

1. Call Meeting to Order

Chairman Matt Quandt convened The Board at 6:30 pm in the Wheelwright Room of the Town Office Building. Other members present were Vice Chairman Don Clement, Selectman Dan Chartrand, Selectwoman Julie Gilman and Town Manager, Russ Dean.

Marilyn Erickson of 407 Exeter River Landing appeared before the Board to discuss a tax issue. Mrs. Erickson was seeking relief from a tax bill she stated she did not receive during the second half of 2010. This led to a lien being placed on the property. Deputy Tax Collector Linda Fecteau advised the Board of the history of the account. After some discussion, Selectman Clement moved to waive \$79.80 in accumulated interest on Map 104, Lot 79-407. Selectman Chartrand seconded. Motion carried. Mrs. Erickson thanked the Board.

The Board then interviewed Mr. Rawson Webb for a spot on the Economic Development Commission or the Arts Committee. Mr. Webb indicated he could not make morning meetings so the Arts Committee seems a better fit for him.

The Board then reconvened in the Nowak Room for their regular business meeting.

2. Public Comment – None this evening.**3. Bid Openings – 47 Front Street Roof Project**

Mr. Quandt begins by opening the biddings of the roofing project as Mr. Clement informs that it better known as the, “Historical Society Building”. The first bid read off was by AW Therrien Roofing Company. After some confusion, Mr. Quandt hands the letter to Mr. Clement who tries to locate an accurate bid. He locates the bid in the document and Mr. Quandt reads the bid to the board, it sums to \$209,094.00. The next bid is from Mahan Slate Roofing, a company located in Springfield MA. Their bid on the project is \$254,750.00. Next is David Crocker from North Oxford MA placing a bid of \$268,000.00. Lastly, the Heritage Company based in East Waterboro ME bids \$237,070.00. Mr. Quandt asks if there is a motion to refer to the Department of Public Works for review.

Ms. Gilman moves to refer the bids while Mr. Chartrand seconds. Vote: Unanimous

Mr. Clement has a discussion point that their original budget of \$90,000.00, which Ms. Gilman corrects to \$99,900.00 and adds that the Board was extremely under in predicting the cost for the project. Mr. Clement questions if the Board has the right specs with the tremendous difference and hopes that DPW will figure out the cause. Ms. Gilman also vocalizes concern. Mr. Quandt inquires of a company whom approached before claiming they would use the same slate as the board did and Ms. Gilman clarifies that it was the recommendation from a consultant that was used. Ms. Gilman follows with wondering if they even looked at the slate.

4. Minutes & Proclamations**a. Special Meeting: June 21st, 2012**

Mr. Clement moves to accept the minutes of June 21st as presented. Mr. Chartrand seconds. Vote: Unanimous.

b. Special Meeting: June 25th, 2012

Mr. Chartrand moves to accept the draft minutes of June 25th 2012. Mr. Clement seconds. Vote: Unanimous.

5. Appointments – None this evening.

6. Discussion/Action Items

a. New Business

I. Mikey Sales: Eagle Scout Project

Mr. Sales begins by handing out to the BOS a document summarizing his project and shows a map of the location where the project will be taking place. Once the forms are passed around, Mr. Sales explains that in order to achieve the highest rank in Boy Scouts, the Eagle Rank, and a scout must complete a one hundred hour service project that benefits a community or institution where the scout resides.

Mr. Sales was approached by Joe Kenick of the Exeter Sportsmans Club with a trail along the Exeter Reservoir that needs work done. Duties included the trail being marked, raked clean, having steps placed at a specific point with a harsh slope, and installing a makeshift railing. The trail currently has rope strung trees, which can be considered a railing. However Mr. Sales exclaims that this rope is slick and rather dangerous to use. He references his handout to a diagram he made of how the trail will look with the work he plans to execute. Currently the trail has a log bridge between two banks in the Reservoir which Mr. Sales will leave alone because he tested it and says that it is stable. Referencing the picture he shows that he will place more logs into the embankment, making a reasonable place to step off of the log bridge. Mr. Sales informs that this task is commonly done by other Boy Scouts because not only does it make it easier to walk the trail, but it also prevents the soil from going into the bank. Currently the earth by the bank forms a steep angle and water passing the bank is washing away a lot of the soil. Finally, Mr. Sales will take wooden stakes treated to be safe outdoors, bury them into the embankment and string them with rope. This will make the bridge more stable. It will also be better for the surrounding earth because the current “railings” which are ropes wrapped around trees, will not be used and damaging the trees anymore. This will be a large majority of the work and the entire project will be done by Boy Scouts.

Once that project is complete, Mr. Sales intends to framing up and establishing the trail. In order to do this he will be marking the trees with paint similar to other trails worked on in Exeter as Eagle Scout Projects. He will also bring Boy Scouts through and rake out the leaves and clean up the trash. Currently the trail has a lot of beer cans littering it. He also mentions that it is common among Boy Scouts is that in cleaning up the trash, citizens are less likely to place their trash on the trail. People notice. With the trail being dirty, the sediment is that there is trash here; it won't matter if more is added. However should the trail be clean, that president won't set and again, will be less inclined to leave their trash on the trail. Once the project is finished and the Sportsmans Club has reviewed and approved it, Mr. Sales will place a sign at the entrance of the trail which will be located next to the Exeter Sportsman Club's sign. The sign he will post will have a trail map, as well as some tenants of the Boy Scouts, namely the “Leave No Trace” which will act as a reminder for the fisherman to clean up their trash, carry out what you carry in. The sign will also have wildlife information on it. It will have descriptions on local plants to inform fisherman of.

