

Final Minutes

Approved March 18, 2013

BOARD OF SELECTMAN

March 11, 2013

Call to Order

Chairman Matt Quandt called the meeting to order at 7:00 p.m. in the Nowak Room in the Exeter Town Office building. Members present were: Don Clement, Dan Chartrand, Frank Ferraro, and Julie Gilman. Also present was Town Manager Russell Dean.

Public Comment

Andrea “Andie” Kohler stated she prepared a written statement. She offered an apology to voters if they felt misled in any way regarding the ballots and Article 19 of the Budget Recommendations committee. She clarified that it was a clear error and not a political ploy. This is the first time in Exeter history that committee nominees’ names were listed separately, and it was not her intention to disenfranchise the voters. Dan Chartrand thanked Andrea (Andie) Kohler for all her hard work and leadership.

Minutes & Proclamations

- a. Special Meetings: February 21, 2013 – Chairman Dan Chartrand made a motion to second the minutes for the meeting of February 21, 2013. Motion carried - all in favor.
- b. Regular Meetings: February 25, 2013 – A motion was made by Chairman Frank Ferraro to amend the minutes for the meeting held on February 25, 2013. He would like it noted in the Public Comment section, next to the last paragraph, that Chairman Matt Quandt stated “We’ll look into it”. Motion carried - all in favor.

Appointments – Council of Aging

A motion was made by Selectman Chartrand to appoint Phyllis Roach to the Council on Aging for the term to end on April 30th 2014. Motion carried - all in favor.

Discussion/Action Items

- a. New Business
 - i. Long Term Control Plan (LTCP) Sewer

Chairman Quandt requested that Mr. Dean begin the discussion.

Mr. Dean stated they hired Underwood Engineers to work with DPW staff on the LTCP. The Town is under a consent order to be rid of CSO’s by the EPA. The plan comes from the Town as a response to the order. The Town will need to provide the EPA with a response by March 15, 2013.

Paul Vlasich provided a graph titled Table 14-1, Suggested CSO LTCP Sewer Implementation Schedule and Cash Flow – 5 Year Plan. He addressed the board and provided an update on progress since the last meeting on February 11, 2013 with the Water/Sewer Advisory Subcommittee. He mentioned increasing the time line, increasing the test for return of investments, he discussed investments currently underway and the facilities plan.

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The differences of the current table and previous table were discussed:

- Underwood had presented an I and I Plan. The Town had voted to go along with the new nutrient levels for a new Waste Water treatment Plant.
- Investment in the Jady Hill project which still has a couple more months before completion.
- A 6 month Capital Improvement plan was added.
- Stretched out the improvement time line and added in what the town is getting for returns. This will aide in determining if it makes sense for future projects.

Selectman Ferraro confirmed the Jady Hill project will be completed this year. The evaluation will run into next year for a better understanding of future projects.

Selectman Chartrand pointed out two differences from the meeting on January 7, 2013.

1. Approved an administrative order and consent on that same day.
2. Dropped off the “out years” and focusing more on near term.

Selectman Clement confirmed they have until this week to submit the information to the EPA.

Paul Vlasich indicated the report contained all of the details and noted there were 22 other potential projects (public and private) in the I and I report.

Selectman Clement referred to Table 14-1, Suggested CSO, LTCP Sewer Implementation Schedule and Cash Flow – 5 Year Plan and questioned the dollar amount of \$850,000.00 listed for both 2015 and 2017. Paul Deschaine advised it is what the town could spend in that amount of time to fix the problem areas. Ex. Failing sewer lines. \$850,000 every other year was the number agreed upon for planning purposes.

Paul Vlasich and Selectman Clement discussed the elimination of CSO, confirmed the Order from EPA was their goal to eliminate the I and I, and how much I and I to eliminate. Estimated 70 million gallons with a peak flow of 14 million in one day.

Renee O’Barton addressed the board and requested a copy of the chart (Table 14-1, Suggested CSO, LTCP Sewer Implementation Schedule and Cash Flow – 5 Year Plan) be added to the website.

Selectman Clement advised there is still a lot of talk needed pertaining to:

- Westside Drive area and sump pump enforcements
- The design of 2015 Downing Court

Selectman Clement also stated they are working on new strategies.

- ii. Exeter/Stratham Workgroup

Chairman Quandt referred to Mr. Dean to begin the discussion.

