

**Exeter Board of Selectmen Meeting
Monday, April 13th, 2015, 6:50 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

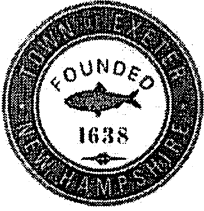
1. Call Meeting to Order
2. Board Interviews: Planning Board
3. Bid Openings/Awards
4. Public Comment
5. Minutes & Proclamations
 - a. Proclamations/Recognitions
 - b. Regular Meetings: March 23rd, 2015
6. Appointments
7. Discussion/Action Items
 - a. New Business
 - i. Stadium Well Lease Agreement
 - ii. Gilman Street Agreement
 - iii. Accept Great Dam Grants
 - iv. Outside Employment Policy Discussion
 - v. EDC Ordinance Discussion
 - b. Old Business-
 - i. Review 2015 Business and Projects
8. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Selectmen's Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non Public Session
11. Adjournment

Julie Gilman, Chairwoman
Exeter Selectboard

Posted: 04/07/15 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



Town of Exeter
 Town Manager's Office
 10 Front Street, Exeter, NH 03833

**Statement of Interest
 Boards and Committee Membership**

Committee Selection: PLANNING BOARD

New Re-Appointment Regular Alternate

Name: ROBERT MIKE-MAYER Email: rmikemayer@gmail.com
 Address: 7 MILLSTREAM DR Phone: 603-205-5568

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

AS A RESIDENT OF EXETER FOR THE PAST TEN YEARS I HAVE ENJOYED THE BENEFITS OF LIVING IN OUR GREAT COMMUNITY. OVER THESE TEN YEARS, I HAVE WITNESSED THE HARD WORK THAT MEMBERS OF OUR COMMUNITY HAVE GIVEN SO FAITHFULLY TO HELP OUR TOWN GROW STRONGER AND BETTER. I HAVE A STRONG INTEREST TO HELP OUR TOWN TO CONTINUE TO GROW AS A CITIZEN, A HOMEOWNER, A PHYSICIAN, AN AREA BUSINESS OWNER AND HOPEFULLY SOON, A MEMBER OF THE PLANNING BOARD. I HAVE PERSONAL EXPERIENCE WITH BOTH RESIDENTIAL AND COMMERCIAL PROPERTIES, WHICH INCLUDES SELLING, PURCHASING + LEASING IN NEW HAMPSHIRE AS WELL AS OTHER STATES ACROSS THE COUNTRY.
 If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: [Handwritten Signature] Date: 3/19/15

Draft Minutes

Exeter Board of Selectmen

March 23, 2015

1. Call Meeting to Order

Chairwoman Julie Gilman called the meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Don Clement, Selectwoman Nancy Belanger, Selectwoman Anne Surman, and Selectman Dan Chartrand. Town Manager Russell Dean was also present.

2. Bid Openings/Awards

None.

3. Public Comment

Gerry Hamel spoke, saying he is also concerned with the stadium well, as brought up by Brian Griset at the last meeting. He is concerned with how long this is taking. He said a lot of people are concerned. He hope it is done before the deliberative session for Gilman Lane. He asked if something will be done soon. Chairwoman Gilman said it has been a long process and they are very near a conclusion. Selectman Chartrand said the stadium well and Gilman Lane are two separate things and he urged to look at them separately. Vice Chair Clement said he understood Mr. Hamel's concerns. He asked the Board to push this. He said with the Wastewater Treatment Plant going in in the fall, the stadium well is a sizeable amount of water being used at the Plant. He asked Mr. Dean to put an agreement together and bring it before the Board very soon. Selectwoman Surman said the public will inevitably link Gilman Lane and the stadium well at deliberative session. Mr. Hamel said the well should be part of the public debate as it concerns all of the public. He said a couple years to take on this is a long time. Vice Chair Clement said he would be making a Motion at the end of the meeting to go into a non-public session to discuss the well.

Mike Dawley spoke next, saying he is in shock that there is no policy for moonlighting. He is surprised that senior salary management does other work without the approval of the BOS. He is talking about department heads and such. He urged the Board to tighten this up dramatically.

4. Minutes and Proclamations

a. Proclamations/Recognitions

None.

b. Regular Meetings: March 9, 2015 and March 16, 2015

A Motion was made by Vice Chair Clement and seconded by Selectwoman Belanger to accept the minutes of the March 9, 2015 BOS meeting. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to accept the minutes of the March 16, 2015 BOS meeting. Motion carried – all in favor.

5. Appointments

None.

6. Discussion/Action Items

a. New Business

i) Unitil re: Easement over Town Property

Jennifer Perry, Public Works Director, talked about the project of replacement pipeline project. She said it would be beneficial to the Town. She forwarded the easement language to town counsel and they only had minor changes. She supports this project.

