

1. Regular Business Meeting

Chairman Matt Quandt convened the Board at 7:00 pm in the Nowak Room of the Town Offices. Other members of the Board present were Selectman Frank Ferraro, Vice Chairman Don Clement, Selectman Dan Chartrand and Selectwoman Julie Gilman. Town Manager Russell Dean was also present.

Mr. Quandt noted that the cable operator was not present so the meeting would not be televised this evening. The cable operator then arrived at 7:15 pm and the meeting was televised from that time until the end of the meeting.

2. Public Comment**3. Minutes & Proclamations**

- a. Regular meeting: August 6, 2012 – Mr. Clement requested that the minutes be amended by adding “Swasey Parkway” on page 10 so it is clear it was specifically the Swasey Parkway Trustee Meeting that was referenced. With that addition, there was a motion to approved from Mr. Chartrand, seconded by Mr. Ferraro. Motion Carried.
- b. Regular meeting: August 20, 2012 – Mr. Dean reported that these meeting minutes were not available at this time.

4. Appointments**5. Discussions/Action Items****a. New Business****i. Review ESC Proposal**

Mr. Dean said the review of the ESC proposal concerns two issues: 1) the barrier proposed to reduce noise and 2) determination of jurisdiction over the ESC concerning noise. In a document entitled “Exeter Sportsman’s Club (ESC) Update and Draft Proposals for Study and Future Improvements” provided by Sylvia von Aulock, Exeter Town Planner, it is noted that jurisdiction concerning noise issues is with the Board as the Board is landlord of the ESC and that this is the determination made by the Town Counsel. Ms. Von Aulock read the Update. Mr. Quandt then asked for questions. Butch York, President of the ESC, was present and addressed various questions about the ESC’s proposals.

Mr. York stated that the primary concern and goal is to ensure both member and public safety by building the proposed wall. Mr. York stated that insulating the shoot houses would further mitigate noise. For transparency, when he provides the Planning Board with his proposal, he intends to also provide earlier data about noise. Mr. Chartrand noted that the data does not go to the Planning Board as the noise issue is before the Board of Selectmen.

In the Update and Draft Proposals document, Ms. Von Aulock provided several strategies for moving forward to resolve the noise issues with the ESC. Further discussion ensued on selecting the best strategy to employ. Under primary consideration was Strategy 5c and the options therein, specifically hiring an expert to perform an assessment of the effectiveness of the proposed barrier wall. During this discussion, Mr. Clement emphasized that the ESC needs to get their proposal to the Planning Board to initiate a step toward resolution. Mr. Ferraro also suggested that a copy of that proposal be supplied to the Board.

During discussion, residents in the area of the ESC provided comments:

Linda Beck, Robin Lane, feels there are issues of trust so having an outside expert perform an assessment would best. Len Benjamin, Windemere Lane said that specific numbers should be provided by the ESC, i.e., meaningful reduction of noise measured by decibels, the cost of the wall/berm. Beth Brosnan, Robin Lane, said the prior data on noise was collected by the ESC some time ago so having an independent expert do a current study would be best. Sue Ratnoff, Robin Lane, said providing the neighbors with a timeline of the process will aid with transparency and keep neighbors informed.

There was also discussion about forming an ad hoc committee whose members would be Mr. Dean, Ms. Von Aulock and Mr. Ferraro.

After much discussion, the Board was in agreement that 1) an outside expert should be hired by the Town Planner to perform the noise assessment, and 2) the ESC needs to submit written proposals to both Planning Board and Board of Selectmen.

Since Section 5/c/i of the Update and Draft Proposals document covers hiring an expert, there was discussion concerning Section 5/c/iii. Mr. Chartrand suggested that Section 5/c/iii be employed because the ESC has a 40-year lease and it would be best to have all noise-deterrent structures built properly and have a permanent solution. Mr. Dean noted that direction will come from the Board so the details of each Section 5/c option are needed first.

Mr. Chartrand made a motion that the Town Planner and Town Manager investigate what the costs are of each option under Section 5/c. Voting: 2 yeas, 3 nays, motion failed.

Mr. Ferraro made a motion to move ahead with Section 5/c/i to hire an expert for sound assessment and obtain the lowest price. Mr. Clement seconded. Ms. Von Aulock noted she had a low bid from Cross-Spectrum Acoustics of \$2,000.00. The motion was then amended to hire an expert from Cross-Spectrum Acoustics and the Town Planner will get pricing for before/after sound measurements in conjunction with the assessment work. Voting: 3 yeas, 2 nays, motion carried.

The motion above was restated: The Town will award the contract to Cross Spectrum Acoustics to do the assessment work as stated in their Scope of Services and that they will provide sound measurement readings of the test wall. Voting: 3 yeas, 2 nays, motion carried.

Residents offered further comments:

Marbet Wolfson, Thornton Street, suggested that there also be sound measurements across the reservoir and she knows a Bose engineer willing to help. Beth Brosnan, Robin Lane, asked about assurance that proper sound tests will be performed. Mr. Ferraro said the tests will be done with and without the wall but that a background noise test is not useful as the factors of such a test change every day. Linda Beck, Robin Lane, inquired about trees mitigating sound. Mr. Ferraro said that will be part of the site study.

