

Exeter Board of Selectmen Meeting

Monday, March 12th, 2018, 7:00 p.m.

Nowak Room, Town Office Building

10 Front Street, Exeter NH

1. Call Meeting to Order
2. Bid Opening – Parks/Recreation Mower
3. Winter Storm Update – Chief Brian Comeau
4. Public Comment
5. Minutes & Proclamations
 - a. Proclamations/Recognitions
6. Approval of Minutes
 - a. February 19th, 2018
 - b. February 26th, 2018
7. Appointments – Planning Board (alternate), Energy Committee
8. Discussion/Action Items
 - a. Town Election Overview – Town Moderator
 - b. IRS Mileage Rate 2018
9. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Selectboard Committee Reports
 - e. Correspondence
10. Review Board Calendar
11. Non-Public Session
12. Adjournment

Don Clement, Chairman

Exeter Selectboard

Posted: 3/9/18 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

January 25, 2018

TO: Commercial Mower Vendors

FROM: Mike Favreau
Director of Exeter Parks and Recreation

RE: Bids for New Mower

Our Department is seeking bids for a new commercial mower that would be purchased in the spring of 2018 (pending passage of town budget). I have attached specifications that we are looking for in a mower, service and "loaners".

All bids are due no later than 12:00 Noon March 12, 2018 at the Town Manager's office at 10 Front Street in Exeter, NH. Envelopes should be sealed and clearly marked **Parks and Recreation Mower Bid**. Bids will be opened at the Board of Selectmen meeting on March 12, 2018. As mention above all bids are subject to the Town Budget passing a town wide vote and prices coming in within the budgeted amount.

I encourage vendors to submit pricing for more than one mower in the event not all specifications can be met and to ensure pricing variety. The Town reserves the right to reject any and all bids deemed to now fit the Town's needs. Any questions can be forwarded Mike Favreau or Greg Bisson at 773-6151 or via email at: mfavreau@exeternh.gov or gbisson@exeternh.gov.

DESIRED MOWER SPECIFICATIONS

- 15 gallon gas tank (dual tank)
- 30 HP engine
- Cutting deck adjustment allowing cutting from 2"-5"
- Zero turn steering
- 60" cutting deck with anti-skid rollers
- 16 bushel, 3 bag collection system for grass clippings and leaves
- 24" drive tires
- Coil over suspension
- Dealer must be able to service mower in house
- Dealer must carry basic parts such as blades and belts in stock. Ability to order other parts and get them in overnight or within two days
- 2 year warranty
- Ability to Provide a "loaner" within a day should mower be down for an extended period of time

Board of Selectmen
February 19th, 2018
7:00pm

1. Call to Order

Present were Dan Chartrand, Anne Surman, Don Clement, Kathy Corson, Julie Gilman, and Russ Dean. The meeting was called to order by Chairman Clement at 6:50pm.

2. Interviews

The board went downstairs to conduct an interview Robin Tyner for the open alternate planning board member position. They reconvened at 7:05pm.

3. Public Comment

Denise Short said that she was trying to organize a forum for the three Selectboard candidates running for election. They are interested in having it in the Nowak Room on March 5th. She wondered if the selectboard would sponsor the forum. She had spoken to Carol Waters of the Exeter Women's Club, who said they would help organize it. She had also spoken to government teachers at the high school, who were interested in having students write questions for the candidates and possibly moderate. Chairman Clement asked if she had spoken to the Exeter Newsletter. He also said that March 5th is available for the Nowak Room. Mr. Dean said that they had a certificate of insurance from the Women's Club, so that aspect would not be a problem. The event would also be televised live on EXTV.

MOTION: Selectman Chartrand moved that the use of the Nowak Room on 3/5/18 by the parties that sponsor the forum be approved, pending a certificate of insurance. Selectwoman Corson seconded the motion, and it passed unanimously.

Darius Thompson asked the board to review the conflict of interest policy and expand on it to make it more robust. Selectwoman Gilman said conflict of interest was covered by state law, but Mr. Dean pointed out that Exeter had a town ordinance about it as well. Selectwoman Surman said that the town could draft their own, but that had its own pros and cons.

Maura Fay spoke about the last planning board meeting, and asked that some time be put aside at the next board of selectmen meeting to talk about the treatment of the public at that meeting.

4. Minutes/ Proclamations

There were no proclamations at the meeting.

5. Approval of Minutes

- i. 1/29/18

MOTION: Selectman Chartrand moved to approve the minutes as submitted. Selectwoman Surman seconded the motion, and it passed unanimously.

ii. 2/5/18

On page 3, in the 4th paragraph, "Mr. Brown" needs to be replaced with Selectman Chartrand. On page 7, in the sewer abatement vote, it does not say who voted. Selectwoman Surman voted nay, and Chairman Clement abstained. And on page 8, the word "community" needs to be replaced with selectboard committee.

MOTION: Selectman Chartrand moved to approve the minutes as amended. Selectwoman Surman seconded the motion, and it passed unanimously.

6. Appointments

MOTION: Selectwoman Surman moved to appoint Jane Kiernan to the Memorial Day Parade committee, no term. Selectman Chartrand seconded the motion, and it passed 4-0-1, with Selectwoman Gilman abstaining.

MOTION: Selectwoman Surman moved to appoint Sandy Winter to Memorial Day Parade committee, no term. Selectman Chartrand seconded the motion, and it passed 4-0-1, with Selectwoman Gilman abstaining.

7. Action Items

i. Vino e Vivo

Mr. Dean said that the board had approved seven years in total. The covenant was already reviewed by the town's legal counsel. Selectwoman Surman said that she is opposed to the 79E use because she thinks the term is too long for this project, and that a shorter term of perhaps three years would be more appropriate.

