

BOARD OF SELECTMEN DRAFT MINUTES OCTOBER 1, 2012

1. Call Meeting to Order

Chairman Matt Quandt convened the Board at 7:00 pm in the Nowak Room of the Town Offices building after a non-meeting with town counsel. Other members of the Board present were Selectman Frank Ferraro, Vice Chairman Don Clement, Selectman Dan Chartrand and Selectwoman Julie Gilman. Town Manager Russell Dean was also present.

2. Public Comment - none

3. Minutes & Proclamations

- a. Regular meeting: September 24, 2012 – Ms. Gilman requested that “excess” be replaced with surplus. Ms. Gilman moved approval as amended. Mr. Clement seconded. Motion carried.

4. Appointments

- a. Mr. Clement moved that the Board appoint Lauren Chuslo-Shur to the Arts Committee with her term expiring on April 30, 2014. Mr. Chartrand seconded. Motion carried.
- b. Mr. Clement moved that the Board appoint David Hampson to the Economic Development Commission with his term expiring on April 30, 2014. Ms. Gilman seconded. Motion carried.

5. Discussions/Action Items

a. New Business

i. Household Hazardous Waste Day

Mr. Dean provided information on the Household Hazardous Waste Day scheduled for October 6, 2012. The flyers included lists of the materials that can and cannot be accepted for collection. This information is also available on the new Town website. In a memo from Mr. Dean, he requests that the Board set some parameters for the candidates and candidates’ advocates who historically use the hazardous waste collection site for campaigning.

Mr. Clement offered background on this situation since he has volunteered at this event for several years. In the past, sometimes 15-20 people representing candidates campaigned very close to the collection area. Another issue has been campaign signs being stuck into the ground. The Board therefore recommends that 1) candidates and their advocates must limit their location to the entry area to the DPW no further than the first solar array to prevent interference with the collection of hazardous waste and 2) signs can be hand-held only.

ii. Riverwoods Tax Agreement 2012

Mr. Dean presented the three tax agreements for RiverWoods submitted to the Town annually. Mr. Dean described the context of the agreements, in which the taxable and non-taxable portions are set by state law. Mr. Chartrand moved that the Board approve the three agreements with the Town and the Board, and The Woods, The Ridge and The Boulders properties of RiverWoods. Mr. Clement seconded. Motion carried.

iii. Parking Plan – Presidential Election

To ensure that voters have convenient and accessible parking, Mr. Clement suggested that volunteers, candidates and candidate advocates park in the lower parking lot behind the old Junior High School. The parking area closest to the atrium will be for the voters

and signs will indicate this area for them as well as having a number of handicapped parking spaces available. In order to accomplish this, a Board designate will meet with the DPW, Fire and Police Departments and school representatives to work together to provide a proper voting facility for residents. Ms. Gilman volunteered to be the Board designate.

b. Old Business

i. Municipal Volunteer of the Year

The Board reviewed the application and Mr. Dean said it will be posted on the Town website. Ms. Gilman suggested that the term “sectarian” be clarified. There was some discussion on the process of selecting a winner and also who can qualify as a nominee. It was agreed that the Board would make the final determination of the winner but this would occur after conferring with the committee chairs and a member of the Chamber of Commerce. Mr. Clement noted that the Chamber has a good process for their awards so that may be useful to review. There is a possibility that a member of the winner selection group may also be a nominee so there is a question of how to resolve that situation. Mr. Ferraro suggested that this topic be put on the agenda for a meeting in mid-November.

ii. Sportsmens Club Barrier Update

A letter from B.M. York, President of the Exeter Sportsman’s Club, apprising the Board of their progress with barrier wall project was reviewed. Mr. Dean said that Cross Spectrum, LLC had met with the ESC and that the Town Planner had a tour to evaluate the barrier. There is not a specific timetable as yet but the evaluation report should be forthcoming. Mr. Clement said both the ESC and concerned residents will want to know about upcoming plans so a timetable is needed. Mr. Dean said he will work with the Town Planner to get this information.

6. Regular Business

a. A/P and Payroll Manifests

Mr. Chartrand moves a 9/28/12 accounts payable warrant in the amount of \$2,171,756.00, expenditures including funds to the co-op and the school district. Ms. Gilman seconded. Motion carried.

Mr. Chartrand moves a 9/28/12 accounts payable warrant in the amount of \$336,950.44 for paving, attorney fees, Public Library funding, etc. Ms. Gilman seconded. Motion carried.

Mr. Chartrand moves 9/23/12 payroll warrant checks dated 9/26/12 in the amount of \$170,072.50. Mr. Clement seconded. Motion carried.

b. Budget Updates

Mr. Dean said that the Budget sub-committees have been meeting. Doreen Ravell, Finance Director, will report to the Board at the October 15th meeting. The Town’s health insurance rating will be available on October 12th.

c. Tax Abatements & Exemptions

A jeopardy tax warrant was presented to the Board. Ms. Gilman moved that the Board approve the Town to collect a tax in the amount of \$242.69 concerning property on Map 64, Lot 105/76. Mr. Clement seconded. Motion carried.

d. Water/Sewer Abatements – none

e. Permits

The following permits were reviewed by the Board for approval:

Oyster River Players to use the Town Hall for a play production in April 2013 – Ms. Gilman moved to approve the permit. Mr. Chartrand seconded. Motion carried;
Oyster River Players to use the Signboard for a poster about the play – Ms. Gilman moved to approve the permit. Mr. Chartrand seconded. Motion carried;

f. Town Manager’s Report

Mr. Dean reviewed the Town’s updated website via projection with the Board. The site has many new improvements, better accessibility to information, and forms and applications, and expanded visitor information. Everyone agreed the new website looked great and thanked all those who helped with this update.

g. Legislative Update - none

h. Selectmen’s Committee Reports

A Planning Board meeting discussed a plot line adjustment for two properties and a minor amendment to a project (Felder) approved involving the development of two buildings.

Mr. Clement attended the Arts Commission meeting and provided information on the 30 Under 30 Program which recognized emerging artists. The event will be on October 5th, 7pm to 10pm. The gallery will be open Saturday and Sunday, 12pm to 4pm.

Ms. Gilman will be attending the upcoming Heritage Commission meeting.

i. Correspondence

- A letter from Paul Kirshen, Research Professor at UNH, about the Town’s participation in a study of the potential impacts of climate change on flooding and drainage systems in Exeter. Mr. Dean confirmed that Professor Kirshen has been invited to the October 15th Board meeting to provide further details about this study.
- A letter from Bob Eastman which alleges that the Board misused Recreation impact fees on repairs to the pool bathhouse floors. Mr. Chartrand responded on this topic by referring to the Town Ordinances on impact fees.
- A letter from the NH Association of Assessing Officials with a ballot for the 2013 slate of Officers and Directors of the Association. The ballot will be completed by the Town Assessor.
- A letter from D. Allan Kerr, Thresher Memorial Project Group, requesting a public expression of support from the Town for the emplacement of a flagpole and monument on April 7, 2013 in commemoration of the lost of the USS Thresher in the Gulf of Maine in 1963.

7. Review Board Calendar

The next meeting of the Board is scheduled for October 15, 2012. Mr. Quandt will be unable to attend so Mr. Clement, Vice Chairman, will preside.

8. Non Public Session - none

9. Adjournment

Mr. Clement moved to adjourn, Mr. Chartrand seconded. Roll call vote: unanimous.
The Board stood adjourned at 8:15 p.m.

Respectfully submitted,

Chris deZarn-O'Hare
Recording Secretary