

## Draft Minutes

### Exeter Conservation Commission

December 11, 2012

#### Call to Order

Chairman Russell Kaphan called the meeting to order at 7:03 p.m. in the Nowak Room in the Exeter Town Office building. Members present were: Ginny Raub, Margaret Matick, Peter Richardson, Carlos Guindon, Kevin Keaveney, Alyson Eberhardt, Don Clement, BOS Representative and Kristen Murphy, Town Natural Resource Planner.

There was no public comment.

#### Action Items

##### 1. Update Exeter-Squamscott River Local Advisory Committee

Theresa Walker began by thanking the Exeter Commission for their \$150 voluntary dues payment in the past, and updated the Commission on their recent activities. She said they have been working for several months on updating the watershed management plan and that the tone was much different than in past, more serious. She said they hoped to finalize the plan within the next month or two.

A discussion followed on fertilizer restrictions/limitations of use and its effects on the habitat.

##### 2. Department of Public Works Sewer Line Maintenance Needs: Morrissette Property

Kristen Murphy updated the Commission on information received relative to sewer line maintenance. Following a lengthy discussion the Commission agreed on the following points to be brought to the Department of Public Works for clarification:

- a. That the area between Court Street and Linden Street will not be connected.
- b. That the access road be no larger than 10 feet wide.
- c. That the brush be removed from site.
- d. That the surface of the road be as natural as possible.
- e. Use best management practices relative to erosion control.
- f. Brush clearing be as far from river bank as possible.

A motion was made by Virginia Raub and seconded by Carlos Guindon that the Commission send a letter to Mike Jeffers, Jennifer Perry and the Town Manager regarding these concerns and the Commission's discussion and that they would like these issues addressed prior to the final plan for maintenance of the Morrissette property. Motion carried – all in favor.

##### 3. End of Year Purchases

A motion was made by Peter Richardson and seconded by Virginia Raub to approve a reimbursement of \$181.26 to the volunteers who made the emergency repairs to the wetland crossing on the Chamberland easement, and to later discuss how to prevent this from happening again. Motion carried – all in favor.

A motion was made by Peter Richardson and seconded by Carlos Guindon that expenditures of up to \$325.00 can be made to purchase three compasses, trail map paper and flagging materials prior to the end of the year. Motion carried – all in favor.

## **Regular Business**

### **1. Treasurer's Report – none**

**2. Approval of Minutes: November 13, 2012** – the minutes will be amended as follows: on page 5, change the words “mountain bikes” to “four wheel ATV vehicles” and also to change the word “donuts” to “tire marks.” Don Clement made a motion to approve the minutes with corrections, seconded by Margaret Matick. Motion carried – all in favor.

### **3. Natural Resources Planner's Reports and Correspondence**

Kristen Murphy updated the Commission on a recent conference she had attended relative to the health of Great Bay. She said she was interested in having Tracy Degnan come to a future Conservation Commission meeting and talk about her efforts at Goss Farm in Rye. We could bring Peter Michaud from the heritage commission to the same meeting and discuss a long-term plan to deal with the Raynes Farm.

She updated the Commission on several activities that would be taking place in the next couple of days.

### **4. Other Business**

Chairman Kaphan stated that he felt there needed to be a process for dealing with the issues of trail repairs. He suggested that the trails commission review all of the trails and make a prioritized list of anticipated repairs and that one member of the Commission be available to approve emergency repairs if necessary. He suggested that one person from the Conservation Commission should be chairman of that committee.

Don Clement suggested that a written policy be developed.

### **5. Next Meeting - Tuesday, January 8, 2013 at 7:00 p.m.**

A motion was made by Peter Richardson and seconded by Virginia Raub to adjourn the meeting at 9:10 p.m. Motion carried – all in favor.

Respectfully submitted,

Carol J. Brickett  
Recording Secretary