Roger Barham, from Granite State Gas Transmission, gave a history of the pipeline. He said in 1955 an easement was granted to GSGT through the parcel between Newfields Road to the Squamscott River. In 1956, the pipeline was extended. He showed a map to go along with his presentation. He continued with the history, and said in 1989 the Town granted Unitil a revised easement. In 1992, it went on as a Warrant Article and the town granted an easement to GSGT. In 2012, Unitil was replacing some pipeline and this particular pipeline needed replacement. Now, they need allowance from the Board to move forward with a replacement route parallel to the existing pipeline through the Town parcel.

Selectman Chartrand asked if it would be out of the way of any future building. Ms. Perry said yes, it is as out of the way as possible.

Vice Chair Chartrand asked if they have received all their permits. Mr. Barham said they have their NH DES permit but are waiting for the Army Corp of Engineers to sign off.

A Motion was made by Vice Chair Clement and seconded by Selectwoman Belanger that the Board of Selectmen approve the proposed Unitil gas line easement of the Town of Exeter at the Wastewater Treatment Plant site, as presented, pending final approval of a lease easement by counsel. Motion carried – all in favor.

ii) Long Term Control Plan Update: Inflow/Infiltration

Bob Kelly, Chairman of the Water/Sewer Advisory Committee, said in 2013 Underwood put together a report of things the town should be doing. Last fall, Mike Jeffers and Underwood completed an updated ordinance. Water/Sewer has been increasing its budget to deal with I & I. The town wants to work with residents to get sump pumps and proper drainage in their homes. An ordinance is in place. He put together a brochure that describes I & I and why it is important. He wants the Board to re-up the ordinance. He talked about giving Doug Eastman authority to go out and enforce this. There are still around 800 homes that are connected "illegally". His plan is to send out the brochure, ask people to be honest and come forward, meet with the residents and find out a solution, and hopefully reduce I & I. Selectwoman Surman asked Mr. Kelly if he knew who the 800 people are. Mr. Kelly said yes, they pretty much know who they are. Mr. Kelly added this is becoming more important as the WWTP gets closer. There was discussion about how the Jady Hill project worked well, so hopefully this will too.

Vice Chair Clement gave kudos for putting this together. He asked about the ordinance being updated. Mr. Kelly said it has been "modernized". Vice Chair Clement said they have to have a public hearing to modify the ordinance. He said they have to make sure and see if anything has been tweaked. Mr. Kelly said it is not the ordinance that has been updated, but the Selectman's policy. Mr. Dean said he could draft something up regarding the BOS policy on this. Vice Chair Clement asked to put the draft out on the website. Mr. Dean said he could. Vice Chair Clement had some questions about enforcement. He wondered who has the authority to levy the fines (DPW or BOS), who has the authority to provide financial support, and if there is a model or if it's case by case. Mr. Kelly said they are not going to charge residents for setting this up to fix. He said they would just fix it and work it out. He said it is a good idea to put the policy up on the website for a couple weeks, then send out the brochure. Mr. Dean said they are also encouraging people to come forward and self-report. If people have a sump pump and are not sure where it is hooked up to, call DPW.

iii) WWTF Facility Design/Engineering Contract

Jennifer Perry said in the packet there is a draft proposal for the preliminary and final design for the WWTF. June 2016 is the construction start date. She met with EPA on February 24 and made them aware of the regional approach. She said time is critical and they need to move forward, so she asked Wright Pierce to draft this proposal. The regional approach will allow a dual track. They are awaiting some information from Portsmouth, as they are looking at the regional approach, but that info may not be available until May. There is a termination clause in the contract if needed, so there are some elements of flexibility. Based on info to date, the costs onsite versus regional approach are substantially different. Selectman Surman asked what they are waiting on Portsmouth for. Ms. Perry said they are looking at redirecting all of their flow and their consultants are looking into this. Portsmouth is under some constraints, but not as many as Exeter. Selectman Chartrand said he appreciates the flexibility clause in the report. He believes they should look hard at the regional approach. He asked if

the WWTF is in final form. Ms. Perry said no, but it will be by the end of March. Selectman Chartrand asked if they can wait until then, and Ms. Perry said they can but the clock is ticking. She is urging Wright Pierce to finalize. Selectman Chartrand asked if they finalize, will it cause problems with the AOC deadline. Ms. Perry said they are already at the point of being really pressed for time. Selectman Chartrand asked if the Water/Sewer Advisory Committee is in sync with Ms. Perry's presentation. Ms. Kelly said yes, they feel they are at a point where they need to make some commitments. WSAC is in full support.

Vice Chair Clement said while regionalization is a good idea, it doesn't meet the objectives in this case. He talked about his concerns, saying he is not sure where EPA will be to permit. He said costs to put a pipe out to Pease will not go down. The health of the bay is not going to improve. Ms. Perry said she doesn't want to stop unless they are truly going to move forward with the regional option. Vice Chair Clement asked if the dual track is costing the Town time and money right now. Ms. Perry said it is not right now, but they need to make a decision as soon as possible so that doesn't happen.

Selectwoman Belanger asked if they can approve without counsel approval. Ms. Perry said it doesn't take long for it to be looked over by counsel. Selectwoman Surman said they should move forward. She said onsite costs are lower than regional as of now.

