

Draft Minutes

BOARD OF SELECTMEN

February 25, 2013

Call to Order

Chairman Matt Quandt called the meeting to order at 7:00 p.m. in the Nowak Room in the Exeter Town Office building. Members present were: Don Clement, Frank Ferraro, and Julie Gilman. Dan Chartrand was not present. Also present was Town Manager Russell Dean.

Mr. Quandt advised the public that the Board had met in non-public session at 6:30pm for a fee waiver, and conducted a volunteer interview at 6:50pm for a position on the Council on Aging.

Public Comment

Dennis Brady questioned the Budget Committee warrant article as to how many would be on the ballot.

Mr. Dean explained that the Town Clerk had changed the ballot to listing the 17 names of which the voters can vote for 15 of.

Mr. Clement said that Town Counsel had advised that this could be done.

Mr. Ferraro reminded the Board that he had said this was how it should be done two weeks ago, and also that the positions had been elected for twenty years. He also stated that the Town had unnecessarily expended money to get a legal opinion and there are also additional costs related to having to reprint the sample ballots.

Ms. Gilman stated that she had not received any communications on this from Mr. Ferraro. Mr. Ferraro stated that he had said this during the open meeting of February 11, 2013, and not as separate communications to board members.

Don Woodward asked the Board to take an interest in HB 617 increasing the rate of the road toll, increasing the vehicle registration fee, and establishing the New Hampshire state and municipal road and bridge account, and SB 163 establishing a commission to recommend legislation to prepare for projected sea level rise and other coastal hazards, & SB 164 authorizing coastal management provisions in master plans.

Brian Griset said that he had spoken to the Town Clerk regarding putting the Budget Committee candidates on the ballot in alphabetical order. He also feels that the issue of how to list the Budget Committee candidates was not a misunderstanding and that the citizens made a specific vote on the matter. He would like a written response to his concerns.

Mr. Clement questioned Mr. Griset regarding a letter to the Patch website referring to a "fringe group" on the Board of Selectmen. He said he feels that he represents all citizens of the Town of Exeter.

Mr. Quandt ended this discussion.

Minutes & Proclamations

Minutes of Meeting: February 11, 2013

Ms. Gilman had a comment for the minutes regarding Renee Obarton's question of whether impact fees could be used for items such as fire trucks. Ms. Gilman looked into this there are no impact fees for fire apparatus.

Ms. Gilman further requested that the minutes be amended as follows:

New Business i, HB522 remove the word **bills** and replace with **AP & payroll warrants**
To list all correspondence reviewed under Regular Business j.

Mr. Ferraro requested the following amendments be made to New Business iii:

Remove The Board also discussed that there are 17 names listed for the 15 Budget Committee member positions, and replace with:

Mr. Dean introduced the topic of the election of the Budget Committee and said that it is not an elected committee and that the Town Clerk was planning to list all 17 candidates on the slate. He stated that there is another view that we can have a separate piece of paper with the 17 names and have the public vote for 15 of the 17.

Mr. Ferraro pointed out that for more than two decades the budget committee has been an elected committee and listed as such in the Town annual reports.

Mr. Clement said that there was no enabling legislation that talked about electing a budget committee. Ms. Gilman said that what this is going to come down to is who decides who will be on the committee. She stated that it has always been a slate proposed by the Board and accepted by the voters.

Mr. Ferraro said that was not quite true because there have been members nominated from the floor of the Deliberative Session. As far as enabling legislation, there is, in fact, enabling legislation at RSA 669:17. He stated that we should have all 17 on the ballot and let the voters pick the 15 that will be on the committee.

Mr. Clement said he prefers letting all 17 stay on the ballot as a slate and then we can determine how to move forward.

A motion was made by Mr. Clement and seconded by Ms. Gilman to accept the minutes of February 11, 2013 as amended. Motion carried – all in favor.

Appointments

None at this time.

Discussion/Action Items

New Business

Exeter/Stratham follow-up

Mr. Dean discussed the desire of each town to have two subcommittees or work groups of four delegates from each town on each subcommittee to work together, one financial and one technical, which would report back to the board of selectmen of each town.

Mr. Ferraro pointed out that this was a public meeting although there were no members of the public there. He also suggested that each work group should have a member of the Water/Sewer Advisory Committee on it. There are members of that committee, who have strong technical skills and others with strong financial skills, and the work groups should not be too heavy on town staff but town staff should be doing background support.

Ms. Gilman suggested that Mike Jeffers should be on the technical subcommittee.

Mr. Clement said that both towns would refer to their employees for support. He would also like to see the financial subcommittee have someone from the Budget Committee and the technical to have someone from Water/Sewer Advisory.

Mr. Quandt said that the mission of the two groups would be to work together on issues for a potential agreement. He will accept recommendations for appointees to both subcommittees.

MS4 Permit

Jennifer Perry reported that she is still in the process of reviewing the 2nd revision of the draft MS4 permit. There will be informational meetings in the next few weeks that are open to the public however the public should preregister for these. The draft permit with appendices and face sheet are available on the Public Works page of the Town website, as well as a link to preregister for the public meetings.

Mr. Clement said that Exeter has been a MS4 community since 2004 and has been proactive on some of the new requirements, although measuring TMDLs will be tough. He would also like to thank Phyllis Duffy and the rest of the Public Works department for their work on this.

Volunteer of the year

Mr. Ferraro said that the Town could not function without volunteers. There have been scores of volunteers over the past 10-20 years, but probably need to look at recognizing volunteers from the previous year and not years or there would always be a backlog of who to recognize.

Mr. Clement said that the process for nominating a volunteer of the year should be a broad net throughout town and not just volunteers for the town committees.

