1. Call meeting to order

Chairman Don Clement called the meeting to order at 7:02 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Selectman Frank Ferraro, Selectwoman Julie Gilman and Selectman Matt Quandt. Town Manager Russell Dean was also present. Vice Chairman Dan Chartrand was unable to attend.

Chairman Clement requested that all present observe a moment of silence for the tragic events taking place at the Boston Marathon.

2. Public Comments

Martha Pennell, a residence at RiverWoods, expressed frustration toward Comcast and a recent bill received for \$2.07 for the required change of equipment...from Analog to Digital. She believes this is a rate increase and stated a notice of increase was not provided to the residence. She requested the Board look into this further. Selectman Quandt stated the Cable Committee is no longer an active group however Mr. Dean can contact Jay Summers, the representative from Comcast and discuss the charges. Selectman Quandt advised Ms. Pennell to also contact Comcast directly for a faster response and reasonable result. Secondly, she explained her support of Article 35, the Receptionist/Telephone Operator position. She also stated the directory is not in clear view to direct residence when entering the building.

Nora Arico, a residence of Exeter, stated she too supports Article 35 and hopes the board will decide to move forward with filling this position.

Gail Ferraro spoke of Article 35. Likewise, she would like the vote of the residents to be honored. She explained it was voted in 5 weeks ago and would like a decision to be made soon.

Chairman Clement explained Article 35 it is not on the Agenda this evening since all board members are not present, and he would like to have all Board members present for the discussion.

Mr. Baillargeon addressed the board regarding Article 35. He assumed the Board would provide a definite answer in two weeks though it was explained during the meeting held on April 15, 2013, that the process could take longer since it is a new job function being added to an existing union position.

Selectman Ferraro requested Chairman Clement schedule a special meeting with all members to address Article 35. Chairman Clement will revisit meeting availability.

Brandon Stauber, a resident of Exeter, stated he feels it is imperative the Board of Selectman honor the decision of the voters for Article 35. He also requested a status update regarding a letter that was written to the Board several months ago about an untimely death of a resident of the community. Members of the board explained to Mr. Stauber the letter did not request action from the board therefore the board did not address the issue. Also, the letter was sent to the Attorney General's Office and the Town was only copied on this matter. In a prior discussion between Selectman Quandt and Mr. Dean it was determined the Attorney General's Office would address this matter and any action from the town would be premature and the Board must follow protocol considering this sensitivity of this matter. Selectmen Ferraro requested further research from Mr. Dean to see if it has been addressed in any way.

Selectman Ferraro extended congratulations to Victoria Arlen for being named to the United States Team of the 2013 International Paraplegic Committee Swimming Worlds Championship to take place in August in Montreal.

3. Minutes and Proclamations

a. Regular Meetings: April 1, 2013

The following amendments will be made to the minutes:

- Page 8, paragraph 3 will read: "April 27, 2013."
- Page 8, paragraph 3 will read: "Vice Chairman Chartrand."

Selectwoman Gilman moved to accept the minutes with the corrections, seconded by Selectman Quandt. Motion carried.

4. Appointments – Zoning Bard of Adjustments

Selectman Quandt motioned to appoint David Mirsky for a term to expire April 13, 2015 for an alternate position on the Zoning Board, seconded by Selectwoman Gilman. Motion carried.

5. Discussion/Action Items

a. New Business

i. CSO/Long Term Control Plan Update

Mr. Michael Jeffers, the W&S Managing Engineer, addressed the board and provided potential options for the Sump Pump removal. Mr. Dean explained there are sump pumps that are going into the sewer lines which are prohibited by the ordinance and the town is under administrative order from the EPA to end combined sewer overflows in the town. Part of the long term plan is having sump pumps removed from sanitary sewers and the removals are now at the start of the process.

