

1. Call Meeting to Order

Chairman Matt Quandt convened the Board at 6:40 pm in the Nowak Room of the Town Office. Other members of the Board present were Selectmen Frank Ferraro, Selectmen Don Clement, Selectmen Dan Chartrand, Selectwoman Julie Gilman and Town Manager, Russ Dean. The Board voted to go to Non Public session via a roll call vote for hiring and compensation. The Board reconvened in the Nowak Room of the Town Office for the public session at 7:00 p.m.

2. Board Interviews – Water / Sewer Committee – Cancelled due to applicant withdrawal.**3. Bid Openings – Town Office HVAC Project**

Chairman Quandt notes the warrant for this project is for \$199,000. He opens the sealed bids.

Eckert & Johnson Inc., of Manchester bids the project for \$157,682.00

Palmer & Sicard Mechanical Contractors, of Exeter bid the project at \$162,574.00

Dowling, Inc., of Portsmouth bid item 1 at \$170,280.00 and item 2 at \$176,280.00

Ideal Temp HVAC, of Fremont bid the project for \$189,184.00

MSI Mechanical, of Salem bid the project for \$188,470.00

Mr. Chartrand moves to send the bids to DPW for a recommendation. Mr. Clement Seconds. Vote: Unanimous

Chairman Matt Quandt takes a moment to recognize Mr. and Mrs. William Chartrand, parents of Selectmen Dan Chartrand and welcomes them to the Selectmen's meeting. Mr. Chartrand expresses his gratitude to his parents and Mr. Clement welcomes them to the Town of Exeter.

4. Public Comment

Renee O'Barton of 5 Blanche Lane comes forward to discuss her concerns regarding the appointment of commissions. Ms. O'Barton has serious concerns that the Board is not following its own policies. She believes they are appointing people to Boards with no applications, no interviews and in one case, not even notifying the person they are being appointed. She wonders how they can justify appointing people in this manner when there are volunteers for these positions who wish to serve these Committees or Boards and they are over looked. She reflects on a time when she asked the Board of Selectmen how many Boards a person can sit for at one time and she remembers being told there was no current policy. After researching, she did find a policy indicating a person can serve on up to two Boards at a time, of which only one may be a land use Board or Committee.

Ms. O'Barton is also concerned that people have been asked to sit on Boards for one or two meetings. She reflects on the circumstance surrounding Option B at the Housing Authority. There were several concerns regarding option B and they were all placed in a letter from the Housing Authority. She refers to a June 4 Memo from the DPW, which alerted the Board of Selectmen to these issues. Ms. O'Barton presents a copy of an email chain between an unidentified resident and Mr. Dean, the Town Manager indicated Mr. Dean asking the unidentified resident take a seat on the Water and Sewer Advisory Committee as a onetime deal. She feels it's unethical and inappropriate. She also indicates she believes

Mr. Dean told residents that option b was approved by the board and had been previously discussed at the Water & Sewer meeting when in fact option b had never been discussed with the advisory commission. She expresses her concern that the Committee seems to have been bypassed.

Ms. O'Barton notes that the piping for the project has already been purchased and reimbursement will not be issued for the extra piping. Using option b, the need has gone from 1,000 to only 300 feet. She indicates she did ask Mr. Vlasich how long he knew about the deadline and he said he knew all year. She has reviewed the minutes for Selectmen's meetings and indicates the last time this issue was discussed in this forum was in September, 2011. Ms. O'Barton expresses her appreciation of Mr. Dean and Mr. Vlasich agreeing to slip cover the pipes but is concerned that the funding for that is unavailable. At a cost of almost \$40,000, she wonders if Mr. Dean has the authority to approve this type of expenditure. She notes there was supposed to be about 70,000 gallons of water a day in this area and this factor has been known all along. As a Board Member at the Housing Authority, she presented a time line they had developed based on the information they had on hand. She stresses that putting someone on a board just to pass an article is unacceptable and inappropriate.

Chairman Quandt asks Ms. O'Barton why as a tax payer, she supported this article and as a housing authority member, she voted against it.

Ms. O'Barton indicates that as a Housing Authority member she does not represent the Town as the Housing Authority is a separate entity. She does not approve of adding four manholes, digging in hazardous materials, or areas that haven't been tested. She reflects on the manhole added in 2009 that was tested and deemed contaminated. She is concerned for the safety of the residents. As a Commissioner, she vowed to not vote pipes over people.

