

Draft Minutes

BOARD OF SELECTMEN

January 7, 2013

Call to Order

Chairman Matt Quandt called the meeting to order at 7:00 p.m. in the Nowak Room in the Exeter Town Office building. Members present were: Don Clement, Dan Chartrand, Frank Ferraro, and Julie Gilman. Also present was Town Manager Russell Dean.

Public Comment

Harry Thayer stated that the fire substation should appear on the ballot.

Minutes & Proclamations

Regular Meeting: December 10, 2012

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to accept the minutes of December 10, 2012 as presented. Motion carried – all in favor.

Regular Meeting: December 17, 2012

A motion was made by Mr. Clement and seconded by Mr. Chartrand to accept the minutes of December 17, 2012 as presented. A correction was requested on page 2, 7th paragraph. “Mr. Clement” should be corrected to “Mr. Ferraro”. Motion to approve minutes of December 17, 2012 with correction carried – all in favor.

Special Meeting: December 31, 2012

A motion was made by Mr. Chartrand and seconded by Mr. Ferraro to accept the minutes of December 31, 2012 as presented. Motion carried – all in favor except 1 abstention – Ms. Gilman.

Appointments

None.

Discussion/Action Items

New Business

- i. EPA Wastewater Permit Update

Dana Bisbee from Devine Millimet updated the board on the status of the permit, followed by questions and comments by board members. A motion was made by Mr. Chartrand and seconded by Mr. Clement to authorize the Town Manager to sign the Administrative Order of Consent. A voice vote was taken, motion carried – all in favor.

A motion was made by Mr. Clement to ask the cities of Dover and Rochester not to appeal the permit. There was no second.

ii. Long Term Control Plan: Inflow/Infiltration

A presentation was made by Keith Pratt of Underwood Engineers with a conclusion that their recommendation is to go with alternative 2. Discussion followed by the board relative to a possible extension and the consequences of not being able to have that granted. The Selectmen agreed to pursue an additional 30-day extension.

iii. FY13 Budget and Warrant Articles

Russell Dean gave an overview of the draft proposed budget as updated on the handout dated January 4, 2013. There was discussion regarding the default budget as well as the proposed warrant articles. Mr. Dean stated that January 8, 2013 was the last day for citizen petitioned warrant articles.

Old Business

i. Exeter Theater Company – Grant Update

A motion was made by Mr. Chartrand and seconded by Mr. Clement to authorize the Town Manager to sign the letter to support the grant application for Exeter Theater Company. Motion carried – all in favor except 1 abstention – Ms. Gilman.

ii. Exeter-Stratham Water/Sewer – Next Steps

Bob Kelly of the Water and Sewer Commission talked about the Commission wanting an economic viability study done.

R. Barton stated she also agreed with the need for the study, and the possible impact of businesses leaving Exeter to go to Stratham due to lower tax rates.

Following a discussion it was agreed that this topic would be carried over to the next meeting and that a joint meeting with Stratham would be discussed.

iii. Bid Award: Water/Wastewater Chemicals

The following motions were made on the bids outlined in detail on Matthew Berube's memo to Russell Dean dated 12/26/12.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to accept the bid from Borden & Remington Corp for sodium hypochlorite 15% solution @ \$0.6940/gal with a projected annual total of \$24,290. Motion carried – all in favor. Mr. Ferraro and Clement were absent at this time.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to accept the bid from Monson Companies Inc. for activated carbon @ \$.09850/lb for a projected annual total of \$5,910. Motion carried – all in favor. Mr. Ferraro and Clement were absent at this time.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to accept the bid from Monson Companies Inc for Potassium Permanganate @ \$2.2750/lb for a projected annual total of \$4,504.50. Motion carried – all in favor. Mr. Ferraro and Clement were absent at this time.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to accept the bid from Borden & Remington Corp for sodium hydroxide @ \$0.8699/gal with a projected annual total of \$23,487.30. Motion carried – all in favor. Mr. Ferraro was absent at this time.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to accept the bid from JCI Jones Chemicals, Inc. for liquid sodium bisulfate @ \$1.5600/gal with a projected annual total of \$10,920. Motion carried – all in favor. Mr. Ferraro was absent at this time.

Regular Business

h. Legislative Update

Representative Frank Heffron gave an overview of the latest legislative activities.

a. Bid Openings – none

b. A/P and Payroll Manifests

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the manifest dated 1/4/13 in the amount of \$16,554.61. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the payroll manifest dated 1/2/13 in the amount of \$170,741.88. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the manifest dated 1/3/12 in the amount of \$127,728.89. Motion carried – all in favor.

c. Budget Update

None.

d. Tax Abatements & Exemptions

A motion was made by Ms. Gilman and seconded by Mr. Chartrand to approve the abatement for 900C Exeter River Landing 104/79/956 in the amount of \$561.21. Motion carried – all in favor.

A motion was made by Ms. Gilman and seconded by Mr. Chartrand to deny the following requests for abatements:

Exeter/Hampton Co-op B13 87/8/B-13
112 Brentwood Road 60/2
19 Juniper Street 95/64/380. Motion carried – all in favor.

e. Water/Sewer Abatements

A motion was made by Ms. Gilman to approve the abatement request for 18A Hampton Road for \$938.52. There was no second. Following discussion this item was tabled.

A motion was made by Mr. Ferraro and seconded by Mr. Chartrand to deny the request for an abatement in the amount of \$1,185.63 for 47 Portsmouth Ave. Motion carried – all in favor except 1 abstention – Ms. Gilman.

f. Permits

A motion was made by Mr. Chartrand and seconded by Mr. Clements to deny the request from the Exeter High School seniors for use of the e-sign on January 9 – 12 since the activity does not reach the level of activity necessary, and in the future the Board will develop a policy for usage of the e-sign. Motion carried – all in favor.

A motion was made by Mr. Clement and seconded by Mr. Chartrand to grant a waiver for the Winter Farmer's Market signage at the entrance to Swasey Parkway and also on Route 27 near the exit 9 on/off ramps to Route 101, this sign to be coordinated with the town's highway supervisor. Motion carried – all in favor with 1 abstention – Mr. Ferraro.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to approve the application for use of town facility for the Exeter Area Chamber of Commerce Job Fair on 2/15/13. Motion carried – all in favor.

g. Town Manager's Report

Mr. Dean announced that this week would be tree pickup day, that residents could leave their trees out with their trash.

He stated that Art French was retiring and wished him the best and thanked him for his years of service.

He also thanked Cindy Lundberg for her years of service to the town also.

h. Selectmen's Committee Reports

Each selectman gave a brief update of their schedules since the last meeting.

A motion was made by Mr. Clement and seconded by Mr. Chartrand to direct the Town Manager to sign the Quitclaim deed for property located at 84 Hilton Ave., Map # 95, lot # 64-337. Motion carried – all in favor.

i. Correspondence

Mr. Dean read and reviewed various correspondence with the board, including a letter relative to the sale of state owned land – Brentwood-Hampton 11324, Parcel 126. The Board agreed there was no interest in this property.

The next Board of Selectmen's meeting – Budget Hearing will be held on Tuesday, January 15, 2013 at 7:00 p.m.

A motion was made by Mr. Chartrand and seconded by Mr. Ferraro to adjourn at 9:41 p.m.
Motion carried – all in favor.

Respectfully submitted,

Carol J. Brickett
Recording Secretary