Mr. Jeffers discussed a probe that confirmed the town treats 2.5 million gallons a day of total sewage regardless of where it comes from. The Water Treatment plant measures below .9 MGD therefore it proved every 4 gallons of water that is treated, 3 gallons are not sewage. He defined the difference of private sewer lines from the town and additional key points:

- Private is from the building to the town line which makes up 70% of the sewage lines
- Town line is from the main sewer line from street to the manholes
- For every dollar spent, you get .70 for private sources and .30 on the town
- 20-25 % of homes have sump pumps, which are privately owned and do not need to be treated at the Waste Water plant since clean water is being treated.
- The town shall control I/I into the water system to prevent high flow related discharges and there shall be no sanitary sewer overflow (SSO's).

The NPDES wastewater permit became effective on March 1st, 2013 and within six months of the effective date the town automatically agreed to an ongoing program to identify and remove sources of I/I (infiltration and inflow) and an educational public outreach program for all aspects of I/I control,

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particularly private inflow. For each of the above activities that are not completed and implemented as of September 1, 2013, the plan shall provide a schedule for its completion.

He explained on April 1st, 2013 to April 7, 2013 they performed numerous tests in conjunction with each other and these measures determined that 20-25% of the homes had sump pumps tied in to the Waste Water sewage. It was also explained that some do not have ties in or may have ties to an alternate drainage system.

Total sewage flows ran from 2.5 MGD down to 1.7. He further explained on those days, out of the total flow, 63% on April 1, 2013 was non sewage and 54% by the end of the week resulting in a 51% average for the week. Taking 70% of that is roughly 35.7% total non-sewage inflow - approximately 900,000 gallons of clean water is being treated. Waste Water has been accurately measured to provide this true ballpark figure.

Chairman Clement asked if possible to determine the millions of gallons of what amount of treated waste water would be eliminated by treating the sump pumps. Mr. Jeffers explained 30% is town infiltration based on testing but the greatest portion is roof leaders, foundation cracks and sump pumps.

Mr. Dean pointed out this estimate should be considered since theoretically a smaller Waste Water plant would be needed to accommodate the reduced amount of wastewater after removal.

Chairman Clement posed the question of how will the public be informed and what steps would be taken to educate the public as to why this is now an illegal connection. Mr. Jeffers explained a consumer confidence report will be available in July. This report will explain infiltration, inflow; provide numerous options and who to contact to make these changes. It was also stated that homes built in the last 20 years have been notified of the change.

Mr. Ferraro agrees that educational material needs to be supplied and reiterated this is an ordinance that the town has had for a very long time, they allowed it to continue but can no longer do so.

The W&S Committee came to an agreement that a 2 year implementation time is sufficient to enable residence to plan and implement.

Mr. Bob Kelly, Chair of Town Water Sewer Committee, addressed the board and agreed that each of the points stated by Selectman Ferraro and Chairman Clement is the direction the Committee is moving toward and this is their recommendation to meet EPA mandates.

- First year will consist of education and understanding and why is it important specifically relating to dollars. The education information will be generated by the Town Water Sewer Committee.
- The second year will consist of providing options and technical fixes along with details for residence to know if their connection is going against the ordinances.

Mr. Kelly referred to form titled "Options for Board of Selectman as to Sewer Ordinance Enforcement (i.e., Private I&I source removal) and explained Option #4 would be recommended. Option #4 read "Initiate Town wide enforcement now of the current sewer ordinance which prohibits any non-sanitary sewer discharge (e.g., sump pumps, roof leaders, perimeter drains) to the Towns' sanitary sewers. Private non-sanitary dischargers cover their own expenses whether an industry, commercial or residential."

The members briefly touched upon financing or an incentive to encourage homeowners to move forward with the replacements. They also spoke of similarities to the Jady Hill Project. Selectman Ferraro stated the Jady Hill Project was a different construction scenario and he doesn't recommend an incentive which could potentially cost the town millions of dollars.