Mr. Dean laid out the list of working groups of the water and sewer process and reviewed the Stratham committee membership.

Stratham Technical Committee Representatives

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John Boisvert, Bill Schoppmeyer, Michael Girard and Lincoln Daley (Point Person)

Stratham Finance Committee Representatives

David Canada, David Short, John Boisvert and Paul Deschaine (Point Person)

Exeter Technical Committee Representatives

Don Clement, Jennifer Perry, Mr. Gilbert and Russell Dean (or designee, likely Mike Jeffers)

Exeter Financial Committee Representatives

Dan Chartrand, Paul Scafidi, Russ Dean and Bob Kelly. TBD (Finance office and/or Budcom rep) Laura may be called upon for both committees. Motion carried - all in favor.

iii. Public Health Grants

Assistant Chief Ken Berkenbush from the Town of Exeter requested funding for three grants: (1) \$7,000,(2) \$7500 and (3)\$8000 to total \$22,500. Each grant supports the same cause, the Citizens Core Group in the Exeter/Portsmouth area. Dan Chartrand moved to approve. Second by Don Clement - all in favor.

B. Old Business

i. Bid Award: Fire Sprinkler System

Assistant Chief Ken Berkenbush from the Town of Exeter recommended the bid be awarded to John L Carter in the amount of \$67,200.00. Selectman Ferraro asked if it covers all and Mr. Berkenbush stated they needed to raise 5% (\$5,000.00) of the 100k grant, which they are taking from the Fire Department budget. Selectman Chartrand moved the bid be awarded to John L. Carter in the amount of \$67,200. Don Clement second. Motion carried.

Regular Business

a. Bid Openings. None.

b. A/P and Payroll Manifests

A motion was made by Selectman Chartrand for an A/P warrant to approve the payroll warrant dated March 1, 2013 in the amount of \$96,853.90, second by Don Clement. Motion carried – all in favor.

A motion was made by Selectman Chartrand to approve the AP warrant dated March 1, 2013 in the amount of \$2,060,364.00, second by Don Clement. Motion carried – all in favor. (Regional Cooperative School District and Local Exeter School District).

A motion was made by Selectman Chartrand to approve the payroll warrant for ending March 3, 2013 dated March 6th 2013 in the amount of \$161,363.60, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to approve the AP warrant ending February 24, 2013 in the amount of \$164,718.95 second by Julie Gilman. Motion carried – all in favor.

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A motion was made by Selectman Chartrand to approve the AP warrant dated March 1, 2013, in the amount of \$159,524.64, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to approve the AP warrant March 8, 2013 in the amount of \$206,944.76, second by Julie Gilman. Motion carried – all in favor.

c. Budget Updated. None at this time.

Mr. Dean confirmed a budget update will be available on Wednesday March 13, 2013 after the Town Election.

d. Tax Abatement and Exemptions.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 95/65, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 74/78/1, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 73/49/16, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 18/4/1, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 90/33/2, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to grant the abatement request for property located at Map/Lot 73/17 in the amount of \$3,115.20, second by Don Clement. Motion carried – all in favor.

A motion was made by Selectman Chartrand to grant the request for 13 elderly exemptions for properties located at Map/Lot 104/79/325, 87/18/31, 54/4/122, 103/13/20, 96/3, 674/19, 87/18/17, 86/20/15, 64/105/13, 104/79/136A and 104/79/955 in the amount of \$236.251, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to grant the request for 15 elderly exemptions for properties located at Map/Lot 95/64/160, 95/64/252, 104/79/905, 73/57, 65/8, 95/64/101, 104/79/424, 104/79/954, 83/20, 64/48/17, 54/4/20, 74/45, 104/79/306, 103/13/13 and 104/79/234 in the amount of \$152,251.00, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to grant the request for 15 elderly exemptions for properties located at Map/Lot 96/2/4, 13/6, 73/36, 104/79/132, 71/3, 61/2, 104/79/1014, 86/24, 10479/606, 95/64/99, 10479/15, 18/1, 72/117/4, 54/4/17, 104/79/18, 103/13/27 and 63/102/27 in the amount of \$183,751.00, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 70/111 and 64/67, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to grant the request for Veterans Credits for properties located at Map/Lot 51/9 and 61/11 in the amount of \$500.00, second by Don Clement. Motion carried – all in favor.