MOTION: Selectman Chartrand moved to approve the covenant between the town of Exeter and Vino e Vivo LLC, to approve and protect public benefit by 79E. Selectwoman Corson seconded the motion, and it passed 4-1-0, with Selectwoman Surman voting nay.

ii. Epping Road TIF

Chairman Clement said that Mr. Dean and the staff had been working on this agreement for awhile, and that it is to extend the water/sewer services on Continental Drive and build the TIF road, known as Willey Creek Road. Mr. Dean said that they have been working with Mr. Shafmaster to develop Willey Creek Road into his adult living community. He said that the more they discussed the issues with town engineers, they wanted the town to take over the water/sewer improvements. They also had some problems with things being added to the original estimate and thought that it be would more competitive in terms of cost to have the town handle traffic control. They would treat it like a normal public works project.

The town would continue to work with Mr. Shafmaster on the Willey Creek Road project. There are some engineering firms already under agreement, and they are in the process of getting a proposal for the Epping Road piece of the project. They need to heavily consider who can complete the project in a timely manner. They also have the vote in March on the intersection improvements.

Selectwoman Surman asked about the timeline of the project and how this might affect it. Mr. Dean said that they want to make sure the timing works for the town, and they can work with the public

about traffic control. Selectman Chartrand said that he was comfortable with this idea because it would be in the best interest of the town. He pointed out that Tom Monahan needed the project to be done by mid to late Fall and asked if that was still feasible. Mr. Dean said the completion date would likely still be in November. Chairman Clement asked if the town would be within cost. Mr. Dean said he was confident that they would be based on estimated costs so far. They will also be developing a timetable soon.

Chairman Clement said that the town had not yet authorized an agreement with Mr. Shafmaster about the TIF road work, and asked when that agreement would happen. Mr. Dean said they would be working on it that week, and that they would not move forward without an agreement on any work that incurs cost Mr. Shafmaster would be reimbursed for. Selectwoman Corson said that the budget is 6.85 million dollars, and said that the road would only be constructed up to halfway. She wanted to clarify that there would likely be some money left over. In general, the board felt comfortable with this new development.

Darren Winham, the town's economic development director, said that the agreement with Mr. Shafmaster would allow the town to reimburse him, but that they are not obligated to do so. They have been going back and forth between lawyers. He likes this idea because the town would have more control.

iii. Swasey MOU

Chairman Clement introduced the topic by stating that the Swasey Parkway trustees had an update about the work, and that Matt Berube had an update as well.

Mark Damsell said that the trustees are working closely with the construction outfit and engineers. They are having weekly meetings. Bruce Kenney, the project superintendent, found some things by Norris Brook which he will give to the historical society. Mr. Damsell gave the board a list of applications they've received for the summer. The project superintendent said they will take Memorial Day off. The trustees think it's too early to sign applications until the pipe is laid in the ground, and the grass seed germinates. The construction company knows that the farmers market will be happening. Most of the events will be happening on weekends, until the summer. They have heard some complaints that the work is happening slowly, but the construction outfit has to follow elevation to the pump station. The pump station presents a number of other issues. The construction company has also come across large granite boulders and some flooding issues.

Mr. Dean summarized Mr. Berube's email. The parkway shutdown is supposed to end on March 28th, there will be a 2-week shutdown for cleanup during May 7-18th which is when seeding would start. There is also some information about the pump station site. The contamination around there is from the old town dump that used to be at that site.

Selectwoman Surman said she wanted Mr. Damsell to be on the agenda so the board could have a discussion. She commended Damsell for attending all of the meetings. Selectman Chartrand asked if nothing else besides the Memorial Day parade had been approved, and wanted to know when the other applicants will know. Mr. Damsell said that just the farmers market and the Memorial Day parade had been approved. Nothing else had been signed. The trustees will take the application list to the

construction firm and engineers to discuss it. Selectman Chartrand emphasized that the events on the parkway should not be held up unnecessarily.

Gerry Hamel said that the trustees were there to make sure that the town is okay with everything. They will approve things as soon as the construction allows. He said that if there are no concerns from board, the applications will be approved as soon as possible. He also thanked Mr. Damsell for his work.

Chairman Clement said that all of the pipe will be installed by 3/28, barring issues. He thought the March, April, and May applications could probably be approved if not conflicting with any dates of construction. He also said that the demolition of pump station will begin the week of 3/5, by removing the roof. He would like an expected completion date. Mr. Hamel said that the biggest issue would probably be the summer concert series, because of grass-seeded areas. The trustees want to try to find solutions for that.

8. Regular Business

i. Tax, Water/Sewer Exemptions and Abatements

There was an intent-to-cut that needed to be signed. Mr. Dean said that once the board approves this, it will be incumbent on the applicant to not violate any wetland rules or regulations. He will make sure that the planning department is aware of the intent-to-cut, but it falls under the jurisdiction of DES.

MOTION: Selectman Chartrand moved to approve the notice of intent-to-cut on tax map 47, lot 8. Selectwoman Corson seconded the motion, and it passed unanimously.

ii. Permits & Approvals

MOTION: Selectman Chartrand moved to approve the fee waiver for Extreme Air NH for the use of the town hall for jump rope practice. Selectwoman Surman seconded the motion, and it passed unanimously.

MOTION: Selectman Chartrand moved to approve the Exeter Women's Club for a fee waiver for the town hall for their June yard sale and October antique appraisal. Selectwoman Surman seconded the motion, and it passed unanimously.

iii. Town Manager Report

Mr. Dean said that the board will hear about the Cole property, which was a donation by the family. There is also planning for the public works projects. The Sea Dog is doing work on Water Street, and it was turned over to the police department and the code enforcement officer. The roads have a lot of potholes, and the town has been busy filling them. He asked residents to alert them about any potholes. They are also reaching out to the state to maintain the state roads in town. Jennifer Perry received an award by the APWA, member of the year.

iv. Selectboard Committee Reports

Selectwoman Gilman talked about the NHDC meeting, finalized work on a demolition. They also talked about their grant process. She has a heritage commission meeting on 2/20/18. Selectwoman Corson said she has a planning board meeting this week. They will be officially adopting the master plan,

and also will discuss a subdivision on Linden Street. Selectwoman Surman said that the Cole property was given to the town, and the conservation commission is very excited. There will be a snowshoe event at the Morrisette property on 3/2 if there is enough snow. The commission is working with the YMCA for outreach for that. Pease Tradeport will have a NH DES wetland meeting soon. Selectman Chartrand had nothing to report. Chairman Clement filled in for Selectwoman Surman at the safety committee meeting. They talked about the review of the safety manual, which hasn't been updated in awhile. The river advisory committee reviewed the draft master plan, and the action items in it.

v. Correspondence

The NH Municipal Association sent their legislative bulletin about SB 348, and urged the community to contact the senator and recommend voting against the bill.