A motion was made by Selectman Ferraro and seconded by Selectwoman Gilman to adopt a policy of implementing the sewer user ordinance with regard to non-sanitary sewer discharges and implementing it on a 2 year compliance schedule with the first year being education and the second year being implementation. Motion carried.

ii. Proposed Schedule for Sportsmen's Club RAP

A representative from the Sportsmen's Club was unable to attend tonight's' meeting due to a schedule conflict however Mr. Berkenbush (Assistant Fire Chief/Health Officer) was available to provide an update. Mr. Berkenbush referred to an email from Mr. John F. Liptak, (Hazardous Waste Remediation Bureau), titled "Proposed Schedule for Remedial Action Plan" and briefly reviewed the requests from DES and the responses from URS:

1. DES requested additional site Characterization specifically in the old trap range and grassy areas. They performed spot checks and found only one high reading. DES is requesting clarification of that one area. URS proposes complete additional site investigations for the areas of concern within the town limits and will address any delays that may arise due to land owner accessibility. The investigations are scheduled to occur in May 2013.

2. DES requested reinvestigation of the former skeet range due to buried broken clay targets to determine if lead shot is mixed in with this material. URS agreed to perform the reevaluation and will focus in the vicinity of sample area that exceeded 400 mg/kg for lead.

3. DES requested a scope of work to address the new areas of concern. A scope of work for items 1 and 2 will be provided by April 15, 2013.

4. DES requested a RAP for the seasonal stream that is the most hazardous. Mr. Berkenbush explained the town has cleaned up the area the town owns. The Blanchard's' still own the abutting property though they have not allowed access at this time. Mr. Berkenbush further explained that if the town is not granted permission, the responsibility would rest on DES, whom would need to obtain a court order. According to DES, the town and Sportsman's Club are responsible for this contamination given the property owner had no knowledge of what was taking place.

5. DES requested a site evaluation of alternatives to remove, treat or contain the contaminated area and discussed the remedial goals as such:

a. Eliminate direct human exposure

b. Eliminate the exposure to benthic organisms that may be present in the stream or other forms of wildlife.

c. Eliminate direct human exposure pathway to contaminants present in the abutter's soils to the East of the Site.

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URS will provide a draft of the RAP to the town in August 2013 and URS and the town will select a remedial alternative that can achieve the remedial goals and a finalized RAP will be submitted in September 2013.

6. DES requested the access to the contaminated areas be limited and not be redeveloped until the RAP is completed. URS agreed to this request and they plan on posting signs and adding a temporary fence to block access to the site.

Mr. Berkenbush discussed the time restraints to Selectman Ferraro and did advise the members that changes are possible, if needed, and should be submitted to address with DES. Mr. Berkenbush then presented a map and reviewed the September construction schedule for the berm and mapped out the 3 areas:

- Area 1: Immediately in front of the trap range which impacts the building of the Berm.
- Area 2: Wooded area that contains a heavier area of lead
- Area 3: The Blanchard property that abuts the Sportsman's Club

A brief discussion of each area was explained and included factors such as Area 1 being addressed first. This soil will be used to begin construction of the berm though it will not complete it. Area 2 is the more heavily wooded area that exceeds the allowable limits which are difficult to access. Thoughts of fencing off the area or using a Vactor truck to vacuum the area are options though a solution for Area 2 has not been confirmed. Lastly, Area 3 will focus on the area abutting the Blanchard property with thoughts of a clear cut and removal solution.

Chairman Clement pointed out that in 2007, the town voted to spend \$65,000 in remedial work on the stream and the tax payers have made significant contributions to clean this up.

iii. Emergency management Grant: Radios

Chief Comeau explained the Fire Department has been awarded an EMPG Grant from the State of New Hampshire for \$13,995.00. The grant will be used to upgrade the department's base station radios to meet the new FCC standards. The departments share to upgrade is \$13,000.00 however the bonds that have been spent over the past years will cover the full cost for replacement and will not affect the 2013 budget. Chief Comeau explained the Grant needs to be signed by one board member, notarized and submitted to the Governor of Council for final approval.

