

Board of Selectmen Meeting
Monday, December 16th, 2013, 7:00 p.m.
Nowak Room
10 Front Street, Exeter, NH

BUSINESS MEETING TO BEGIN AT 7:00 P.M.

1. Call Meeting to Order
2. Public Comment
3. Minutes & Proclamations
 - a. Regular Meetings: December 2nd, 2013
4. Appointments
5. Discussion/Action Items
 - a. New Business
 - i. FY14 Budget Discussion
 - ii. Wastewater Facilities Plan Contract
 - b. Old Business-
 - i. Historical Society Lease Renewal
 - ii. Baggage Building/Welcome Center Project Update
6. Regular Business
 - a. Bid Openings/Surplus Declarations – Water/Sewer Chemicals, Equipment
 - b. Tax, Water/Sewer Abatements & Exemptions
 - c. Permits & Approvals
 - d. Town Manager's Report
 - e. Legislative Update
 - f. Selectmen's Committee Reports
 - g. Correspondence
7. Review Board Calendar
8. Non Public Session
9. Adjournment

Don Clement, Chairman
Board of Selectmen

Posted: 12/13/13 Town Offices, Town Hall, Website, and Departments

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

Meeting agenda is subject to change.

Draft Minutes

Exeter Board of Selectmen

December 2, 2013

1. Call Meeting to Order

Chairman Don Clement called the meeting to order at 6:50 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chairman Dan Chartrand, Selectman Frank Ferraro, Selectwoman Julie Gilman, and Selectman Matt Quandt. Town Manager Russell Dean was also present.

2. Board Interviews – Water/Sewer Advisory Committee

The Board interviewed resident Dave Michelsen for a position on the Water/Sewer Advisory Committee. Interview took place in the Wheelwright Room. The Board then began the regular business meeting in the Nowak Room.

3. Public Comment

Chairman Clement asked for public comment. Gerry Hamel, trustee for Swasey Parkway, thanked the HERON group for their donation. He also thanked Exeter Parks and Rec and the Chamber of Commerce for their donations to the Parkway. He thanked all who volunteer at the Parkway as well. He reminded everyone of a bonfire which was being held at the Parkway this weekend. Chairman Clement thanked Mr. Hamel for his comment.

Don Woodward spoke, saying there were some typos on the draft Town Warrant. He referenced the human services article and mentioned the local option fee. Chairman Clement thanked Mr. Woodward for his comment.

4. Minutes & Proclamations

a. Regular Meeting: November 18, 2013

A Motion was made by Vice Chair Chartrand and seconded by Selectman Quandt to accept the minutes of the November 18, 2013 Board of Selectmen meeting. Motion carried – all in favor.

No proclamations.

5. Appointments

A Motion was made by Vice Chair Chartrand and seconded by Selectman Quandt to formally appoint Richard Huber as an alternate to the NH Coastal Risk and Hazard Commission. Motion carried – all in favor.

5. Discussion/Action Items

a. New Business

I. Great Dam Discussion

Chairman Clement said he would like to see if the majority of the Board could come up with a decision and time frame. He invited comments from the public first. He asked to limit comments to Exeter residents.

Barb Smith, of Bell Street, said she prefers the dam to be stabilized in place. She has long term concerns with the dam being removed.

Eric Waleryszak, of Court Street, talked about damage people have had to their property because of the dam flooding. He talked about the grant that could pay up to 75% of the dam removal cost, saying the decision to take the dam down has to be done in 2014 though. He thinks they would be doing a disservice to the tax payers to not at least do the paperwork for the grant. He said a lot of people have been affected. He is told there will be water left in the river with the dam removed. He said water quality will be better. The River Committee recommended dam removal. He hopes the BOS will decide to remove it. He said they have a duty to try to get the grant. He said people will not be happy if the money is coming out of their pockets.

Bonnie Flythe, of Washington Street, wants the dam to be removed for the health of the river. She said it seems removal wouldn't give maintenance costs and water quality would improve. Fewer people will have to pump out their basements. She hopes the BOS will think of all of these factors.

Joe Fisher, of River Street, said he's been flooded four times. The water has been close to his house 30-40 times. He said every time he goes away he has to have someone come check on his house for flooding. He has four sump pumps. Water quality is getting worse. It smells. Fish aren't around. He thinks the dam needs to be removed.

Nelson Lourenco, of LaPerle Avenue, would like the dam removed. He has talked to neighbors. He thinks the 120 signatures that were submitted to the BOS in favor of applying for the grant should be taken into consideration. He thinks dam removal will have a lot of benefits.

Brian Griset has been working on this for 10 years. In 2004, he found 28 people that had been complaining about flooding and were told it was just weather. He said with the abundance of EEE and West Nile there is now a health issue. He talked about the water quality for the fish. They have to apply for the grant by the end of January 2014. He thinks the most appropriate solution is dam removal.

Nora Arico would like this on the 2014 warrant. She asked about the Bell Ave and Court Street flooding, wondering if it is still an issue.

Paul Vlasich, Town Engineer, said the culverts at Bell Ave and Court Street have not been fixed. The culverts on Little River are in poor condition. They are in the process of designing new ones.

Pat Belageron asked what the odor will be like with only puddles if the dam is removed.

Dennis Brady had a question about the culverts, wondering if the dam was removed and the river level dropped would the culverts work better.

Addie Griset said flooding and EEE are two big concerns. The new dam restoration won't be an ugly dam. Embankments are shrinking from weeds. She said they will not be flooded anymore with dam removal. It is better for the community to remove the dam. She said dam removal/restoration is what everyone wants.

Mimi Becker, from the River Study Committee, said there will be a public meeting on December 12. The Climate Adaptation Group will provide information about flooding and such. She said water quality below the dam will not be affected, only above the dam will be improved if dam is removed.

Mike Lambert has talked about dam removal for years. He said they should get excited about this, saying it will be beautiful with it gone.

Brandon Stauber would like it put on the warrant, and would like to apply for the grant.

Lionel Ingram said he tries to make sure no "what ifs" are in the report. He said let's assume the dam stays and then the town will have to go through this again in the future. He would like to see the dam removed.

Barb Smith asked if the grant money is available no matter what happens. She also asked for percentages on flooding.

Mr. Vlasich addressed numerous questions. He said the culverts will still have to be replaced. He said he does not have percentages for flooding but he does have maps. He said if the dam is removed the floods will still happen. It will only reduce some flooding to remove it.

Mr. Vlasich went on to say he tried to apply for the NOAA grant last year. There was a report and a timeline had to be figured out. He said he put a schedule together for NOAA last year. He talked about if they receive the NOAA grant it has to be paid off in a short time. He said there is other funding available for all the alternatives.

Selectwoman Gilman had a question on the grant application language. Mr. Vlasich said it does not apply to the letter of deficiency; it's more for if the town is sued they cannot use this money to pay penalties.

Chairman Clement asked the Board if they had made a decision as to which alternative to do, when it should be done, and if they should go forward with the grant.

Vice Chair Chartrand thanked everyone in attendance. He is undecided on what course is best. He is leaning toward dam removal. He has a few questions and concerns including what are the town's obligation to the Exeter Mill? What is the impact of potential removal on the wetlands? Will removal spur a building boom in the Kingston Road and Linden Street area? What is the role of the Great Dam impoundment? Cultural loss if the dam is removed?

Selectman Ferraro thanked the public as well. The only two options to him are dam removal or stabilization. Stabilizing doesn't address the flooding issue or water quality. Removal addresses flooding, water quality, reduces flood plain which could help with property owner's insurance. He said the historic aspect will be gone, but dam removal has many benefits at a lower cost. He is in favor of a vote tonight to remove the dam and put on the warrant for March 2014.

Selectwoman Gilman said he has not made up her mind yet. She said they can still apply for the grant no matter what happens at this BOS meeting. She said the dam is not being used for its purpose, but removing it has some effects on the whole historic district. It will require mitigation which will be an expense. The dam portrays history of the industrial growth of Exeter. The mills would not have lasted as long without it.

Selectman Quandt said he grew up on the river. His personal preference is to keep the dam, but he needs to look at the town as a whole. He thanked all in attendance. He said he is undecided but taking everything into consideration. He said they need to have everything in line before they tear down the dam. He is not ready to vote on the dam but would like to apply for the grant.

Chairman Clement prefers dam removal. He said it is important to try to move forward in 2014. He is concerned to move forward with the grant without a decision on the dam.

Selectman Ferraro said they should talk about a time frame. Selectwoman Gilman said the application process should start, and they should talk more about dam decisions at the next BOS meeting, waiting until after the CAPE meeting. Selectman Ferraro said they should be

ready to make a decision by the first meeting in January. He asked the BOS to begin preparing the application for the grant.

A Motion was made by Selectman Ferraro and seconded by Selectwoman Gilman to ask the Town Manager to ask the DPW to begin the application for the Hurricane Sandy grant and to have substantial completion by the beginning of January and completed by the end of January. Motion carried – all in favor.

A Motion was made by Selectman Ferraro and seconded by Chairman Clement that the BOS has on the agenda, no later than the first meeting in January, to make some decision on the dam. Motion fails – Gilman, Chartrand and Quandt vote nay.

Selectman Ferraro wanted to make sure there was a mechanism for people to get answers.

Mimi Becker was concerned about the credibility of the town if no decision was made by the BOS by January.

Mr. Waleryszak said the town has a window of opportunity. He said the BOS are supposed to do good for the town. He said he is a citizen and he is telling them to do something, so they should do their job.

Selectman Quandt said they were ready to make a decision in 2006 but the Dam Bureau stopped them so DES could look at removal.

A Motion was made by Selectman Quandt and seconded by Selectwoman Gilman to special order the Exeter Historical Society Lease to the next agenda item. Motion carried – all in favor.

IV. Exeter Historical Society Lease – 47 Front Street

Mr. Dean said it is time to review the lease. The new lease as proposed will go from January 2014 to January 2019. Lionel Ingram talked about the Historical Society and what were to happen if it went away. He said the town deed would go back to the town. Also, there are items in the building that belong to the town. Mr. Dean said there is a letter of agreement to this effect. Mr. Ingram said the Society wants the town to get everything if they disappear. He said there is a separate letter apart from the lease about this. He went on to say the leases always run smoothly. All DPW and town employees are very cooperative. Selectman Quandt said he is comfortable approving the lease. Mr. Dean talked about a slight change on 3 (f) of the lease. Vice Chair Chartrand said he would feel more comfortable if they had a “clean” lease. Chairman Clement said they will wait until they get a cleaned up version then they will sign it.

II. FY14 Budget and Warrant Articles

Chairman Clement talked about the enclosed budget in the packet, saying it is what was approved from the Budget Rec. Committee. Selectman Ferraro said overall he wanted to thank the Budget Rec. Committee for the hours they put in. He was also looking at the 4.4% increase in the general budget. He thought the 2.8% increase last year was too much, so he certainly thinks the 4.4% is too high. He said there needs to be a correction to the vehicles leases numbers.

Selectman Quandt said 4.4% is tough to swallow. Chairman Clement asked if they BOS felt comfortable with the budget. He asked them to think about it. He said he feels everyone is uncomfortable with the 4.4%, and asked for suggestions on how that can be lowered. He said it could be specific items. If anyone has any thoughts, he asked to get them out there. Selectman Ferraro said he would get his recommendations to Mr. Dean.

Chairman Clement said they have to have a public hearing for the final recommended budget on January 21, 2014. He asked if everyone would feel comfortable to discuss at the next BOS meeting.

III. Draft Town Warrant

Mr. Dean said there are four ordinances discussed by the Planning Board on the 12th. Chairman Clement went through the draft warrant, saying they will make final decisions in January. Mr. Dean said this is a first draft. If anyone has any questions, send him a note.

Don Woodward said on Page 4 Friends Program (formerly RSVP) and RSVP Friends Program are the same so one should be taken out. He also wants to increase COAST fares from \$3.25 to \$4. Selectwoman Gilman said she has no problem with \$4.

Mr. Dean said with respect to the zoning article, one things discussed last year was consolidation of zoning articles for voting and to make the planning board aware of this issue.

b. Old Business

i. Fogge Rollins Cemetery Update

Mr. Dean said the town is considering taking Fogge Rollins Cemetery on as a public cemetery. He is talking with town counsel regarding access. He said they are thinking about going through the process to get access in the form of a license. He asked the Board to think about this.

Chairman Clement asked what happens if the property is sold. Mr. Dean said the license will run with the property. Selectwoman Gilman asked if it is just maintenance they have

access for. Mr. Dean said it is for anything legal. Selectman Ferraro thinks there should be public access.

7. Regular Business

a. Bid Openings/Surplus Declarations

None.

b. Tax, Water/Sewer Abatements & Exemptions

Selectwoman Gilman said there is an abatement request for 61 Hayes MHP in the amount of \$507.55. The request is due to a leaky toilet. A Motion was made by Selectman Quandt and seconded by Selectman Ferraro to deny the abatement request. Motion carried – all in favor.

There is an abatement request from Leonard Willis of 2 Allen Street, which the Board decided to delay until the next meeting.

Selectwoman Gilman said there is an abatement request for 53 Hampton Road in the amount of \$741.01. The request is due to leaky toilet. A Motion was made by Selectman Ferraro and seconded by Selectwoman Gilman to deny the abatement request. Motion carried – all in favor.

Selectwoman Gilman said there is an abatement request for 44 Hampton Road in the amount of \$800.89. The request is due to an accident in the cellar. A Motion was made by Vice Chair Chartrand and seconded by Selectman Ferraro to approve the sewer portion only in the amount of \$144.31. Motion carried – all in favor.

Selectwoman Gilman said there is an abatement request for 24 Pleasantview Drive in the amount of \$1803.61. The tenants did not advise of a leaky toilet. A Motion was made by Vice Chair Chartrand and seconded by Selectman Ferraro to deny the abatement request. Motion carried – all in favor.

Selectwoman Gilman said there is an abatement request for 1 Heritage Way in the amount of \$712.92. The request is due to a leaky toilet. A Motion was made by Vice Chair Chartrand and seconded by Selectman Ferraro to deny the abatement request. Motion carried – all in favor.

Mr. Dean said there is an abatement request for the Exeter River MHP, map 95, lot 64 for \$35,245 to be applied to the 2013 tax bill, i.e. lot rent payment as a credit on the tax bill. A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Gilman to approve. Motion carried – all in favor.

c. Permits and Approvals

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Gilman to approve the application for use of the Town Hall and Tall Hall Stage by Richard Hotaling for an acoustic music performance on January 18, 2014 from 2-6 pm. Motion carried – all in favor.

A Motion was made by Selectwoman Gilman and seconded by Selectman Quandt to approve the application for use of Town Hall by Susan Baillargeon for a wrapping party on December 17, 2013 from noon – 9. Motion carried – all in favor.

d. Town Manager's Report

Mr. Dean talked about the following:

- Reminder that Portsmouth Avenue sewer replacement project is working towards Walgreens. They still plan on closing up around December 6.
- The Holiday Parade is Saturday, Dec. 7.

e. Legislative Update

None.

f. Selectmen's Committee Reports

Selectman Ferraro had no report.

Vice Chairman Chartrand said he was going to forgo his report due to the late hour.

Selectwoman Gilman reported the Heritage Commission met and listened to a proposal on Franklin Street for a house to be demolished. The public hearing is tomorrow (Dec. 3) at 7.

Selectman Quandt had no report.

Chairman Clement had no report.

j. Correspondence

Chairman Clement talked about the following correspondence:

- An email from Brian Fieldsend
- A letter from Maggie Hassan appoint Chief Corneau to the State Advisory Council on Emergency Preparedness and Security
- A letter from New Generations, Inc.

- A letter from Dr. Thomas Oxnard
- A letter from the Southeast Land Trust
- A letter from Anne Edwards

8. Review Board Calendar

Chairman Clement said the next BOS meeting will be December 16, 2013.

A Motion was made by Vice Chair Chartrand and seconded by Selectman Quandt to adjourn the meeting at 9:51 pm. Motion carried – all in favor.

Respectively submitted,

Nicole McCormack
Recording Secretary

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|---------------------------|----------------------------------|---------------|--------------------------|---------------------|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------|
| GENERAL FUND | | | | | | | |
| General Government | | | | | | | |
| Board of Selectmen | | | | | | | |
| 01-4130-0100-1000 | BS- Sal/Wages Elected | 16,000 | 16,000 | 16,000 | | \$3K each Select Person, \$4K for Chair Person | |
| | Salaries Total | 16,000 | 16,000 | 16,000 | | | |
| 01-4130-0100-2120 | BS- Life Insurance | 300 | 300 | 300 | | | |
| 01-4130-0100-2200 | BS- FICA | 992 | 992 | 992 | | Based on wages: 6.2% | |
| 01-4130-0100-2210 | BS- Medicare | 232 | 232 | 232 | | Based on wages: 1.45% | |
| | Benefits Total | 1,524 | 1,524 | 1,524 | | | |
| 01-4130-0100-5200 | BS- Consulting Services | 1,000 | 1,000 | 1,000 | | Expenses related to tax deeded properties, other services | |
| 01-4130-0100-5810 | BS- Conf/Room/Meals | 250 | 250 | 250 | | LGC seminars, travel | |
| 01-4130-0100-8050 | BS- Special Expense | 3,000 | 3,000 | 3,000 | | Board/committee recognitions, memberships, employee recognitions.(move to Kevin's project list in DPW projects incl. new Town Office sign) | |
| | General Expenses Total | 4,250 | 4,250 | 4,250 | | | |
| | Board of Selectmen Total | 21,774 | 21,774 | 21,774 | A | | |
| Town Manager | | | | | | | |
| 01-4130-0111-1110 | TM- Sal/Wages FT | 142,697 | 149,853 | 149,853 | | 2 FT (incl 53rd payroll week) | |
| 01-4130-0111-1200 | TM- Sal/Wages PT | 4,500 | 4,100 | 4,100 | | recording secretaries @ \$12 per hour, Intern | |
| 01-4130-0111-1300 | TM-Salaries/Wages OT | | | | | per contract | |
| 01-4130-0111-1445 | TM- Cell Phone Allowance | 1,200 | 1,200 | 1,200 | | per contract | |
| 01-4130-0111-1700 | TM- Merit | - | - | - | | | |
| | Salaries Total | 148,397 | 155,153 | 155,153 | | | |
| 01-4130-0111-2100 | TM- Health Insurance | 36,346 | 43,444 | 43,444 | | 9.78% increase (Non-union change in plan) | |
| 01-4130-0111-2110 | TM- Dental Insurance | 3,058 | 3,494 | 3,494 | | No increase | |
| 01-4130-0111-2120 | TM- Life Insurance | 210 | 180 | 180 | | No increase | |
| 01-4130-0111-2130 | TM- LTD Insurance | 1,353 | 1,353 | 1,353 | | No increase | |
| 01-4130-0111-2200 | TM- FICA | 9,201 | 9,619 | 9,619 | | Based on wages: 6.2% | |
| 01-4130-0111-2210 | TM- Medicare | 2,152 | 2,250 | 2,250 | | Based on wages: 1.45% | |
| 01-4130-0111-2300 | TM- Retirement Town | 13,569 | 16,139 | 16,139 | | Based on wages: 10.77% | |
| | Benefits Total | 67,888 | 76,479 | 76,479 | | | |
| 01-4130-0111-4310 | TM- Office Equipment Maintenance | 7,868 | 9,000 | 9,000 | | Incl maint agreements 2 copiers, 1 color | |
| 01-4130-0111-4320 | TM- Vehicle Maintenance | 250 | 250 | 250 | | Town office pool car | |
| 01-4130-0111-5000 | TM- Supplies | 3,500 | 3,500 | 3,500 | | Building supplies, paper, etc. | |
| 01-4130-0111-5010 | TM- Postage | 400 | 350 | 350 | | TM office postage needs (Reserve moved to GG) | |
| 01-4130-0111-5120 | TM- Reference Material | 100 | 150 | 150 | | | |
| 01-4130-0111-5203 | TM- Other Contracted Services | 1 | 1 | 1 | | Placeholder for unanticipated contract expenses | |
| 01-4130-0111-5450 | TM- Dues | 11,950 | 12,700 | 12,700 | | NHMA, MMANH, ICMA | |
| 01-4130-0111-5576 | TM- Subscriptions | 220 | 220 | 220 | | Exeter News-Letter, Portsmouth Herald | |
| 01-4130-0111-5510 | TM- Town Report Expense | 3,000 | 3,240 | 3,240 | | Printing ofg annual Town Report | |
| 01-4130-0111-5556 | TM- Legal/Public Notices | 300 | 300 | 300 | | Town Meetings, Budget Hearings, CDBG notices, etc. | |
| 01-4130-0111-5800 | TM- Travel Reimbursement | 500 | 500 | 500 | | Mileage reimbursement for TM/AA | |
| 01-4130-0111-5810 | TM- Conf/Room/Meals | 850 | 400 | 400 | | MMANH Conf, Primex, ICMA | |
| 01-4130-0111-5875 | TM- Equipment Purchase | 300 | 300 | 300 | | | |
| 01-4130-0111-6260 | TM- Fuel | 160 | 100 | 100 | | Fuel for TM use of TO Pool Car | |
| | General Expenses Total | 29,399 | 31,011 | 31,011 | | | |
| 01-4130-0111-9997 | TM- Due from Water Fund | (26,473) | (28,442) | (28,442) | | 12.5% water fund | |
| 01-4130-0111-9998 | TM- Due from Sewer Fund | (26,473) | (28,442) | (28,442) | | 12.5% sewer fund | |
| | Due from Water/Sewer Funds | (52,946) | (56,883) | (56,883) | | | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------------------|------------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------------------|------------|
| | Town Manager Total | 192,738 | 205,760 | 205,760 | - | A | |
| | Cable TV Total | 1 | - | - | | Expenses moved to Fund #07 | |
| Human Resources | | | | | | | |
| 01-4155-0115-1110 | HR- Sal/Wages FT Salaries Total | 59,693 | 62,540 | 62,540 | | Human Resource Director (incl 53rd payroll week) | |
| 01-4155-0115-2100 | HR- Health Insurance | 17,961 | 17,878 | 17,878 | | 9.78% increase (Non-union change in plan) | |
| 01-4155-0115-2110 | HR- Dental Insurance | 966 | 966 | 966 | | No increase | |
| 01-4155-0115-2120 | HR- Life Insurance | 120 | 120 | 120 | | No increase | |
| 01-4155-0115-2130 | HR- LTD Insurance | 775 | 775 | 775 | | No increase | |
| 01-4155-0115-2200 | HR- FICA | 3,701 | 3,877 | 3,877 | | Based on wages: 6.2% | |
| 01-4155-0115-2210 | HR- Medicare | 866 | 907 | 907 | | Based on wages: 1.45% | |
| 01-4155-0115-2300 | HR- Retirement Town Benefits Total | 5,846 | 6,736 | 6,736 | | Based on wages: 10.77% | |
| | | 30,235 | 31,259 | 31,259 | | | |
| 01-4155-0115-5000 | HR- Supplies | 400 | 1,600 | 400 | | Office supplies, external hard drive, software/scanner | |
| 01-4155-0115-5120 | HR- Reference Materials | 500 | 500 | 500 | | Books, postings and information booklets | |
| 01-4155-0115-5200 | HR- Consulting Services | 600 | 1 | 600 | | | |
| 01-4155-0115-5263 | HR- Pre-Employment Physicals | 600 | 600 | 600 | | 5 Pre-employment Physicals | |
| 01-4155-0115-5310 | HR- Mobile Communications | 240 | 360 | 360 | | Data only \$30 per month | |
| 01-4155-0115-5380 | HR- Classification Update | 850 | 850 | 850 | | LGC (update job descriptions and pay classifications) | |
| 01-4155-0115-5410 | HR- Employee Notices | 1,500 | 1,500 | 1,500 | | Decrease cost of ads | |
| 01-4155-0115-5420 | HR- Employee Relations | 3,300 | 1,500 | 3,300 | | Benefits Fair, employee service and recognition | |
| 01-4155-0115-5421 | HR- Flexible Spending Fees | | 4,000 | | | Fees for 50 employees FSA accounts | |
| 01-4155-0115-5450 | HR- Dues | 165 | 164 | 165 | | NH HR Assoc & IMPA-HR | |
| 01-4155-0115-5810 | HR- Conf Rooms/Meals | 2,230 | 1,360 | 2,230 | | LGC, Primex and IPMA-HR Conferences | |
| 01-4155-0115-5820 | HR- Education/Training | 615 | 640 | 615 | | UNH Prof Dev & Training, Annual Labor & Employ | |
| | General Expenses Total | 11,000 | 13,075 | 11,120 | | Law review | |
| 01-4155-0115-9997 | HR- Due from Water Fund | (8,993) | (9,380) | (9,380) | | 10% to water fund | |
| 01-4155-0115-9998 | HR- Due from Sewer Fund | (8,993) | (9,380) | (9,380) | | 10% to sewer fund | |
| | Due from Water/Sewer Funds | (17,986) | (18,760) | (18,760) | | | |
| | Human Resources Total | 82,942 | 88,114 | 86,159 | (1,955) | A | |
| Transportation | | | | | | | |
| 01-4199-0119-5574 | GG - Transportation | 20,919 | 26,919 | 33,074 | | Request for increase from COAST bus service | |
| | Transportation Total | 20,919 | 26,919 | 33,074 | 6,155 | A | |
| Legal | | | | | | | |
| 01-4153-0120-5224 | GG- Legal Expense | 70,000 | 80,000 | 70,000 | | | |
| | Legal Total | 70,000 | 80,000 | 70,000 | (10,000) | A | |
| Information Technology | | | | | | | |
| 01-4150-0125-1110 | IT- Sal/Wages FT | 64,046 | 67,079 | 67,079 | | IT Coordinator Salary (incl 53rd payroll week) | |
| 01-4150-0125-1210 | IT- Sal/Wages Temp | 2,400 | 2,400 | 2,400 | | Summer intern wages (did not allocate to CATV) | |
| | Salaries Total | 66,446 | 69,479 | 69,479 | | Reduced 20% of total FT Salary due to allocation to Fund #07 CATV | |
| 01-4150-0125-2100 | IT- Health Insurance | 14,369 | 14,303 | 14,303 | | 9.78% increase (Non-union change in plan) | |
| 01-4150-0125-2110 | IT- Dental Insurance | 399 | 400 | 400 | | No increase | |
| 01-4150-0125-2120 | IT- Life Insurance | 96 | 96 | 96 | | No increase | |
| 01-4150-0125-2200 | IT- FICA | 4,120 | 4,308 | 4,308 | | Based on wages: 6.2% | |
| 01-4150-0125-2210 | IT- Medicare | 963 | 1,007 | 1,007 | | Based on wages: 1.45% | |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------------------|------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|------------|
| 01-4150-0125-2300 | IT- Retirement Town | 6,280 | 7,224 | 7,224 | | Based on wages: 10.77% | |
| | Benefits Total | 26,227 | 27,339 | 27,339 | | Reduced 20% of total Benefits due to allocation to Fund #07 CATV | |
| 01-4150-0125-5000 | IT- Supplies | 1,000 | 1,200 | 1,000 | | Paper, pens, ink | |
| 01-4150-0125-5310 | IT- Mobile Communications | 467 | 494 | 494 | | Cell Phone for IT Coordinator (Reduced by 20% allocation to CATV) | |
| 01-4150-0125-5320 | IT- Phone Utilization | 17,800 | 26,400 | 26,400 | | 12.5% allocated to Water/Sewer Funds each | |
| 01-4150-0125-5450 | IT- Dues | 500 | 840 | 840 | | InfoTech research group | |
| 01-4150-0125-5680 | IT- Computer Software | 10,000 | 10,000 | 10,000 | | M/S Licenses; Antivirus Protection; Server, Backup & Network related software | |
| 01-4150-0125-5681 | IT- GIS Software | 15,000 | 8,000 | 8,000 | | Maps Online, ESRI licenses, Support calls | |
| 01-4150-0125-5683 | IT- Internet Services | 10,200 | 10,200 | 10,200 | | Google Apps, Aha Services, Cloud backup, Fair Point internet line, remote access; 12.5% allocated to Water/Sewer Funds | |
| 01-4150-0125-5684 | IT- Phone Equipment Expense | 6,500 | 3,000 | 3,000 | | Switch repl., broken phone lines, new wiring requirements | |
| 01-4150-0125-5704 | IT- Network Supplies | 5,000 | 5,000 | 5,000 | | Backup, routing and wiring | |
| 01-4150-0125-5740 | IT- Software Agreement | 2,000 | 2,000 | 2,000 | | Pervasive upgrades, Firewall | |
| 01-4150-0125-5750 | IT- Service Contract | 10,000 | 10,000 | 10,000 | | Vacation coverage, emergencies, expert consultation | |
| 01-4150-0125-5800 | IT- Travel Reimbursement | 400 | 100 | 100 | | Mileage for IT Coordinator | |
| 01-4150-0125-5820 | IT- Education/Training | 4,000 | 3,000 | 3,000 | | Online classes, Video Training | |
| 01-4150-0125-5875 | IT- Equipment Purchase | | 1,000 | 1,000 | | Tools and furniture | |
| | General Expenses Total | 82,867 | 81,234 | 81,034 | | | |
| 01-4150-0125-7000 | IT- CO- Computers | 8,000 | 9,000 | 8,000 | | Current replacement policy | |
| | Capital Outlay Total | 8,000 | 9,000 | 8,000 | | | |
| 01-4150-0125-9997 | IT- Due from Water Fund | (14,784) | (16,377) | (16,377) | | 12.5% of wages/benefits, Phone Utilization, Internet Services | |
| 01-4150-0125-9998 | IT- Due from Sewer Fund | (14,784) | (16,377) | (16,377) | | 12.5% of wages/benefits, Phone Utilization, Internet Services | |
| | Due from Water/Sewer Funds | (29,568) | (32,754) | (32,754) | | | |
| | Information Technology Total | 153,972 | 154,297 | 153,097 | (1,200) | A | |
| Trustee of Trust Funds | | | | | | | |
| 01-4130-0130-1000 | IT- Sal/Wages Elected | 828 | 828 | 828 | | Wages for Trustee of Trust funds | |
| | Salaries Total | 828 | 828 | 828 | | | |
| 01-4130-0130-2200 | IT- FICA | 51 | 51 | 51 | | Based on wages: 6.2% | |
| 01-4130-0130-2210 | IT- Medicare | 12 | 12 | 12 | | Based on wages: 1.45% | |
| | Benefits Total | 63 | 63 | 63 | | | |
| | Trustee of Trust Funds Total | 891 | 891 | 891 | | A | |
| Town Moderator | | | | | | | |
| 01-4140-0140-1000 | MO- Sal/Wages Elected | 400 | 900 | 900 | | Three elections | |
| | Salaries Total | 400 | 900 | 900 | | | |
| 01-4140-0140-2200 | MO- FICA | 25 | 56 | 56 | | Based on wages: 6.2% | |
| 01-4140-0140-2210 | MO- Medicare | 6 | 13 | 13 | | Based on wages: 1.45% | |
| | Benefits Total | 31 | 69 | 69 | | | |
| | Town Moderator Total | 431 | 969 | 969 | | A | |
| Town Clerk | | | | | | | |
| 01-4140-0151-1000 | TC- Sal/Wages Elected | 58,504 | 61,295 | 61,295 | | Town Clerk (Incl 53rd payroll week) | |
| 01-4140-0151-1110 | TC- Sal/Wages FT | 76,555 | 78,029 | 78,029 | | Includes 2- FT Clerks (Incl 53rd payroll week) | |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 01-4140-0151-1200 | TC- Sal/Wages PT | 65,047 | 67,662 | 67,662 | | Includes 2 PT Clerks (34 hrs) (Incl 53rd payroll week) | |
| 01-4140-0151-1300 | TC- Sal/Wages OT | 800 | 800 | 800 | | OT for Assistant Clerks | |
| 01-4140-0151-1400 | TC- Longevity Pay | 900 | 900 | 900 | | Longevity for Assistant Clerks | |
| | Salaries Total | 201,806 | 208,686 | 208,686 | | | |
| 01-4140-0151-2100 | TC- Health Insurance | 50,423 | 53,513 | 53,513 | | 9.78% increase (Non-union change in plan) | |
| 01-4140-0151-2110 | TC- Dental Insurance | 2,897 | 2,897 | 2,897 | | No increase | |
| 01-4140-0151-2120 | TC- Life Insurance | 240 | 240 | 240 | | No increase | |
| 01-4140-0151-2130 | TC- LTD Insurance | 760 | 760 | 760 | | LTD for TC | |
| 01-4140-0151-2200 | TC- FICA | 12,939 | 12,939 | 12,939 | | Based on wages: 6.2% | |
| 01-4140-0151-2210 | TC- Medicare | 2,926 | 3,026 | 3,026 | | Based on wages: 1.45% | |
| 01-4140-0151-2300 | TC- Retirement Town | 12,035 | 15,188 | 15,188 | | Based on wages: 10.77% | |
| | Benefits Total | 81,793 | 88,563 | 88,563 | | | |
| 01-4140-0151-4310 | TC- Office Equip Maintenance | 850 | 850 | 850 | | outside computer maintenance, beyond contract | |
| 01-4140-0151-5000 | TC- Supplies | 2,000 | 2,000 | 2,000 | | check security paper, copy paper, general office supplies, incentive awards, envelopes | |
| 01-4140-0151-5005 | TC- Computer Supplies | 1,500 | 1,500 | 1,500 | | toner cartridges, MICA cartridges, validator ribbons, calculator ribbons, | |
| 01-4140-0151-5010 | TC- Postage | 4,000 | 5,000 | 5,000 | | dog civil forfeiture letters, dog reminders, letters & forms, weekly State work, monthly Vital work | |
| 01-4140-0151-5120 | TC- Reference Materials | 350 | 500 | 350 | | State RSA books, have no control how many updates are sent. | |
| 01-4140-0151-5450 | TC- Dues | 195 | 200 | 200 | | IIMC -125; NHC/CA-30; NEACTC-30 | |
| 01-4140-0151-5630 | TC- Record Retention | 5,000 | 5,000 | 5,000 | | Restoration of vital record books/town records | |
| 01-4140-0151-5631 | TC- Dog Tags | 800 | 800 | 800 | | restore 2 books p/year, filing cabinets | |
| 01-4140-0151-5740 | TC- Software Agreement | 7,120 | 7,836 | 7,236 | | Dog tags, forms, Police letterhead & envelopes | |
| 01-4140-0151-5750 | TC- Service Contracts | 2,400 | 2,400 | 2,400 | | Interware Development Co Contract (vendor is bonded by the State) | |
| 01-4140-0151-5800 | TC- Travel Reimbursement | 600 | 800 | 600 | | OCE/Copier, Seacoast Computer, service contracts | |
| 01-4140-0151-5810 | TC- Conf/Room/Meals | 550 | 600 | 550 | | Mandatory Regional, Conference, NEMCI Training, TC Certification, Training | |
| 01-4140-0151-5820 | TC- Education/Training | 675 | 800 | 675 | | Mandatory Conference (Certification requirement) | |
| 01-4140-0151-5875 | TC- Equipment Purchase | 2,000 | 2,000 | 2,000 | | Mandatory Regional, Conference, NEMCI Training, TC Certification, Training | |
| | General Expenses Total | 28,040 | 30,286 | 29,161 | | New printers for registrations, titles and computer towers | |
| | Town Clerk Total | 311,639 | 327,535 | 326,410 | (1,125) A | | |
| Elections | | | | | | | |
| 01-4140-0152-1210 | EL- Sal/Wages Temp | 4,500 | 18,000 | 18,000 | | 3 elections | |
| | Salaries Total | 4,500 | 18,000 | 18,000 | | | |
| 01-4140-0152-2200 | EL- FICA | 279 | 1,116 | 1,116 | | Based on wages: 6.2% | |
| 01-4140-0152-2210 | EL- Medicare | 65 | 261 | 261 | | Based on wages: 1.45% | |
| | Benefits Total | 344 | 1,377 | 1,377 | | | |
| 01-4140-0152-5000 | EL- Supplies | 600 | 600 | 600 | | Copy paper, envelopes, misc. (pens, tape, etc.) | |
| 01-4140-0152-5010 | EL- Postage | 300 | 1,100 | 1,100 | | Postage for resident mailings | |
| 01-4140-0152-5400 | EL- Advertising | 500 | 500 | 500 | | Legal Notices re: checklist 4 elections | |
| 01-4140-0152-5640 | EL- Voting Expenses | 3,800 | 8,500 | 8,500 | | Ballot Coding, printing, collating, shipping (Tr.Mtg.); Ballot coding; Checklist Coping, Election Day Coffee, H2O, AVS voting for town election, replacement booths, curtains | |
| 01-4140-0152-5660 | EL- Voting Machines - TE | - | - | - | | Tech was reclassified to Temp Wages | |
| 01-4140-0152-5661 | EL- Voting Machines | 1,000 | 1,000 | 1,000 | | Electronic Voting Machine Maintenance | |
| | General Expenses Total | 6,200 | 11,700 | 11,700 | | | |

