

Approved at October 25, 2012 meeting

**Historic District Commission
October 18, 2012**

Members present: Patrick Gordon, Nicole Martineau, Ron Schutz, Julie Gilman, Len Benjamin, Pete Cameron, Fred Kollmorgen and Pam Gjettum, Chairwoman

Call Meeting to Order

Chairwoman Pam Gjettum called the meeting to order at 7:05 in the Nowak Room of the Town Office Building.

New Business: Public Hearing

The application of Renee Carman (d/b/a/ Mandeville Canyon Designs) for a change in the signage display at 99 Water Street. The subject property is located in the WC-Waterfront Commercial zoning district. Tax Map Parcel #72-27. Case #12-11

Ms. Wendy Robinson from Signs of the Times, the manufacturer of the sign, appeared for Ms. Carman. Referring to the accompanying design in the application, she specified it will be constructed of Modified Density Overlay (MDO) sign board; 24" x 28" double sided with vinyl graphics. Mounting will be on an existing bracket and will be the only sign on the bracket.

Mr. Gordon commented there is another sign on the bracket at this time and Ms. Robinson replied the contract states the present sign will be removed when the Mandeville Canyon Designs sign is put in place. Mr. Schutz verified the bottom of the sign will be 8 ft. from the ground; it was so affirmed.

Mr. Gordon further commented on the physical state of the present bracket. He was assured the installers would straighten out the bracket and apply a fresh coat of paint.

Mr. Schutz moved to accept the application; seconded by Ms. Martineau. With no further discussion the Chair declared the *application was accepted*; this meant no further information was needed to make a decision.

Mr. Kollmorgen moved to approve the application; seconded by Mr. Cameron. Before a vote, Mr. Gordon wished to address the condition of the existing bracket; presently it is misshapen and rust is apparent and also asked how the sign would be attached to the bracket. Ms. Robinson described the sign fasteners as stainless steel sprayed black. She will address the bracket issue with her installer and he will not proceed if he does not feel it is sound or safe. Her client will be advised if a new bracket is needed and if replaced will be like the other brackets in the area.

Mr. Kollmorgen revised his motion to approve subject to evaluating and fixing the bracket. Mr. Cameron's second remained. With no further discussion the vote to approve was taken. **Motion carried.**

The application of Donald Lent for new signage to be displayed at 113 R2 Water Street. The subject property is located in the WC-Waterfront Commercial zoning district. Tax Map Parcel #72-25. Case #12-12.

Mr. Lent confirmed his sign will be the third sign at this location. The dimensions are 8" x 28", constructed of wood and painted white with colored lettering. The bottom of the sign is well above the 8 ft. from-the-ground requirement.

Mr. Schutz moved to accept the application; seconded by Mr. Kollmorgen. Before moving on to a vote for approval Mr. Gordon asked to the color of the lettering as that will be included in the approval. Mr. Lent decided it would be blue. Ms. Martineau verified with the applicant there will be no lighting of the sign.

Ms. Martineau moved to approve the application for a sign with blue lettering on a white background. Mr. Kollmorgen (and Mr. Gordon) seconded. With no further discussion, the Chair called for a vote to approve.

Motion carried.

Other Business

- Approval of the minutes of September 20, 2012
Mr. Kollmorgen moved to accept the draft minutes as presented; Mr. Gordon seconded. Motion passed with Ms. Gilman, Mr. Cameron and Ms. Martineau abstaining as they were not present for the meeting.
- Power point presentation on reading architectural plans and elevations.
Ms. Gilman noted at an earlier meeting when the Academy presented the plans for removing specific structures and remodeling the Williams House on Spring St. there was some discussion on what was actually being proposed.
Using a prepared packet with photographs of the house and colored delineations on the plan of the changes and existing elements, she proceeded to go through the plans and call out the various features and changes and how they were represented on the plan and how similar representations might appear on future proposals coming before the Commission.

Following her presentation, the members thank Ms. Gilman and affirmed it was instructive.

Ms. Gjetton reminded members of the scheduled October 25, 2012 meeting to address the removal of a garage at 12 Front St.

Ms. Gilman motioned to adjourn.

Meeting adjourned at 7:35 pm

Respectfully submitted,

Virginia Raub
Recording Secretary