A motion was made by Selectwomen Gilman to accept the Grant award in the amount of \$13,995.00, for emergency radios, seconded by Selectman Ferraro. Motion carried.

iv. Review Committee Listing/Openings

Mr. Dean explained in April of each year, appointments are reviewed and the list provided are people who have been solicited for each committee and are pending confirmation or reappointment. A letter has been sent requesting confirmation. Selectman Ferraro offered to contact the members on the list that take part in the committees he is a member of.

Selectman Ferraro requested an annual attendance report from each Committee Chair to adhere to board policies that states at least 60% of attendance is required or that member could be removed.

Mr. Dean will prepare a list of the annual committee appointments and present the list to the members at the next regular scheduled meeting.

v. Amendment to Southeast Land Trusts Webb Parcel

Chairman Clement reviewed the Conservation Commission memorandum and explained the town holds Executory Interest in the Webb Parcel consisting of parcels near Beech Hill and Cubie Roads. The Conservation Commission has reviewed this and has forwarded the request to the Board for approval/denial.

Selectman Quandt made a motion to accept the amendment of the Conservation Easement and Executory Interest Agreement of the Webb Property as presented, Selectwoman Gilman seconded. Motion carried.

b. Old Business

i. Hazard Mitigation

Chief Comeau addressed the board and explained another public hearing is not required for final adoption based on his discussion with representative from the Office of Emergency Management. He stated a meeting was held on May 21, 2012 to address any concerns within the plan which remained open until June 11, 2012 prior to submittal to FEMA for final review. All obligations have been met to adopt the plan based on FEMA's expectations.

Selectman Quandt made a motion to approve the Hazard Mitigation Plan as presented, seconded by Selectwoman Gilman. Motion carried.

ii. Feedback: Goal Setting Session from April 12th.

Chairman Clement briefly discussed the Goal Setting session held on April 12, 2013. Chairman Clement stated Primex assisted the 5 hour meeting and a summary will be submitted to the members for review. The summary shall include 1, 3 and 5 year goals. Selectman Ferraro indicated the goal setting session will be a public document.

6. Regular Business

a. Bid openings - Sewer Vactor Truck

The following bids were received for the Combination Sewer Cleaner Vehicle:

HP Fairfield LLC	\$364,525.00
New England Municipal Equipment	\$385,790.38
WCN Wood Company	\$369,000.00

A motion was made by Selectwoman Gillman to forward all bids to Public Works for review and final determination, seconded by Selectman Quandt. Motion carried.

b. A/P and Payroll Manifests

A motion was made by Selectwoman Gilman to approve the payroll warrant for week ending April 3, 2013 in the amount of \$157,816.27, seconded by Selectman Quandt. Motion carried.

A motion was made by Selectwoman Gilman to approve the payroll warrant for week ending April 10, 2013 in the amount of \$157,748.80, seconded by Selectman Quandt. Motion carried.

A motion was made by Selectwoman Gilman to approve the A/P warrant for week ending April 5,-2013 in the amount of \$241,701.07, seconded by Selectman Quandt. Motion carried.

A motion was made to approve the A/P warrant for week ending April 12, 2013 in the amount of \$304,216.20, seconded by Selectman Quandt. Motion carried.

c. Budget Updates

Mr. Dean confirmed the Quarterly Financial Report will be presented at the next scheduled meeting to be held on April 29, 2013.