MOTION: Selectman Chartrand moved that Mr. Dean tell them to stay out of town government. Selectwoman Surman seconded the motion, and it passed unanimously.

9. Review Calendar

There will be a meeting on 2/26/18. Selectman Chartrand brought up the public hearing for the E911 renaming of streets. Chairman Clement said that the E911 committee held a public hearing and also sent letters to the affected residents, and that certified letters would go out soon.

10. Non-Public Session

Selectwoman Surman moved that the board go into a non-public session pursuant to RSA 91-A3 II AC. Selectwoman Corson seconded the motion, and it passed by roll-call vote unanimously. The board went into non-public session at 8:30pm.

The Board emerged from non public session.

Selectwoman Surman moved to adjourn, seconded by Selectman Chartrand. The Board stood adjourned at 9:30 p.m..

Respectfully submitted by recording secretary Samantha Cave.

Draft Minutes
Board of Selectmen
February 26th, 2018

1. Call to Order

Present at the meeting were Dan Chartrand, Anne Surman, Don Clement, Kathy Corson, Julie Gilman, and Russ Dean. The meeting was called to order at 6:45pm by Chairman Clement.

2. Board Interviews

The board conducted an interview with Jennifer Martel for an open alternate position on the planning board. They reconvened at 6:55pm.

3. Public Comment

Chairman Clement told the public that the board had been advised not to comment on the planning board meeting from February 8th, because of the ongoing Rose Farm development case. They have reviewed the correspondence from the public about chairman Langdon Plummer's actions, and had sent them to the planning board.

Aimee Delaney had previously sent a letter to the board about it, and said that she did not want representatives to act like that while on town business. She had concerns about the large development of Rose Farm, and did not speak at the planning board meeting because she felt that there was a hostile environment. She asked the board of selectmen to carefully consider who they appoint to boards and especially chair positions.

Jennifer Briggs said that she felt threatened at the planning board meeting and that she felt that abusive language was used by Mr. Plumer. She felt it was important that people remain professional even when talking about heated topics. She also pointed out that the board of selectmen have the right to remove somebody from another board, and asked them to take that into consideration.

Maura Fay expressed her view that Mr. Plumer showed bias towards the developer, and that she will now have a hard time trusting his judgment going forwards. She felt that the public was being dismissed and disrespected, and hoped that the planning board's review process will be transparent.

Karen Dangora said that people have a right to speak about a large development project that affects them, and that she felt insulted and not well represented.

Jennifer Brackett Piskovitz said that she was concerned with the disconnect between the town's public image and what was happening behind the scenes, especially directly after the #MyExeter campaign. She said that it was not acceptable to treat members of the community that way.

Mike Dawley, a former chair of the planning board, spoke in defense of Mr. Plumer, pointing out how much time he devoted to the town. He said that while Mr. Plumer's behavior was uncalled for, but he thought that he should not be removed from the board. He also pointed out how extended the Rose Farm case had been.

Darius Thompson spoke about last week's board of selectmen meeting, during which Mark Damsell spoke about the Swasey Parkway construction. He felt that Selectman Chartrand had been disrespectful to Mr. Damsell about the applications they had received. He said that it was important for public board members to remember that they are there to serve the town, not their own interests.

Ms. Brackett Piskovitz said that because the only connection the public has to the planning board is through the board of selectmen, she wanted to understand how they felt about the issue.

Mary Hanson said that she felt as though the town's citizens were being pushed aside again by a board in response to this issue, and wanted the board to respond to the concerns.

Joe O'Donnell said that he felt that Mr. Plumer just needed to apologize in some way so that everybody could move on from this issue.

Mr. Dawley asked about the abatements in the packet, and said that he could not find them in the online version. He pointed out that a number of the elderly abatements were for expensive properties, and wanted the board to be cautious of this. He also asked about the citizen's petition for the recreation department project. It had been moved from the back of the list, and the formatting seemed odd.

Chairman Clement said that the petition was moved to the front because it is a bonding article, and the bonds are done in descending order in terms of cost. The language was reviewed by the legal counsel, and it is proper. It was also amended at deliberative session. Mr. Dean said that the RSA states that the petition articles have to be petitioned by 25 voters, but it does not say someone needs to put their names on it. They did add a clause at the end saying that it is a petitioned article.

Chairman Clement said that, for the exemptions, they go through a stringent process. Every 5 years, the elderly exemptions need to reapply. Property is not included in asset listings, and all assets must be listed excluding housing and income. He also said that the vast majority of the elderly exemptions were for manufactured homes. Selectman Chartrand pointed out that Exeter has a particularly generous elderly exemption policy.

Mr. Thompson asked if the Seadog and Vino e Vivo projects had received abatements over a five year term. Chairman Clement said that the Seadog received 79-E for nine years, and Vino e Vivo received 79-E for seven years. Their assessed value is essentially frozen for this period of time, where the additional value from any improvements is not taxed. The assessed value will then go up at the end of the term.

4. Minutes/Proclamations

There were no proclamations at the meeting.

5. Approval of Minutes

The minutes of the last meeting will be approved at the next meeting.

6. Appointments

There were no appointments at the meeting.

7. Action Items

a. Public Hearing: E911 Committee Road Name Changes

MOTION: Selectman Chartrand moved to open the public hearing on the E911 Committee road name changes, Selectwoman Surman seconded and it passed unanimously.

Dave Sharples, the town planner, explained that the division of emergency services and communications started a municipal audit to create a map of town, and looked at street names and addresses. They created a report with a set of recommendations. 39 street names were confusingly similar or have the same name with a different suffix. The town wants to make sure emergency responders go to the proper address/street without confusion. An E911 committee was created, who meet monthly to go over the recommendations. Some of the name change recommendations will also require renumbering. The committee has notified abutters with regular mail and have also sent out certified mail. They also included the rationale behind the recommended new names.