A Motion was made by Selectwoman Surman and seconded by Selectwoman Belanger to approve the Engineering Design Phase contract for Professional Services for Treatment Works with Wright Pierce, contingent upon legal review by town counsel. Motion carried – all in favor.

iv) 2015 MS2 Report of Appropriations

A Motion was made by Vice Chair Clement and seconded by Selectman Chartrand that the BOS sign the 2015 MS2 as submitted. Motion carried – all in favor.

At this time, Selectwoman Surman made a Motion, seconded by Vice Chair Clement, that the BOS asked Phillips Exeter Academy to absorb all costs associated with the special town meeting to include the March 31, 2015 deliberative session, and the April 28, 2015 voting session. Motion carried – all in favor.

b. Old Business

i) BOS Committee Appointments – BOS reps

Chairwoman Gilman talked about Committees for possible deactivation. A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Belanger to disband the Technical Advisory Committee. Motion carried – all in favor.

The Board talked about disbanding the Council on Aging. Selectman Chartrand said there are some long standing member on this committee and they should wait to talk to them before disbanding. Selectwoman Belanger is the current BOS rep, and has not met any of its members. Mr. Dean said they have been approached before about this. He said if it is disbanded, it can always come back if the Board wants it. A Motion was made by Vice Chair Clement and seconded by Selectwoman Belanger to disband Council on Aging. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to disband Cable TV Advisory Committee. Motion carried – all in favor.

Chairwoman Gilman said Train Committee was supposed to go with Transportation Committee. She is happy to keep this and Vice Chair Clement said they do a lot of volunteering.

Selectwoman Belanger will take over as BOS rep on the Conservation Committee. Selectman Chartrand will take over as BOS rep on Emergency Management Committee. Selectwoman Surman will take over as BOS rep on Water/Sewer Advisory Committee. Otherwise, all Board members will stay on the same committees as previously.

7. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve abatement for map 73, lot 49, unit 76 in the amount of \$109.45. Motion carried - all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve abatement for map 63, lot 255 in the amount of \$503.79. Motion carried - all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve the following Veteran's Credits, all in the amount of \$500.00, for the following map/lot/units; 21/36/3, 68/6/418, 93/10, 104/79/603, 68/6/347, 80/6/26. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve the following Elderly Exemptions, all in the amount of \$152,251, for the following map/lot/units; 96/2/13, 63/102/54, and 95/64/199. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve an Elderly Exemption for map 104, lot 79, unit 422 in the amount of \$236,251. Motion carried – all in favor.

b. Permits & Approvals

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to approve an application for use of the Town Hall and Bandstand for Charles McDougall for the Exeter Brass Band Concerts on June 29 and July 6, 13, 20, and 27 from 7:30-9pm. Motion carried – all in favor.

c. Town Manager's Report

Mr. Dean said it has been a busy month, and reported the following:

- Multiple Selectboard meetings
- Townwide Facilities Plan, interviewed 5 firms who submitted proposals, all of which being good firms
- Master Plan update planning meeting at RPC on March 12. Discussion for BOS at goal setting of April 11
- Exeter Area Chamber of Commerce Forum Committee meeting on March 18, full board meeting on March 20
- Prepare for Moody's review with Finance Director. Assist Finance with Town Treasurer changeover. Review 2015 approved budget and MS2 report of appropriations.
- They are continuing the employee evaluation process
- Review Monthly Department Reports
- Continues review of Dept annual goals
- 91-A Request from Christopher Gilroy regarding Article 9
- Met with Kim Rogers regarding sign request at 1 Hampton Road
- Bushnell letter
- Plan for Upcoming Projects in FY15
- Review planning process with Town Planner, PB Chair, and Selectman Clement
- Pot Hole Patrol

d. Committee Reports

Selectwoman Belanger had nothing to report.

Selectman Chartrand had nothing to report.

Selectwoman Surman had nothing to report.

Selectman Clement reported a River Study Committee and said Planning Board would meet this week and a Chamber meeting would be Wednesday morning at 730am at the Historical Society.

Chairwoman Gilman reported Transportation Committee meeting and an HDC meeting. She reminded that they have a deliberative session on March 31, 2015.

e. Correspondence

The following correspondence were included in the packet:

- The 9th Annual Small Business Showcase flyer
- Email from Brian Griset regarding a request from the Board for him to put comments in writing. Mr. Dean is working on getting back to him
- Legislative Bulletin

8. Review Board Calendar

The next BOS meeting will be April 6, 2015.

9. Non-Public Session

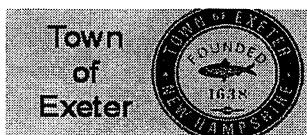
A Motion was made by Vice Chair Clement and seconded by Selectman Chartrand to go into non-public session under RSA 91-A:3 paragraph 2, section C. Motion carried - all in favor. A

Motion was also made by Vice Chair Clement and seconded by Selectman Chartrand to go into non-public session under RSA 91-A:3 paragraph 2, section D, at 9:07pm. Motion carried – all in favor.

The Board emerged from non public session. Selectman Chartrand moved to adjourn. Selectwoman Belanger seconded. The Board stood adjourned at 9:45 p.m..