Next Mr. Sales states that the work to complete his project will be executed in late August. This is because Mr. Sales is currently enrolled in a summer program in Boston. He projects the task will begin the weekend of August 16th, as well as the following weekend. It will be done solely by Boy Scouts and some parental volunteers. On July 16th Mr. Sales will be meeting with the Exeter Sportsman Club to get approval. Mr. Kenick suggested to Mr. Sales to get the Board's approval as well for his project. Mr. Sales exclaims that he has received verbal approval, just not written approval from their entire group of members. Mr. Sales asks the board if they have any questions for him. Mr. Clement mentions that a couple of weeks ago the environmental planner Kristen Murphy and Mr. Clement walked the trail that Mr. Sales plan to renovate. Mr. Clement labels the area where the log bridge resides as a deep gully and can be difficult to get to the other side. He agrees that the trail needs the improvements and thinks the project is a great idea. Kristen Murphy and Mr. Clement also talked about two things. He asks Mr. Sales if he needs to ask the department of environmental services for some kind of permit to which Mr. Sales replies that he does need a shoreland permit and he states that he has already filed for that. Mr. Clement's other discussion with Ms. Murphy was that the trail starts right in front of the Sportsmans Club lodge. They talked about the fact that most of the general public don't go into the Sportsmans Club area and go fishing. Ms. Murphy told Mr. Clement that she hopes that the Club will take some of the responsibility of maintaining the trail in the future, after Mr. Sales completes his work. Mr. Kenick mentioned to Mr. Clement that the grounds are town property and that he doesn't feel he is responsible for keeping it maintained. In summary, Mr. Clement thinks in combination with the Sportsmans Club, the town, or any future Boy Scout going for their Eagle Scout Project, can conduct future maintenance. He doesn't foresee any issues at all and feels the project is worthwhile.

Mr. Clement empathizes with Mr. Sales trying to find a project he can do and comments that the project chosen with the trail that is frequently used by fishermen to access different areas of the reservoir. He continues with complementing the nature concepts, labeling plants on the trail and so forth. He closes with that the Board should be supporting Mr. Sales. Mr. Quandt mentions a project that Mr. Sales tried to complete on Kingston Road and apologizes that his original project didn't work out. He then clarifies what it is that Mr. Sales needs which is approval from the Board and the Sportsmans Club. Mr. Sales confirms and tells him that he has two documents that he needs their signature on. One is the summary of his Eagle Scout which is a BSA document. It states that Mr. Sales met with the Board, explained his project, talked about concerns, and they are supportive of it. The other document is a work order which quickly outlines what he is going to do and since the trail is on town property, it will give him the authority to bring his volunteers to the ground and complete his work.

Mr. Clement motions that the Board move to approve the Exeter Sportsmans Club trail restoration project as defined in tonight's proposal. Mr. Chartrand seconds. Vote: Unanimous.

While Mr. Quandt signs the necessary documents, Mr. Clement thanks Mr. Sales for the work he plans to do and Mr. Kenick for helping Mr. Sales in completing his Eagle Scout Project. Mr. Quandt agrees that if anyone needs to know anything about trails, fishing, sportsman things, Joe Kenick is the person to call.

II. Jady Hill Phase II Engineering Contract Extension

Mr. Quandt gives the floor to Mr. Dean who explains this is the construction administration for Phase II of the Jady Hill. Mr. Dean expects the bond proceeds form the project to be deposited on the 19th of July. He then introduces Mr. Vlasich to explain the details of the contract extension with Wright Pierce and the cost of the project which is \$165,402.00. Mr. Vlasich introduces himself as the town engineer and begins by referencing a memo the Board has which is the resident engineering and contract administration for Phase II. About one month ago he approached the board for ward of the Phase II Project to JA Polito. The construction was awarded \$2,756,241.00. This will be used for an inspector and the Rite Pierce Organization to do the contract administration for the Phase II Project. The cost of the contract with the Organization is \$165,402.00 which covers roughly 6% of the construction. Mr. Valasich informs that the funding for the project will be from the 2010 waterline replacement project, the 2012 Jady Hill Warrant in the general fund, and the 2012 Jady Hill Warrant in the sewer fund. Mr. Vlasich references the second document which the board received at the time construction began. It shows the bottom line being better as the construction inspection was less than anticipated.

Mr. Chartrand motions that the BOS accept and extend the current contract with Wright Pierce for construction services for Phase II of the Jady Hill Project in the amount of \$165,402.00. Ms. Gilman seconds. Vote: Unanimous.