The discussion of the ESC proposals concluded with Mr. Clement reiterating that, as per the lease with the Town, the ESC must submit their plans for changes to the Board and as submitted to the Planning Board. Mr. Chartrand thanked the constituents for their input.

ii. Town Seal Policy Proposal

Mr. Dean said he added a paragraph to the proposed policy that describes the town seal and that Appendix A shows four versions (A, B, C, D) of the seal. However, it was discovered that the description refers to version D but it is version A that is in use. The description will be revised to reflect the correct version of the seal as displayed on the wall in the Nowak Room.

iii. Bid Recommendation: Town Office HVAC Project

Kevin Smart, Maintenance Superintendent, provided a memo concerning bids for the Town Office Modular HVAC. He concluded that the Dowling Corporation bid be accepted. Mr. Chartrand made a motion to follow up with Mr. Smart concerning the Dowling bid. Mr. Clement seconded. Mr. Dean said the motion should be amended to pursue only the Dowling bid. Mr. Chartrand motioned to follow through on the recommendation of the Maintenance Department and accept the Dowling bid of \$164,000 including money for weather sealing the Town Office windows. Mr. Clement seconds. Clarification by Mr. Ferraro on weather sealing amount is included. Mr. Smart indicates the number isn't available yet. Mr. Dean suggests accepting the Dowling bid of \$164,000 for the project. The weather sealing will come back another time. Mr. Chartrand amends his motion. Voting: 5 yeas, motion carried.

iv. Bid Recommendation: 47 Front Street Roof

Mr. Smart provided a memo concerning bids for work on the Historical Society Slate Roof. He concluded that the Mahan Slate Roofing Co. Inc. bid with a price of \$121,600.00 be accepted. Mr. Ferraro asked if the work specifications includes a 10-year warranty for the entire roof, whether they worked on an area or not. Mr. Clement asked about the maintenance projects account, and Mr. Dean reviewed a list of things that would be deferred until the 2013 budget. Mr. Ferraro made a motion to award the Exeter Historical Society roof replacement contract to Mahan Slate Roofing provided that the contract includes a 10-year warranty on the entire roof. Ms. Gilman seconded.

There was a move for reconsideration of the motion; voting 5 yeas. The motion was amended to include the price of \$121,600.00. Voting: 5 yeas. Motion carried.

6. Regular Business

a. A/P and Payroll Manifests

Mr. Chartrand moves an 8/25/12 accounts payable warrant in the amount of 2,423,334.06. These are payments to the school districts. Ms. Gilman seconds. Motion carries.

Mr. Chartrand moves an 8/19/12 payroll warrant checks dated 8/22/12 totaling 165,643.83. Ms. Gilman seconds. Motion carries.

Mr. Chartrand moves an 8/25/12 accounts payable warrant of \$251,578.06. Highlights are Brown Industrial Group and Dennis K. Burke and Hoch Company. Ms. Gilman seconds. Motion carries.

b. Budget Updates

Mr. Dean said the budget updates were provided at the last Budget Recommendation Committee meeting and that first drafts are due on August 31.

c. Tax Abatements & Exemptions – none

d. Water/Sewer Abatements – none

e. Permits – none

f. Town Manager's Report

The Town Manager reported that an electricity contract had been finalized with UMG at a rate of 7.14 cents per kwh on the blend and extend program. This was below the baseline rate of 7.898 cents per kwh set by the Board.

g. Legislative Update

Mr. Dean said, as per a letter from the NH Municipal Association, a Voting Delegate needs to be appointed to attend the Legislative Policy Conference in September. There was a motion made to appoint Mr. Dean as the Voting Delegate. Voting: 5 yeas, motion carried.

h. Selectmen's Committee Reports

Mr. Ferraro: at last week's Planning Board meeting, the YMCA presented a proposal for the old Junior High School building. There will be a site walk in September. The proposal, if approved, is to rear down the building then fundraise for future site.

Mr. Clement: reviewed recent plans of the Arts Committee including a silent auction. The Train Committee said that the Downeaster will soon have its 4 millionth rider. Also, there will be an extension to the Downeaster later this year that will run from Freeport to Brunswick. There was a presentation by the Exeter/Stratham Water/Sewer Study committee and the comment period to the Rockingham Planning Committee ends on September 21.

Ms. Gilman reported on a site walk on the Powder Mill Road trail.

i. Correspondence

- Letter from the Memorial to Public Workers Committee requesting nominations for public workers to be added to the memorial
- Letter from the Public Works Department on Phase II of the Jady Hill Utility Project; a public meeting is scheduled for August 30, 2012, at 6:30 pm at the Town Hall
- Letter from the Governor's Commission on Disability notifying the Town of a change to the NH Architectural Barrier Free Design code

7. Review Board Calendar

The next meeting of the Board will be on September 10 due to the Labor Day holiday.

8. Old Business

a. Selectmen Office Move

Mr. Chartrand acknowledged his unintentional violation of RSA 91-A which occurred when he called each member of the Board concerning the Selectmen Office move and that his actions were perceived as an un-noticed meeting. Mr. Ferraro reviewed the email he sent to Mr. Quandt concerning this issue.

There was a motion to move the Selectmen's Office to the old Finance office to share with interns and the space needed for projects provided there is a area with privacy installed for those times Mr. Quandt needs to meet with constituents. Voting: 5 yeas, motion carried.

9. Adjournment

Mr. Quandt moved to adjourn to the work session, Mr. Chartrand seconded, vote unanimous.

The Board adjourned the work session at 10:20 pm.

Respectfully submitted,

Chris deZarn-O'Hare
Recording Secretary