Mr. Clement notes there are very detailed minutes online from this August Housing Authority meeting. Many of these same concerns were addressed at this meeting and they were addressed in that forum. Ms. O'Barton reminds the Board these are only Draft Minutes which have not been voted upon by the Housing Authority Commission. Chairman Quandt notes he attended that meeting and he remembers hearing these concerns and reflects that many of them were answered by the DPW, Mr. Vlasich and Mr. Dean. Mr. Chartrand notes he was unable to attend the meeting but he did review the minutes. He feels the representatives of the Town of Exeter did an excellent job convincing the majority of the Commission that option b was the correct option. He thanks them for their efforts. Mr. Ferraro notes he wishes to discuss the emails that Ms. O'Barton presented, but will wait to the Town Manager's Report section of the meeting.

5. Minutes and Proclamations

a. Special Meeting: August 2, 2012

Mr. Clement moves to accept the minutes of the August 2, 2012 meeting as presented. Ms. Gilman Seconds. Vote: Unanimous.

b. Regular Meeting: August 6, 2012

These minutes are not available for this evening.

6. Appointments – Water / Sewer Committee

Mr. Clement moves to appoint John Gilbert to the Water and Sewer Advisory Committee with a term to expire April 30, 2015. Mr. Chartrand Seconds. Vote: Unanimous.

7. Discussion / Action Items

a. New Business

i. Checklist Supervisors Move – Town Clerk Office Update

Andrea Kohler, Town Clerk presents her request to Board of Selectmen regarding relocating the Supervisors of the Checklist. She hopes the Board will approve a move of the Selectmen's office and allow the Supervisors of the Checklist to move into the office they currently utilize. This move would create privacy for the Supervisors. All private information would still be under lock and key, as it is now. This move would also create space in the Town Clerk office along with the Town Clerk storage spaces. The Clerk's Office will still be able to access the records during elections and the during Clerk Office hours. She has spoken with the IT Department and the move can be completed inside of one day. Ms. Kohler's only request is the lock on the door to this office is changed, as there is no way to know who has a key to this office at this point. Mr. Ferraro notes it would be easiest to just move the door knob over to the new office for the Selectmen. He indicates he is in favor of the move.

Mr. Chartrand also notes he is in favor of moving the Supervisors of the Checklist, though he would like to go a little slower on where the Selectmen's Office is moved to. Chairman Quandt indicates the location the Town Clerk is presenting is a good temporary solution and a permanent placement can be reviewed later. Mr. Clement notes that each Selectmen has a cabinet and mail delivery so as a temporary solution, this would be viable. Chairman Quandt advises that he has met with constituents in the Selectmen's Office in the past and he uses the space on occasion for this business. Mr. Chartrand advises the Board that as the clerk of the board, he would like to work with the Town Clerk to find a permanent placement. Chairman Quandt advises the Town Clerk is in charge of the Supervisors Office and the Board can decide where to permanently place their office at another time.

Ms. Gilman would like to open a discussion and look at the layout before a permanent placement and agrees it can be discussed at another time. The Board concurs the Supervisors of the Checklist will move to the Board of Selectmen's Office, and the Board of Selectmen will move to the old finance office. Ms. Kohler asks how quickly she can proceed with the move and Mr. Dean indicates they will meet tomorrow to start the process.

ii. Powder Keg Chili and Brew Fest – Mike Favreau

Mike Favreau, Director of Parks and Recreation comes forward to present the Powder Keg Chili and Brew Fest Festival. He notes this is a separate event co-sponsored by the Chamber of Commerce and is in addition to the annual Fall Festival. The chili will be on the

Bandstand side and the beer sampling will be on the other side. The Parkway will be laden with vendors, as is the usual standard. He notes that in effect, this event will be similar to a separate vendor. The Chamber of Commerce holds the technical licensing for the state. They have sought approval from the Health Department, Police Department, and Fire Department and have the support of the Swasey Trustees.

Mr. Favreau notes there are currently four sponsors of this event and there will be bus transportation from parking locations to alleviate some of the congestion they anticipate for the downtown area. 150 tickets have been sold and they expect to sell many more. There is a Facebook page for the event. There will be the traditional fencing and tents, and the event will be completely segregated. There are currently fourteen beer vendors and a few additional breweries have expressed interest. This event is planned as an economic driver for the town as this is an event that draws attention. Specifically, we are not looking for a permit; the chamber is looking for a road closure permit for Swasey parkway.