III. Review BOS Goals Report

From the special works session from earlier in the year, the board brought in a facilitator from Primex and they formulated a report. Mr. Chartrand felt the report was quite accurate of what the BOS did that day. Ms. Gilman states that it's brief and presented well, making it easy to check off their goals and be more efficient. Mr. Chartrand continues to commend the summarization of their one, three, and five year goals. He also notes how it incorporates the dichotomy between himself and Mr. Clement. Mr. Clement comments that he thinks they did a good job encompassing the meeting in a summary fashion. Then he poses the question that now that their goals are listed, where does the BOS go from here? The six goals determined are very general and broad. He asks if they should meet again to attempt to define them or trying to break them down into more details. Mr. Quandt tells Mr. Clement that is exactly what the Board will do and after that present their goals to the CIP committee. Mr. Chartrand clarifies that some of the goals have already happened. One of their goals was to meet with Aaron which Mr. Dean has already taken. He continues with commenting that they are about to launch into the budget process. Things like the Sidewalk Plan and the Lincoln St Sewer Plan can be started in preparation for the budget process. Mr. Dean passed a copy of the BOS goals to the Chair of the Economic Development Commission so they'll have it for their meeting. Mr. Dean knows that goal number one of the Board's is under the economic development area, talking about Epping Rd, Holland Way, Portsmouth Ave, and Hampton Rd, amongst other places. One of the goals that were laid out by the board was to schedule a meeting with the planning board and the EDC with a few bullet points attached to that. Mr. Dean mentions that the goal list has not been sent to the planning board as of yet but will be given to them by their meeting on Thursday night. Mr. Clement suggests sending the goals to the department heads as well to which Mr. Dean tells him that has already been done. Lastly Mr. Clement asks if it will get on the website. Mr. Dean says he can post a separate document under the "Reports" section of just the goals since currently it can be found included in an online packet.

IV. Deputy Treasurer Update

Mr. Dean discusses how he solicited different communities to get a sense of how many had a Deputy Treasurer. He found at the last meeting that he was speculating on this issue. He speculated that most towns did have a Deputy Treasurer. He has a list on those towns who responded to his inquiry and in his survey; over 90% of those towns have a Deputy Treasurer. This leads to a two faceted question. One being whether it is a common practice, which Mr. Dean feels it is, based on the data. Other towns who responded after Mr. Dean printed his survey have remained consistent with current findings. Mr. Dean figures that four out of every five towns have a Deputy Treasurer. The second question is that if Exeter has a Deputy Treasurer what would the adequate compensation be? He finds it interesting when you look at the Treasurers state wide in that there's quite a bit of variance and not all of it is easy to understand. Maybe in different communities that follow the town meeting form of government perhaps a Treasurer role has been perceived differently depending on the budget size which impacts the reconciliations.

The role and responsibility of the treasurer which is the same in every community and with a community like the town of Exeter that has a \$20 million plus budget; it is quite a bit more intensive than towns like Fremont for example who has a much smaller amount of transactions on a month to month basis. So the answer is yes, most other towns do have a Deputy Treasurer. Mr. Dean made a memo basically addressing his thoughts that having a qualified Deputy Treasurer would be a good backup system for the town of Exeter to have. In the event that the Treasurer is unavailable for something or incapacitated, all of the Deputies perform the same job as the Treasurer in the absence of the Treasurer. The previous Treasurer also recommended to the board to look into getting a Deputy Treasurer.

Mr. Quandt inquires how many communities from the survey have a similar budget to Exeter. Mr. Dean estimates that there's maybe two and have heard from a third. The thing to remember is that in the comparables they did include cities so places like Claremont or Lebanon. Population wise, those two places are similar to Exeter however they do not have the same form of government. Ms. Gilman clarifies to Mr. Dean that all the towns on the survey have the same government structure as Exeter and he confirms. Mr. Quandt names a few towns such as Goffstown who has a population of roughly 18,000, some smaller towns, and finally small towns such as Temple and Fremont. Mr. Dean continues with basing the data on the survey and the budget that the town of Exeter has, he thinks that a Deputy Treasurer compensation rate of \$750-\$1000 a year based on what is being seen and taking into account the fact that Chichester or Auburn or Moultonborough are smaller than Exeter. He knows that Mr. Brabant went through several transactions monthly and there was more involvement in the job. So let's say somebody was filling in for a month, \$750-\$1000 is reasonable to retain someone hopefully.

Mr. Chartrand asks about the interview with the current Treasurer whom also endorsed the idea of a Deputy Treasurer which Mr. Quandt believes he did. Mr. Chartrand also feels it's good to have someone as backup and increased scrutiny of two people rather than one, this is a very good idea and he is very much in favor of it. Ms Gilman thinks about the compensation and she would be interested in knowing more about what the actual duties are going to be before setting the compensation. Referencing Northwood which is about the same size as Exeter, they show on the survey to have a much smaller compensation for their Deputy Treasurer than Mr. Dean projected. Mr. Quandt asks Mr. Dean if the next step should be to set up a job description. Mr. Dean explains that the job description of the Deputy Treasurer is the same exact job description of the treasurer. There is no difference between

the two. The compensation is the “fill in” aspect of it. Essentially the individual needs to be available to be on call if need be and if something does happen or the treasurer goes on vacation for a month, then the Deputy Treasurer would fill in, do reconciliations and so forth and do some ongoing work as Mr. Chartrand made mention of. Basically, the individual would be paid for those basic services and the statutory authority is the same as the treasurer when the treasurer is unavailable and so designates.

