

Final Minutes
Exeter Board of Selectmen
June 30, 2014

1. Call Meeting to Order

Chairwoman Julie Gilman called the meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Dan Chartrand, Selectwoman Nancy Belanger, Selectwoman Anne Surman, and Selectman Don Clement. Town Manager Russell Dean was also present.

2. Board Interviews – Heritage Committee

The Board conducted an interview at 6:50 pm for Faith Flythe to join the Heritage Committee.

3. Bid Opening:

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Belanger to award the bid for the Conservation Barn Roof Replacement to Valliere Construction, LLC, for the amount of \$33,350, based on the recommendation of the Public Works Director. Selectman Clement asked how they can get closer to the budgeted amount for this project. Vice Chair Chartrand thought the Conservation Committee was going to be giving some money to this project. Jennifer Perry said there has been a grant applied for but she is not sure if it's been approved. She thinks that grant is for \$8,000-10,000. Chairwoman Gilman had the same thoughts as Vice Chair Chartrand and Mr. Dean said that was for the Elliott property. Selectwoman Surman said she remembered there was money coming from Conservation Committee somewhere. Chairwoman Gilman said they need some clarity from the Natural Resource Planner. Vice Chair withdrew his Motion and Selectwoman Belanger withdrew her second until they get some clarity.

The following bid was given for a 2004 Vactor Jet-Rodder Drain Cleaning Truck on International 7400 Chassis:

- 1) Bellmore Catch Basin Maintenance \$81,500

A Motion was made by Selectman Clement and seconded by Vice Chair Chartrand to accept the bid from Bellmore Catch Basin Maintenance for the 2004 Vactor Jet-Rodder Cleaning Truck the sum of \$81,500. Motion carried – all in favor.

4. Public Comment

Jerry Hamel spoke, talking about the Stonybrook renovations he read in the paper. He wondered if there is some type of impact fee the town should be getting. He also asked the

Board if they were aware of an agreement with Stonybrook. He said he would like to see more information on this in regards to the water/sewer for the land. The Board said they would look at that agreement.

Brian Griset said in 2007 he was asked by the Selectmen to do an audit. He said there is a provision that says any conversion from residential to commercial must be approved by the BOS.

Elliott Berkawitz spoke, expressing his concern with the sidewalks in town. He gave some pictures to the Board showing cars parked on the sidewalk because it's hard to tell where the curbing is. He said they are very dangerous for people walking. He said he is surprised the town's insurer isn't more concerned with the sidewalks conditions. He has lost business from the issue. He said this is a priority that should be acted on immediately.

Art Belageron spoke, and showed a picture of cars parked on the sidewalk to the Board. He said this needs to be corrected and the Board needs to take action.

5. Minutes and Proclamations

a. Proclamations/Recognitions

Michael Morgan, SAU 16 Superintendent, thanked the Board and Chief Kane for their continued support. He went on to talk about school safety and how important it is. He gave some statistics since the Olde Town tragedy. He said he is thankful for the town employee's involvement with keeping things safe. The town should be proud for the people they have employed. He was in front of the Board to say thank you. He said SAU 16 was awarded the 2014 School Emergency Preparedness Award, and shared it with the Board. Chairwoman Gilman said it was great to see the system in action and congratulated Mr. Morgan on the award.

b. Regular Meeting: June 2, 2014

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Surman to accept the minutes of the June 2 BOS meeting, as respectfully submitted by Nicole McCormack. Motion carried – all in favor.

c. Regular Meeting: June 16, 2014

Selectwoman Surman made an amendment to page 3, paragraph one of Adjournment, changing the vote on the Motion from "all in favor" to "three in favor, one nay from Selectwoman Surman."

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Surman to accept the minutes of the June 16 BOS meeting, as amended. Motion carried – all in favor.

6. Appointments – ZBA

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Surman to appoint Marc Carbonneau as an alternate member to the Zoning Board of Adjustment with a term ending 4/30/2017. Motion carried – all in favor.