Chairman Quandt asks if there is an application in the packet and Mr. Dean indicates it was faxed over today, and was not available for the packet. The permit requests road closure from 6am to 6pm. Mr. Clement wishes to clarify this is the Pavilion, not the Bandstand. Mr. Favreau indicates it is in fact the Pavilion, not the Bandstand. Mr. Ferraro asks if there are restaurant commitments for the chili portion of the event. Krysta Seckendorf of the Chamber of Commerce indicates there is a lot of local interest in the chili counterpart. She indicates the Chamber is working closely with the Health Department toward securing the event. Mr. Ferraro asks if the Swasey Trustees are involved. Mr. Perkins advises the Board that the permit request for Swasey Parkway has been seen by the Trustees. Mr. Chartrand expresses his appreciation of Mr. Favreau's entrepreneurial visions. He appreciates his efforts to constantly be helping the community thrive and commends his ethics.

Mr. Clement moves to approve the permit request to close the Swasey Parkway from 6am to 6pm on October 20, 2012. Mr. Chartrand Seconds.

Mr. Ferraro advises the Motion be changed to reflect the phrase "upon approval from the appropriate Town Departments."

Mr. Clement amends his motion to reflect the permit request is upon approval from other Town Departments. Mr. Chartrand amends his second. Vote: Unanimous.

Mr. Favreau asks if going forward, the Trustees should be consulted prior to presenting permit requests to the Board of Selectmen. For example, in October will be the Halloween Parade and there are concerts planned for 2013. Mr. Chartrand notes that a little more lead time from Parks and Recreation would be desirable to allow the Board to share with the Trustees. Chairman Quandt notes a memo can be sent to the Town Manager and the Board will approach the Trustees.

On a separate note, Chairman Quandt asks Mr. Favreau how the Flag Football event did. Mr. Favreau indicates the weather was extreme in the morning hours with torrential downpours. The attendance count was low, but not as low as they'd expected and it was a fun event in which the Patriots were victorious.

iii. Review CMA Report – Linden Street Court Street Culverts

Mr. Dean presents a report that was forwarded from the Engineers of the Swasey and Water Street Culverts. He advises that the culverts on Court Street, next to Gilman Park and Linden Street, adjacent to the Old Junior High School are in need of repairs or replacement in the near term. He notes that CMA has produced a report to outline the condition of the culverts and Mr. Vlasich and Mr. Perkins are available to answer any Board questions this evening. Mr. Dean advises that this is a big ticket expense project and the Planning Board has been discussing it during the CIP. It is estimated at this point at approximately 1.6 million dollars for both sets of culverts. Mr. Clement notes the report mentions a DOT Red List. He wonders how that occurs if the culverts are inspected on a routine basis. Jay Perkins, DPW, advises that both sets of culverts meet the criteria with DOT so they are in fact annually inspected, as is every bridge in the state. A report is generated from that and is received by the DPW. Mr. Clement clarifies the Linden Street culverts are evaluated as a 4 on a scale of 0-9. Mr. Perkins advises the Bridge will not collapse tomorrow; it's just made the list. The criteria of the State are in the packet. Chairman Quandt asks how much time between now and when the project needs to be started. Mr. Perkins would like to go to design next year and notes there is the possibility of Bridge State Funding. He believes there will be extensive permitting needed as the State will not allow the Town to use the types of spans. The span footage has changed since the Bridge was built. Linden Street was last repaired in 1967, and Court Street was in 1965.

