

# Final Minutes

Approved February 25, 2013

## BOARD OF SELECTMEN

February 11, 2013

### Call to Order

Chairman Matt Quandt called the meeting to order at 7:00 p.m. in the Nowak Room in the Exeter Town Office building. Members present were: Don Clement, Dan Chartrand, Frank Ferraro, and Julie Gilman. Also present was Town Manager Russell Dean.

### Public Comment

Harry Thayer of the Budget Recommendation Committee clarified the process for Capital Improvement Projects as a result of questions on Article 24 for the Fire Department ladder truck. He explained that the Article was well vetted prior to going onto the Town Warrant.

Renee Oberton questioned whether impact fees could be used for items such as this.

### Minutes & Proclamations

Minutes of Meeting: January 28, 2013

A motion was made by Mr. Clement and seconded by Mr. Chartrand to accept the minutes of January 28, 2013. Motion carried – all in favor.

### Appointments

Arts Committee:

A motion was made by Mr. Clement and seconded by Mr. Chartrand to appoint Marissa Vitolo to the Arts Committee for a term to expire April 30, 2013. Motion carried – all in favor.

Zoning Board of Adjustment:

A motion was made by Mr. Clement and seconded by Mr. Chartrand to appoint Rick Thielbar to the ZBA for a term to expire April 30, 2014. Motion carried – all in favor.

### Discussion/Action Items

#### New Business

- i. State Representative Donna Schlachman: Pending Bills

HB522 – On how to sign off on AP and payroll warrants, would give authority to sign off at different times instead of having to convene a meeting of the Board of Selectmen.

HB 623 – Would allow for funds to be paid to towns under the State Aid Grant Funding. Mr. Dean stated that Jennifer Perry testified in favor of this.

SB 11 – Would enable towns to develop plans to create new utility districts. Brian Griset, resident and former Water & Sewer Advisory Committee member, expressed concerns over this bill.

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SB 121 – Would change the way Rooms & Meals taxes are redistributed to the towns. The Board expressed concerns on how this would affect Exeter. Ms. Schlachman will forward the expressed concerns.

Mr. Ferraro invited Ms. Schlachman to come back to the Board at any time when there are items which may affect Exeter.

## ii. Quarterly Financial Report – Financial Director

Mr. Dean reviewed the draft 2012 year end actual expenditures v. actual revenue. There was discussion as to how the surplus budget is applied, and if it is used to offset taxes.

## iii. Deliberative Session Follow Up

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to recommend Article 31 as amended during the deliberative session. Motion carried – all in favor.

Mr. Dean introduced the topic of the election of the Budget Committee and said that it is not an elected committee and that the Town Clerk was planning to list all 17 candidates on the slate. He stated that there is another view that we can have a separate piece of paper with the 17 names and have the public vote for 15 of the 17.

Mr. Ferraro pointed out that for more than two decades the budget committee has been an elected committee and listed as such in the Town annual reports.

Mr. Clement said that there was no enabling legislation that talked about electing a budget committee. Ms. Gilman said that what this is going to come down to is who decides who will be on the committee. She stated that it has always been a slate proposed by the Board and accepted by the voters.

Mr. Ferraro said that was not quite true because there have been members nominated from the floor of the Deliberative Session. As far as enabling legislation, there is, in fact, enabling legislation at RSA 669:17. He stated that we should have all 17 on the ballot and let the voters pick the 15 that will be on the committee.

Mr. Clement said he prefers letting all 17 stay on the ballot as a slate and then we can determine how to move forward.

## Old Business

- i. None

## Regular Business

- a. Bid Openings

Chairman Quandt opened the following bids received for WTP Wastestream Project Pump Station:

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Water Industries Inc., Alton, NH	\$86,860
Pump Systems Inc., West Franklin, NH	66,595
Hampshire Pump LLC, Manchester, NH	63,225

A motion was made by Mr. Clement and seconded by Mr. Chartrand to refer the bids to the DPW for evaluation and recommendation at the next meeting. Motion carried – all in favor.

### b. A/P and Payroll Manifests

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/1/13 in the amount of \$129,106.33. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/1/13 in the amount of \$54,697.49. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/8/13 in the amount of \$63,630.94. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/8/13 in the amount of \$16,136.00. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the payroll manifest dated 1/30/13 in the amount of \$162,984.39. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the payroll manifest dated 2/6/13 in the amount of \$166,603.93. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to approve the AP manifest dated 2/1/13 in the amount of \$2,060,364.00. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/8/13 in the amount of \$288,778.43. Motion carried – all in favor.

### c. Budget Update

This item was covered during New Business ii.