Town of Exeter

General Fund
Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|-----------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------|------------|
| | Elections Total | 11,044 | 31,077 | 31,077 | - | | |
| | Total General Government | 866,351 | 937,336 | 929,211 | (8,125) | A | |
| | Finance Department | | | | | | |
| | Finance/Accounting | | | | | | |
| 01-4150-0201-1110 | FI- Sal/Wages FT | 192,832 | 200,765 | 200,765 | | Finance Director, Staff Accountant, Accounting Clerk (Incl 53rd payroll week) | |
| 01-4150-0201-1210 | FI- Sal/Wages Temp | - | - | - | | Removed in 2012 Budget | |
| 01-4150-0201-1300 | FI- Sal/Wages OT | 600 | 600 | 600 | | Longevity Pay for Accounting Clerk | |
| 01-4150-0201-1400 | FI- Longevity Pay | 193,432 | 201,365 | 201,365 | | | |
| | Salaries Total | | | | | | |
| 01-4150-0201-2100 | FI- Health Insurance | 53,882 | 45,611 | 45,611 | | 9.78% increase (Non-union change in plan) | |
| 01-4150-0201-2110 | FI- Dental Insurance | 2,897 | 2,431 | 2,431 | | No increase | |
| 01-4150-0201-2120 | FI- Life Insurance | 300 | 300 | 300 | | No increase | |
| 01-4150-0201-2130 | FI- LTD Insurance | 1,209 | 1,209 | 1,209 | | No increase | |
| 01-4150-0201-2200 | FI- FICA | 11,993 | 12,485 | 12,485 | | Based on wages: 6.2% | |
| 01-4150-0201-2210 | FI- Medicare | 2,805 | 2,920 | 2,920 | | Based on wages: 1.45% | |
| 01-4150-0201-2300 | FI- Retirement Town | 18,946 | 21,687 | 21,687 | | Based on wages: 10.77% | |
| | Benefits Total | 92,032 | 86,642 | 86,642 | | | |
| | FI- Supplies | 6,000 | 5,000 | 5,000 | | Folders, Check Stock, Paper, Ink | |
| 01-4150-0201-5000 | FI- Postage | 2,200 | 2,200 | 2,200 | | Cartridges, kitchen supplies, Deposit tickets for all Town Depts | |
| 01-4150-0201-5150 | FI- Bank Fees | 7,000 | 9,000 | 9,000 | | Postage for mailing A/P checks to vendors | |
| 01-4150-0201-5200 | FI- Consulting | 2,500 | 6,500 | 6,500 | | Lockbox and Monthly Service Charges | |
| 01-4150-0201-5220 | FI- Audit Fees | 23,250 | 23,250 | 23,250 | | GASB 45 OPEB Actuarial Compliance | |
| 01-4150-0201-5450 | FI- Dues | 700 | 700 | 700 | | Annual town audit fees | |
| 01-4150-0201-5740 | FI- Software Agreement | 7,350 | 8,500 | 8,500 | | NHGFOA, AICPA and NHSCPA Dues | |
| 01-4150-0201-5800 | FI- Travel Reimbursement | 500 | 300 | 300 | | Munismart Software Agreement | |
| 01-4150-0201-5810 | FI- Conf/Room/Meals | 1,000 | 1,000 | 1,000 | | Travel for 3 finance department employees | |
| | FI- Education/Training | 950 | 950 | 950 | | Conferences/Meals for Finance Staff - NHLGC | |
| | General Expenses Total | 51,450 | 57,400 | 57,400 | | Education for Finance staff to keep current on regulations | |
| 01-4150-0201-9997 | FI- Due from Water Fund | (35,663) | (36,001) | (36,001) | | 12.5% Water Fund Offset | |
| 01-4150-0201-9998 | FI- Due from Sewer Fund | (35,663) | (36,001) | (36,001) | | 12.5% Sewer Fund Offset | |
| | Due from Water/Sewer Funds | (71,366) | (72,002) | (72,002) | | | |
| | Finance/Accounting Total | 265,548 | 273,406 | 273,406 | - | A | |
| | Treasurer | | | | | | |
| 01-4150-0202-1000 | TR- Sal/Wages Elected | 9,364 | 9,864 | 9,864 | | Wages for PT Treasurer and PT Deputy Treasurer | |
| | Salaries Total | 9,364 | 9,864 | 9,864 | | | |
| 01-4150-0202-2200 | TR- FICA | 581 | 612 | 612 | | Based on wages: 6.2% | |
| 01-4150-0202-2210 | TR- Medicare | 136 | 143 | 143 | | Based on wages: 1.45% | |
| | Benefits Total | 716 | 755 | 755 | | | |
| 01-4150-0202-5450 | TR- Dues | - | 400 | 400 | | | |
| 01-4150-0202-5820 | TR- Education/Training | - | 400 | 400 | | | |
| | General Expenses Total | - | 800 | 800 | | | |
| | Treasurer Total | 10,080 | 11,419 | 10,619 | (800) | A | |
| | Tax Collection | | | | | | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|----------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|-----------------------------------------------------------------------|------------|
| 01-4150-0203-1110 | TX- Sal/Wages FT | 78,338 | 79,846 | 79,846 | | Deputy Tax Collector, Collections Specialist (Incl 53rd payroll week) | |
| 01-4150-0203-1150 | TX- Sal/Wages Vac Repl. | - | - | - | | Removed in 2012 Budget | |
| 01-4150-0203-1210 | TX- Sal/Wages Temp | - | - | - | | | |
| 01-4150-0203-1300 | TX- Sal/Wages OT | - | 1,000 | - | | Added to 2014 Budget | |
| 01-4130-0203-1400 | TX- Longevity | 1,050 | 81,896 | 1,050 | | Collections Specialist longevity | |
| | Salaries Total | 79,388 | 81,896 | 80,896 | | | |
| 01-4150-0203-2100 | TX- Health Insurance | 26,941 | 29,564 | 29,564 | | 9.78% increase (Non-union change in plan) | |
| 01-4150-0203-2110 | TX- Dental Insurance | 1,465 | 1,465 | 1,465 | | No increase | |
| 01-4150-0203-2120 | TX- Life Insurance | 120 | 120 | 120 | | No increase | |
| 01-4150-0203-2200 | TX- FICA | 4,922 | 5,078 | 5,078 | | Based on wages: 6.2% | |
| 01-4150-0203-2210 | TX- Medicare | 1,151 | 1,187 | 1,187 | | Based on wages: 1.45% | |
| 01-4150-0203-2300 | TX- Retirement Town | 7,778 | 8,820 | 8,820 | | Based on wages: 10.77% | |
| | Benefits Total | 42,377 | 46,234 | 46,234 | | | |
| 01-4150-0203-5000 | TX- Supplies | 1,600 | 1,700 | 1,600 | | Paper, ink, Envelopes, Storage Boxes | |
| 01-4150-0203-5001 | TX- Tax Billing Services | 3,200 | 3,600 | 3,600 | | Processing fees and materials for tax bills | |
| 01-4150-0203-5010 | TX- Postage | 7,500 | 8,000 | 8,000 | | Mailing lien, deed notices, tax bills, lockbox mailbox | |
| 01-4150-0203-xxxx | TX- Contracted Services | | | | | 2012 Long Term illness | |
| 01-4150-0203-5224 | TX- Legal Expenses | 10,000 | 14,000 | 10,000 | | Legal services for liens, deeds and bankruptcies | |
| 01-4150-0203-5450 | TX- Dues | 50 | 50 | 50 | | NHTC Dues | |
| 01-4150-0203-5470 | TX- Registry of Deeds | 1,500 | 1,500 | 1,500 | | Lien recordings at Registry of Deeds | |
| 01-4150-0203-5471 | TX- Deeded Property | 7,500 | 3,500 | 7,500 | | Expenses related to Tax deeded properties | |
| 01-4150-0203-5810 | TX- Conf/Room/Meals | 850 | 600 | 850 | | Conferences for DTC | |
| 01-4150-0203-5820 | TX- Education/Training | 625 | 400 | 625 | | Training for DTC | |
| | General Expenses Total | 32,825 | 33,250 | 33,725 | | | |
| 01-4150-0203-9997 | TX- Due from Water Fund | (30,441) | (32,033) | (31,783) | | 25% Water Fund Offset | |
| 01-4150-0203-9998 | TX- Due from Sewer Fund | (30,441) | (32,033) | (31,783) | | 25% Sewer Fund Offset | |
| | Due from Water/Sewer Funds Total | (60,883) | (64,065) | (63,565) | | | |
| | Tax Collection Total | 93,708 | 97,315 | 97,290 | (25) | A | |
| Assessing | | | | | | | |
| 01-4150-0205-1110 | AS- Sal/Wages FT | 129,744 | 133,675 | 133,675 | | Assessor and Clerk (Incl 53rd payroll week) | |
| 01-4150-0205-1300 | AS- Sal/Wages OT | 25 | 25 | 25 | | Assessing Clerk | |
| 01-4150-0205-1400 | AS- Longevity Pay | 550 | 550 | 550 | | Assessing Clerk | |
| | Salaries Total | 130,319 | 134,250 | 134,250 | | | |
| 01-4150-0205-2100 | AS- Health Insurance | 40,983 | 42,612 | 42,612 | | 9.78% increase (Non-union change in plan) | |
| 01-4150-0205-2110 | AS- Dental Insurance | 2,713 | 2,713 | 2,713 | | No increase | |
| 01-4150-0205-2120 | AS- Life Insurance | 180 | 180 | 180 | | No increase | |
| 01-4150-0205-2130 | AS- LTD Insurance | 1,108 | 1,108 | 1,108 | | No increase | |
| 01-4150-0205-2200 | AS- FICA | 8,080 | 8,324 | 8,324 | | Based on wages: 6.2% | |
| 01-4150-0205-2210 | AS- Medicare | 1,890 | 1,947 | 1,947 | | Based on wages: 1.45% | |
| 01-4150-0205-2300 | AS- Retirement Town | 12,765 | 14,459 | 14,459 | | Based on wages: 10.77% | |
| | Benefits Total | 67,718 | 71,342 | 71,342 | | | |
| 01-4150-0205-5000 | AS- Supplies | 1,000 | 1,500 | 1,000 | | Toner, envelopes, general supplies | |
| 01-4150-0205-5010 | AS- Postage | 1,700 | 500 | 1,700 | | Value changes | |
| 01-4150-0205-5450 | AS- Dues | 225 | 225 | 225 | | NHAAO & IAAO dues | |
| 01-4150-0205-5460 | AS- Mapping | 5,200 | 5,200 | 5,200 | | Yearly updates & GPS | |
| 01-4150-0205-5470 | AS- Registry of Deeds | 150 | 100 | 150 | | Plans & deeds | |
| 01-4150-0205-5480 | AS- Revaluation | 1,500 | 1,500 | 1,500 | | Independent Appraiser | |
| 01-4150-0205-5740 | AS- Software Agreement | 7,700 | 7,750 | 7,750 | | Vison yearly contract & web fee | |
| 01-4150-0205-5800 | AS- Travel Reimbursement | 200 | 150 | 200 | | Use of personal car -2 employees | |
| 01-4150-0205-5810 | AS- Conf/Room/Meals | 100 | 100 | 100 | | Meetings - meals- room, 2 employees | |
| 01-4150-0205-5820 | AS- Education/Training | 1,000 | 1,000 | 1,000 | | One course or seminar -2 employees | |
| 01-4150-0205-5875 | AS- Equipment Purchase | 1,000 | 200 | - | | Clerk Chair | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------------------------------|--------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| | General Expenses Total | 18,775 | 18,225 | 18,825 | | | |
| | Assessing Total | 216,812 | 223,817 | 224,417 | 600 | A | |
| | Total Finance | 586,148 | 605,956 | 605,731 | (225) | | |
| Planning & Building | | | | | | | |
| | PL- Health Insurance | 8,980 | 8,939 | 8,939 | | 9.78% increase (Non-union change in plan) | |
| | PL- Dental Insurance | 499 | 500 | 500 | | No increase | |
| | PL- Life Insurance | 120 | 120 | 120 | | No increase | |
| | PL- LTD Insurance | 1,043 | 1,043 | 1,043 | | No increase | |
| | PL- FICA | 9,314 | 9,604 | 9,604 | | Based on wages: 6.2% | |
| | PL- Medicare | 2,178 | 2,246 | 2,246 | | Based on wages: 1.45% | |
| | PL- Retirement Town | 7,962 | 9,160 | 9,160 | | Based on wages: 10.77% | |
| | Benefits Total | 30,096 | 31,612 | 31,612 | | | |
| | PL- Supplies | 5,000 | 3,000 | 5,000 | | Covers both Planning and Building depts. | |
| | PL- Postage | 2,000 | 2,400 | 2,400 | | Covers Planning and Building departments as well as Planning Board packages and administration of cases. 2013 trend in spending is approx. \$215/month which would result in \$2,580 over 12 months | |
| | PL- Reference Material | 500 | 300 | 500 | | | |
| | PL- Dues | 11,640 | 11,645 | 11,645 | | Rockingham Planning Commission (2014 est. \$11,330), APA dues (\$315), used for large printing jobs such as Zoning Ordinance | |
| | PL- Printing | 1,000 | 1,200 | 1,000 | | Primarily for Planning Board cases but also covers Planning dept. | |
| | PL- Legal/Public Notices | 2,200 | 1,800 | 2,200 | | 2013 budgeted amount is slated for wetland layer, this work is underway | |
| | PL- Mapping | 7,400 | 400 | 400 | | Planning Board requested studies \$3,000, grant matching funds \$2,000, \$10,000 for first phase of Master Plan updating, and \$5,000 engineering consultant assistance with MSA requirements incl. regulation review and revisions | |
| | PL- Studies | 11,000 | 15,000 | 11,000 | | | |
| | PL- Inspection Services | 200 | 200 | 200 | | | |
| | PL- Computer Software | - | - | - | | | |
| | PL- Travel Reimbursement | 1,400 | 1,400 | 1,400 | | Used to cover mileage for staff requested to cover training for staff and Planning Board members | |
| | PL- Conf/Room/Meals | 1,000 | 1,000 | 1,000 | | Board members requested to cover training for staff and Planning Board members | |
| | PL- Education/Training | 800 | 800 | 800 | | | |
| | General Expenses Total | 44,140 | 39,145 | 37,545 | | | |
| | Planning Total | 224,461 | 225,655 | 224,055 | (1,600) | A | |
| Inspections & Code Enforcement | | | | | | | |
| | BI- Sal/Wages FT | 130,145 | 134,837 | 134,837 | | Building Inspector, Deputy Code Inspector (Incl 53rd payroll week) | |
| | BI- Sal/Wages PT | 29,504 | 26,682 | 26,682 | | Electrical Inspector (20 Hrs/WK) (Incl 53rd payroll week) | |
| | Salaries Total | 159,649 | 161,519 | 161,519 | | | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------------------------|----------------------------------------------|----------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------------------------|------------|
| 01-4240-0302-2100 | BI- Health Insurance | 34,697 | 34,646 | 34,646 | | 9.78% increase (Non-union change in plan) | |
| 01-4240-0302-2110 | BI- Dental Insurance | 1,932 | 1,932 | 1,932 | | No increase | |
| 01-4240-0302-2120 | BI- Life Insurance | 180 | 180 | 180 | | No increase | |
| 01-4240-0302-2130 | BI- LTD Insurance | 930 | 930 | 930 | | No increase | |
| 01-4240-0302-2200 | BI- FICA | 9,898 | 10,014 | 10,014 | | Based on wages: 6.2% | |
| 01-4240-0302-2210 | BI- Medicare | 2,315 | 2,342 | 2,342 | | Based on wages: 1.45% | |
| 01-4240-0302-2300 | BI- Retirement Town | 12,746 | 14,522 | 14,522 | | Based on wages: 10.77% | |
| | Benefits Total | 62,698 | 64,566 | 64,566 | | | |
| 01-4240-0302-4320 | BI- Vehicle Maintenance | 1,000 | 1 | 1,000 | | New vehicle requested - GG - Capital Outlay Vehicles | |
| 01-4240-0302-5310 | BI- Mobile Communications | 450 | 450 | 450 | | Cell Phones for BI and EI | |
| 01-4240-0302-5450 | BI- Dues | 300 | 300 | 300 | | RNI and NHBOA Dues | |
| 01-4240-0302-5800 | BI- Travel Reimbursement | 1,000 | 500 | 1,000 | | NHBOA and Seacoast BI Meetings | |
| 01-4240-0302-5810 | BI- Conf/Room/Meals | 800 | 800 | 800 | | ICC National conference | |
| 01-4240-0302-6260 | BI- Fuel | 1,300 | 1,320 | 1,320 | | Budgeted 400 @ \$3.30 | |
| | General Expenses Total | 4,850 | 3,371 | 4,870 | | | |
| | Inspections & Code Enforcement To | 227,197 | 229,456 | 230,955 | 1,499 A | | |
| Board of Adjustment | | | | | | | |
| 01-4191-0303-5010 | ZO- Postage | 1,500 | 1,200 | 1,200 | | expenses are estimated for ZBA case administration | |
| 01-4191-0303-5560 | ZO- Legal/Public Notices | 1,200 | 1,200 | 1,200 | | | |
| 01-4191-0303-5820 | ZO- Education/Training | 200 | 200 | 200 | | min. training allotment for board members | |
| | Board of Adjustment Total | 2,900 | 2,600 | 2,600 | A | | |
| Historic District Commission | | | | | | | |
| 01-4191-0304-1200 | HD- Sal/Wages PT | - | 500 | - | | recording secretaries @ \$12 per hour | |
| | Salaries Total | - | 500 | - | | | |
| 01-4191-0304-2200 | HD- FICA | - | 31 | - | | Based on wages: 6.2% | |
| 01-4191-0304-2210 | HD- Medicare | - | 7 | - | | Based on wages: 1.45% | |
| | Benefits Total | - | 38 | - | | | |
| 01-4191-0304-5010 | HD- Postage | 350 | 350 | 350 | | expenses are estimated for HDC case administration | |
| 01-4191-0304-5120 | HD- Reference Material | 100 | - | 100 | | | |
| 01-4191-0304-5450 | HD- Dues | 130 | - | 130 | | min amt for dues associated with various organizations work with HDCs | |
| 01-4191-0304-5500 | HD- Printing | - | - | - | | covers potential printing needs for HDC guidelines and other materials. | |
| 01-4191-0304-5022 | HD- Grant Matching | 1,000 | 1,000 | 1,000 | | To provide match for potential grants | |
| 01-4191-0304-5560 | HD- Legal/Public Notices | 100 | 100 | 100 | | | |
| 01-4191-0304-5820 | HD- Education/Training | 300 | 200 | 300 | | min. training allotment for board members | |
| | General Expenses Total | 1,980 | 1,650 | 1,980 | | | |
| | Historic District Commission Total | 1,980 | 2,188 | 1,980 | (208) A | | |
| Conservation Commission | | | | | | | |
| 01-4611-0305-1200 | CC- Sal/Wages PT | - | 1,000 | - | | recording secretaries @ \$12 per hour | |
| 01-4611-0305-1210 | CC- Sal/Wages Temporary | 2,170 | 3,024 | 3,024 | | Interns 2@12/hr, 18 hrs/wk for 7 wks | |
| | Salaries Total | 2,170 | 4,024 | 3,024 | | | |
| 01-4611-0305-2200 | CC- FICA | - | 249 | 187 | | Based on wages: 6.2% | |
| 01-4611-0305-2210 | CC- Medicare | - | 58 | 44 | | Based on wages: 1.45% | |
| | Benefits Total | - | 308 | 231 | | | |
| 01-4611-0305-4222 | CC- Roadside Mowing | 1,200 | 1,200 | 1,200 | | Mowing White, Perry, Irvine and Morrisette | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-----------------------------|--------------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------|
| 01-4611-0305-4300 | CC- Building Maintenance | 500 | 500 | 500 | | Raynes Farm (\$150 for mowing around barn, \$350 for any minor repairs) | |
| 01-4611-0305-5010 | CC- Postage | 40 | 20 | 40 | | Money for mailings to ConCom members (mostly elect distr) | |
| 01-4611-0305-5118 | CC- Community Services | 600 | 400 | 600 | | Will fund Spring Tree Program and maybe 1 other | |
| 01-4611-0305-5200 | CC- Contracted Services | 2,000 | 1,700 | 2,000 | | Invasive Plant removal after timber harvest inventory, monitoring and improvements to conservation lands | |
| 01-4611-0305-5331 | CC- Conservation Land Administration | 415 | 600 | 415 | | For board members and/or nat resource planner to join related organizations (ERLAC, NHACC, LRWA, SELT) | |
| 01-4611-0305-5450 | CC- Dues | 845 | 860 | 860 | | Fee for registry of deeds (typically printing plans, deeds) | |
| 01-4611-0305-5470 | CC- Registry of Deeds | 200 | 50 | 200 | | | |
| 01-4611-0305-5560 | CC- Legal/Public Notices | 200 | 50 | 200 | | Money for legal notices typically in the newspaper | |
| 01-4611-0305-5585 | CC- Trail Mgmt Maintenance | 915 | 600 | 915 | | Support maintenance & management of trails & conservation areas | |
| 01-4611-0305-5800 | CC- Travel Reimbursement | 30 | - | 30 | | Reimb for board members and/or nat resource planner for travel related exp | |
| 01-4611-0305-5810 | CC- Conf Rooms/Meals | 30 | - | 30 | | | |
| 01-4611-0305-5820 | CC- Education/Training | 300 | 220 | 300 | | Training money for board members and/or natural resource planner | |
| 01-4611-0305-6220 | CC- Electricity - Raynes | 160 | 150 | 160 | | Money to cover utilities at Raynes Farm | |
| | General Expenses Total | 7,435 | 6,350 | 7,450 | | | |
| 01-4611-0305-7xxx | CC- Capital Outlay | | 22,000 | | | To cover replacement of the Raynes Roof. | |
| | Capital Outlay Total | - | 22,000 | - | | | |
| | Conservation Commission Total | 9,605 | 32,682 | 10,705 | (21,977) A | | |
| Heritage Commission | | | | | | | |
| 01-4191-0306-1200 | HC- Sal/Wages PT | | 375 | | | recording secretaries @ \$12 per hour | |
| | Salaries Total | - | 375 | - | | | |
| 01-4191-0306-2200 | HC- FICA | | 23 | | | | |
| 01-4191-0306-2210 | HC- Medicare | | 5 | | | | |
| | Benefits Total | - | 29 | - | | | |
| 01-4191-0306-5010 | HC- Postage | 50 | 50 | 50 | | expenses are estimated for Heritage Commission case administration | |
| 01-4191-0306-5022 | HC- Grant Matching | 1,000 | 1,000 | 1,000 | | To provide match for potential grants | |
| 01-4191-0306-5450 | HC- Dues | 50 | - | 50 | | | |
| 01-4191-0306-5500 | HC- Printing | - | - | - | | | |
| 01-4191-0306-5820 | HC- Education/Training | 300 | 200 | 300 | | min. training allotment for board members | |
| | General Expenses Total | 1,400 | 1,250 | 1,400 | | | |
| | Heritage Commission Total | 1,400 | 1,654 | 1,400 | (254) A | | |
| | Total Planning & Building | 467,543 | 494,235 | 471,696 | (22,539) | | |
| Economic Development | | | | | | | |
| 01-4652-0307-1110 | EDC- Sal/Wages FT | | 44,592 | | | New position 2014 (7 mos) (incl 53rd payroll week) | |
| 01-4652-0307-1200 | EDC- Sal/Wages PT | | 1,100 | | | recording secretaries @ \$12 per hour | |
| | Salaries Total | - | 45,692 | - | | | |
| 01-4652-0307-2100 | EDC- Health Insurance | | 12,671 | | | New position 2014 (7 mos) | |
| 01-4652-0307-2110 | EDC- Dental Insurance | | 953 | | | New position 2014 (7 mos) | |
| 01-4652-0307-2120 | EDC- Life Insurance | | 35 | | | New position 2014 (7 mos) | |
| 01-4652-0307-2200 | EDC- FICA | | 2,833 | | | | |
| 01-4652-0307-2210 | EDC- Medicare | | 663 | | | | |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|-----------------------------------|----------------|--------------------------|---------------------|----------------------------------------------------------------|---------------------------------------------------------------------------|------------|
| 01-4652-0307-2300 | EDC- Retirement Town | | 4,803 | | | | |
| | Benefits Total | | 21,957 | | | | |
| 01-4652-0307-5000 | EDC- Supplies | 1,500 | 1,500 | 1,500 | | | |
| 01-4652-0307-5010 | EDC- Postage | | | | | | |
| | General Expenses Total | 1,500 | 1,500 | 1,500 | | | |
| | Total Economic Development | 1,500 | 69,149 | 1,500 | (67,649) A | | |
| | Police | | | | | | |
| | Administration | | | | | | |
| 01-4210-0401-1110 | PD- Sal/Wages FT | 381,658 | 374,814 | 374,814 | | 6 FT; 1 Step (Incl 53rd payroll week) | |
| 01-4210-0401-1200 | PD- Sal/Wages PT | 35,366 | 37,047 | 37,047 | | 2 PT secretarial positions, 1 Step (Incl 53rd payroll week) | |
| 01-4210-0401-1300 | PD- Sal/Wages OT | | | | | | |
| 01-4210-0401-1450 | PD- Salary/Wages Edu Incen | | | | | | |
| | Salaries Total | 417,024 | 411,861 | 411,861 | | | |
| 01-4210-0401-2100 | PD- Health Insurance | 84,415 | 92,757 | 92,757 | | 9.78% increase (Non-union change in plan) | |
| 01-4210-0401-2110 | PD- Dental Insurance | 8,139 | 8,807 | 8,807 | | No increase | |
| 01-4210-0401-2120 | PD- Life Insurance | 535 | 478 | 478 | | No increase | |
| 01-4210-0401-2130 | PD- LTD Insurance | 1,339 | 1,339 | 1,339 | | No increase | |
| 01-4210-0401-2200 | PD- FICA | 9,165 | 9,506 | 9,506 | | Based on wages: 6.2% | |
| 01-4210-0401-2210 | PD- Medicare | 4,563 | 4,423 | 4,423 | | Based on wages: 1.45% | |
| 01-4210-0401-2300 | PD- Retirement Town | 10,992 | 12,524 | 12,524 | | Based on wages: 10.77% | |
| 01-4210-0401-2310 | PD- Retirement Police | 61,055 | 65,409 | 65,409 | | Based on wages: 25.30% | |
| | Benefits Total | 180,203 | 195,243 | 195,243 | | | |
| 01-4210-0401-4301 | PD- Computer Maintenance | 3,388 | 3,388 | 3,388 | | Software - virus protection, crime reports, IACP computer net | |
| 01-4210-0401-4310 | PD- Office Equipment Maintenance | 1,761 | 1,710 | 1,761 | | maintenance contracts | |
| 01-4210-0401-4320 | PD- Vehicle Maintenance | 21,000 | 21,000 | 21,000 | | covers repairs for 13 vehicles | |
| 01-4210-0401-5000 | PD- Supplies | 7,278 | 7,950 | 7,278 | | department wide office supplies | |
| 01-4210-0401-5010 | PD- Postage | 2,520 | 2,520 | 2,520 | | postage costs for mailings | |
| 01-4210-0401-5190 | PD- Chiefs Expenses | 650 | 650 | 650 | | covers employee awards, retirement, emergency meals | |
| 01-4210-0401-5310 | PD- Mobile Communications | 420 | 660 | 660 | | cost of the chiefs cell phone part of department plan | |
| 01-4210-0401-5338 | PD- Munitions | 7,770 | 7,275 | 7,275 | | cost of purchasing ammo for the department | |
| 01-4210-0401-5450 | PD- Dues | 8,505 | 8,505 | 8,505 | | yearly dues for sert and professional association memberships | |
| 01-4210-0401-5453 | PD- Computer Equipment | 8,200 | 8,000 | 8,200 | | update computers, cruiser laptops, etc. | |
| 01-4210-0401-5650 | PD- General Expenses | 5,775 | 5,775 | 5,775 | | towing charges, dwi supplies, promotional, hiring costs, etc. | |
| 01-4210-0401-5670 | PD- Dry Cleaning | 12,400 | 12,800 | 12,800 | | contractual cost | |
| 01-4210-0401-5671 | PD- Uniforms | 15,385 | 15,385 | 15,385 | | cost for uniform and equipment for 40 employees | |
| 01-4210-0401-5740 | PD - Software Agreement | 13,560 | 13,740 | 13,740 | | cost to maintain emergency operations for POL and FD Center | |
| 01-4210-0401-5810 | PD- Conf/Room/Meals | 1,100 | 1,100 | 1,100 | | professional training for the Chief | |
| 01-4210-0401-5875 | PD- Equip Purchase | 10,000 | 10,000 | 10,000 | | covers cost of furniture, bike parts, cruiser parts, building costs, etc. | |
| | General Expenses Total | 119,712 | 120,458 | 120,037 | | | |
| | Administration Total | 716,939 | 727,562 | 727,141 | (421) A | | |
| | Staff | | | | | | |
| 01-4210-0402-1110 | PD- Salary/Wages FT | 258,365 | 289,615 | 289,615 | | 5 FT (Incl 53rd payroll week) | |
| 01-4210-0402-1150 | PD- Vacation Replacement | | | | | | |
| 01-4210-0402-1300 | PD- Salary/Wages OT | 8,000 | 9,000 | 9,000 | | detective costs for cases investigation and pro active investigation | |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|-------------------------------------|----------------|--------------------------|---------------------|----------------------------------------------------------------|------------------------------------------------------------------|------------|
| 01-4210-0402-1350 | PD- FEMA Storm Related OT | - | - | - | - | | |
| 01-4210-0402-1400 | PD- Longevity Pay | 1,250 | 1,750 | 1,750 | | contract item | |
| 01-4210-0402-1410 | PD- Sick Replacement | - | - | - | | | |
| 01-4210-0402-1420 | PD- Holiday Pay | 9,866 | 12,021 | 12,021 | | contract item | |
| 01-4210-0402-1450 | PD- Sal/Wages Education Incentive | 4,000 | 1,720 | 1,720 | | contract item | |
| | Salaries Total | 281,481 | 314,106 | 314,106 | | | |
| 01-4210-0402-2100 | PD- Health Insurance | 87,558 | 92,634 | 92,634 | | 9.78% increase (Non-union change in plan) | |
| 01-4210-0402-2110 | PD- Dental Insurance | 5,501 | 5,168 | 5,168 | | No increase | |
| 01-4210-0402-2120 | PD- Life Insurance | 270 | 300 | 300 | | No increase | |
| 01-4210-0402-2200 | PD- FICA | - | - | - | | No increase | |
| 01-4210-0402-2210 | PD- Medicare | 4,081 | 4,555 | 4,555 | | Based on wages: 6.2% | |
| 01-4210-0402-2310 | PD- Retirement Police | 64,782 | 79,469 | 79,469 | | Based on wages: 25.30% | |
| | Benefits Total | 162,192 | 182,126 | 182,126 | | | |
| 01-4210-0402-5000 | PD- Supplies | 5,200 | 5,200 | 5,200 | | covers three different areas: evidence, prosecution and photo | |
| 01-4210-0402-5200 | PD- Consulting - Prosecutor | 68,932 | 71,000 | 71,000 | | contract with County attorney, split 80/20 with Hampton Falls | |
| 01-4210-0402-5216 | PD- Community Relations | 2,000 | 2,000 | 2,000 | | plaques, darts, crime preventive items | |
| 01-4210-0402-5310 | PD- Mobile Communications | 828 | 1,332 | 1,332 | | 2 cell phones (one for the captain and the detectives share one) | |
| 01-4210-0402-5820 | PD- Education/Training | 11,500 | 11,500 | 11,500 | | training for the entire department (including civilians) | |
| 01-4210-0402-5821 | PD- Accreditation | 2,000 | 1,000 | 1,000 | | dues and supply costs | |
| | General Expenses Total | 90,460 | 92,032 | 92,032 | | | |
| | Staff Total | 534,133 | 588,264 | 588,264 | | A | |
| Patrol | | | | | | | |
| 01-4210-0403-1110 | PD- Salary/Wages FT | 958,738 | 972,194 | 972,194 | | 18 FT (incl 53rd payroll week) | |
| 01-4210-0403-1150 | PD- Vacation Replacement | 45,587 | 45,587 | 45,587 | | cost to cover the replacement of officers on vacation | |
| 01-4210-0403-1200 | PD- Salary/Wages PT | 19,020 | 15,000 | 15,000 | | cost for 1 PT officer to off set some OT costs | |
| 01-4210-0403-1300 | PD- Salary/Wages OT | 64,714 | 66,000 | 66,000 | | court, training, shift coverage, emergencies and SERT | |
| 01-4210-0403-1350 | PD- FEMA Storm Related OT | - | - | - | | Expenses related to tropical storm Irene | |
| 01-4210-0403-1400 | PD- Longevity Pay | 3,550 | 2,700 | 2,700 | | contract item | |
| 01-4210-0403-1410 | PD- Sick Replacement | 9,270 | 9,270 | 9,270 | | covers for officers out sick | |
| 01-4210-0403-1420 | PD- Sal/Wages Holiday Pay | 36,766 | 38,283 | 38,283 | | contract item | |
| 01-4210-0403-1430 | PD- Salary/Wages FTO Incentive | 1,320 | 1,320 | 1,320 | | contract item | |
| 01-4210-0403-1440 | PD- Firearms Training Incentive | 1,500 | 1,500 | 1,500 | | contract item | |
| 01-4210-0403-1450 | PD- Sal/Wages Education Incentive | 6,520 | 6,860 | 6,860 | | contract item | |
| | Salaries Total | 1,146,985 | 1,158,714 | 1,158,714 | | | |
| 01-4210-0403-2100 | PD- Health Insurance | 340,893 | 373,715 | 373,715 | | 9.78% increase | |
| 01-4210-0403-2110 | PD- Dental Insurance | 21,301 | 22,258 | 22,258 | | No increase | |
| 01-4210-0403-2120 | PD- Life Insurance | 1,080 | 1,020 | 1,020 | | No increase | |
| 01-4210-0403-2140 | PD- Health Insurance Buyout | - | - | - | | No increase | |
| 01-4210-0403-2200 | PD- FICA | 4,725 | 4,540 | 4,540 | | Based on wages: 6.2% | |
| 01-4210-0403-2210 | PD- Medicare | 16,631 | 16,801 | 16,801 | | Based on wages: 1.45% | |
| 01-4210-0403-2300 | PD- Retirement Town | 5,628 | 6,271 | 6,271 | | Based on wages: 10.77% | |
| 01-4210-0403-2310 | PD- Retirement Police | 243,652 | 274,627 | 274,627 | | Based on wages: 25.30% | |
| | Benefits Total | 633,910 | 699,232 | 699,232 | | | |
| 01-4210-0403-5310 | PD- Mobile Communications | 828 | 1,020 | 1,020 | | cost of two cell phones (ACO and Captain) | |
| 01-4210-0403-5335 | PD- Investigation | 5,000 | 5,000 | 5,000 | | covers drug investigation costs and equipment | |
| 01-4210-0403-5801 | PD-Patrol Court Mileage Reimburseme | - | - | - | | | |
| 01-4210-0403-6260 | PD- Fuel | 76,320 | 69,498 | 80,262 | | Fuel at 2.97 per gallon | |
| | General Expenses Total | 82,148 | 75,518 | 86,282 | | | |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-----------------------|-----------------------------------|------------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------|------------|
| Patrol Total | | 1,863,043 | 1,933,464 | 1,944,228 | 10,764 | | |
| Animal Control | | | | | | | |
| 01-4210-0404-5336 | AC- Veterinarian Service | 750 | 750 | 750 | | contract with SPCA | |
| 01-4210-0404-5337 | AC- Equipment | 500 | 500 | 500 | | ACO equipment | |
| | General Expenses Total | 1,250 | 1,250 | 1,250 | | | |
| | Animal Control Total | 1,250 | 1,250 | 1,250 | - | | A |
| Communications | | | | | | | |
| 01-4210-0405-1110 | PD- Salary/Wages FT | 226,116 | 231,379 | 231,379 | | 5 FT (Incl 53rd payroll week) | |
| 01-4210-0405-1150 | PD- Vacation Replacement | 6,640 | 7,640 | 7,640 | | covers vacation/personal days for dispatchers | |
| 01-4210-0405-1200 | PD- Salary/Wages PT | 13,697 | 10,160 | 10,160 | | 2 PT | |
| 01-4210-0405-1300 | PD- Salary/Wages OT | 11,000 | 11,000 | 11,000 | | covers cost in emergencies and regular coverage | |
| 01-4210-0405-1350 | PD- FEWA Storm Related OT | - | - | - | | Expenses related to tropical storm Irene | |
| 01-4210-0405-1400 | PD- Longevity Pay | 1,700 | 1,700 | 1,700 | | contract item | |
| 01-4210-0405-1410 | PD- Sick Replacement | 3,531 | 4,000 | 4,000 | | covers OT for dispatchers out sick | |
| 01-4210-0405-1420 | PD- Holiday Pay | 9,543 | 9,604 | 9,604 | | contract item | |
| 01-4210-0405-1450 | PD- Sal/Wages Education Incentive | 1,500 | 1,500 | 1,500 | | contract item | |
| | Salaries Total | 273,727 | 276,983 | 276,983 | | | |
| 01-4210-0405-2100 | PD- Health Insurance | 68,284 | 74,935 | 74,935 | | 9.78% increase (Non-union change in plan) | |
| 01-4210-0405-2110 | PD- Dental Insurance | 4,019 | 4,019 | 4,019 | | No increase | |
| 01-4210-0405-2120 | PD- Life Insurance | 300 | 300 | 300 | | No increase | |
| 01-4210-0405-2200 | PD- FICA | 16,974 | 17,173 | 17,173 | | Based on wages: 6.2% | |
| 01-4210-0405-2210 | PD- Medicare | 3,970 | 4,016 | 4,016 | | Based on wages: 1.45% | |
| 01-4210-0405-2300 | PD- Retirement Town | 25,578 | 28,737 | 28,737 | | Based on wages: 10.77% | |
| | Benefits Total | 119,125 | 129,180 | 129,180 | | | |
| 01-4210-0405-4311 | PD- Equipment Maintenance | 19,612 | 19,646 | 19,646 | | covers our maintenance contracts and internal costs | |
| 01-4210-0405-4330 | PD- Equipment Repair & Maint | 6,000 | 6,000 | 6,000 | | uncovered repair costs (radio equip./purchase of new communication equip.) | |
| 01-4210-0405-4333 | PD- SPOTS Computer Maint | 4,500 | 4,500 | 4,500 | | computer connection with state police | |
| 01-4210-0405-4351 | PD- Complex Phone | 3,480 | 3,280 | 3,280 | | phone line costs | |
| | General Expenses Total | 33,592 | 33,426 | 33,426 | | | |
| | Communications Total | 426,444 | 439,589 | 439,589 | - | | A |
| Fire | | | | | | | |
| | Total Police | 3,541,810 | 3,690,129 | 3,700,472 | 10,343 | | A |
| Administration | | | | | | | |
| 01-4221-0501-1110 | FD- Salary/Wages FT | 325,910 | 339,517 | 339,517 | | Chief, 2 Asst. Chiefs & Office Mgr. (Incl 53rd payroll week) | |
| | Salaries Total | 325,910 | 339,517 | 339,517 | | | |
| 01-4221-0501-2100 | FD- Health Insurance | 78,129 | 77,770 | 77,770 | | 9.78% increase (change in plan for union and non-union) | |
| 01-4221-0501-2110 | FD- Dental Insurance | 4,645 | 4,644 | 4,644 | | No increase | |
| 01-4221-0501-2120 | FD- Life Insurance | 480 | 480 | 480 | | No increase | |
| 01-4221-0501-2130 | FD- LTD Insurance | 1,333 | 1,333 | 1,333 | | No increase | |
| 01-4221-0501-2200 | FD- FICA | 3,627 | 3,757 | 3,757 | | Based on wages: 6.2% (FICA for Office Mgr) | |
| 01-4221-0501-2210 | FD- Medicare | 3,237 | 3,380 | 3,380 | | Based on wages: 1.45% (Excludes the Chief) | |
| 01-4221-0501-2300 | FD- Retirement Town | 5,729 | 6,527 | 6,527 | | Based on wages: 10.77% | |
| 01-4221-0501-2320 | FD- Retirement Fire | 67,798 | 77,371 | 77,371 | | Based on wages: 27.74% | |
| | Benefits Total | 164,978 | 175,262 | 175,262 | | | |
| 01-4221-0501-4310 | FD- Office Equip Maintenance | 3,088 | 3,499 | 3,499 | | Lease agreements & Service contracts for copier, time clock, and maint. on printers | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | VERSION #3 |
|-------------------------|--------------------------------------|----------------|--------------------------|---------------------|----------------------------------------------------------------|---------------------------------------------------------------------------|
| 01-4221-0501-5000 | FD-Supplies | 2,000 | 2,000 | 2,000 | | Office Supplies for all of Fire Division |
| 01-4221-0501-5010 | FD- Postage | 400 | 410 | 400 | | Postage for General FD, Fire Prevention, new candidate hiring, etc... |
| 01-4221-0501-5190 | FD- Chiefs Expenses | 600 | 600 | 600 | | Expenses for meetings, dinners |
| 01-4221-0501-5263 | FD- Physicals | 1,967 | 1,967 | 1,967 | | Pre-employment and Annual physicals for all personnel |
| 01-4221-0501-5310 | FD- Cell Phones | 1,400 | 1,400 | 1,400 | | Phone plan and usage for dept. manager |
| 01-4221-0501-5450 | FD- Dues | 1,727 | 1,757 | 1,757 | | Annual Association Dues |
| 01-4221-0501-5650 | FD- General Expenses | 3,200 | 3,200 | 3,200 | | Background investigations, Water, Emergency scene rehab. supplies, etc... |
| 01-4221-0501-5810 | FD- Conf/Room/Meals | 4,500 | 4,500 | 4,500 | | \$1,500 each: FDIC conference, FRI International, IMT Annual Conference |
| | General Expenses Total | 18,882 | 19,333 | 19,323 | | |
| | Administration Total | 509,770 | 534,112 | 534,102 | (10) A | |
| Fire Suppression | | | | | | |
| 01-4220-0503-1110 | FD- Sal/Wages FT | 1,432,086 | 1,472,371 | 1,472,371 | | 25 FT Firefighter/ EMT's salaries (Incl 53rd payroll week) |
| 01-4220-0503-1150 | FD- Vacation Replacement | 68,925 | 67,406 | 67,406 | | Overtime for vacation replacement |
| 01-4220-0503-1200 | FD- Sal/Wages PT | - | - | - | | Overtime for emergency recall and other off-duty details |
| 01-4220-0503-1300 | FD- Sal/Wages OT | 121,806 | 122,244 | 122,244 | | Non-budgeted item |
| 01-4220-0503-1350 | FD- FEMA Storm Related OT | - | - | - | | Expenses to be offset by Grant revenue |
| 01-4220-0503-1375 | FD- Fire Grant Overtime | - | - | - | | |
| 01-4220-0503-1400 | FD- Longevity Pay | 11,700 | 11,250 | 11,250 | | Overtime for sick replacement |
| 01-4220-0503-1410 | FD- Sick Replacement | 48,369 | 44,847 | 44,847 | | Holiday pay (11 holidays) |
| 01-4220-0503-1420 | FD- Sal/Wages Holiday Pay | 85,242 | 87,436 | 87,436 | | PT Call Company salaries |
| 01-4220-0503-1600 | FD- Sal/Wages On Call | 15,000 | 15,000 | 15,000 | | Stipend + Bonus pay (Maxed pay plan) |
| 01-4220-0503-xxxx | FD- Sal/Wages Stipend | 5,621 | 3,924 | 3,924 | | |
| | Salaries Total | 1,788,749 | 1,824,478 | 1,824,478 | | |
| 01-4220-0503-2100 | FD- Health Insurance | 438,785 | 454,644 | 454,644 | | 9.78% increase (union plan change) |
| 01-4220-0503-2110 | FD- Dental Insurance | 33,633 | 33,633 | 33,633 | | No increase |
| 01-4220-0503-2120 | FD- Life Insurance | 1,500 | 1,500 | 1,500 | | No increase |
| 01-4220-0503-2200 | FD- FICA | 930 | 930 | 930 | | Based on wages: 6.2% (Call Company Salaries) |
| 01-4220-0503-2210 | FD- Medicare | 24,016 | 25,392 | 25,392 | | Based on wages: 1.45% |
| 01-4220-0503-2320 | FD- Retirement Fire | 451,626 | 501,949 | 501,949 | | Based on wages: 27.74% |
| | Benefits Total | 950,490 | 1,018,048 | 1,018,048 | | |
| 01-4220-0503-4312 | FD- Radio Maintenance | 2,000 | 2,000 | 2,000 | | Maintenance of Fire Department Portable & Mobile Radios |
| 01-4220-0503-4320 | FD- Vehicle Maintenance (Incl tires) | 55,492 | 55,492 | 55,492 | | Vehicle Maintenance |
| 01-4220-0503-4330 | FD- General Equipment Repair | 2,000 | 2,750 | 2,750 | | Small Tool & Equipment Repair |
| 01-4220-0503-4340 | FD- Hydrant Maintenance | 20,000 | 20,000 | 20,000 | | Hydrant Maintenance Fee/Rental to Water Department |
| 01-4220-0503-4341 | FD- Cistern Maintenance | 2,460 | 2,460 | 2,460 | | Cistern & Dry Hydrant Maintenance |
| 01-4220-0503-5016 | FD- Station Building Supplies | 850 | 850 | 850 | | Laundry & misc bldg. cleaning supplies |
| 01-4220-0503-5018 | FD- Fire Prevention Supplies | 1,600 | 1,600 | 1,600 | | Fire Prevention & Fire Investigation Supplies |
| 01-4220-0503-5019 | FD- Fire Alarm Supplies | 5,000 | 8,000 | 5,000 | | Town wide fire alarm system maintenance & computer |
| 01-4220-0503-5119 | FD- Communications | 5,800 | 5,700 | 5,700 | | Vehicle computer connectivity, fees and radio interoperability |
| 01-4220-0503-5310 | FD- Mobile Communications | 1,920 | 2,401 | 2,401 | | Cell Phone plan and Data usage for Staff Cars, Engines and Fire Prev. |
| 01-4220-0503-5450 | FD- Dues | 4,259 | 4,259 | 4,259 | | Seacoast Chiefs Haz Mat Annual Assessment |
| 01-4220-0503-5670 | FD- Dry Cleaning | 200 | 200 | 200 | | Dry cleaning of chief officer & Class 'A' dress uniforms |
| 01-4220-0503-5671 | FD- Uniforms | 20,100 | 23,425 | 20,100 | | Uniforms for 28 employees, 14 Call firefighters and Chief Officers |
| 01-4220-0503-5740 | FD- Software Agreement | 4,500 | 4,005 | 4,005 | | IMC annual licensing agreement & fees |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | VERSION #3 |
|-----------------------------|-----------------------------------|------------------|--------------------------|---------------------|----------------------------------------------------------------|--------------------------------------------------------------------------|
| 01-4220-0503-5820 | FD- Education/Training | 10,000 | 10,000 | 10,000 | | Tuition for certification & education supplies |
| 01-4220-0503-5875 | FD- General Equipment Purchase | 45,000 | 45,000 | 45,000 | | Necessary equipment purchase & replacement |
| 01-4220-0503-5900 | FD- Protective Equipment | 26,250 | 27,000 | 26,250 | | Turnout gear replacement & repairs as necessary |
| 01-4220-0503-5910 | FD- Arson Supplies | - | - | - | | Moved to Fire Prev. Supplies |
| 01-4220-0503-5911 | FD- Hazmat Supplies | 500 | 500 | 500 | | Necessary hazardous materials supplies |
| 01-4220-0503-5912 | FD- Breathing Apparatus | 2,500 | 4,835 | 2,500 | | Breathing systems and compressor certification and repairs |
| 01-4220-0503-5913 | FD- Extinguisher Maintenance | 1,000 | 1,000 | 1,000 | | Fire extinguisher maintenance program |
| 01-4220-0503-5914 | FD- Hose Replacement | 3,900 | 4,355 | 3,900 | | Hose replacement & repair as necessary |
| 01-4220-0503-6260 | FD- Fuel | 22,158 | 20,414 | 20,667 | | Gas & Diesel fuel for all fire dept. vehicles (Except 2 ambulances) |
| | General Expenses Total | 237,489 | 246,246 | 236,634 | | |
| | Fire Suppression Total | 2,976,728 | 3,088,772 | 3,079,160 | (9,612) A | |
| Emergency Management | | | | | | |
| 01-4290-0504-4312 | EM- Radio Repairs | 3,500 | 4,000 | 3,500 | | EOC radio replacement & repairs |
| 01-4290-0504-5119 | EM- Communications | 9,700 | 9,760 | 9,760 | | EOC telephone system updates & CodeRed notifications |
| 01-4290-0504-5310 | EM- Mobile Communications | 920 | 920 | 920 | | Cell Phone plan & Data usage for Deputy EMD |
| 01-4290-0504-5810 | EM- Conf/Room/Meals | 1,000 | 1,000 | 1,000 | | Emergency Management & Homeland Security conference and/or classes |
| 01-4290-0504-5917 | EM- Command Supplies | 6,500 | 6,500 | 6,500 | | EOC supplies including food, office supplies, & training material |
| 01-4290-0504-5918 | EM- Shelter Equipment | 1,200 | 1,200 | 1,200 | | Shelter food and supplies |
| 01-4290-0504-5919 | EM- Emer Mgmt Equipment | 5,000 | 5,000 | 5,000 | | Materials, barricades, signage and barriers |
| 01-4290-0504-5922 | EM- FEIMA Reimb -Force Labor | 1 | 1 | 1 | | Used Only if Departments use Budget funds that are reimbursable |
| 01-4290-0504-5923 | EM- FEIMA Reimb - Force Equip | 1 | 1 | 1 | | Used Only if Departments use Budget funds that are reimbursable |
| 01-4290-0504-5924 | EM- FEIMA Reimb-Debris Removal | 1 | 1 | 1 | | Used Only if Departments use Budget funds that are reimbursable |
| 01-4290-0504-5925 | EM- FEIMA Reimb- Materials | 1 | 1 | 1 | | Used Only if Departments use Budget funds that are reimbursable |
| 01-4290-0504-5926 | EM- FEIMA Reimb- Permanent Work | 1 | 1 | 1 | | Used Only if Departments use Budget funds that are reimbursable |
| | General Expenses Total | 27,825 | 28,385 | 27,885 | | |
| 01-4290-0504-7426 | EM- Capital Outlay | 700 | 1 | 1 | | No Capital purchase recommended for FY14 |
| | Capital Outlay Total | 700 | 1 | 1 | | |
| | Emergency Management Total | 28,525 | 28,386 | 27,886 | (500) A | |
| Health | | | | | | |
| 01-4414-0505-1200 | FH- Sal/Wages PT | 49,489 | 61,439 | 52,122 | | Health Inspector 32 hrs for 3 mos; FT for 9 mos (Incl 53rd payroll week) |
| | Salaries Total | 49,489 | 61,439 | 52,122 | | |
| 01-4414-0505-2100 | FH- Health Insurance | | 12,068 | | | 9.76% increase (Non-union change in plan) |
| 01-4414-0505-2110 | FH- Dental Insurance | | 700 | | | No increase |
| 01-4414-0505-2120 | FH- Life Insurance | | 45 | | | No increase; insurance for 9 mos |
| 01-4414-0505-2200 | FH- FICA | 3,068 | 3,809 | 3,232 | | Based on wages: 6.2% |
| 01-4414-0505-2210 | FH- Medicare | 718 | 891 | 756 | | Based on wages: 1.45% |
| 01-4414-0505-2320 | FH- Town Retirement | | 5,251 | | | Based on wages: 10.77%; retirement for 9 mos |
| | Benefits Total | 3,786 | 22,764 | 3,987 | | |
| 01-4414-0505-5000 | FH- Supplies | 1,200 | 950 | 1,200 | | Inspection supplies |
| 01-4414-0505-5010 | FH- Postage | 92 | 92 | 92 | | Health dept. mailings |
| 01-4414-0505-5310 | FH- Mobile Communications | 1,304 | 1,400 | 1,400 | | Phone plan & data usage for AC Berkenbush |
| 01-4414-0505-5450 | FH- Dues | 245 | 250 | 250 | | Health dept. dues & memberships |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|----------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 01-4414-0505-5740 | FH- Software Agreement | - | 1,530 | | | Metaverse forms and reporting | |
| 01-4414-0505-5800 | FH- Travel Reimbursement | 1,000 | 1,000 | 1,000 | | Mileage reimbursement for Deputy Health Inspector | |
| 01-4414-0505-5810 | FH- Conf/Room/Meals | 1,000 | 820 | 1,000 | | Training, Meeting and conferences for Health Inspector | |
| 01-4414-0505-5981 | FH- Water Quality Testing | 13,800 | 10,000 | 13,800 | | Water Quality Testing services | |
| 01-4414-0505-5989 | FH- Mosquito Control | 60,000 | 60,000 | 60,000 | | Mosquito control costs | |
| | General Expenses Total | 78,641 | 76,042 | 78,742 | | | |
| | Health Total | 131,916 | 160,245 | 134,851 | (25,393) A | | |
| | Total Fire | 3,646,939 | 3,811,515 | 3,775,999 | (35,515) A | | |
| | Public Works - General Fund | | | | | | |
| | Administration & Engineering | | | | | | |
| 01-4311-0601-1110 | PW- Sal/Wages FT | 366,918 | 409,471 | 409,471 | | Director, Town Eng, Eng Tech, Office Mgr, Office Clrk, Asst Engineer (Incl 53rd payroll week) | |
| 01-4311-0601-1200 | PW- Sal/Wages PT | - | 360 | 360 | | recording secretaries @ \$12 per hour | |
| | Salaries Total | 366,918 | 409,831 | 409,831 | | | |
| 01-4311-0601-2100 | PW- Health Insurance | 64,276 | 53,574 | 53,574 | | 9.78% increase (Non-union change in plan) | |
| 01-4311-0601-2110 | PW- Dental Insurance | 7,265 | 7,357 | 7,357 | | No increase | |
| 01-4311-0601-2120 | PW- Life Insurance | 570 | 600 | 600 | | No increase | |
| 01-4311-0601-2130 | PW- LTD Insurance | 1,312 | 1,312 | 1,312 | | No increase | |
| 01-4311-0601-2200 | PW- FICA | 22,749 | 25,410 | 25,410 | | Based on wages: 6.2% | |
| 01-4311-0601-2210 | PW- Medicare | 5,320 | 5,943 | 5,943 | | Based on wages: 1.45% | |
| 01-4311-0601-2300 | PW- Retirement Town | 36,199 | 44,100 | 44,100 | | Based on wages: 10.77% | |
| | Benefits Total | 137,691 | 138,295 | 138,295 | | | |
| 01-4311-0601-4312 | PW- Radio Repairs | 600 | 600 | 600 | | 1 sedan, 1 new 4wd | |
| 01-4311-0601-4320 | PW- Vehicle Maintenance | 800 | 600 | 600 | | General office supplies \$5050; Eng supplies \$3000; plotter paper & ink, field books, Town Standards, scanning plans; 60% of new copier copy billing | |
| 01-4311-0601-5000 | PW- Supplies | 12,000 | 10,000 | 12,000 | | | |
| 01-4311-0601-5010 | PW- Postage | 500 | 500 | 500 | | | |
| 01-4311-0601-5310 | PW- Mobile Communications | 1,344 | 1,078 | 1,078 | | 60% DPW Director and Town Engineer; 100% Highway, MIFI (Engineering) | |
| 01-4311-0601-5341 | PW- Drug/Alcohol Testing | 1,000 | 1,000 | 1,000 | | Contract w/Access; required (per USDOT) random testing for all CDL holders & screening new hires | |
| 01-4311-0601-5362 | PW- Radio Replacement | 1,200 | 1,200 | 1,200 | | Replace 2 units/year | |
| 01-4311-0601-5400 | PW- Advertising | - | - | - | | Reqs new NPDES permit & WWTF AOC; Stormwater Management Plan, Notice of Intent, Public Education, Municipal Training, Dry & Wet Weather Monitoring | |
| 01-4311-0601-5446 | PW- EPA Storm Water Phase II | 25,000 | 50,000 | 50,000 | | Dues: APWA \$175, NHPWA \$100, Mutual Aid \$25; Licenses: PE 2@150/2 yr | |
| 01-4311-0601-5450 | PW- Dues | 700 | 700 | 700 | | Meal reimbursement | |
| 01-4311-0601-5650 | PW- General Expenses | 900 | 900 | 900 | | 60% Dir, Town Eng; 100% Maint Supt, Hwy Supt @ \$1100 ea | |
| 01-4311-0601-5810 | PW- Conf/Room/Meals | 3,500 | 3,500 | 3,500 | | Dir & Town Eng vehicles | |
| 01-4311-0601-5820 | PW- Education/Training | 2,000 | 2,000 | 2,000 | | Bulk fuel delivery charges less dept allocations | |
| 01-4311-0601-6260 | PW- Fuel | 900 | 1,000 | 1,000 | | | |
| 01-4311-0601-6261 | PW- Master Fuel Account | 1 | 1 | 1 | | | |
| | General Expenses Total | 50,445 | 73,079 | 75,079 | | | |
| 01-4311-0601-9997 | PW- Due from Water Fund | (100,922) | (109,625) | (109,625) | | 20% Water Fund offset | |
| 01-4311-0601-9998 | PW- Due from Sewer Fund | (100,922) | (109,625) | (109,625) | | 20% Sewer Fund offset | |
| | Due from Water/Sewer Funds Total | (201,844) | (219,250) | (219,250) | | | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-----------------------------|--------------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|------------|
| | Administration & Engineering Total | 353,211 | 401,954 | 403,954 | 2,000 | A | |
| Highways and Streets | | | | | | | |
| 01-4312-0602-1110 | PH- Sal/Wages FT | 550,083 | 554,194 | 554,194 | | 12 FT (incl 53rd payroll week) | |
| 01-4312-0602-1210 | PH- Sal/Wages Temp | 15,000 | 15,000 | 15,000 | | Summer: \$10K Intern, \$5k Truck Driver | |
| 01-4312-0602-1300 | PH- Sal/Wages OT | 20,000 | 20,000 | 20,000 | | Emergency ops, callouts, flood watch, voting/traffic control | |
| 01-4312-0602-1350 | PH- FEMA Storm Related OT | - | - | - | | Expenses related to tropical storm Irene | |
| 01-4312-0602-1400 | PH- Longevity Pay | 7,300 | 5,800 | 5,800 | | 7 FT non-exempt | |
| | Salaries Total | 592,383 | 594,994 | 594,994 | | | |
| 01-4312-0602-2100 | PH- Health Insurance | 206,221 | 232,711 | 232,711 | | 9.78% increase (Non-union change in plan) | |
| 01-4312-0602-2110 | PH- Dental Insurance | 12,534 | 13,316 | 13,316 | | No increase | |
| 01-4312-0602-2120 | PH- Life Insurance | 781 | 781 | 781 | | No increase | |
| 01-4312-0602-2200 | PH- FICA | 36,728 | 36,890 | 36,890 | | Based on wages: 6.2% | |
| 01-4312-0602-2210 | PH- Medicare | 8,590 | 8,627 | 8,627 | | Based on wages: 1.45% | |
| 01-4312-0602-2300 | PH- Retirement Town | 56,576 | 62,465 | 62,465 | | Based on wages: 10.77% | |
| | Benefits Total | 321,429 | 354,790 | 354,790 | | | |
| 01-4312-0602-4320 | PH- Vehicle Maintenance (incl tires) | 45,000 | 45,000 | 45,000 | | Maintenance of all dept vehicles and equip | |
| 01-4312-0602-4334 | PH- Tree Maintenance | 15,000 | 15,000 | 15,000 | | All trees in Town ROW including pruning, fertilizing and removal w/licensed arborist also includes all town parks. | |
| 01-4312-0602-4335 | PH- Dam Maintenance | 5,000 | 4,200 | 5,000 | | Dam & abutment concrete & mechanical repairs at Great, Pickpocket, Colcord | |
| | PH - Dam Registration | | 800 | 800 | | Dam Registration | |
| 01-4312-0602-4339 | PH- Asphalt Reclamation | 10,000 | 10,000 | 10,000 | | Grinding & screening to recycle asphalt and concrete on Town roads to make into a reusable product. Also includes compost and sand screening | |
| 01-4312-0602-4342 | PH- Street Marking | 25,000 | 25,000 | 25,000 | | Fog lines, yellow lines, parking spaces (butyl rubber by contractor) | |
| 01-4312-0602-4343 | PH- Weed Control | 8,000 | 8,000 | 8,000 | | Along medians & curbing; contract w/licensed herbicide applicator, \$2000/app x 4/yr | |
| 01-4312-0602-4344 | PH- Storm Drain Repair | 9,000 | 9,000 | 9,000 | | To repair drain castings within the Town's drain network. 13,050 drains exist within the Town of Exeter. | |
| 01-4312-0602-4345 | PH- Bridge Repairs | 4,500 | 4,500 | 4,500 | | Minor repairs of 9 bridges; sealing, patching, guardrails | |
| 01-4312-0602-4346 | PH- Culvert Repairs | 2,000 | 2,000 | 2,000 | | Repair or replacement of culverts (pipes & headers) along country roads | |
| 01-4312-0602-4355 | PH- Street Repairs/Maint | 18,000 | 18,000 | 18,000 | | Patching town roads & shoulder repair materials; includes asphalt, concrete, gravel | |
| 01-4312-0602-4420 | PH- Equipment Rentals | 4,500 | 4,500 | 4,500 | | Rental of equipment not owned by Town, including bulldozer, excavator, grader, screen | |
| 01-4312-0602-5327 | PH- General Hand Tools | 4,000 | 4,000 | 4,000 | | Repair/repair hand tools incl. compactor, hand-saw, chainsaws, small power tools | |
| 01-4312-0602-5328 | PH- Emergency Traffic Control | 500 | 500 | 500 | | Uniformed officer in high traffic, emergencies | |
| 01-4312-0602-5561 | PH- Signs | 7,000 | 7,000 | 7,000 | | Regulatory & street sign repl. for retro reflectivity, damages | |
| 01-4312-0602-5610 | PH- Safety Equipment | 4,500 | 4,500 | 4,500 | | Hardhats, vests, eye protection, Technu, steel-toed boot repl. \$235/yr | |
| 01-4312-0602-5671 | PH- Uniforms | 6,000 | 6,000 | 6,000 | | 14 employees | |
| 01-4312-0602-5820 | PH- Education/Training | 3,000 | 3,000 | 3,000 | | Classes and licensing including CDL, Public Works Academy, UNH Tech Transfer classes | |
| 01-4312-0602-6260 | PH- Fuel | 23,000 | 23,000 | 23,000 | | | |
| | General Expenses Total | 194,000 | 194,000 | 194,800 | | | |
| 01-4312-0602-7503 | PH-Road Paving/Maintenance | 650,000 | 800,000 | 650,000 | | Includes crack ceiling, reconstruction, etc | |
| 01-4312-0602-7506 | PH- Sidewalk Hazard Repair | | | | | | |

