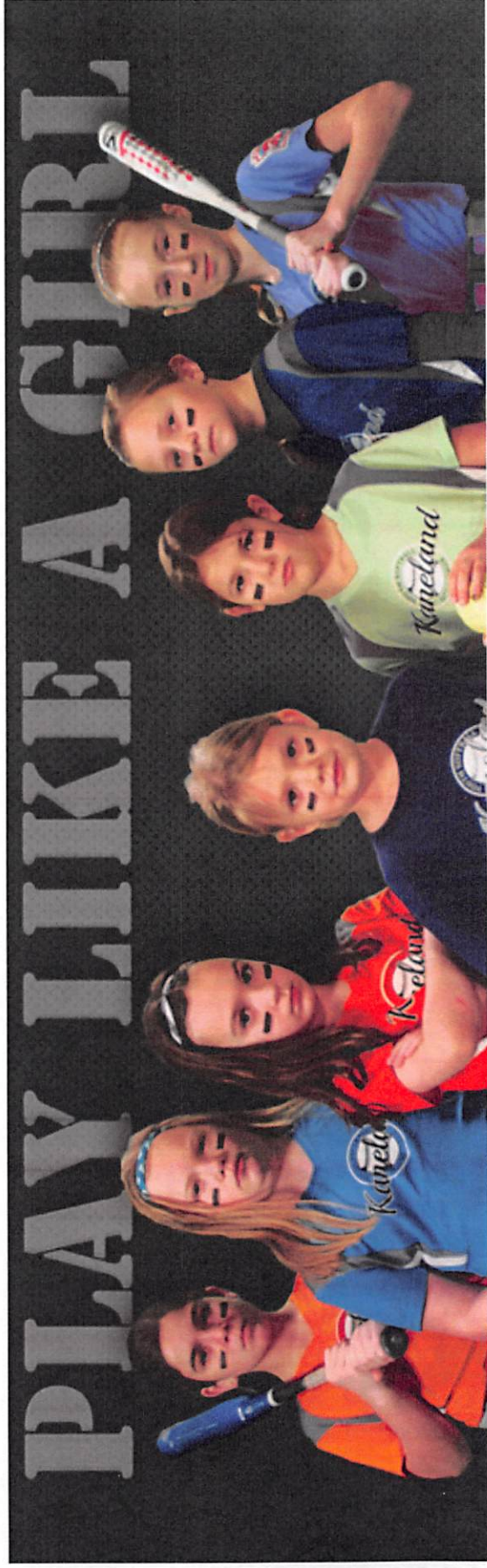
* New Program

**New Contract Services

*** new event package-Group

**** Successful program that needed to be cancelled due to gym availability.

***** Cost savings of an additional \$5,000 for reduction of gym rental.



Exeter Jr. Softball League League Planning Guide 2017

Who is Exeter Jr. Softball

The Exeter Jr. Softball League (EJSL) was created to provide girls ages 6-16 in the seacoast area, with an opportunity to participate in an organized recreational softball league. By striving to emphasize sportsmanship, participation and fun, our goal is that each participant will have gained a positive learning experience at seasons' end.

- Non profit (501C,3) chartered as EJBSL in the State of NH (Baseball and Softball)
- Has dedicated Board to drive growth and management of the league
- Reaches across town lines (volunteers, money, players, resources)
- Boundaries include Exeter, Newfields, Brentwood, E. Kingston, Kensington
- Operates both recreation and competitive programs
- Partners with Stratham and Hampton programs to ensure all towns have teams

League History

Founded 2012

- Don and Hope Perreault worked with the EJBL board to establish funding for rec softball
- Partnered with Hampton Youth Association to combine teams and resources
- EJSL contributed **37 girls** its first year (75 combined with HYA)

Expansion 2015

- Softball established its own Board of Directors (13 members)
- Added Stratham Rec to partnership with Exeter and Hampton (250 combined girls)
- Created the Riptide travel and competitive program
- Re-established graduating Softball College Scholarship program

Today and Beyond

- Combined league plays 365 girls across 37 teams, Exeter is the largest contributor with **179 players**
- Exeter has added 6U and 16U to its age groups (8U, 10U, 12U and 14U previously)
- Year round teams and player clinics
- Goal to reach **250+ Exeter area players** by 2020

Softball Past Challenges...

- Competition from other programs (LAX, Soccer, etc.)
- Slower paces and takes longer to teach
- Short season with lack of additional training / game play
- ***Requires specific playing field which is difficult to find***
- Traditionally relied on local rec departments and town budgets
- Softball is competing against well organized “profit” groups
- Resources are locked up in battles and politics (Rec vs. Private Clubs)
- Cost vs. Benefit decision for parents
- ***Too dependent on one person (not well organized)***

EJSL is Solving the Challenges

- Girls play with their friends on local fields
- ***Strong rec focus with focus on learning and fun***
- Teams across all age and talent levels (6U-16U) including travel teams
- Supplemental rules to improve game speed and excitement at all ages
- ***Share in resources not available to single town***
- More programs to tune skills (year round training and games)
- Competitive Babe Ruth All-Star program (Riptide)
- Less expensive and includes more members of our communities
- Keeps our kids local
- ***Established Board focused on league administration***

EJSL Board Goals 2017-2018

Organization:

- Reach 200 girls for the 2018 season
- Update Governing Rules along with EJSBSL By-Laws
- Add Commissioner of Babe Ruth and Riptide to focus on game play
- Add year round coach and umpire training
- Equipment upgrades at 12U
- FIELDS, FIELDS, FIELDS

Financial:

- Increase end of year cash to \$10,000 (keep registration flat)
- Establish new Fall fundraiser
- Final commitment of 200K for field plans

Current Field Struggles

Lack of fields limits practice and game schedules

- Practice is most important at younger ages and we lack space

Sharing fields with other programs creates on field incidents

- Frustrations on double booked causes issues for coaches and parents

Kids are driving longer distances to reach available fields

- Local fields helps families with ride issues especially younger girls

Expensive to maintain with no long term commitment

- We budget 10K annually for upgrades with no guarantee of usage

New teams and more players are driving field demand

- Difficult to add teams with no field to play, punished for our success

EJSL Current Field Resources

EHS (12U, 14U, and 16U)

- Benefits-two fields, snack shack, school support
- Problem- field availability, power, lights, parking, needs dugouts, batting cages

Newfields (10U)

- Long term agreement, power
- Field requires dugouts, batting cages, parking is limited

Brentwood (12U)

- No long term deal, expensive, no power

Park Common (6U)

- Perfect for 6u, needs benches and more infield mix

CMS (Practice Fields)

- Limited availability, wet area, lack of resources

Field of Dreams

Build Field of Dreams

- Multiple fields ideal for operating our Spring, Summer and Fall program (all ages)
- Access to utilities such a water and power
- Approved for future enhancements such as lights, batting cages, bleachers, concessions

Revenue Opportunities

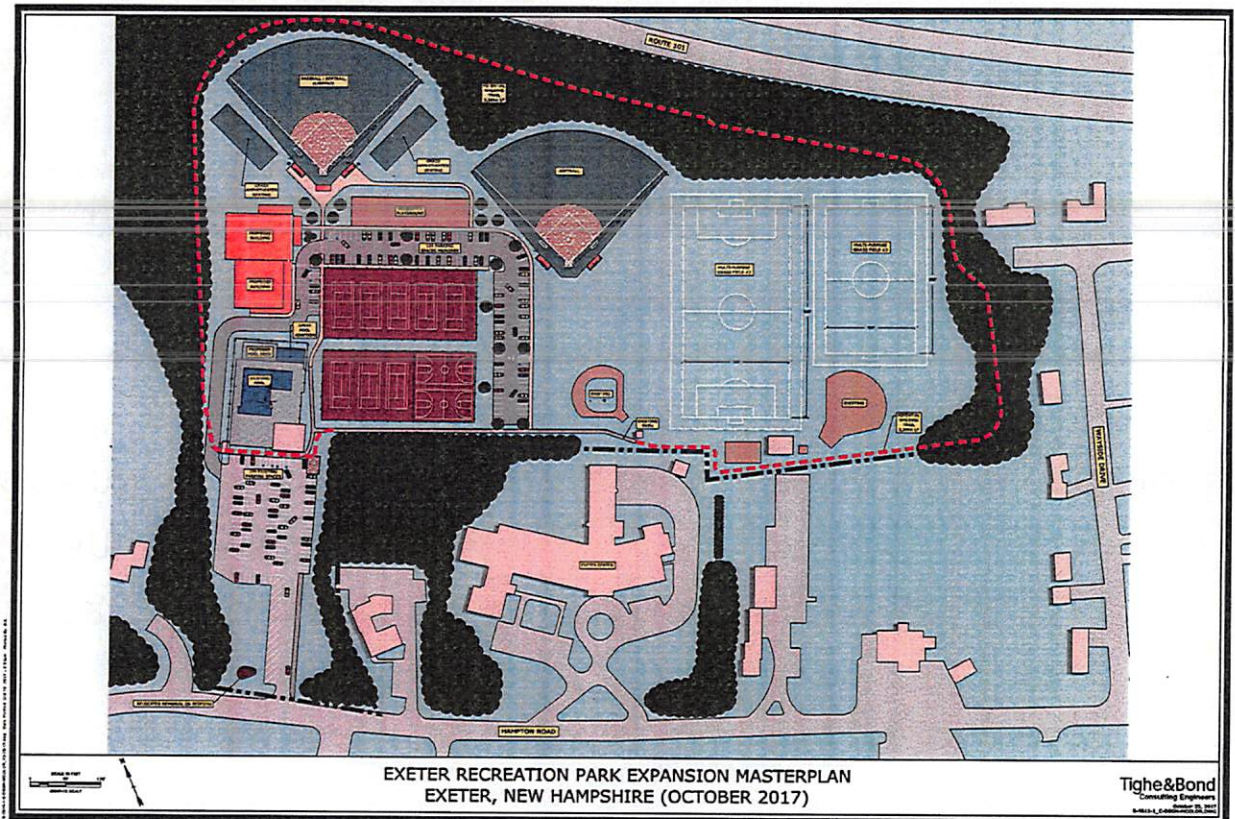
- Sponsorships
- Concessions and merchandise
- Tournament hosting including adult leagues and outside organizations
- Other field rental events

EJSL Funding Requirements

- Commit 200K (3yrs) to the project with 120K in year 1
- Need partnership for access to land
- On going funds to maintain facilities (5K budgeted)

Partnership (Proposed) w/Exeter Parks and Rec

- EJSL commits funds to build & operate fields
 - 120K in year one (60K per field)
 - Field, fence, backstop, dug outs, concessions
 - First field opening 2018 (funds confirmed)
- Parks and Rec has "build ready" land
 - Clear and prep roadway and parking
 - Stub out power and access to water (Well)
 - Level locations to be accessed for fields
- Long-term MOU
 - Usage agreement and field control (EJSL and Rec)
 - EJSL to maintain fields (annual mix, liner, etc)
 - EJSL to pay for mowing and spraying
 - Rec to maintain access to land
 - Agreement on revenue opportunities
 - Sponsorships
 - Field rentals / events
 - Clinics
 - Other



Thank you!

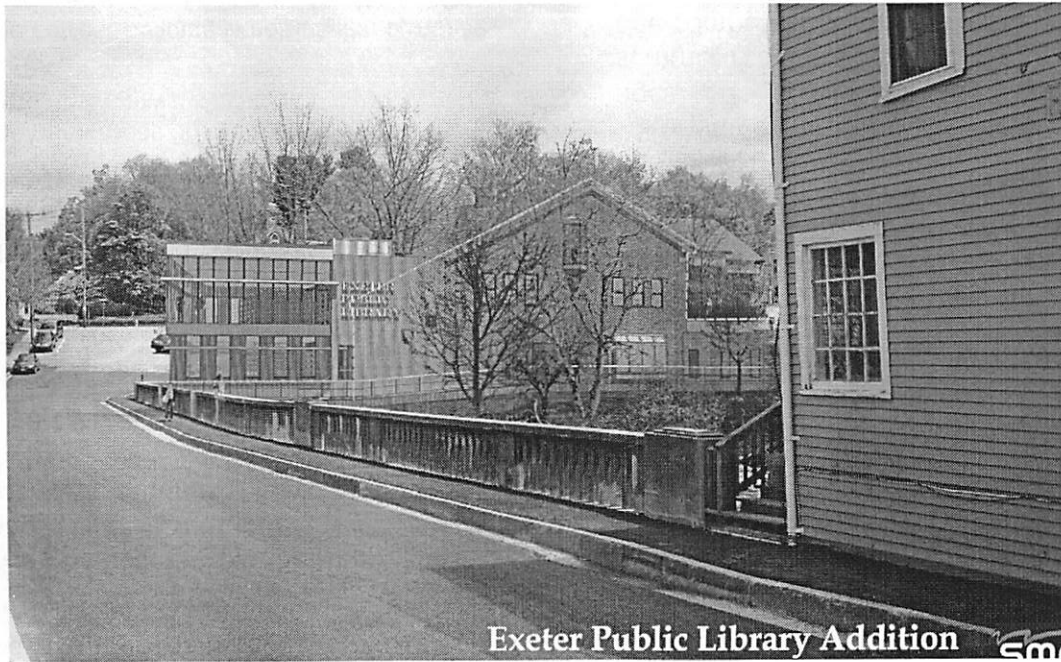
Stephen A. Singlar

President

Exeter Jr. Softball

exeterjrsoftball@yahoo.com

603-264-4599



Exeter Public Library Addition

This is the String Bridge street scene looking from downtown to the library. The yellow line shows the current building's footprint. The darker grey part is the new addition. The Riverwalk is located between the river and the library building.