Mr. Clement also wishes to know more about the actual roles of some of the other Deputy Treasurers that other communities that are closer in comparison to Exeter as part of budget and population. He asks Mr. Dean if Hampton has a Deputy Treasurer and the answer is that they do not however their treasurer makes \$18k a year. Mr. Clement knows that statutorily the Deputy is the replacement or backup when the treasurer is unavailable. Mr. Chartrand adds that also the treasurer could step out and allows the Deputy to do a month but Mr. Clement states that is exactly what he wants to know if that is really a role and a responsibility that by statute is a proper one. Mr. Clement wants to know if any other towns do something similar and if they do then the BOS needs to discuss it. He is not disregarding the idea that the treasurer steps down for a week and lets the deputy audit the treasurer but he would like to see if that’s how it is done. The idea has an awful lot of merit and is intriguing but wants to know if it is a normal thing. Mr. Chartrand adds that whether other Deputy Treasurers do it or not, he feels it is a good idea. He comments that sometimes it’s good to be a trailblazer. Mr. Dean closes with that a lot of feedback he is receiving involves the check signing authority which is the treasurer’s statutory role. So if the treasurer is out of town. Mr. Brabant had a stamp when he was serving but if he’s gone away then it would allow someone else to sign checks. That is one of the key points other communities have said having Deputies beneficial in that way.

V. 375th Committee Charge

Ms. Gilman reminds the board about how they established their committee last week. The charge is quite simple. It’s a group that’s going to meet regularly to plan, coordinate, and present an event or series of events which will lead to awareness and appreciation by all about the rich 375 year growth of the town of Exeter. The events shall be planned for the 2013 calendar year and offer learning activities and social and cultural opportunities. Committee charge encompasses those strategies that allow opportunities for the greatest amount of the town wide participation. It will further seek public and private contribution in its efforts to highlight Exeter’s political, social, cultural, economic, educational, agricultural, and religious history. The committee shall consist of volunteers, residents of the town and such interested representatives of other entities as approved by the committee. The first meeting of the committee shall elect a chairperson, vice chairperson, and secretary for the purpose of organizing and recording meetings and such meetings shall be noticed and open to the public and the committee shall disband on December 31st 2013. There are still plenty of positions for potential volunteers available and no first meeting has been scheduled yet. Ms. Gilman closes with by the next BOS meeting she will have a report of their first meeting. Mr. Clement expresses that he would like to attend and would like to know when it will be held.

Mr. Chartrand makes a motion to approve the charge of the 375th committee as presented. Mr. Clement seconds. Vote: Unanimous.

VI. Initial Discussion: FY13 Budget

Mr. Dean begins the discussion by going back to the goals the Board had set earlier in the year. He read through them again looking at budget focus for 2013. Coming out of the goals section, they talked about improving the operating budget rather than the capital projects even though the capital projects have been the focus of the budget of the last few years. Right now with the number of capital projects underway, the BOS has their hands full collectively. The Board had talked about at that goal setting session that there was a concern that the operating budget could not sustain another year of cutting and still continue to provide the services that are desired and expected for residents. That spoke to last year's budget process where two positions were eliminated out of the town's budget, one in the Police Department and one in the Public Works Department.

There were a couple of capital projects that were discussed. They included talking about possible inclusion in the 2013 budget or warrant and they were sidewalks and the Lincoln St waterline. This came out of the discussion on the capital plan. Mr. Dean emphasizes that the point of view of the department at this point is that the Lincoln St waterline is an extremely high priority because of the condition of the line and the fact that it is one of the main transmission lines that is going to be impacted by the ground water plant when it is built. As far as the sidewalks, Mr. Dean knows that Public Works has been working on a plan which they hope to present to the BOS later in the year probably around the early fall and they can also show the board what their strategies are for the coming years and then the board can make a determination along with the budget committee on how they want to proceed with that whether the board wants to see it as a 2013 initiative or further down the road. Mr. Dean thinks that Public Works projects that this will be set at least a year out. He feels the sidewalk discussion is a good one because they are visible and people talk about them and they know what issues they have with the sidewalks.

As far as other expenses go, Mr. Dean mentions two labor contracts that are out. One is the Fire contract which expires December 31st 2012. The other is the Public Works contract. The Police contract is signed through December 31, 2013. On the benefit side, the health insurance rating comes in October so the BOS has to wait until mid October before they have a physical number on those plans and costs. The retirement downshifting is complete meaning that the town is now picking up 100% of the cost; the state is no longer picking up any share of it. It was 35%, then down to 25%, and now it is 0%. Mr. Chartrand asks what the dollar amount of those percentages is and Mr. Dean offers a comparison in one area alone, it's increased \$150,000. Overall they're in the \$250-\$300 range. In addition, the employees are contributing a higher share, going from 5% to 7%. Also the public safety employees are contributing more into their retirement as a result of the reform from last year. Mr. Chartrand asks if that was all due to the actions taken by the state and Mr. Dean confirms. The state's contribution at 35% of the total cost was quite substantial. Mr. Dean comments that there is a vast difference between 35% and 0%. The town has been absorbing those costs and trying to keep the budget fairly level while essentially absorbing those costs into the budget and one way to incorporate such changes lead to the termination of two positions.