7. Discussion/Action Items

a. New Business

i. Public Hearing: 137 Linden Street Barn Easement

A Motion was made by Selectman Clement and seconded by Vice Chair Chartrand to open a public hearing on 137 Linden Street. Motion carried – all in favor.

This property has conservation land all around it. An easement was already approved 10 years ago.

A Motion was made by Selectman Clement and seconded by Vice Chair Chartrand to approve the Discretionary Preservation Easement Application of 137 Linden Street for map 112, lot 9, for ten years. Motion carried – all in favor.

ii. Sidewalks Discussion: Engineering/Highway

Jennifer Perry said Public Works has worked on over the past year. She said the presentation they were about to get would not only address the downtown sidewalks, but all of Exeter's sidewalks. She said they reviewed the condition of all the sidewalks in town, which takes some time.

Paul Vlasich, Town Engineer, gave a presentation on the information he has put together in regards to the sidewalks in Exeter. He said they started this project in 2011. He went through his presentation titled "Sidewalk Management Program" which talked about inventory, inspections, GIS interface, prioritization, and projects.

The Board thanked Mr. Vlasich and the Public Works Department for all their great work.

Selectman Clement asked Mr. Vlasich is permeable concrete will stand up to salting. Mr. Vlasich said they do not recommend any type of permeable materials to the downtown area. With the concrete and salt applications, if the concrete is not down correctly then the salt will be a problem. The water/cement ratio will have to be correct. Inspections are an important piece.

Chairwoman Gilman and Vice Chair Chartrand commented that this is not just a "sidewalk" issue, but a whole system of curbing, sidewalks, and roadways.

Selectwoman Belanger asked if there was a plan yet for downtown to accommodate business owners. Mr. Vlasich said this project will not take that long. He went through the process of repairing the sidewalks. Selectwoman Belanger asked if when they do Water Street will they wait until they are done to start Front Street? Mr. Vlasich said yes, they will do one at a time.

Mr. Vlasich asked the Board if the concrete scenario in his presentation sounded ok. The Board agreed concrete for downtown. They said the proposed concrete sidewalk areas sound good. They requested a larger slide so they could see the area better.

Chairwoman Gilman said they would be seeing this on the CIP then they will discuss it more.

Brian Griset asked about the costs for porous materials and asked if there is a breakdown of maintenance costs. He also asked if Franklin Street was included in the cost or if it was an addition. Mr. Vlasich said the porous options are fairly new and so the costs will be brought up at a later time. He also said that Franklin Street is not included in the CIP.

iii. String Bridge Update/Great Dam Update

Jennifer Perry gave an update on the String Bridge. She said in 2008 they got approval to do the project with a cost of \$1.3 million. The project is on the DOT list for projects for FY15. She said they just issued a request for proposals. They have to do a bridge RFP on the town website. Proposals are due by July 10. Rehabilitation for the bridge is a factor that needs to be looked at. Selectman Clement asked if the 80/20 grant still applies and Ms. Perry said yes, it does.

Ms. Perry said the bridge was built in 1935. They need a full analysis to see whether or not it can be built upon. Art Belageron asked if it is going to be the same size. Ms. Perry said they will look at that during the design.

Paul Vlasich gave an update on the Great Dam. He said they were denied the Hurricane Sandy grant. He has sent out some requests to ask why they were denied but has not heard back yet. He suggested getting the Senator to ask for that information. He talked about other options to get money: ARM fund is an idea and Watershed Assistance Grant with a deadline of July 11 is an option to explore. He also talked about going to the next NOAA meeting which is tentatively July 10.

Mr. Vlasich talked about the Water Treatment Plant, and said they started clearing already. The project is right on schedule with an August 2015 online water supply.