Exeter Public Library

*Making Room for
ALL Generations*

Exeter Public Library

4 Chestnut Street
Exeter, NH 03833

Tel: 772-3101

www.exeterpl.org

WHY Renovate?

Libraries have changed dramatically in the 21st century. Today, libraries are not just used for book storage; residents use libraries for social interaction, a quiet place to study or for a place to attend programs, as well as to borrow books and materials. Libraries have become the "third place" in town; the first being your home, the second school or work. As such, the current building no longer meets the town of Exeter's needs. **Why is this?**

The Children's Room has become much too small for the numbers of children and their parents and grandparents who visit.

Every time we add to the books and materials collection in the Children's Room something has to come off the shelves.

There is no place for quiet study or for small groups to work together on a project (adults going back to school, etc.).

The heating and HVAC systems are 30 years old and need to be updated to be energy efficient.

The open areas on the roof, including the decks, have always leaked.

The current building is not insulated, nor energy efficient and is not completely ADA accessible.

The current building does not take advantage of the beautiful Exeter and Squamscott Rivers.

The library needs to adapt to the changing needs of the 21st century; flexibility IS the future.

DID YOU KNOW...

Population of Exeter: 14,454

Current library building:

30 yrs. old

19,450 sq. feet

Open to the public: 62.5 hrs/per week

Renovation

Additional inside space: 4,089 sq. feet

Children's Room – 2,107 sq. feet

Adult Area – 1,982 sq. feet

RiverWalk deck – 1,407 sq. feet

Energy: 25 – 30 % savings in energy usage

The Exeter Public Library offers services to all ages, abilities, & economic levels.

Story times, arts & crafts, book groups for all ages, teen-focused programs, movie programs, summer reading, local music programs, one-on-one computer assistance, reference help, AARP Tax help, travel programs, WiFi, books, magazines, DVDs, CD books, comfortable seating areas & patron computers

WHAT'S IN THE PLAN?

Additional space in both Children's Room & Adult Areas

More reading & seating areas for all ages

Quiet study & meeting rooms, some with projection capabilities

Riverwalk on the Exeter & Squamscott Rivers

Roof improvements & scenic deck space

Updated HVAC systems

Energy efficient modifications to become a "Greener" building

Questions:

What will the library do without a large meeting room?

We will add some meeting rooms of different sizes. There will be one larger room that will be equipped with a projector.

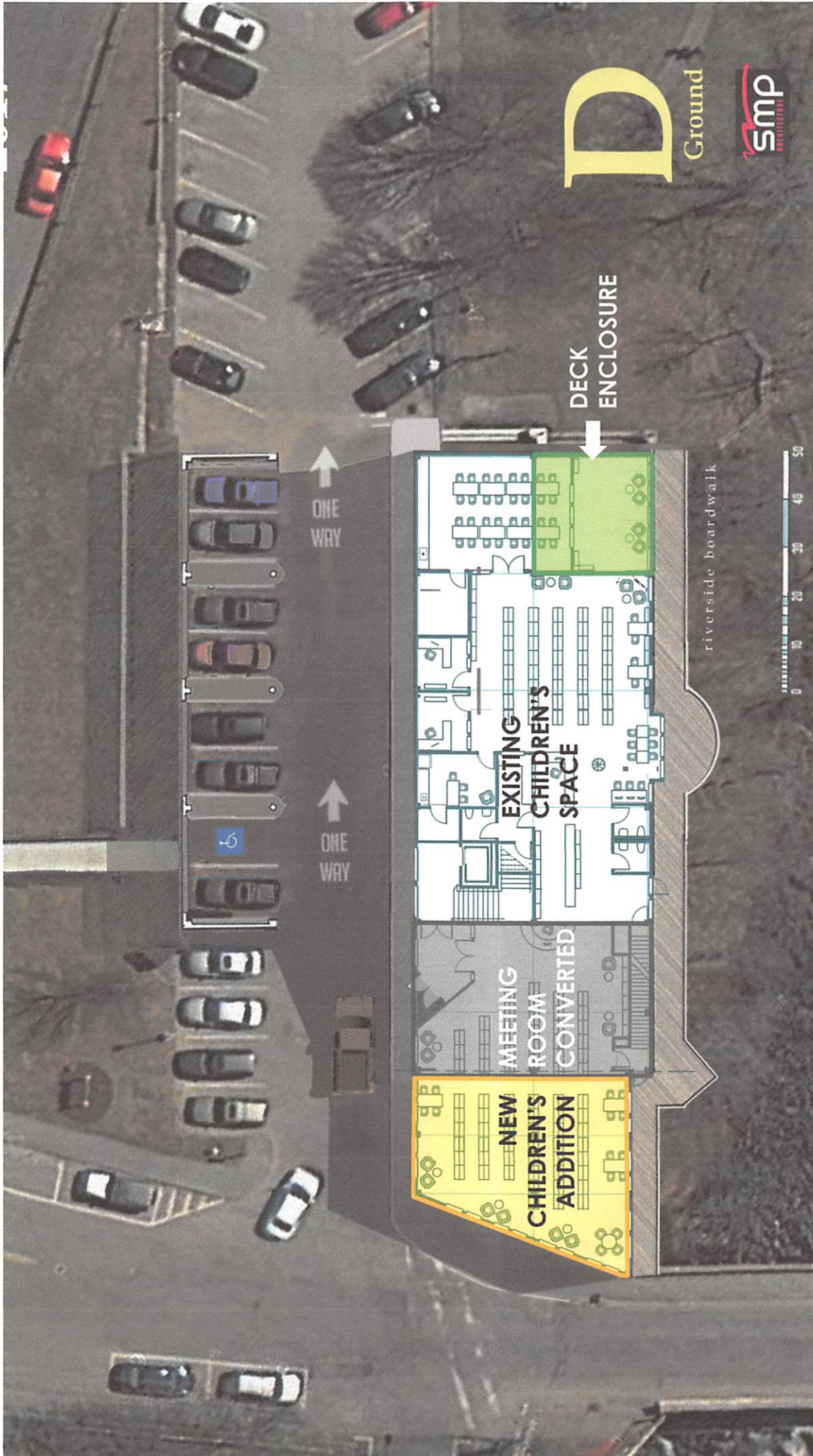
Will there be additional parking available?

Parking is a town issue. If you need to discuss parking in town, call the Select Board.