Town of Exeter
General Fund
Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|-----------------------------------------------|------------------|--------------------------|---------------------|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|------------|
| 01-4312-0602-7507 | PH- Storm Drain Cleaning Capital Outlay Total | 650,000 | 25,000 825,000 | 650,000 | | Annually to clean 50% catch basins, material testing and clean drain pipelines est 1 mile. | |
| | Highways & Streets Total | 1,757,812 | 1,988,784 | 1,794,584 | (174,200) A | | |
| | Snow Removal | | | | | | |
| 01-4312-0603-1200 | PS- Sal/Wages PT | | | | | | |
| 01-4312-0603-1300 | PS- Sal/Wages - OT Snow | 60,000 | 60,000 | 60,000 | | Consistent with previous years' expenses | |
| 01-4312-0603-1370 | PS- Sal/Wages-OT Mech | 2,000 | 2,000 | 2,000 | | On duty during plowing | |
| | Salaries Total | 62,000 | 62,000 | 62,000 | | | |
| 01-4312-0603-2200 | PS- FICA | 3,844 | 3,844 | 3,844 | | Based on wages: 6.2% | |
| 01-4312-0603-2210 | PS- Medicare | 899 | 899 | 899 | | Based on wages: 1.45% | |
| 01-4312-0603-2300 | PS- Retirement Town | 6,067 | 6,077 | 6,077 | | Based on wages: 10.77% | |
| | Benefits Total | 10,810 | 11,420 | 11,420 | | | |
| 01-4312-0603-4220 | PS- Contracted Snow Removal | 35,000 | 35,000 | 35,000 | | Hire contractors to perform snow removal snow within the Town of Exeter | |
| 01-4312-0603-4221 | PS- Plowing | 60,000 | 60,000 | 60,000 | | Hire contractors to plow and remove snow within the Town of Exeter | |
| 01-4312-0603-4320 | PS- Vehicle Maintenance (Incl tires) | 7,000 | 7,000 | 7,000 | | For repairing snow plows and snow removal equipment | |
| 01-4312-0603-4349 | PS- Plow/Spreader Repair | - | - | - | | | |
| 01-4312-0603-4623 | PS- Plow Damages | 2,000 | 2,000 | 2,000 | | To repair damages on private properties caused by snow plows | |
| 01-4312-0603-5007 | PS- Salt | 85,000 | 65,000 | 75,000 | | Winter salt for town roads, sidewalks and right of ways: 2014 unit price \$48.00 | |
| 01-4312-0603-5008 | PS- Sand | 1,000 | 1,000 | 1,000 | | Purchase of sand during the winter months to spread along the town roads, sidewalks and right of ways. | |
| 01-4312-0603-5009 | PS- Calcium Chloride | 500 | 500 | 500 | | Salt additive used during harsh temperatures in the winter | |
| 01-4312-0603-6260 | PS- Fuel | 12,500 | 23,150 | 12,500 | | DPW allocates fuel to this account at year end | |
| | General Expenses Total | 203,000 | 193,650 | 193,000 | | | |
| | Snow Removal Total | 275,810 | 267,070 | 266,420 | (650) A | | |
| | Solid Waste Disposal | | | | | | |
| 01-4323-0604-1200 | SW- Sal/Wages PT | 11,743 | 12,553 | 12,553 | | 1 PT @ 16 hrs/wk for 6 mos and 17hrs/wk for 6 mos (Incl 53rd payroll week) | |
| 01-4323-0604-1300 | SW- Sal/Wages OT | - | - | - | | | |
| | Salaries Total | 11,743 | 12,553 | 12,553 | | | |
| 01-4323-0604-2200 | SW- FICA | 728 | 778 | 778 | | Based on wages: 6.2% | |
| 01-4323-0604-2210 | SW- Medicare | 170 | 182 | 182 | | Based on wages: 1.45% | |
| | Benefits Total | 898 | 960 | 960 | | | |
| 01-4323-0604-4221 | SW- Operations Maintenance | 3,000 | 3,000 | 3,000 | | For materials and supplies at the Transfer Station | |
| 01-4323-0604-5820 | SW- Education/Training | 500 | 500 | 500 | | Solid Waste Training | |
| 01-4323-0604-5829 | SW- Tire Disposal | 2,500 | 2,500 | 2,500 | | To dispose of the Town of Exeter tires | |
| 01-4323-0604-5832 | SW- Blue Bags | 70,000 | 68,000 | 70,000 | | Includes vendor delivery to store | |
| 01-4323-0604-5833 | SW- Construction Debris | 13,500 | 13,500 | 13,500 | | For construction debris container at Transfer Station | |
| 01-4323-0604-5834 | SW- Disposal Contract | 661,000 | 661,000 | 661,000 | | Contract extension agreement | |
| 01-4323-0604-5836 | SW- Landfill Monitoring | 25,000 | 25,000 | 25,000 | | To monitor the test wells at the Cross Road landfill | |
| 01-4323-0604-5838 | SW- Household Haz Waste Removal | 7,000 | 7,000 | 7,000 | | Town cost of collection day each October | |
| 01-4323-0604-5842 | SW- Dozer Rental | 4,000 | 4,000 | 4,000 | | Contract bulldozer rental to push back brush dump at Transfer Station | |
| 01-4323-0604-5843 | SW- Sticker Permit Expense | 700 | 700 | 700 | | For stickers for the Town Office to sell | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|-----------------------------------------|------------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 01-4323-0604-5844 | SW- Electronic Waste Expense | 7,300 | 7,300 | 7,300 | | For the removal of electronic waste collected at the transfer station, offset by stickers | |
| 01-4323-0604-5845 | SW- Freon Waste Expense | 2,250 | 2,250 | 2,250 | | For the removal of Freon containing appliances from the Transfer Station | |
| 01-4323-0604-5846 | SW- Garbage Litter Bags Expense | 1,000 | 1,000 | 1,000 | | Trash & Recycle can liners for the down town area | |
| 01-4323-0604-5847 | SW- Large Cardboard | 2,000 | 2,000 | 2,000 | | For roll off container at the Transfer Station | |
| 01-4323-0604-5848 | SW- Litter Downtown | 500 | 500 | 500 | | For additional waste and recycling containers; repairs and replacement | |
| 01-4323-0604-5849 | SW- Recycle Bins | 7,000 | 7,000 | 7,000 | | Adequate stock of 65-gal totes for next year | |
| 01-4323-0604-6220 | SW- Electricity | 1,300 | 1,300 | 1,300 | | Transfer station house | |
| | General Expenses Total | 808,550 | 806,550 | 808,550 | | | |
| | Solid Waste Disposal Total | 821,191 | 820,063 | 822,063 | 2,000 A | | |
| | Street Lights | | | | | | |
| 01-4316-0605-4369 | PW- Traffic Light Maintenance | 7,000 | 5,000 | 7,000 | | High St, Green St, Alum Dr, Holland Way signals; controllers, loop detectors, bulbs | |
| 01-4316-0605-6220 | PW- Electricity- Street Lights | 125,000 | 125,000 | 125,000 | | For all street lights in the town's right of way | |
| | General Expenses Total | 132,000 | 130,000 | 132,000 | | | |
| | Street Lights Total | 132,000 | 130,000 | 132,000 | 2,000 A | | |
| | Total Public Works- General Fund | 3,340,024 | 3,587,872 | 3,419,022 | (168,850) A | | |
| | Public Works - Maintenance | | | | | | |
| | General | | | | | | |
| 01-4311-0606-1110 | PM- Sal/Wages FT | 208,440 | 241,224 | 211,230 | | 4 FT (Incl 53rd payroll week) | |
| 01-4311-0606-1200 | PM- Sal/Wages PT | 62,871 | 35,309 | 57,804 | | 2 PT (Incl 53rd payroll week) | |
| 01-4311-0606-1300 | PM- Sal/Wages OT | 3,000 | 3,000 | 3,000 | | Emergencies; callouts | |
| 01-4311-0606-1350 | PM- Storm Related OT | - | - | - | | Emergencies; callouts | |
| 01-4311-0606-1400 | PM- Longevity Pay | 600 | 600 | 600 | | 4 FT | |
| | Salaries Total | 274,911 | 280,133 | 272,634 | | | |
| 01-4311-0606-2100 | PM- Health Insurance | 72,235 | 81,677 | 76,808 | | 9.78% Increase (Non-union change in plan) | |
| 01-4311-0606-2110 | PM- Dental Insurance | 5,726 | 5,741 | 5,741 | | No increase | |
| 01-4311-0606-2120 | PM- Life Insurance | 300 | 300 | 300 | | No increase | |
| 01-4311-0606-2200 | PM- FICA | 17,044 | 17,368 | 16,903 | | Based on wages: 6.2% | |
| 01-4311-0606-2210 | PM- Medicare | 3,986 | 4,062 | 3,953 | | Based on wages: 1.45% | |
| 01-4311-0606-2300 | PM- Retirement Town | 20,760 | 26,368 | 23,137 | | Based on wages: 10.77% | |
| | Benefits Total | 120,052 | 135,516 | 126,842 | | | |
| 01-4311-0606-4329 | PM- Maintenance Bid Materials | 1,200 | 1,200 | 1,200 | | | |
| 01-4311-0606-4331 | PM- Maintenance Tools | 3,000 | 3,000 | 3,000 | | HVAC Tech, plumber, elec. tools, replenish drill bits, small power tools; increasing construction | |
| 01-4311-0606-5006 | PM- Custodial Supplies | 13,500 | 13,500 | 13,500 | | All Town buildings' paper & cleaning products; reduced consumption | |
| 01-4311-0606-5202 | PM- Contracted Services | - | - | - | | Contracted Custodial Services for DPW to include waxing | |
| 01-4311-0606-5265 | PM- Licenses | 700 | - | 700 | | | |
| 01-4311-0606-5310 | PM- Mobile Communications | 756 | 601 | 601 | | Maint. Superintendent cellphone | |
| 01-4311-0606-5610 | PM- Safety Equipment | 2,500 | 2,500 | 2,500 | | Fall protection, eye protection, steel-toed boot replacement \$235/yr | |
| 01-4311-0606-5671 | PM- Uniforms | 5,500 | 5,500 | 5,500 | | 8 Staff | |
| 01-4311-0606-5680 | PM- Software Agreement | 5,000 | 5,000 | 5,000 | | Annual maintenance of Fleet & Facility Maint software TMA | |
| 01-4311-0606-5830 | PM- Education/Training | 2,000 | 2,500 | 2,500 | | Continuing education requirements for License renewals Master Elect, Master Plumb/Gas Fitter. Education seminars for Master Mechanics, and Carpenter. | |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|--------------------------|--------------------------------------|----------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------|
| | General Expenses Total | 34,156 | 33,801 | 34,501 | | | |
| 01-4311-0606-7501 | PM- Maintenance Projects | 125,000 | 125,000 | 125,000 | | See 2014 Project List | |
| | Capital Outlay Total | 125,000 | 125,000 | | | | |
| | General Maintenance Total | 554,119 | 574,449 | 558,977 | (15,473) | A | |
| Mechanics/Garage: | | | | | | | |
| 01-4311-0615-1110 | PG- Sal/Wages FT | 102,241 | 104,209 | 104,209 | | 2 FT (incl 53rd payroll week) | |
| 01-4311-0615-1200 | PG- Sal/Wages PT | 23,401 | 24,786 | 24,786 | | 1 PT (incl 53rd payroll week) | |
| 01-4311-0615-1300 | PG- Sal/Wages OT | 3,000 | 3,000 | 3,000 | | | |
| 01-4311-0615-1400 | PG- Longevity Pay | 1,400 | 1,400 | 1,400 | | | |
| | Salaries Total | 130,042 | 133,395 | 133,395 | | | |
| 01-4311-0615-2100 | PG- Health Insurance | 30,526 | 33,508 | 33,508 | | 9.78% increase (Non-union change in plan) | |
| 01-4311-0615-2110 | PG- Dental Insurance | 3,494 | 3,494 | 3,494 | | No increase | |
| 01-4311-0615-2120 | PG- Life Insurance | 120 | 120 | 120 | | No increase | |
| 01-4311-0615-2200 | PG- FICA | 8,063 | 8,270 | 8,270 | | Based on wages: 6.2% | |
| 01-4311-0615-2210 | PG- Medicare | 1,886 | 1,934 | 1,934 | | Based on wages: 1.45% | |
| 01-4311-0615-2300 | PG- Retirement Town | 10,449 | 11,697 | 11,697 | | Based on wages: 10.77% | |
| | Benefits Total | 54,537 | 59,024 | 59,024 | | | |
| 01-4311-0615-4209 | PG- Weight Testing/Repair | 1,000 | 1,000 | 1,000 | | Weight test every other year; repair only this year | |
| 01-4311-0615-4210 | PG- Vehicle Equipment Stock | 10,000 | 10,000 | 10,000 | | Fluids, filters, bulbs, nuts & bolts for all Town Departments | |
| 01-4311-0615-4320 | PG- Vehicle Maintenance (inc. tires) | 3,000 | 3,000 | 3,000 | | Maintenance Dept vehicles (4) + forklift; increase maint costs due to deferred replacements | |
| 01-4311-0615-5222 | PG- Mechanics Tools | 3,000 | 3,000 | 3,000 | | Mechanics' allowance 2@500/ea; replace Town owned tools; rentals | |
| 01-4311-0615-6260 | PG- Fuel | 6,000 | 6,000 | 6,000 | | Maintenance Dept vehicles (4) + forklift | |
| 01-4311-0615-6261 | PG- Fuel Dispensing System | 23,000 | 2,500 | 2,500 | | Gas pump reporting upgraded 2013 | |
| | General Expenses Total | 46,000 | 25,500 | 25,500 | | | |
| | Mechanics/Garage Total | 230,579 | 217,919 | 217,919 | | | |
| Recreation Center | | | | | | | |
| 01-4311-0607-4110 | PW- Water/Sewer Bills | 1,600 | 1,600 | 1,600 | | Pool House, Court St bldg & garage, Town Hse Common | |
| 01-4311-0607-4300 | PW- Building Maintenance | 6,800 | 5,000 | 6,800 | | Pool House, Court St bldg & garage | |
| 01-4311-0607-6210 | PW- Natural Gas | 7,400 | 7,400 | 7,400 | | | |
| 01-4311-0607-6220 | PW- Electricity | 3,500 | 3,750 | 3,750 | | Fixed price contract for supply; expect delivery inc 2% | |
| | General Expenses Total | 19,300 | 17,750 | 19,550 | | | |
| | Recreation Center Total | 19,300 | 17,750 | 19,550 | 1,800 | | |
| Town Hall | | | | | | | |
| 01-4311-0608-4110 | PW- Water/Sewer Bills | 300 | 300 | 300 | | | |
| 01-4311-0608-4300 | PW- Building Maintenance | 7,000 | 7,000 | 7,000 | | heating system, lighting, door repairs & replacement; renovate band room continuation of FIRE Restoration cosmetic work | |
| 01-4311-0608-6210 | PW- Natural Gas- Town Hall | 15,400 | 15,400 | 15,400 | | | |
| 01-4311-0608-6220 | PW- Electricity- Town Hall | 6,500 | 6,500 | 6,500 | | Fixed price contract for supply; expect delivery inc 2% | |
| | General Expenses Total | 29,200 | 29,200 | 29,200 | | | |
| | Town Hall Total | 29,200 | 29,200 | 29,200 | | | |
| Town Office | | | | | | | |
| 01-4311-0609-4110 | PW- Water/Sewer Bills- TO | 1,200 | 1,200 | 1,200 | | | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|------------------------------|-----------------------------------------|---------------|--------------------------|---------------------|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 01-4311-0609-4300 | PW- Building Maintenance-TO | 6,500 | 8,000 | 6,500 | | | |
| 01-4311-0609-6210 | PW- Natural Gas-TO | 9,900 | 9,900 | 9,900 | | HVAC, fans, lighting, carpet cleaning, electrical circuits | |
| 01-4311-0609-6220 | PW- Electricity-TO | 11,000 | 11,000 | 11,000 | | | |
| | General Expenses Total | 28,600 | 30,100 | 28,600 | | Fixed price contract for supply; expect delivery inc 2% | |
| | Town Office Total | 28,600 | 30,100 | 28,600 | (1,500) | | |
| Senior Center | | | | | | | |
| 01-4311-0610-4110 | PW- Water/Sewer Bills-SR | 950 | 950 | 950 | | | |
| 01-4311-0610-4300 | PW- Building Maintenance- SR | 4,000 | 4,000 | 4,000 | | heating system, air conditioners, lighting, plumbing & electrical | |
| 01-4311-0610-6210 | PW- Natural Gas- SR | 4,000 | 4,000 | 4,000 | | | |
| 01-4311-0610-6220 | PW- Electricity- SR | 5,200 | 5,200 | 5,200 | | | |
| | General Expenses Total | 14,150 | 14,150 | 14,150 | | Fixed price contract for supply; expect delivery inc 2% | |
| | Senior Center Total | 14,150 | 14,150 | 14,150 | | | |
| Safety Complex | | | | | | | |
| 01-4311-0611-4110 | PW- Water/Sewer Bills-SC | 4,000 | 4,000 | 4,000 | | | |
| 01-4311-0611-4300 | PW- Building Maintenance-Safety Complex | 12,000 | 12,000 | 12,000 | | HVAC, lighting, carpeting, electrical plumbing, overhead doors, 24/7 operation | |
| 01-4311-0611-6210 | PW- Natural Gas-Safety Complex | 14,800 | 14,800 | 14,800 | | | |
| 01-4311-0611-6220 | PW- Electricity-Safety Complex | 39,000 | 39,000 | 39,000 | | | |
| | General Expenses Total | 69,800 | 69,800 | 69,800 | | Fixed price contract for supply; expect delivery inc 2% | |
| | Safety Complex Total | 69,800 | 69,800 | 69,800 | | | |
| DPW Complex | | | | | | | |
| 01-4311-0612-4110 | PW- Water/Sewer Bills DPW Complex | 700 | 700 | 700 | | Sewer only (on private well) | |
| 01-4311-0612-4300 | PW- Building Maintenance- DPW Com | 9,000 | 7,000 | 7,000 | | HVAC, unit heaters, lighting, electrical, overhead doors, waste oil furnace, well & chlorinator, wash bay, admin building, hwy/maint garages, salt barn | |
| 01-4311-0612-6210 | PW- Natural Gas-DPW Complex | 19,600 | 19,600 | 19,600 | | | |
| 01-4311-0612-6220 | PW- Electricity- DPW Complex | 13,500 | 13,500 | 13,500 | | | |
| | General Expenses Total | 42,800 | 40,800 | 40,800 | | Fixed price contract for supply; expect delivery inc 2% | |
| | DPW Complex Total | 42,800 | 40,800 | 40,800 | | | |
| Train Station | | | | | | | |
| 01-4311-0613-4110 | PW- Water/Sewer Bills-Train Station | 300 | 300 | 300 | | | |
| 01-4311-0613-5000 | PW- Supplies- Train Station | 3,800 | 3,800 | 3,800 | | | |
| 01-4311-0613-6220 | PW- Electricity-Train Station | 4,000 | 2,900 | 2,900 | | | |
| | General Expenses Total | 8,100 | 7,000 | 7,000 | | Fixed price contract for supply; expect delivery inc 2% | |
| 01-4311-0613-7623 | PW- Platform Lease-Train Station | 2,900 | 4,000 | 4,000 | | | |
| | Capital Outlay Total | 2,900 | 4,000 | 4,000 | | | |
| | Train Station Total | 11,000 | 11,000 | 11,000 | | | |
| Other Town Structures | | | | | | | |
| 01-4311-0614-4303 | PW- Powder House Maintenance | 1,200 | 1,200 | 1,200 | | ground and exterior lighting fixtures, flag, pole (subject to vandalism) | |
| 01-4311-0614-4304 | PW- Simpson Estate Maintenance | 1,800 | 1,200 | 1,200 | | major maintenance of occupied home | |
| 01-4311-0614-4305 | PW- Bandstand Maintenance | 1,200 | 1,200 | 1,200 | | electrical upgrades | |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|----------------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|-----------------------------------------------------------------------------------|------------|
| 01-4311-0614-4308 | PW - Historical Society Bldg Maintenan | 6,000 | 6,000 | 6,000 | | heating system, air conditioner, lighting, electrical, plumbing, interior repairs | |
| 01-4311-0614-6220 | PM- Other Town Bldgs Electric | 1,000 | 2,000 | 2,000 | | electric utilities for Powderhouse, Bandstand and Simpson Barn | |
| | General Expenses Total | 11,200 | 11,600 | 11,600 | | | |
| | Other Town Structures Total | 11,200 | 11,600 | 11,600 | | | |
| | Total DPW Maintenance | 1,010,748 | 1,016,768 | 1,001,596 | (15,173) A | | |
| | Total Public Works Budget | 4,350,772 | 4,604,641 | 4,420,618 | (184,023) | | |
| | Welfare | | | | | | |
| | Welfare | | | | | | |
| 01-4441-0710-1200 | WE- Sal/Wages PT | 47,415 | 41,382 | 41,382 | | Welfare Director (25hrs) (incl 53rd payroll week) | |
| | Salaries Total | 47,415 | 41,382 | 41,382 | | | |
| 01-4441-0710-2100 | WE- Health Insurance | 13,833 | 12,068 | 12,068 | | 9.78% increase (Non-union change in plan) | |
| 01-4441-0710-2200 | WE- FICA | 2,940 | 2,566 | 2,566 | | Based on wages: 6.2% | |
| 01-4441-0710-2210 | WE- Medicare | 688 | 600 | 600 | | Based on wages: 1.45% | |
| | Benefits Total | 17,460 | 15,234 | 15,234 | | | |
| 01-4441-0710-5000 | WE- Supplies | 210 | 210 | 210 | | Copy paper, computer ink, notebooks and desk supplies. | |
| 01-4441-0710-5010 | WE- Postage | 50 | 50 | 50 | | Client/state/agencies - postage | |
| 01-4441-0710-5310 | WE- Mobile Communications | 240 | 240 | 240 | | For client home visits/ off hours usage | |
| 01-4441-0710-5450 | WE- Dues | 40 | 40 | 40 | | State local welfare dues | |
| 01-4441-0710-5702 | WE- Burial Expense | 1,500 | 1,500 | 1,500 | | 2 cremations @ 750 | |
| 01-4441-0710-5703 | WE- Direct Relief | 25,000 | 27,500 | 25,000 | | Basic Needs/rent/electricity/oil/gas/food | |
| 01-4441-0710-5800 | WE- Travel Reimbursement | 400 | 400 | 400 | | Travel to local meetings. State Monthly Meetings in Concord - Seminars | |
| 01-4441-0710-5810 | WE- Conf/Room/Meals | 300 | 300 | 300 | | 2 Conferences - 10 monthly meetings | |
| | General Expenses Total | 27,740 | 30,240 | 27,740 | | | |
| | Welfare Total | 92,615 | 86,855 | 84,356 | (2,500) A | | |
| | Parks & Recreation | | | | | | |
| | Recreation | | | | | | |
| 01-4520-0801-1110 | PR- Sal/Wages FT | 161,972 | 167,546 | 167,546 | | Director, Asst. Director and Recreation Coordinator (Incl 53rd payroll week) | |
| 01-4520-0801-1200 | PR- Sal/Wages PT | 23,416 | 24,209 | 24,209 | | Part time office person 26 hrs per week | |
| 01-4520-0801-1210 | PR- Sal/Wages Temp | - | - | - | | Camp salaries move to Revolving Fund | |
| 01-4520-0801-1300 | PR- Sal/Wages OT | 185,388 | 192,255 | 192,255 | | Recreation Coordinator | |
| | Salaries Total | 370,776 | 383,010 | 383,010 | | | |
| 01-4520-0801-2100 | PR- Health Insurance | 66,454 | 42,014 | 42,864 | | 9.78% increase (Non-union change in plan) | |
| 01-4520-0801-2110 | PR- Dental Insurance | 3,679 | 1,932 | 2,009 | | No increase | |
| 01-4520-0801-2120 | PR- Life Insurance | 345 | 288 | 288 | | No increase | |
| 01-4520-0801-2130 | PR- LTD Insurance | 936 | 936 | 936 | | No increase | |
| 01-4520-0801-2200 | PR- FICA | 11,494 | 11,920 | 11,920 | | Based on wages: 6.2% | |
| 01-4520-0801-2210 | PR- Medicare | 2,688 | 2,788 | 2,788 | | Based on wages: 1.45% | |
| 01-4520-0801-2300 | PR- Retirement Town | 15,850 | 18,099 | 18,099 | | Based on wages: 10.77% | |
| | Benefits Total | 101,447 | 77,976 | 78,903 | | | |
| 01-4520-0801-5000 | PR- Supplies | 1,600 | 1,150 | 1,600 | | Office supplies: pens, paper, ink and other supplies, Need office furniture | |
| 01-4520-0801-5010 | PR- Postage | 200 | 150 | 200 | | General office mailing | |
| 01-4520-0801-5450 | PR- Dues | - | - | - | | Moved to Revolving Fund | |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------|---------------------------------------------|----------------|--------------------------|---------------------|----------------------------------------------------------------|-------------------------------------------------------|------------|
| 01-4520-0801-5500 | PR- Printing | - | - | - | | Moved to Revolving Fund | |
| 01-4520-0801-5740 | PR- Software Agreement | - | - | - | | Moved to Revolving Fund | |
| 01-4520-0801-5810 | PR- Conf/Room/Meals | 1,800 | 1,300 | 1,800 | | | |
| | General Expenses Total | 1,800 | 1,300 | 1,800 | | | |
| | Recreation Total | 288,635 | 271,531 | 272,958 | 1,427 | A | |
| | Parks | | | | | | |
| 01-4520-0802-1110 | PK- Sal/Wages FT | 57,923 | 59,753 | 59,753 | | 2 laborers (incl 53rd payroll week) | |
| 01-4520-0802-1210 | PK- Sal/Wages Temp | 4,000 | 6,000 | 6,000 | | Greater demand early April-late August | |
| 01-4520-0802-1300 | PK- Sal/Wages OT | 4,500 | 4,800 | 4,800 | | Based on 2013 needs | |
| 01-4520-0802-1400 | PK- Longevity Pay | - | - | - | | | |
| | Salaries Total | 66,423 | 70,553 | 70,553 | | | |
| 01-4520-0802-2100 | PK- Health Insurance | 25,211 | 29,564 | 29,564 | | 9.78% increase (Non-union change in plan) | |
| 01-4520-0802-2110 | PK- Dental Insurance | 1,000 | 1,000 | 1,000 | | No increase | |
| 01-4520-0802-2120 | PK- Life Insurance | 120 | 120 | 120 | | No increase | |
| 01-4520-0802-2200 | PK- FICA | 4,118 | 4,374 | 4,374 | | Based on wages: 6.2% | |
| 01-4520-0802-2210 | PK- Medicare | 963 | 1,023 | 1,023 | | Based on wages: 1.45% | |
| 01-4520-0802-2300 | PK- Retirement Town | 6,114 | 6,952 | 6,952 | | Based on wages: 10.77% | |
| | Benefits Total | 37,526 | 43,034 | 43,034 | | | |
| 01-4520-0802-4320 | PK- Vehicle Maintenance | 6,000 | 4,500 | 6,000 | | New truck should cut down this line | |
| 01-4520-0802-4330 | PK- Equipment Repairs | 2,000 | 750 | 2,000 | | As we replace old equip. line should decrease | |
| 01-4520-0802-4352 | PK- Rec Park Maintenance | 1,500 | 1,500 | 1,500 | | playground equip, benches, umbrellas | |
| 01-4520-0802-5090 | PK- Equipment Supplies | 8,800 | 8,800 | 8,800 | | general day to day expenses and parts | |
| 01-4520-0802-5202 | PK- Contracted Services | 10,500 | 14,980 | 10,500 | | Weed/fees, Holland Way fence repair \$3K, | |
| 01-4520-0802-5329 | PK- Landscaping Supplies | 9,200 | 10,150 | 9,200 | | subcontractor for sites (Budcom removed fence) | |
| 01-4520-0802-5330 | PK- Chem Toilet Rental | 775 | 775 | 775 | | mulch, flowers, etc. | |
| 01-4520-0802-5561 | PK- Signs | 1,200 | 1,200 | 1,200 | | lower bid in past | |
| 01-4520-0802-5671 | PK- Uniforms | 400 | 400 | 400 | | Rt.111 Welcome, general sign replacement | |
| 01-4520-0802-5875 | PK- Equipment Purchase | 2,200 | 11,000 | 2,200 | | doing our own now | |
| 01-4520-0802-6260 | PK- Fuel | 10,000 | 8,000 | 8,000 | | mower, power washer | |
| | General Expenses Total | 52,575 | 62,055 | 50,575 | | | |
| 01-4520-0802-7504 | PK- Stewart Park Maintenance | 1,500 | 1,500 | 1,500 | | Steward docks installation | |
| | Capital Outlay Total | 1,500 | 1,500 | 1,500 | | | |
| | Parks Total | 158,024 | 177,142 | 165,662 | (11,480) | A | |
| | Total Parks & Recreation | 446,659 | 448,673 | 438,620 | (10,053) | A | |
| | Other Culture & Recreation | | | | | | |
| | Other Culture & Recreation | | | | | | |
| 01-4589-0804-8600 | OC- Exeter Arts Committee | 3,000 | 3,000 | 3,000 | | Arts Committee activity budget, supplies, shows, etc. | |
| 01-4589-0804-8603 | OC- Christmas Lights | 5,000 | 5,000 | 5,000 | | Donation to Exeter Chamber for Xmas lights downtown | |
| 01-4589-0804-8604 | OC- Council on Aging | 350 | 350 | 350 | | Supplies, Boston Post Cane ceremonies | |
| 01-4589-0804-8605 | OC- Christmas Parade | 3,000 | 3,000 | 3,000 | | Christmas Parade committee grant | |
| | Other Culture & Recreation Total | 11,350 | 11,350 | 11,350 | - | A | |
| | Swasey Parkway | | | | | | |
| 01-4194-0116-4330 | GG- Swasey Parkway-Maintenance | 10,000 | 10,000 | 10,000 | | Mowing and maintenance for Swasey Parkway | |
| 01-4194-0116-6220 | GG- Swasey Parkway-Electricity | 950 | 950 | 950 | | | |
| | Swasey Parkway Total | 10,950 | 10,950 | 10,950 | - | A | |
| | Special Events | | | | | | |
| 01-4583-0805-8606 | SE- Exeter Brass Band | 3,500 | 3,500 | 3,500 | | Payments to brass band performers | |

