

BOARD OF SELECTMEN FINAL MINUTES SEPTEMBER 24, 2012

1. Call Meeting to Order

Chairman Quandt convened the Board at 6:40 p.m. in the Wheelwright Room for two interviews for openings on town committees.

2. Board Interviews: Arts Committee, EDC

The Board interviewed David Hampson for a position on the Economic Development Commission and Lauren Chuslo-Shur for a position on the Arts Committee. The Board asked questions of each candidate and thanked them for their time.

Chairman Matt Quandt reconvened the Board at 7:00 pm in the Nowak Room of the Town Offices building. Other members of the Board present were Selectman Frank Ferraro, Vice Chairman Don Clement, Selectman Dan Chartrand and Selectwoman Julie Gilman. Town Manager Russell Dean was also present.

3. Public Comment

Don Woodward of 5 Hemlock Street reported on the weatherization program which offers services including energy audits, roof repairs and furnace repairs for eligible residents. The contact number is 647-4470. Some residents may be eligible if they qualify for fuel assistance and/or reside in manufactured housing. The weatherization program in Mr. Woodward's manufactured housing community has been very successful and he thanked the Town for their support.

4. Minutes & Proclamations

- a. Regular meeting: September 10, 2012 – Ms. Gilman moved to accept the minutes as written, seconded by Mr. Chartrand. Motion carried.

5. Appointments - none

6. Discussions/Action Items

a. New Business

i. Request Use of Recreation Impact Fees

Mike Favreau submitted two requests for approval to the Board: 1) using \$8,231.00 in impact fees for shot blasting and painting the pool bathhouse floors which has an estimate of \$9,613.00 with the balance of expenditure (\$1,382.00) coming from the park budget funds, and 2) having an old pump be declared excess so it could then be sold. Any monies from the sale of surplus goods go into the General Fund.

Mr. Clement moved to approve the use of \$8,231.00 in impact fees to accomplish the shot blasting and painting project for the pool bathhouse floors. Mr. Chartrand seconded. Motion carried.

Mr. Favreau explained that, in the course of the pool filter replacement project, other repair issues arose. The law requires buying bottom drain covers and these cost \$3K. Also, the cost to repair a leak in the floor caused by PVC fittings that were never glued was \$2.5K. The old pump does not fit into the new system and Mr. Favreau would like to list the pump on the New England Parks Association email network to see if another town could use it.

Mr. Clement moved to allow the old pump to be declared as surplus. Mr. Chartrand seconded. Motion carried.

ii. Gilman Park Deed

The property closed so the Gilman Park Trustees are now relieved of their duty and the Park is the property of the Town. A photo with the Trustees – Joanna Pellerin, Martha Pennell, Peter Smith and Harry Thayer, III – is planned. The deed needs to be authorized and signed by the Board then filed with the Registry of Deeds.

iii. Review Bow Street Lot Design

Jay Perkins provided the Board with documentation concerning a request for improvements to the Bow Street parking lot. Mr. Perkins provided an estimate of the work proposed at \$8,670.00 plus \$2,300.00 to have granite posts installed. The goal of the improvements is to make the lot more presentable and accessible.

There was some discussion on the need for an expenditure of close to \$11K for this lot. Mr. Chartrand stated that these would be worthwhile expenditures because the lot presently appears abandoned when it could be useful property and that the improvements would help indicate it is a parking lot. Mr. Ferraro and Clement felt that spending close to \$11K for this lot is too much and perhaps just doing the striping for now would suffice. Mr. Perkins said the lot should also have the postings installed since the security fence will be removed.

Mr. Quandt and Ms. Gilman both expressed concern about the safety of the corner at Bow Street and the need have the streets better defined.

Mr. Perkins agreed to a project of striping and installing the posts, and will report on the cost on improving the corner of Bow Street.

iv. Welfare Guidelines Update

Mr. Dean reviewed the recently updated Welfare Guidelines and thanked Heather Thibodeau and Sue Benoit for their work on this project. Mr. Clement asked if these updates replaced the existing guidelines and Ms. Thibodeau explained that the updates reflect the current costs and changes that have occurred with the Town since 1998.

Mr. Chartrand moved that the Board adopt the updated Human Services/Welfare Guidelines. Mr. Ferraro seconded. Motion carried.

v. FY13 Budget Update

Mr. Dean reported that he had reviewed the 2013 Budget Requests document with the Budget Recommendations Committee at their September 20, 2012 meeting. The total general fund budget request is \$16,930,042.00 which is an increase of 4.95% over last year. An increase in both health insurance and retirement costs is the main reason for the increase in budget. The Budget Recommendations Committee has formed sub-committees and their meeting dates are posted on the Town website.

b. Old Business

i. Victoria Arlen Parade Update

Mr. Dean reported that there will be a second meeting on the parade plans on 9/25. The Parade is scheduled for October 13, 10am to 12 pm. The parking lot at The Mills will

serve as the staging area and the route will end at Swasey Parkway. Mr. Dean thanked all those involved with this project to honor of Victoria Arlen.

ii. Bid for Parks mower

One bid, from Jay Perkins, was received. The Town and the Parks and Recreation Department recommend the sale of the mower to Mr. Perkins for \$350.00.

Mr. Ferraro moved that the recommendation be accepted. Mr. Clement seconded. Motion carried.