Mr. Dean said it needs to be publicized where to get the form so that some nominations can come in.

There was discussion of editing the form to change the date due and to remove the word our.

A motion was made by Mr. Ferraro and seconded by Ms. Gilman to approve the form as amended. Motion carried – all in favor.

Old Business

a. Bid Award – WTP Wastestream Reduction Pump Station

Jennifer Perry recommended the project be awarded to Hampshire Pump LLC, which was the low bid.

A motion was made by Mr. Ferraro and seconded by Mr. Clement to accept the bid of Hampshire Pump LLC. Motion carried – all in favor.

Regular Business

a. Bid Openings

Chairman Quandt opened the following bids received for Sprinkler Part 2:

John Carter Sprinkler Corp., Bow, NH	\$86,860
Alternative	\$ 7,500
2 nd Alternative	\$15,500
Tri State Sprinkler Corp., Derry, NH	\$72,800
Iron Works Fire Protection Company LLC, Bow, NH	\$62,750
Additional Alternative	\$25,500

A motion was made by Ms. Gilman and seconded by Mr. Ferraro to refer the bids to the DPW for evaluation and recommendation at the next meeting. Motion carried – all in favor.

b. A/P and Payroll Manifests

A motion was made by Mr. Clement and seconded by Mr. Ferraro to approve the AP manifest dated 2/15/13 in the amount of \$372,076.30. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Ferraro to approve the AP manifest dated 2/22/13 in the amount of \$142,835.20. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Clement to approve the AP manifest from Capital Improvements Fund dated 2/22/13 in the amount of \$153,283.91. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Clement to approve the AP manifest from Capital Improvements Fund dated 1/18/13 in the amount of \$64,726.45. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Clement to approve the payroll manifest dated 2/17/13 in the amount of \$170,583.07. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Clement to approve the payroll manifest dated 2/10/13 in the amount of \$177,540.42. Motion carried – all in favor.

c. Budget Update

Mr. Dean said there are no updates.

d. Tax Abatements & Exemptions

A motion was made by Ms. Gilman and seconded by Mr. Clement to grant the request for abatement for property located at Map/Lot 29/14 in the amount of \$28.51. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Ferraro to grant the request for an elderly exemption for property located at Map/Lot 73/81, 65/159, 73/305, 104/79/610, 52/21, 104/79/117, 87/8/C-15, 85/89/7, 94/21, 87/2, 104/79/709, 104/79/121, 74/114, and 87/14/20A in the amount of \$236,251 each. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Ferraro to grant the request for an elderly exemption for property located at Map/Lot 68/6/241, 32/12/11, 65/5, 73/69, and 104/79/4 in the amount of \$183,751 each. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Ferraro to grant the request for an elderly exemption for properties located at Map/Lot 62/95, 55/13, 104/79/21, 104/79/614, 86/17, 104/79/320, 70/94, 104/79/608, 104/79/232, and 104/79/134 in the amount of \$152,251 each. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Clement to grant the request for a disabled exemption for properties located at Map/Lot 95/64/57, 55/32, and 95/64/226 in the amount of \$125,000 each. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Ferraro to deny the elderly exemption request for properties located at Map/Lot 87/8/C-14 and 95/64/270. Motion carried – all in favor.

e. Water/Sewer Abatements

A motion was made by Mr. Ferraro and seconded by Mr. Clement to grant the request for Water/Sewer abatement for property located at 9 Hillside Terrace in the amount of \$313.52. Motion carried – all in favor.

f. Permits & Justice Sales

A motion was made by Mr. Clement and seconded by Mr. Ferraro to approve the facility request from the Exeter Theater Company for use of the town hall on March 9, 2013. Motion carried – Ms. Gilman abstained.

A motion was made by Mr. Clement and seconded by Mr. Ferraro to approve the facility request from the Exeter Heritage Commission for use of the town hall on February 27, 2013 and March 2, 2013. Motion carried – Ms. Gilman abstained.

A motion was made by Mr. Clement and seconded by Ms. Gilman to approve the facility request from the Exeter Historical Society for use of the town hall and town hall stage on April 2, 2013. Motion carried – all in favor.

A motion was made by Mr. Clement and seconded by Ms. Gilman to approve the facility request from Exeter DPW for the NHDES & EPA for use of the town hall on March 7, 2013. Motion carried – all in favor.

g. Town Manager's Report

Mr. Dean took this time to acknowledge the work that was done during the weekend snow storm.

The Supervisors of the Checklist will be at town hall on Saturday, March 2, 2013.

The ZBA has approved a restaurant concept near town hall.

Mr. Dean also showed a copy of the town report and read the dedication to Don Brabant, former town treasurer. He also commended Sheri Riffle and the graphics company for the work done on the cover.

h. Legislative Updates

This is covered in the Legislative Bulletin which all members received in their packet for the evening.

i. Selectmen's Committee Reports

Each selectman gave a brief update of their meeting attendance since the last meeting.

j. Correspondence

Chairman Quandt reviewed several pieces of correspondence that has been received.

- Letter from Mr. Dean to NOAA re: support of grant application
- Letter from Commissioner Department of Transportation re: Responder Training
- Letter from Linda Beck re: Exeter Sportsmen's Club
- Letter from City of Dover to Commissioner Clement, NHDOT re: Great Bay Estuary

There will be a brief Board of Selectmen's meeting on Monday, March 4, 2013 at 7:00 p.m.

There will be a Board of Selectmen's meeting held on Monday, March 18, 2013 at 7:00 p.m.

A motion was made by Mr. Ferraro and seconded by Mr. Clement to adjourn at 8:52 p.m.
Motion carried – all in favor.

Respectfully submitted,

Deirdre Greene
Recording Secretary