

**Exeter Board of Selectmen Meeting
Monday, March 18th, 2013, 7:00 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

BUSINESS MEETING TO BEGIN AT 7:00 P.M.

1. Call Meeting to Order
2. Swearing in of new Town Officials
3. Board of Selectmen Reorganization
4. Recognition: Exeter High Swim Team and Ski Team
5. Public Comment
6. Minutes & Proclamations
 - a. Regular Meetings: March 11th, 2013
7. Discussion/Action Items
 - a. New Business
 - i. 2013 BOS Board/Committee Assignments
 - ii. Review MS2 Report of Appropriations
 - iii. Plan 2013 Goal Setting
 - b. Old Business-
 - i. Review 2012 Goals
8. Regular Business
 - a. Bid Openings
 - b. A/P and Payroll Manifests
 - c. Budget Updates
 - d. Tax Abatements & Exemptions
 - e. Water/Sewer Abatements
 - f. Permits
 - g. Town Manager's Report
 - h. Legislative Update
 - i. Selectmen's Committee Reports
 - j. Correspondence
9. Review Board Calendar
10. Non Public Session
11. Adjournment

Matt Quandt, Chairman
Board of Selectmen

Posted: 3/15/13 Town Offices, Library, and Departments

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

Draft Minutes

BOARD OF SELECTMAN

March 11, 2013

Call to Order

Chairman Matt Quandt called the meeting to order at 7:00 p.m. in the Nowak Room in the Exeter Town Office building. Members present were: Don Clement, Dan Chartrand, Frank Ferraro, and Julie Gilman. Also present was Town Manager Russell Dean.

Public Comment

Andrea "Andie" Kohler stated she prepared a written statement. She offered an apology to voters if they felt misled in any way regarding the ballots and Article 19 of the Budget Recommendations committee. She clarified that it was a clear error and not a political ploy. This is the first time in Exeter history that committee nominees' names were listed separately, and it was not her intention to disenfranchise the voters. Dan Chartrand thanked Andrea (Andie) Kohler for all her hard work and leadership.

Minutes & Proclamations

- a. Special Meetings: February 21, 2013 – Selectman Chartrand made a motion to second the minutes for the meeting of February 21, 2013. Motion carried - all in favor.
- b. Regular Meetings: February 25, 2013 – A motion was made by Selectman Ferraro to amend the minutes for the meeting held on February 25, 2013. He would like it noted in the Public Comment section, next to the last paragraph, that Chairman Matt Quandt stated "We'll look into it". Motion carried - all in favor.

Appointments – Council of Aging

A motion was made by Selectman Chartrand to appoint Phyllis Roach to the Council on Aging for the term to end on April 30th 2014. Motion carried - all in favor.

Discussion/Action Items

- a. New Business
 - i. Long Term Control Plan (LTCP) Sewer

Chairman Quandt requested that Mr. Dean begin the discussion.

Mr. Dean stated they hired Underwood Engineers to work with DPW staff on the LTCP. The Town is under a consent order to be rid of CSO's by the EPA. The plan comes from the Town as a response to the order. The Town will need to provide the EPA with a response by March 15, 2013.

Paul Vlasich provided a graph titled Table 14-1, Suggested CSO LTCP Sewer Implementation Schedule and Cash Flow – 5 Year Plan. He addressed the board and provided an update on progress since the last meeting on February 11, 2013 with the Water/Sewer Advisory Subcommittee. He mentioned increasing the time line, increasing the test for return of investments, he discussed investments currently underway and the facilities plan.

Draft Minutes

The differences of the current table and previous table were discussed:

- Underwood had presented an I and I Plan. The Town had voted to go along with the new nutrient levels for a new Waste Water treatment Plant.
- Investment in the Jady Hill project which still has a couple more months before completion.
- A 6 month Capital Improvement plan was added.
- Stretched out the improvement time line and added in what the town is getting for returns. This will aide in determining if it makes sense for future projects.

Selectman Ferraro confirmed the Jady Hill project will be completed this year. The evaluation will run into next year for a better understanding of future projects.

Selectman Chartrand pointed out two differences from the meeting on January 7, 2013.

1. Approved the wastewater administrative order of consent on that same day.
2. Dropped off the "out years" and focusing more on near term.

Selectman Clement confirmed they have until this week to submit the information to the EPA.

Paul Vlasich indicated the report contained all of the details and noted there were 22 other potential projects (public and private) in the I and I report.

Selectman Clement referred to Table 14-1, Suggested CSO, LTCP Sewer Implementation Schedule and Cash Flow – 5 Year Plan and questioned the dollar amount of \$850,000.00 listed for both 2015 and 2017. Paul Deschaine advised it is what the town could spend in that amount of time to fix the problem areas. Ex. Failing sewer lines. \$850,000 every other year was the number agreed upon for planning purposes.

Paul Vlasich and Selectman Clement discussed the elimination of CSO, confirmed the Order from EPA was their goal to eliminate the I and I, and how much I and I to eliminate. Estimated 70 million gallons with a peak flow of 14 million in one day.

Renee O'Barton addressed the board and requested a copy of the chart (Table 14-1, Suggested CSO, LTCP Sewer Implementation Schedule and Cash Flow – 5 Year Plan) be added to the website.

Selectman Clement advised there is still a lot of talk needed pertaining to:

- Westside Drive area and sump pump enforcements
- The design of 2015 Downing Court

Selectman Clement also stated they are working on new strategies.

- ii. Exeter/Stratham Workgroup

Chairman Quandt referred to Mr. Dean to begin the discussion.

Mr. Dean laid out the list of working groups of the water and sewer process and reviewed the Stratham committee membership.

Stratham Technical Committee Representatives

Draft Minutes

John Boisvert, Bill Schoppmeyer, Michael Girard and Lincoln Daley (Point Person)

Stratham Finance Committee Representatives

David Canada, David Short, John Boisvert and Paul Deschaine (Point Person)

Exeter Technical Committee Representatives

Don Clement, Jennifer Perry, Mr. Gilbert and Russell Dean (or designee, likely Mike Jeffers)

Exeter Financial Committee Representatives

Dan Chartrand, Paul Scaffidi, Russ Dean and Bob Kelly. TBD (Finance office and/or Budcom rep) Laura may be called upon for both committees. Motion carried - all in favor.

iii. Public Health Grants

Assistant Chief Ken Berkenbush from the Town of Exeter requested funding for three grants: (1) \$7,000,(2) \$7500 and (3)\$8000 to total \$22,500. Each grant supports the same cause, the Citizens Core Group in the Exeter/Portsmouth area. Dan Chartrand moved to approve. Second by Don Clement - all in favor.

B. Old Business

i. Bid Award: Fire Sprinkler System

Assistant Chief Ken Berkenbush from the Town of Exeter recommended the bid be awarded to John L Carter in the amount of \$67,200.00. Selectman Ferraro asked if it covers all and Mr. Berkenbush stated they needed to raise 5% (\$5,000.00) of the 100k grant, which they are taking from the Fire Department budget. Selectman Chartrand moved the bid be awarded to John L. Carter in the amount of \$67,200. Don Clement second. Motion carried.

Regular Business

a. Bid Openings. None.

b. A/P and Payroll Manifests

A motion was made by Selectman Chartrand for an A/P warrant to approve the payroll warrant dated March 1, 2013 in the amount of \$96,853.90, second by Don Clement. Motion carried – all in favor.

A motion was made by Selectman Chartrand to approve the AP warrant dated March 1, 2013 in the amount of \$2,060,364.00, second by Don Clement. Motion carried – all in favor. (Regional Cooperative School District and Local Exeter School District).