Respectively submitted,

Nicole Piper
Recording Secretary



Russ Dean <rdean@exeternh.gov>

BOS approval for dam grants

Jennifer Mates <jmates@exeternh.gov>

Thu, Apr 2, 2015 at 2:55 PM

To: Russ Dean <rdean@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>

Hi Russ,

I am working on 2 of the dam grants the town has been awarded and they need to be officially accepted by the BOS. These are for the SCC "Moose Plate" grant of \$15,000 and the NHDES Aquatic Resource Mitigation (ARM) grant of \$100,000. Both will be used to pay for engineering design and construction. Can these be added to the 4/6/15 agenda?

Once the BOS approves accepting the grants and authorizing you to sign for them, I'll have a few forms to bring over for your signature.

Official Motions for each are as follows:

1. Motion by Selectman (name), "to accept State Conservation Committee funds and enter into a contract with the State Conservation Committee and further authorize the Town Manager to execute any documents which may be necessary for this contract."
2. Motion by Selectman (name), "to accept New Hampshire Department of Environmental Services Aquatic Resource Mitigation funds and enter into a contract with the New Hampshire Department of Environmental Services and further authorize the Town Manager to execute any documents which may be necessary for this contract."

Please let me know if you need anything else prior to the meeting.

Thanks,
Jen

Jennifer Mates, P.E.
Assistant Town Engineer
Public Works Department
13 Newfields Road
Exeter, NH 03833
(603) 418-6431
jmates@exeternh.gov

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State Conservation Committee
PO Box 2042 • Concord NH 03302-2042

November 25, 2014

Mr. Russell Dean
Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

Dear Mr Dean;

Congratulations! The Town of Exeter's *Great Dam Removal and Exeter River Restoration* grant proposal was selected for funding in the amount of \$15,000.00 by the State Conservation Committee through the 2015 Conservation License Plate Grant Program. It was a highly competitive grant round, and the SCC was only able to provide partial funding for the project as submitted in the grant proposal.

Over the next few months I will be working with the lead contact person (as identified in the grant application) to complete a Grant Agreement contract between the Town of Exeter and the New Hampshire State Conservation Committee. Unless notified otherwise, I will be sending the lead contact person via email the required documentation. The targeted grant start date is May 2015. Please note that funds are not officially awarded until the Grant Agreement is fully executed by all parties. Payments cannot be made for expenses incurred before the contract has been fully executed.

Again, congratulations on the award. Please contact me at 603.868.6112 or blueskv24@comcast.net should you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dea Brickner-Wood".

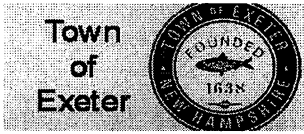
Dea Brickner-Wood
Administrator
SCC Conservation License Plate Grant Program

Town Manager's Office

SCC.nh.gov

NOV 26 2014

Received



Russ Dean <rdean@exeternh.gov>

Great Dam - NHDES Aquatic Resource Mitigation grant - APPROVED

Paul Vlasich <pvlasic@exeternh.gov>

Wed, Nov 5, 2014 at 8:59 AM

To: Peter Walker <PWalker@vhb.com>, Jake San Antonio <JSanAntonio@vhb.com>, Lionel Ingram <lionel Ingram@comcast.net>, "Becker, Mimi" <mimilarsenbecker@comcast.net>, Pete Richardson <richardson_pete@yahoo.com>, Russ Dean <rdean@exeternh.gov>, VHB Bedford <amartinez@vhb.com>
Cc: Jennifer Perry <jperry@exeternh.gov>, Don Clement <dclement43@comcast.net>

Hello All:

I just received a call from Lori Sommer confirming that their award committee has approved the full \$100,000 grant application for the removal of the Great Dam. More information and paperwork will be forthcoming, but she wanted us to know of their decision.

Thanks to VHB for putting together and providing follow-up for this grant.

Paul

—

Paul Vlasich PE
Town Engineer
13 Newfields Rd
Exeter, NH 03833
Office: (603)773-6160
Fax: (603)772-1355

Please note that my new email address is pvlasic@exeternh.gov

**TOWN OF EXETER
MEMORANDUM**

TO: Board of Selectmen
FROM: Town Manager
RE: Outside Employment Policy
DATE: April 6, 2015

This agenda item for Board discussion is to determine if the Board wishes to pursue an outside employment policy.

There is no policy currently which covers this issue in the Town's Personnel Policy or union contracts.

**TOWN OF EXETER
MEMORANDUM**

TO: Board of Selectmen
FROM: Russell Dean, Town Manager
RE: EDC Ordinance Discussion
DATE: April 6, 2015

The Exeter Economic Development Commission has a very interesting history. The current Selectboard ordinance on the commission was passed on May 14th, 1968 (enclosed is the ordinance and the minutes). In addition, a separate non-profit Exeter Development Commission was certified on February 11, 1975 by the Secretary of State. There is no other board in Exeter which has a “town” component and a “non profit” component, as far as I know. The nonprofit component of the Exeter Development Commission functions under RSA 292 and RSA 162-G:15. It is worth noting that research does not show us the Town adopted 162-G, but did form the nonprofit under the Selectboard to “take advantage of the chapter” as the legislation states.

