

Final Minutes
Approved February 11, 2013

BOARD OF SELECTMEN

January 28, 2013

Call to Order

Chairman Matt Quandt called the meeting to order at 7:01 p.m. in the Nowak Room in the Exeter Town Office building. Members present were: Don Clement, Dan Chartrand, Frank Ferraro, and Julie Gilman. Also present was Town Manager Russell Dean.

He announced that they had conducted a non meeting at 6:30 and an interview at 6:50 p.m.

Public Comment

Don Woodward requested that there be a non public session at the next selectmen's meeting to discuss abandoned tax deed property.

Minutes & Proclamations

Mr. Chartrand read the proposed GED Completion Proclamation. It was agreed it would be signed by the board and town manager.

Minutes of Meeting: January 15, 2013

Mr. Clement requested a correction on page 6 of the draft minutes. "Mr. Clement left at this time" should be replaced with "Mr. Clement recused himself at this time." A motion was made by Ms. Gilman and seconded by Mr. Chartrand to accept the minutes of January 15, 2013 with correction. Motion carried – all in favor.

Appointments

None.

Discussion/Action Items

New Business

- i. Groundwater Plant Design Contract

A motion was made by Mr. Ferraro and seconded by Ms. Gilman to approve the engineering contract with Weston & Sampson for \$566,700 and authorize the Town Manager to sign this contract. Motion carried – all in favor.

- ii. Recreation Department: Program Coordinator

A motion was made by Ms. Gilman and seconded by Mr. Chartrand to add the updated position of Recreation Program Director to the classification plan. Motion carried – all in favor.

- iii. Discussion: Involuntary Lot Mergers

The board discussed the need for a new form and process for the handling of these situations. It was agreed that Mr. Dean would provide the board with a rough draft of a form in February.

iv. Discussion: Downtown TIF

The Selectmen discussed the Downtown TIF District (Tax Increment Financing) as presented in his memo dated 1/28/13. It was agreed that this should be handled by a subcommittee of the EDC. Mr. Chartrand volunteered to be the selectman representative to that committee.

Old Business

i. Adoption of Sewer Ordinance

A motion was made by Mr. Ferraro and seconded by Mr. Clement to adopt Chapter 15 Sewer Regulations. Motion carried – unanimous vote.

Regular Business

a. Bid Openings

Chairman Quandt opened the following bids received for property at 29 Hampton Road:

| | |
|--------------------------------------|----------|
| Mark G. Phillips | \$83,000 |
| Mr. & Mrs. MacGlashing | 101,000 |
| J. Longtin Architectural Renovations | 77,102 |
| Jeff Quirk | 89,551 |
| Soja Park & Gerry Hamlin | 100,101 |
| Brett Scott | 103,250 |
| Seabrook Investment Trust | 80,500 |
| Jay Perkins | 77,500 |
| Robert Johnson | 76,501 |
| Jerry Russman | 102,200 |
| Scott Brady | 86,500 |

A motion was made by Mr. Chartrand and seconded by Mr. Ferraro to refer the bids to the Town Manager for evaluation and recommendation at the next meeting. Motion carried – all in favor.

The following bids were opened for property at 9 Hayes Park:

| | |
|------------------|-------|
| Brenda Schrigley | \$800 |
|------------------|-------|

A motion was made by Mr. Ferraro and seconded by Ms. Gilman to accept the bid from Brenda Schrigley. Motion carried – 3 in favor; 1 abstained – Mr. Chartrand.

The following bids were opened for property at 23 Sumac Street:

| | |
|---------------|--------|
| Michael Mudge | \$ 100 |
| Samuel Tarr | 1,132 |

A motion was made by Mr. Chartrand and seconded by Mr. Clement to accept the bid from Samuel Tarr. Motion carried – all in favor.

The following bids were opened for property at 10 Peach Street:

| | |
|---------------|---------|
| David Goodwin | \$1,551 |
|---------------|---------|

A motion was made by Mr. Chartrand and seconded by Mr. Ferraro to accept the bid from David Goodwin. Motion carried – unanimous vote.

Following a discussion relative to the removal of other mobiles that were not sold a motion was made by Mr. Ferraro and seconded by Mr. Chartrand that the Town Manager should put out to bid removal of mobile homes taken by tax deed. Motion carried – all in favor except Chairman Quandt who voted no.

b. A/P and Payroll Manifests

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the payroll manifest dated 1/16/13 in the amount of \$155,290.11. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 1/18/13 in the amount of \$357,451.01. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the payroll manifest dated 1/23/13 in the amount of \$162,948.67. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 1/25/13 in the amount of \$445,302.08. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 1/25/13 in the amount of \$139,044.79. Motion carried – all in favor.

Chairman Quandt was gone from the room from 8:18 – 8:20 p.m.

c. Budget Update

Russell Dean reported that the 2012 budget had almost been closed out and that a financial report would be provided at the next meeting.

d. Tax Abatements & Exemptions

It was agreed that these would be on hold at this time.

e. Water/Sewer Abatements

A motion was made by Mr. Chartrand and seconded by Mr. Ferraro to decline to grant the abatement request for property at 18A Hampton Road. Motion carried – all in favor.

f. Permits

A motion was made by Mr. Clement and seconded by Mr. Chartrand to approve the facility request from the Exeter Area Kiwanis for use of the town hall on August 31, 2013. Motion carried – all in favor.

A motion was made by Mr. Clement and seconded by Ms. Gilman to approve the facility request from Exeter Farms Homeowners Association for use of the Town Hall on April 11, 2013. Motion carried – all in favor.

A motion was made by Mr. Clement and seconded by Ms. Gilman to approve the facility request from Faith Church for use of the Town Hall on March 31, 2013. Motion carried – all in favor.

g. Town Manager's Report

Mr. Dean announced that the Deliberative Session was scheduled for February 2, 2013 at 9 a.m. and that all of the information was available on the town's website. He also stated that the filing period to run for open positions closes on Friday.

h. Legislative Updates

Mr. Dean updated the board about legislation relative to the idling of trains.

i. Selectmen's Committee Reports

Each selectman gave a brief update of their meeting attendance since the last meeting.

j. Correspondence

Chairman Quandt reviewed several pieces of correspondence that has been received.

The next Board of Selectmen's meeting will be held on Monday, February 11, 2013 at 7:00 p.m.

Mr. Ferraro inquired about a recommendation he had made relative to the town report and a brief discussion followed.

A motion was made by Mr. Ferraro and seconded by Mr. Clement to adjourn at 8:57 p.m. Motion carried – all in favor.

Respectfully submitted,

Carol J. Brickett
Recording Secretary