A motion was made by Selectman Chartrand to approve the payroll warrant for ending March 3, 2013 dated March 6th 2013 in the amount of \$161,363.60, second by Julie Gilman. Motion carried – all in favor.

A motion was made by Selectman Chartrand to approve the AP warrant ending February 24, 2013 in the amount of \$164,718.95 second by Julie Gilman. Motion carried – all in favor.

Draft Minutes

A motion was made by Selectman Chartrand to approve the AP warrant dated March 1, 2013, in the amount of \$159,524.64, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to approve the AP warrant March 8, 2013 in the amount of \$206,944.76, second by Julie Gilman. Motion carried -- all in favor.

c. Budget Updated. None at this time.

Mr. Dean confirmed a budget update will be available on Wednesday March 13, 2013 after the Town Election.

d. Tax Abatement and Exemptions.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 95/65, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 74/78/1, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 73/49/16, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 18/4/1, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 90/33/2, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to grant the abatement request for property located at Map/Lot 73/17 in the amount of \$3,115.20, second by Don Clement. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to grant the request for 13 elderly exemptions for properties located at Map/Lot 104/79/325, 87/18/31, 54/4/122, 103/13/20, 96/3, 674/19, 87/18/17, 86/20/15, 64/105/13, 104/79/136A and 104/79/955 in the amount of \$236.251, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to grant the request for 15 elderly exemptions for properties located at Map/Lot 95/64/160, 95/64/252, 104/79/905, 73/57, 65/8, 95/64/101, 104/79/424, 104/79/954, 83/20, 64/48/17, 54/4/20, 74/45, 104/79/306, 103/13/13 and 104/79/234 in the amount of \$152,251.00, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to grant the request for 15 elderly exemptions for properties located at Map/Lot 96/2/4, 13/6, 73/36, 104/79/132, 71/3, 61/2, 104/79/1014, 86/24, 10479/606, 95/64/99, 10479/15, 18/1, 72/117/4, 54/4/17, 104/79/18, 103/13/27 and 63/102/27 in the amount of \$183,751.00, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to deny the abatement request for property located at Map/Lot 70/111 and 64/67, second by Julie Gilman. Motion carried -- all in favor.

A motion was made by Selectman Chartrand to grant the request for Veterans Credits for properties located at Map/Lot 51/9 and 61/11 in the amount of \$500.00, second by Don Clement. Motion carried -- all in favor.

Draft Minutes

A motion was made by Selectman Chartrand to grant the request for Disability exemptions for properties located at Map/Lot 87/8/B-15, 104/79/132C and 95/64/143 in the amount of \$125,000, second by Julie Gilman. Motion carried – all in favor.

- e. Water/Sewer Abatements. None at this time.
- f. Permits. None at this time
- g. Town Manager's Report.

Mr. Dean expressed his regrets for the recent Town tragedy and gave a warm thanks to the police and firefighters for their hard work and professionalism.

Mr. Dean mentioned he is currently looking at vehicles with the DPW and Parks and Recreation to review options for alternative fuel vehicles. E85 is one area they are looking at – a vehicle could be purchased off the state bid that supports this fuel, but there are issues about where to get it and whether it makes sense. A more comprehensive report should be available after the election.

Mr. Dean mentioned he and Linda Fecteau are working on finalizing the Report of Tax Collector – MS61. They are anticipating submitting the report sooner than July 2013.

- h. Legislative Update
- i. Selectmen's Committee Reports

Selectman Ferraro stated he has nothing to report at this time.

Selectman Clement mentioned he has been working with the Art Committee and going over their calendar. They have approximately 6 shows planned.

Mr. Clement discussed MS4 (Separate storm water sewer Systems) permits. This entails how the Town would identify each source of storm water and find out how to fix it, identifying and putting a plan in place to monitor bacteria, nitrogen, and oxygen found in the rivers and streams. Mr. Clement mentioned the processes to contain storm water and site plan regulations.

Selectman Chartrand is working on the Exeter Economic Development Commission. They have created a tax increment finance work group and are anticipating having a report to the Select Board in early to mid-summer. He will miss an EEDC meeting tomorrow.

Selectman Chartrand said the Council on Aging has suspended their meetings. Swazey Parkway Trustees have contacted Selectman Chartrand about the work on fee structure, which he will present to the board sometime this month.

Selectwoman Gilman discussed numerous events such as the 375th anniversary committee and determining dates. Coordinating dates with the Exeter Housing Authority, a pre-history lecture given by Don Foster and the Victorian tea party which is yet to be determined. Ms. Gillman is also working on samples and t-shirts.

Chairman Quandt stated has nothing to report at this time.

- j. Correspondence

Draft Minutes

Chairman Quandt stated he received a letter from Municipal Management Association of New Hampshire regarding a fellowship program.

Selectwoman Gilman stated the start of an Energy chapter with master plan would be good for an intern. We have been talking but not in the works yet.

Chairman Quandt stated he received a letter from the Department of Environmental Services regarding the remedial action plan at the Sportsmen's Club. Ken Berkenbush is evaluating the action plan.

Chairman Quandt stated he received a letter from the Wonderland Thrift Shop. They are requesting putting clothing boxes in various places throughout the town. It was not specified where the boxes would be located and if on Public or Private Property. Mr. Dean will look into this and get feedback from them.

Chairman Quandt received feedback regarding the animal control officer position from Letter to the Editor. The letters are in support of the position. Those that submitted their comments were Wendy Gladstone, Julia Hunt, Claus Koop and Elisabeth Hinrichsen, Gwen English, Sally Smith, Christine Mon-LaButte, Arthur E Harkins Jr. and Phebe Anne Harkins.

Mike Favreau from the Rec Department requested they put the old chairs in Surplus. The chairs are over 10 years old and were purchased 2nd hand. Motion moved – all in favor.

Mr. Dean discussed the request for appointment to the Housing Authority by Vern Sherman and Jim Plourde. There are no openings at this time but both are in the queue for selection.

Chairman Quandt announced the Siemens Foundation is awarding a scholar by the name of Albert Chu from Phillips Exeter Academy.

Chairman Quandt stated the Department of Transportation provided a 2013 adjusted payment in the amount of \$248,679.54.

Chairman Quandt stated he received a letter from the State of New Hampshire, Department of Revenue Administration. The letter provided details that show the Equalization Assessment for 2012 to be 104.4% of the median ratio.

Review board calendar

Chairman Quandt confirmed the next meeting will be Monday March 18, 2013.

A motion was made by to adjourn to at 8:16 pm. Motioned carried – all in favor.

Respectfully Submitted,

Nadine Young
Recording Secretary

Selectmen Representatives to the Committees

Committee	2012	2013
Budget Recommendations Committee	Dan Chartrand	
	Matt Quandt	
	Frank Ferraro	
	Donald Clement	
	Julie Gilman	
Cable Television Advisory Committee	Matt Quandt	
Conservation Commission	Donald Clement	
Council On Aging	Dan Chartrand	
Economic Development Commission	Dan Chartrand	
Emergency Management Committee	Dan Chartrand	
Exeter Arts Committee	Donald Clement	
Exeter River Study Committee	Donald Clement	
Exeter Transportation Committee	Donald Clement	
Health & Safety Committee	Frank Ferraro	
Heritage Commission	Julie Gilman	
Historic District Commission	Julie Gilman	
Planning Board	Frank Ferraro	
Rockingham Planning Commission	Dan Chartrand	
Technology Advisory Committee	Julie Gilman	
Train Committee	Donald Clement	
Water & Sewer Advisory Committee	Frank Ferraro	
Zoning Ordinance Review Committee	no decision	

No BOS rep to Zoning Board of Adjustment per RSA

Meet monthly

REPORT OF APPROPRIATIONS ACTUALLY VOTED

(RSA 21-J:34)

Date of Meeting: March 12,2013

Town of Exeter

County: Rockingham

Mailing Address: 10 Front Street, Exeter, NH 03833

Phone #: 603-778-0591 Fax #: 603-772-4709

E-Mail: dravell@town.exeter.nh.us

Certificate of Appropriations

(To be Completed After each Annual and Special Meeting)

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief.