Mr. Dean mentions that as far as expenses, utilities are in good shape from the electricity and the natural gas markets are doing better as is known. The town is benefitting from those with reduced costs. Utilities make up about \$1 million of the budget. For fuel it is a little different since it is volatile. Mr. Dean will know the latest contract price might be for the coming year in August however for right now fuel is \$3.20 which is still under market but Mr. Dean

thinks it might increase some. As part of the CIP they are going to look closer at alternative fuel to see if there is something in there to present to the board this year in more detail. The solid waste contract is well known, being one of the larger expenses, Mr. Dean was able to solidify what it will be for the next couple of years and have some predictability.

With capital, as far as maintenance they are continuing to make progress with the list of projects. Obviously with the roof bids from earlier in the meeting, the board will need to wait to see how those pan out since the bids were far more than anticipated and also the town "HVAC" Project going to be done later in the year. So they will be coming back through the year with a couple of smaller projects one having to do with changing boilers at the Public Safety Complex and those sorts of things. Mr. Dean closes signifying that this is an overview of his report.

Mr. Eastman stands before the board to comment about when Mr. Dean was giving his presentation on what had to be done with the budget this year, he believes that the town manager's contract expires the end of December and there was a warrant article that passed right after he went into a contract that the next time his contract was negotiated it would go before the voters. Mr. Quandt thanks Mr. Eastman for his comment.

Mr. Clement begins with referencing last year early in the budget process around October, The BOS Chair was working closely with the chair of the budget committee to find a budget objective. This worked out very well throughout the entire process. Mr. Clement talks of how Mr. Chartrand and Mr. Clement drove to keep the budget as flat as possible. Mr. Clement feels they were successful at least in the general fund budget they were less than last year's budget number. He would like to see that process occur this year as well and sees the process being successful when the budget committee and the BOS work together to try and do the budget rather than the budget coming in, handing it off to the budget committee, they take a swipe at it, throw it back to the BOS and they take a swipe at it. Mr. Clement feels that what was completed last year worked and was successful and wishes to continue managing the budget as early in the process as possible. The estimated proposal from the budget committee from the town departments is due in mid August meaning the board will be able to have their first look in September. Mr. Dean confirms that usually the third week in September is when they get to the BOS. Mr. Clement said he would like to see the budget committee and the BOS go through the same process that it did last year.

Mr. Clement would also like to get an idea of the revenue stream. He believes that the expenditures will largely be dependable on what the revenues are. Earlier this year the board went through a traumatic lien process collecting back taxes. He wants to know if that added anything to the revenue stream. Mr. Clement also would like to get an idea early on what their projected surplus is. The board always has the opportunity knowing what their surplus is utilizing it and applying it to lowering tax rates or uses it for capital expenses. This year Mr. Clement wants to be more aggressive on reviewing the board's surplus and how it's managed and he would also like the budget committee to have a say as well.

Somewhere in the finance department, Mr. Clement says he can get information about debt services and learn when certain debts will be paid off in the next few years. The conservation bond is believed to have its final bond payment in 2015 and Mr. Dean confirms. Mr. Clement continues that when that is paid off that will provide some debt relief and the board can focus on the capital improvement program and start to project ahead and perceive how much more

debt the board can take on. Mr. Clement would like to see this more as they begin the budget process and taking some of the ideas into consideration and planning to do them.

Mr. Chartrand feels that they cannot just assume to level fund the general budget. They need to take a hard look at what the situation is and look at all possible options. Ms. Gilman comments that at the last budget meeting, one of the suggestions was to have the department heads give a wish list along with their typical thing. She explains that she knows there is a department that wants to add personnel and she says that to board would want to know that wish rather than cutting back of stuff so eventually they can hire personnel. Mr. Clement encourages in getting more input from their departments. Again Mr. Clement stresses looking at the revenues and surplus. The total town tax rate is roughly 30% of it. The other 70% is mostly schools and the school budget for 2012 increased significantly. That will in turn show up in the tax rate. The school needs to manage their own expenses but the board needs to be aware if they hold the line, the taxes can still go up anyways. Mr. Chartrand mentions with the state backing out of the retirement, the town is left to cover a significant amount of money and the town was obligated to pick up a significant share. Mr. Quandt quotes the previous chair in, "This is the first step in a long process."

b. Old Business

I. Water Street Interceptor

Mr. Vlasich is asked to speak to the board about this and he prepared a memo which he gave to the town manager earlier in the day. He begins with referring to about a month ago, he gave an update to the Public Works Director and had it forwarded to the BOS on what was going on with the water street project because there was seemingly no activity. To quickly recap, there is a need to use well points to take ground water out of the soil prior to constructions so they can construct the sewers. The town had an agreement with Northern Utilities to accept that ground water however the amounts needed for them to accept have changed. The amount became a lot more than originally anticipated. Mr. Vlasich and others could not negotiate a revised agreement that they would accept. When talking about contaminated ground water it's because the manufactures gas plant one, but right next to that is an ash pile that was from a burning operation probably associated with Public Works.