Section 162-G:15

162-G:15 Voluntary Nonprofit Corporations; Authorities. – Any voluntary, nonprofit corporation or association formed under RSA 292:1 for the purpose of taking advantage of this chapter shall be a body politic and corporate constituting a public corporation. The governmental unit may loan money to such corporation or association or an authority established under RSA 162-G:15-a, with proper security. Such corporation or association shall have all the authority and powers granted to a governmental unit by this chapter to act in behalf of the governmental unit except the powers to execute trust indentures and issue bonds. Sums of money may be advanced to such corporation or association or an authority established under RSA 162-G:15-a by the governmental unit to meet operating and maintenance costs and shall be repaid by it, if the governmental unit so requires at the time of making such advances.

Source. 1972, 57:1. 1975, 481:11, eff. Aug. 22, 1975.

The Boards themselves are described differently based on whether they are the “Town” commission (9 members, staggered 4 year terms) or the “Non Profit Board of directors.” However historically they both functioned as essentially the same entity. The main mission of the nonprofit described above was to develop the land around what is now Industrial Drive and provide for utilities, etc. in the model that existed in the 1970s. Under the auspices of the Exeter Development Commission, these efforts continued throughout the mid-70’s to the early 80’s. Many Town reports document their activities

during this time. Minutes indicate the Board of Directors met regularly and had various directors throughout the years. At different points in its evolution the Town Manager position served as president of the non-profit.

After the development of Industrial Drive was completed, the activities of the commission slowed with respect to playing a direct role in development activity.

In the early 2000s, the Board was functioning as the Exeter Economic Development Commission, working with the Town Planner and Code Enforcement Officer, as well as the Chamber of Commerce President, to bring forward various items related to economic development. This model existed until the commission went into dormancy, prior to it being re-established in 2011.

Since being reactivated, the commission has been very visible on a number of initiatives, including TIF, RSA 79-E, and establishment of the ER zone on Epping Road. In addition, the Town has hired a full-time economic development director, which occurred in 2014.

The purpose of this memo is to recommend to the Board the ordinance be reviewed and updated from the 1968 version. The nonprofit still exists, however no elections have been held regarding the board of directors in a number of years. Therefore, I would suggest an updated ordinance strike out the non-profit references. In addition, the membership of the EDC can be reviewed as the Board may want to review the inclusion of the town manager as a representative to the board, and also review the representation on the commission by the planning board and the selectboard. The current ordinance restricts both of those boards to the chairs only and perhaps this needs to be modified. In addition, there may be pros and cons to having a planning board representative on the commission (due to that member perhaps hearing projects being advocated by the commission in their role as a planning board member). Finally, it is worth exploring whether business owners who are non-residents should be allowed to serve on the EDC.

If the Board chooses to move ahead with an ordinance revision process, a draft would be presented at a future meeting on a process approved by the Board. Three readings of any revised ordinance would be scheduled under the Board's current policy.

THE STATE OF NEW HAMPSHIRE

Rockingham, S.S.

Town of Exeter

SELECTMEN'S ORDINANCE

5-68

Relative
to
The Establishment of the Exeter Development Commission

15 May 1968

PURPOSE: The declared intent and purpose of this ordinance is to establish the Exeter Development Commission in the Town of Exeter, for the purpose of encouraging the welfare of local industries, promoting the establishment of new industries and promoting the general business and economy of the Town of Exeter.

THE ACT: An ordinance relative to the establishment of the Exeter Development Commission is hereby ordained by the Selectmen of said Town of Exeter as follows:

Section 1. The Development Commission shall consist of nine (9) qualified members who shall be residents of the Town of Exeter. They shall be appointed by the Board of Selectmen for a term of four (4) years. The Chairman of the Board of Selectmen, the Chairman of The Planning Board and the Town Manager shall also serve as ex-officio members of the Development Commission, whose terms shall correspond to their respective tenure of office.

Section 2. The Development Commission may appoint a Development Specialist for the promotion of industry and the economy, and shall have the authority to expend funds, within its appropriation, to carry out the purposes set forth in this ordinance.

Section 3. All ordinances or sections of ordinances, inconsistent herewith are repealed.

Section 4. Statement of Policy. It shall be the policy of the Exeter Development Commission to protect and promote the industrial, commercial and general economic progress of this area in every way consistent with its By-Laws, the regulations and ordinances of the Town of Exeter and the laws of the State of New Hampshire. In general, the Commission proposes to work within the framework of the following eight-point program to be undertaken in concert with other agencies, both local and otherwise, for the establishment of plans and programs consistent with well defined, balanced economic growth.

1. To assist in the retention and expansion of existing industries and businesses in the area.
2. To assist in developing new industries and businesses of the types which can supply and support those already established in the area.

