

Final Minutes

Exeter Board of Selectmen

June 16, 2014

1. Call Meeting to Order

Vice Chair Dan Chartrand called the meeting to order at 5:45 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Selectwoman Nancy Belanger, Selectwoman Anne Surman, and Selectman Don Clement. Town Manager Russell Dean was also present. Chairwoman Julie Gilman was absent.

2. Bid Openings

The following bids were opened and recorded for the Raynes Barn Roof replacement.

1.	Kevin W. Smith & Son, Inc.	\$56,000
2.	Valliere Construction	\$33,350
3.	A & P Home Improvement	\$23,890
4.	Exeter Roofing Corp.	\$36,830

A Motion was made by Selectman Clement and seconded by Selectwoman Surman to refer the bids to the Town Manager. Motion carried – all in favor.

3. Public Comment

Brian Griset spoke, asking for an update on the Hurricane Sandy grant for the river restoration. Vice Chair Chartrand declined to give a report because of the schedule but said he would refer this to Chairwoman Gilman.

Art Baillargeon spoke, asking if the sidewalk restoration issue will be on the agenda soon. Vice Chair Chartrand said he believes Chairwoman Gilman is working to put it on the agenda soon.

Gerry Hamel spoke, saying he had a positive experience with the assessor's office and everything worked out well for him.

Cathy Coloumbe, owner of Tranquility Salon, spoke about the sidewalk issue. She is a downtown business owner. She had prepared a letter about her concerns with the sidewalks and read it to the Board.

4. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

A Motion was made by Selectwoman Surman and seconded by Selectman Clement to approve abatement for map 11, lot 5, unit 8, in the amount of \$94.62. Motion carried – all in favor.

A Motion was made by Selectwoman Surman and seconded by Selectman Clement to deny two abatements for map 73, lot 1 and map 115, lot 31. Motion carried – all in favor.

b. Permits & Approvals

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve the 2014 Warrant for Unlicensed Dogs. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to appoint Judy Jervis as Exeter's Health Officer. Selectman Clement asked if this appointment has to be done every year. Mr. Dean said he we not sure but he will look into it. With a Motion on the table the Board voted. Motion carried – all in favor.

c. Town Manager's Report

Mr. Dean talked about the following:

- He received the bond issue for the Great Dam Removal and Water/Sewer Line Replacement projects. There is a 2.3% true interest cost and a \$421,731 premium. He said he will have cash in hand on 7/17 for those projects.
- The closing date for the Elliott property is June 20
- He welcomed the new full-time custodian
- The town's new website address has begun. It is Exeter.nh.gov
- The Town Clerk is interested in changing the office hours
- Parks/Rec completed a draft survey, they need assessment
- IT Dept. continues to work on upgrading email system to exeternh.gov
- Unutil is interested in extending gas lines up to Epping Road

- Budget Subcommittee has finished their work and will give an update to the Board soon
- CIP process is well underway
- He has had a couple meetings with Unitil over the last couple weeks
- He sat down with the EDC on June 5 to talk about the EDC ordinance
- The air conditioners in the Town Office were repaired which has led to the findings of some wiring issues in the building
- He is continuing to work on the swipe card security system

Selectman Clement asked when the last fire drill was for the town buildings. Mr. Dean said there hasn't been one for a couple years. Selectman Clement asked Mr. Dean to look into that.

Vice Chair Chartrand rolled the correspondence over to the next meeting.

5. Adjournment

A Motion was made by Selectwoman Belanger and seconded by Selectman Clement to adjourn the business portion of the meeting at 6:15 pm to convene a work session tour of town facilities. Motion carried with three in favor and Selectwoman Surman voting nay.

The Board then went to a work session/tour of Town Departments. The tour ended at approximately 8:30 p.m. and included the sewer plant and lagoons, and the water treatment plant on Portsmouth Avenue and the water recycler, as well as the main sewer pump station in Swasey Parkway.

Respectively submitted,

Nicole McCormack
Recording Secretary