Governing Body (Selectmen)

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date: _____

FOR DRA USE ONLY

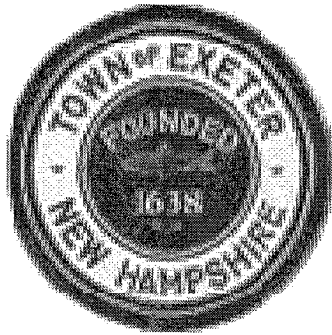
NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration
GENERAL GOVERNMENT				
4130-4139	Executive	20	215,404	
4140-4149	Election, Reg. & Vital Statistics	20	323,114	
4150-4151	Financial Administration	20	738,620	
4152	Revaluation of Property	20	1,500	
4153	Legal Expense	20	70,000	
4155-4159	Personnel Administration	20	293,893	
4191-4193	Planning & Zoning	20	232,741	
4194	General Government Buildings	20,24	1,117,242	
4195	Cemeteries			
4196	Insurance	20	141,709	
4197	Advertising & Regional Assoc.			
4199	Other General Government	20	20,919	
PUBLIC SAFETY				
4210-4214	Police	20	3,114,115	
4215-4219	Ambulance	20		
4220-4229	Fire	20,21	3,486,498	
4240-4249	Building Inspection	20	227,197	
4290-4298	Emergency Management	20	33,825	
4299	Other (Including Communications)	20	426,444	
AIRPORT/AVIATION CENTER				
4301-4309	Airport Operations			
HIGHWAYS & STREETS				
4311	Administration	20	353,967	
4312	Highways & Streets	20,22	2,007,812	
4313	Bridges			
4316	Street Lighting	20	132,000	
4319	Other	20	275,810	
SANITATION				
4321	Administration			
4323	Solid Waste Collection	20	821,191	
4324	Solid Waste Disposal			
4325	Solid Waste Clean-up			
4326-4329	Sewage Coll. & Disposal & Other			
WATER DISTRIBUTION & TREATMENT				
4331	Administration			
4332	Water Services			
4335-4339	Water Treatment, Conserv. & Other			
ELECTRIC				
4351-4359	Electrical Operations			

14,034,001

1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration
HEALTH				
4411	Administration	20	124,616	
4414	Pest Control	20	1,250	
4415-4419	Health Agencies & Hosp. & Other	25,30,31, 32,33,34	114,895	
WELFARE				
4441-4442	Administration & Direct Assist.	20	92,615	
4444	Intergovernmental Welfare Pymnts			
4445-4449	Vendor Payments & Other			
CULTURE & RECREATION				
4520-4529	Parks & Recreation	20	446,659	
4550-4559	Library	20	894,822	
4583	Patriotic Purposes	20	14,000	
4589	Other Culture & Recreation	20,28	42,300	
CONSERVATION				
4611-4612	Admin.& Purch. of Nat. Resources	20	9,605	
4619	Other Conservation			
REDEVELOPMENT AND HOUSING				
4631-4632	Redevelopment and Housing			
4651-4659	Economic Development	20	1,500	
DEBT SERVICE				
4711	Princ.- Long Term Bonds & Notes	20	597,650	
4721	Interest-Long Term Bonds & Notes	20	151,391	
4723	Int. on Tax Anticipation Note	20	5,000	
4790-4799	Other Debt Service			
CAPITAL OUTLAY				
4901	Land			
4902	Machinery, Vehicles & Equipment	20	474,307	
4903	Buildings			
4909	Improvements Other Than Bldgs	23	150,000	
OPERATING TRANSFERS OUT				
4912	To Special Revenue Fund			
4913	To Capital Projects Fund	18	1,120,000	
4914	To Proprietary Fund			
	Sewer-	20,26	2,369,180	
	Water-	20	2,302,127	
	Electric-			
	Airport-			
4915	To Capital Reserve Fund			
4916	To Exp.Tr.Fund-except #4917			
4917	To Health Maint. Trust Funds			
4918	To Nonexpendable Trust Funds			
4919	To Agency Funds			
TOTAL VOTED APPROPRIATIONS			22,945,918	

Town of Exeter



Long Range Planning Session Summary Report

May 18, 2012

Primex[®]
NH Public Risk Management Exchange

Trust. Excellence. Service.

Table of Contents

▪ Introduction	3
▪ Purpose and Intended Results	3
▪ Participants	3
▪ Goals	3
▪ One Year Goals	6
▪ Three Year Goals	6
▪ Five Year Goals	6

Introduction

At the invitation of the Town Manager and Board of Selectmen, Primex³ was asked to facilitate a long-range planning session for the Town of Exeter. Primex³ was pleased to be a part of this process to assist the Town in this important endeavor.

Purpose and Intended Result

The purpose of the session was for the Board and Town Manager to come together to lay the horizon for the Town and establish goals and strategies that will help guide the Town over the next twelve (12) months, three (3) years and five (5) years.

Participants

Russ Dean, Town Manager
Matthew Quandt, Chairman
Donald Clement, Vice-Chairman
Dan Chartrand, Clerk
Julie Gilman, Board of Selectmen
Frank Ferraro, Board of Selectmen

The exercise was facilitated by:

Rick Alpers, Primex³ Member Services Consultant

Goals

Goal #1: Economic Development

The group had discussion on what areas to review and how to bring economic development to additional areas for the Town of Exeter. The areas that are currently in review include the following:

- Epping Road
- Holland Way
- Portsmouth Ave
- Hampton Road

Other areas that are also being considered include the following areas:

- Downtown
- West Exeter

Zoning will need to be reviewed for all locations to ensure that it is development friendly. It was noted though that portions of Epping Road and Portsmouth Avenue will need zoning revisions in order to meet the needs of future development. In addition to reviewing the zoning, the Town is currently working on an Economic Revitalization Zone Tax Credit (ERZ) for Epping Road.

Goal #2: Regionalization

The Manager and Board had discussion regarding regionalization and what the Town should be concentrating on to begin these efforts and where they can easily expand. The group noted that the Town of Exeter has begun regionalizing its efforts around the potential treatment plant upgrades being desired by the EPA. The regional group that formed out of opposition is Exeter and its neighboring communities have been named The Great Bay Coalition.

In addition, the Board and Manager believe there is a need to develop a plan on how to begin regionalizing town services as long as it benefits both sides of the effort. For example, are there services that could be shared with a neighboring community to help save dollars and become more efficient? The topic of sharing police and fire dispatch services was discussed as a place to start. The Town Manager was assigned the task of reaching out to neighboring communities to see if they would be interested in exploring ways to share town services regionally.

Goal #3: Purchasing Process and Policy

The Board and Manager discussed the possibility of the Town implementing a town-wide purchasing policy for all departments. The Manager stated that efforts are underway and being practiced in the area of central purchasing, specifically office supplies. The Manager's Assistant regularly purchases office supplies for most, if not all, departments at this time. The Manager noted his intent to have the summer Intern focus on this issue and bring recommendations on how to enhance the process.

