

FINAL MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

August 30, 2010

1. Call Meeting to Order

The Board met for a private retirement ceremony for Police Captain Steve Dockery at 6:30 pm. Ms. Gilman then reconvened the Board in the Nowak Room of the Town Office Building at 7:00 pm. Other members of the Board present were: Mr. Bobby Aldrich, Mr. Matt Quandt, Mr. Bill Campbell, Mr. Don Clement and Town Manager, Russ Dean.

2. Police Captain Promotion

Police Chief Kane acknowledged his friend and fellow officer Captain Steve Dockery for his 25 years of dedicated service, his around the clock availability, putting his duties first and foremost, and his unwavering devotion. He made Exeter a better place for the public. Chief Kane said it was an honor working along side Captain Dockery. Captain Dockery thanked everyone and said he couldn't have asked for a better Chief, department or Town to work for. Chief Kane then welcomed Officer William Shupe who is being promoted Police Captain. Town Clerk, Linda Hartson, performed the swearing in of Captain William Shupe. Captain Dockery handed over his badge to Captain Shupe and said that he earned it.

- 3. Public Comment** – Lee Quandt came before the Board and asked how much money Vision Appraisal is being paid to do the Town's appraisals. Mr. Dean stated that they are being paid \$98,000. Mr. Lee Quandt believed that the final payment should not be given until they resolve the disagreements on the assessed values of properties.

4. Minutes and Proclamations

- a. Regular Session:** August 23, 2010

Mr. Aldrich moved to approve the minutes of August 23, 2010 as presented. Mr. Campbell seconded. Vote: Unanimous.

- 5. Appointments** – none

6. Department Reports – Recreation

Parks and Recreation Director, Mike Favreau was present to give the Recreation report. The Recreation Department is now making its transformation from summer to fall. There are about 275 children signed up for soccer and there are a number of other programs to sign up for. The lines on the tennis courts are being completed today. Phase 2 of the swimming area construction will be done this fall. Over 14,000 people used the Town pool this summer. This created record income for the department. Swim lessons were maxed out and the concession was a big part of the income. Some remodeling will be done to the concession stand and the changing rooms at the pool. Ms. Gilman stated that it is great to hear that the recreation programs are so popular and successful.

7. Discussion/Action Items

- a. New Business**

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i. Fuel Pricing 2010

The Town's current contract with Dennis K. Burke is expiring and the Town needs to lock in their rate within the next week. Maintenance Supervisor, Kevin Smart said that there is room for prices to come down and he handed out a chart of petroleum price trends to the Board members to review. Mr. Dean stated that they will do their best to get a rate that is as close to what is contracted now. This is the time of year to lock in.

Mr. Campbell moved to give the Town Manager and the DPW power to negotiate the fuel price for 2010 and lock in a rate before Friday September 10. Mr. Aldrich seconded. Vote: Unanimous.

ii. General Election Site – Discussion

Mr. Clement noted that he has spent time discussing where the General Election site should be held with the Town Clerk. They weighed the pros and cons. It was her recommendation that they meet with the SAU authorities before a decision is made. Kevin Smart brought up the point that they can not get into the gym at the High School early to set up because of the schools rigorous schedule. Mr. Quandt brought up the parking issue at the school and that there would be plenty of time to set up at the Town Hall. Ms. Gilman said that all concerns will put on a list and a meeting will be set up with the Town Clerk and school officials to discuss this in more detail.

iii. Train Station PlanNH Update

The Town, the Westex Committee and the PlanNH group will be hosting a charette at the Lincoln Street School library on Friday, October 22nd and Saturday, October 23rd. They will tour and take pictures of the Train Station and give their suggestions for a new design. There will be 2 open session for the public to give their opinions and ideas. The ideas will be incorporated into the design as much as they can.

iv. Cemetery Trustees

The Town has received a letter from the Cemetery Association asking to establish some form of trustees for proper administration of municipally run cemeteries. The Town's cemeteries do fall under the jurisdiction. Mr. Campbell recommended that the Town Manager appoint the trustees. Mr. Clement and Mr. Quandt agreed that this needs to be on the warrant. Mr. Don Woodward came forward and said that he also agrees that this should be on the warrant and that in the mean time, people with vested interests should step forward.