Mr. Sharples read a letter from Marita Mathie, with a few different questions. Ms. Mathie wanted to know if the town would provide official documents about the address changes so the residents can update their mortgages and bills. She also wanted to know if the town would make changes to the tax and voter registration records, and if they had notified postal or GPS services about the change. Finally, she asked if the town could put together a list of guidelines helping people through the address change process.

Mr. Sharples said that the town would give citizens an official notice if their address changes that they can use for updating their records. The tax records can be done internally through the town, but he was not sure about the voter registration. As far as the US Postal Service, they do not want to know about the new addresses until the changes are complete. UPS and FedEx are outside services that he would need to get more information about updating them. For GPS, they will contact the major services such as Google Maps to request that they update the maps. Finally, he said that the town will put together a general list of guidelines to help residents.

Mr. Thompson asked if the town would offer services of a notarized letter. Mr. Sharples said they could get it notarized at the town hall. Assistant Fire Chief Justin Pizon said that a letter is sent to USPS, the state, assessing services, and some major utility companies giving them notice of the changes. Also, there is a 30-day notice to residents before the addresses officially change, so everybody has time to make any changes. Selectwoman Gilman asked when the new street signs would be installed. Mr. Pizon said that public works is currently updating all street signs in the town, and that Jay Perkins will be contacted when the street names are changed.

Barbara Rimkunas, with the Exeter Historical Society, recommended that the historical nature of Exeter be kept in mind when making the street name changes. She was concerned about the change from Arbor Court to Foundry Lane, because the foundry Exeter Brass Works was not adjacent to the street. Mr. Sharples said that he was open to suggestions if any of the names were disliked. Selectman Chartrand suggested that consulting with the town historians would be a good idea. Mr. Thompson also suggested that they put the name changes out to local schools to get students involved. Selectwoman Corson said that she wanted to make sure that Folsom Way is not shown on the tax map.

MOTION: Selectman Chartrand moved to close the public hearing. Selectwoman Surman seconded the motion, and it passed unanimously.

MOTION: Selectman Chartrand moved to enact the first recommendation, where Beech Hill Road Extension would be changed to Redberry Road. Number 10 would become number 44, and numbers 1,2,6,and 8 would be numbers 7,10,18, and 26.

MOTION: Selectman Chartrand moved to enact recommendation two, to change Folsom Court to Folsom Street, and change numbers 9 and 11 to numbers 19 and 21. Selectwoman Surman seconded the motion, and it passed unanimously.

The board suggested that the E911 committee go back and address the historical concern about Foundry Lane.

b. b. Epping Road TIF Agreement Update

Mr. Dean said that the town had some updates about the project. They are continuing to work on numbers in terms of reimbursement for Mr. Shafmaster, and making sure that the agreement is only about the TIF road. They also have some new information from Unitil about natural gas and also electrical information. They do not have a final draft of the agreement for tonight.

Chairman Clement said that right now, the work is split between the town and Mr. Shafmaster. Epping Road is going to be handled by the town for the water/sewer work. The TIF road will be handled by Mr. Shafmaster which will be paid out of the TIF fund. Mr. Dean said that he appreciated the input of the town engineer. He also mentioned that the road will be 28 feet, and that the road will not change any of the site plan for the planning board.

c. c. Cole Property Donation to Conservation Commission

Bill Campbell, the chair of the conservation commission, said that Dan and Jennifer Cole gave 4.85 acres of undeveloped land to the town. The railroad had split the land, and they acquired the surrounding area so that the Cole property was the last piece needed to complete it. It goes from the edge of Newfields to Route 101, protecting the river from highway pollutants. The property is mostly marshland. There is a right of way that crosses the railroad track, and there is a small section people can use for access. The property is open to hunting. The town counsel has looked at the deed and have also done a title search. They would be able to go to closing with board approval. At the conservation commission's last meeting, they voted unanimously that the board accept the land donation.

Mr. Thompson asked if the right of way goes across the railroad. Mr. Campbell confirmed that it did. The board agreed on the importance of protecting the properties in the area from highway damage from Route 101, especially the local saltmarshes.

MOTION: Selectwoman Surman moved to accept the warranty deed of the Cole property at tax map 22, lot 10. Selectwoman Gilman seconded the motion, and it passed unanimously.

8. Regular Business

a. Tax, Water/Sewer Abatements and Exemptions

MOTION: Selectwoman Corson moved to grant veteran credit of \$500 to the following properties: map 104, lot 79, unit 116; map 17, lot 6; map 54, lot 4, unit 6; map 95, lot 64, unit 101; map 81, lot 40. Selectman Chartrand seconded the motion, and it passed unanimously.

MOTION: Selectwoman Corson moved to grant elderly exemptions for \$236,251 to the following properties: map 32, lot 12, unit 11; map 104, lot 79, unit 316; map 68, lot 6, unit 225; map 68, lot 6, unit 631; map 85, lot 89, unit 7; map 104, lot 79, unit 405; map 104, lot 79, unit 422; map 96, lot 3; map 104, lot 79, unit 113; map 80, lot 7, unit 2; map 104, lot 79, unit 125; map 95, lot 64, unit 97; map 68, lot 6, unit 126; map 61, lot 2; map 95, lot 64, unit 258. Selectman Chartrand seconded the motion, and it passed unanimously.

Mr. Dawley asked again about the values of the houses that were getting the exemptions, and said that perhaps they could look at their policy another time.

MOTION: Selectwoman Corson moved to grant elderly exemption for \$152,251 to the following properties: map 73, lot 57; map 70, lot 94; map 104, lot 79, unit 401; map 64, lot 105, unit 93; map 68, lot 6, unit 825; map 104, lot 79, unit 134; map 104, lot 79, unit 801; map 104, lot 79, unit 119; map 104, lot 79, unit 211A; map 28, lot 6; map 65, lot 6; map 104, lot 79, unit 424. Selectman Chartrand seconded the motion, and it passed unanimously.