Town of Exeter

General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-----------------------------------|---------------------------------------------|----------------|--------------------------|---------------------|----------------------------------------------------------------|--------------------------------------------------------------------------|------------|
| 01-4553-0805-8607 | SE- Veterani's Activities | 3,500 | 3,500 | 3,500 | | Memorial Day flags, Vets Day flags, Lunch | |
| 01-4553-0805-8608 | SE- AIM Fest | 7,000 | 7,000 | 7,000 | | Fireworks for AIM Festival | |
| | Special Events Total | 14,000 | 14,000 | 14,000 | - | A | |
| | Total Other Culture & Recreation | 36,300 | 36,300 | 36,300 | - | | |
| Public Library | | | | | | | |
| Library | | | | | | | |
| 01-4550-0901-1110 | LB- Sal/Wages FT | 432,640 | 398,340 | 398,340 | | Wages for Director and FT Staff (FT staff receive 4% inc July) 53rd week | |
| 01-4550-0901-1200 | LB- Sal/Wages PT | 76,372 | 123,263 | 123,263 | | Wages for PT staff (PT staff receive 3% inc July and 53rd week | |
| 01-4550-0901-1400 | LB- Longevity Pay | 7,300 | 7,300 | 7,300 | | Per Library Salary Comp Plan | |
| | Salaries Total | 516,312 | 528,903 | 528,903 | | | |
| 01-4550-0901-2100 | LB- Health Insurance | 98,784 | 98,331 | 98,331 | | 9.78% Increase (Non-union change in plan) | |
| 01-4550-0901-2110 | LB- Dental Insurance | 5,361 | 5,361 | 5,361 | | No increase | |
| 01-4550-0901-2120 | LB- Life Insurance | 450 | 450 | 450 | | No increase | |
| 01-4550-0901-2130 | LB- LTD Insurance | 1,209 | 1,209 | 1,209 | | No increase | |
| 01-4550-0901-2200 | LB- FICA | 32,011 | 32,792 | 32,792 | | Based on wages: 6.2% | |
| 01-4550-0901-2210 | LB- Medicare | 7,487 | 7,669 | 7,669 | | Based on wages: 1.45% | |
| 01-4550-0901-2300 | LB- Retirement Town | 43,120 | 43,687 | 43,687 | | Based on wages: 10.77% | |
| 01-4550-0901-2500 | LB- Unemployment Comp | 840 | 530 | 530 | | Primex | |
| 01-4550-0901-2600 | LB- Workers Comp Insurance | 1,946 | 2,102 | 2,102 | | Primex | |
| | Benefits Total | 191,208 | 192,132 | 192,132 | | | |
| 01-4550-0901-4110 | LB- Water/Sewer Bills-Library | 2,000 | 2,000 | 2,000 | | | |
| 01-4550-0901-5547 | LB- Public Services | 185,302 | 185,302 | 185,302 | | | |
| | General Expenses Total | 187,302 | 187,302 | 187,302 | | | |
| LB- Unassigned Fund Bal Refund | | | | | | Year end return of budget funds | |
| Unassigned Fund Bal Refund Total | | | | | | | |
| Total Library | | 894,822 | 913,337 | 908,337 | (5,000) | A | |
| Debt Service & Capital | | | | | | | |
| Debt Services | | | | | | | |
| 01-4711-0921-8011 | GF- Storm water Separation PH II | | | | | 2011 Final payment | |
| 01-4711-0921-8014 | GF- Conservation Bond | 300,000 | 300,000 | 300,000 | | 2015 Final payment | |
| 01-4711-0921-8016 | GF- Train Stn Storm Sep Bond | 57,800 | 57,800 | 57,800 | | 2016 Final payment | |
| 01-4711-0921-8017 | GF- Epping Rd Water Tank | 110,000 | 110,000 | 110,000 | | 2028 Final payment | |
| 01-4711-0921-8018 | GF- Great Dam | 34,800 | 34,800 | 34,800 | | 2021 Final payment | |
| 01-4711-0921-8019 | GF- Norris Brook Culverts | 61,250 | 60,000 | 60,000 | | 2019 Final payment | |
| 01-4711-0921-8258 | GF- Jady Hill Phase II Utilities | 33,800 | 30,000 | 30,000 | | 2019 Final payment | |
| | GF Debt Service Principle Total | 597,650 | 592,600 | 592,600 | | | |
| 01-4721-0922-8051 | GF- Storm water Sep PH II Interest | | | | | 2011 Final payment | |
| 01-4721-0922-8054 | GF- Conservation Bond Interest | 35,100 | 23,400 | 23,400 | | 2015 Final payment | |
| 01-4721-0922-8056 | GF- Train Stn Storm Sep Bond Interest | 10,057 | 7,630 | 7,630 | | 2016 Final payment | |
| 01-4721-0922-8058 | GF- Epping Rd Water Tank Interest | 76,000 | 72,678 | 72,678 | | 2028 Final payment | |
| 01-4721-0922-8058 | GF- Great Dam Interest | 10,074 | 9,030 | 9,030 | | 2021 Final payment | |
| 01-4721-0922-8059 | GF- Norris Brook Culverts Interest | 13,671 | 10,913 | 10,913 | | 2019 Final payment | |
| 01-4721-0922-8258 | GF- Jady Hill Phase II Utilities Interest | 6,489 | 5,038 | 5,038 | | 2019 Final payment | |
| | GF Debt Service Interest Total | 151,391 | 128,689 | 128,689 | | | |
| 01-4723-0923-9230 | GF- TAN Interest | 5,000 | 5,000 | 5,000 | | | |
| | TAN Interest Total | 5,000 | 5,000 | 5,000 | | | |
| Debt Services Total | | 754,041 | 726,289 | 726,289 | - | A | |

Town of Exeter
General Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Default Minus BRC (negative # means default is lower than BRC) | Explanation | VERSION #3 |
|-------------------------------------|--------------------------------|-------------|--------------------------|---------------------|----------------------------------------------------------------|------------------------------------------------------------------------------|------------|
| Miscellaneous | | | | | | | |
| 01-4194-0117-4313 | GG- Disaster Repairs - Insured | - | 1 | 1 | | Town Hall fire repairs | |
| 01-4196-0117-5010 | GG- Postage | - | 1 | 1 | | Town-wide postage reserve (moved from TM) | |
| 01-4194-0117-5651 | GG- Misc Expense | - | 1 | 1 | | Internal audit entry | |
| | General Expenses Total | - | 3 | 3 | | A | |
| Vehicle Replacement | | | | | | | |
| 01-4194-0117-7301 | GG- CO - Leases | 229,182 | 244,344 | 244,344 | | See separate list | |
| 01-4194-0117-7420 | GG- CO - Vehicles | 304,898 | 304,898 | 304,898 | | See separate list | |
| | Capital Outlay Total | 534,080 | 536,399 | 549,242 | | A | |
| Capital Outlay-Other | | | | | | | |
| 01-4194-0118-7446 | GG- CO- Equipment | 47,477 | 48,601 | 47,449 | | SCBA Fire Equipment 5 Yr Lease | |
| | Capital Outlay Total | 47,477 | 48,601 | 47,449 | | A | |
| | General Government Total | 581,557 | 585,003 | 596,694 | 11,691 | | |
| | Total Debt Service & Capital | 1,335,598 | 1,311,292 | 1,322,983 | 11,691 | | |
| Benefits & Taxes | | | | | | | |
| Payroll Taxes & Benefits | | | | | | | |
| 01-4155-0931-2140 | GG- Insurance Buyout | 52,501 | 59,640 | 59,640 | | Health Insurance Buyout (11 employees) | |
| 01-4155-0931-2150 | GG- Sick Leave Buyout | | | | | Non budgeted item | |
| 01-4155-0931-2220 | GG- Misc Taxes | | | | | | |
| | Payroll Taxes & Benefits Total | 52,501 | 59,640 | 59,640 | | | |
| Unemployment | | | | | | | |
| 01-4155-0933-2500 | GG- Unemployment Comp | 11,154 | 7,042 | 7,042 | | 2014 Decrease in UC Insurance | |
| | Unemployment Total | 11,154 | 7,042 | 7,042 | | | |
| Worker's Compensation | | | | | | | |
| 01-4155-0937-2600 | GG- Workers Comp Insurance | 147,296 | 159,080 | 159,080 | | 2014 Decrease in WC Insurance | |
| | Worker's Compensation Total | 147,296 | 159,080 | 159,080 | | | |
| Insurance | | | | | | | |
| 01-4196-0114-5211 | GG- Liability Insurance | 116,864 | 107,457 | 107,457 | | Includes liability insurance of the Town and NNEPRA train platform insurance | |
| 01-4196-0114-5212 | GG- Fleet Insurance | 18,657 | 9,074 | 9,074 | | | |
| 01-4196-0114-5214 | GG- Insurance Deductible | 6,187 | 6,187 | 6,187 | | | |
| 01-4196-0114-5215 | GG- Ins Reimbursed Repairs | 1 | 1 | 1 | | | |
| | Insurance Total | 141,709 | 122,719 | 122,719 | | | |
| | Total Benefits & Taxes | 352,660 | 348,481 | 348,481 | | A | |
| | Total General Fund | 16,619,718 | 17,357,899 | 17,044,304 | (313,595) | A | |

Town of Exeter
Water Fund

Preliminary Budget FY 2014

| DRAFT | | 2013 Budget | 2014 BRC Budget Proposal | 2014 Prelim Default | Explanation | Version # 3 |
|-----------------------|------------------------------|-------------|--------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Prelim Default | Explanation | |
| WATER FUND | | | | | | |
| Administration | | | | | | |
| 02-4330-0621-1110 | WA- Sal/Wages FT | 174,441 | 187,764 | 187,764 | Allocations from GF (Incl 53rd payroll week) | |
| 02-4330-0621-1150 | WA-Sal/Wages Vac Repl. | | - | - | Allocations from GF | |
| 02-4330-0621-1200 | WA- Sal/Wages PT | 17,407 | 475 | 475 | Allocations from GF (Incl 53rd payroll week) | |
| 02-4330-0621-1210 | WA- Sal/wages Temp | 6,400 | 6,400 | 6,400 | Allocations from GF | |
| 02-4330-0621-1300 | WA- Sal/Wages OT | - | - | - | Allocations from GF | |
| 02-4330-0621-1400 | WA- Longevity Pay | - | - | - | Allocations from GF | |
| 02-4330-0621-1700 | WA - Merit | - | - | - | Allocations from GF | |
| 02-4330-0621-1445 | WA - TM Cell phone Allowance | 150 | 150 | 150 | Allocations from GF | |
| | Salaries Total | 198,398 | 194,789 | 194,789 | | |
| 02-4330-0621-2100 | WA- Health Insurance | 42,344 | 40,728 | 40,728 | Allocations from GF | |
| 02-4330-0621-2110 | WA- Dental Insurance | 4,238 | 3,411 | 3,411 | Allocations from GF | |
| 02-4330-0621-2120 | WA- Life Insurance | 284 | 287 | 287 | Allocations from GF | |
| 02-4330-0621-2130 | WA- LTD Insurance | 509 | 509 | 509 | Allocations from GF | |
| 02-4330-0621-2140 | WA - Health Insurance Buyout | 2,910 | 3,717 | 3,717 | Allocations from GF | |
| 02-4330-0621-2200 | WA- FICA | 12,301 | 12,077 | 12,077 | Based on wages: 6.2% | |
| 02-4330-0621-2210 | WA- Medicare | 2,877 | 2,824 | 2,824 | Based on wages: 1.45% | |
| 02-4330-0621-2300 | WA- Retirement Town | 16,903 | 20,222 | 20,222 | Based on wages: 10.77% | |
| 02-4330-0621-2600 | WA- Workers Comp Insurance | 3,264 | 3,525 | 3,525 | Based on estimate from Primex | |
| | Benefits Total | 85,629 | 87,301 | 87,301 | | |
| | | | | | 20% of general office supplies, batteries, 50% of meter records maintenance; costs for new copier. 50% Supplies/maint. for new multi-function printer, 20% general office, 50% of meter records, 50% new gps maint | |
| 02-4330-0621-5000 | WA- Supplies | 4,500 | 5,000 | 4,500 | | |
| 02-4330-0621-5200 | WA- Consulting Services | 6,000 | 5,000 | 5,000 | Capacity development, Exeter-Stratham | |
| 02-4330-0621-5212 | WA- Fleet Insurance | 4,240 | 363 | 4,240 | Primex- Based upon allocation of assets | |
| 02-4330-0621-5213 | WA- Property Insurance | 23,745 | 53,354 | 53,354 | Primex- Based upon allocation of assets | |
| 02-4330-0621-5214 | WA- Insurance Deductible | 2,000 | 2,000 | 2,000 | | |
| 02-4330-0621-5224 | WA- Legal Expense | 3,000 | 3,000 | 3,000 | Legal expenses wellhead negotiations, administrative orders | |
| 02-4330-0621-5265 | WA- Licenses | - | - | - | Moved to Water Treatment for 2012 budget | |
| 02-4330-0621-5310 | WA- Mobile Communications | 224 | 199 | 199 | 20% DPW Director & Town Engineer cellphones | |
| 02-4330-0621-5341 | WA- Drug/Alcohol Testing | - | - | - | Contract w/CEOH; required (per USDOT) | |
| 02-4330-0621-5400 | WA- Advertising | 500 | 500 | 500 | random testing for all CDL holders & screening new hires | |
| | | | | | Bid packages, Requests for Proposals | |