Mr. Aldrich moved to put this on the ballot if approved and elect 3 trustees with 3 year staggered terms starting in 2012 with the Town Moderator to elect the trustees if this passes. Mr. Quandt seconded. Vote: 4/1. Mr. Clement– nay.

b. Old Business –

i. Bid Award: Front St. Generator Project

Maintenance Superintendent, Kevin Smart recommended that the bid be awarded to Gemini Electric in the amount of \$43,950. However, Gemini strongly suggests a second option of an upsized 125 kilowatt unit at \$50,550. This may prove to be overall less expensive than the 80 kilowatt quote as the existing variable frequency drive pump motor starters may not be required to be changed as they must now.

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Mr. Aldrich moved to approve the pending bid award to Gemini Electric in the amount of \$43,950 with the authority to spend up to \$50,550 if needed. No second. Motion fails.

Mr. Aldrich moved to delay this action item until the September 13th meeting when Mr. Jeffers can attend. Mr. Clement seconded. Vote: Unanimous.

ii. Municipal Offices Security Policy

Mr. Quandt and Ms. Gilman agreed that there needs to be a volunteer policy put into effect. Mr. Campbell wanted to be sure that there would be no public into secure areas. Ms. Gilman stated that information from department heads will be collected and the Board will review this again.

iii. BOS Operating Policies/Procedures

Mr. Campbell wanted wording added about responsibilities and duties with RSA's under 8.0.

Mr. Aldrich moved to accept the new BOS Operating Policies and Procedures as amended. Mr. Quandt seconded. Vote: Unanimous.

iv. Human Services Funding Policy

Ms. Gilman suggested more specific wording under 5.2.

Mr. Aldrich moved to accept the new Human Services Funding Policy as amended. Mr. Clement seconded. Vote: Unanimous.

8. Regular Business

a. Bid Openings - none

b. Accounts Payable and Payroll Manifests

Mr. Clement moved to approve the regular weekly payroll warrant for the week ending 8/22/10 in the amount of \$160,487.48. Mr. Quandt seconded. Vote: Unanimous - Mr. Aldrich abstained.

Mr. Clement moved to approve the accounts payable warrant for the week ending 8/27/10 in the amount of \$264,742.34. Mr. Campbell seconded. Vote: Unanimous

c. Budget Updates – none

d. Tax Abatements and Exemptions –

Mr. Clement moved to table the exemption until more information is collected. Mr. Aldrich seconded. Vote: Unanimous.

e. Water/Sewer Abatements – none

f. Permits – none

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g. Town Manager's Report – The Budget Committee meets Tuesday at 7:00pm.

Ms. Gilman stated that she needed 3 signatures from the Board on an application to nominate Mike Dawley for the Local Government Center Nomination of the Year. He has served on land use boards for over 20 years and Ms. Gilman would like his efforts recognized.

h. Legislative Updates – none

i. Selectmen's Committee Reports

Mr. Campbell – The Planning Board met last Thursday.

Mr. Aldrich – The CIP Committee met last week and reviewed the ratings of projects.

Ms. Gilman – The Energy Committee meets Thursday.

Mr. Quandt – The Technology Advisory Committee met last week.

Mr. Clement – Nothing to report.

j. Correspondence –

1. Public Notice, re: last day for additions/corrections to the voter checklist
2. Liquor Commission, re: RSA 541-A:39 Notice to Municipalities
3. Rockingham VNA, re: Quarterly Activity Statement
4. Exeter Open Space Commission, re: approval of Conservation Commission's request
5. National Grid, re: annual public awareness information
6. Mike Favreau, re: tennis courts pool construction to begin
7. Public Notice from Town Clerk, re: pre-election testing

9. Review Board Calendar – The next regular Board of Selectmen meeting will take place on September 13th at 7:00pm.

10. Adjournment

At 8:52pm, Mr. Campbell moved to enter into a non-public session. Mr. Quandt seconded. Vote: Unanimous. Mr. Clement called the roll:

Mr. Quandt – aye, Mr. Campbell – aye, Ms. Gilman – aye, Mr. Aldrich – aye, Mr. Clement – aye.

Respectfully submitted,

Aimee Caruso
Recording Secretary