Mr. Vlasich and crew spent a considerable amount of time to help Mr. Jeffers and Teton Environmental to analyze if we put the ground water into the sewer treatment, what that would mean to the waste water treatment plant and our limits and that sort of thing. Originally it was hoped to produce 1 million gallons of ground water flowing daily but because of the contaminant levels of the sites, production will probably only be a third of that. With this new information, now Mr. Vlasich needed to step back and look at how that would impact the contract and to the budget. The memo Mr. Vlasich provided this evening is an analysis of what that means.

If they would try to construct the sewer line as currently designed, it's anticipated to go over budget by about \$70,000. This assumes that the contractor can actually do the work of 300,000 gallons a day. It also assumes that as they dig in areas that have yet to be tested for contamination levels that those areas levels are not getting higher which would reduce the water that could be taken out. There is risk in any of the construction that would take place. There's also risk if they try to reduce the scope of the project. Originally coming to Exeter, they had an undersized sewer pipe and it would allow extra sewer flows to go over to Clemson lagoon as a sewer overflow. Increasing the pipe size will diminish the sewer

overflow. At the same time, the flows downstream from that go underneath the housing authority. Mr. Vlasich comments that this is not a typical practice to have sewers underneath the building. The sewers were there for a while and they were also upgraded when the housing authority was constructed over it.

The reduced scope will still keep the flows going under the housing authority. They're looking at this as a comparative option. It will still increase the pipe to reduce sewer overflow however the pipe still situated under the housing authority. Mr. Clement asks Mr. Vlasich how the pipes are increased. He asked how using the same pipes that are currently below Water St will increase the pipe. Mr. Vlasich clarifies that upstream there is a constricted pipe. This is causing a diversion structures upstream of the constriction forces more sewer elsewhere. The size of the pipes under housing authority is large. Mr. Clement verifies that they will still get some of the benefits with the reduced CSO and Mr. Vlasich confirms. The sewer department investigated the condition of the sewer lines. They spent three days cleaning and televising lines and found that there in adequate condition, good structural condition. There is some corrosion, some hydrogen sulfides but that's minor. Looking at reduced options, the project can be done with all the extra costs because of the ground water assumptions and still have a balance left over. With the leftover balance then they would think about slip lining those sewers as added protection. Essentially without additions to budget the project cannot be done as originally designed and the reduced scope according to assumptions made, there would be a balance leftover.

Mr. Quandt asks if this change is pending DES approval and Mr. Vlasich states that they have been continuously updated on what Mr. Vlasich and crew have been trying to do. The DES's comment is that the project needs to be completed by the end of September and have a viable construction project for the funding. Mr. Chartrand verifies that with the second option that the town would still get improvements, with the decrease in overflow and Mr. Vlasich confirms. Mr. Clement figured this would be important to the DES since the Town has to improve their CSO and if what is done does not improve it, it would be a contradictory to what is supposed to be getting done. Mr. Vlasich assures that it will improve but not in all situations. For instance it won't when there is a big storm; it won't be able to pump fast enough. However in some situations it will lessen the overflow. Mr. Quandt comments that this is one of the last ARRA funded projects.

Mr. Dean mentions to the chair that the Town had budgeted \$77,000 for debt payment for the water street interceptor project however that payment won't be made this year with the project still ongoing, leaving those funds potentially usable for a budget overage. Mr. Quandt inquires how much spending wise has already been put into the project and Mr. Dean reports \$117,000.

Mr. Chartrand move that the Board adopt option B for reduced design scope referring to the memorandum dated July 9th from town engineer Paul Valasich to Public Works Jennifer Perry Ms. Gilman seconds. Vote: Unanimous

Mr. Clement comments with option A there are unknowns with soil contaminants which Mr. Vlasich explains option B has the same risk. However there is greater construction activity and greater potential for contaminants with option A. The potential for running into contaminated soil is less in option B than A and Mr. Vlasich confirms.

7. Regular Business**a. A/P and Payroll Manifests**

Mr. Chartrand moves to accept accounts payable warrant checks dated July 6th 2012, disbursement totaling \$317,737.04. Mr. Clement seconds. Vote: Unanimous

Mr. Chartrand moves to accept accounts payable warrant checks dated June 29th 2012, disbursement totaling \$132,330.22. Mr. Clement seconds. Vote: Unanimous

Mr. Chartrand moves to accept accounts payable warrant from capital fund dated July 6th 2012, disbursement totaling \$43,655.92. Mr. Clement seconds. Vote: Unanimous

Mr. Chartrand moves to accept weekly payable warrant dated June 27th 2012 totaling \$176,793.52. Ms. Gilman seconds. Vote: Unanimous

Mr. Chartrand moves to accept weekly payable warrant dated July 3rd 2012 totaling \$183,512.13. Ms. Gilman seconds. Vote: Unanimous

b. Budget Updates

Budget was basically covered earlier and Mr. Dean mentions the quarterly report from finance will be coming up the 23rd.

c. Tax Abatements & Exemptions

Mr. Chartrand moves the abatement of Map/Lot 27/12 for the amount of \$279.34. Mr. Clement seconds. Vote: Unanimous

Mr. Chartrand warrant for the collection of Jeopardy tax. Map/Lot is 95-64-260 in the amount of \$350.13. Ms. Gilman seconds. Vote: Unanimous

Mr. Chartrand warrant for the collection of Jeopardy tax. Map/Lot is 104/79/310 in the amount of \$331.17. Ms. Gilman seconds. Vote: Unanimous.

