

# DRAFT MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

May 2, 2012

1. Call Meeting to Order

Chairman Matt Quandt convened the Board of Selectmen at 12:00 p.m in the Wheelwright Room of the Town Office. Other members of the Board present were: Mr. Dan Chartrand, Ms. Julie Gilman, Mr. Don Clement. Mr. Ferraro was absent due to a family matter. Town Manager, Russ Dean was also present.

2. Payroll and A/P. Selectman Chartrand moved approval of an accounts payable warrant checks dated April 27<sup>th</sup>, 2012 in the amount of \$138,592.38. Selectman Clement seconded. Motion carries. Selectman Chartrand moves to approve a payroll warrant checks dated April 22<sup>nd</sup>, 2012 in the amount of \$164,358.83. Selectman Clement seconds. Motion carries. Selectman Chartrand moves to approve a capital fund warrant in the amount of \$15,750. This is to JA Polito and Sons for work on Jady Hill Phase I. Selectwoman Gilman seconds. Motion carries. Selectman Chartrand moves to approve a capital warrant in the amount of \$99,729.55. This payment is to Revolution Energy for the solar array. Selectman Clement seconds. Selectwoman Gilman notes this was required outlay by the Town and we will be reimbursed by the energy grant. Motion carries. Selectman Chartrand moves to approve an accounts payable warrant in the amount of \$2,052,363. This is the May school payment to the Co-op and the Exeter School District. Selectwoman Gilman seconds. Motion carries.

3. Getty Property Update. The Town Manager presented the documents to the Board regarding the Getty purchase. We are ready to close. There are three documents that need to go back to TitlePro who is handling the closing. Authority is being requested to sign and send to the closing agent. Selectman Clement moved to grant authority to the Town Manager to sign the closing documents to complete the purchase approved by the voters in March 2012. Selectman Chartrand seconded. Further discussion. The Town Manager noted he had been informed by Credere Associates the draft report is on file with DES for CERCLA protection. He further reports that DPW has been engaged on the demolition and this would take place soon. Selectman Clement requested costs of the demolition and any paving touch up by DPW. Ms. Gilman confirms the Heritage Commission would like to take photos of inside the building. Mr. Dean will coordinate. Vote: Motion carries.

Discussion on the Farmer's Market permit for Thursday. Mr. Dean reports he has issued the permit under the current policy, but has added a proviso that it is only good for this month. The idea is to meet each month and re-grant the permit so it fits with the construction schedule through the summer. It looks as though June is the toughest month with perhaps 2 weeks where the Parkway will be unavailable due to it having to be opened to 2-way traffic because Water Street will be closed. Selectman Clement wishes to confirm the permit. He moves to approve the permit as presented. Selectwoman Gilman seconds. Motion carries.

Selectman Clement brings up a permit request from PEA to close the Parkway this weekend for a regatta. He does not recall PEA having to close the Parkway before. Mr. Dean reports the Police Department have reviewed and returned the permit and he is prepared to sign it. Mr. Clement suggests a review of this permit and others that close the Parkway as he is concerned about the Parkway being closed too often. Mr. Dean states the Trustees of the Parkway permit the events inside the Parkway on the land, so they will need to be part of the conversation. It is agreed the Town Manager will handle this permit request and he will put together a list of road closure permits granted throughout a typical year for BOS review.

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Mr. Clement reports he has worked on a schedule of meetings with the Chairman for the coming months and this will be discussed Monday night. Mr. Chartrand requests the street sweeper issue be brought before the Board for disposition. Brief discussion on Monday night's agenda ensues. Mr. Dean reports he met with counsel on the private I and I questions raised and hopes to have the report for the Board Monday night. Selectman Clement requests a review of the water meter letter from DPW regarding shutting water off if no response from the homeowner.

## 6. Adjournment

Selectwoman Gilman moves to adjourn at 12:45 p.m. Selectman Clement seconds. Motion carries.

Respectfully submitted,

Russell Dean  
Town Manager