3. To assist in attracting new and diversified industries and businesses which will help to bring the economy of the area into better balance.
4. To initiate and assist in developing, whenever deemed necessary, methods for training and procuring individuals for existing and contemplated job opportunities.
5. To make studies and recommendations, whenever possible, relative to all important matters affecting the industrial business economy of the area and community particular.
6. To establish a cooperative and coordinated effort involving all organizations and individuals interested in the industrial and business development of the community and area.
7. To publicize Exeter and the area as a good industrial and business location.
8. To work toward the general improvement of the business climate of Exeter and the area.

In promoting the economic progress of the area, the Commission shall give first consideration to the Town proper. However, since the political boundaries of the Town do not coincide with its economic boundaries, the Commission deems it necessary to work on a broad basis.

The Commission shall make monthly reports to the Board of Selectmen.

BY-LAWS

ARTICLE I

NAME

This organization shall be known as the Exeter Development Commission.

ARTICLE II

OBJECTIVES

This Commission is established to foster and protect the industrial, commercial and general economic progress of the Town of Exeter and the Seacoast Area.

ARTICLE III

MEMBERSHIP

1. The membership of the Exeter Development Commission shall consist of nine members to be appointed by the Board of Selectmen of the Town of Exeter. It shall be necessary that members of the Commission be residents of the Town of Exeter. The Chairman of the Board of Selectmen, Chairman of the Planning Board and the Town Manager shall be ex-officio members of the Commission.

2. Members shall be appointed for a term of four (4) years, but may be re-appointed to additional terms. In the event of a vacancy on the Commission as appointment shall be made for the unexpired portion of the term.

ARTICLE IV

OFFICERS

The officers of the Exeter Development Commission shall be a chairman, a vice-chairman and a secretary who shall be elected by a vote of the membership for a one-year term, but may be re-elected to such additional terms as is desired by the membership.

ARTICLE V

DUTIES OF OFFICERS

1. The Chairman shall preside at meetings, shall appoint committees as deemed necessary and shall carry out such other duties as are assigned to him by vote of the membership.
2. The Vice-Chairman shall preside at meetings and generally carry out the duties of the Chairman in his enforced absence, or upon his request.
3. The Secretary shall keep a true and accurate record of meetings and shall present it to the membership.
4. The officers of the Commission within the appropriation of the Town of Exeter, shall be authorized to hire qualified personnel for the purpose of economic development and shall determine compensation, subject to a majority vote of the committee and subject to the rules and regulations covering expenditure of funds of the Town of Exeter. Said Agent of the Commission shall be the Chief administrative officer and shall have the power to appoint and discharge all other staff employees. Said agent shall be responsible to the Commission through the Chairman.

ARTICLE VI

COMMITTEES

1. The Chairman shall appoint all committees unless otherwise specified by vote of the members.
2. The authority and duties of such committees shall be determined by the resolution authorizing their appointment.
3. Persons appointed to committees need not be members of the Exeter Development Commission.

ARTICLE VII

MEETINGS

1. The annual meeting of this committee shall be held during the months of October of each year on a date to be determined by the Chairman. A majority of the membership shall constitute a quorum.
2. Meetings shall be held at such other times as the Chairman may determine,

- or upon request of a majority of the members, but notice of said meetings shall be given to members at least three (3) days prior to the date of the meeting. A majority of the membership shall constitute a quorum.
3. Any committees appointed by the Chairman are empowered to hold meetings at which a majority shall constitute a quorum. No committee shall have the power to put into effect any policy involving the Commission until such policy has been approved by a majority of the membership.
 4. All meetings shall be conducted under Roberts Rules of Order.

ARTICLE VIII

FUNDS

Funds for operation of the Commission shall be requested of the Town of Exeter and any appropriations received shall be expended according to the rules and the regulations of the Town. Nothing herein shall be construed to mean that the Commission is prevented from accepting funds from other sources provided that it is consistent with the rules and regulations of the Town of Exeter and the policies of this commission.

ARTICLE IX

FINANCE COMMITTEE

The Commission shall appoint a Finance Committee for the approval of vouchers for payment authorized by the Commission. The Committee shall consist of three (3) members and approval of payment vouchers shall require signatures of at least two (2) members of the Finance Committee.

ARTICLE X

AMENDMENTS

These By-Laws may be amended by a majority vote of the members present at any regular meeting, or any special meeting called for that purpose or by membership referendum provided, that proposed amendments, alterations, or repeals shall be plainly stated in the call for the meeting, which must be sent out at least three (3) days prior to the meeting at which they are to be considered or seven (7) days prior to the closing of the referendum ballot.

Witness the hands and seals of the Selectmen of the Town of Exeter this fourteenth day of May 1968.

Thomas H. Cronshaw

 Thomas H. Cronshaw, Chairman
 Board of Selectmen

Joseph R. Curran

 Joseph R. Curran

Hugh D. MacDougall

 Hugh D. MacDougall

This is to certify that on the fifteenth day of May 1968 at 9:15 o'clock in the forenoon the above ordinance was filed and recorded with the records of the Town Clerk of the Town of Exeter. Witness my hand and seal this fifteenth day of May 1968.