7. Regular Business

a. A/P and Payroll Manifests

Mr. Chartrand moves a 9/14/12 accounts payable warrant in the amount of \$9,997.58 from the Capital Fund for Underwood Engineers. Ms. Gilman seconded. Motion carried.

Mr. Chartrand moves a 9/14/12 accounts payable warrant in the amount of \$242,012.60 for paving, chemicals, impact fees, etc. Ms. Gilman seconded. Motion carried.

Mr. Chartrand moves a 9/21/12 accounts payable warrant in the amount of \$414,552.50 from the Capital Fund for the Jady Hill Project. Ms. Gilman seconded. Motion carried.

Mr. Chartrand moves a 9/21/12 accounts payable warrant in the amount of \$448,920.17 for Northern Spa & Pool and trash hauling. Ms. Gilman seconded. Motion carried.

Mr. Chartrand moves 9/10/12 payroll warrant checks dated 9/12/12 in the amount of \$162,427.20. Mr. Ferraro seconded. Motion carried.

Mr. Chartrand moves 9/17/12 payroll warrant checks dated 9/19/12 in the amount of \$162,069.01. Mr. Clement seconded. Motion carried.

b. Budget Updates - none

c. Tax Abatements & Exemptions - none

d. Water/Sewer Abatements – none

e. Permits

The following permits were reviewed by the Board for approval:

Oyster River Players to use the Town Hall for rehearsals in January – Mr. Clement moved to approve the permit. Mr. Chartrand seconded. Motion carried;

Oyster River Players to use the Town Hall for rehearsals in June and July – Mr. Clement moved to approve the permit. Mr. Chartrand seconded. Motion carried;

Cub Scouts to use the Town Hall for a yard sale in October - Mr. Clement moved to approve the permit. Mr. Chartrand seconded. Motion carried;

f. Town Manager's Report – see Legislative Update below

g. Legislative Update

Mr. Dean reported that he attended a legislative conference the previous week. The Municipal Association is working on creating a list of action items of legislative priorities. The goal is to create enhancements that will have taxes come back to the cities and towns.

Mr. Clement noted a news article on a press conference by coalition of towns which is suing the EPA concerning waste water and asked if the Town of Exeter was a participant in this action. Mr. Dean said no, that the Town was not represented at that press conference.

h. Selectmen's Committee Reports

Mr. Ferraro attended the Water & Sewer Committee meeting on 9/12. At that meeting, Paul Vlasich provided updates on the 277 Water Street and Jady Hill Projects. Mike Jeffers reported on the Town ordinance on sump pumps and the EPA's inquiry on the Town's enforcement of that ordinance. Mr. Jeffers will develop a plan for enforcement to be presented to the Water & Sewer Committee which will then go before the Board. Mr. Ferraro noted that there have been a small number of zoning changes by the Zoning Ordinance Review Committee. There has been some discussion on the definition of "elderly housing."

Mr. Clement reported on a forum held at the Town Hall on three state constitutional amendments that will appear on the ballot this year. On the forum was Representative Ken Weyler from Kingston and Attorney Sullivan. Town Moderator Charlie Tucker served as moderator of the event.

Mr. Chartrand recently attended several Town events: Economic Development Commission on 9/11, worked on the primary polls on 9/11, and the Council on Aging on 9/20. Mr. Chartrand requested that the following residents who died recently be remembered by a moment of silence: Cody Brackett, Julie Reid, James Tucker and Hunter Farnham. A moment of silence was conducted.

Ms. Gilman attended the Heritage Commission and reported that their survey of maps is near completion. There will be a show of the maps in October at the Town hall and they hope to also gather some oral histories from some longtime residents. Ms. Gilman also attended the American Independence Museum Ball.

Mr. Quandt thanks those who worked at the polls and the 30% of residents who voted in the primary.

i. Correspondence

- A letter from the Rockingham Planning Commission concerning the Town's support via dues. Their dues request for the coming year is \$11,325.00. Accompanying their letter is a list of all the regional and local projects the Commission is currently working on.
- An invitation from Unutil to attend their Annual gas Emergency Preparedness Meeting on November 8, 2012 at 8:00 am in Portsmouth.
- A letter from Continental Paving, Inc. notifying the Town of resurfacing work to be done during the week of September 24th.
- Email from Don Woodward inquiring if his position as president of the Board of Directors for his co-op would be a conflict of interest. Mr. Dean replied that there would be no conflict of interest.
- Email from Kenny-Lynn Dempsey concerning the Oak Street Extension and a recommendation to rename one of the Oak Streets to avoid confusion.
- Letter from Nancy Mayville, Municipal Highways Engineer, reporting a deficiency with the bridge on Linden Street over the Little River. The bridge inspection report accompanied the letter.

- Letter from Mr. Quandt to Thomas Burack, Commissioner of the NH Department of Environmental Services, requesting a meeting on the Great Bay Estuary nutrient issues and continuing request for an independent peer review.

8. Review Board Calendar

The next two meetings of the Board are scheduled for October 1 and October 15, 2012.

9. Adjournment

Mr. Chartrand moved to go into non public session. The exception is 91-A:3 II C. Mr. Clement seconded. Roll call vote: unanimous.

The Board emerged from non public session. Ms. Gilman moved to adjourn. Mr. Clement seconded. Motion carries.

The Board stood adjourned at 8:40 p.m.

Respectfully submitted,

Chris deZarn-O'Hare
Recording Secretary