Goal #4: Communication Plan

The Board and Manager discussed the need for a town-wide Media Policy. A policy that would deal with employees and departments using social media and look at how the administration could push information to its residents at a minimal cost. The Primex³ representative mentioned that he has a template from another community and will forward the policy to the Manager.

There was great discussion on how information could be given to the Manager and Board without being overwhelming. The Board is open to all mediums, including but not limited to, email, memos, and phone calls. The community has many committees, commissions, and boards that meet regularly and the need to stay up-to-date to on all happening is ever important and constantly evolving. The Manger and his staff will continue to share all pertinent information regarding the Town to the Board on a monthly basis by written report.

The Board and Manager discussed the need to complete the upgrade to the town website since it is generally the first medium any visitor or resident encounters when looking for pertinent information. The Manager discussed that the process has begun and will keep the board up-to-date in all upgrades as the process moves forward.

Goal #5: Sidewalk Plan

Discussion was also held regarding maintenance, replacement, and expansion of all the sidewalks in the community. Over the years, Exeter has been deemed a "walk-able community" by its residents and visitors. The group believes they could do a better job at creating additional sidewalks and repairing the ones they have. Over the year's, sidewalk maintenance, repair, and expansion has been poorly funded. Board members would like to find new revenues to help fund these projects. One revenue generating option that was briefly discussed would be installing parking meters throughout the town. It was mentioned that this is how Portsmouth has been so successful in the quest to keep their sidewalks well maintained.

The group decided that there was a need for an Intermodal Summit. This would entail bringing together the community, business owners, Board and Manager to discuss the future of our sidewalks and remaining a walk-able community.

Goal #6: 2013 Budget

The Board and Manager discussed goals and strategy for budget year 2013. The group believes that this is a year that they should begin to focus on improving the operating budget rather than capital projects, which has been the focus of funding over the last few years. Capital projects have been approved while the operating budget has continued to shrink. The group feels that the operating budget could not sustain another year of cutting and still continue to provide the services that are desired and expected for its residents. There were a couple of capital project discussed that met the level of importance to be included in the 2013 budget or warrant. They are as follows:

- Sidewalks
- Lincoln Street water line

The Board and Manager discussed the need to educate the voters about the 2013 budget and the articles that will be on the warrant along with it. Limiting the overall number of articles on the warrant should be explored in order to keep the voters from being overwhelmed at the booth. This seemed to work well for the voters last year and all major articles passed including the operating budget.

Goal Overview

The Town prioritized the goals for 2012 -2013 into three categories:

- 1 year
- 3 years
- 5 years

One-Year Goals

- 2013 budget expectations
- Meet with Planning Board and Economic Development Commission
 - Possible zoning rewrite
 - Discussion with DPW Direction regarding infrastructure expansions in future economic development
 - Steve Norton (NH Policy)
- Meet with Heron
- Explore revenue streams outside of property taxes
- Need for volunteers

- Town Manager to have discussion with area towns about regionalization by September 1, 2012
- Street lights
 - How many
 - Where do we need them?
- Intern to review purchasing policy
- Monthly department report to Board – Strengthening communications to the Board and Manager.

Three-Year Goals

- Communications town-wide
- Sidewalk replacement and repairs

Five-Year Goals

- Expansion in economic development areas
- Downtown revitalization

Thank you for allowing me to be a part of this goal setting session for the Town of Exeter.

Respectfully submitted,

Rick Alpers



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833
Faxed #: 603-772-4709 or emailed: townmgr@town.exeter.nh.us

Facility Requested: Town Hall (Main Floor) Town Hall Stage Bandstand

Signboard Requested: Poster Board Week: NOV 25-DEC 1 Plywood Board Week: NOV 17-24 *not available*

Representative Information:

Name: JAN RUSSELL Address: % EACC P.O. BOX 278
Town/State/Zip: EXETER, NH 03833 Phone: 603-772-2411 or 239-234-5298
Email: BANGOLUF@COMCAST.NET Date of Application: _____

Organization Information:

Name: FESTIVAL OF TREES Address: AS ABOVE
Town/State/Zip: _____ Phone: _____

Reservation Information:

Type of Event/Meeting: CHARITY EVENT FOR CHAMBER CHILDREN'S FUND Date: DEC 2-6th
Times of Event: DEC. 5, 2013 11-8:00 Times needed for set-up/clean-up: DEC 2-6th
of tables: 8 # of chairs: 20 FOR ELDERLY VISITORS
List materials being used for this event: -
Will food/beverages be served? YES Description: BAKED GOOD SOLD IN ROOM OFF LOBBY

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Janet J Russell Date: 3/7/13

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested

LEGISLATIVE BULLETIN

Bulletin #13

2013 Session

March 15, 2013

INSIDE THIS ISSUE:

Bonding for Broadband	2
Part-Time Employment of Retirees	2
State Budget Update	3
Policy Bills Advanced	3
Binding Arbitration	4
Cheshire County Equalization Session	4
Post-Town Meeting Webinar	5
House and Senate Calendars	5
Floor Action	6
Local Officials Workshops	10

**Government Affairs
Contact Information**

Judy A. Silva
Deputy Director for Legal, Advocacy,
and Communications Services

Cordell A. Johnston
Government Affairs Counsel

Barbara T. Reid
Government Finance Advisor

Timothy W. Fortier
Government Affairs Advocate



25 Triangle Park Drive
Concord, NH 03301
Tel: 603.224.7447/Fax: 603.415.3090
NH Toll Free: 800.852.3358

Email: governmentaffairs@nhlgc.org
Website: www.nhmunicipalassociation.org

Ways & Means Committee Gas Tax Vote on Tuesday

The House Ways and Means Committee heard hours of testimony on **HB 617** (the gas tax increase) on Thursday. The 4+ hour hearing in Representatives Hall at the State House included expressions of support and opposition from a variety of legislators, organizations, and individuals. **HB 617** is an **NHMA policy bill** that increases the road toll (commonly known as the gas tax) by four cents per gallon of gasoline in each of the next three years (fiscal years 2014 – 2016) and then three cents in fiscal year 2017, for a total 15-cent increase over the current road toll of 18 cents per gallon.

Projections show this bill would increase highway block grant funding for municipalities by **\$3.6 million in 2014** to over **\$13 million in 2017**, for a total ten-year increase of **\$117 million**. An estimate of the additional funding per year to each municipality is available [here](#). For more information see [Bulletin #10](#).

Two amendment proposals were discussed that would reduce the increases from four cents/four cents/four cents/three cents over the next four years, to simply four/four/four or four/three. Another proposed amendment would essentially eliminate the use of the highway fund for state troopers. (Part II, Art. 6-a, of the New Hampshire Constitution requires the highway fund to be used “exclusively for the construction, reconstruction and maintenance of public highways...including the supervision of traffic thereon.”) Yet another amendment discussed would retain in the highway fund all unrefunded road toll monies attributable to road toll increases over the current 18 cents.

Limiting the diversion of road tolls for non-highway uses is fine, and may result in more money for *state* highways; but unless there are additional revenues flowing to the highway fund, there will be no increase in municipal block grants. The current statutory formula for municipal aid is calculated on the total highway fund revenue before any other uses are funded. Thus, without an increase in the road toll, there can be no additional money for municipal block grants.