MOTION: Selectwoman Corson moved to grant elderly exemption for \$183,751 to the following: map 65, lot 102, unit 8; map 104, lot 79, unit 905; map 102, lot 9; map 76, lot 11; map 83, lot 20; map 104, lot 79, unit 133; map 32, lot 12, unit 22; map 81, lot 31; map 104, lot 79, unit 118; map 104, lot 79, unit 320; map 32, lot 12, unit 5; map 95, lot 64, unit 101; map 104, lot 79, unit 321; map 74, lot 45; map 18, lot 5. Selectman Chartrand seconded the motion, and it passed unanimously.

MOTION: Selectwoman Corson moved to grant elderly exemption for \$229,950 to the following property: map 63, lot 120. Selectman Chartrand seconded the motion, and it passed unanimously.

MOTION: Selectwoman Corson moved to deny elderly exemption for map 17, lot 6; and map 81, lot 40. Selectman Chartrand seconded the motion, and it passed unanimously.

MOTION: Selectwoman Corson moved to approve the following abatement for \$329.27: map 63, lot 225. Selectwoman Gilman seconded the motion, and it passed 4-0-1, with Chairman Clement abstaining.

MOTION: Selectwoman Corson moved to approve the following abatement for \$4,216.27 due to a fire: map 86, lot 3. Selectman Chartrand seconded the motion, and it passed unanimously.

MOTION: Selectwoman Corson moved to deny the abatement for map 72, lot 172. Selectman Chartrand seconded the motion, and it passed unanimously.

MOTION: Selectwoman Corson moved to approve the disability exemption for \$125,000 for the following properties: map 64, lot 105, unit 43; map 104, lot 79, unit 1012. Selectman Chartrand seconded, and it passed unanimously.

b. Permits & Approvals

MOTION: Selectman Chartrand moved to approve the use of the town hall main floor stage for a Kit Cornell memorial service on March 17th, from 12-3:30pm. Selectwoman Gilman seconded the motion, and it passed unanimously.

MOTION: Selectman Chartrand moved to approve the use of the lobby, and the town hall stage for the Exeter General Federation of Women's Clubs for their bake sale on June 2nd, from 8am-12pm, with set up on June 1st from 12-5pm, and cleanup from 12-2pm. Selectwoman Surman seconded the motion, and it passed unanimously.

MOTION: Selectman Chartrand moved to waive the rental fee for the Exeter General Federation of Women's Club for their yard sale. Selectwoman Corson seconded the motion, and it passed unanimously.

MOTION: Selectman Chartrand moved to approve the renumbering of 68 Old Town Farm Road to 66 Old Town Farm Road. Selectwoman Surman seconded the motion, and it passed unanimously.

Selectwoman Surman recused herself from the next motion because it is her property.

MOTION: Selectman Chartrand moved to approve the renumbering of 12 Hampton Falls Road to 12A Hampton Falls Road. Selectwoman Gilman seconded the motion, and it passed unanimously.

c. Town Manager's Report

Mr. Dean talked about the recent fire department event, where they recognized Matt Slattery on his recent service in Qatar. They also recognized Mark Cook for his first day as a lieutenant. Also, Jason Greene is moving to the fire prevention officer position on February 27th. Mr. Dean also mentioned the SB 420 bill in the senate which would make collective bargaining meetings open to the public. It could make the process more difficult, in his opinion. Finally, Riverwoods is having a warrant night on February 28th, at 7:30pm.

Chairman Clement asked what would happen if a permit was approved and then the applicant changed the purpose of their use. Selectwoman Gilman said she did not think that had ever happened in her memory. Selectman Chartrand asked if Sheri Riffle could follow up on that. Selectwoman Surman said it was about TEAM Exeter's Selectman's meet and greet on March 2nd, and the original application was for a dance performance.

The board decided to follow up with the organization who made the application.

d. Selectboard Committee Reports

Selectwoman Corson said that at the last planning board meeting, they discussed a 16-lot subdivision off of Linden Street. The discussion was tabled until March 2nd. The planning board also officially adopted the new master plan.

e. Correspondence

There was an article in Yankee Magazine about Exeter, under the travel section. There was a letter from Mitchell Municipal Group about a new member of the firm, and that they have a new

seacoast office. There were letters sent to Mr. Plummer from the public. There was also a letter from James Murray about the FDA food code update that routinely occurs every 4 years.

9. Board Calendar

The next meeting will be on March 12th, 2018.

10. Non-public session

MOTION: Selectwoman Surman moved to enter into a nonpublic session pursuant to RSA 91:A3 section 2A. Selectwoman Corson seconded the motion, and it passed unanimously by roll-call vote. The board entered into non-public session at 8:50pm.

The Board emerged from non public session.

Selectwoman Surman moved to adjourn, Selectman Chartrand seconded. Motion carries unanimously. The Board stood adjourned at approximately 9:05 p.m..

Respectfully submitted by recording secretary Samantha Cave.

Committee Appointments

March 12, 2018

Candidates

Planning Board

Jennifer Martel, 23 Wood Ridge Lane, Alternate Member, Term to expire 4/30/20. (There are two alternate positions with terms expiring 4/30/20).

Energy Committee

Robin Tyner, 9 Millstream Drive



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709
www.exeternh.gov

INTEROFFICE MEMORANDUM

TO: EXETER BOARD OF SELECTMEN AND TOWN MANAGER
FROM: DOREEN CHESTER, FINANCE DIRECTOR
SUBJECT: RECOMMENDATION TO CHANGE TOWN MILEAGE REIMBURSEMENT RATE AND TO ADOPT A POLICY FOR THE IRS STANDARD MILEAGE RATE
DATE: MARCH 12, 2018

The Town of Exeter currently reimburses employee business-related mileage at the 2017 IRS mileage reimbursement rate of 53.5 cents per mile. On Jan. 1, 2018, the IRS standard mileage rate for the use of a car (also vans, pickups or panel trucks) changed to 54.5 cents per mile for business miles driven. The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile.