Selectman Clement asked if the Board needs to give approval for every grant application. Mr. Vlasich said he is not sure if he should come every time or just get a general ok. Selectman Clement said he wants to make sure Mr. Vlasich goes ahead and applies for any grant appropriate. Chairwoman Gilman said they just need to approve the accepting of a grant.

Selectman Clement asked if they have sent the DS Dam Bureau the letter of what is going on yet. Mr. Vlasich said he hasn't but he will. Selectman Clement also asked if they should have the Town Manager or Senator send a letter asking for details for denial and the Board agreed they should.

iv. 2014 Classification Plan Update

Mr. Dean said the last full Classification Study was done in 2005. He talked about the town's personnel policy and went through the process of classifying positions. Each position finally has a grade to create a classification plan. He said he is getting a report this week from Municipal Resources, Inc. and he will forward it to the Board for a future approval.

Mr. Dean went on to say there is an appeal process in this. There is a compensation component. He said the system is self-explanatory but some positions are hard to classify.

Selectwoman Surman asked how this system compares to union employees. Mr. Dean said it is not in the same classification system. He has not done this for union employees. He would have to negotiate with them to do it.

Mr. Dean said he would bring the new classification plan to the next BOS meeting.

b. Old Business

i. Swasey Parkway Speed/Bumpouts

Chief Kane gave a memo to the Board with included his data he has recently observed in the Parkway. He said the speed limit is now 25 mph and the average speed in the Parkway in May was 26 mph. He said the average speed in the Parkway a couple weeks ago was 23 mph. He said they are right in track with the 25 mph. Speed is close to where he wants it. He does not recommend any speed limits be changed.

In regards to speed bumps, the Board said they do not want them.

Jerry Hamel spoke, saying the Swasey Trustees would like to see no speed bumps and parking only on one side.

8. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

A Motion was made by Selectwoman Surman and seconded by Selectman Clement to deny abatements for map 49, lot 3 and map 64, lots 1 and 2. Motion carried – all in favor.

A Motion was made by Selectwoman Surman and seconded by Selectman Clement to approve a Jeopardy Bill for map 87, lot 14, unit 2A in the amount of \$186.11. Motion carried – all in favor.

b. Permits & Approvals

A Motion was made by Vice Chair Chartrand and seconded by Selectman Clement to approve the application for the use of the Town Hall by Jay Craven for a film screening on August 17, 2014 from 6:00-10:30 pm. Motion carried – all in favor.

Mr. Dean talked about an amendment to the Assessing Agreement. This amendment changes the monthly fee to \$6500 a month, but starts sooner, to allow MRI to get a head start. Selectwoman Surman made a couple grammatical corrections to the Agreement.

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Surman that the Board approve the Town Manager to sign the Addendum II to Existing Agreement, including the amendments Selectwoman Surman suggested. Motion carried – all in favor.

c. Town Manager's Report

Mr. Dean talked about the following:

- The Elliott property closing was successfully completed on June 25
- He is continuing to review the final CIP submittals
- He pointed out a letter from the DRA in the packet
- The Town Clerk is up and running with credit/debit cards

d. Selectmen's Committee Reports

Selectwoman Belanger had nothing to report.

Vice Chair Chartrand decided to forgo his report due to the hour.

Chairwoman Gilman had nothing to report.

Selectwoman Surman had nothing to report.

Selectman Clement reported River Study Committee met. Planning Board also met and approved the YMCA project plan.

e. Correspondence

The following correspondence were included in the packet:

- A letter from the United States Dept. of Commerce regarding the Great Dam
- Contract for construction with the Sportsmen's Club
- A letter from DRA regarding technical assistance
- A letter from Sylvia Von Aulock to NHDOT about the Welcome Center
- A memo to Jay Perkins
- A memo from NHMA

5. Adjournment

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Belanger to go into a non-public session under RSA 91-A 3 2 (a)(b)(d) and (e) at 9:30 pm. Motion carried – all in favor.

Respectively submitted,

Nicole McCormack
Recording Secretary