Town of Exeter
Water Fund

Preliminary Budget FY 2014

| DRAFT | | Version # 3 | | | |
|-------------------|-----------------------------|----------------|--------------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Prelim Default | Explanation |
| 02-4330-0621-5500 | WA- Printing | 2,500 | 2,500 | 2,500 | Annual Consumer Confidence Report (CCR) & postage |
| 02-4330-0621-5560 | WA- Legal/Public Notices | 3,750 | 3,750 | 3,750 | Notice of main flushing, Public Hearings, violations, etc. |
| 02-4330-0621-5610 | WA- Safety Equipment | 750 | - | 750 | Atmospheric Monitoring, Personal Protective Equipment (PPE) incl hardhats, vests, eye protection, steel-toed boot replacement \$235/yr, confined space device recertification; fixed from putting all WT |
| 02-4330-0621-5756 | WA- Dam Registrations | - | - | - | |
| 02-4330-0621-5757 | WA- Property Taxes | - | - | - | |
| 02-4330-0621-5810 | WA- Conf Rooms/Meals | 850 | 850 | 850 | Annual national conference |
| 02-4330-0621-5820 | WA- Education/Training | 5,000 | 5,000 | 5,000 | Treatment, Distribution & Backflow required |
| 02-4330-0621-7620 | WA - Phone Lease - Alarms | - | 605 | 605 | CEUs, dues, license renewal year, new employees getting licenses; less funding from the State |
| | General Expenses Total | 57,059 | 82,121 | 86,248 | |
| | Administration Total | 341,086 | 364,211 | 368,338 | A |
| Billing | | | | | |
| 02-4331-0624-1110 | WB- Sal/Wages FT | 45,413 | 45,057 | 45,057 | Allocations from GF (Incl 53rd payroll week) |
| 02-4331-0624-1200 | WB- Sal/Wages PT | - | 22,888 | 22,888 | Allocations from GF (Utilities Clerk-2 PT at 50/50 split) |
| 02-4331-0624-1210 | WB- Sal/Wages - Temp | - | - | - | Allocations from GF |
| 02-4331-0624-1300 | WB- Sal/Wages OT | - | - | - | Allocations from GF |
| 02-4331-0624-1400 | WB - Longevity Pay | 338 | 338 | 338 | Allocations from GF |
| | Salaries Total | 45,751 | 68,283 | 68,283 | |
| 02-4331-0624-2100 | WB- Health Insurance | 13,471 | 13,092 | 13,092 | Allocations from GF |
| 02-4331-0624-2110 | WB- Dental Insurance | 728 | 670 | 670 | Allocations from GF |
| 02-4331-0624-2120 | WB- Life Insurance | 68 | 68 | 68 | Allocations from GF |
| 02-4331-0624-2130 | WB - LTD Insurance | 151 | 151 | 151 | Allocations from GF |
| 02-4331-0624-2200 | WB- FICA | 2,837 | 4,234 | 4,234 | Based on wages: 6.2% |
| 02-4331-0624-2210 | WB- Medicare | 663 | 990 | 990 | Based on wages: 1.45% |
| 02-4331-0624-2300 | WB- Retirement Town | 4,499 | 4,889 | 4,889 | Based on wages: 10.77% |
| 02-4331-0624-2600 | WB- Workers Comp Insurance | 761 | 822 | 822 | Based on estimate from Primex |
| | Benefits Total | 23,178 | 24,916 | 24,916 | |
| 02-4331-0624-5000 | WB- Supplies | 3,000 | 3,000 | 3,000 | Water bill processing, Ink Cartridges, paper, letterhead, pens, etc |
| 02-4331-0624-5010 | WB- Postage | 3,500 | 3,500 | 3,500 | Increase due to certified shut-off notices |

Town of Exeter
Water Fund

Preliminary Budget FY 2014

| DRAFT | | 2013 Budget | 2014 BRC Budget Proposal | 2014 Prelim Default | Explanation | Version # 3 |
|-----------------------|----------------------------|---------------|--------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Account Number | Description | | | | | |
| 02-4331-0624-5200 | WB- Consulting Services | 500 | 500 | 500 | W/S Consulting help due to lack of staff | |
| 02-4331-0624-5220 | WB- Audit | 6,250 | 6,250 | 6,250 | Audit Fees for Melanson & Health | |
| 02-4331-0624-5320 | WB- Phone Utilization | 2,875 | 3,300 | 3,300 | 12.5% allocation of IT phone utilization | |
| 02-4331-0624-5683 | WB- Internet Services | 1,775 | 1,275 | 1,275 | 12.5% allocation of IT internet services (website) | |
| 02-4331-0624-5740 | WB- Software Agreement | 7,350 | 7,350 | 7,350 | 10% Increase projected for Software Agreement; pulled out handheld and software agreement with TISales; put into WD GIS account; not sure if reflects finance dept new \$\$ figure | |
| 02-4331-0624-5820 | WB- Education/Training | 325 | 325 | 325 | Training and education for W/S billing/collection staff | |
| | General Expenses Total | 25,575 | 25,500 | 25,500 | | |
| | Billing Total | 94,504 | 118,699 | 118,699 | A | |
| Distribution | | | | | | |
| 02-4332-0622-1110 | WD- Sai/Wages FT | 174,481 | 172,564 | 172,564 | 7 FT split 50/50 Water Distribution/Sewer Collection (Incl 53rd payroll week) | |
| 02-4332-0622-1300 | WD- Sai/Wages OT | 21,000 | 21,000 | 21,000 | ave OT rate = \$35/hr, 600 hours; added on-call for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms; \$9,100) | |
| 02-4332-0622-1310 | WD- Sai/Wages Stand-By | 4,550 | 4,550 | 4,550 | On-call for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms) | |
| 02-4332-0622-1350 | WD- FEMA Storm Related OT | | | | | |
| 02-4332-0622-1400 | WD- Longevity Pay | 1,725 | 2,250 | 2,250 | 5 FT split 50/50 Water Distribution/Sewer Collection | |
| | Salaries Total | 201,756 | 200,364 | 200,364 | | |
| 02-4332-0622-2100 | WD- Health Insurance | 77,231 | 84,751 | 84,751 | 9.78 %increase | |
| 02-4332-0622-2110 | WD- Dental Insurance | 5,491 | 5,492 | 5,492 | No increase | |
| 02-4332-0622-2120 | WD- Life Insurance | 210 | 210 | 210 | No increase | |
| 02-4332-0622-2200 | WD- FICA | 12,509 | 12,423 | 12,423 | Based on wages: 6.2% | |
| 02-4332-0622-2210 | WD- Medicare | 2,925 | 2,905 | 2,905 | Based on wages: 1.45% | |
| 02-4332-0622-2300 | WD- Retirement Town | 19,763 | 21,579 | 21,579 | Based on wages: 10.77% | |
| 02-4332-0622-2600 | WD- Workers Comp Insurance | 6,066 | 6,551 | 6,551 | Based on estimate from Primex | |
| | Benefits Total | 124,194 | 133,910 | 133,910 | | |
| 02-4332-0622-4300 | WD- Building Maintenance | 6,000 | 6,000 | 6,000 | 5 water pumping stations; upgrades around buildings | |
| 02-4332-0622-4309 | WD- Brush Cutting | 2,500 | 2,500 | 2,500 | Skinner Spring, WTP lagoons | |
| 02-4332-0622-4311 | WD- Equipment Maintenance | 6,000 | 6,000 | 6,000 | Pumps, generators, misc equipment | |
| 02-4332-0622-4312 | WD- Road Repairs | 8,000 | 8,000 | 8,000 | Trench patch, materials, crushing | |

Town of Exeter
Water Fund

Preliminary Budget FY 2014

DRAFT

Version # 3

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Prelim Default | Explanation |
|-------------------|--------------------------------|----------------|--------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 02-4332-0622-4320 | WD- Vehicle Maintenance (Incl | 4,000 | 4,000 | 4,000 | 10 vehicles, 3 trailers split 50/50 Water |
| 02-4332-0622-4370 | WD- System Maintenance | 37,000 | 20,000 | 37,000 | Distribution/Sewer Collection |
| 02-4332-0622-5265 | WD- Licenses | 800 | 800 | 800 | Hydrants, taps, risers |
| 02-4332-0622-5310 | WD- Mobile Communication | 533 | 480 | 480 | Distribution licenses |
| 02-4332-0622-5327 | WD- General Hand Tools | 1,500 | 1,500 | 1,500 | 2 MiFi's (50%) |
| 02-4332-0622-5610 | WD- Safety Equipment | 1,250 | 2,250 | 1,250 | Drills&bits, taps, dies, ratchet wrenches |
| 02-4332-0622-5671 | WD- Uniforms | 2,145 | 2,145 | 2,145 | Pending new asbestos pipe OSHA standards |
| | | | | | 6 split 50/50 WD/SC |
| | | | | | Software revisions/maintenance; (estimate, too far to guarantee any price), (\$13,000 to buy then \$1,200 per year); added handheld and software agreement with TiSales |
| 02-4332-0622-5681 | WD- GIS Software | 5,840 | 5,840 | 5,840 | Meter test/recertification bench, large meter rebuild kits (overdue), Back Flow device testing |
| 02-4332-0622-5759 | WD- Metering & Back Flow | 43,100 | 65,000 | 43,100 | Pumps, I/O cards, check valve rebuilds, fuses/breakers |
| 02-4332-0622-5760 | WD- Pump Station & Towers | 15,000 | 15,000 | 15,000 | Removed for 2014 Budget |
| 02-4332-0622-5875 | WD- General Equipment Purchase | 6,000 | - | 6,000 | Heating/generator fuel |
| 02-4332-0622-6210 | WD- Natural Gas | 8,500 | 8,500 | 8,500 | Water Pumping Stations and towers |
| 02-4332-0622-6220 | WD- Electricity | 42,000 | 42,000 | 42,000 | Propane |
| 02-4332-0622-6260 | WD- Fuel | 11,075 | 11,075 | 11,075 | |
| | General Expenses Total | 201,243 | 201,090 | 201,190 | |
| | Distribution Total | 527,194 | 535,364 | 535,464 A | |
| Treatment | | | | | |
| 02-4335-0623-1110 | WT- Sal/Wages FT | 209,167 | 214,337 | 214,337 | 4 FT (Incl 53rd payroll week) |
| 02-4335-0623-1300 | WT- Sal/Wages OT | 19,075 | 19,075 | 19,075 | added on-call for WTP (calls from dispatch or SCADA alarms; \$9,100) |
| 02-4335-0623-1310 | WT- Sal/Wages Stand-By | 9,100 | 9,100 | 9,100 | Per contract |
| 02-4335-0623-1350 | WT- FEMA Storm Related OT | | | | |
| 02-4335-0623-1400 | WT- Longevity Pay | 1,500 | 1,500 | 1,500 | |
| | Salaries Total | 238,842 | 244,012 | 244,012 | |
| 02-4335-0623-2100 | WT- Health Insurance | 82,080 | 88,249 | 88,249 | 9.78 %increase |
| 02-4335-0623-2110 | WT- Dental Insurance | 5,426 | 5,426 | 5,426 | No increase |
| 02-4335-0623-2120 | WT- Life Insurance | 288 | 288 | 288 | No increase |
| 02-4335-0623-2200 | WT- FICA | 14,808 | 15,129 | 15,129 | Based on wages: 6.2% |
| 02-4335-0623-2210 | WT- Medicare | 3,463 | 3,538 | 3,538 | Based on wages: 1.45% |
| 02-4335-0623-2300 | WT- Retirement Town | 23,391 | 26,280 | 26,280 | Based on wages: 10.77% |
| 02-4335-0623-2600 | WT- Workers Comp Insurance | 6,064 | 6,549 | 6,549 | Based on estimate from Primex |
| | Benefits Total | 135,520 | 145,459 | 145,459 | |

Town of Exeter
Water Fund

Preliminary Budget FY 2014

| DRAFT | | 2013 Budget | 2014 BRC Budget Proposal | 2014 Prelim Default | Explanation | Version # 3 |
|---------------------|---------------------------------|----------------|--------------------------|---------------------|-----------------------------------------------------------------------------------------|-------------|
| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Prelim Default | Explanation | Version # 3 |
| 02-4335-0623-4300 | WT- Building Maintenance | 7,000 | 7,000 | 7,000 | 3 buildings; fix office mold issues | |
| 02-4335-0623-4311 | WT- Equipment Maintenance | 16,500 | 16,500 | 16,500 | Analyzer, chem metering pump, valve motor | |
| 02-4335-0623-5080 | WT-Supplies - Lab Equip | 7,695 | 7,695 | 7,695 | extra card maintenance | |
| 02-4335-0623-5200 | WT- Consulting | 5,000 | 1 | 5,000 | extra water quality testing | |
| 02-4335-0623-5202 | WT- Software Equip/Contracted | 5,000 | 5,000 | 5,000 | Hydraulic model revisions, flushing plans, control services, new reg compliance | |
| 02-4335-0623-5265 | WT- Licenses | 1,750 | 1,750 | 1,750 | Maint. Service for SCADA/Telemetry | |
| 02-4335-0623-5310 | WT- Mobile Communication | 963 | 876 | 876 | WTP Operations Supervisor cellphone and WTP Ipad for SCADA | |
| 02-4335-0623-5341 | WT- Drug/Alcohol Testing | 600 | 600 | 600 | License fees moved here from Education/Training | |
| 02-4335-0623-5610 | WT- Safety Equipment | 800 | 1,300 | 800 | | |
| 02-4335-0623-5671 | WT- Uniforms | 2,100 | 2,100 | 2,100 | | |
| 02-4335-0623-5740 | WT- Software Agreement | 13,500 | 13,500 | 13,500 | SCADA Software upgrades (reclass from Contracted Svs above) | |
| 02-4335-0623-5756 | WT- Dam Registrations | 2,300 | 2,300 | 2,300 | | |
| 02-4335-0623-5757 | WT-Property Taxes | 3,700 | 3,700 | 3,700 | | |
| 02-4335-0623-5984 | WT- Lab testing | 20,500 | 20,500 | 20,500 | Coliform bacteria, Org. Carbon, Volatile&Synthetic Org. Carbon; new UCMR2 water testing | |
| 02-4335-0623-5985 | WT- Chemicals | 168,000 | 148,000 | 168,000 | 9 chemicals used; chemicals for alkalinity feed system \$13k | |
| 02-4335-0623-6210 | WT- Natural Gas | 20,000 | 20,000 | 20,000 | heating/generator fuel | |
| 02-4335-0623-6220 | WT- Electricity | 95,000 | 95,000 | 95,000 | Pumps, lights, etc. | |
| 02-4335-0623-6260 | WT- Fuel | 1,800 | 1,800 | 1,800 | | |
| 02-4335-0623-7620 | WT- Phone Lease - Alarms | 2,300 | - | 2,300 | | |
| | General Expenses Total | 374,508 | 347,622 | 374,421 | | |
| | Treatment Total | 748,871 | 737,093 | 763,892 | A | |
| Debt Service | | | | | | |
| 02-4711-0625-8113 | DS- Water Tank SRF Principle | 160,018 | 165,381 | 165,381 | 2028 Final payment | |
| 02-4711-0625-8119 | DS- Water Line Replacement | 153,700 | 153,700 | 153,700 | 2021 Final payment | |
| 02-4711-0625-8xxx | DS- Portsmouth Ave | 16,184 | 16,184 | 16,184 | 2023 Final payment | |
| 02-4711-0625-8xxx | DS- Waste Stream Reduction | 313,718 | 56,925 | 56,925 | 2018 Final payment | |
| | Water Debt Service Principle To | | 392,190 | 392,190 | | |
| 02-4721-0626-8153 | DS- Water Tank SRF Interest | 110,729 | 105,365 | 105,365 | 2028 Final payment | |
| 02-4721-0626-8159 | DS- Water Line Replacement In | 44,494 | 39,883 | 39,883 | 2021 Final payment | |
| 02-4721-0626-8xxx | DS- Portsmouth Ave | | 9,064 | 9,064 | 2023 Final payment | |
| 02-4721-0626-8xxx | DS- Waste Stream Reduction | | 2,761 | 2,761 | 2018 Final payment | |

Town of Exeter
Water Fund

Preliminary Budget FY 2014

| DRAFT | | Version # 3 | | | |
|-------------------------------------------|---------------------------------------------|------------------|--------------------------|---------------------|---------------------------------------------------------------------------------------------------------------|
| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Prelim Default | Explanation |
| | Water Debt Service Interest Tot | 155,223 | 157,073 | 157,073 | |
| | Debt Service Total | 468,941 | 549,263 | 549,263 A | |
| Capital Outlay | | | | | |
| 02-4900-0627-7420 | CO- Capital Outlay - Vehicle | 21,532 | 57,221 | | See separate list - BRC pay thru reserves |
| 02-4900-0627-7425 | CO- WTP Upgrades/Maintenance | 35,000 | 35,000 | 35,000 | Lagoon cleaning, clarifier repair and replacements (remove replacements) |
| 02-4900-0627-7443 | CO- Boilers | - | | | |
| 02-4900-0627-7445 | CO- WTP Roof | - | | | |
| 02-4900-0627-7xxx | CO - Hampton Rd Tank Rehab | - | 102,448 | | BRC wants it spent out of reserves |
| 02-4900-0627-7449 | CO- WTP Capital | 65,000 | 43,000 | 43,000 | 2 mag meters, 2 modulation valves, reservoir |
| | Capital Outlay Total | 121,532 | 237,669 | 78,000 A | |
| Water Appropriations from Reserves | | | | | |
| 02-4901-0962-5878 | WF- Appropriation from Reserves Boiler Repl | - | - | - | \$ 102,448 - Hampton Road Tank, All CO and Debt Service payment- request of BRC to BOS to use reserves to pay |
| | Water Appropriation from Res | - | - | - | |
| | Water Fund Total | 2,302,127 | 2,542,298 | 2,413,655 A | |

Town of Exeter
Sewer Fund

Preliminary Budget FY 2014

Version # 3

DRAFT

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Explanation |
|-----------------------|------------------------------------|-------------|--------------------------|---------------------|-----------------------------------------------------------------------------------------------------------------|
| SEWER FUND | | | | | |
| Administration | | | | | |
| 03-4320-0631-1110 | SA- Sal/Wages FT | 174,441 | 187,764 | 187,764 | Allocations from GF (Incl 53rd payroll week) |
| 03-4320-0631-1150 | SA- Sal/Wages Vacation Replacement | | - | - | Allocations from GF |
| 03-4320-0631-1200 | SA- Sal/Wages PT | 17,407 | 475 | 475 | Allocations from GF (Incl 53rd payroll week) |
| 03-4320-0631-1210 | SA- Sal/Wages Temp | 6,400 | 6,400 | 6,400 | Allocations from GF |
| 03-4320-0631-1300 | SA- Sal/Wages OT | - | - | - | Allocations from GF |
| 03-4320-0631-1400 | SA- Longevity Pay | - | - | - | Allocations from GF |
| 03-4320-0631-1700 | SA- Merit | - | - | - | Allocations from GF |
| 03-4320-0631-17XX | SA- TM Cell phone Allowance | 150 | 150 | 150 | Allocations from GF |
| | Salaries Total | 198,398 | 194,789 | 194,789 | |
| 03-4320-0631-2100 | SA- Health Insurance | 42,344 | 40,728 | 40,728 | Allocations from GF |
| 03-4320-0631-2110 | SA- Dental Insurance | 4,238 | 3,411 | 3,411 | Allocations from GF |
| 03-4320-0631-2120 | SA- Life Insurance | 284 | 287 | 287 | Allocations from GF |
| 03-4320-0631-2130 | SA- LTD Insurance | 509 | 509 | 509 | Allocations from GF |
| 03-4320-0631-2140 | SA- Health Insurance Buyout | 2,910 | 3,717 | 3,717 | Allocations from GF |
| 03-4320-0631-2200 | SA- FICA | 12,301 | 12,077 | 12,077 | Based on wages: 6.2% |
| 03-4320-0631-2210 | SA- Medicare | 2,877 | 2,824 | 2,824 | Based on wages: 1.45% |
| 03-4320-0631-2300 | SA- Retirement Town | 16,903 | 20,222 | 20,222 | Based on wages: 10.77% |
| 03-4320-0631-2600 | SA- Workers Comp Insurance | 3,264 | 3,525 | 3,525 | Based on estimate from Primex |
| | Benefits Total | 85,629 | 87,301 | 87,301 | |
| | | | | | 20% of general office supplies, batteries, 50% of meter records maintenance; costs for new copier. |
| | | | | | 50% Supplies/maint. for new multi-function printer, 20% general office, 50% of meter records, 50% new gps maint |
| 03-4320-0631-5000 | SA- Supplies | 4,500 | 5,000 | 4,500 | |
| 03-4320-0631-5010 | SA- Postage | 600 | 600 | 600 | |
| | | | | | Consulting services for CSO & Permit EPA |
| 03-4320-0631-5200 | SA- Consulting Services | 50,000 | 15,000 | 50,000 | Administrative Orders |
| 03-4320-0631-5212 | SA- Fleet Insurance | 4,240 | 726 | 4,240 | Primex- Based upon allocation of assets |
| 03-4320-0631-5213 | SA- Property Insurance | 23,745 | 35,388 | 23,745 | Primex- Based upon allocation of assets |
| 03-4320-0631-5214 | SA- Insurance Deductible | - | - | - | |
| 03-4320-0631-5224 | SA- Legal Expense | 50,000 | 20,000 | 50,000 | Legal expenses related to EPA permit issues |
| 03-4320-0631-5310 | SA- Mobile Communications | 107 | 199 | 199 | 20% DPW Director & Town Engineer cellphones |
| | | | | | |
| 03-4321-0631-5400 | SA- Advertising | 400 | 400 | 400 | Vacancies, bid packages, requests for proposals |
| 03-4320-0631-5810 | SA- Conf Rooms/Meals | 500 | 500 | 500 | Annual national conference |
| 03-4320-0631-5820 | SA- Education/Training | 3,150 | 3,150 | 3,150 | |
| | General Expenses Total | 137,242 | 80,963 | 137,334 | |
| | | | | | |
| 03-4320-0631-7620 | SA- Phone Lease-Alarms | - | 1,600 | 1,600 | Main Station Land Line Alarm |
| | Capital Outlay Total | - | 1,600 | 1,600 | |
| | | | | | |
| | Administration Total | 421,270 | 364,653 | 421,024 | A |

421,024 A

Town of Exeter
Sewer Fund

Preliminary Budget FY 2014

DRAFT

Version # 3

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Explanation |
|-------------------|----------------------------|---------------|--------------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 03-4321-0634-1100 | SB- Sal/Wages FT | 45,413 | 45,057 | 45,057 | Allocations from GF (Incl 53rd payroll week) |
| 03-4321-0634-1200 | SB- Sal/Wages PT | - | 22,888 | 22,888 | Allocations from GF (Utilities Clerk-2 PT at 50/50 split) |
| 03-4321-0634-1210 | SB- Sal/Wages Temp | - | - | - | Allocations from GF |
| 03-4321-0634-1300 | SB- Sal/Wages OT | - | - | - | Allocations from GF |
| 03-4321-0634-1400 | SB- Longevity Pay | 338 | 338 | 338 | Allocations from GF |
| | Salaries Total | 45,751 | 68,283 | 68,283 | |
| 03-4321-0634-2100 | SB- Health Insurance | 13,471 | 13,092 | 13,092 | 9.78% increase (Non-union change in plan) |
| 03-4321-0634-2110 | SB- Dental Insurance | 728 | 670 | 670 | No increase |
| 03-4321-0634-2120 | SB- Life Insurance | 68 | 68 | 68 | No increase |
| 03-4321-0634-2130 | SB - LTD Insurance | 151 | 151 | 151 | No increase |
| 03-4321-0634-2200 | SB- FICA | 2,837 | 4,234 | 4,234 | Based on wages: 6.2% |
| 03-4321-0634-2210 | SB- Medicare | 663 | 990 | 990 | Based on wages: 1.45% |
| 03-4321-0634-2300 | SB- Retirement Town | 4,499 | 4,889 | 4,889 | Based on wages: 10.77% |
| 03-4321-0634-2600 | SB- Workers Comp Insurance | 761 | 822 | 822 | Based on estimate from Primex |
| | Benefits Total | 23,178 | 24,916 | 24,916 | |
| 03-4321-0634-5000 | SB- Supplies | 3,000 | 3,000 | 3,000 | Water bill processing, Ink Cartridges, paper, letterhead, pens, etc |
| 03-4321-0634-5010 | SB- Postage | 3,500 | 3,500 | 3,500 | Increase due to projected postal increase in 2011 |
| 03-4321-0634-5200 | SB- Consulting Services | 500 | 500 | 500 | W/S Consulting help due to lack of staff |
| 03-4321-0634-5220 | SB- Audit | 6,250 | 6,250 | 6,250 | Audit Fees for Melanson & Health |
| 03-4321-0634-5320 | SB- Phone Utilization | 2,875 | 3,300 | 3,300 | 12.5% allocation of IT phone utilization |
| 03-4321-0634-5683 | SB- Internet Services | 1,775 | 1,275 | 1,775 | 12.5% allocation of IT internet services (website) |
| | | | | | Training and education for W/S billing/collection staff; pulled out handheld and software agreement with TISales; put into WD GIS account; not sure if reflects finance dept new \$\$ figure |
| 03-4321-0634-5740 | SB- Software Agreement | 7,350 | 7,350 | 7,350 | Transferred to DPW in 2011 |
| 03-4321-0634-5820 | SB- Education & Training | 325 | 325 | 325 | |
| | General Expenses Total | 25,575 | 25,500 | 26,000 | |
| | Billing Total | 94,504 | 118,699 | 119,199 | A |
| 03-4325-0632-1110 | SC- Sal/Wages FT | 174,481 | 172,564 | 172,564 | 7 FT split 50/50 Water Distribution/Sewer Collection (Incl 53rd payroll week) |
| 03-4325-0632-1300 | SC- Sal/Wages OT | 21,000 | 21,000 | 21,000 | ave OT rate = \$35/hr, 600 hours; added on-call for |
| 03-4325-0632-1310 | SC- Sal/Wages Stand-By | 4,550 | 4,550 | 4,550 | WD/SC/MWTP/PS (calls from dispatch or |
| 03-4325-0632-1350 | SC- FEMA Storm Related OT | | | | SCADA alarms; \$9,100) |
| 03-4325-0632-1400 | SC- Longevity Pay | 1,725 | 2,250 | 2,250 | 5 FT split 50/50 Water Distribution/Sewer |
| | Salaries Total | 201,756 | 200,364 | 200,364 | Collection |
| 03-4325-0632-2100 | SC-Health Insurance | 77,231 | 84,751 | 84,751 | 9.78% increase (Non-union change in plan) |

Town of Exeter

Sewer Fund

Preliminary Budget FY 2014

| DRAFT | | | | | Version # 3 |
|-----------------------|----------------------------------|--------------------|---------------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Explanation |
| 03-4325-0632-2110 | SC- Dental Insurance | 5,491 | 5,492 | 5,492 | No increase |
| 03-4325-0632-2120 | SC- Life Insurance | 210 | 210 | 210 | No increase |
| 03-4325-0632-2200 | SC- FICA | 12,509 | 12,423 | 12,423 | Based on wages: 6.2% |
| 03-4325-0632-2210 | SC- Medicare | 2,925 | 2,905 | 2,905 | Based on wages: 1.45% |
| 03-4325-0632-2300 | SC- Retirement Town | 19,763 | 21,579 | 21,579 | Based on wages: 10.77% |
| 03-4325-0632-2600 | SC- Workers Comp Ins | 6,066 | 6,550 | 6,550 | Based on estimate from Primex |
| | Benefits Total | 124,194 | 133,909 | 133,910 | |
| | | | | | 9 pump station buildings; hydrogen sulfide ventilation & prechlorination at Main Station \$20k; davit arm bracket \$2k |
| 03-4325-0632-4300 | SC- Building Maintenance | 12,000 | 12,000 | 12,000 | |
| 03-4325-0632-4309 | SC- Brush Cutting | 3,500 | 3,500 | 3,500 | Right-of-ways such as Ashbrook Rd. |
| 03-4325-0632-4311 | SC- Equipment Maintenance | 3,500 | 3,500 | 3,500 | Hydro-Jet cutting heads, portable pumps, etc. |
| 03-4325-0632-4312 | SC- Road Repairs | 5,100 | 5,100 | 5,100 | Sewer trench paving; compaction test requirements |
| | | | | | 10 vehicles, 3 trailers, split 50/50 with water dist, lowered vactor truck maint. costs due to new truck |
| 03-4325-0632-4320 | SC- Vehicle Maintenance (Incl ti | 14,000 | 5,000 | 14,000 | Transport of gravel, sand, etc. to Waste Management from WWTP |
| 03-4325-0632-4365 | SC- Grit Removal | 4,000 | 4,000 | 4,000 | Manhole covers, rings, cone extensions, invert & service repairs; expect to be making repairs (in 2013) to the indentified issues (in 2012) |
| 03-4325-0632-4366 | SC- Manhole Maintenance | 30,000 | 60,000 | 30,000 | Maintain 20 sewer pumps; wear rings, impellers, shaft couplings, seals; \ |
| 03-4325-0632-4367 | SC- Pump & Control Maintenance | 12,000 | 12,000 | 12,000 | 12 licenses for 8 individuals in sewer collection; |
| 03-4325-0632-5265 | SC- Licenses | 1,000 | 1,000 | 1,000 | 1/2 master electrician (due in Nov) |
| 03-4325-0632-5310 | SC- Mobile Communications | 268 | 480 | 480 | 2 MIFI's (50%) |
| 03-4325-0632-5341 | SC- Drug/Alcohol Testing | 100 | 100 | 100 | Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires |
| 03-4325-0632-5610 | SC- Safety Equipment | 1,625 | 1,750 | 1,750 | Pending asbestos pipe OSHA standards, confined space equip. maint. |
| 03-4325-0632-5671 | SC- Uniforms | 2,100 | 2,100 | 2,100 | 5 split 50/50 WD/SC |
| | | | | | Software revision updates/"layering" upgrades; added money for new plotter, scanner, copier plus 5-yr warranty (estimate, too far to guarantee price), purchase new GPS Unit with Realtime Network (\$13,000 to buy then \$1,200 per year); added handheld and software agreement with TISales |
| 03-4325-0632-5681 | SC- GIS Software | 5,000 | 5,000 | 5,000 | Software annual maintenance; I/O cards |
| 03-4325-0632-5682 | SC- SCADA Software | 3,000 | 3,000 | 3,000 | Sewer augers, CCTV parts |
| 03-4325-0632-5761 | SC- Tools | 2,500 | 2,500 | 2,500 | |
| 03-4325-0632-5875 | SC- General Equipment Purcha | 6,000 | - | 6,000 | |
| 03-4325-0632-6210 | SC- Natural Gas | 11,000 | 11,000 | 11,000 | Heat/Generator fuel |
| 03-4325-0632-6220 | SC- Electricity | 67,000 | 67,000 | 67,000 | Heat, lights, pumps, etc. |
| | | | | | Diesel, propane, gasoline for vehicles, equipment and pumping stations |
| 03-4325-0632-6260 | SC- Fuel | 11,075 | 11,075 | 11,075 | |

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Explanation |
|-------------------|-----------------------------|-------------|--------------------------|---------------------|--------------------------------------------------------------------------------------------------------|
| | General Expenses Total | 194,768 | 210,105 | 195,105 | |
| | Collection Total | 520,718 | 544,378 | 529,379 | A |
| Treatment | | | | | |
| 03-4326-0633-1110 | ST- Sal/Wages FT | 105,190 | 107,214 | 107,214 | 2 FT: 1 Gr I Op, 1 Sr Op (Incl 53rd payroll week) |
| 03-4326-0633-1300 | ST- Sal/Wages OT | 16,000 | 16,000 | 16,000 | aver OT rate = \$36.95/hr, 433 hours |
| 03-4326-0633-1350 | ST- Storm Related OT | | | | |
| 03-4326-0633-1400 | ST- Longevity Pay | 1,050 | 1,050 | 1,050 | 1 FT |
| | Salaries Total | 122,240 | 124,264 | 124,264 | |
| 03-4326-0633-2100 | ST- Health Insurance | 33,227 | 36,462 | 36,462 | 9.78% increase |
| 03-4326-0633-2110 | ST- Dental Insurance | 2,247 | 2,247 | 2,247 | No increase |
| 03-4326-0633-2120 | ST- Life Insurance | 120 | 120 | 120 | No increase |
| 03-4326-0633-2200 | ST- FICA | 7,579 | 7,704 | 7,704 | Based on wages: 6.2% |
| 03-4326-0633-2210 | ST- Medicare | 1,772 | 1,802 | 1,802 | Based on wages: 1.45% |
| 03-4326-0633-2300 | ST- Retirement Town | 11,971 | 13,383 | 13,383 | Based on wages: 10.77% |
| 03-4326-0633-2600 | ST- Workers Comp Insurance | 6,065 | 6,550 | 6,550 | Based on estimate from Primex |
| | Benefits Total | 62,981 | 68,268 | 68,268 | |
| 03-4326-0633-4223 | ST- Mowing | 7,500 | 7,500 | 7,500 | Clear brush & cattails from Clemson's Pond and lagoons |
| 03-4326-0633-4300 | ST- Building Maintenance | 6,500 | 6,500 | 6,500 | 3 high exposure buildings |
| 03-4326-0633-4311 | ST- Equipment Maintenance | 27,000 | 27,000 | 27,000 | Chem feed pumps, flow meters, motorized valves; new chlorine tank (2nd failing) |
| 03-4326-0633-4343 | ST- Weed Control | 1,700 | 1,700 | 1,700 | Prevents plant life from damaging lagoon slopes |
| 03-4326-0633-4364 | ST- Outfall Dredging | 9,000 | - | 9,000 | Annual inspection, dredging not anticipated |
| 03-4326-0633-4368 | ST- Industrial Pre-treat | - | 4,200 | - | |
| 03-4326-0633-4371 | ST- Pond/Lagoon Maintenance | 2,500 | 2,500 | 2,500 | Inter-lagoon sluice gates/piping, chlorine chamber adj. weirs, etc. |
| 03-4326-0633-5265 | ST- Licenses | 1,400 | 1,400 | 1,400 | Required training for licensing; professional development; mandatory master electrician 15 hr training |
| 03-4326-0633-5310 | ST- Mobile Communications | 965 | 1,684 | 1,684 | WWTP Operators, 1 MiFi for SCADA backup |
| 03-4326-0633-5341 | ST- Drug/Alcohol Testing | 800 | 800 | 800 | Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires |
| 03-4326-0633-5610 | ST- Safety Equipment | 1,175 | 1,300 | 1,300 | Pending asbestos pipe OSHA standards, confined space equip. maint. |
| 03-4326-0633-5671 | ST- Uniforms | 1,350 | 1,350 | 1,350 | uniforms for 2 operators |
| 03-4326-0633-5682 | ST- SCADA Software/Hardware | 18,500 | 18,500 | 18,500 | Software revisions/annual maintenance |
| 03-4326-0633-5756 | ST- Dam Registration | 1,500 | 1,500 | 1,500 | NHDES Dam Bureau annual registrations for WWTP and Clemson Pond lagoons (due in Dec) |
| 03-4326-0633-5984 | ST- Lab Testing | 38,175 | 30,675 | 38,175 | CSO testing & increased NPDES nitrogen testing; new EPA effluent testing, groundwater monitor report |
| 03-4326-0633-5985 | ST- Chemicals | 28,000 | 20,500 | 28,000 | Chlorination/dechlorination |

Town of Exeter
Sewer Fund

Preliminary Budget FY 2014

| Account Number | Description | 2013 Budget | 2014 BRC Budget Proposal | 2014 Default Budget | Explanation | Version # 3 |
|-----------------------|----------------------------------|------------------|--------------------------|---------------------|----------------------------------------------------------------|-------------|
| 03-4326-0633-6210 | ST- Natural Gas | 10,500 | 10,500 | 10,500 | Building heat | |
| 03-4326-0633-6220 | ST- Electricity | 120,000 | 120,000 | 120,000 | Aerators, lights, recirc. & chem feed pumps | |
| 03-4326-0633-6260 | ST- Fuel | 1,800 | 1,800 | 1,800 | | |
| 03-4326-0633-6262 | ST- Gas Monitoring | 500 | 500 | 500 | | |
| | General Expenses Total | 278,865 | 259,909 | 279,709 | | |
| | Treatment Total | 464,086 | 452,442 | 472,242 | A | |
| Debt Service | | | | | | |
| 03-4711-0635-8210 | DS- Sewer Line Replacement | 101,500 | 101,500 | 101,500 | 2021 Final payment | |
| 03-4711-0635-8212 | DS- Water Street Principle | 27,200 | 27,200 | 27,200 | 2016 Final payment | |
| 03-4711-0635-8213 | DS- SCADA Principle | - | - | - | 2011 Final payment | |
| 03-4711-0635-8214 | DS- Outfall Principle | 21,625 | 21,625 | 21,625 | 2022 Final payment | |
| 03-4711-0635-8215 | DS- Langdon Ave Pump Princip | 54,140 | 54,140 | 54,140 | 2016 Final payment | |
| 03-4711-0635-8217 | DS- Water Street Interceptor | 70,000 | 70,000 | 70,000 | 2017 Final payment | |
| 03-4711-0635-8218 | DS- Wastewater Facilities Desig | 57,900 | 55,000 | 55,000 | 2032 Final payment | |
| 03-4711-0635-8219 | DS- Jady Hill Phase II | 132,000 | 130,000 | 130,000 | 2032 Final payment | |
| 03-4711-0635-8xxx | DS- Portsmouth Ave | | 84,516 | 84,516 | 2023 Final payment | |
| | Sewer Debt Service Principle To | 464,365 | 543,981 | 543,981 | | |
| 03-4721-0636-8250 | DS- Sewer Line Replacement | | | | | |
| 03-4721-0636-8252 | Interest | 29,383 | 26,338 | 26,338 | 2021 Final payment | |
| 03-4721-0636-8253 | DS- Water Street Principle Inter | 4,733 | 3,590 | 3,590 | 2016 Final payment | |
| 03-4721-0636-8254 | DS- SCADA INT | | | | 2011 final payment | |
| 03-4721-0636-8255 | DS- Outfall Interest | 8,598 | 7,738 | 7,738 | 2022 Final payment | |
| 03-4721-0636-8256 | DS- Langton Ave Pump Interest | 3,876 | 2,907 | 2,907 | 2016 Final payment | |
| 03-4721-0636-8257 | DS- Water Street Interceptor Int | 3,395 | 2,716 | 2,716 | 2017 Final payment | |
| 03-4721-0636-8258 | DS- Wastewater Facilities Desig | 12,129 | 9,575 | 9,575 | 2032 Final payment | |
| 03-4721-0636-8xxx | DS- Jady Hill Phase II Interest | 95,948 | 85,525 | 85,525 | 2032 Final payment | |
| | DS- Portsmouth Ave Interest | | 47,336 | 47,336 | 2023 Final payment | |
| | Sewer Debt Service Interest Tot | 158,062 | 185,725 | 185,725 | | |
| | Debt Service Total | 622,427 | 729,706 | 729,706 | A | |
| Capital Outlay | | | | | | |
| 03-4902-0637-7301 | CO- Capital Outlay - Leases | 89,643 | 79,449 | 74,591 | See separate schedule (Vactor Truck) | |
| 03-4902-0637-7419 | CO- WWTP Capital | 45,000 | - | - | 2013 Muffin Monster | |
| 03-4902-0637-7420 | CO- Capital Outlay - Vehicle | 21,532 | 57,221 | | | |
| 03-4902-0637-7430 | CO- I/I Abatement | - | | | | |
| 03-4902-0637-7433 | CO- WWTP Upgrades/Maint. | 55,000 | 30,000 | 55,000 | Court St. Lift Pump Replace/Rebuild, no major maint since 1987 | |
| 03-4902-0637-7444 | CO- Small Station Generators | 35,000 | 40,000 | 35,000 | Folsom nat. gas fired generator | |
| | Capital Outlay Total | 246,175 | 206,670 | 164,591 | A | |
| | Sewer Fund Total | 2,369,180 | 2,416,547 | 2,436,140 | A | |

EXETER TOWN WARRANT – 2014

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

First Session

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, February 1, 2014 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

Second Session

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 11, 2014 at the Talbot Gymnasium at the Tuck Learning Center, 30 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

Article 1

To choose the following: 2 Selectmen for a 3-year term; 1 Town Clerk for a 3-year term; 1 Supervisor of the Checklist for a 4-year term; 1 Supervisor of the Checklist for a 1-year term; 3 Trustees of the Library for a 3-year term; 1 Trustee of Trust Funds for a 3-year term; 1 Trustee of the Robinson Fund for a 7-year term; 1 Trustee of Swasey Parkway for a 3-year term (Andie K. to review)

Article 2: Zoning Amendment #1: Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 4, District Regulations, Schedule I Notes: Conversions by revising subsection (b) and (e) to read as follows: b) The minimum lot size required shall be such that each dwelling unit is provided with thirty percent (30%) of the minimum lot size (per unit) required for the district. For example, the minimum lot size for the R-2 district is 15,000 square feet; therefore each unit would require 4,500 sq ft (.30 x 15,000). If the applicant wanted 4 units within the R-2 district, they would require an 18,000 sq ft. lot or larger (4,500 x 4 = 18,000). If the lot was only 15,000 sq. ft, then they could only get 3 units (15,000/4,500 = 3.33 units) e) One of the dwelling units shall remain owner-occupied.