Based upon a NHGFOA survey taken in April 2013, the majority of NH Towns/Cities reimburse employee business related mileage at the current IRS standard mileage in effect. It is my recommendation for the Town of Exeter to adopt the current IRS standard mileage rate of 54.5 cents per mile effective as of March 12, 2018. It is requested that Exeter Board of Selectmen vote to allow the automatic update of the standard mileage rate in January each year in accordance with the Federal (IRS) standard mileage rate.

If the annual update is approved, the Board and all town employees would be notified of the change each year by the Finance Department with the new IRS standard mileage rate taking effect automatically every January. This will make the implementation process simpler and more efficient.

List for Selectmen's meeting March 12, 2018

Vet Credit

Map/Lot	Location	Amount	
90/33/3	5 Wright Lane	500.00	standard
86/51/1	7 Hampton Falls Rd	500.00	standard

Disable Exemption

Map/Lot	Location	Amount
73/242	14 Union Street	125,000
95/64/311	32 Hilton Ave	125,000
95/64/257	16 Peach St	125,000

Elderly Exemption

Map/Lot	Location	Amount	Map/Lot	Location	Amount
52/72	9 Stevens Court	236,251	64/24	25 Park St	236,251
87/8/C-15	C-15 E&H Co-operative	236,251	104/79/610	610 Canterbury Dr	236,251
104/79/1006	1006 Camelot Dr	236,251	104/79/117	117 Robinhood Dr	236,251
104/79/115	115 Robinhood Dr	152,251	103/7	11 Dow St	152,251
104/79/705	705 Nottingham Dr	152,251	104/79/903	903 Camelot Dr	236,251
64/105/103	103 Hayes MH Pk	236,251	54/4/6	50 Brookside Dr A-6	183,751
103/15/2	2 Icey Hill Co-op	152,251	73/66	19 Carroll St	236,251
54/4/20	50 Brookside Dr C4	183,751	62/8	61 Washington St	152,251
28/5	26 Old Town Farm Rd	236,251	52/63	5 Leary Ct	236,251
104/79/106	106 Robinhood Dr	183,751	74/11	7 Cottage Street	152,251
72/117/4	18 South Street	236,251	71/2	27 Hall Place	236,251
55/46	9 Allard Street	236,251			
52/68	6 Stevens Ct	183,751			
81/34	33 Westside Dr	236,251			
68/6/241	2 Sterling Hill Unit 241	236,251			
72/17/6	163 water St B1	152,251			
63/102/54	5 Brookside Dr #6	152,251			



Application for Town Hall Facility Use

Faxed #: 603-777-1514 or emailed: sriffle@exeternh.gov
Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Facility Requested: Town Hall (Main Floor/Town Hall Stage) Balcony

Representative Information:

Name: Karen Desrosiers Address: 41 Washington Street
Town/State/Zip: Exeter, NH Phone: 603-580-2066
Email: kdesrosiers@ttlc.net Date of Application: 3/9/18

Organization Information:

Name: Art Committee Address: _____
Town/State/Zip: _____ Phone: _____

Reservation Information:

Type of Event/Meeting: Weekend of Music Date: 3/7, 3/8, 3/9, 3/10/19
Times of Event: throughout the day Times needed for set-up/clean-up: _____
of tables: _____ # of chairs: _____
List materials being used for this event: _____
Will food/beverages be served? Yes Description: small room - snacks

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125.00 per day. A rental fee waiver may be requested fee in writing.

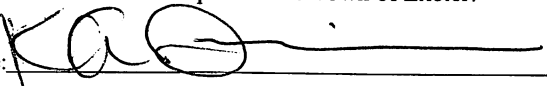
Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer or room on the right of the foyer, the electrical outlet cannot exceed 20 amps.

***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email extvg@exeternh.gov to coordinate.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additionally insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature:  Date: 3/9/18

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Town Hall Facility Use

Faxed #: 603-777-1514 or emailed: sriffle@exeternh.gov
Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Facility Requested: Town Hall (Main Floor/Town Hall Stage) Balcony

Representative Information:

Name: Mona Pinette Address: 12 Juniper Ridge Road
Town/State/Zip: Exeter, NH 03833-4409 Phone: 603-770-7461
Email: monap@alum.mit.edu Date of Application: 2/23/18

Organization Information:

Name: Taoist Tai Chi Society Address: 30 Linden Street
Town/State/Zip: Exeter, NH 03833 Phone: 603-658-1199

Reservation Information:

Type of Event/Meeting: tai chi intensive, meeting and training Date: 4/22/18
Times of Event: 9am to 5pm Times needed for set-up/clean-up: _____
of tables: 5 # of chairs: 40
List materials being used for this event: _____
Will food/beverages be served? yes Description: snacks and water in the foyer area only

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125.00 per day. A rental fee waiver may be requested fee in writing.

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer or room on the right of the foyer, the electrical outlet cannot exceed 20 amps.

***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email extvg@exeternh.gov to coordinate.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additionally insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Mona Pinette Digitally signed by Mona Pinette
Date: 2018.02.23 16:15:47 -05'00' Date: 2/23/18

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested

**Town of Exeter
Request for Fee Waiver**

Requests for fee waivers or reduced fees are determined on a case by case basis for community based events and community fundraisers that are aligned with the Mission of the Town of Exeter.

Eligible Organizations:

- Non-profits with 501(c)3 status.
- Clubs and organizations that provide educational or community program opportunities that are open to the general public and who donate services.
- Town of Exeter departments who are utilizing the hall for town use.

Requirements:

You must complete an application to reserve the town hall and pay the security deposit. You and the organization you represent are required to follow all established policies and town ordinances, rules, during and after the event.

In order for your application to be considered you must complete this list of requirements. If you fail to comply with this list, the application will be denied.

1. Complete the request for waived fees, and **attach your rental use application.**
2. If your agency is a non-profit, a copy of your 501(c)3 must be attached.
3. Event must benefit the town's community and be relative to the mission.