d. Tax Abatements & Exemptions

Selectwoman Gilman requested a total cost of Abatements and Exemptions. Mr. Dean explained there are numerous programs that would apply and there are two sets of numbers: the actual amounts that the town exempts and the number that it would be if the exemptions were 100% of the value equaled the exemption amount. A list will be provided at a later date.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to access a Timber Tax of \$504.34 for map 47/7. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to approve the Tax Abatement located at Map/Lot 94/24 for \$4,220.65. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to approve Elderly Exemptions for 25 properties totaling \$236,251 located at Map/Lot 63/62, 90/6, 64/105/1A, 64/58, 54/4/107, 95/64/380, 104/84, 96/2/8, 64/105/48, 63/163, 63/197, 63/219, 52/73, 103/13/43, 95/64/268, 103/13/47, 65/124/32, 70/65, 65/63, 80/6, 104/79/319, 104/79/406, 104/79/9, 82/11 and 65/25. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to approve Elderly Exemptions for 11 properties totaling \$183,751 each located at Map/Lot 32/29, 95/64/76, 93/9, 18/12, 32/12/17, 64/105/2, 104/79/17, 95/64/64, 86/20/2, 54/4/12 and 95/64/173. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to approve Elderly Exemptions for 28 properties in the amount of 152,251 located at Map/Lot 32/12/9, 103/13/33, 104/79/510, 73/49/39, 18/5, 54/4/63, 87/8/c23, 95/64/369, s109/1, 104/79/207, 104/79/525, 72/108, 19/16/35, 52/72, 55/33, 103/13, 70/84, 71/30, 55/10, 104/79/229, 95/64/179, 103/11, 90/2, 87/14/6b, 63/190, 63/154, 69/16, 63/143, and 87/14/2b. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to approve an Elderly Exemptions in the amount of \$158,150.00 located at Map/Lot 63/11. Motion carried.

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A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to approve an Elderly Exemption in the amount of \$139,400.000 located at Map/Lot 74/132. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to deny an Elderly Exemption located at Map/Lot 63/107. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to deny an Elderly Exemption located at Map/Lot 64/105/15. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to approve Veterans Credit in the amount of \$500.00 each for Map/Lot 52/5, 90/18/18, 61/4 and 104/79/402. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to deny a Veteran's Credit for Map/Lot 4/47 however Selectwoman Gilman withdrew the motion until Map/Lot can be clarified.

A motion was made by Selectwoman Gilman and seconded by Selectman Ferraro to approve Disability Exemptions in the amount of \$125,000 located at Map/Lot 65/82, 104/79/135, 32/12/24, 103/13/40, 55/23, 95/64/302, 63/102/59, 71/98/6, 65/10, 64/105/97, 32/12/4, 73/130, 95/64/347, 64/105/63 and 104/79/230. Motion carried.

A motion was made by Selectwoman Gilman and seconded by Selectman Quandt to deny a Disability Exemption for Map/Lot 64/105/43 and 95/64/144. Motion carried.

Selectwoman Gilman requested of Mr. Dean to review and confirm the Veteran's Credit that was previously withdrawn.

e. Water/Sewer Abatements - none.

f. Permits

Mr. Dean provided an update on the recent Town Hall fire. He explained ServPro has been working to repair the building with hopes in having the employees back to working in the building within the next 1-2 months, depending on the extent of the damage. He also stated the insurance adjusters would have a report in the next few days. Maintenance will address the board once a complete evaluation of repairs is provided from the Insurer.

The members discussed the permits received for Town Hall. A facility request was submitted by Amare Cantare for a Concert for Children event to be held on May 10 2013. Mr. Dean asked the group to delay the approval until the evaluation is received from the Insurer and confirmation as to when the Town Hall will reopen. The members agreed to the postponement.

A motion was made by Selectman Ferraro and seconded by Selectman Quandt to approve the facility request from Heron/EACC for use of the Town Hall on December 6, 2013 – December 8, 2013 for an all-day event. Motion carried.

A motion was made by Selectman Ferraro and seconded by Selectman Quandt to approve the facility request from EGWC NH for use of the Town Hall on July 19, 2013 – July 20, 2013 from 9:00 am to 3:30 pm. Motion carried.

g. Town Manager Report

Mr. Dean referenced an article that appeared in the Exeter Newsletter on April 5, 2013 and wanted to publicly acknowledge Shana Clark (an Exeter Firefighter) and offer thanks to Ms. Clark and the Fire Department for their role in the Stop, Drop and Read program.

Mr. Dean shared that Parks and Recreation is looking at adding a bubble over at the pool for the Exeter Swim Team, however it is in the early stages.

h. Legislative Update – None at this time.