Gas Tax Vote - continued

The Ways & Means Committee will vote on **HB 617** on **Tuesday, March 19**. While the bill passed the House last week by a 207-163 vote, legislators on the Ways and Means Committee need to hear from municipal officials about how important this funding is to maintaining local roads and bridges. Please contact committee members and ask for their support of **HB 617**.

Vote on Broadband Bill Delayed to Next Week

Because the House cancelled a session due to weather, some of its deadlines have been extended, and bills that would have been on the calendar this week were delayed. Among those is **HB 286**, authorizing municipalities to issue bonds for the construction of broadband infrastructure, which will now go to the House floor next **Wednesday, March 20**. We reported on this bill in last week's Bulletin. Again, please contact your representatives and ask them to *support the committee's recommendation of Ought to Pass with Amendment*.

House to Vote on Part-Time Employment of Retirees

As reported in last week's *Bulletin*, **HB 364**, as amended by the House Executive Departments and Administration Committee, will require New Hampshire Retirement System (NHRS) employers to provide written notice of the maximum hours that an NHRS retiree may work (under current law generally 32 hours per week for one or more NHRS employers) and the potential effect that exceeding those hours may have on retirement benefits. Such written notice would be required *prior* to hiring for part-time employment of any NHRS retiree, and would also need to be provided *annually* to each existing part-time employee who is an NHRS retiree. The NHRS would also be required to notify every retiree annually in writing about the hourly limitation and the consequences of exceeding that limit.

Our concern is the potential liability that this new notification requirement establishes for employers, specifically in circumstances where the NHRS determines that a part-time employee should have been restored to active status and attempts to recoup the pension benefits that were inappropriately paid. Employees could easily claim they were not informed by their employer of the hourly limitation, thereby forcing employers to *prove* such written notice was in fact provided, in order to avoid any liability.

The bill came out of committee with a 12-7 recommendation of Ought to Pass With Amendment. However, we understand that there may be a floor amendment offered to relieve employers of the notification requirement, but leave in NHRS's notification obligation. As we said last week, since continued eligibility for retirement benefits is an issue between the NHRS and a retiree, an annual notice requirement from the NHRS seems both reasonable and sufficient, without creating a new liability for employers.

HB 364 is on the House agenda for next week. **Please contact your representatives and ask that they support the floor amendment on **HB 364**, which places the notification obligation solely on the NHRS and avoids creating a potential liability for employers!**

State Budget Update

The House Finance Committee, through division subcommittees, continued work this week analyzing and revising state agency budgets. Each of the three divisions must complete its work by early next week in order to make budget recommendations to the full Finance Committee on March 25. Agencies have been advised that the Finance Committee is looking to address approximately \$130 million in reductions from the Governor's proposed budget due to disagreement over revenue estimates. There is still much work to be done as all the pieces in **HB 1**, the operating budget, and **HB 2**, the so-called trailer bill that enacts the statutory changes necessary to implement the budget, come together over the next week.

Reminder: Next **Monday, March 18**, the House Finance Committee will hold the last two hearings to receive public input on the state budget. This is an opportunity to let House budget policymakers know how important maintaining state aid programs is to your community. These two hearings will be held as follows:

- ◇ **Claremont:** Sugar River Valley Regional Technical Center, 111 South Street, 5:00 to 8:00 p.m.
- ◇ **Rochester:** Rochester Community Center, 150 Wakefield Street, 5:00 to 8:00 p.m.

Policy Bills Advance

Depending on how you count them, NHMA has somewhere between seventeen and twenty policy bills in the legislature this year, by far the most we've had in recent years. It would be difficult, and would quickly become monotonous, to report on each bill's progress in each *Bulletin*, but we will provide updates on important developments as they occur.

The House passed four NHMA policy bills this week:

- **HB 183**, which repeals the requirement that moderators wait until 1:00 p.m. on election day to begin processing absentee ballots. As introduced, the bill would have allowed processing to begin as soon as the polls open. The House passed an amended version, which allows processing to begin two hours after the polls open.
- **HB 506**, which extends the maximum applicable periods when the selectmen in a town of over 10,000 are considering the adoption or amendment of an ordinance. Current law requires that the two public hearings be held not more than 14 days apart, and that the selectmen vote on the adoption or amendment not more than 14 days after the second hearing. The bill changes both periods to a maximum of 21 days.
- **HB 517**, which makes permanent the municipal transfer station exemption from the ban on combustion of construction and demolition debris. Without this change, the exemption would expire at the end of this year.

Policy Bills - continued

- **HB 522**, which allows the selectmen to sign a manifest outside a public meeting, so long as they do not do it contemporaneously.

All of these bills will move now to the Senate. None of them has been scheduled for a hearing yet, or even assigned to a committee; we will keep you informed.

House Rewrites Binding Arbitration Bill

HB 178, as introduced, would have required binding arbitration when an impasse occurs in collective bargaining between public employers and employees. Some local officials may have been alarmed, then, to see that the House passed the bill this week.

Fear not. The important qualification is that the bill was significantly amended before passage. The binding arbitration requirement is entirely gone, and the bill now merely (1) requires the Public Employee Labor Relations Board to develop training for parties engaging in collective bargaining, and post the training materials on its website; and (2) requires a public employer to report to the PELRB the result of any legislative body vote on a collective bargaining agreement within 14 days after the vote. Mandatory binding arbitration appears to be dead for another year.

**Reminder: Equalization Presentation for
Cheshire County Municipal Officials**

NHMA and Cheshire County are offering an informational session for Cheshire County municipal and county officials and state legislators to help in understanding the equalization process and how it affects shared property taxes, particularly county taxes. This presentation by the Department of Revenue Administration is designed to provide easy-to-understand information about how local property taxes are calculated in light of lower property values and shrinking or level budgets.

Presentation: Understanding the Equalization Process and the Impact on
County Taxes

Date: Tuesday, March 19, 2013

Time: 6:00 p.m. to 8:00 p.m.

Location: Training Room at Cheshire County Department of Corrections
825 Marlborough Street, Keene, NH

Who Should Attend:

Selectmen, city councilors, budget committee members, town and city managers/administrators, and finance staff from municipalities in Cheshire County; also Cheshire County commissioners and state representatives from Cheshire County.

Pre-registration is requested. Please click [here](#) to register online.

Questions? Please contact Erin Grubb at 603.230.3340 or egrubb@nhlgc.org.

Post-Town Meeting Webinar

Town meetings can have some unexpected or challenging results. Was a key budget item or article defeated? Was a person elected to two offices he or she cannot hold at the same time? Did an article pass that may not be legal? Were there procedural defects in the process before or during the meeting? Join NHMA staff attorneys Chris Fillmore and Paul Sanderson on **Wednesday, March 27, at 12:00 noon**, for a webinar that will focus on how to handle these situations and avoid some of the problems in the future.

Register Today: [here](#)

HOUSE CALENDAR

Joint House/Senate Meetings Are Listed Under This Section

MONDAY, MARCH 18

**FINANCE, Sugar River Valley Regional Technical Center, 111 South Street
Claremont.**

5:00 p.m. Public hearing on **HB 1-A**, making appropriations for the expenses of certain departments of the state for fiscal years ending June 30, 2014 and June 30, 2015 and **HB 2-FN-A-LOCAL**, relative to state fees, funds, revenues, and expenditures.

Rochester Community Center, 150 Wakefield Street, Rochester.

5:00 p.m. Public hearing on **HB 1-A**, making appropriations for the expenses of certain departments of the state for fiscal years ending June 30, 2014 and June 30, 2015 and **HB 2-FN-A-LOCAL**, relative to state fees, funds, revenues, and expenditures.

