

## **Exeter Water & Sewer Advisory Committee**

### **Meeting Minutes**

**May 14, 2014**

#### **Call Meeting to Order**

Chairman Bob Kelly called the meeting to order at 6:30 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chairman Gene Lambert, Board of Selectman's representative Nancy Belanger, David Michelsen, Jim Tanis and John Gilbert.

#### **1. Review and approve draft Minutes of April 9, 2014 meeting**

A Motion was made by Mr. Tanis and seconded by Ms. Belanger to approve the minutes as written. Motion carried – all in favor, Mssrs. Michelsen and Lambert abstaining.

#### **2. Water/Sewer Bill Abatement Requests and/or discussions with customers**

A. 201 High Street. Mr. Jon Ring presented the case for this abatement on behalf of his mother's estate. Details of the case did not meet the BOS criteria for abatement. Mr. Lambert moved and Mr. Gilbert seconded a motion to reject the abatement request. Unanimously approved.

B. 3 Westside Drive. Brian Grey presented the case for this abatement. Details of the case did not meet the BOS criteria for abatement. Mr. Lambert moved and Mr. Tanis seconded a motion to reject the abatement request. Unanimously approved.

C. Exeter River Cooperative, mobile home park. Mark Raines, the President of the Cooperative, presented the case for this abatement on behalf of the MHP. Details of the case did not meet the BOS criteria for abatement. Mr. Lambert moved and Mr. Gilbert seconded a motion to reject the abatement request. Unanimously approved.

#### **3. Regular Business**

##### **a. Projects Update: Mike Jeffers, W/S Managing Engineer**

Mr. Jeffers was not at the meeting, but he had previously distributed the April operations report to the committee via email. Projects noted over the past several months are ongoing.

Mr. Kelly gave a brief overview of alternative options being considered for the Wastewater Disposal Facilities Plan currently underway. Potentially tying into the City of Portsmouth's system via a force main from a re-vamped Exeter facility through Stratham and Greenland was discussed. Logistics and cost scenarios are being assessed and a more detailed discussion will occur later in the summer.

## **b. Financial Reports**

April 2014 financial reports were previously distributed to the committee via email from Laura Hill of the Finance Department. General discussion ensued on specific aspects of the report. Note was made that the fund balances appear in good shape and projected revenues for 2014 are on track with budgeted expenses.

Mr. Lambert followed up on his previous suggestion of removing the large Account Receivable that had been discussed previously by the committee and that is now in dispute with the Board of Selectmen. This item has been removed and Mr. Lambert commented that it gave us a cleaner view of the financial health of the utility.

## **4. Old Business**

### **a. Wastestream Reduction project**

Mr. Tanis discussed with WTP operator, Mr. Paul Roy, as an audience member, about completion of the wastestream reduction project begun in 2013. Mr. Roy indicated that the project was nearing completion and final details would be presented at our next meeting.

## **5. Other Business to be brought before the Committee**

There was no other business discussed.

## **6. Committee Calendar**

The next regular meeting is scheduled for Wednesday, June 11, 2014 at 6:30 pm in the Nowak Room at the Town Offices.

Chairman Kelly adjourned the meeting at 7:10 pm.

Respectively submitted,

Robert Kelly  
Recording Secretary pro tem