### d. Tax Abatements & Exemptions

A motion was made by Mr. Chartrand and seconded by Mr. Clement to grant the request for a Veteran's Credit for property located at Map/Lot 63/10/66 in the amount of \$1,000. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to grant the request for a Veteran's Credits for properties located at Map/Lot 68/6/212, 85/66, 86/46, 95/64/16, 104/79/416, 62/87, 71/98/7, 72/150 in the amount of \$500 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for a disabled exemption for property located at Map/Lot 95/65 in the amount of \$125,000. Motion carried – all in favor.

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A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for property located at Map/Lot 95/64/65 in the amount of \$236,251. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for property located at Map/Lot 104/79/6 in the amount of \$183,751. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for properties located at Map/Lot 55/24, 104/79/5, 104/79/706, and 102/9 in the amount of \$152,251 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to deny the abatement request for property located at Map/Lot 91/38. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for properties located at Map/Lot 73/206, 73/66, 54/4/125, 81/40, 104/79/318, and 54/105/24 in the amount of \$236,251 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for properties located at Map/Lot 104/79/604, 95/71, 63/176, and 104/79/219 in the amount of \$183,751 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for properties located at Map/Lot 104/79/218, 104/79/321, 104/79/1, 62/8, 104/79/801, 95/64/237, 87/20/10, 64/105/93, 81/31, 104/79/1002, 104/79/309, and 95/64/301 in the amount of \$152,251 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to deny the elderly exemption request for property located at Map/Lot 69/27. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to grant the request for a Veteran's Credits for properties located at Map/Lot 104/79/64, 64/105/42, and 87/20/10 in the amount of \$500 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for a disabled exemption for properties located at Map/Lot 95/64/80, 95/64/257, and 64/105/86 in the amount of \$125,000 each. Motion carried – all in favor.

### e. Water/Sewer Abatements

There were non Water/Sewer Abatements at this time.

### f. Permits & Justice Sales

A motion was made by Mr. Chartrand and seconded by Mr. Clement to accept the bid of \$103,250 for 29 Hampton Road from Bret Scott. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to accept the Justice Sales bid of Jennifer Hobgood of \$5 for 1 Plum Street. Discussion followed with Mr. Clement clarifying that Exeter would not be responsible for the property if accepted. Motion carried – all in favor.

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A motion was made by Mr. Chartrand and seconded by Mr. Clement to accept the Justice Sales bid of Jennifer Hobgood of \$5 for 6 Plum Street. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to accept the Justice Sales bid of Mike Mudge of \$20 for 12 Wayland Circle. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to accept the Justice Sales bid of Michael Brochu of \$30 for 66 Hilton Avenue. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to sign the deed to Samuel Tarr for 23 Sumac Street. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to sign the deed to Bret Scott for 29 Hampton Road. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to sign the deed to Brenda Schrigley for 9 Hayes Park. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to sign the deed to David Goodwin for 10 Peach Street. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the facility request from the Womanade of Greater Squamscott for use of the town bandstand or town hall on April 1, 2013, contingent upon proof of insurance. Motion carried – all in favor.

### g. Town Manager's Report

Mr. Dean took this time to thank all who worked to prepare for the storm. Emergency Management did a great job and there is work being performed overnight February 11 & 12 to clean up. The sidewalk tractor is being used around town and has turned out to be a good and useful piece of equipment.

Ms. Gilman expressed concern that more needs to be done to clean up the train station during storms.

Mr. Dean also advised that the Town is closed February 18 for President's Day but that trash pickup would be on the normal schedule.

The towns of Exeter and Stratham will hold a joint public session regarding water plan on February 21, 2013 at 6:00 p.m.

### h. Legislative Updates

These were covered by Ms. Schlachman earlier in the evening.

### i. Selectmen's Committee Reports

Each selectman gave a brief update of their meeting attendance since the last meeting.

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### j. Correspondence

Chairman Quandt reviewed several pieces of correspondence that has been received.

- Letter of interest of Vernon Sherman
- Appointment Application for Housing Authority
- Letter from Gove Environmental Services, Inc. re: Wetlands Dredge Application
- Letter from Families First
- Letter from State of New Hampshire Water Council
- Memo from Asst. Fire Chief
- FCC Informational Notice of Section 106 Filing
- Appointment Application for Budget Recommendation Committee
- Xfinity Annual Customer Notice

The next Board of Selectmen's meeting will be held on Monday, February 25, 2013 at 7:00 p.m.

A motion was made by Ms. Gilman and seconded by Mr. Clement to adjourn to non-public session. An individual polling was taken of the Board of Selectmen. Motion carried – all in favor.

Respectfully submitted,

Deirdre Greene  
Recording Secretary