Chairman Clement temporarily stepped out of the meeting and Selectwoman Gilman stated she was Vice Chairman acting as Chairman and moved the meeting to Selectman's Committee Reports.

i. Selectmen's Committee Reports

Selectman Ferraro shared the Water & Sewer Committee and the Planning Board did not meet last week.

Selectwoman Gilman shared the Transportation Committee met and advised Coast Bus will be adding a route to Deep Meadow to accommodate the mobile home communities in that area. A schedule will be posted. Selectwoman Gilman also discussed:

- The sub-Committee to the Planning Board met and they are still reviewing uses to investigate further. There is a great deal of information to go through and will need additional time for review.
- The 375th Anniversary Committee met. An update was not provided however it was mentioned that the recent event that took place at the library had a great turn out.
- The next event sponsored by The Town Republican Committee in conjunction with Amos Tuck in Exeter. A celebration for the 160th anniversary "Come See Lincoln give his Exeter Speech" will occur at the Congregational Church on April 27th at 4 pm.
- A recent academy award winning Abraham Lincoln movie will follow on the same day, April 7, 2013 at 7:00 pm and April 28, 2013 at 1:00 pm at the Public Library. Admission is free however, can goods are requested for the local church food pantry.
- The next 375th Anniversary Committee meeting will take place next Thursday April 25, 2013.
- The t-shirt selection has been finalized and Lionel Ingram volunteered to be quarter master to handle all of the merchandise.

Selectman Quandt explained the only meeting that took place was the Exeter/Swasey Committee however he was unable to attend. He also mentioned the event at RiverWoods in which the Town of Exeter presented a Boston Post cane replica to Jo Weston who turned 101 in October.

Chairman Clement provided an overview of his meetings that took place:

- The Conservation Commission meeting briefly discussed the Easements
- The non-success of the wood cock walk due to weather however, the wood cock walk display at the Raynes Farm was successful.
- A conference call with the Dam sub-committee narrowed down to two possibilities. Further information is needed.
- The Climate Adaptation event was held last Wednesday with a pleasing turnout

Mr. Dean explained the auditors are here doing preliminary testing for the 2012 audit. They started the process last week.

j. Correspondence

Chairman Clement reviewed the following:

A letter was received from the Exeter Sportsman's Club confirming 28% of members are residents of the Town of Exeter which fulfills the requirements of the lease that at least 20% of members be residents of Exeter. The letter also included information about the annual report, a fishing derby, building the berm and training.

A letter was received from the State of NH Department of Environmental Services explaining Mr. Don Clement was reappointed to the Exeter River Local Advisory Committee for an additional three-year term.

A letter was received from the State of NH De Department of Environmental Services explaining Mr. Peter Richardson was reappointed to the Exeter River Local Advisory Committee for an additional three-year term.

A letter was received from the Office of the Bishop, Diocese of Manchester which provided confirmation they are a charity.

A letter was received from Anthony Raduazo urging Exeter to join the Climate Change group initiative.

An email was received from Murray Movitz which expressed his views on the Sportsmen's Club contamination and the efforts to clean it up.

A request was received from Linda Marie Wronski to refund \$43.42 of interest. A request for a waiver will be added to old business. Mr. Dean will invite her in to speak.

A letter was received from the Transportation Committee explaining the Coast Route 7 Changes.

A letter was received from the State of NH, Board of Tax of Land Appeals which requested confirmation of the date in which the final tax bill was mailed.

Review Board Calendar

Chairman Clement will poll all Board members and confirm a date prior to the next regularly scheduled meeting to address Article 35. The tentative date is Tuesday April 23, 2013. Mr. Quandt did advise he could not commit to next Monday.

A motion was made by Selectman Quandt and seconded by Selectwoman Gilman to adjourn at 9:47 pm. Motion carried – all in favor.

Respectfully submitted,

Nadine Young

April 15, 2013

Recording Secretary