Mr. Chartrand notes that Garrison Lane is on the red list and asks why it is not on the list of DPW Bridges for immediate consideration. Mr. Perkins notes that it is currently being inspected by the DPW. The Garrison Lane Bridge does have some erosion at the abutments. It was built in 1930 and rebuilt in 1976 and its need is in process of being assessed. The spans on this Bridge came from interstate 95. He believes they are intact and are indeed very reliable and the Bridge is not in imminent danger of collapsing. He believes it will be deck and rail replacement in the future as a recommendation, as opposed to a replacement. The Bridges were painted in 2006. Linden and Court Street Bridges are constructed of galvanized metal pipe. Mr. Clement notes that he has kayaked through the culvert on Linden Street and has seen corrosion there himself. He asks Mr. Perkins when the latest date of replacement is projected. Mr. Perkins indicates there is no specified date at which replacement will become critical. Mr. Vlasich notes the engineers would not commit to a specified timeline. He also advises part of the report looks at an interim repair using concrete at the bottom with rebar. This could create a solution that would work for the foreseeable future. The DOT is recommending replacement due to the settlement that has already occurred. He believes the report indicates it would be at critical replacement stage inside of

fifteen years. Mr. Perkins advises he did try to apply for hazard mitigation funding for this project but it did not meet the criteria.

Mr. Vlasich points out the stream crossing regulations that were in place a few years ago look for culvert spans to be from bank to bank. Ms. Gilman asks if there is a preference for single or multiple spans. Mr. Vlasich feels that both options will last about the same amount of time. The rigid frame is substantially less costly. He explains there would have to be piers so the structure could be placed upon it.

Mr. Clement reflects on the Water Street Culvert project and reminds the Board that over the course of time, capital funds were set into reserve. He wonders if this same approach could be taken with this project, even as it is more of a CIP or budget question. Mr. Vlasich points out there is no engineering report for this project, it would go right into design. Mr. Clement clarifies the cost as \$1.5 million for both, with the rigid frame. Mr. Dean points out that part of the issue to this point is to conduct a financial analysis. These are the kinds of things that present themselves and need to be done in the present and perhaps not 6-8 years in the future after saving \$200,000 per year. This could require borrowing.

Mr. Clement notes the report doesn't suggest it doesn't need to be done next year, He hopes to build a financial cushion for the tax payers and hopefully buy some time in the process. His objective is to review different potential financial possibilities. Don Woodward, Exeter resident reminds the Board that the Rockingham Planning Commission could be an option for funding. With at 10-20% match, it would be good to see if the Commission would be helpful in getting the DOT for funding. Mr. Perkins agrees and this was part of the reason to get into the design phase. Grants and other available funding would be applied for as the design was complete. Chairman Quandt asks what action needs to be taken by the Board at this time. Mr. Perkins indicates there is no action necessary at this time, this was just an update and to open the discussion.

iv. Review 2013 CIP Projects

Mr. Dean presents the list of CIP projects that were submitted to the Planning Board at their last meeting. He briefly describes the projects currently available on the list. He comments on the Portsmouth Avenue Water and Sewer line replacements, indicating that the lines are in such a condition that the Department is recommending the project be done sooner compared to the rest of the Portsmouth Avenue project. If the Board moves ahead with this project, it would be only the water and sewer portion that is recommended next year. Mr. Vlasich indicates that over the next few weeks the source will be TV'd. This will help assess the necessity. He also points out that breaking up the project could result in a premium that would need to be paid in design and engineering. Mr. Dean further explains that when you're planning general fund debt service, there is a conservation bond that will be paid out until 2015. A decision on the project should be made with this in mind with a large piece of the total project projected for the general fund. Ms. Gilman has concerns regarding the fire station. She remembers a discussion regarding staffing at the sub-station. She remembers the Department indicating they had the current staff to establish that sub-station and this CIP list

requests four more employees. She asks Mr. Dean to verify that with the Fire Chief. Mr. Dean agrees there needs to be discussion as a Board and as a community to determine the needs.

Mr. Clement asks if the Waste Water allocation of \$375,000 has been changed due to unexpected costs. Mr. Dean advises this is a place holder figure and could change at any time. Mr. Clement reflects that there was discussion of \$375,000 for three years. Mr. Ferraro advises at the draft CIP discussion the Fire Chief indicated that the sub-station was not set in stone and he remembers the chief advocating for a Committee to investigate the options. He brings up the red fire alarm call boxes located all over Town. He wonders if in this day and age, these boxes are really necessary to maintain. He wonders what the value of the boxes is as opposed to the maintenance.