Non-Waivable Fees:

All renters regardless of waived fees will be required to pay the full security deposit and other fees that are established and associated with cleaning, staff time, setup/dismantle and custodial services along with IT services. Any other fees identified in the Board of Selectmen's adopted fees as non-waivable.

Organization: Taoist Tai Chi Society Phone: 603-658-1199
Address: 30 Linden Street Town: Exeter State: NH Zip: 03833
Website: taoist.org/usa/locations/exeter
Type of Business: Government Non-profit For-profit Other: _____
Representative: Mona Pinette Phone: 603-770-7461
Address: 12 Juniper Ridge Road Town: Exeter State: NH Zip: 03833-4401
Email: monap@alum.mit.edu

Brief Description of Events: this is an training session for local instructors and helpers in teaching the tai chi form and health benefits to our students. We also focus on how to teach modifications for folks with limitations or illnesses like Parkinson or MS.

Type of Events: Fundraiser Community Event Private Event

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of the space(s). I further understand that I must have completed all applicable reservation procedures prior to submitting this request including but not limited to reserving the facility, providing the certificate of insurance and paying the security deposit. I further acknowledge that if the request is denied, the organization I represent must pay all remaining fees by the event date and that all established permit regulations and Selectmen policies will be followed during and after the event.

Representative's Signature: Mona Pinette Digitally signed by Mona Pinette Date: 2018.02.23 16:28:32 -05'00' Date: 2/23/18

Selectboard Approval:

Date: _____



Application for Town Hall Facility Use

Faxed #: 603-777-1514 or emailed: sriffle@exeternh.gov
Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Facility Requested: Town Hall (Main Floor/Town Hall Stage) Balcony

Representative Information:

Name: Eliza Adlington Address: 5 Grandview Terrace
Town/State/Zip: Exeter, NH 03833 Phone: 772-9385
Email: emcgart@comcast.net Date of Application: 2/26/2018

Organization Information:

Name: EAGFWC Address: PO Box 24
Town/State/Zip: Exeter, NH 03833 Phone: (same as above)

Reservation Information: *(note: this would be for the small room near the entry)*

Type of Event/Meeting: Bake Sale Date: March 24, 2018
Times of Event: 8-12 Times needed for set-up/clean-up: 7:30 12:30
of tables: 2 # of chairs: 3
List materials being used for this event: none
Will food/beverages be served? _____ Description: _____

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125.00 per day. A rental fee waiver may be requested fee in writing.
Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer or room on the right of the foyer, the electrical outlet cannot exceed 20 amps.
***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email extvg@exeternh.gov to coordinate.
Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additionally insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Eliza Adlington Date: 2/26/2018

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____
Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Event Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

5pm - 9pm
NEXT TO TOWN
HALL / ONLY ON 9/21

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces 4 Location _____

Signboard Request: Poster Board Week: Sept 3-9 Plywood Board Week: Sept 16-22

Representative:

Name: Sharon Marston Address: _____

Town/State/Zip: _____ Phone: 395-0174

Email: TOWN EXETER MUSIC @ GMAIL.COM

Organization:

Name: TEAM Address: 1112 WATER ST

Town/State/Zip: EXETER, NH Phone: _____

Reservation Details:

Type of Event/Meeting: FALL EQUINOX FEST Date: Sept 21, 22, 23

Times of Event: 5-10 PM Times needed for set-up/clean-up: _____

Will food/beverages be served/prepared in the foyer or room to the right? Yes No

If Tech/ AV Services are Needed, provide details*: _____

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps.

***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

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Applicant signature: Sharon Marston Date: 11/29/17

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested

**Town of Exeter
Request for Fee Waiver**

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- Clubs and organizations that provide educational or community program opportunities that are open to the general public and who donate services.
- Town of Exeter departments who are utilizing the hall for town use.

Requirements:

You must complete an application to reserve the town hall and pay the security deposit. You and the organization you represent are required to follow all established policies and town ordinances, rules, during and after the event.

In order for your application to be considered you must complete this list of requirements. If you fail to comply with this list, the application will be denied.

1. Complete the request for waived fees, and attach your rental use application.
2. If your agency is a non-profit, a copy of your 501(c)3 must be attached.
3. Event must benefit the town's community and be relative to the mission.

Non-Waivable Fees:

All renters regardless of waived fees will be required to pay the full security deposit and other fees that are established and associated with cleaning, staff time, setup/dismantle and custodial services along with IT services. Any other fees identified in the Board of Selectmen's adopted fees as non-waivable.

Organization: TEAM Phone: 512-8396
Address: 111R Water St Town: EXETER State: NH Zip: 03833
Website: WWW.TEAMEXETER.COM
Type of Business: Government Non-profit For-profit Other: _____
Representative: SCOTT RUFFNER Phone: _____
Address: 11 HALL PLACE Town: EXETER State: NH Zip: 03833
Email: TOWNEXETERARTSMUSIC@GMAIL.COM
Brief Description of Events: COMMUNITY - BASED ART, MUSIC,
AND FILM EVENTS.

Type of Events: Fundraiser Community Event Private Event

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of the space(s). I further understand that I must have completed all applicable reservation procedures prior to submitting this request including but not limited to reserving the facility, providing the certificate of insurance and paying the security deposit. I further acknowledge that if the request is denied, the organization I represent must pay all remaining fees by the event date and that all established permit regulations and Selectmen policies will be followed during and after the event.

Representative's Signature: [Signature] Date: 2-22-2018

Selectboard Approval:

Date: _____



Sheri Riffle <sriffle@exeternh.gov>

Updated App for Fall Fest

Scott Ruffner <scotruffner@mac.com>

Thu, Feb 22, 2018 at 11:58 AM

To: Sheri Riffle <sriffle@exeternh.gov>

Hey Sheri -

Here's a simplified version of the application for the Fall Fest. The only request we're making for parking spaces are the first 4 in the area you suggested right next to the hall by Citizens, and that is only for the Friday, Sept 21 starting at 5pm during music on the bandstand.