Exeter Public Library Addition
Concept View at Entry • May 2017





Ground

smp

DECK ENCLOSURE

EXISTING CHILDREN'S SPACE

MEETING ROOM CONVERTED

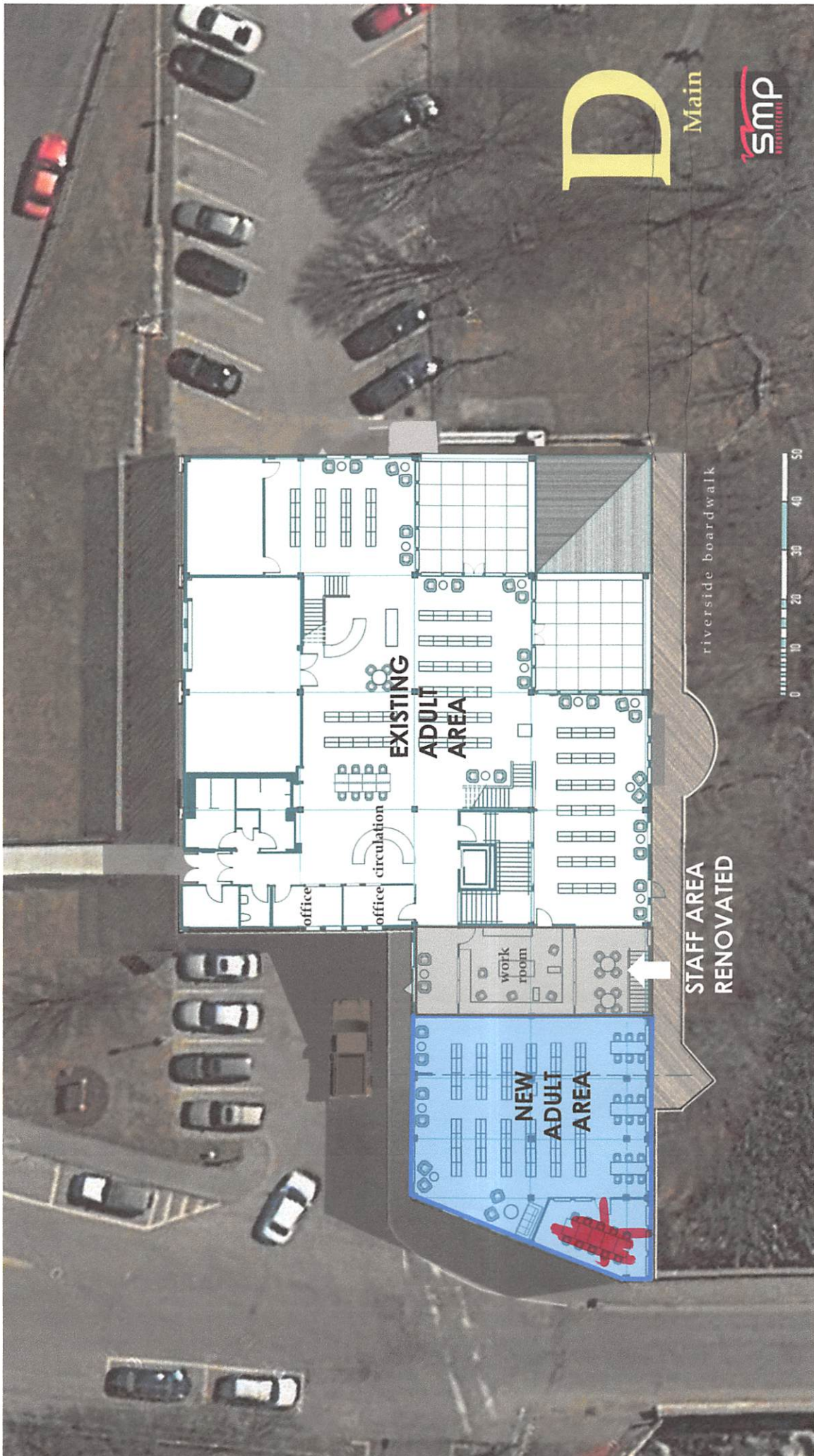
NEW CHILDREN'S ADDITION

riverside boardwalk

ONE WAY

ONE WAY





D
Main



riverside boardwalk

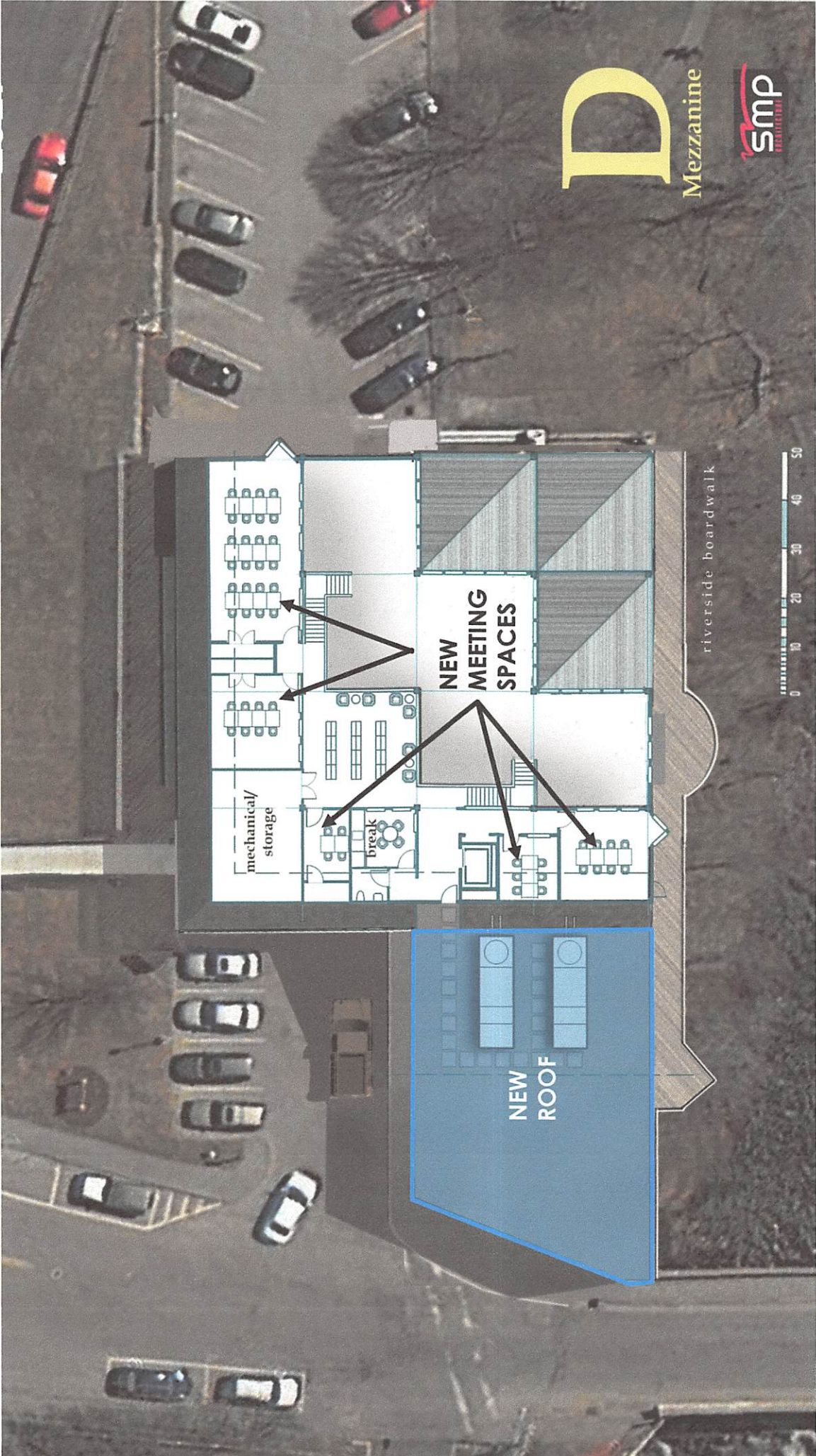


office
office circulation
EXISTING ADULT AREA

work room

STAFF AREA RENOVATED

NEW ADULT AREA



NEW
ROOF

NEW
MEETING
SPACES

mechanical/
storage

break

riverside boardwalk



D
Mezzanine

smp
RECONSTRUCTION



D

Roof Level



ROOFTOP
WELL
ELIMINATED

riverside boardwalk



Town of Exeter

Rec Park Redevelopment

Amount \$6,327,501
 Interest Rate 2.50%
 Years (up to 25) 15
 ANNUAL PAYMENT 421,833

Taxable Valuation
 1,728,545,417

#	PRINCIPLE	INTEREST	PRINCIPLE BALANCE	Tot Prin Plus Interest	Annual Offset Program Fees, Impact Fees	Net Debt Service		
			6,327,501					275K home
1	421,833	158,188	5,905,668	580,021	(100,000)	480,021	0.28	76
2	421,833	147,642	5,483,835	569,475	(100,000)	469,475	0.27	75
3	421,833	137,096	5,062,001	558,929	(100,000)	458,929	0.27	73
4	421,833	126,550	4,640,168	548,383	(100,000)	448,383	0.26	71
5	421,833	116,004	4,218,334	537,838	(100,000)	437,838	0.25	70
6	421,833	105,458	3,796,501	527,292	(100,000)	427,292	0.25	68
7	421,833	94,913	3,374,667	516,746	(100,000)	416,746	0.24	66
8	421,833	84,367	2,952,834	506,200	(100,000)	406,200	0.23	65
9	421,833	73,821	2,531,001	495,654	(100,000)	395,654	0.23	63
10	421,833	63,275	2,109,167	485,108	(100,000)	385,108	0.22	61
11	421,833	52,729	1,687,334	474,563	(100,000)	374,563	0.22	60
12	421,833	42,183	1,265,500	464,017	(100,000)	364,017	0.21	58
13	421,833	31,638	843,667	453,471	(100,000)	353,471	0.20	56
14	421,833	21,092	421,833	442,925	(100,000)	342,925	0.20	55
15	421,833	10,546	(0)	432,379	(100,000)	332,379	0.19	53
=====								
Total	6,327,501	1,265,500	0	7,593,002			0.23	65
	Total Principal	Total Interest		Average Payment				
				506,200				

Assumes 0% valuation increase

Project Costs	
Estimated CIP	7,100,520.00
Less Revenues	
LWCF and Lighting Grant	280,000.00
EJBSL Softball Contribution	200,000.00
Impact Fees	193,018.57
Revolving Fund Contributor	100,000.00
Net Bond Amount*	6,327,501.43

*Does not include sponsorship funding or in kind services TBD

Town of Exeter

Library

Amount \$5,049,755
 Interest Rate 2.50%
 Years (up to 25) 15
 ANNUAL PAYMENT 336,650

Taxable Valuation
 1,728,545,417

#	PRINCIPLE	INTEREST	PRINCIPLE BALANCE	Tot Prin Plus Interest		
			5,049,755			275K home
1	336,650	126,244	4,713,105	462,894	0.27	74
2	336,650	117,828	4,376,454	454,478	0.26	72
3	336,650	109,411	4,039,804	446,062	0.26	71
4	336,650	100,995	3,703,154	437,645	0.25	70
5	336,650	92,579	3,366,503	429,229	0.25	68
6	336,650	84,163	3,029,853	420,813	0.24	67
7	336,650	75,746	2,693,203	412,397	0.24	66
8	336,650	67,330	2,356,552	403,980	0.23	64
9	336,650	58,914	2,019,902	395,564	0.23	63
10	336,650	50,498	1,683,252	387,148	0.22	62
11	336,650	42,081	1,346,601	378,732	0.22	60
12	336,650	33,665	1,009,951	370,315	0.21	59
13	336,650	25,249	673,301	361,899	0.21	58
14	336,650	16,833	336,650	353,483	0.20	56
15	336,650	8,416	0	345,067	0.20	55
=====						
Total	5,049,755	1,009,951	0	6,059,706	0.25	68
	Total Principal	Total Interest		Average Payment		
				425,021		

Assumes 0% valuation increase

Town of Exeter
 Rec Park Redevelopment

Amount \$6,327,501
 Interest Rate 2.50%
 Years (up to 25) 10
 ANNUAL PAYMENT 632,750

Taxable Valuation
 1,728,545,417

#	PRINCIPLE	INTEREST	PRINCIPLE BALANCE	Tot Prin Plus Interest	Annual Offset Program Fees, Impact Fees	Net Debt Service		
			6,327,501					275K home
1	632,750	158,188	5,694,751	790,938	(100,000)	690,938	0.40	110
2	632,750	142,369	5,062,001	775,119	(100,000)	675,119	0.39	107
3	632,750	126,550	4,429,251	759,300	(100,000)	659,300	0.38	105
4	632,750	110,731	3,796,501	743,481	(100,000)	643,481	0.37	102
5	632,750	94,913	3,163,751	727,663	(100,000)	627,663	0.36	100
6	632,750	79,094	2,531,001	711,844	(100,000)	611,844	0.35	97
7	632,750	63,275	1,898,250	696,025	(100,000)	596,025	0.34	95
8	632,750	47,456	1,265,500	680,206	(100,000)	580,206	0.34	92
9	632,750	31,638	632,750	664,388	(100,000)	564,388	0.33	90
10	632,750	15,819	(0)	648,569	(100,000)	548,569	0.32	87
11	0	(0)	(0)	(0)				
12	0	(0)	(0)	(0)				
13	0	(0)	(0)	(0)				
14	0	(0)	(0)	(0)				
15	0	(0)	(0)	(0)				
=====								
Total	6,327,501	870,031	0	7,197,533			0.36	99
	Total Principal	Total Interest		Average Payment				
				479,836				

Assumes 0% valuation increase

Project Costs

Estimated CIP	7,100,520.00
Less Revenues	
LWCF and Lighting Grant	280,000.00
EJBSL Softball Contribution	200,000.00
Impact Fees	193,018.57
Revolving Fund Contributor	100,000.00
Net Bond Amount*	6,327,501.43

*Does not include sponsorship funding or in kind services TBD

Town of Exeter

Library

Amount \$5,049,755
 Interest Rate 2.50%
 Years (up to 25) 10
 ANNUAL PAYMENT 504,976

Taxable Valuation
 1,728,545,417

#	PRINCIPLE	INTEREST	PRINCIPLE BALANCE	Tot Prin Plus Interest		
			5,049,755			275K home
1	504,976	126,244	4,544,780	631,219	0.37	100
2	504,976	113,619	4,039,804	618,595	0.36	98
3	504,976	100,995	3,534,829	605,971	0.35	96
4	504,976	88,371	3,029,853	593,346	0.34	94
5	504,976	75,746	2,524,878	580,722	0.34	92
6	504,976	63,122	2,019,902	568,097	0.33	90
7	504,976	50,498	1,514,927	555,473	0.32	88
8	504,976	37,873	1,009,951	542,849	0.31	86
9	504,976	25,249	504,976	530,224	0.31	84
10	504,976	12,624	0	517,600	0.30	82
11	0	0	0	0	0.00	0
12	0	0	0	0	0.00	0
13	0	0	0	0	0.00	0
14	0	0	0	0	0.00	0
15	0	0	0	0	0.00	0
=====						
Total	5,049,755	694,341	0	5,744,096	0.33	91
	Total Principal	Total Interest		Average Payment		
				574,410		

Assumes 0% valuation increase

**TOWN OF EXETER
MEMORANDUM**

TO: Board of Selectmen
FROM: Russ Dean, Town Manager
RE: FY18 Draft Warrant Articles Backup
DATE: December 15th, 2017

Please find attached various backup information pertaining to the warrant articles being proposed as part of the FY18 budget.

Town
of
Exeter



Russ Dean <rdean@exeternh.gov>

Fwd: Downtown Parking and Traffic Study

David Sharples <dsharples@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Thu, Oct 12, 2017 at 10:48 AM

FYI

----- Forwarded message -----

From: **Haas, Stephen B.** <shaas@hoyletanner.com>
Date: Thu, Oct 12, 2017 at 10:02 AM
Subject: RE: Downtown Parking and Traffic Study
To: David Sharples <dsharples@exeternh.gov>
Cc: Darren Winham <dwinham@exeternh.gov>

Dave and Darren,

Sorry for the delay.

As I noted in my previous email, the original scope tasks and rough budget I sent the Town did not include pedestrian counting or analysis. This is simply because it was not noted in the write-up for the CIP, but I agree it would be good to perform a comprehensive study.

Attached is the revised scope tasks which incorporates pedestrian counts, analysis of pedestrian data, and suggested improvements for pedestrian infrastructure. Performing pedestrian counts at the intersections during the weekday peak hours will be a simple add as we will already be counting vehicles at those locations. However, counting pedestrians at the midblock locations (and along the High St & Front St Sidewalk which I have suggested) and all locations during the weekday & Saturday midday period (which are likely the busiest) will require separate counts.

Depending on who does the counting, how the counting efforts can be grouped together, and how many trips to Exeter are required; a fee of \$45,000 may be possible. However, I would recommend carrying \$50,000 if possible. If a reduction in the counting locations or durations is desired, than obviously the fee would come down.

Please let me know if you have any questions or need additional information.

Thank you

 Stephen B. Haas, PE

Senior Transportation Engineer/Project Manager

Hoyle, Tanner & Associates, Inc.