FRIDAY, MARCH 22

ASSESSING STANDARDS BOARD (RSA 21-J:14-a), Room 301, LOB

9:30 a.m. Regular meeting.

SENATE CALENDAR

TUESDAY, MARCH 19

TRANSPORTATION, Room 103, LOB

2:00 p.m. **HB 543**, relative to ascertaining damages to abutting landowners.

WEDNESDAY, MARCH 20

ENERGY AND NATURAL RESOURCES, Room 103, SH

10:00 a.m. **SB 99**, relative to the process for applying for a certificate for an energy facility. Proposed non-germane amendment to SB 99 # 0900s.

10:30 a.m. **SB 195**, relative to wind-powered renewable energy facilities.

Senate Calendar - continued

PUBLIC AND MUNICIPAL AFFAIRS, Room 102, LOB

- 9:00 a.m. **HB 115**, relative to the procedure for filling a vacancy on a cooperative school district budget committee.
- 9:15 a.m. **HB 126-L**, relative to use of revolving funds by towns for maintaining recycling programs.
- 9:30 a.m. **HB 138**, permitting a town that has adopted official ballot voting to use a topical description of the substance of a warrant article for the adoption of ordinances on the official ballot.
- 10:00 a.m. **HB 198**, relative to town boundary perambulation.
- 10:20 a.m. **HB 134**, relative to contingency funds in towns.



FLOOR ACTION
Wednesday, March 13, 2013

HOUSE

- HB 119**, relative to voter registration. **Ought to Pass with Amendment.**
- HB 127-FN-L**, relative to the state minimum hourly rate. **Inexpedient to Legislate.**
- HB 128**, relative to recording public votes in public records. **Inexpedient to Legislate.**
- HB 139**, relative to the time towns that have adopted official ballot voting have to approve bonding in solid waste management districts. **Ought to Pass with Amendment.**
- HB 178-FN-L**, (New Title) relative to public employer collective bargaining agreements. **Ought to Pass with Amendment.**
- HB 183**, relative to processing absentee ballots. **Ought to Pass with Amendment. NHMA Policy.**
- HB 241-FN**, establishing a state minimum hourly rate. **Inexpedient to Legislate.**
- HB 248**, establishing a committee to study implementation of early processing of absentee ballots at state elections. **Inexpedient to Legislate.**
- HB 265**, relative to procedures by absentee voters. **Ought to Pass with Amendment.**
- HB 278**, relative to voluntary installation of fire suppression sprinklers. **Ought to Pass with Amendment.**
- HB 342-FN**, relative to part-time employment of retired members of the retirement system. **Ought to Pass with Amendment.**

Floor Action - continued

HB 352, relative to sending checklists to the state archives. **Ought to Pass with Amendment.**

HB 355, establishing a committee to study the feasibility of cities and towns transferring insurance under the Patient Protection and Affordable Care Act. **Inexpedient to Legislate.**

HB 367, relative to the municipal bond bank reserve process. **Ought to Pass.**

HB 379, prohibiting an employer from requiring an employee or prospective employee to disclose his or her social media passwords. **Inexpedient to Legislate.**

HB 393, relative to effluent limitations with regard to nitrogen and phosphorus **Ought to Pass with Amendment.**

HB 412-FN, relative to absentee voter applicant information. **Inexpedient to Legislate.**

HB 414, relative to privacy in the workplace. **Ought to Pass with Amendment.**

HB 429, relative to service of writs against cities. **Ought to Pass.**

HB 442, prohibiting residency restrictions for registered sex offenders and offenders against children. **Ought to Pass.**

HB 448, making changes to state representative districts. **Inexpedient to Legislate.**

HB 460-L, relative to amending the default budget in towns that use official ballot voting. **Inexpedient to Legislate.**

HB 498, permitting the use of firearms by military or veterans groups in the compact part of a town for military or veterans events, or national holidays. **Recommended.**

HB 501-FN, relative to the minimum wage. **Ought to Pass with Amendment.**

HB 504, relative to official oppression. **Inexpedient to Legislate.**

HB 506, relative to certain time periods for adoption and amendment of town codes and ordinances. **Ought to Pass. NHMA Policy.**

HB 513, relative to the shoreland protection act. **Ought to Pass with Amendment.**

HB 516, establishing a committee to study the overlap of federal, state, and local regulation relative to environmental issues. **Ought to Pass.**

Floor Action - continued

HB 517, relative to the incidental combustion of untreated wood at certain municipal transfer stations. **Ought to Pass. NHMA Policy.**

HB 522, relative to duties of town treasurers. **Ought to Pass. NHMA Policy.**

HB 531, allowing towns and cities to exempt farm buildings and structures from property taxation. **Inexpedient to Legislate.**

HB 541, relative to city charters. **Inexpedient to Legislate.**

HB 567, relative to identification of publicly owned vehicles. **Inexpedient to Legislate.**

HB 581-FN-L, relative to recovering moneys from a neighboring state for mitigation of flooding. **Ought to Pass with Amendment.**

HB 589, relative to a selectman serving on the school board. **Inexpedient to Legislate.**

HB 593, establishing a committee to study extending the due date for final property tax bills. **Inexpedient to Legislate.**

HB 610-FN, relative to attorney's fees and costs in an action against a governmental unit for false arrest. **Inexpedient to Legislate.**

HB 619-FN, prohibiting images of a person's residence to be taken from the air. **Laid on Table.**

HB 620-FN-L, relative to the adjustment of member and employer contribution rates in the retirement system. **Inexpedient to Legislate.**

HB 623-FN-A, appropriating funds to the department of environmental services for the purpose of funding eligible and completed drinking water, wastewater, and landfill closure projects under the state aid grant program. **Inexpedient to Legislate. NHMA Policy.**

HB 634, relative to water resource management and protection plans in municipal master plans. **Ought to Pass with Amendment.**

HB 655-FN, relative to the collection of the amount of the property tax deferral for the elderly or disabled upon sale of the property. **Ought to Pass with Amendment.**

HB 662-FN, requiring the department of revenue administration to collect and make available data on the amount of meals and rooms tax revenue generated in each municipality. **Inexpedient to Legislate.**

Floor Action - continued

HB 673-FN, requiring prosecution of a law enforcement officer for failure to enforce the crime of interference with custody. **Inexpedient to Legislate.**

SB 57, relative to approval of the project proposed by the Town of Alstead for the lower Warren Brook Restoration project, establishing a commission to determine the appropriate use of flood damaged property, and repealing a commission established in 2006 to determine the appropriate use of property damaged in the October 2005 floods. **Ought to Pass.**

SENATE

Thursday, March 14, 2013

SB 121-FN-L, relative to the distribution formula for meals and rooms tax revenue. **Inexpedient to Legislate.**

SB 123-FN-L, relative to the use of proceeds from the regional greenhouse gas initiative program. **Ought to Pass with Amendment. Referred to Finance.**

SB 124-FN, establishing an integrated land development permit. **Ought to Pass with Amendment.**

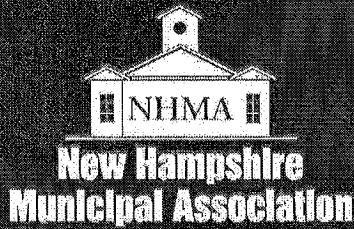
SB 128-FN-L, relative to fees for vital records. **Ought to Pass.**

SB 132-FN, relative to part-time employment in the retirement system and establishing a committee to study police special details. **Ought to Pass with Amendment.**

SB 146-FN-L, relative to aid to the permanently and totally disabled and old age assistance. **Ought to Pass with Amendment.**

SB 188-FN, relative to municipally-owned utilities. **Ought to Pass.**

SB 192-FN-L, establishing a state infrastructure bank. **Ought to Pass with Amendment.**



2013 LOCAL OFFICIALS WORKSHOPS

Presented by New Hampshire Municipal Association's Legal Services attorneys, the 2013 Local Officials Workshops provide elected and appointed municipal officials with tools and information to effectively serve their communities.