Mr. Chartrand warrant for the collection of Yield taxes. Map/Lot 47/7 in the amount of \$771.86. Ms. Gilman seconds. Vote: Unanimous

d. Water/Sewer Abatements

Mr. Clement starts with the simpler abatements. Two have been recommended by Public Works and the Water/Sewer Advisory Committee to disapprove of the request. He asks if it is standard process is to agree with that or to read it off, or have to take a vote. Mr. Quandt clarifies that the Board must vote to deny it.

The first abatement was for a water/sewer abatement request for 9 Whitley Rd. in Exeter in the amount of \$2,198.97. That is the amount of the bill and the request.

Mr. Clement moves that the board deny the water/sewer abatement request for 9 Whitley Road. Mr. Chartrand seconds. Vote: Unanimous

The second abatement is for 14 Bow St. Both the Public Works and the Water/Sewer Advisory Committee support denial of the request in the amount of \$1,357.24.

Mr. Clement moves that the board deny the water/sewer abatement request for 14 Bow St. in the amount of #1357.24. Mr. Chartrand seconds. Vote: Unanimous

Last two have been put off for awhile. The first has been going back and forth between the Water/Sewer Advisory Committee and the Water/Sewer Department (WSD). The WSD recommended the abatement for the amount of \$238.00 for Langdon Ave. the WSC did not recommend the abatement and instead want to do a onetime abatement amount for a ten year period which would total to an amount Mr. Clement isn't sure of. The WSC states on further review of the account the Water Sewer Manager Engineer still recommends abatement for full amount due to customers diligence in the illegal service connection and keeping the WSC spirit of granting abatement for circumstances beyond the repairer's control. The abatement began in October 2011.

Mr. Clement moves to approve a water and sewer abatement for 14 Langdon Ave in the amount of \$238.00. Ms. Gilman seconds. Vote: Unanimous.

Mr. Chartrand comments that he is loathed to override volunteer's recommendations however he read the review of this case and Mr. Chartrand believes that the owner has put an effort in to notify the WSD of an illegal tap on the waterline. They also made a diligent effort to eliminate the illegal tap and rectify the situation.

The fourth abatement is a request that the WSD does not recommend abatement due to leaking plumbing fixtures and in this case the WSC recommend abatement granting a onetime abatement per account during a ten year period. This has been around since February 2010. Mr. Quandt believes that this was caused to waiting for the WSC to come back online in 2011. Ms. Gilman comments on how this is the abatement where the WSD recommended denying it and the WSC agreed with them, but approved abatement for a previous year.

Mr. Clement feels that the process for water and sewer abatements isn't working well. Somehow too many levels of bureaucracy have been created. This is evident by the abatements that have been getting kicked around for a long time. When the abatement request comes in, Mr. Clement thinks our WSD technicians do a very good job of investigating it, finding the leak if there is a leak, finding responsibility, coming up with recommendations to fix it, installing new meters, and making a sound decision of whether it's preventable or not. Once it passes that then it goes to the WSC and they go through there review. Sometimes they sit there with the people who are requesting the abatement and they go through a questioning period. Then they bring in the Mr. Jefferson and then go through another questioning and they say "Oh we still don't have answers go back and get some more info and come back to us." The whole process just becomes cumbersome.

Mr. Quandt believes that with this process abatements will make their way to the board, which the board will send it back down. Mr. Chartrand suggests we don't do that anymore. Mr. Clement implies that it is just something to think about. He continues about the board looking into considering a change in the ordinance. Mr. Dean clarifies that it is the policy that Mr. Clement is referencing. Mr. Dean explains that statutorily the Selectmen have to sign the abatements. However like many things if the board desired, they could delegate the granting or denying of abatements a level below themselves which would turn the BOS into an appeal. Mr. Dean continues stating that was how abatements used to be run.

Mr. Chartrand has a brief comment that perhaps what is needed is throughout the volunteer base as what the BOS is doing which is, trust the professionals. Start to be willing to delegate and accept the information that comes from the professional town employees, if that could be created throughout the entire volunteer base that would eliminate a lot of the abatement problems.

Mr. Clement moves to deny the abatement request for 70 Main St as per the recommendation of the water sewer department. Mr. Chartrand seconds. Vote: Unanimous.

e. Permits

Mr. Dean begins with the first permit from Exeter Women's Club for their antique appraisal on October 7th 2012 from 12pm-5pm at town hall

Ms. Gilman motions to approve the permit. Mr. Chartrand seconds. Vote: Unanimous

Second request is a letter from the Women's Club talking about the summer arts and crafts festival that they have at the town hall Saturday the 21st of July. They are requesting to put out small framed lawn signs measuring 21 inches by 18 inches. They will be placed by the roadsides in Exeter area. They will be put out on the 15th and removed by the 22nd. They would also like to use two A frame signs. One will be posted in or near the road that will be blocked for the American Independence Festival and the second would be placed on the sidewalk near the town hall. The signs would be removed after the art craft ends 4:00pm on the 21st of July.