11/15/2017

Town of Exeter, NH Mail - Fwd: Downtown Parking and Traffic Study

Licensed in NH, MA

From: David Sharples [mailto:dsharples@exeternh.gov]

Sent: Tuesday, October 03, 2017 9:36 AM

[Quoted text hidden]

[Quoted text hidden]



Scope Tasks - Exeter Downtown Parking & Traffic Analysis-REV1.docx
20K

EXHIBIT A
Scope of Services

Scenario
B 50K

Downtown Traffic and Parking Analysis – Town of Exeter, NH

- 1) Prepare Downtown Study base map from Aerial & GIS sources
- 2) Review previous downtown corridor parking and traffic studies.
- 3) Perform peak hour Turning Movement Counts (TMC) and pedestrian & bicycle counts at thirteen (13) intersections during the AM and PM periods (2 hour counts assumed):
 - Main St (NH 27) @ Water St
 - Water St (NH 27) @ Spring St
 - Water St (NH 27) @ Swasey Pkwy
 - Water St (NH 27) @ Center St
 - Water St (NH 27) @ Front St Westbound (NH 111/108)
 - Water St (NH 27) @ Front St Eastbound (NH 111/108) & String Bridge
 - Water St/High St (NH 27/111/108) @ Clifford & Franklin St
 - High St (NH 27/111/108) @ Pleasant St
 - Chestnut St @ String Bridge
 - Front St (NH 111) @ Spring St
 - Front St (NH 111) @ Center St
 - Front St (NH 111) @ Court St (NH 108)
 - Court St (NH 108) @ Bow St
- 4) Perform hourly pedestrian counts at intersections noted above during one weekday midday period (12 PM to 2 PM) and Saturday midday period (12 PM to 2 PM) and the following midblock locations:
 - Town Hall/Town Office Midblock Crossing (Pedestrian count along adjacent Front Street sidewalks will also be performed)
 - Water Street Midblock Crossing @ Municipal Lot (Pedestrian count along adjacent Water Street sidewalks will also be performed)
- 5) Perform hourly parking demand counts and license plate surveys at seventeen (17) locations during peak hours of two week days (8 AM to 6 PM) and Saturday (10 AM to 6 PM):
 - Water Street Lot (PEA)
 - Boat Launch parking (Off Water Street)
 - Squamscott Block Parking Garage
 - Water Street Municipal Lot
 - String Bridge Lot
 - Library Lot
 - Folsom Tavern Lot
 - American Independence Lot
 - Center St Lot
 - Citizens Bank Lot
 - 11 Court St Lot
 - Blue Moon Lot

- Front St On-Street
 - Water St On-Street
 - Spring St On-Street
 - Center Street On-Street
 - Pleasant/Chestnut/String Bridge On-Street
- 6) Develop and Perform parking surveys (purpose, time, duration) for one week day
 - 7) Perform traffic data compilation, adjustment, and projections
 - 8) Perform parking data compilation, adjustment, and projections.
 - 9) Perform pedestrian data compilation, adjustment, and projections.
 - 10) Develop micro-simulation models of downtown traffic operations (existing & future)
 - 11) Review future development plans & impacts to traffic, parking, and pedestrians
 - 12) Review and define potential intersection and traffic pattern improvements (text only, no graphical plan development)
 - 13) Review and define potential parking improvements (text only, no graphical plan development)
 - 14) Review and define potential pedestrian improvements (text only, no graphical plan development)
 - 15) Attend one meeting with Town to discuss results of study
 - 16) Prepare Downtown Traffic and Parking Analysis study and provide recommendations

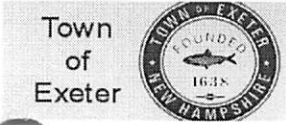
EXHIBIT A
Scope of Services

Scenario
A 351K

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- 2) Perform peak hour Turning Movement Counts (TMC) at thirteen (13) intersections during the AM and PM periods (2 hour counts assumed):
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- 11) Attend one meeting with Town to discuss results of study
- 12) Prepare Downtown Traffic and Parking Analysis study and provide recommendations



Russ Dean <rdean@exeternh.gov>

Intersection CIP

William Shupe <wshupe@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Wed, Jun 21, 2017 at 4:10 PM

Russ,

Top 5 intersections for accidents 1/1/11 to 12/05/16

1. Epping Road @ RT 101
2. Front St @ Water St
3. North Hampton Rd @ RT 101
4. Holland Way @ Portsmouth Ave
5. Epping Rd @ Brentwood Rd

Bill

[Quoted text hidden]

--

Chief William D. Shupe
Exeter Police Department

(W) 603 772-1212

(D) 603 773-6138

(F) 603 778-7061



December 2, 2016



150 Dow Street
Manchester, New Hampshire 03101
603-669-5555
603-669-4168 fax
www.hoyletanner.com

Ms. Jennifer Perry, P.E.
Public Works Director
Town of Exeter
13 Newfields Road
Exeter, NH 03833

RE: Conceptual Design Services - **REVISION 1**
Front St., Linden St., & Pine St. Intersection
Hoyle Tanner Project No. TBD

Dear Jennifer:

As requested, Hoyle, Tanner & Associates, Inc. (Hoyle, Tanner) herein submits our scope and fee for providing professional engineering services for the above referenced project for your consideration and approval. Upon negotiation and agreement of the scope and fee, a standard engineering services contract will be provided for review, approval, and execution.

PROJECT DESCRIPTION

Based on our discussion with the Town at our 11/8/16 meeting, we understand you require conceptual design engineering services to develop and review the feasibility of intersection reconfigurations or modifications at the intersection of Front Street (NH 111/27), Linden Street, & Pine Street with a goal of improving traffic operations and bicycle and pedestrian accommodations. This project has arisen from resident concerns for the "safety & functionality" of the intersection which have been expressed to the Board of Selectmen. With agreement that the intersection merits further study, the Public Works Department has prepared an initial layout and is requesting conceptual design services. Hoyle, Tanners services will include a site visit, data collection, traffic analysis, conceptual intersection layout, a conceptual cost estimate, and preparation of a technical memorandum.

These services are further defined herein below.

SCOPE OF SERVICES

Hoyle, Tanner will provide the following services for the above described project:

Conceptual Design Phase

Consultant shall:

- S-1. Obtain and review existing data (plans, reports, etc.) from the Town. Crash data for the most recent 5-year period available will be obtained from Exeter Police Department.

Society will be performed for their input on sensitive parcels and potential impacts will be noted in the technical memo.

- Environmental review and permitting will not be required for this project.
- The deliverable shall consist of the following:
 - Three (3) Conceptual intersection layout plans (11x17)
 - Conceptual opinions of probable cost (one per alternative)
 - Brief Technical Memorandum – providing advantageous & disadvantageous
- The Town will be provided with electronic and paper copies (2) of all submittals Stakeholders will be provided with "PDF" versions of submittals by e-mail.
- Although right-of-way or land takings may be required for this project; no right-of-way drawings will need to be prepared by Hoyle, Tanner at this time. Potential ROW impacts will be noted in the technical memo and are anticipated to be determined and acquired, as needed, during future preliminary and final design efforts.
- Conceptual intersection alternatives will be designed in accordance with:
 - AASHTO "A Policy on Geometric Design of Highways and Streets" – 2011 Edition
 - FHWA "Manual On Uniform Traffic Control Devices" – 2009 Edition
 - FHWA "Roundabouts: An Informational Guide" – 2010 Edition
 - AASHTO "A Guide for Achieving Flexibility in Highway Design" – 2004 Edition

CLIENT RESPONSIBILITIES

Your responsibilities under this agreement shall include:

- Provide all available information as to the project requirements.
- Provide all pertinent existing information (plans, specifications, correspondence, studies, reports, surveys, borings and geotechnical reports, etc.) or other data relevant to the project if the Town possesses these items.
- Provide access to the site.
- Provide equipment and personnel to assist with field observations, as necessary.
- Designate a contact person who can act with the client's authority regarding this project within the limits of the Contract

BILLING RATE ESTIMATE

CLIENT: Town of Exeter
 PROJECT: Front, Linden, & Pine Intersection
 PROJECT #: TBD
 DATE: 12/2/16

K:\Marketing\Marketing By Town of Exeter\Front-Pine-Linden Intersection\Scope & Fee\Front-Pine-Linden Int Met-BILL Template REV 1.dwg\Hours Pg 1

**Front St., Linden St., & Pine St. Intersection
 Conceptual Design Services - REVISION 1
 Exeter, NH**

Calc. By: SBH
 Check By: TMC

TASK DESCRIPTIONS	MANHOURS BY BILLING RATE CLASSIFICATION (\$/Hour)										TOTAL BILLING RATE COSTS
	PRINCIPAL \$175.00	PROJECT MANAGER I \$144.00	SENIOR ENGINEER III \$140.00	SENIOR ENGINEER I \$120.00	ENGINEER III \$110.00	ENGINEER II \$104.00	ENGINEER I \$90.00	ENVIRONMENTAL COORDINATOR II \$122.00	CADD TECHNICIAN I \$80.00	ADMINISTRATIVE PROFESSIONAL I \$80.00	
1. CONCEPTUAL DESIGN PHASE											
S-1 OBTAIN AND REVIEW EXISTING PLANS & DATA	1									1	5
S-2 PERFORM SITE VISIT				6						6	12
S-3 PERFORM TURNING MOVEMENT COUNTS				6						6	12
S-4 PERFORM TRAFFIC ANALYSIS			4	3						7	13
S-5 PREPARE CONCEPTUAL INTERSECTION LAYOUT		8		20						28	76
S-6 ATTEND DESIGN COORDINATION MEETING		4		16						20	68
S-7 PREPARE OPINION OF COST		4		12						16	56
S-8 PREPARE TECHNICAL MEMORANDUM & QC/QA		4		12						16	56
TOTAL MANHOURS	4	23	4	67	0	0	55	0	0	184	
TOTAL BILLING RATE COSTS	\$700.00	\$3,312.00	\$560.00	\$8,040.00	\$0.00	\$0.00	\$4,950.00	\$0.00	\$2,160.00	\$320.00	\$20,042.00

REIMBURSABLE EXPENSES:
 TRAVEL- MILEAGE, ETC. (2 Trips @ 65 miles) \$75
 POSTAGE & COMMUNICATION \$20
 PRINTING \$50
 LODGING AND MEALS \$0
 EQUIPMENT RENTAL (Traffic Counter) \$200
 SUBTOTAL: \$345

SUBCONSULTANTS:
 includes admin. Fee of \$0
 SUBTOTAL: \$0

TOTAL BILLING RATE COSTS

\$20,042

SUBTOTAL BILLING RATE COSTS, SUBCONSULTANTS:

\$20,042

REIMBURSABLE EXPENSES:

\$345

TOTAL:

\$20,387

Hoyle, Tanner & Associates, Inc.

150 Dow Street Manchester, New Hampshire 03101 - 1227

Revised 12/15

July 13, 2017

OPP 606120-CO1

Mr. Russell Dean
Town Manager
Town of Exeter
10 Front Street
Exeter, New Hampshire 03833

**Re: Proposal for Site Characterization
Exeter Sportsman's Club, Exeter, NHDES Site No. 200212050, Project No. 12496**

Dear Mr. Dean :

In response to The New Hampshire Department of Environmental Services (NHDES) letter dated June 5, 2017, AECOM Technical Services, Inc. (AECOM) has prepared this proposal for environmental consulting services for the Town of Exeter (Town) in support of site closure for the Exeter Sportsman's Club (ESC). The NHDES has assigned Site No. 2000212050 to the Site, which consist of three areas referred to as Areas 1 and 2 (Town-owned) and Area 3 (owned by North Country Trust aka the "Blanchard Property"). The NHDES letter expresses their opinion on the status of the project based upon their review of the historical site file, the recently submitted May 2017 groundwater data and AECOM's recommendation of conducting a human health risk assessment (HHRA) and implementation of an Activity and Use Restriction (AUR) for Area 3 prior to submittal of a final remedial Action Plan (RAP) for the Site.

As the Town is aware in circa 2003, the NHDES (Mr. John Liptak) initially requested Camp, Dresser and McKee (CDM) collect discrete soil, sediment, groundwater and surface water sampling to determine if the historic use of the trap range had impacted the Exeter reservoir. John Liptak was the NHDES project manager from 2003 until circa 2013. Remedial response actions were completed to the satisfaction of the NHDES in the tributary to the reservoir in 2007. In 2013, the project was transitioned to Mr. John Regan of the NHDES who approved remediation of Area 1 prior to the development of a RAP. Area 1 remediation was completed in 2014 in accordance with the approved work plan. In 2016, Mr. Liptak and Mr. Regan retired from the NHDES and the site was transitioned to Ms. Karlie Kennison and Ms. Amy Doherty. On April 24, 2017, representatives of AECOM met with Ms. Kennison and Ms. Doherty to discuss the work that was done to date and to request approval to conduct a risk characterization to demonstrate a condition of no significant risk to human health currently exists at the site. During this meeting the NHDES expressed concern that the site was not fully characterized. To date, AECOM has conducted all of the sampling that had been requested by the NHDES. Now that there are new NHDES staff assigned to the project, the NHDES is requiring significantly more site assessment activities than were previously required by their predecessors. The NHDES's specific concerns are as follows:

- In Area 3, lead exceeds the UCL (4,000 mg/kg) in Location O-5 in the 0 to 6 inch interval. The NHDES initially recommend soil removal however AECOM believes that the concentration of lead in the 0-6 inch soil sample includes fragments of lead shot. As such, we suggested we resample and refine the limits of the lead impacts in and around soil sample location O-5.
- The historical (including the May 2017 groundwater sampling data), exceedances of antimony (a common co-contaminant associated with trap ranges) was reported present at concentrations above the Ambient Groundwater Quality Standards (AGQS). The source and extent of antimony in groundwater is considered a data gap in Areas 1, 2 and 3.
- The potential impacts in sediment within the upland portion of the tributary on the Blanchard property has not been delineated. The NHDES indicated this is needed to assess whether additional sediment remediation is necessary and to confirm the previously remediated

downstream portions of the tributary and the Reservoir have not been re-contaminated by erosion from "upstream".

