

FINAL MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

May 17, 2010

1. Call Meeting to Order

Chairwoman Julie Gilman convened the Board in the Nowak Room of the Town Office Building at 7:00 pm. Other members of the Board present were: Mr. Matt Quandt, Mr. Don Clement, Mr. Bobby Aldrich, and Town Manager Russ Dean.

2. Public Comment - none

3. Minutes and Proclamations

- a. **Regular Session** – April 26, 2010
- b. **Special Meeting** – May 4, 2010
- c. **Special Meeting** – May 12, 2010

Mr. Aldrich moved to accept the April 26, 2010, May 4, 2010 and the May 12, 2010 minutes as presented. Mr. Clement seconded. Vote: Unanimous.

4. Appointments – Budget Recommendations Committee: Sandy Winter

Mr. Quandt moved to accept Sandy Winter to the Budget Recommendations Committee. Mr. Clement seconded. Vote: Mr. Quandt- aye, Mr. Clement- aye, Mr. Aldrich- opposed, Ms. Gilman- opposed. Vote failed due to quorum.

5. Department Reports – Finance

Report postponed due to illness.

6. Discussion/Action Items

a. New Business

i. 2010 Water/Sewer Rates

This is the final hearing to amend the water and sewer rates. Bob Eastman came before the Board with a concern about the effective date for the increases. The rates were supposed to become effective May 1st but this final hearing is past that date. The Board agreed that it made sense to make the rate increases effective as of June 1st, 2010.

Mr. Quandt moved to amend the Water rates to: Tier 1 - \$5.34 per 1,000 gallons of use, Tier 2 - \$5.79 per 1,000 gallons of use, and Tier 3 - \$6.23 per 1,000 gallons of use effective June 1, 2010. Mr. Aldrich seconded. Vote: Unanimous.

Mr. Quandt moved to amend the Sewer rates to: Tier 1 - \$4.35 per 1,000 gallons of use, Tier 2 - \$5.13 per 1,000 gallons of use, and Tier 3 - \$5.51 per 1,000 gallons of use effective June 1, 2010. Mr. Aldrich seconded. Vote: Unanimous.

Ms. Gilman noted that the service fee would remain at \$28 per quarter. The Board agreed that a Water/Sewer Committee should be formed for future changes. Laurie Maker stated that she would help organize the group.

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ii. Letter from Historical Society: re Lease/Maintenance

The Historical Society has requested that the Board review the issue of their lease with the Town and future maintenance of 47 Front Street. The Society uses the building for activities and storage. The building requires extensive repairs to meet codes and to fix structural problems. Kevin Smart has surveyed the building and has a list of what needs to be completed. The Society cannot afford to maintain the building adequately. The Historical Society requested that the Board authorize a new 5 year renewable lease. Under this lease, the Town would have the responsibility for building maintenance. The current estimated costs for bringing the building up to code is about \$118,000. Ms. Gilman spoke about grant funding opportunities. Mr. Quandt recommended this be something that the CIP should look at. More research will be done and then the Board will meet with a representative of the Historical Society at a future meeting.

iii. Continental Drive Land Purchase Update

Mr. Dean stated that the purchase of the land on Continental Drive continues to progress and that the Town will most likely close on the property sometime in June. The Board will be planning a site visit to the land.

iv. Accept Grant: Watershed Assistance Program (Great Dam)

This is a DES grant that is providing \$60,000 in matching funds for the Exeter River Dam Removal Project. This is the match that was part of the 2010 Warrant Article appropriating \$40,000 in Town funds to match \$60,000 in State grant funds.

Mr. Aldrich moved to accept the watershed assistance grant in the amount of \$60,000 from the DES per Article 22 of the 2010 Town Meeting; and further authorize the Town Manager to execute any documents necessary to implement the grant. Mr. Quandt seconded. Vote: Unanimous.

b. Old Business

i. B/C/C Application Form

Mr. Aldrich stated that there is a bit of internal work to be done but there are no major changes to be made. This form is ready to be put up online to be used.

ii. Food Code Effective July 1, 2010

Judy Jervis, Deputy Health Officer, was in attendance to answer any questions about the new food code. Ms. Jervis stated that most Towns are implementing this code and the major change is the inspection form. There will be a state fee. This action item will be put on a future agenda for a third reading with the adoption of the food code.

7. Regular Business

a. Accounts Payable and Payroll Manifests

Mr. Clement moved to approve the accounts payable warrant for the week ending 5/14/2010 in the amount of \$113,162.53. Mr. Aldrich seconded. Vote: Unanimous.

Mr. Clement moved to approve the retro payroll warrant for the Fire Department for the week ending 5/9/10 in the amount of \$21,214.92. Mr. Aldrich seconded. Vote: Unanimous.

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Mr. Clement moved to approve the regular weekly payroll warrant for the week ending 5/9/10 in the amount of \$180,184.38. Mr. Aldrich seconded. Vote: Unanimous.

b. Budget Updates - none

c. Tax Abatements and Exemptions

**Mr. Clement moved to approve the Yield Tax for:
47/6 - \$31.00**

Mr. Aldrich seconded. Vote: Unanimous

d. Water/Sewer Abatements – none

e. Permits - none

f. Town Manager’s Report – Mr. Dean asked the Board to endorse a letter of support for the Rivers protection. It is recommended that the Town Building Citizens Advisory Committee stay in place. The Employee Town Building Committee should be dormant.

g. Legislative Updates – Senate Bill 450, making certain general fund reductions and tax and revenue changes, was passed onto the Senate. There should be a result by the end of the week.

h. Selectmen’s Committee Reports

Mr. Aldrich – The Arts Committee meets this week. The Personnel and Benefits Review Committee meets next Tuesday. There is an initial CIP meeting Thursday at 3:00pm.

Ms. Gilman – The HDC will meet Thursday.

Mr. Quandt – The Cable TV Committee will meet Wednesday at 5:30pm.

Mr. Clement – The Heritage Committee met last week. Mr. Clement attended the Fishing Derby at the Exeter Sportsmen’s Club. He said it was fun to watch and a nice event. He would like to get the Board together to get the formal tour of the Sportsmen’s Club.

Water/Sewer Clerk, Lorrie Maker came before the Board to say that the tax bills will be in the mail at the end of the week. She also said that there are outstanding receivables that need to be collected. She will come before the Board again at a future meeting with a proposal for an ordinance change to collect these outstanding bills in a timelier manner.

i. Correspondence –

1. Letter to Exeter Franchising Authority: re Comcast Basic Cable.
2. Letter from Mr. Dean to Chris Brookes: re Eagle Scout project.

8. Review Board Calendar – There will be a work session next Monday May 24, 2010 at 6:00pm.

9. Non Public Session - none

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10. Adjournment

Mr. Aldrich moved to adjourn the meeting at 8:18pm. Mr. Quandt seconded. Vote: Unanimous.

Respectfully submitted,

Aimee Caruso
Recording Secretary