Mr. Chartrand asks why the Lincoln Street project for the water mains is not on the list. Ms. Gilman indicates the date for review was changed. At the goal setting session, the recommendation was for 2014 so it would not be on the 2013 CIP proposal list. Mr. Dean advises that the Department recommends it as less of an immediate need than other projects. Mr. Vlasich agrees the primary concern at this point is Portsmouth Avenue. These are two big projects and the Portsmouth Avenue project has been identified as primary.

v. Town Seal Policy Proposal

Mr. Dean presents his proposed policy covering the town seal. The function of the Town Seal is for official use, and the Town Clerk possesses the embossed stamp. There are currently two seals that have been seen, one carrying a picture of the Bandstand and one as it is pictured its current form and hanging behind us in the Nowak Room. He believes the seal with the bandstand on it was created as a special anniversary seal for an occasion. There have been recent circumstances in which the town seal has been used in ways that could be considered unofficial or non-Town sanctioned. This could be on election documents, or more prevalently on Town seal stickers being applied to vehicles. After review, there is no current policy relating to the Town seal.

This is a typical draft policy, each town is recommended to claim its seal as intellectual property and for official use only and not to be used in any method without the authorization of the Board of Selectmen. Mr. Dean recommends the Board Members read the proposed policy in its entirety. RSA 31:93. Chairman Quandt reflects on a similar conversation in recent years in which it was pointed out that the seal could be taken by any individual and patented.

Mr. Dean advises the feedback from other towns is surprise that the state laws are not harsher on this issue. He believes all Towns should have an official policy in addition to the RSA that prevents unauthorized use of the seal. He also points out this is still in draft form and he welcomes comments from the Board. Before making a final draft, he would forward the new policy to the Town Counsel for recommendations. Ms. Gilman points out that the list of authorized uses is very specific and proposes that communications or educational materials

from the Town Departments. Mr. Chartrand would like to see a quick revision and a speedy addition to the Town Policies.

Mr. Dean notes the policy is not to exclude specific vehicles or groups or departments. Mr. Ferraro notes that in doing this the Board should be mindful that those consultants often use the Town Seal when writing reports and would no longer be able to do so. Mr. Dean notes that this list verbiage indicates it can be, but it's not limited to and authorization from the Board of Selectmen is an option at any time. Mr. Ferraro also feels a detailed description of the seal should be included, including a picture. Ms. Gilman points out that any reports generated by consultants are property of the Town as they are paid for by the Town and therefore those reports could bear the logo. Mr. Ferraro advises a color scheme would also need to be evaluated and chosen. Chairman Quandt agrees to add this time to an upcoming agenda.

b. Old Business

i. 47 Front Street Roof Project Update

Maintenance Superintendent, Kevin Smart, presents a report on the roof project for 47 Front Street. He presents the revised scope of work and requests concurrence to send the revised scope back to the prequalified bidders. He explains the revised scope tailors down the speck somewhat to keep the project in the budget. He further explains there will be a warranty on the entire roof. All of the copper will be replaced and the large fields that appear to be sound will be investigated. Any repairs required to put that warranty in place will be handled at that time. This will scale back the amount of slate that will need to be removed. Ms. Gilman asks if the felt underlining will be replaced. She is concerned that the project will need to be revisited in two years with this tailored spec. Mr. Smart indicates they are only interested in and seeking a warrantied roof. All the copper will have a 40 year life span and he expects to end up with a finished result that will be well worth the expenditure. Mr. Ferraro is concerned that in the initial spec, the underlayment was in such poor condition that it required 100% replacement which required removing all of the slate. He is hesitant to patch the roof and have something else happen in the future. He wonders how long the warranty on the roof will last. Mr. Smart indicates that is to be determined and would be up to the contractor, who would negotiate it with their insurance company. He advises with this scope, and maintenance, this system could conceivably be a 100 year repair. Mr. Ferraro asks why the time for labor is not detailed in the scope of work. He also points out that the description is for a roof repair and the warrant article indicated it as a roof replacement. If the roof is not replaced, the warrant article cannot be used.

Mr. Chartrand interjects that this may not be correct. Mr. Ferraro states that he checked the warrant and it does indicate replacement, not repair. Chairman Quandt reminds the Board that in discussion, it was always known that the slate, when applicable, would be reused. Mr. Ferraro explains he understood there would be 100% replacement of the underlayment; the slate would come off completely which is completely different from patching spots on the roof. Mr. Smart advises again that the copper will be completely replaced, along with the vast majority of the roof. There are some areas that are stable.