- The NHDES believes surface water quality in the Reservoir needs to be re-assessed in response to the May 2017 groundwater sampling results which identified antimony in a monitoring well near the trap range above the AGQS.
- The NHDES requested the Town to periodically remove the lead shot that may have accumulated behind the check dam installed in the tributary to limit potential transport and re-mobilization of the lead shot into the Reservoir.

The NHDES also stated in their June 5, 2017 letter that a site-specific Method 3 risk assessment is not required to show current risk levels due to direct-contact to lead-contaminated soil so long as an Activity and Use Restriction (AUR) can be implemented. According to the NHDES, an AUR can be implemented as long as the following criteria are met:

- 1) There are no exceedances of a UCL
- 2) Groundwater is not impacted above AGQS, and
- 3) The owners of the properties in question are in agreement with implementing the AUR.

PROJECT APPROACH

AECOM has prepared this proposal to address the NHDES's request for additional information regarding the site characterization. This proposal does not include preparation and submittal of a site-wide RAP, which was also requested in NHDES's June 5, 2017 letter. AECOM's approach to collecting additional data is based upon a "step-wise" hierarchical approach considering the Conceptual Site Model (CSM) and the potential transport mechanisms, of metals from soil to groundwater to surface water. Thus, if a metal is not present in soil then there is no need to sample for it in groundwater and if the constituent is not present in groundwater, then there is no need to sample for it in surface water. Our sampling approach considers the significant amount of remediation work that has been performed and also seeks to provide information requested by the NHDES.

The NHDES has requested additional soil sampling to further assess lead and for other secondary metals (arsenic, antimony, copper and zinc) in soil. In addition, they have requested further assessment of soil/sediment in the tributary and groundwater in both upland areas. Lastly, they are requesting surface water and sediment sampling in the adjacent Exeter Drinking Water Reservoir. AECOM does not believe that further assessment of sediment and/or surface water in the Exeter Drinking Water Reservoir is warranted for the following reasons: 1) surface water sampling was previously performed in August 2006 which showed lead was not detected (<10 ug/l) and was below Acute Fresh-Water Quality Criteria (Acute FWQC Lead = 14 ug/l) but was above the Chronic FWQC for aquatic life of 0.54 ug/l, 2) sediment sampling and remediation in the tributary and the reservoir was performed in 2007, 3) two check dams were installed to trap residual shot emanating from the upland portion of the tributary located on the Blanchard Property, and 4) the trap range has not been in use since 1986. Lastly, surface water data (for some metals) may be available from the Town Water Treatment Plant which samples the reservoir on a routine basis. None the less, we have prepared this proposal to include costs to accommodate the NHDES requests.

Our approach is as follows:

- **Conduct targeted site-wide sampling and analysis of soils in Area 2.** Due to the presence of antimony, lead, arsenic, copper and zinc in groundwater in monitoring well MW-4, up to two soil samples will be collected and analyzed for antimony from a boring to be installed in the immediate vicinity of MW-4. Two additional borings will be drilled and sampled; one on the Blanchard property in the immediate vicinity of soil sample location O-5 and one in the upland portion of the Town-owned property in the immediate vicinity of monitoring well MW-1 which is located outside of the shot fall range. This soil boring will provide background concentrations from which to compare results obtained in the shot fall area.

- **Surficial soil in the upland area.** During the 2007 tributary remediation, remedial actions were terminated at the property line and did not extend over on to the portion of the tributary located on the Blanchard property. As a precautionary measure, two check dams were installed on the Town owned portion to limit the potential for lead shot on the ground surface of the Blanchard property to re-contaminate the remediated portion of the tributary located on the Towns property. Since remedial activities have not been conducted on the Blanchard's portion of the tributary, the NHDES has requested surface sampling be conducted. Three shallow surficial soil samples will be collected from 0 to 6 inches below the ground surface (bgs) from the upland portion of the tributary on the Blanchard property. In addition, four samples will be collected at the same depth interval in the vicinity of O-5 to determine the limits of soil impacts in this area
- **Further assessment groundwater in Areas 1, 2 and 3.** Based on the May 2017 groundwater sampling results, which indicated antimony above the NHDES Ambient Groundwater Quality Standards (AGQS), an additional groundwater well is needed in Area 3. However, selection of metals constituents to be analyzed will be based upon the soil sampling results obtained during the installation of the monitoring well. *Metals in soil that are shown to be consistent with site-specific background will not be considered COCs and thus not sampled for in groundwater, surface water or sediment.*
- **Surface water sampling.** Past sampling of surface water has shown that lead has not impacted the reservoir. One round of surface water sampling for lead will be conducted if concentrations of lead in the groundwater monitoring wells exceed the AGQS. Sampling and analysis of other metals (arsenic, antimony, copper and zinc) in surface water will be conducted only if these metals are present above AGQS in the groundwater monitoring wells.

SCOPE OF WORK

To implement the approach identified above, AECOM's proposes to complete the following tasks.

Task 1 Work Plan Development and NHDES Communications

The NHDES has requested that a Work Plan be submitted for their review and approval. AECOM will develop the Work Plan which will include the scope of work provided in this proposal as well as a schedule for its implementation. AECOM will prepare the Work Plan and proposed schedule and will submit it to the Town and their attorney for review and comment. After receiving the Town's input, the work Plan will be revised and submitted to the NHDES. The Work Plan and schedule needs to be submitted to the NHDES by August 31, 2017.

Task 2 Supplemental Site Characterization

2.1 Area 2 Soil Sampling

The NHDES has requested sampling of other trap-range metals (specifically arsenic, antimony, copper and zinc) in the forested portion of the Town owned property (Area 2). Additional site characterization for these metals in soil in Area 2 is needed to determine whether these metals are impacting groundwater and or surface water in the Exeter Reservoir. AECOM will collect and analyze eight soil samples for analysis of total lead, arsenic, antimony, copper and zinc from the Town-owned wooded land behind trap range. The forest mat floor will be removed to expose the underlying surface soils. Soil samples will be collected from the 0 to 6 inch interval. The soil samples will be manually processed to remove lead shot. One duplicate soil sample will be analyzed for purposes of quality assurance/quality control (QA/QC). The sampling locations will surveyed and plotted on the revised Site Plan.

2.2 Area 3 Soil Sampling - UCL Lead Only

Location O-5 and the surrounding area will be resampled for lead. In October 2016, lead in the 0 to 6 inch sample exceeded the upper concentration level (UCL) for lead of 4,000 mg/kg. This area will be re-sampled to delineate the extent of the lead UCL condition. The forest mat floor will be raked to expose

the underlying surface soils. The area will be staked and sampled for lead 10-feet north, south, east, and west of location O-5. Four soil samples from 0 to 6 inches and one duplicate sample will be collected and analyzed for total lead. The soil samples will be manually processed to remove lead shot. One duplicate soil sample will be analyzed for purposes of quality assurance/quality control (QA/QC). The sampling locations will be plotted on the Site Plan.

Task 2.3 Area 1 Soil Borings and Area 3 Groundwater Well Installation

One day of drilling will be conducted to install two soil borings and an additional groundwater monitoring well. Soil boring B-1 will be drilled adjacent to and upgradient of monitoring well MW-1 so that a correlation can be established between the constituents present in background soil and groundwater. Boring B-4 will be drilled adjacent to and upgradient of monitoring well MW- 4 so that a correlation can be established between the constituents present in trap range soils and groundwater. Monitoring well MW-6 will be installed in Area 3 east of the trap range at the O-5 location on the Blanchard property. The wells will be advanced to depth of approximately 15 below ground surface (bgs) or until groundwater is encountered similar to the existing wells MW-1 to MW-5. Two soil samples will be collected from each boring and the monitoring well at 0 to 6 inches and 10 to 12 feet bgs and will be analyzed for lead, arsenic, antimony, zinc and copper. AECOM anticipates that the work can be conducted in one day provided access can be gained without significant tree clearing.

The newly- installed well MW-6 will be surveyed and tied into the existing well network. AECOM will subcontract Millennium Engineering Inc. (Millennium) of Exeter, New Hampshire to obtain reference elevations such that groundwater elevations can be calculated and groundwater flow directions can be evaluated as requested by the NHDES. In addition, AECOM recommends having Millennium survey the safety berm (which contains lead-impacted soils within its core) on the small bore range in the future

Task 2.4 Groundwater and Surface Water Sampling

Approximately one to two weeks after well installation, AECOM will develop monitoring wells MW- 1 (existing well not sampled in May 2017) and new well MW-6. The wells will be allowed to equilibrate for up to two (2) weeks prior to sampling. After, AECOM will collect groundwater samples from the five existing monitoring wells (MW-1 through MW-5) and MW-6. Groundwater samples will be collected using EPA low-flow sampling techniques and filtered in the field using a 0.45-micron filter and preserved with nitric acid upon collection. The groundwater samples will be submitted to Eastern Analytical for analysis for dissolved lead, antimony, arsenic, copper and zinc. The new groundwater data will be used to assess the overall soil leaching of metals into site groundwater and assess whether groundwater meets AGQS.

Surface water locations SW-1, SW-2 and SW-3 were last sampled by URS in August 31, 2006. If dissolved lead, antimony, arsenic plus copper and zinc are detected in groundwater monitoring wells MW- 2 (Note: MW-1 is representative of background conditions) through MW-6 at concentrations greater than AGQS, then AECOM will sample at surface water locations SW-1, SW-2 and SW-3 plus a fourth location SW-4 to be located further east of Area 3. Surface water samples will be collected for dissolved metals analysis and hardness. Sample hardness is needed to correctly compare dissolved metals concentrations to the adjusted Acute and Chronic FWQC, which is adjusted for hardness-dependent metals. Surface water samples collected for dissolved metals will be field filtered and used to compare dissolved concentrations to the adjusted FWQC. Because the Exeter Reservoir is used as a public drinking water source, metals concentrations in surface water will also be compared to Water Quality Criteria Protective of Human Health (Water & Fish Consumption and Fisk Consumption only).

Task 2.5 Tributary Sampling

Area 2 - Exeter Reservoir and Tributary

In Area 2, AECOM will re-sample two previously sampled locations SED-4 (in the reservoir) and SED-3 (in the tributary for lead and arsenic in sediment to confirm that the 2007 tributary remediation has not been impacted by the lead shot emanating from Area 2 and/or the Blanchard property. *Note: Other metals*

(antimony, copper and zinc) will only be analyzed for in sediment if concentrations of these other metals are found to be above background or above Soil Remediation Standards (SRS) in upstream soils.

Area 3 - Tributary on Blanchard Property

As previously mentioned, sediment/soil within the eastern and northern portion of the tributary in Area 3 (Blanchard Property) has not been conducted. Previous sampling stopped at the property line on the eastern edge of Area 2, which abuts the Blanchard Property. The NHDES has requested additional soil/sediment sampling on the Blanchard property. AECOM will collect three (3) sediment/soil samples (to be designated SED-7, SED-8, and SED-9). These samples will be collected at 150 to 200-foot intervals extending the length of the intermittent stream extending from the Area 2/Area 3 property line for 500-feet to the northern limit of Area 3.

Task 2.6 Supplemental Site Characterization Summary Report

AECOM will summarize the results of supplemental site characterization (SSC) activities and analytical results in a report for submittal to the NHDES. The report will include an updated plan showing sampling locations, data tables and laboratory analytical reports provided as appendices to the report. The SSC report will include a summary of our findings for Areas 1, 2 and 3. The draft SSC report will be submitted to the Town and to the Town attorney for review and comments. The final report will be stamped by a New Hampshire licensed Professional Geologist or Engineer (PG or PE) and will be submitted electronically as a PDF to the NHDES via the Onestop Data and Information system. AECOM presumes that the NHDES will review and comment on the report. This task will include time to address one round of NHDES comments. Note that this report is not intended to meet the requirements of a RAP. Rather it will be the basis for the RAP and will hopefully reduce or eliminate portions of the site (i.e. Area 1 previously remediated) from requiring remedial actions.

SCHEDULE

AECOM can begin this work immediately upon the Town's authorization and notice to proceed. The NHDES has requested a schedule for completion of this work. Our propose schedule (subject to town approval) is provided below

<u>Task No.</u>	<u>Proposed Dates</u>
Schedule Letter to NHDES	By August 31, 2017
SOW to NHDES for Approval	September 2017
Supplemental Site Characterization	October to November 2017
SSC Summary Report	December 2018

The above proposed schedule is subject to be revised based upon the findings of the investigation.