Article 3: Zoning Amendment #2: Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend article 5.6.3 Off-Street Parking by adding the following language to subsection A: "The Planning Board may grant a reduction in the size of the space if circumstances on the site, such as perimeter parking which allows overhang, can be provided."

Article 4: Zoning Amendment #3: Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend article 5.6.4 Shared Parking to read as follows: "Shared parking is parking on a single site utilized by two or

more uses in a 24 hour period. It is an allowance to fulfill their individual parking requirements as their prime operational hours may not overlap and their parking demands may vary from specified standards due to the scale of the project. Share parking recognizes complimentary parking characteristics that may be unique for each case and for the specific users of the site.”

Article 5: Zoning Amendment #4: Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend article 5.6.5 by revising the first sentence to read as follows: “The Planning Board may grant reductions in the number and size of required off-street parking spaces in conjunction with its site plan review.”

Article ___ – Bond Issue

To see if the Town will vote to raise and appropriate the sum six million and zero dollars (\$6,000,000) for the design and engineering of a new wastewater facility to be located in the area of Newfields Road. The Town will authorize the issuance of not more than (\$6,000,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; Debt service will be paid from the sewer fund (\$6,000,000).

(3/5 ballot vote required for approval.)

_____ by the Board of Selectmen

Article ___ – Bond Issue

To see if the Town will vote to raise and appropriate the sum of one-million four hundred thousand and zero dollars (\$1,400,000) for replacement and rehabilitation of water mains on Lincoln Street from Front Street to Main Street, Railroad Avenue, and Winter Street. The Town will authorize the issuance of not more than (\$1,400,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; Debt service will be paid from the water fund (\$1,400,000).

(3/5 ballot vote required for approval.)

_____ by the Board of Selectmen

Article ___ – Choose Officers

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

Article ___ – Operating Budget

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$17,357,899**. Should this article be defeated, the default budget shall be **\$17,044,304** which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Majority vote required)

_____ by the Board of Selectmen

Article ___ – Water Operating Budget

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,542,298**. Should this article be defeated, the water default budget shall be **\$2,413,655** which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Majority vote required)

_____ by the Board of Selectmen

Article ___ – Sewer Operating Budget

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,416,547**. Should this article be defeated, the default budget shall be **\$2,436,140** which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Majority vote required)

_____ by the Board of Selectmen

Article ___ – Exeter SEIU 1984 and Town of Exeter Collective Bargaining Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Exeter SEIU 1984 which calls for the following salaries and benefits at the current staffing levels:

| Year | Estimated Salary and Benefits Increase | |
|------|----------------------------------------|-------|
| FY14 | \$X | (\$X) |
| FY15 | \$X | (\$X) |

And further, to raise and appropriate the sum of _____ dollars (\$X) for the 2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels.

(Majority vote required)

_____ by the Board of Selectmen

Article ___ – Exeter Police Association and Town of Exeter Collective Bargaining Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Exeter Police Association which calls for the following salaries and benefits at the current staffing levels:

| | |
|------|----------------------------------------|
| Year | Estimated Salary and Benefits Increase |
| FY14 | \$X (\$X) |
| FY15 | \$X (\$X) |

And further, to raise and appropriate the sum of _____ dollars (\$X) for the 2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels.

(Majority vote required)

_____ by the Board of Selectmen

Article ___ – Human Service Agencies

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of _____ and _____ dollars (\$_____), for the support of various human service agencies that will serve Exeter residents in 2014:

| Agency | Amount |
|----------------------------------------|------------------|
| A Safe Place | \$5,500 |
| Area Home Care | \$13,000 |
| Big Brother/Big Sister | \$9,000 |
| Child and Family Services | \$12,000 |
| Crossroads House | \$3,500 |
| Families First | \$3,000 |
| Friends Program (formerly RSVP) | \$2,200 |
| Great Bay Kids | \$2,495 |
| Meals on Wheels – Food | \$9,200 |
| New Generation Shelter | \$2,000 |
| New Outlook Teen Center | \$2,700 |
| Richie McFarland Center | \$9,000 |
| Rockingham Community Action | \$11,000 |
| Seacoast Family Promise | \$1,500 |
| Seacoast Mental Health | \$8,500 |
| Seacoast VNA | \$5,000 |
| Sexual Assault Support Services (SASS) | \$3,000 |
| St. Vincent De Paul | \$5,000 |
| Womenade of Greater Squamscott | \$2,000 |
| Total | \$109,595 |

(Majority vote required)

Recommended by the Board of Selectmen

Article ___ – Reserved – Sidewalks Capital Reserve Fund and Funding

To see if the Town will vote to establish a capital reserve fund under RSA 35:1 for the purpose of making capital improvements to town sidewalks including construction and replacement of new town sidewalks, and repair and replacement of existing town sidewalks and to raise and appropriate the sum of *eighty-thousand (\$80,000)* to be placed in this fund and further the Board of Selectmen shall be named agents of the fund and be authorized to make expenditures from the fund.

(Majority vote required)

_____ by the Board of Selectmen

Article ____ – Reserved – Town-wide Facilities Plan

To see if the Town will raise and appropriate the sum of fifty-thousand dollars (\$50,000), for the purpose of conducting a Town-wide Facilities Plan, to include building use recommendations on short and long term needs for all town buildings.

(Majority vote required)

_____ by the Board of Selectmen

Article ____ - Growing Oaklands Elliott Property Acquisition

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of twenty-six thousand and five hundred dollars (\$26,500) for the purpose of purchasing for conservation the approximately 34-acre Elliott property (Tax Map 26, Lot 15) (known as the ‘Growing Oaklands’ project) located east of Watson Road and abutting the western portion of the Oaklands Town Forest. The Growing Oaklands project adds a critical portion of a popular trail into town ownership and conserves wildlife habitat for several rare species. The total cost of the project is \$149,500, with the following funding sources: \$33,500 from 2003 conservation bond proceeds; \$25,000 from the Conservation Commission’s Conservation Fund; \$54,000 from a US Natural Resources Conservation Service grant; and \$10,500 to be privately raised by Southeast Land Trust of New Hampshire. As part of this purchase, the property will be subject to a conservation easement granted to the US Natural Resources Conservation Service.

(Majority vote required)

_____ by the Board of Selectmen

Article ____ – Adopt RSA 79-E

To see if the Town will adopt the Community Revitalization Tax Relief Incentive outlined in Chapter 79-E of state law and to designate four commercial areas as meeting the standards for an eligible district as set forth in RSA 79-E:2? (The four districts will consist of areas zoned C-1 “Central Area Commercial” and WC “Waterfront Commercial”. A map of these districts is available on the Town’s website and Town Clerk’s Office.)

Majority vote required.

_____ by the Board of Selectmen

Article ____ – Adopt RSA 162-K

To see if the Town will vote to adopt RSA 162-K of the New Hampshire Revised Statutes, which if adopted will allow the Town to establish tax increment financing districts upon approval of the legislative body.

Majority vote required.

_____ by the Board of Selectmen

Article ____ - Greater Downtown Area TIF (Reserved)

Article ____ – Increase Local Option Fee to Fund Transportation

To see if the Town will vote to increase the current motor vehicle local option fee from \$3.25 to \$4.00 to fund transportation services for senior and disabled residents and transportation service needs consistent with RSA 261:153 VI. Proceeds from the fee will be deposited into the Town's Municipal Transportation Improvement Fund. This article will not impact the tax rate.

To transact any other business which may legally come before this meeting.

Given under our hands and seal this ____th day of January, 2014.

Don Clement, Chairman

Daniel W. Chartrand, Vice-Chairman

Julie Gilman, Clerk

Matt Quandt

Frank Ferraro

We certify that on the ____st of January, 2014, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder's Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 30 Linden Street, and the Town Clerk's Office, 10 Front Street.

Given under our hands and seals this ____st day of January, 2014.

Don Clement, Chairman

Daniel W. Chartrand, Vice-Chairman

Julie Gilman, Clerk

Matt Quandt

Frank Ferraro

Town of Exeter
Forecast Summary Report - Water and Sewer Funds - DRAFT UNAUDITED
For the Year 2013

| Water Fund | <u>1/31</u> | <u>2/28</u> | <u>3/31</u> | <u>4/30</u> | <u>5/31</u> | Actual <u>6/30</u> | <u>7/31</u> | <u>8/31</u> | <u>9/30</u> | <u>10/31</u> | Forecast | |
|-----------------------------|--------------|---------------|---------------|---------------|---------------|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | | | | | | | | | | | <u>11/30</u> | <u>12/31</u> |
| Billed Revenue YTD | 137,590 | 353,423 | 514,312 | 658,879 | 878,131 | 1,050,528 | 1,204,939 | 1,502,261 | 1,710,053 | 1,874,615 | 2,140,173 | 2,305,362 |
| Other Revenue | <u>4,103</u> | <u>19,046</u> | <u>26,145</u> | <u>27,533</u> | <u>36,112</u> | <u>45,609</u> | <u>49,051</u> | <u>61,203</u> | <u>71,079</u> | <u>75,955</u> | <u>75,955</u> | <u>75,955</u> |
| Total Collected Revenue YTD | 141,693 | 372,469 | 540,456 | 686,412 | 914,244 | 1,096,138 | 1,253,990 | 1,563,464 | 1,781,131 | 1,950,570 | 2,216,128 | 2,381,317 |
| Expended/Encumbered YTD | 139,111 | 234,362 | 389,185 | 545,629 | 650,848 | 825,935 | 966,589 | 1,520,391 | 1,723,166 | 1,856,678 | 2,079,402 | 2,302,127 |
| Revenue Surplus/(Deficit) | 2,582 | 138,107 | 151,272 | 140,783 | 263,395 | 270,203 | 287,401 | 43,073 | 57,966 | 93,893 | 136,726 | 79,190 |

| Sewer Fund | <u>1/31</u> | <u>2/28</u> | <u>3/31</u> | <u>4/30</u> | <u>5/31</u> | Actual <u>6/30</u> | <u>7/31</u> | <u>8/31</u> | <u>9/30</u> | <u>10/31</u> | Forecast | |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|-----------------------|---------------|---------------|---------------|----------------|----------------|----------------|
| | | | | | | | | | | | <u>11/30</u> | <u>12/31</u> |
| Billed Revenue YTD | 115,017 | 300,937 | 476,521 | 599,258 | 789,854 | 957,751 | 1,085,733 | 1,320,771 | 1,509,833 | 1,646,096 | 1,860,437 | 2,024,660 |
| Other Revenue | <u>20,816</u> | <u>51,297</u> | <u>55,316</u> | <u>55,485</u> | <u>69,882</u> | <u>71,545</u> | <u>73,753</u> | <u>80,260</u> | <u>85,285</u> | <u>109,538</u> | <u>109,538</u> | <u>108,945</u> |
| Total Collected Revenue YTD | 135,833 | 352,234 | 531,837 | 654,742 | 859,736 | 1,029,297 | 1,159,486 | 1,401,031 | 1,595,118 | 1,755,634 | 1,969,975 | 2,133,605 |
| Expended/Encumbered YTD | 189,361 | 247,572 | 403,162 | 543,272 | 740,433 | 914,107 | 1,021,973 | 1,489,324 | 1,714,871 | 1,869,819 | 2,074,678 | 2,279,537 |
| Revenue Surplus/(Deficit) | (53,528) | 104,663 | 128,674 | 111,470 | 119,303 | 115,190 | 137,513 | (88,293) | (119,753) | (114,185) | (104,703) | (145,931) |

Notes:

Bills are sent monthly on last day of each month.

Other revenue includes impact fees, final billing, abatements, refunds, etc.

Encumbered funds represent a planned or obligated expenditure. Once the encumbered expenditure open item is placed in the ledger, the amount required to fund the item is set aside and is accounted for as an obligation.

Total YTD Collected revenue includes outstanding receivables of \$(263,044) for Water and \$(224,124) for Sewer

YTD Sewer expenditures include \$89,643 for Vector Truck

W. Robert Kelly
59 Columbus Avenue
Exeter, New Hampshire 03833
(603) 772-8679 kellyes@comcast.net

December 1, 2013

Mr. Russell Dean
Town Manager
Town of Exeter

RE: Water and Sewer reserves/budget

Russ:

As part of this fall's deliberations on the Water and Sewer budget, the W&S Advisory Committee voted unanimously at their meeting on November 6 to withdraw appropriate funds from the reserve accounts to help pay for some proposed 2014 capital items and retire some project debt. In general, the Committee recommended approximately \$300,000 from the Water Fund and up to \$500,000 from the Sewer Fund.

Specific Budget Line Items for budget relief allocation are as follows:

| Account | 2014 budget request(\$) | |
|-----------------------------------|----------------------------|---------------------------------|
| 625-8xxx DS Wastestream Reduction | 59,686 | |
| 627-7420 CO P/U Truck #3 | 8,971 | |
| 627-7420 CO Backhoe | 48,250 | |
| 627-7425 CO WTP Maintenance | 35,000 | |
| 627-7449 CO WTP Capital | 43,000 | |
| 627-7xxx CO Hampton Rd Tank | <u>102,448</u> | |
| 962-5878 WF Appropriations | \$297,355 | From Water Fund reserve account |
| 635-8212 DS Water St Separation | 30,790 | |
| 635-8214 DS Outfall | 29,363 | |

| | | |
|------------------------------|---------------|---------------------------------|
| 637-7420 CO P/U Truck #3 | 8,971 | |
| 637-7420 CO Backhoe | 48,250 | |
| 637-7433 CO WWTP Upgrades | 30,000 | |
| 637-7444 CO Small Generators | <u>40,000</u> | |
| 962-5878 SF Appropriations | \$187,374 | From Sewer Fund reserve account |

The committee recommends distributing the WSAC sewer reserve allocation such that the proposed new pickup truck, department specific backhoe, on-going maintenance projects at the WWTP, a remote pump station generator totaling \$187,374, should be paid for out of the Sewer Fund reserve account in 2014. The Committee also supported your recommendation of retiring the debt service of the Water Street Separation and the Outfall projects.

Feel free to contact me with any further questions on this matter.

Very Truly Yours,



W. Robert Kelly
Chair
Water and Sewer Advisory Committee



MEMO

To: Russ Dean, Town Manager

Cc: Jennifer Perry, DPW Director; Paul Vlasich, Town Engineer

From: Michael Jeffers, W&S Managing Engineer

Date: December 13, 2013

Ref: Request for Board Approval/Signature of Wastewater Facilities Plan Consultant Contract

Please place on the Board of Selectmen agenda for Monday, December, 16th, review and approval (signatures) of a contract with Wright-Pierce Engineering for ***Wastewater Facilities Plan*** services. The contract amount is for \$349,090.00. This task was approved by voters by warrant Article #8 on March 13, 2012. This task is a first step commitment by the Town for NPDES permit compliance.

Wright-Pierce was unanimously selected by DPW staff and the Water & Sewer Advisory Committee (one representing member) as the most qualified consultant responding to the RQF for this task. They are also on the state SRF "pre-qualified" consultant list.

LEASE

THIS LEASE, created under NH RSA Chapter 41, Section 11-a, effective on the 1st day of January, 2014, but actually executed on the _____ day of _____, 2013, by and between the TOWN OF EXETER, a municipal corporation in the County of Rockingham and State of New Hampshire, hereinafter called the Lessor, and the EXETER HISTORICAL SOCIETY, a voluntary organization legally constituted under the laws of the State of New Hampshire, of said Exeter, hereinafter called the Lessee,

WITNESSETH

That in consideration of the rents and agreements to be paid and performed on the part of the Exeter Historical Society, the Town of Exeter as Lessor does hereby lease and demise unto the Lessee:

A certain building and tract of land of the Lessor situate in said Exeter, known as the Old Library Building, so-called, and more particularly described as No. 47 Front Street, Exeter, New Hampshire, said location being recorded in the Town of Exeter Tax Map No. 09-09, Block No. 6, Parcel No. 2.

TO HAVE AND TO HOLD the same unto the Lessee for a term through January 1, 2019 from the first day of January, 2014, the said Lessee paying therefore the annual rent of \$1,200 dollars payable annually (\$1,200), at the rate of \$100.00 per month, the first payment to be made at the inception of this Lease, without proration and subsequent payments to be made on the first day of each fiscal year thereafter during the term of this lease. It is further understood and agreed that the Lessor and Lessee shall decide, one year before the expiration originally agreed upon or to modify the terms regarding such expiration date.

The Lessee hereby covenants and agrees with the Lessor as follows:

- 1 (a) That it will pay the rent to the Lessor in the sum of one hundred (\$100.00) dollars per month payable on the first working day of January annually during the term of this lease.
- 1 (b) The Lessor shall provide routine maintenance pertaining to the longevity and safe operation of the building and grounds in accordance with applicable building codes.

All maintenance responsibilities of the Lessor shall be conducted within the Lessor's discretion and subject to available funding.

The Lessee shall continue to be responsible for custodial services, trash removal, and minor maintenance in conjunction with cleaning.

- 1 (c) That no interior or exterior alterations to the building will be made without the express approval of the Town of Exeter through the Board of Selectmen or their authorized designee;

The Lessor hereby covenants and agrees with the Lessee as follows:

- 2 (a) That the Lessee paying the rent and observing and performing the covenants hereinbefore reserved and contained shall peaceably and quietly enjoy the said land and shall not be disturbed in its possession thereof by any act of the town or any person claiming by, from or under the town.
- 2 (b) That the Lessee may alter the interior of the present building to accommodate the change in use subject to the provisions of paragraphs 1 (c). Upon expiration of the Lease, the Lessee is required to return the building in a clean and well-maintained condition.
- 2 (c) That the Lessee may accept fees for certain activities and events subject to the applicable town rules and regulations governing the rental and use of such space at the time of the event or rental. In addition, the Lessee may use the subject premises for storage of documents and personal property as may be legally permissible for similarly situated buildings at the time of such uses.

It is mutually agreed between the Lessor and Lessee as follows:

- 3 (a) That in the event that the Lessee shall violate any of the conditions of this Lease and other agreements and does not discontinue said violation or remedy any existing condition within forty (40) days following notice by the Lessor to the Lessee, this Lease shall terminate and the Lessor may enter and expel the Lessee without further notice.

- 3 (b) That insurance liability, both indemnity and casualty, will be separately carried by Lessor and Lessee, with a specific listing and identification of the town's property, other than land and building, as set forth in Appendix B; the Lessee will be responsible for obtaining building insurance in at least the amount recommended for the leased building by an insurance agent acceptable to the Town and subject to periodic review as determined by such agent. The Lessee shall be responsible for the determination of the procurement of insurance for the Lessee's contents in the leased building. A certificate of insurance shall be provided to the Lessor, naming the Town of Exeter as co-insured, on the anniversary date of coverage each year.
- 3 (c) That the Lessor places no restrictions on the Lessee's use of the building provided that the Lessee utilizes the building in accordance with the Lessee's charter purposes at the time of Lease Agreement. The Lessee will act in accordance with its status as a New Hampshire Not-for-Profit corporation and of any other present or future statutory requirements. See attached Exhibit A- Exeter Historical Society By-Laws.
- 3 (e) The liquidation or disbandment of the Society before the Lease ends shall also automatically terminate said Lease and no further rental payments will be owed. The Lessee will be required to vacate said premises at its own expense. In the event of a substantial change in the Lessee's charter after the time of signing of the Lease, the Lessor will have the option of terminating the Lease, or renegotiating the Lease terms. This option is to be exercised solely by the Lessor.
- 3 (f) Either party may terminate this Agreement by giving the other a written thirty (30) day notice with the reasons therefor.
- 3 (g) Force Majeure. If, during the life of the agreement, the demised premises shall be substantially damaged by fire, the elements, an act of God, or any other cause not the fault of the Lessee, and, if the insurance does not cover the cost of repairs, neither party shall be held liable; the Town has the option to cancel the Lease and make appropriate repairs to the building, unless the Lessee elects to make such appropriate repairs not covered by insurance within a reasonable time of the loss at the Lessee's expense. Such repairs would not be deemed reimbursable to the Lessee by the Lessor at the termination of the Lease.
- 3 (h) Payment of Real Estate Taxes. Pursuant to RSA 72:23-V-a, the property is exempt from real estate taxes.

IN WITNESS WHEREOF, the Town of Exeter, by its Board of Selectmen duly authorized, and Exeter Historical Society, by its Officers duly authorized, have interchangeably set their hands to

this and one other instrument of like tenor and date on the day and year of execution above-written.

Signed, Sealed and Delivered in the presence of:

TOWN OF EXETER

Don Clement, Chairman

Dan Chartrand, Vice Chairman

Julie Gilman, Clerk

Matt Quandt, Selectman

Frank Ferraro, Selectman

EXETER HISTORICAL SOCIETY

Lionel Ingram

Ed Rowan

WITNESS

EXETER HISTORICAL SOCIETY BY-LAWS

ARTICLE I. NAME AND LOCATION

The name of this organization shall be the Exeter Historical Society (the "Society"). The Society is physically located at 47 Front Street in Exeter, New Hampshire.

ARTICLE II. MISSION

The mission of the Society is to serve as the steward of and advocate for the history of Exeter, New Hampshire.

ARTICLE III. MEMBERSHIP

A. Membership in the Society is open to any person interested in the history of Exeter who intends to further the business and purposes of the Society and to abide by the rules thereof.

B. Classes of Membership and dues to be paid will be determined by the Board of Trustees (the "Board") from time to time.

C. Membership shall be terminated automatically for nonpayment of dues, after a delinquency of one month following the mailing of a second notice of fee due. Membership may also be terminated for cause pursuant to a hearing before the Executive Committee.

ARTICLE IV. BOARD OF TRUSTEES

- A. Responsibilities and power: The Board shall be the governing body of the Society for administering assets owned by or in the possession of the Society, and for establishing long-range fundamental policies and priorities. The Board shall hold for the Society all property received by gift or bequest with the power to hold, sell, convey, invest, reinvest or expend in furtherance of the purposes of the Society. Conditions attached by the donor to such a gift or bequest are subject to prior approval by the Board.
- B. Composition: The Board shall consist of no fewer than nine or more than fifteen members of the Society. The Trustees shall be elected to serve three year terms in classes of three to five each, so arranged that one class be elected each year. The Board shall also appoint two high school student Trustees, a Senior and a Junior, for overlapping two year terms, The Senior will have voting privileges.
- C. Nominations and Election: The Nominating Committee shall propose to the Board candidates to serve as Trustees. The Board shall endorse the candidates by majority vote. The names shall be distributed to all members of the Society at least one month prior to the annual meeting. Provisions shall be made for nominations from the floor. Election shall be by a majority of the Members voting at an annual meeting either in person or by proxy.
- D. Vacancies: A vacancy on the Board may be filled by a majority vote of the Board. A Trustee so chosen shall hold office until the next annual meeting, at which time any unexpired portion of the term shall be filled by the normal election process.

- E. Conflict of Interest: Board members shall be bound by the requirements of NH RSA 7:19:11 and RSA 7:19-A and by the provisions of the Internal Revenue Code and by regulations pertaining to pecuniary benefit transactions. The Board shall adopt a Conflict of Interest policy and all Board Members shall sign annually.
- F. Resignation: Any Board member may resign at any time. Such resignation is to be made in writing and to take effect from the time of receipt by the Chairman unless some other time is fixed in the resignation. A member who misses three consecutive meetings of the board without leave from the Chairman is considered to have resigned from the Board.
- G. Removal: A member of the Board may be removed by a two-thirds vote of the Board; however no such vote may be taken until a written petition for removal is filed with the Board and the person whose removal is sought receives notice of said petition by first class mail. Further, said person shall be given the opportunity to make an oral or written response to the Board within fourteen (14) days of the mailing of the notice. Any meeting called to include the vote on the removal of such a person shall not be held until the fourteen days provided for the above have elapsed.
- H. Honorary Trustees: The Board may designate individuals with distinguished service to the Society as Honorary Trustees. Honorary trustees shall be invited to all meetings of the Board but may not vote

ARTICLE V. OFFICERS OF THE SOCIETY.

- I. Enumeration: The Officers of the Society shall be a Chairman of the Board of Trustees, Two Vice Chairmen, A Secretary and a Treasurer. The Officers shall be elected for a one-year term by the Board.
- J. Chairman of the Board of Trustees: The Chairman shall preside at meetings of the Board, the Society, and the Executive Committee. The Chairman shall be responsible for the overall direction of Society activities in accordance with policy set by the Board. The Chairman shall employ staff to perform functions as determined by the board and to see that appropriated job descriptions are on file. The Chairman shall conduct an annual review of employees, and report the review and recommendations on compensation and conditions of employment to the Board.
- K. The Vice Chairman for Finance shall supervise, in accordance with guidance from the Board and the Chairman, all financial activities of the Society including all fund raising not directly related to programs. The Vice-Chairman shall serve as Chair of the Budget and Finance Committee and shall oversee the implementation of all financial policies approved by the Budget and Finance Committee and by the Board. The

- Vice Chairman for Finance shall perform those duties assigned by the Chairman and shall preside at meetings in the Chairman's absence.
- L. The Vice Chairman for Programs shall supervise, with guidance from the Board and the Chairman, the Programs of the Society and the activities of the volunteers. The Vice-Chairman for Programs shall also perform those duties assigned by the Chairman.
 - M. Secretary: The Secretary shall ensure that the Board is acting in accordance with these bylaws and maintain records of meetings of the Membership, of the Board, and of the Executive Committee. The Secretary shall perform other duties as prescribed from time to time by the Board.
 - N. Treasurer: The Treasurer shall ensure that the Board receives, at such times and in such form as the Board shall require, accounting reports, budgets, audits, long-range financial plans and financial policy statements. The Treasurer shall prepare a yearly report on the financial status of the Society to be delivered at the annual meeting and shall oversee all filings required by the State of New Hampshire, the Internal Revenue Service, and other federal and state agencies. The Treasurer shall hold all funds and securities of the Society in appropriate accounts. Withdrawal of funds from investments, other than from operating funds in the Society's checking account, shall require the signature of the Chairman or either Vice-Chairman in addition to that of the Treasurer.

ARTICLE VI: MEETINGS

- O. Annual Meeting: The Annual Meeting of the Society shall be held in May.
- P. Special Meetings: A Special Meeting of the Society shall be held upon written request filed with the Secretary of at least six Trustees or at least twenty-five members of the Society.
- Q. Meetings of the Board: The Board shall meet at least six times annually.
- R. Notice: A Notice of Meetings of the Society shall be mailed to members at least fourteen days prior to the date of the meeting. A notice of meetings of the Board shall be sent to Trustees by mail, fax, or e-mail at least five days prior to the date of the meeting. Meeting notices shall give the place, date, and hour of the meeting and any further information required by these by-laws.
- S. Quorum: At any meeting of the Society, twenty-five members present in person or by proxy shall constitute a quorum. At any meeting of the Board, a majority of all Trustees then in office shall constitute a quorum for the transaction of business. At any meeting of the Executive Committee three officers shall constitute a quorum for the transaction of business. If a quorum is not present, any meeting may without further notice be adjourned to a specific date.

- T. Voting: Questions arising at any meeting of the Society shall be decided by a majority of those present or by proxy duly executed on a form provided by the Society for that purpose. Questions arising at any meeting of the Board or its committees shall be decided by a majority vote of those present except as otherwise required by law or by these by-laws.

ARTICLE VII: COMMITTEES

A: Executive Committee: The Executive Committee shall consist of the five officers of the Society. The Committee's powers shall be used only as necessary and appropriate on routine business or on emergency matters that cannot or should not be delayed until the Board's next regularly scheduled meeting or until a special Board meeting should be called. Questions at any meeting of the Committee shall be decided by a majority of members then in office. The Executive Committee shall have authority to act for the Board on all matters except the following, which shall be reserved to the Board: filling Trustee vacancies and selection of officers; changing the mission and purpose of the Society; incurring indebtedness, secured or unsecured; establishing or amending investment policies; selling real or personal property of the Society; and adopting the annual budget. These By-laws or other Board policies may reserve additional powers to the Board.

B: Special Committees: There may be appointed by the Chairman, with approval of the Board, special committees as needed. The names of these and all other chairmen shall be communicated to the Society membership in the yearly meeting.

C: Permanent Committees: The Chairman shall appoint a Budget and Finance Committee and a Program Committee with the approval of the Board. The Nominating Committee shall consist of the trustees in the class whose term is longest before expiration.

D. Budget and Finance Committee: The Budget and Finance Committee, in accordance with policy set by the Board, shall have general supervision over the finances of the Society and the receipt and disbursements of its funds and the accounting thereof. It shall prepare and submit to the Board, at such times and in such forms as the Board shall require, comparisons of income and expenditure with approved annual budgets, proposed budgets for the next fiscal year, long-range financial plans, and statements of financial policy. The Committee shall have charge of the investment of the Society's funds through an outside investment advisor.

E: Program Committee: The Program Committee, working with staff, shall develop public presentations and activities and, with the advice and consent of the Budget and Finance Committee, organize fund raising events.

F; Nominating Committee: The Nominating Committee shall present a slate of nominations for elections as Trustees at the Annual Meeting and a slate of officers at the first Board Meeting following each Annual Meeting.

ARTICLE VIII: EFFECTIVE DATE

These By-laws will become effective and will supersede all previous laws of the Society at the time of the elections at the 2011 Annual Meeting.

ARTICLE IX: FISCAL YEAR

The Fiscal Year of the Society shall commence on January 1 and close on December 31 each year.

ARTICLE X: TAX EXEMPT QUALIFICATIONS

A: The purposes of the Society shall not be altered or amended in any way that will cause the Society to lose its status as a tax-exempt organization under the provisions of Section 501 C (3) of the Internal Revenue as it now exists or as it may be amended from time to time.

B: In the event that the Society should decide to terminate its activities and to dissolve as an organization, all assets held in the Society's name, both fiscal and material, should thereupon be entrusted to the New Hampshire Historical Society.

ARTICLE XI: AMENDMENTS

Amendments to these By-laws may be made at a regular or special meeting of the Society after notice of the proposed amendment has been distributed to all members at least two weeks in advance. The presence of twenty-five members in person or by proxy shall constitute a quorum and a majority of those voting shall be required for passage.

Approved at Annual Meeting, May 4, 2011

OLD

LEASE

THIS LEASE, created under NH RSA Chapter 41, Section 11-a, effective on the 1st day of January, 2011, but actually executed on the 25th day of April, 2011, by and between the TOWN OF EXETER, a municipal corporation in the County of Rockingham and State of New Hampshire, hereinafter called the Lessor, and the EXETER HISTORICAL SOCIETY, a voluntary organization legally constituted under the laws of the State of New Hampshire, of said Exeter, hereinafter called the Lessee,

WITNESSETH

That in consideration of the rents and agreements to be paid and performed on the part of the Exeter Historical Society, the Town of Exeter as Lessor does hereby lease and demise unto the Lessee:

A certain building and tract of land of the Lessor situate in said Exeter, known as the Old Library Building, so-called, and more particularly described as No. 47 Front Street, Exeter, New Hampshire, said location being recorded in the Town of Exeter Tax Map No. 09-09, Block No. 6, Parcel No. 2.

TO HAVE AND TO HOLD the same unto the Lessee for a term through January 1, 201~~7~~⁹ from the first day of January, 201~~4~~⁹, the said Lessee paying therefore the annual rent of \$1,200 dollars payable annually (\$1,200), at the rate of \$100.00 per month, the first payment to be made at the inception of this Lease, without proration and subsequent payments to be made on the first day of each fiscal year thereafter during the term of this lease. It is further understood and agreed that the Lessor and Lessee shall decide, ~~ten years~~ one year before the expiration originally agreed upon or to modify the terms regarding such expiration date.

OLD

The Lessee hereby covenants and agrees with the Lessor as follows:

- 1 (a) That it will pay the rent to the Lessor in the sum of one hundred (\$100.00) dollars per month payable on the first working day of January annually during the term of this lease.
- 1 (b) The Lessor shall provide routine maintenance pertaining to the longevity and safe operation of the building and grounds in accordance with applicable building codes.

All maintenance responsibilities of the Lessor shall be conducted within the Lessor's discretion and subject to available funding.

The Lessee shall continue to be responsible for custodial services, trash removal, and minor maintenance in conjunction with cleaning.

- 1 (c) That no interior or exterior alterations to the building will be made without the express approval of the Town of Exeter through the Board of Selectmen or their authorized designee;

The Lessor hereby covenants and agrees with the Lessee as follows:

- 2 (a) That the Lessee paying the rent and observing and performing the covenants hereinbefore reserved and contained shall peaceably and quietly enjoy the said land and shall not be disturbed in its possession thereof by any act of the town or any person claiming by, from or under the town.
- 2 (b) That the Lessee may alter the interior of the present building to accommodate the change in use subject to the provisions of paragraphs 1 (c). Upon expiration of the Lease, the Lessee is required to return the building in a clean and well-maintained condition.
- 2 (c) That the Lessee may accept fees for certain activities and events subject to the applicable town rules and regulations governing the rental and use of such space at the time of the event or rental. In addition, the Lessee may use the subject premises for storage of documents and personal property as may be legally permissible for similarly situated buildings at the time of such uses.