APRIL 3 – MAY 11
9:15 a.m. – 3:15 p.m.

A workshop for NHMA Members.
No registration fee • Pre-registration required

Attendees will receive a copy of NHMA's 2013 edition *Knowing the Territory*.
Continental breakfast and lunch will be provided.

Basic Workshops

An overview of the Right to Know Law, town governance, public employment, liability and more will be provided. Interactive discussions will offer an opportunity to test scenarios, discuss concerns, ask questions and share ideas.

Wednesday, April 3
Keene Recreation Center

Wednesday, April 10
Moultonborough Public Safety Building

Tuesday, April 23
Gorham Town Hall

Friday, May 3
McConnell Center, Dover

In-Depth Workshops

These workshops offer more in-depth coverage of the specific topics listed under each date.

Part I, Saturday, May 4
Local Government Center, Concord
Topics will include the Right to Know Law, town governance, and budget law.

Part II, Saturday, May 11
Local Government Center, Concord
Topics will include liability, public employment, conflicts of interest, and streets and highways.

For more information or to register online, please visit www.nhmunICIPalassociation.org and click on Training & Events.

Online pre-registration required one week prior to event date. Space is limited!

Questions? Call 800.852.3358, ext. 3350
or email registrations@nhlge.org.

ROCKINGHAM



PLANNING COMMISSION

156 Water Street, Exeter, NH 03833
Tel. 603-778-0885 ♦ Fax: 603-778-9183
email@rpc-nh.org ♦ www.rpc-nh.org

March 12, 2013

Matthew Quandt, Chairman
Exeter Board of Selectmen
10 Front Street
Exeter, New Hampshire 03833

Dear Mr. Quandt:

Thank you for Exeter's continued support for regional planning in Southeastern New Hampshire. The Rockingham Planning Commission is always eager to be of service to your Board and the Land Use Boards and local officials in Town.

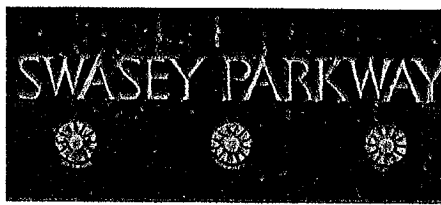
In order for staff to continue to provide planning service to our member communities, we need your membership dues for 2013. Membership dues fund the continued general operation of the Commission, as well as specific assistance provided to our members. Dues for Exeter this year are \$11,325 which is based on the rate of \$0.93 per capita. An invoice is enclosed for bookkeeping purposes.

We look forward to working with you through the coming year. Once again, thank you for your support.

Sincerely,

Timothy Moore
Chairman

cc: Kathy Corson, Planning Board Chair
Russell Dean, Town Manager
Sylvia von Aulock, Town Planner
Gwen English, Don Clement, Langdon Plumer and Katherine Woolhouse, RPC
Commissioners



Swasey Parkway, Exeter, New Hampshire RULES

The purpose of these guidelines is to assure the safety and pleasure of the recreational users of the Parkway and the preservation of the grounds and structures. The Parkway is open to the public, citizens and non-citizens of the Town of Exeter. The green space, pavilion and walkway are the responsibility of the Trustees of Swasey Parkway. The public roadway is the responsibility of the Selectmen of the Town of Exeter. We are all its caretakers.

- Open hours are from dawn to dusk year-round.
- Abuse, destruction or defacing of property within the Parkway is strictly forbidden.
- Swasey Parkway is a carry-in, carry-out area. Littering is prohibited.
- Signs are prohibited.
- The distribution of posters and handbills is prohibited.
- Dogs and other pets are prohibited.
- The use of tent stakes is not allowed.
- The use of bicycles, skateboards and other such vehicles is limited to the street only.
- Nothing is to be attached to the trees or shrubs either permanently or temporarily.
- There can be no removal of trees or shrubs or any part of these except with the permission of the Trustees.
- Design, construction and planting decisions are made by consultation with the Trustees
- The Pavilion use is by permit only from the Trustees of Swasey Parkway.
- Any activity with more than 20 people in attendance must have written permission from the Trustees of Swasey Parkway.
- Special events sponsored by town and out-of-town organizations are by permit only from the Trustees of Swasey Parkway. (See Town website, Exeter.nh.us/)
- No individual or group may charge for the use of Swasey Parkway without the written permission of the Trustees of Swasey Parkway.
- Fines for non-adherence to these rules are administered according to Town ordinances.
- **The Trustees of Swasey Parkway are grateful to the many who take a proprietary interest in preserving and maintaining Swasey Parkway. We all owe it to future generations to care for this special place.**

ANY EXCEPTION TO THE RULES MUST BE OBTAINED IN WRITING FROM THE TRUSTEES OF SWASEY PARKWAY AT LEAST TEN DAYS IN ADVANCE OF THE EVENT.

FEES

One Day: Resident, Up to 20 people, \$75; More than 20 people, \$150

Non-resident, Up to 20 people; \$150; More than 20 people, \$300

Commercial, one day, \$250; seasonal, Individual vendor, \$1000; seasonal, multiple vendors, \$1200

The Pavilion use fee of \$25 is not included in the above

Community event: Trustees will determine fee

Adopted date March 11, 2013, retroactive to January 1, 2013

Trustees

Jay Perkins, chairman [Signature]

Gerry Hamel [Signature]

Ruthanne Rogers [Signature]

Chairman, Board of Selectmen _____

Russ Dean



February 2013

Dear Mayor / City Official:

As ~~mayor~~ city official of Exeter in Rockingham County, you are in an excellent position to assist the Rockingham Nutrition & Meals on Wheels Program in addressing senior hunger, a serious problem currently plaguing our community and other communities across the United States.

Rockingham Nutrition & Meals On Wheels Program participates in the National March For Meals campaign. This annual campaign, sponsored by the Meals On Wheels Association of America (MOWAA), is intended to generate public awareness, recruit new volunteers and increase local fundraising. We are already planning for the next March For Meals and will include a component called **Mayors For Meals** in the campaign in March 2013. **Mayors For Meals Day** will be **Wednesday, March 20, 2013**. On this designated day, mayors across the country will show their support for the Meals On Wheels program in their city by delivering meals to seniors. In March 2012, the Mayors For Meals campaign was a major success. Over 1,500 mayors and other elected officials delivered meals on Mayors For Meals Day.

We believe you have a unique platform from which to help us raise awareness about the issue of senior hunger. You are a recognizable and strong voice in our community. By participating in **Mayors For Meals Day** and delivering meals on **Wednesday, March 20, 2013**, you can help Rockingham Nutrition & Meals On Wheels Program gain much-needed visibility for this cause.

If you are interested in joining **Mayors For Meals Day**, please contact us at your earliest convenience. Simply complete the Mayors For Meals 2013 commitment form by visiting www.mowaa.org/mayorsignup to verify that you will participate in **Mayors For Meals Day** on **Wednesday, March 20, 2013**. I would be delighted to answer any questions that you may have and can be reached at 778-8196 or Admin@RNMOW.Org. Thank you for your serious consideration of our request. I look forward to hearing from you.