FEE

AECOM proposes to conduct the scope of work described above on a time and materials basis for an estimated fee of \$31,600. AECOM will invoice the Town of Exeter on a monthly basis for all costs incurred in accordance with our standard terms and conditions dated January 3, 2012, which were accepted and signed by the Town of Exeter in our previous proposal on August 30, 2016. The associated costs by task are provided below.

Task 1 – Work Plan Development/ NHDES Communications	\$2,296	\$0	\$0	\$2,296
Task 2 Supplemental Site Characterization				
2.1 – Area 2 Soil Sampling	\$3,079	\$67	\$713	\$3,858
2.2 – Area 3 Soil Sampling UCL Lead Only	\$1,519	\$82	\$182	\$1,782
2.3 - Area 1 Soil Boring & Area 3 Monitoring Well Installation	\$3,458	\$152	\$6,272	\$9,882
2.4 – Groundwater & Surface Water Sampling	\$3,119	\$407	\$1,214	\$4,740
2.5 – Tributary Sampling	\$2,271	\$199	\$429	\$2,899
2.6 – Summary Report	\$6,143	\$0	\$0	\$6,143

ODCs= Travel/mileage, sampling equipment and supplies. Sub-contractor include: 1) Goosearch (Drilling), 2) Eastern Analytical (Lab Services and 3) Millennium Engineering/Survey (Survey).

ASSUMPTIONS

The following assumptions have been included in the scope of work, schedule and cost estimate.

- The Town of Exeter will arrange for and receive permission for AECOM to enter the Blanchard and the ESC property.
- The ESC shooting range will be closed during the time AECOM personnel are on site.
- AECOM assumes one round of comments on the final SSC report from the Town and/or the Town's attorney.
- The Town has will provide AECOM surface water quality data from the Town's water treatment plant operations for review.
- This proposal does not include costs to prepare a RAP.

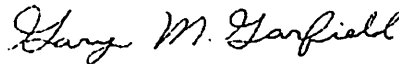
We appreciate the opportunity to provide you with environmental consulting services. If you have any questions regarding this proposal, please feel free to contact us at 606-603-4800.

Sincerely,

AECOM Technical Services, Inc.



Bettina Eames, P.G.
Environmental Scientist
E: bettina.eames@aecom.com



Gary M. Garfield, PE, LSP
Principal Engineer
E: gary.garfield@aecom.com

Laura A Kelmar, PE
Vice President
(978)-905-2266

E: laura.kelmar@aecom.com


NOTICE TO PROCEED

If the Scope of Work described above is acceptable to you, AECOM requests that you provide authorization by signing below and emailing a copy to gary.garfield@aecom.com.

AECOM Technical Services, Inc.

Town of Exeter, NH.

Signature



Signature

Laura Kelmar
Printed Name

Russell Dean
Printed Name

Vice President
Printed Title

Town Manager
Printed Title

Authorizing Task One
only. 8/10/17

List for Selectmen's meeting Dec 18, 2017

Abatement

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
82-13	56 Linden St	43,379.96

to clear account property is exempt

List for Selectmen's meeting December 18, 2017			
Water / Sewer Department Abatement's			
<u>Name</u>		<u>Location</u>	<u>Amount</u>
Patty Young		7 Hayes Park	\$32.77

Abatement Request – Water/Sewer Department

Meeting Date: 12/18/17

Applicant: Patty Young, 7 Hayes MHP, Exeter.

Property Description: 7 Hayes MHP is a single-family mobile home. The property is owned by Patty Young.

Discussion:

The Water & Sewer Department received an abatement request on December 5, 2017. The Water & Sewer Department did not go to the home to do any investigation or leak checks, but did do data downloading. The leak was identified by the homeowner. Homeowner had a pipe burst in the night. The abatement request indicated the water was shut off once the leak was identified.

Conclusion:

Based on the documented abatement request, the Water & Sewer Department believes a leak occurred on the property. Select board policy states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as failure to maintain internal (private) plumbing fixtures in good repair, the customer shall be held responsible for the entire bill. If the Board wishes to grant the abatement for the sewer usage portion above the usage average, the calculated abatement amount is \$32.77 for a new bill total of \$177.40.

Special Notes:

The owner has requested the Board grant any reduction.

Board of Selectmen Review: _____

Accept Request: _____

Deny Request: _____

Chairperson Initials: _____

Water & Sewer Abatement Receipt

Reason for Abatement: The Board of Selectmen made a decision to grant an abatement according to Selectman Policy 08-30

Abatement Amounts: \$32.77 (sewer only)

New bills total: \$177.40

BOS Signature: _____

BOS Signature: _____

BOS Signature: _____

BOS Signature: _____

BOS Signature: _____

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: Patty Young
Mailing Address: 7 Hayes Road
Exeter NH
Service/Property Address: 7 Hayes Road
Exeter NH

Today's Date: 05 Dec 17
Account Number: 121210605
Route Number: _____
Phone Number: 603 3006533

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer
Date of Bill: 20 NOV 17 Billing Period from 17 AUG 17 to 20 NOV 17 Amount of Bill: \$ 210.17

Owner's reason for the abatement request (Please be as specific as possible): I had a pipe burst in the night and I did not notice it til morning when I immediately shut the water. Therefore, I did not use the water and definitely not the sewer. Any reduction would be appreciated.

Patricia Young
Signature of Applicant

05 Dec 17
Date

Signature of Billing Office _____

Date _____

Do not write below this line

Reviewed by: _____ Date of Review: _____
Comments: _____

Total Usage= _____ gallons
-Q -year Average- (_____ + _____ + _____) / _____ = _____ gallons
Excess above average- _____ gallons
Half of Excess gets abated- _____ gallons

Due
Remaining excess- _____ gal -yr average- _____ gal Billable usage- _____ gal
Tier 1-- rates Tier 3-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____ water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____ sewer _____ gal * \$ _____ /1000 gal = \$ _____
Tier 2--rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
\$

Total due= _____

Recommendation: _____ Disapprove _____ Approve Amount: \$ _____

Approval/Disapproval Signature: _____ Date: _____

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355

www.exeternh.gov

MEMO

DATE: November 29, 2017
TO: Russell Dean, Town Manager
FROM: Jennifer R. Perry, P.E., Public Works Director
RE: Unutil Petition and Pole License

The petition and pole license request submitted by Unutil with a Plan Date of September 8, 2017, off Newfields Road in Exeter, is for three poles for the new three phase line extension for the new Wastewater Treatment Facility.

Public Works recommends signing the petition and pole license.



Sept. 25, 2017

Town of Exeter
10 Front St
Exeter N.H. 03833

Whom it concerns:

Please sign the attached petition for jointly owned poles that we have set in Exeter N.H. Please sign and return three copies to me. Keep one for your records.

Sincerely,

A handwritten signature in blue ink that reads "Pat Dyer".

Pat Dyer
114 Drinkwater Rd.
Kensington N.H.
03833

Plant Records Clerk

NH ELECTRIC OPERATIONS
114 Drinkwater Road
Kensington, NH 03833

PETITION AND POLE LICENSE
PETITION

Manchester, New Hampshire
To the Selectmen of Exeter _____,

JT 3561

Date: 9/11/2017

Northern New England Telephone Operations LLC d/b/a Fairpoint Communications-NNE and UNITIL ENERGY SYSTEMS, INC. desire a license to erect and maintain poles and structures with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures along, across and under the following highways in said municipality:

Northern New England Telephone Operations LLC
d/b/a Fairpoint Communications-NNE
By: *[Signature]*
RIGHT-OF-WAY DEPARTMENT

UNITIL ENERGY SYSTEMS, INC.
By: *[Signature]*

LICENSE

Upon Petition of Northern New England Telephone Operations LLC d/b/a Fairpoint Communications- NNE and UNITIL ENERGY SYSTEMS IN it appearing that the public good so requires, it is hereby

ORDERED

Date:

Northern New England Telephone Operations LLC d/b/a Fairpoint Communications-NNE and UNITIL ENERGY SYSTEMS, INC. be and hereby a license to erect and maintain poles and structures with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the highways covered by said petition. All of said wires including such as are vertically attached to poles and structures shall be placed in accordance with the National Safety Code in effect at the time of petition and/or license is granted.

"In accordance with the requirements of RSA 72:23, I(b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the state or of a city, town, school district or village district pursuant to this license shall be responsible for the payment of, and shall pay, all property assessed real and personal property taxes no later than the due date. Failure of the licensee(s) to pay duly assessed personal and real taxes when due shall be cause to terminate this license.

In accordance with the requirements of RSA 72:23, I(b), the licensee(s) hereunder and any other entity using or occupying property of the state or of a city, town, school district or village district pursuant to this license shall be responsible for the payment of, and shall pay, both current and potential real and personal property taxes when due. Furthermore, in accordance with the requirements of RSA 72:23, I(b), the licensee(s) and any other entity using and/or occupying property of the state or city, town, school district or village district pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the state or of a city, town, school district or village district pursuant to this license.

The approximate location of the poles and structures shall be shown on plan marked

Northern New England Telephone Operations LLC d/b/a Fairpoint Communications-NNE and UNITIL ENERGY SYSTEMS, INC., No. _____ dated _____, 2011, attached to and made a part thereof.

Selectman

Selectman

Selectman

By vote of _____
Town of _____, New Hampshire
Attest _____
Town Clerk

Received and entered in the records of the Town of _____, New Hampshire.

Book _____ Page _____ Date _____

Unitil Energy System, Inc.

Exeter
Municipality

off Newfields Rd (Public Works)
Street / Road

New line extention
Reason for Proposal

UES INTERNAL USE ONLY

TELCO MEMO THER

Plan Date: 9/8/2017

Exeter
AWC

WR# or CRS#

Verizon
Company Name

Agency / Company Name

DIGSAFE

DMS Work Req #

Trimming %

Project #

Project / App #

Trimming %

Authorization #

Job Writer

Engineer

Contact Person

Legal Date

Legal Time

Circuit Map

Voltage

Exchange

EASEMENT MUNICIPAL LICENSE

STATE LICENSE

INDICATE NORTH WITH AN ARROW

Pole Numbers		Pole Sz-CI	Eq BH	INSTALL		REMOVE		R 100	J/O	100% TEL	Span	DIST. FROM	Remarks	DOC REQ
LTS	TEL			POLE	PB									
													Public Works Rd Off Newfields Rd	
													288/1	



Application for Town Hall Facility Use

Faxed #: 603-777-1514 or emailed: sriffle@exeternh.gov
Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Facility Requested: Town Hall (Main Floor/Town Hall Stage) Balcony

Representative Information:

Name: Darren Winham Address: _____
Town/State/Zip: Exeter, NH Phone: _____
Email: dwinham@exeternh.gov Date of Application: 12/13/17

Organization Information:

Name: Town of Exeter Address: _____
Town/State/Zip: _____ Phone: _____

Reservation Information:

Type of Event/Meeting: Small Business Revolution Date: 1/25/18
Times of Event: 6 - 8 PM Times needed for set-up/clean-up: 5 PM - 9 PM
of tables: _____ # of chairs: _____
List materials being used for this event: _____
Will food/beverages be served? Yes Description: unsure at this time.

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125.00 per day. A rental fee waiver may be requested fee in writing.

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer or room on the right of the foyer, the electrical outlet cannot exceed 20 amps.

***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email extvg@exeternh.gov to coordinate.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additionally insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: _____ Date: 12/13/17

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Event Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces ^{6 (on 12/1/18)} Location bandstand

Signboard Request: Poster Board Week: _____ Plywood Board Week: 11/25/2018 12/01/2018

Representative:

Name: Darius X Thompson (EHPC) / Beth Dupell (RITS) Address: 15 Drinkwater Road
Town/State/Zip: Exeter, NH 03833 Phone: 603.686.8131/603.778.7147
Email: darius.thompson@gmail.com

Organization:

Name: Exeter Holiday Parade Committee/Ring in the Season Address: P.O. BOX 164/ 2 Center Street
Town/State/Zip: Exeter, NH 03833 Phone: 603.686.8131/778.7147

Reservation Details:

Type of Event/Meeting: 61st Annual Exeter Area Holiday Parade/Ring in the Season Date: 11/30/2018 - 12/2/2018
Times of Event: 8 AM - 10 PM Times needed for set-up/clean-up: _____
Will food/beverages be served/prepared in the foyer or room to the right? Yes No
If Tech/ AV Services are Needed, provide details*: Town Hall Main Floor 11/30 - 12/2/2018, Bandstand only 12/1/2018

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps.