Evelyn H. Zarnowski

 Evelyn H. Zarnowski, Town Clerk

THE STATE OF NEW HAMPSHIRE

ARTICLES OF AGREEMENT
OF
EXETER DEVELOPMENT COMMISSION

A VOLUNTARY CORPORATION ESTABLISHED UNDER THE
PROVISIONS OF CHAPTER 292 REVISED STATUTES ANNOTATED

The undersigned, being persons of lawful age, associate under the provisions of RSA Chapter 292 of the Laws of New Hampshire to form a charitable corporation.

ARTICLE 1.

The name of this corporation shall be "Exeter Development Commission."

ARTICLE 2.

The object for which this corporation is established, is to foster and promote the growth and prosperity of the Town of Exeter, New Hampshire; to attract trade and industry to the community; to relieve and reduce unemployment; to promote and provide for additional and maximum employment; to improve and maintain job opportunities; to carry on scientific research for the purpose of aiding the community by attracting industry, and encouraging the development of, or retention of, industry in the community; and to act in the public interest.

ARTICLE 3.

The principal place of business of this corporation is Exeter, New Hampshire.

ARTICLE 4.

This association is a non-profit voluntary corporation and there is no capital stock, and in the event of dissolution of the corporation all assets shall become the property of the Town of Exeter.

Name

Address

Paul J. Haltrough, Jr.

Robert New

Thomas M. Pennington

Exeter, N.H.

John E. Baird

Exeter, N.H.

S. L. Wright, Jr.

Exeter, N.H.

Robert [unclear]

Exeter, N.H.

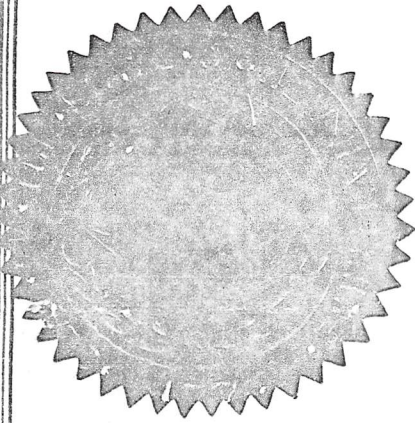
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State of New Hampshire

OFFICE OF SECRETARY OF STATE



I, ROBERT L. STARK, Secretary of State of the State of New Hampshire, do hereby certify that the following and hereto attached Articles of Agreement of the EXETER DEVELOPMENT COMMISSION have been recorded in the Records of Voluntary Corporations, Volume 754, Page 89.



In Testimony Whereof, I hereto set my hand and cause to be affixed the Seal of the State, at Concord, this 11th day of February A.D. 1975.

.....
Secretary of State

THE STATE OF NEW HAMPSHIRE

ARTICLES OF AGREEMENT
OF
EXETER DEVELOPMENT COMMISSION

A VOLUNTARY CORPORATION ESTABLISHED UNDER THE
PROVISIONS OF CHAPTER 292 REVISED STATUTES ANNOTATED

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<u>Name</u>	<u>Address</u>
<u>Paul J. Hartigan</u>	<u>Robert Nelson</u>
<u>Thomas M. Seniors</u>	<u>Exeter, N.H.</u>
<u>John E. Bacon</u>	<u>Exeter, N.H.</u>
<u>A. S. Wright</u>	<u>Exeter, N.H.</u>
<u>Robert plan</u>	<u>Exeter, N.H.</u>

STATE OF NEW HAMPSHIRE

OFFICE OF THE SECRETARY OF STATE

Filed for record this 11th

day of February 19 75

at 9:00 A.M. o'clock

Robert F. Heath

SECRETARY OF STATE

EXETER DEVELOPMENT COMMISSION

INCORPORATORS' MEETING

A meeting of incorporators of Exeter Development Commission was held at the offices of Robert Shaw, 81 Water Street, Exeter, New Hampshire, February 17, 1975. All the incorporators being present, the following unanimous votes were taken:

1. Paul J. Holloway, Jr. was elected chairman of the meeting.
2. Robert Shaw was elected temporary clerk.
3. By laws for the corporation were adopted.
4. The following directors were elected:

- Robert Barney, Exeter, New Hampshire for one year.
- ✓ Johnston McLeod, Exeter, New Hampshire for one year.
- John Flynn, Stratham, New Hampshire for one year.
- Robert Shaw, Exeter, New Hampshire for two years.
- Paul Holloway, Jr., Exeter, New Hampshire for two years.
- John Robinson, Exeter, New Hampshire for three years.
- ✓ John Bell, Exeter, New Hampshire for three years.

Upon notice from the board of selectmen, the following designated officials were named to the board of directors:

Thaddeus E. Klemarczyk, a Selectman, designated by the board of selectmen as Director.

Kenneth Wright, Town Manager, designated as Director.

Robert Stewart, Exeter, New Hampshire, Planning Board member designated by the board of selectmen as Director, and the following public directors were named:

- Harry Thayer III, Exeter, New Hampshire, Director for two years.
- Thomas Prentiss, Exeter, New Hampshire, for three years.