Mr. Chartrand moves to accept the post bid memorandum and instruct Mr. Smart to follow the recommendation of the consultant. Ms. Gilman seconds.

Mr. Clement asks for discussion. He notes that when the project was discussed last year, he never envisioned the whole roof would be replaced, warrant or not, it was a major repair project since the existing slate was planned to be reused. He is concerned with the motion, what is the next step? Mr. Smart advises new bids will be received. Mr. Clement clarifies that the bids will be subject to review and discussion and in the meantime, damage is still being done. Mr. Smart agrees the conditions are continuing to deteriorate and winter is coming. He reports that the initial spec was used to figure the exact project. Through the budgetary process we got involved with suggestions, a consultant was mentioned and the project grew beyond the budget. This revision tailors it back to the original concept of fixing the roof with a warranty. We'll have good value for our investment.

Mr. Clement had his own roof replaced in 2006 and notes the warranty on his roof is 40 years. Mr. Smart believes a warranty is in the workmanship. The turret roof is the round section and it will be most labor intensive and could be reviewed or revisited at a later date. Mr. Clement asks if the original warrant article proposed the turret section of the roof as a separate project. Mr. Smart does not recall if it was initially planned as a separate project. Each slate is a different shape and this largely labor intensive project. Mr. Ferraro maintains his view was that all of the slate was going to go be taken off and not going back on the same place, the original estimate using all new slate was over \$100,000. He recommended looking at alternative roofing at that time. The recommendations from the consultant are not being used and the roof is not being replaced as the warrant article declares. He asks if this revised scope will go to the four prequalified bidders. Mr. Smart says it will. Mr. Ferraro expresses his concern with the warranty. He is concerned the contractor may come back with only one or two years and wishes the scope would be more specific and defined. Chairman Quandt reminds the Board that bids do not have to be accepted and calls for a vote.

Mr. Clement, Ms. Gilman, Mr. Chartrand vote aye. Mr. Ferraro votes nay. Motion Carries.

Mr. Smart advises the new scope will go to the bidders right away.

ii. Gilman Park Transfer Update

Mr. Dean advises the board the proposed order of the Probate Court has been received regarding Gilman Park. The order authorizes the process to go forward pending any further action taken by the parties. There are no appeals anticipated and the process of transfer can begin once the time frame for appeals has expired. The documents are all prepared to present to the Board when the time is up. The plan is to continue to maintain the Park through Parks

and Recreation Department. Mr. Clement asks for the amount of the remaining funds in the trust and Mr. Dean indicates that is unconfirmed.

8. Regular Business

a. A/P and Payroll Manifests

Mr. Chartrand moves to approve a weekly payroll warrant for checks dated 8/8/2012 in the amount of \$173,737.72. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to approve an accounts payable warrant for checks dated 8/10/2012 in the amount of \$646,100.02. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to approve an accounts payable warrant for checks dated 8/17/2012 in the amount of \$415,942.65. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to approve an accounts payable warrant from the capital fund for checks dated 8/17/2012 in the amount of \$533,098.61. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to approve a weekly payroll warrant for checks dated 8/15/2012 in the amount of \$176,362.29. Mr. Clement Seconds. Vote: Unanimous.

b. Budget updates

None this evening.

c. Tax Abatements & Exemptions

None this evening.

d. Water / Sewer Abatements

None this evening

e. Permits

A permit request from Seacoast Idol for practice on October 19, 2012 at 6:00 am.

Mr. Clement moves to approve the Seacoast Idol permit request. Mr. Chartrand Seconds. Vote: Unanimous

A request from the Women's Club to utilize the Nowak Room on September 4, 2012.

Mr. Clement moves to approve the Women's Club permit request. Ms. Gilman Seconds. Vote: Unanimous

f. Town Manager's Report

Mr. Dean is happy to report the website project continues to progress. The Board has seen several samples of the front page. The Town Office has received all the feedback from the Departments and is trying to incorporate as much of the suggestions as possible. He is hopeful that this is shaping into

a good final product with a soft launch in the end of September. Mr. Dean also reports he has confirmed the total cost of the visit by Vice President Joe Biden with the Chief of Police. The total cost was \$628.00.