***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: 2017.11.20 12:47:46 -05'00' Date: 11/20/2017

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



Application for Event Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces 7 Location crosswalk to bandstand

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: Pam Gjettum Address: 6 South St

Town/State/Zip: Exeter Phone: 603-772-2908

Email: pgjettum@gmail.com

Organization:

Name: Kiwanis Address: _____

Town/State/Zip: _____ Phone: _____

Reservation Details:

Type of Event/Meeting: UFO Festival Date: 9-1 and 9-2-18

Times of Event: _____ Times needed for set-up/clean-up: 7 am Friday - 6 pm Sunday

Will food/beverages be served/prepared in the foyer or room to the right? Yes No

If Tech/ AV Services are Needed, provide details*: _____

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps.

***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: *Pamela Gjettum* Date: 11/28/17

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
Region 1
5 Post Office Square, Suite 100
Boston, MA 02109-3912

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Russell Dean
Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833-2792

Re: NPDES Permit No. NH0100871
Administrative Order Docket No. 10-024

Dear Mr. Dean:

EPA and the New Hampshire Department of Environmental Services have received and reviewed Exeter's January 30, 2017 *Combined Sewer Overflow Long-Term Control Plan ("LTCP") Update* prepared by Underwood Engineers, and the subsequent update to LTCP Table 14-2. By this letter, the proposed CSO LTCP Implementation Schedule in the November 29, 2017 Update of Table 14-1 for Project Years 2017 through 2019 (see enclosure) is incorporated into the Order and is enforceable pursuant to Paragraph IV.3 of the Order.

Please telephone Joy Hilton of my staff at (617) 918-1877 or have your attorney contact Jeff Kopf at (617) 918-1796 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen McGuire".

Karen McGuire, Acting Director
Office of Environmental Stewardship

Enclosure

cc: Jennifer Perry, Public Works Director
Matthew Berube, Acting Water & Sewer Managing Engineer
Paul Vlasich, PE, Town Engineer
Tracy Wood, NHDES

Town Manager's Office

DEC 6 2017

Received

Table 14-1 (2017 UPDATE)
Suggested CSO LTCP Sewer Implementation Schedule and Cash Flow - 3-Year Plan
November 2017

Sewer Improvement Project/Program	Total Cost ^{3,4,5}	ACTUAL				Project Year										
		2013	2014	2015	2016	2017	2018	2019	RECOMMENDED							
									2020	2021	2022	2023	2024	2025	2026	2027
WWTF Improvements ²																
Facility Plan	\$375,000	\$375,000														
WWTF and Main Pumping Station Design	\$0			\$3,211,300												
WWTF Construction	\$43,760,000					\$43,760,000										
Main Pumping Station & Force Main Construction	\$3,552,402						\$6,240,000	*								
Non-point Nitrogen Evaluations and Controls ⁹	TBD					TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Phase II On-Line (5 mg/L)- If Necessary, TBD ⁹	TBD															
Subtotal Additional I/I Projects AO Driven	\$47,687,402	\$375,000	\$0	\$3,211,300	\$0	\$43,760,000	\$6,240,000	\$0								
Long Term CSO Control Plan																
Submit Report and/or update tech memo		*							*							
Jady Hill Project ^{1,6}																
Construction	\$3,436,000	\$3,436,000														
Evaluation/Assessment	\$20,000		\$20,000													
Additional Evaluations/Private Inflow Mitigation ¹⁰			\$41,000	\$73,400	\$29,300											
Manhole Rehabilitation		\$30,000	\$60,000	\$60,000	\$60,000	\$20,000	\$20,000	\$20,000	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Downing Ct./Westside Drive Private Inflow Pilot Areas						\$60,000	\$30,000									
Design	\$80,000															
Construction/Implementation ^{1,8}	\$1,000,000								TBD							
Evaluation/Assessment	\$40,000								TBD							
Subtotal Additional I/I Projects LTCP Driven		\$3,466,000	\$121,000	\$133,400	\$89,300	\$80,000	\$50,000	\$20,000								
Wastewater Collection CIP ⁷																
Portsmouth Avenue Sewer	\$900,448	\$900,448														
Lincoln Street Sewer	\$865,000					\$75,000	\$790,000									
Washington St. Sewer																
Pipe Lining							\$40,000	TBD								
Sewer Line Rehabilitation/Replacement Program	TBD															
Subtotal Existing CIP Sewer Projects		\$900,448	\$0	\$0	\$0	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
ANNUAL TOTAL LTCP AND EXISTING SEWER CIP (WWTF COSTS NOT INCLUDED)		\$4,741,448	\$121,000	\$3,344,700	\$89,300	\$TBD	\$TBD	\$TBD	\$TBD	\$TBD	\$TBD	\$TBD	\$TBD	\$TBD	\$TBD	\$TBD
		Actual CSO LTCP Costs				Planned CSO LTCP Budgets			8-YEAR PHASE II LTCP							
		\$3,809,700				\$6,390,000			Costs TBD if needed							

Notes:

- 1 Pilot areas should be done initially to further refine private I/I approach.
- 2 WWTF expenditures and budgets provided by Town.
- 3 All recommended expenditures and projects indicated above may require Town authorization through voting.
- 4 Reassessment of affordability and approach of the program should be performed during critical milestones such as pilot area implementation, WWTF upgrade, and main pumping station improvements.
- 5 Budgetary project costs are present day and have not been escalated for the time value of money.
- 6 Jady Hill Project costs includes sewer related expenses only.
- 7 Wastewater collection system CIP based on actual sewer expenditures and construction phase engineering for the Portsmouth Ave. sewer and estimates for the Lincoln St. Sewer.
- 8 Assumes sump pump mitigation project in Westside Drive Pilot Area and sewer rehabilitation program in Downing Court Pilot Area.
- 9 Schedule is based on US Environmental Protection Agency (EPA) draft Administrative Compliance Order (ACO).
- 10 Actual expenditures based on UE engineering contracts for private I/I identification, public education and mitigation program.



Nearly \$2 Billion and Counting for our Schools

GOVERNOR Christopher T. Sununu
CHAIRMAN Debra M. Douglas
COMMISSIONER Paul J. Holloway
COMMISSIONER David L. Gelinis
EXECUTIVE DIRECTOR Charles R. McIntyre

December 11, 2017

Andrea Kohler
Town Clerk
10 Front St
Exeter, NH 03833

Dear Ms. Kohler,

I'd like to take this opportunity to introduce myself. My name is Charlie McIntyre and I am the Executive Director of the New Hampshire Lottery. This past summer, Governor Sununu signed SB 191 into law which establishes KENO as a revenue source to fund full-day kindergarten in New Hampshire. In response, our agency is launching a new lottery game called KENO 603, which will be played exclusively in taverns and restaurants that have an active liquor pouring license.

The law was written to give municipalities the option to allow KENO in their communities by putting it on city election ballots or as a warrant article for consideration by citizens at annual town meetings. With the passage of KENO in six cities last month, there are already establishments that will be offering KENO 603 beginning later this month, with more signing up each week. Our office is receiving calls from businesses in towns like yours, with owners inquiring about the application process so that they may offer the game to their customers.

Understanding that town meeting deadlines are fast approaching, I offer the support of our staff to answer any questions town administrators, voters, or business owners may have about KENO 603. In some cases, a representative from the Lottery can appear before your Board of Selectmen in January to share a short presentation on the game in advance of the warrant deadline of February 6. Enclosed is a brief question and answer overview of KENO 603 for your reference. Please understand we have had numerous requests to meet with town officials and we will do our best to accommodate as many towns as possible. Our staff is limited, so availability will largely be based on a first come first serve basis.

Should the Selectmen decide to place KENO on the town warrant, the suggested language for that warrant article would be: **To see if the town will vote to allow the operation of KENO within the town pursuant to the provisions of NH RSA 284:41 through 51.** (Note that a public hearing on the question must be held fifteen to thirty days prior to town meeting.) Finally, the statute describes the wording to be used for the question on KENO substantially as follows: ***Shall we allow the operation of KENO games within the town?***

In the next two weeks, staff will reach out to you to answer any questions and potentially schedule a time for the KENO 603 presentation in January. Please consider this a request to have the matter of KENO placed on your Town's Legislative agenda at an upcoming meeting. Certainly, please feel free to give us a call Monday through Friday, 8 AM to 4 PM, at 271-3391 if you have questions. Thank you very much for your time.

Sincerely,


Charlie McIntyre
Executive Director



Live Free or Die

New Hampshire Lottery Commission 14 Integra Drive Concord, New Hampshire 03301
TEL 603.271.3391 FAX 603.271.1160 TDD 1.800.735.2964 www.nhlottery.com

Q. How does the new law regarding keno and kindergarten affect municipalities?

A. From a municipal perspective, the new law does two things: (1) It provides funding to school districts for full-day kindergarten, with the intent that the funding will eventually (but not immediately) come from the proceeds from keno operations in the state. (2) It allows each municipality to vote on whether to allow the operation of keno within the municipality.

Q. How does the kindergarten funding work, and what is the connection with keno?

A. Under existing law, state adequate education grants to school districts are based on the “average daily membership in attendance” in each district—essentially, the number of full-time students. The basic grant is \$3,561 per student, subject to certain adjustments. Kindergarten students are counted as “½ day attendance,” even if they attend for a full day. In other words, adequate education grants are provided only for half-day kindergarten—a little under \$1,800 per student.

Under SB 191, for fiscal year 2019 only, the state will distribute an additional \$1,100 (for a total of about \$2,900) for each student attending a full-day kindergarten program. These distributions do not depend on keno revenue.

For fiscal year 2020 and later years, the state will instead distribute an additional one-half share (approximately \$1,800) so that districts are receiving the full grant of \$3,561 for full-day kindergarten students. *However*, that amount is to be funded by keno proceeds, which will be paid (after certain deductions) into the state’s education trust fund. If the amount of revenue raised through keno is less than enough to fund these additional grants, the grants will be reduced proportionally, but not below \$1,100 per student. Thus, districts will receive a minimum of \$1,100 and a maximum of (roughly) \$1,800 per full-time student, depending the amount of keno revenue.

Q. Must a municipality allow keno in order to receive the full-day kindergarten funding?

A. No. There is no connection between a municipality’s allowance (or disallowance) of keno and its receipt of kindergarten funding. If the school district provides full-day kindergarten, it will receive the funding, both for fiscal year 2019 and for later years, regardless of whether the municipality allows keno. The only effect of a given municipality’s allowance of keno is a cumulative one: if a municipality chooses to allow keno, and one or more establishments in the municipality subsequently obtain keno licenses, there may be an increase in the total statewide keno revenue that is available to fund kindergarten beginning in fiscal year 2020.

Q. Who determines whether a municipality will allow keno?

A. In a town, the question of allowing keno may be placed on the warrant for an annual town meeting, “and shall be voted on by ballot.” If a majority of those voting on the question vote in the affirmative, keno games may be operated within the town.

Q. May the question be submitted at a special town meeting?

A. No, the law specifically says “an annual town meeting.”

Q. How does it work in a town that doesn’t have town meetings?

A. Unfortunately, the legislature appears to have overlooked that question. The legislation provides for placing the question on the warrant for a town meeting. No provision is made for a town that does not have a town meeting. Because those towns are governed much more like cities, it would make sense to put the question on the ballot at a regular town election—but the statute does not say that, and we are not prepared to opine that this would be legal. We urge towns without a town meeting to consult with their legal counsel before taking action. In the meantime, an amendment to clarify the law seems in order.

Q. What is the process for getting the question onto the ballot or warrant? Is it up to the governing body, or can citizens petition to have it included?

A. The short answer is either one. Here is the longer answer:

For towns: The new law says the question “shall be placed on the warrant of an annual town meeting under the procedure set out in RSA 39:3.” That is the statute that authorizes citizens to submit a warrant article by petition (signed by at least 25 voters or two percent of the registered voters), so one might conclude that *only* the citizens, not the selectmen, may initiate the warrant article. However, RSA 31:131 states, “Any question which an enabling statute authorizes to be placed in the warrant for a town meeting by petition may also be inserted by the selectmen, even in the absence of any petition.” Thus, the selectmen may place the question on the warrant at their own initiative, and they *must* place it on the warrant if a valid petition is received under RSA 39:3.

Q. So the governing body is not required to put the question on the ballot unless it receives a citizen petition?

A. Correct. In the absence of a citizen petition, the governing body *may* place the question on the ballot (or the warrant), in its sole discretion. If a valid citizen petition is received, the governing body *must* submit the question to the voters.

Q. If the question is placed on the warrant for a town meeting, should it go on the official ballot?

A. It depends. Of course, if a town has adopted the official ballot referendum (SB 2) form of town meeting, *all* questions must go on the official ballot.