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A motion was made by Selectman Chartrand to grant the request for Disability exemptions for properties located at Map/Lot 87/8/B-15, 104/79/132C and 95/64/143 in the amount of \$125,000, second by Julie Gilman. Motion carried – all in favor.

- e. Water/Sewer Abatements. None at this time.
- f. Permits. None at this time
- g. Town Manager's Report.

Mr. Dean expressed his regrets for the recent Town tragedy and gave a warm thanks to the police and firefighters for their hard work and professionalism.

Mr. Dean mentioned he is currently looking at vehicles with the DPW and Parks and Recreation to review options for alternative fuel vehicles. E85 is one area they are looking at – a vehicle could be purchased off the state bid that supports this fuel, but there are issues about where to get it and whether it makes sense. A more comprehensive report should be available after the election.

Mr. Dean mentioned he and Linda Fecteau are working on finalizing the Report of Tax Collector – MS61. They are anticipating submitting the report sooner than July 2013.

- h. Legislative Update
- i. Selectmen's Committee Reports

Selectman Ferraro stated he has nothing to report at this time.

Selectman Clement mentioned he has been working with the Art Committee and going over their calendar. They have approximately 6 shows planned.

Mr. Clement discussed MS4 (Separate storm water sewer Systems) permits. This entails how the Town would identify each source of storm water and find out how to fix it, identifying and putting a plan in place to monitor bacteria, nitrogen, and oxygen found in the rivers and streams. Mr. Clement mentioned the processes to contain storm water and site plan regulations.

Selectman Chartrand is working on the Exeter Economic Development Commission. They have created a tax increment finance work group and are anticipating having a report to the Select Board in early to mid-summer. He will miss an EEDC meeting tomorrow.

Selectman Chartrand said the Council on Aging has suspended their meetings. Swazey Parkway Trustees have contacted Selectman Chartrand about the work on fee structure, which he will present to the board sometime this month.

Selectwoman Gilman discussed numerous events such as the 375th anniversary committee and determining dates. Coordinating dates with the Exeter Housing Authority, a pre-history lecture given by Don Foster and the Victorian tea party which is yet to be determined. Ms. Gillman is also working on samples and t-shirts.

Chairman Quandt stated has nothing to report at this time.

- j. Correspondence

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Chairman Quandt stated he received a letter from Municipal Management Association of New Hampshire regarding a fellowship program.

Selectwoman Gilman stated the start of an Energy chapter with master plan would be good for an intern. We have been talking but not in the works yet.

Chairman Quandt stated he received a letter from the Department of Environmental Services regarding the remedial action plan at the Sportsmen's Club. Ken Berkenbush is evaluating the action plan.

Chairman Quandt stated he received a letter from the Wonderland Thrift Shop. They are requesting putting clothing boxes in various places throughout the town. It was not specified where the boxes would be located and if on Public or Private Property. Mr. Dean will look into this and get feedback from them.

Chairman Quandt received feedback regarding the animal control officer position from Letter to the Editor. The letters are in support of the position. Those that submitted their comments were Wendy Gladstone, Julia Hunt, Claus Koop and Elisabeth Hinrichsen, Gwen English, Sally Smith, Christine Mon-LaButte, Arthur E Harkins Jr. and Phebe Anne Harkins.

Mike Favreau from the Rec Department requested they put the old chairs in Surplus. The chairs are over 10 years old and were purchased 2nd hand. Motion moved – all in favor.

Mr. Dean discussed the request for appointment to the Housing Authority by Vern Sherman and Jim Plourde. There are no openings at this time but both are in the queue for selection.

Chairman Quandt announced the Siemens Foundation is awarding a scholar by the name of Albert Chu from Phillips Exeter Academy.

Chairman Quandt stated the Department of Transportation provided a 2013 adjusted payment in the amount of \$248,679.54.

Chairman Quandt stated he received a letter from the State of New Hampshire, Department of Revenue Administration. The letter provided details that show the Equalization Assessment for 2012 to be 104.4% of the median ratio.

Review board calendar

Chairman Quandt confirmed the next meeting will be Monday March 18, 2013.

A motion was made by to adjourn to at 8:16 pm. Motioned carried – all in favor.

Respectfully Submitted,

Nadine Young
Recording Secretary