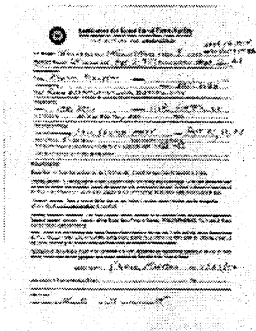
For First Friday on April 6th, can you just amend the original app like you did for the arts fest in May, and add in "after 6pm" for town hall... or do we need to do another app?

Either way .. could you please forward me the 2018 First Friday app that was ok'd by the BOS. I can't seem to find it. I know it was ok'd at the meeting after the public session, but maybe it got lost in the shuffle of all the different emails at that time.

Thanks!
Scott

Scott Ruffner
603-512-8396

2 attachments



IMG_3563.JPG
1601K

IMG_3564.JPG
1485K

Town of Exeter
Disposal of Surplus Property

Date 02/23/18	Department IT	Account #	Contact Bob Glowacky	Phone 418-6404
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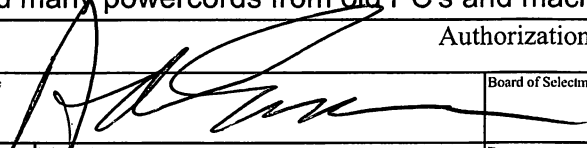
Items To Be: Sold: Disposed of:

Item Description	Serial No.	Estimated Value	Item Location
canon printer (retired/broken)		\$5	Basement
HP Printer (retired/broken)		\$0	Basement
Computer monitor		\$5	Basement
extra powercords		\$1	Basement

Has electronic data been erased? Yes No

Justification:
Retired printers both have mechanical/technical issues that aren't cost effective to fix, and they have already been replaced by newer printers. We have been retiring old monitors and have kept a few of the best ones so we can do IT tasks with them. We also have gathered many powercords from old PC's and machines and have kept enough for back ups.

Authorizations

Department Signature 	Board of Selectmen, Chair / BOS Designee		
Date: 02/23/18	Printed Name: Andy Swanson	Date:	Printed Name:



newgeneration

Shelter and Support for Mothers and Children Since 1987

568 Portsmouth Avenue • P.O. Box 676 • Greenland, NH 03840 • Phone/Fax 603.436.4989 • www.newgennh.org

February 14, 2018

Town of Exeter
Mr. Russell Dean, Town Manager
10 Front Street
Exeter, NH 03833

Dear Mr. Dean,

Thank you so much for your recent very generous donation of \$500 to New Generation.

Your gift enables us to provide critically needed assistance to pregnant and newly parenting women and their babies and young children who are experiencing homelessness. Donors like you make it possible for us to help the women in our program break the generational cycle of poverty and live independently.

Thank you again for your support.

Gratefully,

Donna Marsh
Executive Director

=====

FOR YOUR TAX INFORMATION

=====

Tax ID# 02-0409655

No goods or services of any kind were provided in exchange for this gift.

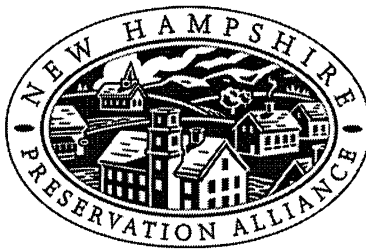
Amount: \$500

Check Date: December 22, 2017

Check #: 40407

=====

If you wish for this gift to remain anonymous, please contact ED@newgennh.org



Special places across New Hampshire need your help!

Your membership has expired! Please renew today!

Your support matters! Right now we're helping community leaders prepare preservation projects for Town Meetings, barn owners after our successful *52 Barns in 52 Weeks* initiative, and *Seven to Save* property advocates striving for the "save"! Advocacy for historic resources in the face of the Northern Pass proposal, match-making barns to new owners, and helping move the Hope Engine Company in Hinsdale to prevent its demolition are some of our recent successes.

When you renew, your membership dues help pay for core services that have big results.

- A \$35 tank of gas fuels our field services representative Andrew Cushing's trips around the state to evaluate historic buildings and coach community groups for rescues and revitalization.
- \$100 worth of phone and web services allows us to provide information on tax incentives, grant deadlines and information and stories that inspire great preservation activity.
- A \$250 or \$500 matching grant offers a "road map" for historic property repairs and restorations.

You make it possible for us to assist community projects, help hundreds of homeowners to save and steward special places and work with town leaders to revive downtowns and village centers. Your support makes a difference. Please renew today! You can use the enclosed envelope, or renew securely online at www.nhpreservation.org. It's a good investment!

Sincerely,

Jennifer Goodman
Executive Director

P.S. Hope to see you at our **Old House & Barn Expo on March 24 – 25** at the Radisson, 700 Elm Street, Manchester! Topics include 21st comfort for old homes, gardening with old-time favorites, energy efficiency, interior finishes, barn repair, and much more. Information on presenters, exhibitors and demonstrations at nhpreservation.org.



CORCORAN CONSULTING ASSOCIATES, INC.

February 26, 2018

Town Offices
10 Front Street
Exeter, NH 03833-2792

Re: Assessing Services

Dear Board of Selectmen,

Please find enclosed a brochure for your perusal which outlines the many Municipal Assessing Services that are offered by Corcoran Consulting Associates, Incorporated.

Corcoran Consulting Associates has been providing superior contract assessing services throughout New Hampshire for the past 35 years. We currently hold assessing service positions in thirteen communities throughout New Hampshire. We are a New Hampshire based company and only operate in the state of New Hampshire. We service a wide range of municipalities from smaller communities of 1,500 parcels to cities of 13,000 parcels.

We offer a wide range of assessing services such as field work, data entry, five-year certification compliance, revaluations, statistical updates and much more. We can work as your contracted assessor or we can work with your current in house assessor to assist with any assessing tasks.

Do not hesitate to contact us directly at 603-630-8575 with any questions or concerns that you may have about the assessing services that we offer and how we can assist your community in the future.

Sincerely,

Marybeth Walker

Marybeth Walker, CNHA
President of Operations
Corcoran Consulting Associates, Inc.

Monica Hurley

Monica Hurley, CNHA
Vice President
Corcoran Consulting Associates, Inc.

Enclosure