In a town with a traditional (non-SB 2) town meeting, the question *may* be, but is not *required* to be, placed on the official ballot. This is because the new law specifies the form of the question and says that it will be “voted on a ballot,” but does not use the term “official ballot.” Under RSA 39:3-d, II, any law that prescribes the wording of a question, but does not use the term “official ballot,” is deemed to “authorize, but not require, the use of the official ballot for that question, unless a contrary intent is specified.”

RSA 39:3-d, II, goes on to say that if the question is *not* placed on the official ballot, “the prescribed wording shall be placed in the warrant, and may also be placed upon a preprinted ballot to be acted upon in open meeting in the same manner as a secret ‘yes-no’ ballot.” Although the statute says the question *may* be placed on a preprinted ballot, SB 191 says the question *shall* be voted on by ballot, so there is no discretion. Thus, if the question is not placed on the *official* ballot, it must be voted on by “unofficial” written ballot at the open meeting.

In short, non-SB 2 towns have a choice: put the question on the official ballot, or put it on the warrant and vote on it by written ballot at the open meeting.

Q. What exactly is “the question” that should go on the ballot or warrant?

A. The law states, “The wording of the question shall be substantially as follows: ‘Shall we allow the operation of keno games within the town?’”

Q. Must it be stated exactly in that manner?

A. No, not *exactly*. Note that the law says “substantially.” Further, RSA 31:130 states, “The forms of questions prescribed by municipal enabling statutes shall be deemed advisory only, and municipal legislation shall not be declared invalid for failure to conform to the precise wording of any question prescribed for submission to voters, so long as the action taken is within the scope of, and consistent with the intent of, the enabling statute or statutes.”

Q. In an SB 2 town, the question would be placed on the warrant that goes to the deliberative session. May the deliberative session amend the question?

A. No. RSA 40:13, IV(a) states, “Warrant articles whose wording is prescribed by law shall not be amended” at the deliberative session. If the question is placed on the warrant, voters may discuss and debate it as much as they want at the deliberative session, but they may not amend it. The question must go on the official ballot “substantially” as provided in SB 191.

Q. Can the governing body include an explanation of the issue along with the question on the warrant or ballot?

A. No. This would be a supplement to the language required by the law, and is likely to be deemed inconsistent with the requirement that the question be “substantially” in the form stated in the law. If the question is going to be submitted, it should be as stated above, without anything extra. The time for explaining the issue to voters is at the hearing that is required before the vote. It also can be explained as part of the discussion at the deliberative session (in a SB 2 town) or at the town meeting (in a non-SB 2 town).

Q. When is the hearing required to be held?

A. For either a town, the governing body must hold a hearing “at least 15 days but not more than 30 days before the question is to be voted on.” Notice of the hearing must be “posted in at least 2 public places in the municipality and published in a newspaper of general circulation at least 7 days before the hearing.” In a town, the date of the hearing will depend on the session at which the vote will be taken. In an SB 2 town, because the question will be on the official ballot, the hearing must be held 15 to 30 days before the second (voting) session—*not* before the deliberative session. In a town with a traditional town meeting, if the question is going to be on the official ballot, the hearing must be held 15 to 30 days before the voting session. If, instead, it is going to be voted on by written ballot at the open meeting, the hearing must be held 15 to 30 days before the meeting.

Q. Does the governing body need to hold a hearing before voting to put the question on the ballot or warrant?

A. No, unless the municipality has a charter or rules of procedure that require such a hearing.



Application for Town Hall Facility Use

Faxed #: 603-777-1514 or emailed: sriffle@exeternh.gov
Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Facility Requested: Town Hall (Main Floor/Town Hall Stage) Balcony

Representative Information:

Name: Karen Desrosiers Address: 41 Washington St #3
Town/State/Zip: Exeter NH 03833 Phone: 580 2066
Email: Kdesrosiers@t-hc.net Date of Application: 12/6/17

Organization Information:

Name: King in the Season / Exeter Arts Committee Address: 10 Front St
Town/State/Zip: _____ Phone: _____

Reservation Information:

Type of Event/Meeting: Parade / King in Season / Blue Note Big Band Date: Fri 11/30 - Sun 12/2/2018
Times of Event: various Times needed for set-up/clean-up: _____
of tables: _____ # of chairs: _____

List materials being used for this event: _____
Will food/beverages be served? _____ Description: concessions

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125.00 per day. A rental fee waiver may be requested fee in writing.
Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer or room on the right of the foyer, the electrical outlet cannot exceed 20 amps.
***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email extvg@exeternh.gov to coordinate.
Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additionally insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 12/6/17

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____
Fee: Paid Will pay by _____ Non-profit fee waiver requested



STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
Division of FORESTS and LANDS

172 Pembroke Road Concord, New Hampshire 03301
Phone: 271-2214 Fax: 271-6488 www.nhdf.org

August 15, 2017

Brian Comeau
149 Kingston Road
Exeter, NH 03833-

Dear Brian:

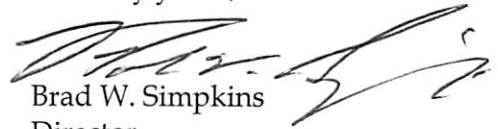
Upon the review and approval of Forest Ranger John Dodge and the recommendation of your Board of Selectmen, I hereby re-appoint you Forest Fire Warden, Town/City of Exeter, for a term ending December 31, 2018.

You are assuming an office which carries with it substantial responsibilities. The prevention and control of forest fires is essential to the protection of life and property, and the maintenance of the forest resources of this state.

Forest Ranger John Dodge carries out this Division's forest protection responsibilities in your district. I know he will maintain close communications with you. If you have questions, feel free to call him or this office.

I congratulate you on your re-appointment and wish you the best in the performance of your assigned duties. We greatly appreciate your willingness to serve and look forward to working with you.

Sincerely yours,


Brad W. Simpkins
Director

CC: Ranger
Board of Selectmen

Town Manager's Office

DEC 8 2017

Received

Warden Deputy Warden Appointed

<i>Location</i>	<i>Exeter</i>								<i>Issue Permit</i>	<i>Issue Notice</i>
<i>Title</i>	<i>LName</i>	<i>FName</i>	<i>Home #</i>	<i>Bussiness #</i>	<i>Addr</i>	<i>City</i>	<i>State</i>	<i>Zip</i>		
Warden	Comeau	Brian	603-659-252	603-772-1212	149 Kingston Road	Exeter	NH	03833-	YES	YES
Issuing Agent	Albine	Anthony	603-778-051	603-773-6131	20 Court Street	Exeter	NH	03833-	YES	NO
Issuing Agent	Avellino	Michael	603-738-887	603-773-6131	20 Court Street	Exeter	NH	03833-	yes	no
Issuing Agent	Baillargeon	Susan	603-778-844	603-773-6131	20 Court Street	Exeter	NH	03833-	Yes	No
Issuing Agent	Booth	Ryan	603-556-016	603-773-6131	20 Court Street	Exeter	NH	03833-	YES	NO
Issuing Agent	Bradford	Mark	603-659-801	603-773-6131	20 Court Street	Exeter	NH	03833-	YES	NO
Issuing Agent	Chase	Justin	603-724-498	603-773-6131	20 Court Street	Exeter	NH	03833-	Yes	No
Issuing Agent	Childs	James Brently	561-676-210	603-773-6131	20 Court Street	Exeter	NH	03833-	Yes	No

Issuing Agent	Conner	Roger	603-686-604	603-773-6131	20 Court Street	Exeter	NH	03833-	Yes	No
Issuing Agent	Cook	Mark	603-702-082	603-773-6131	20 Court Street	Exeter	NH	03833-	yes	no
Issuing Agent	Curtis	Richard	603-438-711	603-773-6131	20 Court Street	Exeter	NH	03833-	yes	no
Issuing Agent	Dawson	Lee	603-580-202	603-773-6131	20 Court Street	Exeter	NH	03833-	YES	NO
Issuing Agent	Fritz	Jason	603-231-409	603-773-6131	20 Court St	Exeter	NH	03833-	YES	NO
Issuing Agent	Greene	Mathew	603-591-539	603-642-5500	235 Atlantic Ave	North Hampton	NH	03862-	yes	no
Issuing Agent	Holmes	Stephen	603-867-711	603-773-6131	20 Court Street	Exeter	NH	03833-	yes	no
Issuing Agent	Martin	Andrew	603-828-741	603-773-6131	20 Court St	Exeter	NH	03833-	yes	no
Issuing Agent	Preble	Todd	603-770-594	603-773-6131	20 Court Street	Exeter	NH	03833-	YES	NO
Issuing Agent	Robicheau	Patrick	603-702-212	603-773-6131	20 Court Street	Exeter	NH	03833-	yes	no

Issuing Agent	Sirois	Timothy	603-793-180	603-773-6131	20 Court Street	Exeter	NH	03833-	Yes	No
Issuing Agent	Slattery	Matthew	603-498-366	603-773-6131	20 Court Street	Exeter	NH	03833-	Yes	No
Issuing Agent	St. James	Kevin	603-642-357	603-773-6131	20 Court Street	Exeter	NH	03833-	yes	no
Issuing Agent	Stevens	Paul	603-817-595	603-773-6131	20 Court Street	Exeter	NH	03833-	YES	NO
Issuing Agent	Turner	Steven	603-642-536	603-642-3626	2 Cottage St	Kingston	NH	03848-	YES	NO
Deputy Warden	Bradford	Mark	603-817-982	603-773-6131	19 Newfields Rd	Exeter	NH	03833-	Yes	Yes
Deputy Warden	Greene	Jason	603-778-277	603-773-6131	206 North Haverhill Rd	Kensington	NH	03833-	YES	yes
Deputy Warden	Liporto	Jeffrey	603-396-212	603-773-6131	24 Abbey Rd	Brentwood	NH	03833-	yes	Yes
Deputy Warden	Matheson	Donald	603-772-423	603-773-6131	20 Court Street	Exeter	NH	03833-	YES	NO
Deputy Warden	Morin	Paul	603-772-181	603-773-6131	24 Ridge Crest Drive	Exeter	NH	03833-	YES	YES

Deputy Warden	Pizon	Justin	603-305-586	603-773-6131	20 Court Street	Exeter	NH	03833-	YES	NO
Deputy Warden	Wilking	Eric	603-528-444	603-773-6129	162 Pickpocket Road	Brentwood	NH	03833-	YES	YES

Offshore Wind Warrant Article Petition

#1
12.12.17
Received

By petition of the following registered voters of Exeter, to be placed on the Town Warrant: Shall the town express its support to Governor Sununu for New Hampshire to join Maine and Massachusetts and study the feasibility of developing offshore wind power in the Gulf of Maine. The town will provide written notice urging that Governor Sununu request that the Bureau of Ocean Energy Management form an intergovernmental task force. A bipartisan NH legislative committee studied the potential for offshore wind in 2014, and recommended the establishment of this task force. Floating wind turbines located far offshore in federal waters, usually not visible from land, combined with other renewable energy will move NH to 100% renewable energy by 2050. The building of offshore wind farms will bring a significant number of jobs and revenue to New Hampshire.

You Must Be A Registered Voter In Exeter To Sign

Print Name	Signature	Address
1. HERBERT S. MOYER	Herbat S. Moyer	51 WESTSIDE DR. EXETER
2. KAREN K. MOYER	Karen Moyer	51 WESTSIDE DR. EXETER
3. MARION G. MENCERT	Marion G. Menger	26 HAMPTON RD., EXETER
4. KENNY ALLEN	Kenny Allen	185 High St. Exeter
5. JOAN PRATT	Joan Pratt	7 WENTWORTH ST, Exeter NH
6. PAT YOSHA	Pat Yosha	20 Chestnut St., Exeter, NH

John Hauschildt
11 Parker Street, Exeter, NH 03833

DEC 14 2017

Received

December 12, 2017

Don Clement, Chair
Exeter NH Board of Selectmen
10 Front Street
Exeter, NH 03833

Dear Chairman Clement,

I am writing to resign from the Exeter Zoning Board of Adjustment. At this time, work and personal obligations preclude me from attending most regular meetings, a situation that is unlikely to change for many months.

The continued absence of a regular member is unfair to the rest of the Board, the Town, and the parties to cases before the Board. Therefore, I feel obliged to make way for someone more suitable to a regular member position.

I appreciate having been appointed to the Zoning Board of Adjustment so many years ago, and have thoroughly enjoyed my tenure and learned a great deal throughout it. I can only hope that I have given as much as I have received in the deal.

Should my circumstances change in the future, I hope you'll entertain allowing me to contribute back to this special town again, in the same or some more suitable capacity.

Unless there's a reason not to, I would make my resignation effective upon the Select Board's appointment of a regular member to fill my spot, or February 1, 2018, whichever comes first.

Thanks again for providing me this opportunity.

Regards,



John Hauschildt

cc: Laura Davies, Chair, Exeter Zoning Board of Adjustment
Russel Dean, Exeter Town Manager