Mr. Clement moves to approve the request. Ms. Gilman seconds. Votes: Unanimous.

Mr. Chartrand questions a revision Mr. Quandt made and how this permit goes directly against it. Previously CMS requested something similar and was turned down. Ms. Gilman adds that this is the first year the Women's Club has asked for this kind of permit.

f. Town Manager's Report

Mr. Dean had a couple of things to report, one being the town's auditor Melanson and Heath will be in next week on Monday to conduct the annual audit. They have done some preliminary testing and field work already and next week is the heavy lifting. They will probably be present throughout the week. There is a water/sewer meeting Wednesday night. The Sportsmans Club Project is going before the planning board Thursday night and that will be a good meeting to go to considering the board's role in it. This is the project that will utilize the use of sound proof walls. There is a brass band concert currently outside on the bandstand performing for the public. There will be another concert Thursday in Swazey Parkway from 6pm-8pm the Jen Thayer Band. Also Jay Perkins had been working on the initiative to allow parking on one side of Swazey Parkway and Mr. Dean wanted to mention that in the event that there is any discussion needed or anything from the board but Mr. Perkins is working on it and trying to make it work out. Mr. Clement adds that you can only access Swazey Parkway from Water St. now it is no longer a thruway. The public can only drive as far down as the pavilion where the road will be blocked off for construction. There is a turnaround so people driving in can make a 90 degree turn and come out the same way they went in. Parking has been restored on a limited basis. Mr. Clement takes a moment to thank Jay and DPW for doing a great job managing the project. They have also done improvements on drainage along that stretch and place stone walls along the sides making it overall look spectacular. Mr. Dean has not found anything pertaining to Stewart Park regarding the walkway issue raised at the last meeting. They have exhausted their internal searches and are left to believe what it is for what it is. They asked

DPW if they had a file folder on Stewart Park and there wasn't anything remarkable and they talked to the Chamber of Commerce as well. They haven't been able to turn up anything. Ms. Gilman offers to call one of the architects and ask if they know anything.

g. Legislative Update

Updates consist of the last session was the 27th it was veto override day. There were approximately twelve veto overrides between the house and the senate. Six items were overridden. The only big one was what Mr. Chartrand already mentioned which was Voter ID Bill. There were some other issues that weren't really that big.

During the summer all the study committees are meeting. Various commissions and legislatures are going to work on legislation, getting things ready for late September. Basically if the board wants something undone that was done sometime this year, now is the time to do it. Mr. Quandt comments that now is the time to be doing the research on the legislature and prepare for everything to have it ready for September. All of this also relies on each legislature winning their elections. Then in late November, December after the general election, new legislatures get the opportunity to choose what they support.

h. Selectmen's Committee Reports

Mr. Clement states that there is a Conservation Commission Meeting tomorrow night, an RPC meeting on Wednesday night, and depending on Mr. Ferraro's availability someone may have to fill in for him at the planning board meeting. Mr. Chartrand - Exeter Economic Development meeting tomorrow morning at 8:00am and economic development is happening in the town of Exeter. Ms. Gilman states that the Heritage Commission meeting is usually scheduled on the second Wednesday of the month and it is being moved up to next Monday. There is also the grant that Ms. Gilman applied for was denied and she will reapply next year. Lastly is the American Independence Museum Festival is on the 21st. There will be a chicken barbeque the night before at the Congregational Church.

i. Correspondence

The board received a letter from Continental Paving telling them that there will be paving in Exeter, Stratham, and North Hampton on Route 111 for 2.7 miles. There is also a letter from Primex talking about their risk pool agreement with the Secretary of State. Finally Mr. Quandt asks Mr. Dean to explain an email with the town attorney about the commercial dock. Mr. Dean states it is a paper copy of what was read at the last meeting. The email is what was given by Mr. Mitchell for the board to review. They also need to talk to the harbor masters and getting more insight to the ADA questions. Mr. Dean also got an email from Mr. Noyes. Mr. Noyes notified that he is working with a private concern down on the river regarding the proposal that he is working on. There is also a correspondence on the same topic from Mr. David O'Hearn. He states that he is not in favor of the idea of a commercial dock.

8. Review Board Calendar

The board is not meeting next week and will be meeting again on July 23rd. Mr. Clement asks Mr. Dean about the inaugural budget committee meeting would be next week and Mr. Dean confirms that it will be meeting the 18th. It will be mirroring last year's initial meeting which was on July 20th at 6:30pm.

9. Non Public Session

Mr. Quandt states there's no reason to hold one.

10. Adjournment

Ms. Gilman motions to Adjourn. Mr. Chartrand seconds. Vote: Unanimous

The Board stood adjourned at 8:34pm.

Respectfully Submitted,

Eileen Ferro