Sincerely,

Rob Paul

Site Manager
Rockingham Nutrition & Meals On Wheels

Hi!

You were probably expecting something else in this envelope, but I wanted to take this opportunity to tell you how grateful I am for all of the work that Families First does.

It isn't easy being uninsured. It isn't easy being sick. It isn't easy being poor.

But you know what? Families First treats me with dignity, and takes me seriously, and helps me.

Everyone at Families First is so nice. Everyone! And helpful. And compassionate.

I don't know how much you get paid, but however much you get paid, it isn't enough. Maybe you don't even receive enough thanks. Let me tell you, I am grateful, and so are a lot of other people.

I don't even know what we would do without a wonderful resource like Families First.

Please keep up the good work.

I am too embarrassed to include my name, but please know that you have had a positive impact on my life, and the life of my family.

thanks again and keep up the great work,

A Families First Patient

Dear Russell,

March 1, 2013

I recently received this letter from an a Families First Health Center patient. Although it was sent to me, this letter also belongs to people like you who help make our work possible. On behalf of all of us at Families First, thank you for helping provide health care, dental care and family programs to our most vulnerable neighbors.

Helen

Helen B. Taft, Executive Director

Families First

support for families...health care for all

**EXETER POLICE DEPARTMENT
TOWN OF EXETER
MEMORANDUM**

Date: February 15 2013

TO: Detective Patrick Mulholland

FROM: Chief Kane

SUBJECT: 2012 Officer of the year

The Exeter Police Departments officer of the year award is granted for outstanding achievement by an officer that brings credit to him and the department by their actions. The award involves performance above and beyond what is normally expected from an officer. Some of the criteria include productivity, organizational commitment, and decisiveness and skill. Excelling in these areas is something to be very proud off. What makes this award even more satisfying is that your work is being recognized by your peers.

There were a number of officers nominated for this award but one has stood out above the others. This year's winner, beginning with the first offense report (12-1-OF) pulled for the year, has conducted a number of investigations, each requiring multiple interviews of both suspect's and witnesses, endless paper trails of credit card usage, hours of surveillance footage review, and traveling to other towns chasing leads. Some of the investigations included:

- Theft of Services from both the Hampton Inn and Fairfield Inn, which resulted in a confession and arrest.
- Sexual Assault involving a truck driver. The investigation would show more likely than not, the claim made by the reporting female was false. The case was reviewed by the County Attorney's Office who would not present the case.
- Theft/Forgery case at Olympia Sports. Your thorough investigation revealed an employee was creating false merchandise returns, supplying a false signature and stealing the money.

- Exeter Hospital Employee involved thefts. Although no arrest was made, your investigation, which included setting up surveillance equipment, led to the termination of the suspected employee. The thefts stopped after this termination.
- Hilton Ave/Molotov cocktail Arson Case. Your interview and investigative skills were responsible for obtaining a confession in this case.
- Vehicle Arson/Hampton Road. Your interview and investigative skills were responsible for obtaining a confession in this case.
- Exeter Hospital Hepatitis C Investigation. You conducted no fewer than twenty interviews, including the initial interview of David Kwiatkowski. You professionally represented our agency, working with agencies to include the U.S. Attorney's Office, DEA, FBI, FDA, State Police etc.

These cases are time consuming difficult and require skill to accomplish. It requires knowledge of investigative techniques and interviewing skills. Your ability to bring these cases to a successful conclusion speaks volumes about your ability as an investigator.

On behalf of all the employees of the Exeter Police Department it is with great pride that I present the 2012 Officer of the year to Detective Patrick Mulholland.



EXETER POLICE DEPARTMENT



Memorandum

January 14, 2013

To: Officer Peter Sankowich

From: Chief Kane

Ref: Employee of the Quarter

The awards review committee has reviewed a number of different nominations for the employee of the quarter for October to December 2012. There were a number of people nominated by their peers for their work. The committee has chosen you to receive this award for your work during that period. Your performance while attending the New Hampshire PSTC academy was outstanding. Being presented three awards: The Legion Award (Military), Highest Physical Fitness scores and the most motivated officer spoke volumes about you as a person. Your performance reflected very well on the Exeter Police Department and I thank you for that.

I want you to know that your efforts do not go unnoticed. Congratulations on being named Employee of the Quarter and keep up the good work.

C.C Personal File



EXETER POLICE DEPARTMENT



Memorandum

February 6, 2013

To: Officer Jason Dewire

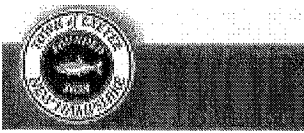
From: Chief Kane

Ref: DWI Hunter Award 2012

The Exeter Police Department aggressively enforces motor vehicle laws and averages nearly 10,000 motor vehicle stops a year. This enforcement results in safer roadways for both drivers and pedestrians. An important part of this enforcement is taking impaired drivers off our streets. Making these arrests is one of the most important traffic arrests that an officer can make. Across the nation thousands of people including police officers and emergency workers are killed by the impaired driver.

In 2012 the department made 61 arrests for driving while intoxicated. Through your outstanding efforts you alone accounted for 16 of the arrests. I want to personally thank you for your commitment to the department and to the citizens of Exeter for your efforts in taking impaired drivers off the road. On behalf of the Town Of Exeter and all employees of the Exeter Police Department I take great pleasure in awarding you the departments Annual DWI Hunter Award for 2012.

Congratulations and keep up the outstanding work.



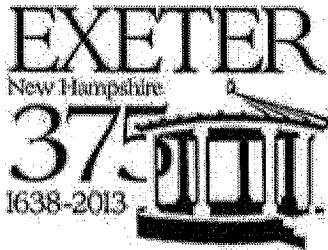
Russ Dean <rdean@town.exeter.nh.us>

next 375th events

Julie Gilman <juliedgilman@comcast.net>

Thu, Mar 14, 2013 at 1:57 PM

To: asanborn@seacoastonline.com, "Quirk, Emily" <equirk@seacoastonline.com>, Laura Gowing <lauragowing@comcast.net>, aswanson@town.exeter.nh.us, Russ Dean <rdean@town.exeter.nh.us>



Historical Society – History of Exeter	April 2, 7:00PM	Town Hall
Library “ Readers Cup” mini golf	April 5 th	Library
Library Adult program	May 21, 6:30PM	Library
Seacoast Idol	May 19, 3pm	
Pre-History Lecture	May 29	Exeter Housing Authority
Victorian Tea Party	June 22 2-4PM	Exeter Housing Authority
AIM Festival	July 20, 10-4pm	Museum/Swasey
Barbeque	July 20 4pm	Swasey Parkway

These are the next events associated with the 375th anniversary. Others may pop up before April but so far it doesn't look like there's

Rec Dept. concert (Jumbo Circus Peanuts) and fireworks	July 20 6pm	Swasey Parkway	going to be anything else in March. We're working on some deals and merchandise
--	----------------	----------------	--

with local businesses.

The AIM Festival Barbeque is being organized by the Exeter Fire Fighter's Relief Association.

If you can start posting these we can add events as we go along.

Thanks,

Julie

March 13

2013

Dear Board of Selectman,

My name is Nathan Stewart. I am eight years old and I am a resident of the town of Exeter. I had previously sent a e-mail to you about a Fourth of July parade and did not receive a reply. It would be nice to have the Exeter Fire and

Police Department with
ambulances and antique cars
and they could throw
candy. I am looking
forward to your reply
yours truly

Nathan Theodore Stewart

my address is 9 Blooms

Brook Dr. Exeter nh 03833