

**EXETER ECONOMIC DEVELOPMENT COMMISSION
BUSINESS RETENTION & EXPANSION SUBCOMMITTEE**

**November 21, 2013
8:30 am
Town Office, Nowak Room**

AGENDA

- I. Approval of Minutes**
October 17th, 2013 meeting

- II. Discussion/Action Items**
 - A. Business Community Outreach Project
 - 1. Status of Mail Out 3 and contact for appointments
 - 2. Feedback reports on any business meetings completed
 - 3. Submit contact information from completed meetings to intern for database input and updating or email to intern

 - B. Exeter Businesses and Properties Database
 - 1. Status of updating and maintaining data and access

 - C. EEDC Information Packets and Website Business Profiles
 - 1. What type of material
 - 2. Content: EEDC, ERZ, TIF, 79-E, NMTC (New Market Tax Credit), Town services and contacts, etc.

 - D. Upcoming networking events

 - E. Announcements
Next proposed meeting date – December 17th, or 19th, 8:30am

 - F. Adjournment