

FINAL MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

July 26, 2010

1. Call Meeting to Order

Chairwoman Julie Gilman convened the Board at 6:45 pm for a Board interview. Ms. Gilman then reconvened the Board in the Nowak Room of the Town Office Building at 7:00 pm. Other members of the Board present were: Mr. Bobby Aldrich, Mr. Matt Quandt, Mr. Don Clement, and Town Manager Russ Dean.

- 2. Public Comment** – Mr. Gerry Hamel came before the Board with a concern about the increase in price for the water/sewer project on Jady Hill. He would like to see more precise pricing. Mr. Aldrich agreed with Mr. Hamel on this matter. Mr. Dean noted that there will be a presentation on this project on August 9th. There are some inflow and infiltrations issues which are increasing the price. Underwood Engineers will be at the August 9th meeting and will explain the situation.

3. Minutes and Proclamations

a. Regular Meeting: July 19th, 2010

Mr. Aldrich moved to approve the minutes of July 19, 2010 as presented. Mr. Clement seconded. Vote: Unanimous.

4. Appointments – Arts Committee

Mr. Aldrich moved to appoint Barbara London as a full member of the Arts Committee with a term to expire April 30, 2011. Mr. Quandt seconded. VOTE: Unanimous.

5. Department Reports – Town Clerk, Finance

Town Clerk, Linda Hartson, and Assistant Town Clerk, Andrea Kohler were in attendance to give the Town Clerk's report. They have been very busy with all of the clerical tasks in the office. There has only been a slight decrease in revenues this year. There is work added daily for this years elections. New legislation has been passed and poll procedure training will be coming up. The Clerks office is not hooked up to the State computer as of this moment. There are waiting for the State to fix the problem. The registration process can still be started at the Clerks office but will need to be finished in Epping. Or residents can wait until the problem is fixed. Ms. Hartson brought up the complicated issues with having the general election at the High School again this year. Parking, residents going in the wrong doors and closing school down are some of the issues that would have to be dealt with. She believes it is not looking promising having the election take place at the High School. Ms. Hartson also stated that the State legislature has raised fees on birth certificates. The Town has no control over this and the extra money goes to the State.

Finance Director, Doreen Ravell, was in attendance to give the Finance Department report. She reported that the IT Director, Andy Swanson has done a great job hooking the Police and Fire Departments up to Munismart. The audit begins August 16th. It is ready and on schedule. The Finance Department is doing much better in receivables this year. As of today the general fund is 55% spent.

6. Discussion/Action Items

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a. New Business

i. Bid Opening: Cupola Restoration Project

This item is being delayed for 2 weeks due to advertising issues.

ii. Bounds Perambulation: Stratham, North Hampton

The perambulation of bounds is required every 7 years under RSA 51. The Towns of Stratham and North Hampton have asked Exeter to perambulate. As the senior Town, it is up to Exeter to make the request.

Mr. Aldrich moved to authorize the Town Manager as the Town's designee to carry out the perambulation of the Town bounds with the Towns of Stratham and North Hampton and set the dates in accordance with the requirements of RSA 51. Mr. Quandt seconded. Vote: Unanimous.

iii. Site Discussion: General Election 2010

Mr. Aldrich and Mr. Clement agree that having the General Election at the High School would be the better choice. Ms. Gilman asked if Mr. Clement if he would work out the details with the School. Mr. Quandt stated that he abstains from this since he is a candidate.

iv. NHMA Floor Policy Requests

Mr. Dean explained that the legislative arm of the NHMA has asked each interested Town to submit Floor Policy proposals by August 13, 2010. These proposals need to be approved by each local governing body that submits and would be forwarded to the NHMA policy committee to determine whether they would become legislative initiatives or standing policies of the NHMA. Mr. Dean asked the Board to come back with any policies before August 9th.

b. Old Business

i. Historical Society, re: lease & capital needs on 47 Front Street building.

The Historical Society has requested the Board review the issue of their lease with the Town and future maintenance of the building. Mr. Lionel Ingram came before the Board to ask if they could renegotiate the lease to a 3 year lease and if the Town would take over the responsibility of the outside maintenance of the building. This way the Historical Society would be able to use their endowment to do things internally. The Board agreed to begin negotiations with the Historical Society at the August 16th Board of Selectmen meeting.

7. Regular Business

a. Accounts Payable and Payroll Manifests

Mr. Clement moved to approve the regular weekly payroll warrant for the week ending 7/18/10 in the amount of \$179,431.89. Mr. Campbell seconded. Vote: Unanimous - Mr. Aldrich abstained.

Mr. Clement moved to approve the accounts payable warrant for the week ending 7/23/10 in the amount of \$118,823.43. Mr. Aldrich seconded. Vote: Unanimous.

b. Budget Updates - none

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c. **Surplus Declaration** - none

d. **Tax Abatements and Exemptions** – none.

e. **Water/Sewer Abatements** – none

f. **Permits** –

1. A request to use the Town Hall Main Floor for Friends of Frank Guinta for a Town Hall Meeting on August 31 from 6:00pm to 9:30pm.

Mr. Quandt moved to approve the permit as presented with a fee review. Mr. Aldrich seconded. Vote: Unanimous.

g. Town Manager's Report – The 2009 tax liens have been completed. The paving of Pine Road is complete and is now industrial strength. Holland Way is next up on schedule. There have been complaints of brown water by residents. Please report any water issue to the Water Department. Police Captain, Steve Dockery has announced his resignation. Mr. Dean thanked him for his 25 years of service to the Town. Mr. Dean also wished Bill Baptist a speedy recovery. Town Clerk, Linda Hartson, is back working part time and it is great to have her back.

h. Legislative Updates – none

i. Selectmen's Committee Reports

Ms. Gilman – nothing to report.

Mr. Quandt – nothing to report.

Mr. Clement – nothing to report.

Mr. Aldrich – nothing to report.

j. Correspondence –

1. Letter of resignation from Jeanette Lackey from the Historic District Commission.

8. Review Board Calendar – The Board will be meeting August 3rd at 8:30am to approve the manifests. There will be no meeting Monday August 2nd.

9. Non Public Session - none

10. Adjournment

Mr. Aldrich moved to adjourn the meeting at 8:00 pm. Mr. Quandt seconded. Vote: Unanimous.

Respectfully submitted,

Aimee Caruso
Recording Secretary

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