It is mutually agreed between the Lessor and Lessee as follows:

- 3 (a) That in the event that the Lessee shall violate any of the conditions of this Lease and other agreements and does not discontinue said violation or remedy any existing condition within forty (40) days following notice by the Lessor to the Lessee, this Lease shall terminate and the Lessor may enter and expel the Lessee without further notice.

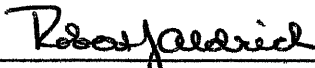
- 3 (b) That insurance liability, both indemnity and casualty, will be separately carried by Lessor and Lessee, with a specific listing and identification of the town's property, other than land and building, as set forth in Appendix B; the Lessee will be responsible for obtaining building insurance in at least the amount recommended for the leased building by an insurance agent acceptable to the Town and subject to periodic review as determined by such agent. The Lessee shall be responsible for the determination of the procurement of insurance for the Lessee's contents in the leased building. A certificate of insurance shall be provided to the Lessor, naming the Town of Exeter as co-insured, on the anniversary date of coverage each year.
- 3 (c) That the Lessor places no restrictions on the Lessee's use of the building provided that the Lessee utilizes the building in accordance with the Lessee's charter purposes at the time of Lease Agreement. The Lessee will act in accordance with its status as a New Hampshire Not-for-Profit corporation and of any other present or future statutory requirements. See attached Exhibit A- Exeter Historical Society By-Laws.
- 3 (e) ~~That in the event of the liquidation or disbandment of the Society before the lease ends, the personal property of the Lessee shall become the property of the New Hampshire Historical Society with the exception of the deed from totems of Indian Sagamores to Reverend John Wheelwright dated April 3, 1638. The deed shall become the property of the Town of Exeter.~~ The liquidation or disbandment of the Society before the Lease ends shall also automatically terminate said Lease and no further rental payments will be owed. The Lessee will be required to vacate said premises at its own expense. In the event of a substantial change in the Lessee's charter after the time of signing of the Lease, the Lessor will have the option of terminating the Lease, or renegotiating the Lease terms. This option is to be exercised solely by the Lessor.
- 3 (f) Either party may terminate this Agreement by giving the other a written thirty (30) day notice with the reasons therefor.
- 3 (g) Force Majeure. If, during the life of the agreement, the demised premises shall be substantially damaged by fire, the elements, an act of God, or any other cause not the fault of the Lessee, and, if the insurance does not cover the cost of repairs, neither party shall be held liable; the Town has the option to cancel the Lease and make appropriate repairs to the building, unless the Lessee elects to make such appropriate repairs not covered by insurance within a reasonable time of the loss at the Lessee's expense. Such repairs would not be deemed reimbursable to the Lessee by the Lessor at the termination of the Lease.

IN WITNESS WHEREOF, the Town of Exeter, by its Board of Selectmen duly authorized, and Exeter Historical Society, by its Officers duly authorized, have interchangeably set their hands to


this and one other instrument of like tenor and date on the day and year of execution above-written.

Signed, Sealed and Delivered in the presence of:

TOWN OF EXETER

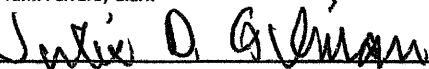


Robert Aldrich, Chairman




Matt Quandt, Vice Chairman

Frank Ferraro, Clerk




Julie Gilman, Selectwoman



Don Clement, Selectman

EXETER HISTORICAL SOCIETY

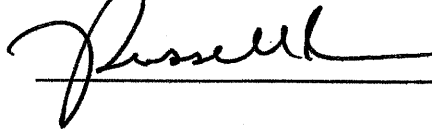


Lionel Ingram



Ed Rowan

WITNESS



3(2)

Proposed

The Town and the Exeter Historic Society agree that this lease shall automatically renew for one additional five year term; provided however, that the Town or the Exeter Historic Society may terminate and cancel that additional five year extension by giving written notice to the other one hundred twenty days prior to the end of the initial five year term.

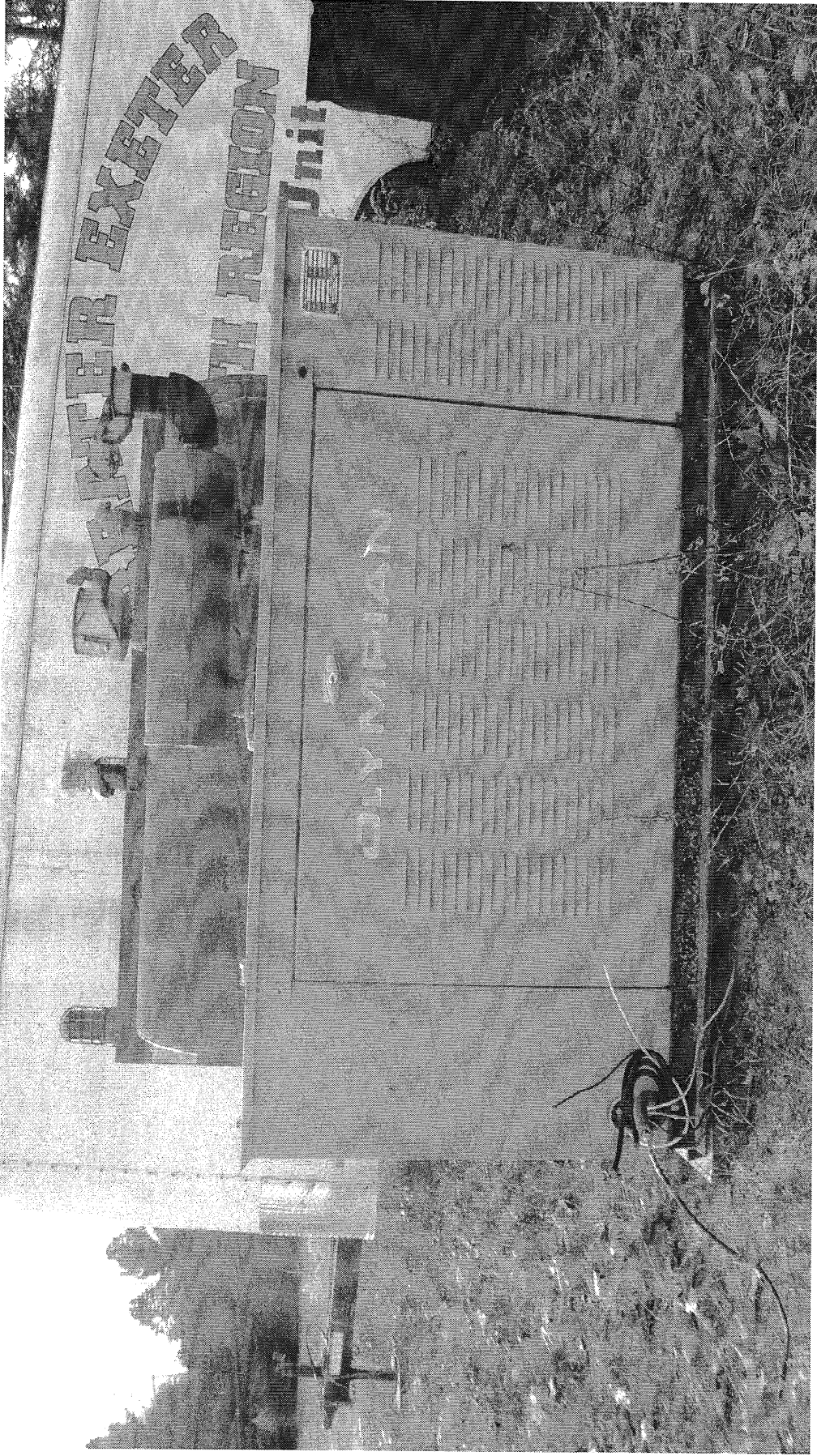
Town of Exeter
Surplus pump for sale
Detroit Diesel Engine
10 inch pump
964 hours

To view item call (603)773 – 6157 Ext 163

Town of Exeter
Surplus items to be sold as lot in as is condition

1 Safe (no combination) 1 Dump body, 1 Office Trailer, 1 Asphalt Hot Box, 1 Utility Trailer,
2 Truck Caps, 1 six inch Red Seal Pump, 1 Utility Shed, 1 Olympian Generator, 2- 275 Gal fuel
tanks, 1 Diesel Generator, 1 Kohler Generator, 2 Metal Desks, 1 Metal A Frame, 1 Sewer Rod
Machine, 1- 12 foot Boat, 1 Backhoe Bucket, 1 Ship mooring cleat, 2 Plastic Soccer Goals.

To View Items Call (603) 773 – 6157 Ext 163



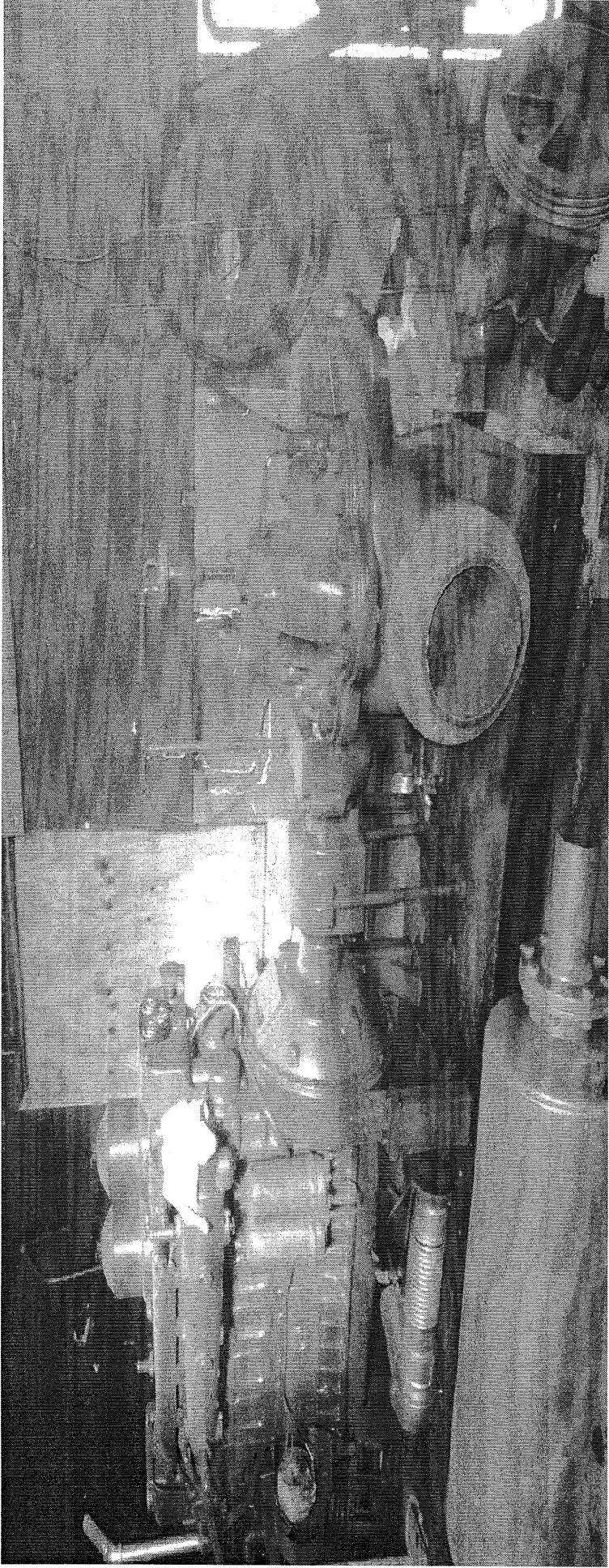
Olympian Generator
propane or natural gas