Mr. Ferraro wishes to discuss the email submitted by Ms. O'Barton. He asks if they are legitimate and Mr. Dean indicates they are. Mr. Ferraro advises he has no problem with soliciting members of committees. His concern with this particular circumstance is that the intent was this would be a onetime thing. The response in the email seems to confirm that the person would be attending just to fulfill the requirements of a quorum and would only do it for one time. Beyond this proposed meeting, the Board met and voted on two individuals in which this exchange was made with one of them. The Board of Selectmen voted on this individual without being told it would be a onetime appointment. The individual assumed it would only for one meeting. If the interview process had been followed, as Mr. Ferraro requested, he feels this would have come to light. He does not believe this to be appropriate practice. Mr. Chartrand asks Mr. Ferraro if he is happy that the Commissioners approved option b, noting that the quorum was able to be formed. He recalls that Mr. Ferraro was very concerned that the meeting would not even take place. Mr. Ferraro explains he was in support of option b, which has nothing to do with this. He recalls saying at the Board meeting Thursday night there was time to interview the candidates on Monday because the official meeting wasn't until the following Wednesday. He believes there was sufficient time to interview and vote for the candidate on Monday night. He asks Mr. Chartrand if he feels this practice is acceptable as long as the end justifies the means.

Mr. Chartrand reminds the Board he has made no comment. He is delighted the Town Manager was able to give the report on option b and get it approved. Mr. Clement reminds the Board that the individual in question is no longer an appointee at his own discretion. He did not participate in the Housing Authority meeting and did not accept the appointment to the Committee. Mr. Ferraro argues that the Board had already voted to accept the nomination and this information was available to them at the time. No difference would have been made, knowing there was a quorum requirement. With normal interviews, and a normal vote, this situation could have been avoided. To have a resident told to attend one meeting to fulfill the quorum requirement and abstain from any votes is not good practice. He has concerns about this.

Chairman Quandt closes the discussion by stating this individual is an upstanding volunteer in the community and he'd be happy to appoint him to any Committee there is.

g. Legislative Report

None this evening

h. Selectmen's Committee Reports

Mr. Ferraro reports the Planning Board had a site walk of the Sportsmen's Club two weeks ago. The Planning Board is meeting again this week and the Sportsmen's Club will be returning to discuss the proposed containment wall further. There is a Rockingham Planning Commission meeting tomorrow evening and a consultant will be making a presentation on the Water and Sewer Study in the Stratham Municipal Building.

Mr. Clement also reports on the Rockingham Planning Commission meeting scheduled for tomorrow at 7pm. He reports the River Study Group met last week and reviewed the Dam Removal Study. They'll be looking for a final draft from the consultant in November. There is an upcoming Budget meeting on Thursday.

Mr. Chartrand has nothing to report but urges all citizens to vote in the Primaries on September 11, 2012.

Ms. Gilman reports the Heritage Commission met last week and discussed a demolition permit request for 16 Epping Road. The One car garage was found to be in such deteriorated condition that the demolition was recommended. She also reports the Eagle Scouts are proposing the clearing of a trail way and a bridge over a mill run that was once in place. The site walk is planned at the bridge on Kingston Road on Friday at 5pm. The Commission moved to endorse the Rains Farm project and the Board of Selectmen will be seeing that soon. Ms. Gilman reports the HDC met and a few residents have come forward looking for signs to place on their homes indicating its heritage. The HDC does not need to approve them, though they appreciate when people come in to offer the history of their homes.

Chairman Quandt reports he attended the Housing Authority Meeting. The meeting was well attended by Community members and building residents and he commends Mr. Dean and Mr. Vlasich for an excellent job. He thanks them for their participation and notes that Mr. Vlasich presented a timeline at the meeting and he hoped to get a hard copy of that memo. Mr. Vlasich indicates there was no memo to read from, that much of that timeline came out in general conversation but he could try to draw something similar up for the Board.

9. Review Board Calendar

The Board will meet again on Monday, August 27, 2012.

10. Adjournment

Mr. Chartrand moves to adjourn to nonpublic session regarding 91A 2:d. Ms. Gilman votes Aye. Chairman Quandt votes Aye. Mr. Clement votes Aye. Mr. Ferraro votes Nay. Mr. Chartrand votes Aye. Motion Carries.

The Board stood adjourned to nonpublic session at 9:07pm.

The Board emerged from non public session at 9:40 p.m. On a motion by Chartrand seconded by Gilman, the Board adjourned.

Respectfully Submitted,