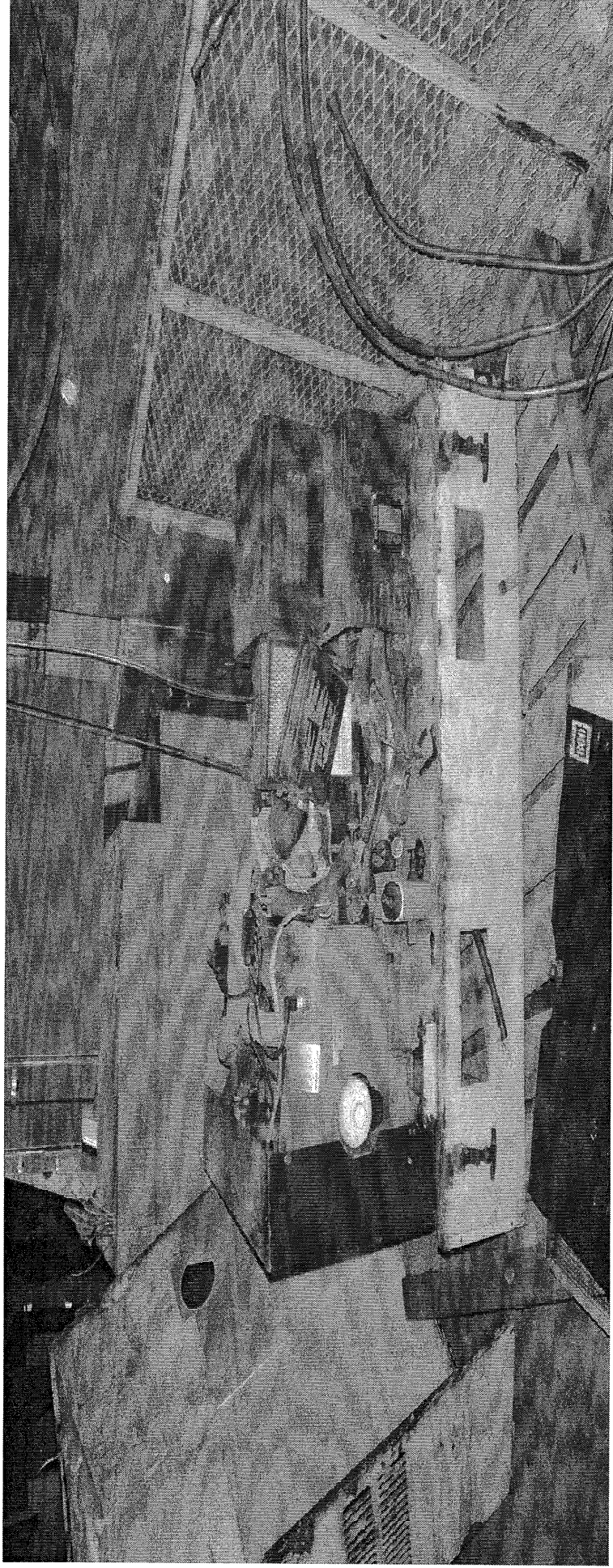
Two 275 gal fuel tanks,



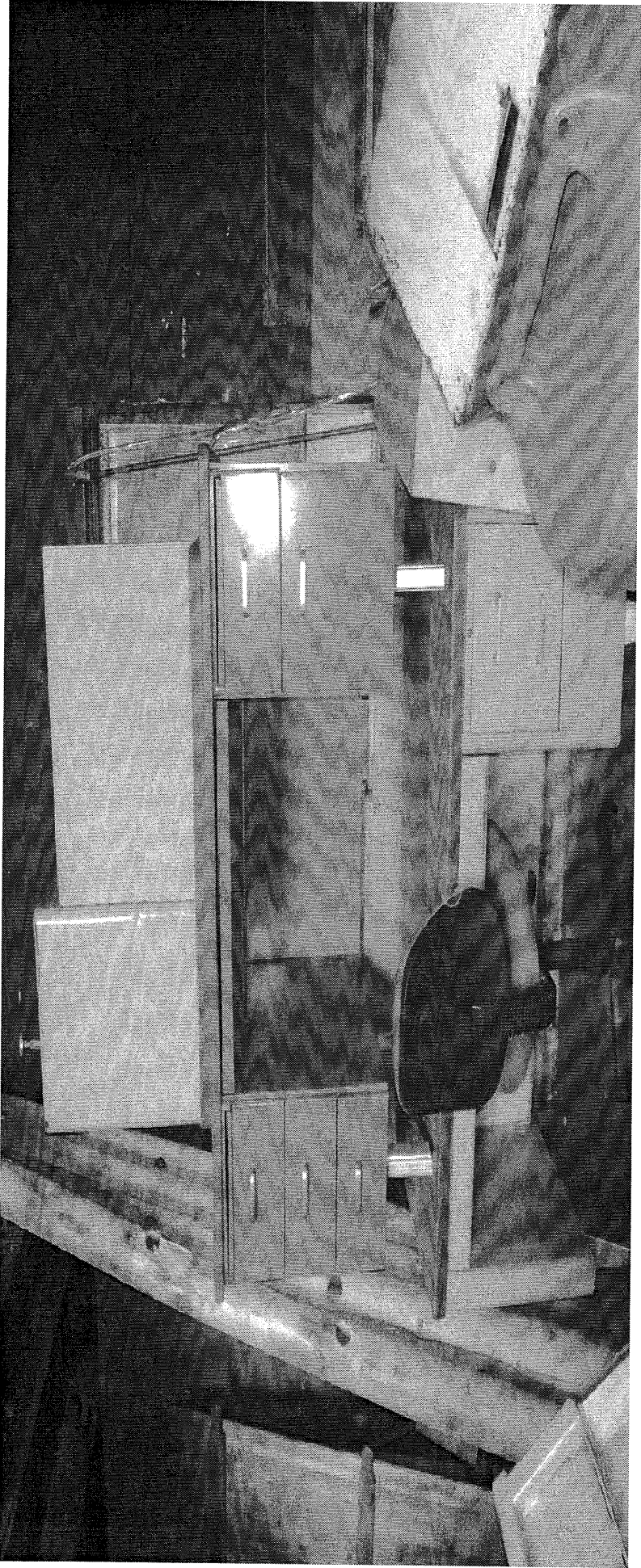
Diesel Generator



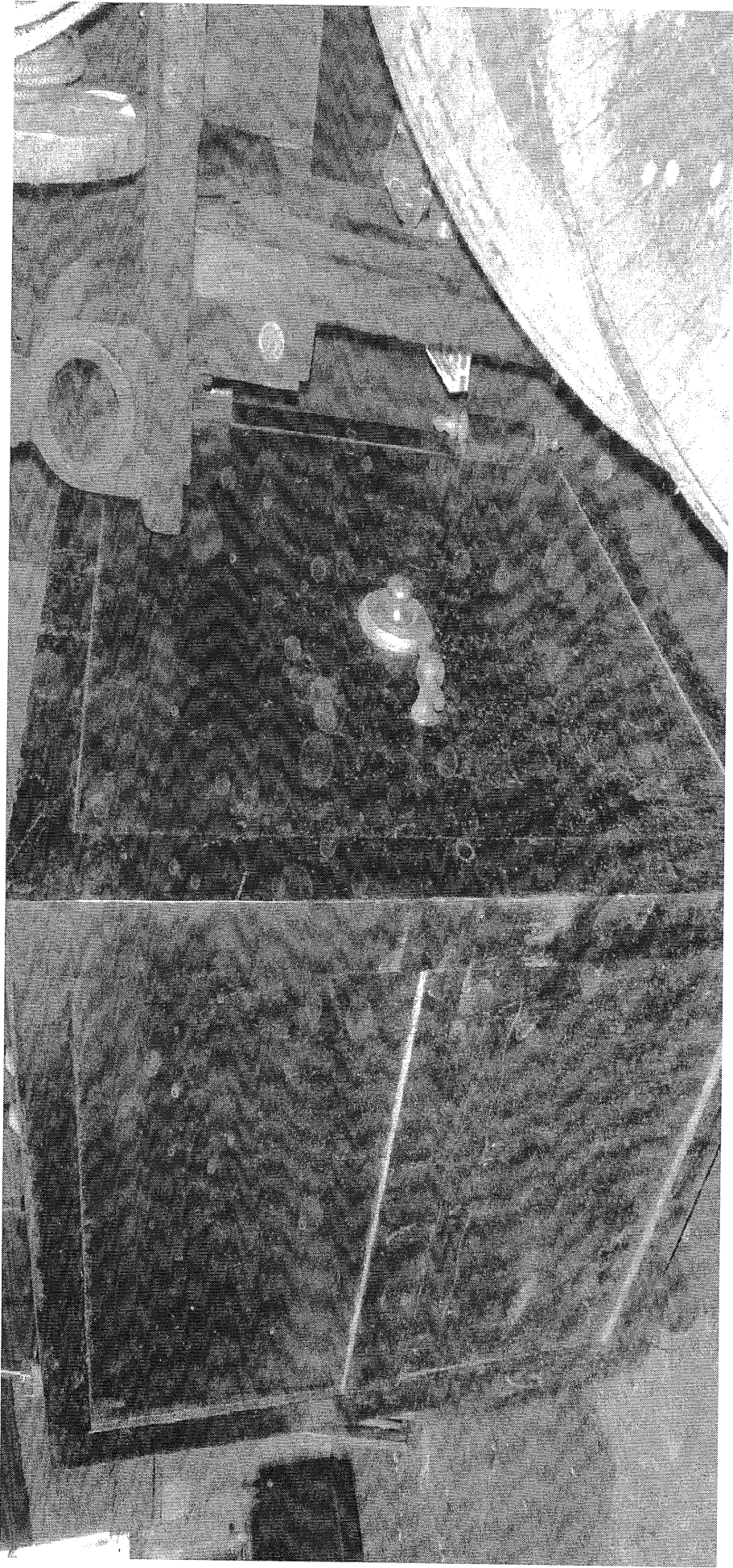
Detroit Diesel Pump



**Kohler Generator
Propane or Natural Gas**



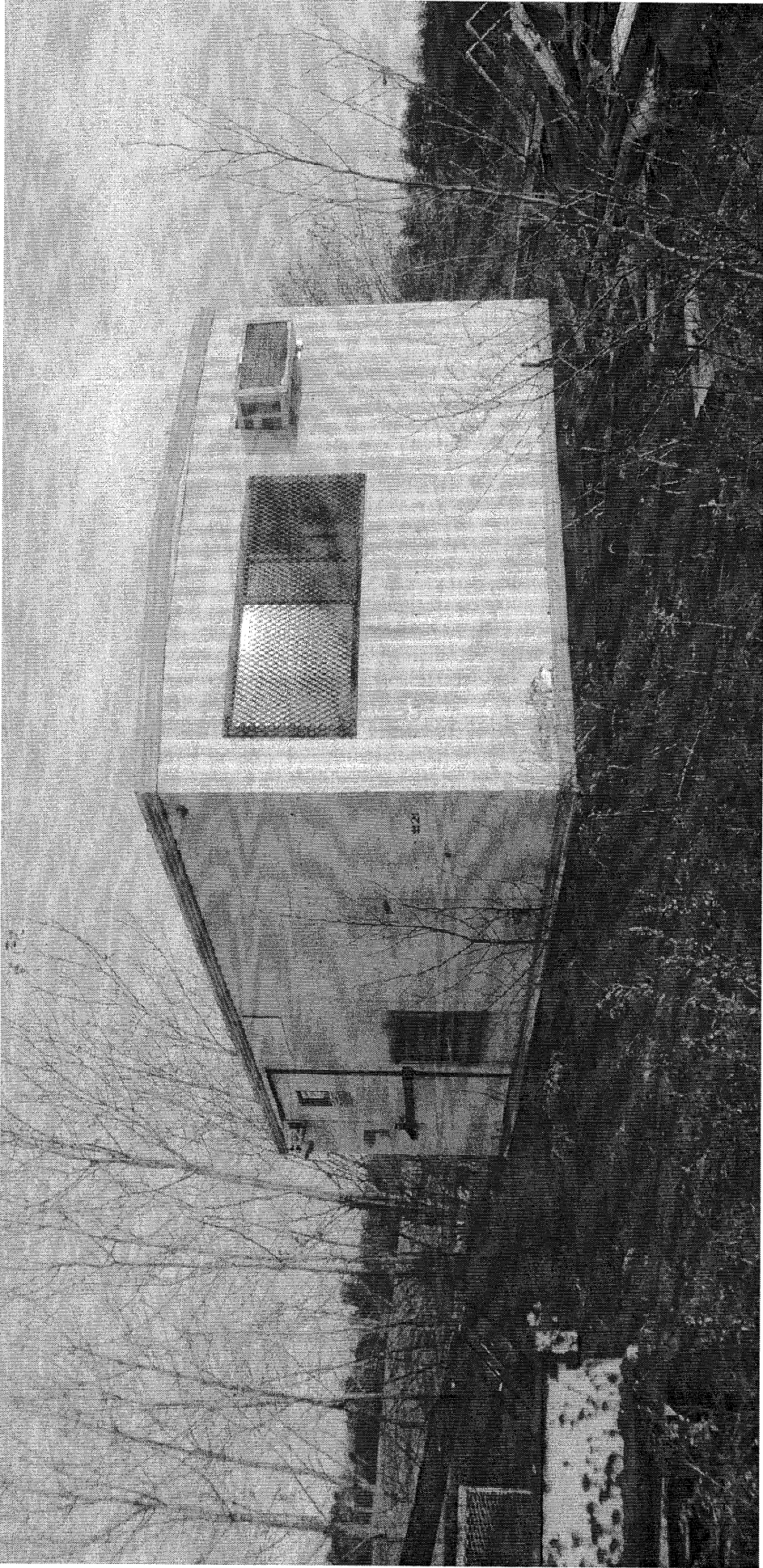
Two Metal Desks



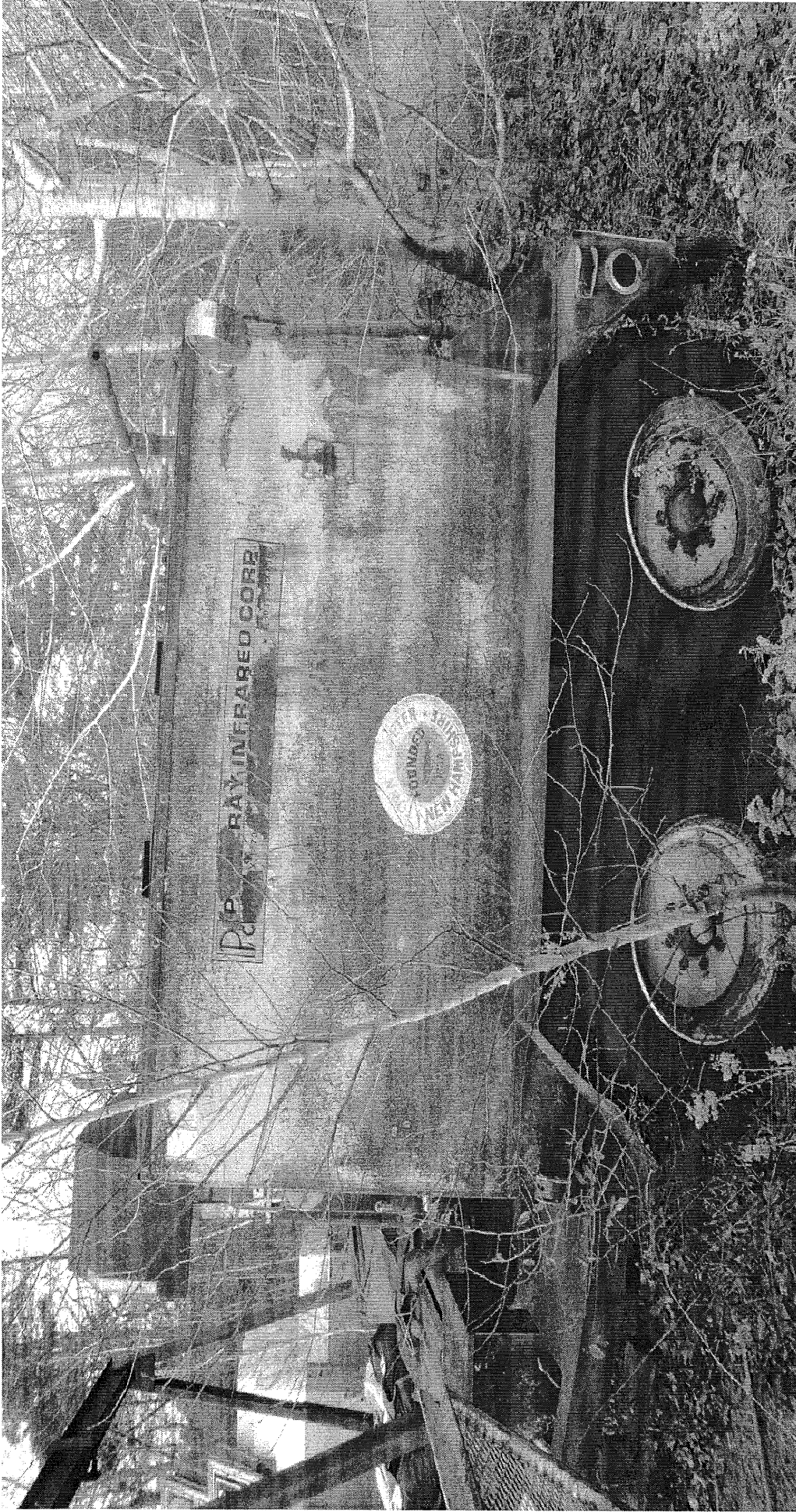
Safe no Combo



Dump Body



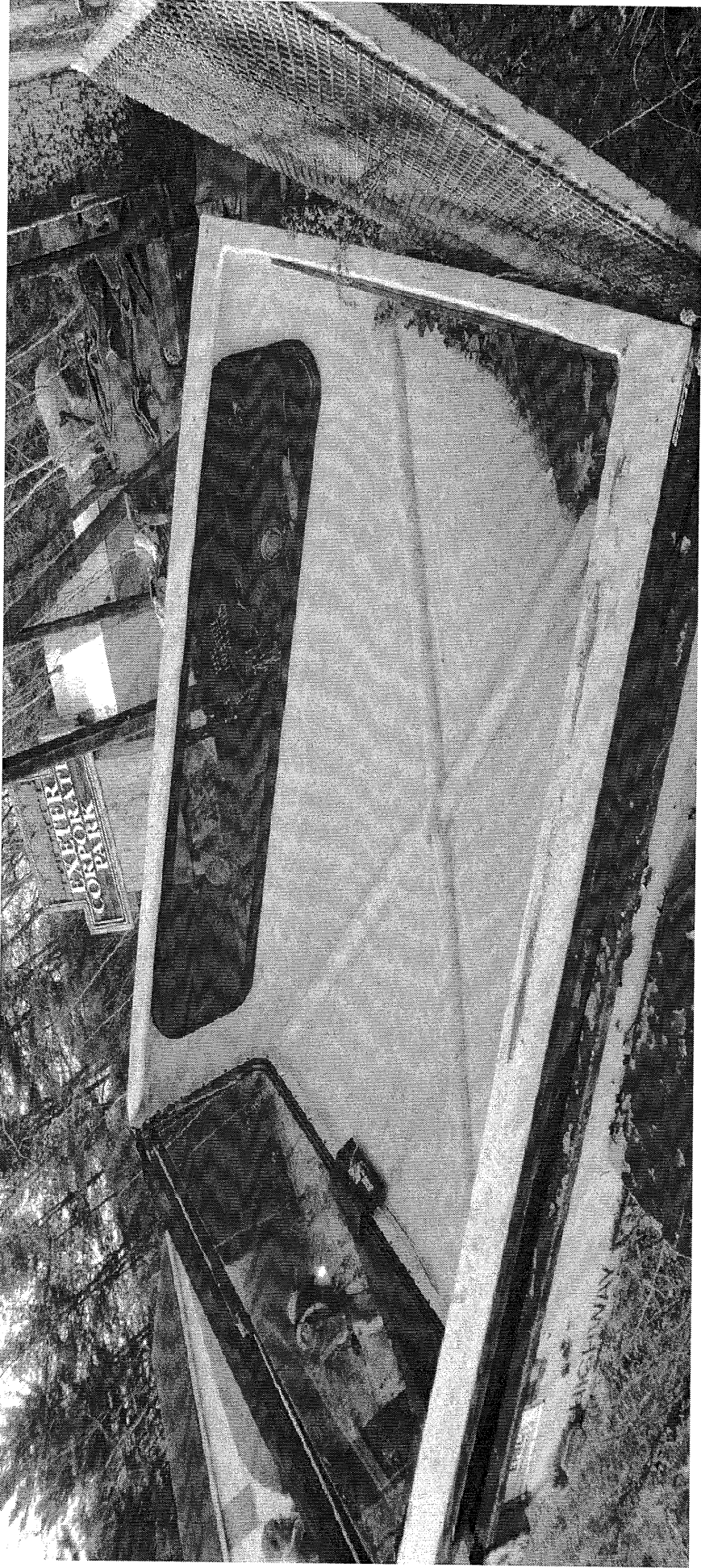
Office Trailer



Asphalt Hot Box



Utility Trailer



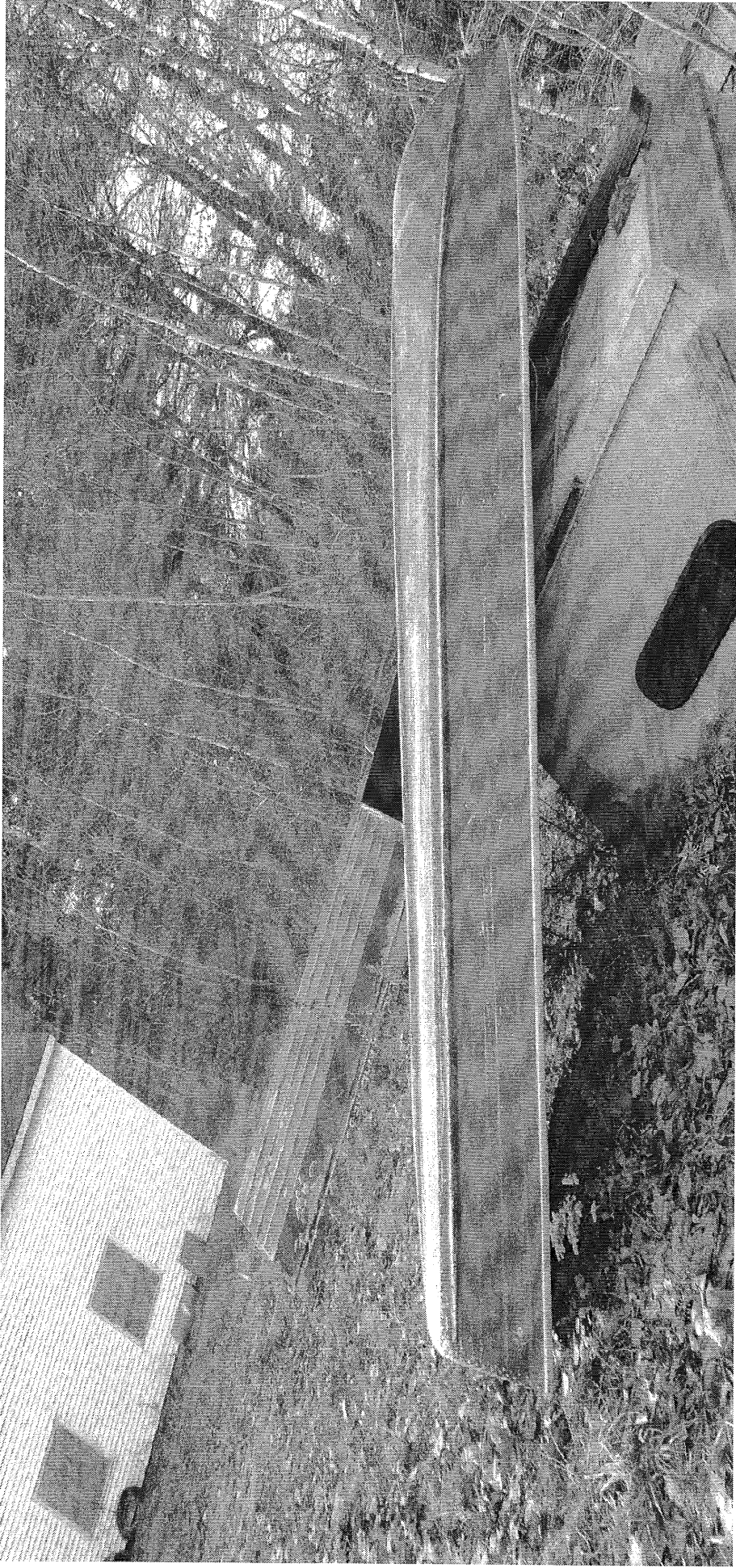
Truck Cap



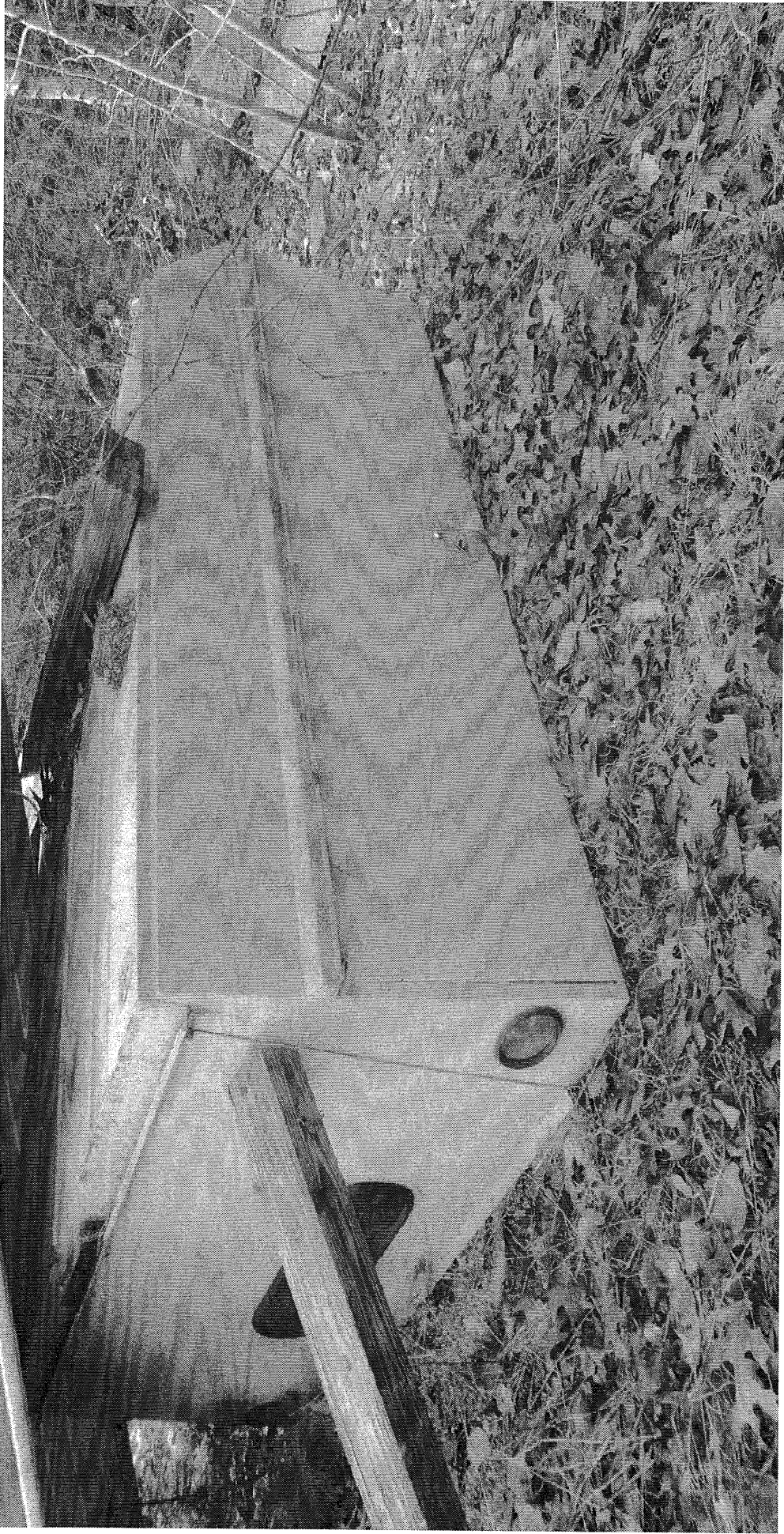
6 inch Red Seal Pump



Sewer Rod Machine



12 foot Boat



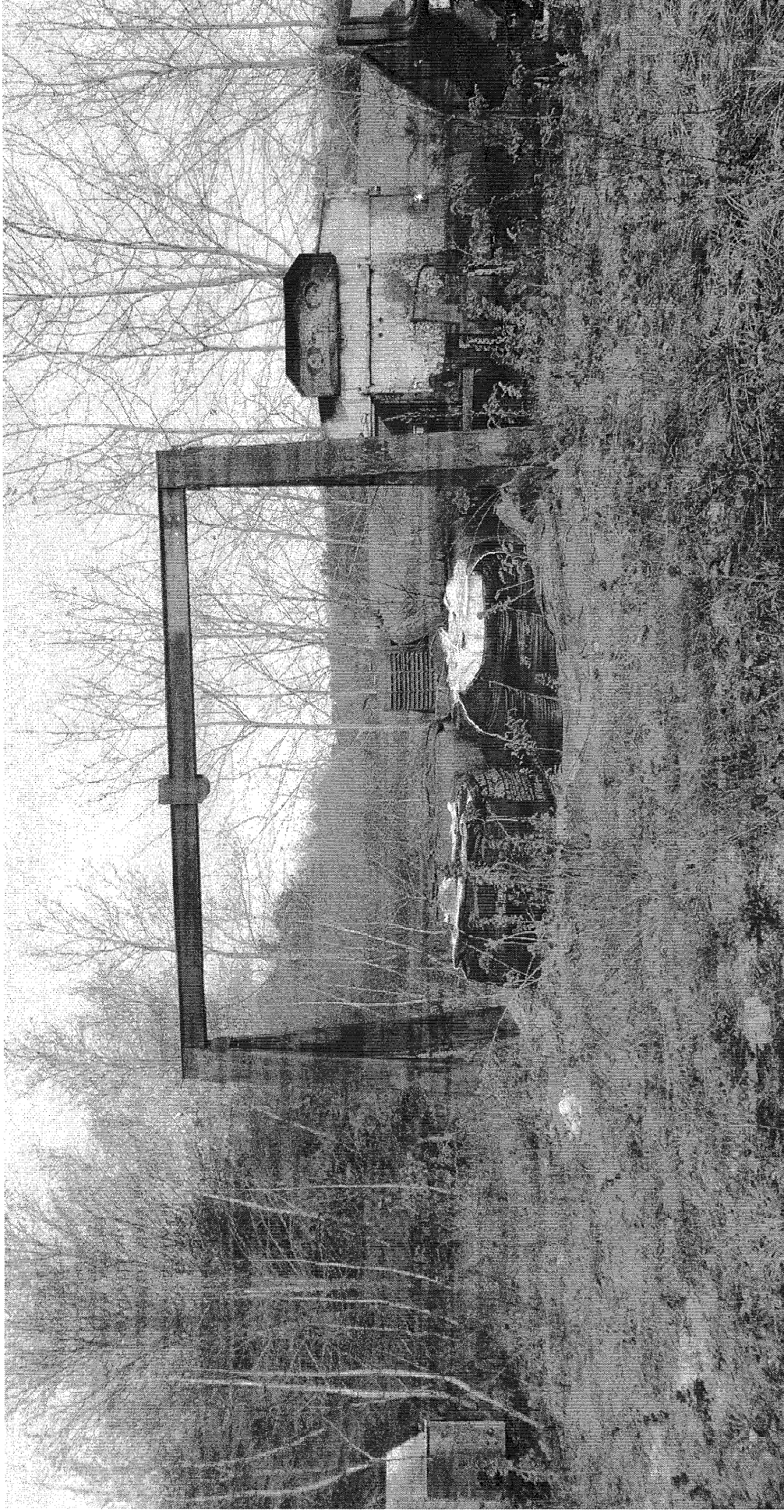
Truck Cap



Backhoe Bucket



Ship Mooring Cleat



Metal A Frame



2 Plastic Soccer Goals



Utility Shed

MEMO

COPY

Date: November 18, 2013

To: Russell Dean

From: Matthew Berube

RE: Project manual, Chemical Purchase for the Town of Exeter--2014

cc: Jennifer Perry, Michael Jeffers, Scott Butler, Paul Roy, Grace Rogers, Sheri Riffle

Attached, please find a copy of the manual that was sent to the following vendors for chemical bidding. The favor of return is requested by 4 PM on December 16th, 2013.

Borden & Remington
PO Box 2573
Fall River, MA 02722

Univar USA, Inc.
175 Terminal Road
Providence, RI 02905

Holland Co., Inc
153 Howland Ave
Adams, MA 01220

Harcross Chemical, Inc.
8 Capitol St
Nashua, NH 03063

CalciQuest, Inc.
181 Woodlawn Ave
Belmont, NC 28012

Coyne Chemical
3015 State Rd
Croydon, PA 19021

GAC Chemical Corporation
P.O. Box 436
Kidder Point Road
Searsport, ME 04974

Tilley Chemical Co., Inc.
501 Chesapeake Park Plaza
Baltimore, MD 21220

Monson Companies
One Runway Rd
South Portland, ME 04116

Basic Chemical Solutions, LLC
5 Steel Road East
Morrisville, PA 19067

JCI Jones Chemicals, Inc.
PO Box 1089
40 Railroad Ave
Merrimack, NH 03054

CarbonChem Inc.
326 West Lancaster Ave
Ardmore, PA 19003

PVS Chemical Solutions
10900 Harper Avenue
Detroit, MI 48213

Pristine Water Solutions
1570 Lakeside Drive
Waukegan, IL 60085

Meadwest Vaco
Attn: Clara Arbogast
PO Box 140
Covington, VA 24426

Astro Chemical
126 Memorial Drive
Springfield, MA 02722

3/6 for 11-18-13 BOS meeting

COPY

Town of Exeter
Water/Sewer Abatement Request & Receipt Form

PJ 3/4 of #2 Allen St.

Please Print:

Full Name: Leonard Willis
Mailing Address: 2 Allen Street
Exeter, NH 03833
Service/Property Address: same as above

Today's Date: 9/12/13
Account Number: 121229700
Route Number: _____
Phone Number: 781-775-3724

Utility Abatement Requested for: Water Sewer Water & Sewer
Date of Bill: 7/1/13 Billing Period from 2/12/13 to 5/8/13 Amount of Bill: \$ 569.24

Owner's reason for the abatement request (Please be as specific as possible): **Over 500% increase in a span where nothing changed, except Water/Sewer Dept. access to change meter**

• *31/96 days of "leaks" noted on data logger, mj*
Leonard Willis

Signature of Applicant _____ Date 9/12/13

Do not write below this line

Receipt Portion

Reviewed by: Matthew Berube Date of Review: 9/30/13
Comments: _____

Dept. of Public Works Recommendation: Disapprove Approve

W/S Advisory Committee Recommendation: $(\frac{10-9}{13})$ Disapprove Approve

Board of Selectmen Recommendation: $(\frac{11-18}{13})$ Disapprove Approve

Abatement Amount: \$ _____

New bill total: \$ _____

BOS Approval/Disapproval Signature: _____ Date: _____

BOS Approval/Disapproval Signature: _____ Date: _____

BOS Approval/Disapproval Signature: _____ Date: _____

BOS Approval/Disapproval Signature: _____ Date: _____

BOS Approval/Disapproval Signature: _____ Date: _____



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833
Faxed #: 603-772-4709 or emailed: twnmgr@town.exeter.nh.us

Facility Requested: Town Hall (Main Floor) Town Hall Stage Bandstand

Signboard Requested: Poster Board Week: 1/13/2014 & 2/24/2014 Plywood Board Week: 1/13/2014 & 2/24/2014

Representative Information:

Name: Exeter Republican Town Committee Address: c/o Brian Griset, 26 Cullen Way
Town/State/Zip: Exeter, NH 03833 Phone: 603-686-1139
Email: grisetandsons@comcast.net Date of Application: 12/05/2013

Organization Information:

Name: Exeter Republican Town Committee Address: see above
Town/State/Zip: Exeter, NH 03833 Phone: 603-686-1139

Reservation Information:

Type of Event/Meeting: Voter Education Date: 01/18/2014 & 03/02/2014
Times of Event: 10:00am - 6:00 pm Times needed for set-up/clean-up: 9:00 am
of tables: _____ # of chairs: 100
List materials being used for this event: Lecturn, PA system, power point projector
Will food/beverages be served? No Description: --

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 12-6-13

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested



Town Manager's Office

DEC 06 2013

Received

25 MANCHESTER STREET
PO BOX 1947
MERRIMACK, NH 03054-1947
(603) 882-5191
FAX (603) 913-2305
WWW.PENNICHUCK.COM

December 3, 2013

Mr. Russell Dean, Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Pennichuck East Utility, Inc. – Rate Case DW 13-126

Dear Mr. Dean:

As we indicated earlier this year when Pennichuck East Utilities, Inc., filed a request for a permanent rate increase, it is our intent to keep the communities we serve informed as we continue through the regulatory process. Recently, the New Hampshire Public Utilities Commission (PUC) issued the enclosed Order No. 25,602, which approves temporary rates. The PUC is not expected to make a decision on permanent rates until next summer.

As you are aware, the Company filed a request for a permanent rate increase of 12.21 percent. The PUC's order approves a temporary rate increase of 7 percent while the permanent rate case is pending. The temporary rates will be reflected in bills issued after November 27, 2013, the date of the order. I am enclosing a copy of the PUC Temporary Rate Order and the Temporary Rate Settlement agreement between the PUC staff and the Company.

The order is also available on the company website (www.pennichuck.com) and the New Hampshire Public Utilities Commission website (www.puc.nh.gov).

Please contact me at 603-913-2301 if you have any questions relative to the matter.

Regards,

A handwritten signature in black ink, appearing to read 'John L. Patenaude'.

John L. Patenaude
Chief Executive Officer

**STATE OF NEW HAMPSHIRE
PUBLIC UTILITIES COMMISSION**

DW 13-126

PENNICHUCK EAST UTILITY, INC.

Permanent and Temporary Rate Increase Proceeding

Order on Temporary Rates

ORDER NO. 25,602

November 27, 2013

APPEARANCES: Devine, Millimet & Branch, PA, by Thomas Getz, Esq., for Pennichuck East Utility, Inc.; Mitchell Municipal Group, PA, by Laura Spector-Morgan, Esq., for the Town of Litchfield; Office of the Consumer Advocate on behalf of residential ratepayers, by Rorie Hollenberg, Esq.; and Marcia Brown, Esq. and Michael Sheehan, Esq., of the Staff of the Public Utilities Commission.

I. PROCEDURAL HISTORY

Pennichuck East Utility, Inc. (PEU) provides water service to about 7,000 customers in the following 19 towns: Atkinson, Barnstead, Bow, Chester, Conway, Derry, Exeter, Hooksett, Lee, Litchfield, Londonderry, Middleton, Pelham, Plaistow, Raymond, Sandown, Tilton, Weare, and Windham. On April 29, 2013, PEU filed with the New Hampshire Public Utilities Commission (Commission) a notice of intent to increase its annual revenues by \$591,485, a permanent rate increase of 9.97 percent, effective July 1, 2013, and for a step increase of \$133,431, or 2.25 percent. The total requested increase is \$724,916 per year, or 12.21 percent above current rates. *See* Exhibit 1 at 23-25, 34. PEU could not have filed this full rate case until after December 31, 2012 according to the Settlement Agreement in Docket No. DW 11-026. Order No. 25,292 (Nov. 23, 2011).¹ Tr. at 20-21.

¹ Order No. 25, 292 approved the City of Nashua's acquisition of Pennichuck Corporation, which is the parent company of three regulated water utilities including PEU. Paragraph III.B.5 of the Settlement Agreement required the three utilities to file their first post-acquisition full rate cases no later than June 1, 2013. Exhibit 1 at 17, 31.

On May 31, 2013 PEU filed proposed tariff pages, supporting testimony and schedules, and the petition addressed in this order for a 7 percent temporary rate increase to yield additional revenues of \$415,437 during the pendency of the full rate case. Exhibit 1 at 11; Transcript of October 23, 2013 Public Hearing (Tr.) at 8. PEU projected that the 7 percent temporary rate increase will cause the average residential customer's bill to increase from \$629.85 to \$673.68 per year, or \$3.65 per month. See Exhibit 1 at 20; Attachment B to the *Settlement Agreement – Temporary Rates* (Settlement Agreement), Exhibit 2.

The Office of Consumer Advocate (OCA) participated on behalf of PEU's residential ratepayers pursuant to RSA 363:28, II. The Town of Litchfield's motion to intervene was granted.

Staff filed the Settlement Agreement on October 9, 2013 which PEU and Staff presented for approval at the October 23 hearing. Tr. at 6. The Settlement Agreement contains the following operative paragraph:

The Company and Staff agree that the Company should be authorized, in accordance with RSA 378:27 to implement temporary rates sufficient to yield an increase of \$415,437 or 7% in annual revenues, which will be spread uniformly across the various customer classes. [] The temporary rates contemplated by this Agreement shall be effective for service rendered on and after July 1, 2013. Any difference between the temporary rates agreed to herein and the permanent rates ultimately approved by the Commission is subject to reconciliation back to July 1, 2013 upon the implementation of new permanent rates

Exhibit 2. The Settlement Agreement is conditioned on Commission approval. *Id.*

II. POSITIONS OF THE PARTIES AND STAFF

A. Staff and Pennichuck East Utility, Inc.

PEU and Staff ask us to approve the Settlement Agreement and its provision for a temporary 7 percent rate increase while the permanent rate case is pending. Tr. at 9, 18, 31. PEU testified that the 7 percent increase is necessary to address a substantial revenue deficiency

resulting largely from increased property taxes, Exhibit 1 at 18-19, and to avoid short term borrowing costs to cover the deficiency, Exhibit 1 at 19-20. PEU testified that the permanent rates finally determined by the Commission will be reconciled with these temporary rates as of July 1, 2013. Exhibit 1 at 21; Tr. at 9.

Staff testified that it reviewed the rate case filing along with other books and records on file with the Commission, Tr. at 10-11, and concluded that setting temporary rates 7 percent above existing rates was appropriate because, first, PEU's last rate increase was granted in 2008 in Docket DW 07-032. Tr. at 11. Second, PEU has placed into service about \$5 to \$6 million in capital improvements on which PEU is not earning recovery. Tr. at 12. Third, PEU faces increased operating costs such as property taxes and insurance. *Id.* Fourth, Staff testified that over the past two years PEU is earning less than was authorized in Docket DW 07-032, has experienced net operating losses, and is now "substantially under-earning." *Id.* Finally, Staff testified that the proposed temporary rate increase of 7 percent will also mitigate rate shock in light of PEU's request for a 10 percent permanent rate increase and a 2.25 percent step adjustment. Tr. at 13. Staff thus supported approval of the temporary rates provided for in the Settlement Agreement as just and reasonable. Tr. at 18.

PEU presented evidence that customers received notice of the rate increase prior to the proposed effective date of July 1, 2013. On April 29, 2013 PEU filed its notice of intent to seek a rate increase effective July 1, 2013. PEU filed rate schedules and supporting documents on May 31, 2013. Exhibit 1. PEU published a notice of the proposed rate increase in the *Union Leader* and in the *Conway Daily Sun* on June 26, 2013, Tr. at 8-9, which notified the public of PEU's rate case filing, the effective date of the proposed increase, proposed tariffs, date of the Commission's prehearing conference, and the ability to intervene in this proceeding, *see*

Customer Notice, Exhibit 1 at 6. PEU also sent copies of the notice with customer bills mailed on June 6, June 13, June 20 and June 27, 2013. Tr. at 8.

B. OCA and Town of Litchfield

OCA and the Town of Litchfield did not object to the terms of the Settlement Agreement. Tr. at 30, 31.

III. COMMISSION ANALYSIS

PEU and Staff ask us to approve the Settlement Agreement regarding temporary rates, the material terms of which are quoted above. Exhibit 2. N.H. Code of Admin. Rules Puc 203.20(b) provides that the Commission shall approve the disposition of any contested case by settlement “if it determines that the result is just and reasonable and serves the public interest.” *See also* RSA 541-A:31, V(a) (“Unless precluded by law, informal disposition may be made of any contested case ... by stipulation [or] agreed settlement”). Nonetheless, the Commission cannot approve a settlement agreement, even when all parties agree, “without independently determining that the result comports with applicable standards.” *Unitil Energy System, Inc.* Order No. 24.677. 91 NH PUC 416, 425-426 (2006) (citation omitted).

Pursuant to RSA 378:27, the Commission may approve temporary rates for the duration of the rate proceeding if the Commission finds that the public interest so requires and the reports of the public utility filed with the Commission indicate that the temporary rates are reasonable. The standard for approval of temporary rates, which are reconcilable, is less stringent than that for permanent rates. *Appeal of Office of Consumer Advocate*, 134 N.H. 651, 660 (1991), *citing New Eng. Tel. & Tel. Co. v. State*, 95 N.H. 515, 518 (1949).

We have reviewed the evidence presented regarding temporary rates and the terms of the Settlement Agreement. The evidence supports the requested temporary rates because PEU is

now substantially under-earning due to the time since PEU's last full rate case, an increase in costs, and the addition of plant in service. The requested temporary rates will also mitigate rate shock should the Commission order permanent rates and a step adjustment at the levels requested. Accordingly, we find that the temporary increase of 7 percent to PEU's revenue requirement appropriately balances the interests of customers with the interests of shareholders and we will approve it. We also find that the resulting rates, which will reflect an overall 7 percent increase, are just and reasonable as required by RSA 378:7 and RSA 378:27.

We next consider the proposed effective date of July 1, 2013. RSA 378:27 allows the Commission to authorize effective dates as early as the date on which the petition for a permanent rate change is filed. *See Appeal of Pennichuck Water Works*, 120 NH 562, 567 (1980). The evidence demonstrates that customers and the public were notified through publication and billing notices prior to July 1, 2013. In light of this notice, we find that setting the above temporary rates for service on or after July 1, 2013 is just and reasonable and consistent with our statutory authority.


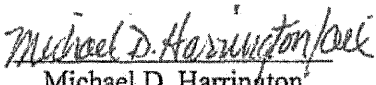
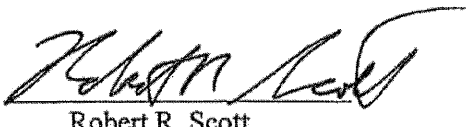
The remaining terms of the Settlement Agreement, that the rate increase will be spread among all customer classes and that any difference between temporary and permanent rates will be reconciled, are also approved as just and reasonable.

Based upon the foregoing, it is hereby


ORDERED, that the *Settlement Agreement – Temporary Rates*, Exhibit 2, is hereby APPROVED; and it is

FURTHER ORDERED, that that Pennichuck East Utility, Inc., shall submit tariff pages in compliance with this order within 15 days of the date of this order.

By order of the Public Utilities Commission of New Hampshire this twenty-seventh day
of November, 2013.

| | | |
|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
|  _____ Amy L. Ignatius Chairman |  _____ Michael D. Harrington Commissioner |  _____ Robert R. Scott Commissioner |
|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|

Attested by:



Debra A. Howland
Executive Director

**STATE OF NEW HAMPSHIRE
BEFORE THE
PUBLIC UTILITIES COMMISSION**

**DOCKET NO. DW 13-126
PENNICHUCK EAST UTILITY, INC.**

SETTLEMENT AGREEMENT – TEMPORARY RATES

I. INTRODUCTION

This Settlement Agreement (“Agreement”) is entered into this 9th day of October, 2013 by and between Pennichuck East Utility, Inc. (“PEU”) and the staff (“Staff”) of the New Hampshire Public Utilities Commission (“the Commission”).

II. PROCEDURAL BACKGROUND

On May 31, 2013, the Company submitted a permanent rate filing including revised tariff pages with an effective date of July 1, 2013 designed to increase its revenues by \$591,485, or 9.97%, on an annual basis. The Company also filed a Petition for Temporary Rates (Petition) seeking a temporary rate increase of \$415,437, or 7%, in annual revenues to take effect with service rendered on and after July 1, 2013. On June 20, 2013, the Commission issued an Order of Notice suspending the Company’s proposed revised tariff pages and scheduling a prehearing conference and technical session for July 19, 2013. The Commission issued a procedural schedule on July 22, 2013 scheduling, *inter alia*, a technical session and settlement conference on temporary rates for September 19, 2013, which was rescheduled to September 18, 2013, and a hearing on the Company’s temporary rate request for October 23, 2013.

On September 18, 2013, the Company, OCA, Staff, and the Town of Litchfield participated in a technical session and settlement conference during which they discussed the Company’s request for temporary rates. The Company and Staff reached agreement on the issue

of temporary rates, consistent with the Company's Petition, as set forth below. The OCA and the Town of Litchfield indicated that they would not oppose the settlement.

III. TERMS OF AGREEMENT

The Company and Staff agree that the Company should be authorized, in accordance with RSA 378:27, to implement temporary rates sufficient to yield an increase of \$415,437, or 7%, in annual revenues, which will be spread uniformly across the various customer classes. See Attachment A, Report of Proposed Rate Changes, and Attachment B, Proposed Rate Impact on Residential Customer Bill. The temporary rates contemplated by this Agreement shall be effective for service rendered on and after July 1, 2013. Any difference between the temporary rates agreed to herein and the permanent rates ultimately approved by the Commission is subject to reconciliation back to July 1, 2013 upon the implementation of new permanent rates.

IV. CONDITIONS

This Agreement is expressly conditioned upon the Commission's acceptance of all its provisions, without change or condition. If the Commission does not accept this Agreement in its entirety, any party hereto, at its sole option exercised within ten (10) days of such Commission order, may withdraw from this Agreement, in which event it shall be deemed to be null and void and without effect and shall not be relied upon by the Company, Staff, OCA, or any party to this proceeding or the Commission for any purpose.

The Commission's acceptance of this Agreement shall not constitute continuing approval of, or precedent regarding, any particular principle or issue in this proceeding, but such acceptance does constitute a determination that the provisions set forth herein in their totality are just and reasonable under the circumstances.

The Commission's approval of the recommendations in this Agreement shall not constitute a determination or precedent with regard to any specific adjustments, but rather shall constitute only a determination that the revenue requirement and rates resulting from this Agreement are just and reasonable for purposes of temporary rates in this proceeding.

The discussions that produced this Agreement have been conducted on the understanding that all offers of settlement relating thereto are and shall be confidential, shall be without prejudice to the position of any party or participant representing any such offer or participating in any such discussion, and are not to be used in connection with any future proceeding or otherwise.

IN WITNESS WHEREOF, the parties to this Agreement have caused the Agreement to be duly executed in their respective names by their fully authorized agents.

PENNICHUCK EAST UTILITY, INC.

By its Attorneys

DEVINE, MILLIMET & BRANCH, P.A.

Dated: October 9, 2013

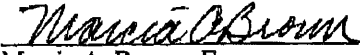
By:


Thomas B. Getz

STAFF OF THE NEW HAMPSHIRE
PUBLIC UTILITIES COMMISSION

Dated: October 9, 2013

By:


Marcia A. Brown, Esq.

Pennichuck East Utility, Inc.
Report of Proposed Rate Changes
For the Twelve Months Ended December 31, 2012

DOCKET NO: DW 13-126
TARIFF NO.: 1 or PAGE NOS. 38, 40, 42-44, 45, 48

DATE FILED: 5/31/2013
EFF. DATE: 7/1/2013

| <u>Rate or Class of Service</u> | <u>Effect of Proposed Change</u> | <u>Average Number of Customers</u> | <u>Current Rates</u> | <u>Temporary Rates</u> | <u>Amount</u> | <u>Proposed Change</u> |
|---------------------------------|----------------------------------|------------------------------------|----------------------|------------------------|---------------|------------------------|
| G-M (1) | Increase | 6,809 | 5,153,337 | \$5,514,071 | \$360,734 | 7.00% |
| Private FP (2) | Increase | 137 | 202,989 | 217,198 | \$14,209 | 7.00% |
| FP - Hydrants (Municipal) | Increase | 4 | 554,677 | 593,505 | \$38,827 | 7.00% |
| Public Hydrants (3) | Increase | - | 23,815 | 25,482 | \$1,667 | 7.00% |
| Capital Recovery Surcharge | No Increase | 6,950 | 5,934,818 | 8,350,255 | 415,437 | 7.00% |
| TOTALS | | | 300,353 | 300,353 | | |
| | | | 6,235,171 | 6,650,608 | 415,437 | |

Note:

- (1) Includes minimum consumption charges for North Country customers.
- (2) Includes private fire services and private hydrants; number of customers is based on number of accounts.
- (3) 581 customers included in the other categories are billed a separate charge for public hydrant service.

Signed by:

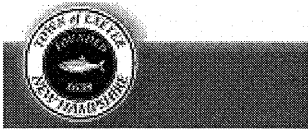
Donald L. Ware

Title:

Chief Operating Officer

Pennichuck East Utility, Inc.
 Proposed Rate Changes DW 13-126
 Proposed Rate Impact on Residential Customer Bill
 For the Twelve Months Ended December 31, 2012

| | Current Rates | 7.00% Temporary Increase |
|----------------------------|------------------|--------------------------------|
| 5/8" Meter | \$ 197.88 | \$ 211.68 |
| Avg. Consumption/100 cu ft | 77.00 | 77.00 |
| Usage Rate | \$ 5.61 | \$ 6.00 |
| Volumetric | \$431.97 | \$462.00 |
| Total Annual Bill | <u>\$629.85</u> | <u>\$673.68</u> |
| Monthly Bill | <u>\$52.49</u> | <u>\$56.14</u> |



Russ Dean <rdean@town.exeter.nh.us>

This is a request under the New Hampshire Right-to-Know Law (RSA 91-A.)

Bob Eastman <rdeastman@comcast.net>
To: rdean@exeternh.gov, dclement@exeternh.gov

Mon, Dec 9, 2013 at 6:08 AM

December 9, 2013

Russ Dean

Town Manager

10 Front Street

Exeter, New Hampshire 03833

Dear Mr. Dean,

SUBJECT: This is a request under the New Hampshire Right-to-Know Law (RSA 91-A.)

I formally request that you provide me with all Appendix and Exhibits relating to Downtown Tax Increment Finance District, Development Program and Financing Plan dated October 24, 2013 from your office. [Master Plan objectives see Appendix 1, List of Properties – Exhibit 1, Exhibit – District Boundaries, Exhibit - Project Budget , Exhibit – Existing Property Values within District, Exhibit - Map of District, Exhibit - Estimated Potential Valuations at Build-out]

Pursuant to the guiding statutes, please respond to this request within five (5) business days of receipt. If you deny any or this entire request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of appeal procedures available to me under the law.

Thank you for your attention to this matter.

Sincerely,

Robert D. Eastman

Robert D. Eastman

603-793-8218

Copy to: Board of Selectmen



Russ Dean <rdean@town.exeter.nh.us>

Follow-up 91A request

Russell Dean <rdean@exeternh.gov>

Fri, Dec 13, 2013 at 12:56 PM

To: Bob Eastman <rdeastman@comcast.net>

Cc: Don Clement <dclement43@comcast.net>

Bob these exhibits are being worked on by the consultant, so they don't exist as of yet as they will become part of the report. They are placeholders in the draft you describe.

Much of the information, although not in the Exhibit form, is in a draft form on the website exeternh.gov under downtown TIF. The attachments are at the bottom of the page. This includes the map, boundaries, property list, etc. along with the master plan goals that refer to the downtown, which will be documented as an exhibit.

Russ

[Quoted text hidden]



Russ Dean <rdean@town.exeter.nh.us>

2013-12-04 RDean-urban exeption

Nicole Duquette <nduquette@tfmoran.com>
To: "rdean@exeternh.gov" <rdean@exeternh.gov>
Cc: Robert Cruess <rcruess@tfmoran.com>

Wed, Dec 4, 2013 at 10:56 AM

Hi Russ,

I tried to gather as much information as I could find on the state shoreland urban exemption application process. Please see attached rules, regulations, and samples. I believe the required process is to obtain approval from the Board of Selectman than submit the report to the Office of Energy and Planning and NHDES Shoreland Bureau. Darlene Forst at the NHDES shoreland bureau has always been helpful and I've included her contact info at the bottom of this email.

There is no application form for this request. The request is typically done via a report and according to the state regs the following information is required:

- Evidence of existing and historical patterns of building and development in demonstration of the special local urbanization conditions including
 - Current and past building density
 - Commercial, industrial or residential uses
 - Municipal or other public utilities
 - Current municipal land use regs which affect the protected shoreland
 - Designation as a downtown, community center, central business district, or urbanized area or urban cluster as designated by US census
 - Concentrated development found in the sections of towns where there has been an historic pattern of intensive building for residential, commercial, industrial or mixed uses such that it contributes to or constitutes the municipality's downtown community center, or central business district and where in all vegetative buffers have been depleted, impervious surfaces of 50%, and residential uses are of at least 10 dwelling units per acre.

Hopefully this information is helpful. Below is Darlene's contact info:

Darlene Forst

(603) 271-4067

darlene.forst@des.nh.gov

Nicole Duquette, LEED AP

Project Manager

TFMoran Inc.



48 Constitution Drive

Bedford, NH 03110

Tel: (603) 472-4488 Fax: (603) 472-9747

nduquette@tfmoran.com

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4 attachments **sample application - Manchester.pdf**
3126K **483-B-12.pdf**
59K **http__nhrsa.pdf**
78K **sample plan - Nashua.pdf**
134K

TITLE L

WATER MANAGEMENT AND PROTECTION

CHAPTER 483-B

SHORELAND WATER QUALITY PROTECTION ACT

Section 483-B:12

483-B:12 Shoreland Exemptions. –

I. The governing body of a municipality may, in its discretion, request the commissioner to exempt all or a portion of the protected shoreland within its boundaries from the provisions of this chapter if the governing body finds that special local urbanization conditions as defined in RSA 483-B:4, XXV, exist in the protected shoreland for which the exemption is sought.

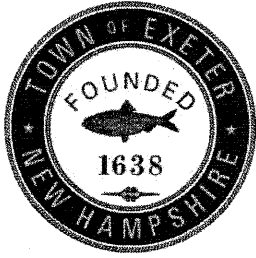
II. If the governing body of a municipality requests such an exemption, it shall submit evidence of existing and historical patterns of building and development in the protected shoreland in demonstration of the special local urbanization conditions. Such evidence shall address:

- (a) Current and past building density.
- (b) Commercial, industrial, or residential uses.
- (c) Municipal or other public utilities.
- (d) Current municipal land use regulations which affect the protected shoreland.
- (e) Designation as a downtown, community center, central business district, or urbanized area or urban cluster as delineated by the United States Census Bureau.
- (f) Any other information which the commissioner may reasonably require.

III. With the advice of the office of energy and planning, the commissioner shall approve or deny the request for an exemption and shall issue written findings in support of his decision. A request for an exemption shall be approved only if the municipality demonstrates, using the evidence required under paragraph II, that special conditions of urbanization exist along the portion of shoreland to be exempted.

IV. The Pease development authority, division of ports and harbors may request an exemption under this section for all or a portion of any land purchased, leased, or otherwise acquired by it pursuant to RSA 12-G:39.

Source. 1991, 303:1. 2001, 290:15. 2003, 319:9. 2004, 257:44. 2009, 218:21, eff. Sept. 13, 2009.



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.town.exeter.nh.us

December 13th, 2013

Board of Selectmen
Town of Exeter

Re: Planning Board Case #21317 – Exeter Sportsman’s Club Lighting Improvements
111 Portsmouth Avenue
Tax Map Parcel #65-123

Dear Chairman Clement:

This letter will serve as official notification that the Planning Board, at a public hearing on December 12th 2013, voted to approve the above referenced application for a non-residential site plan review for the proposed installation of lighting for the backstop of the gun range. The following condition was imposed on the application:

1. Site improvements to be completed within one year from the date of the approval.

It was discussed that the Board of Selectmen would be responsible for determining if further action was needed regarding the lighting improvement and the applicant’s alteration of the property.

Sincerely,

Ken Knowles

Planning Board Chairman

KK: sva



State of New Hampshire
Department of Revenue Administration



MUNICIPAL and PROPERTY DIVISION

109 Pleasant Street - PO Box 487

Concord, New Hampshire 03302-0487

www.nh.gov/revenue

Town Manager's Office

DEC 13 2013

John T. Beardmore
Commissioner

Received

Stephan W. Hamilton
Director

David M. Cornell
Assistant Director

EDUCATION TAX WARRANT
FOR TAX YEAR 2014

December 13, 2013

To the Selectmen or Assessors of EXETER

In accordance with the provisions of RSA 76:8 II, you are hereby required to assess the sum of **\$3,944,754** for the 2014 Education Tax. Per RSA 76:3, this amount is based on a uniform rate of \$2.480/1000 of the 2012 equalized valuation without utilities in the amount of \$1,590,626,551.

Stephan W. Hamilton
Director

Municipal & Property Tax Division

Note: This warrant amount will be used to calculate your locally assessed state education rate in the fall of 2014.

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.