Acting Clerk

EXETER DEVELOPMENT COMMISSION
MEETING OF THE BOARD OF DIRECTORS

A special meeting of the board of directors of Exeter Development Commission was held at the Exeter town offices on February 17, 1975. All the directors being present, the following officers were elected:

President:	John Robinson
Vice President:	Thomas Prentiss
Treasurer:	Paul Holloway, Jr.
Secretary:	John Bell
Clerk:	Robert Shaw


Secretary

BY LAWS
of
EXETER DEVELOPMENT COMMISSION

1. NAME: The name of the corporation is Exeter Development Commission.
2. PURPOSE: The object for which this corporation is established, is to foster and promote the growth and prosperity of the Town of Exeter, New Hampshire; to attract trade and industry to the community; to relieve and reduce unemployment; to promote and provide for additional and maximum employment; to improve and maintain job opportunities; to carry on scientific research for the purpose of aiding the community by attracting industry, and encouraging the development of, or retention of, industry in the community; and to act in the public interest.
3. OFFICES: The principal office of the corporation shall be located in the Town of Exeter, County of Rockingham, State of New Hampshire.
4. SEAL: The seal of the corporation shall be circular in form with the words Exeter Development Commission inscribed upon its face.
5. The seal shall be in the custody of the clerk and may be affixed to all instruments which the directors of the corporation are authorized to execute in its name and in its behalf, and shall be affixed to all documents which will require a seal by law.
6. A. DIRECTORS: The possessions, property and affairs of the corporation shall be governed by a board of twelve directors.

6. B. TERM OF OFFICE: The terms of the board of directors shall be for a period of three years after their initial election so that the election of the board of directors shall be staggered.

7. A. ELECTION OF DIRECTORS: A member of the board of selectmen of the Town of Exeter; a member of the Planning Board of the Town of Exeter; and the town manger of the Town of Exeter; shall be designated each year as directors of the corporation by the board of selectmen of the Town of Exeter to be effective at the annual meeting of the corporation.

7. B. The incorporators shall originally elect seven members to the board of directors of the corporation; three for a term of one year; two for a term of two years; two for a term of three years; effective at the annual meeting of March 1975. Thereafter, all the directors of the corporation shall elect these seven directors for three-year terms on a staggered basis and these directors shall be identified as "corporate directors".

7. C. The selectmen of the Town of Exeter shall elect two additional directors: one for a term of two years; one for a term of three years effective at the annual meeting of March 1975. Thereafter, the selectmen shall stagger the election of these two directors for three-year terms and these directors shall be designated as "public directors".

8. QUALIFICATIONS OF DIRECTORS: The board of directors shall be chosen from among tax payers in the Town of Exeter, voters in the Town of Exeter, or regular employees or directors of establishments in the Town of Exeter. The qualifications of the members of the board of directors shall be determined by the selectmen. Any director who fails to qualify shall forfeit his right to be a director on notice of the selectmen.

8. A. The board of directors shall be elected at the annual meeting of the corporation after their original election.

8. B. In the event of death, resignation, incapacity or failure to meet qualifications of a director, the board of directors shall have the right to appoint a replacement for the unexpired term of such director.

9. COMPENSATION OF DIRECTORS: The directors shall serve without compensation.

10.A. AUTHORITY OF DIRECTORS: The directors shall manage the affairs of the corporation and shall appoint, elect and employ such agents or officers who may be necessary and convenient to carry out the purpose of the corporation.

10. B. The directors shall, except as otherwise provided herein, act in all matters and elections by a majority vote of those present at any regularly convened meeting at which a quorum is present and may also act by written direction of a majority of the directors without meeting. A quorum shall consist of a majority of the directors.

10. C. The directors shall be empowered to do all things authorized by law for voluntary corporations, and title to all property acquired shall vest in the corporation.

10. D. The directors shall have full power in behalf of the corporation to buy, sell, lease, mortgage, or exchange any real estate at any time forming a part of the assets of the association, in such manner, at such time and upon such terms and conditions as they may deem proper, and by their appointed agent, make, execute, and deliver good and sufficient deeds, leases, mortgages or other instruments necessary in respect thereto.

11. ELECTION OF OFFICERS: The president, secretary, treasurer, clerk and vice-president, shall be elected at the annual meeting of the corporation and shall hold office for one year or until their successors are chosen.

12. PRESIDENT: The directors shall elect a president who shall be the chief executive officer of the corporation.

13. VICE-PRESIDENT: The directors may elect a vice-president who shall have power and duties of the president in his absence.

14. TREASURER: The directors shall elect a treasurer, and he shall keep full and accurate accounts of the receipts and disbursements of the corporation; he shall deposit all monies and valuables in the name of the corporation in such depository as may be determined by the directors; he shall pay out the funds of the corporation as may be ordered by the directors, taking proper vouchers and receipts therefore and shall render to the president and board of directors at regular meetings of the directors, or at such other times as the directors shall order, an account of the transactions, and of the financial condition of the corporation.

15. CLERK: The directors may elect a clerk who shall attend all sessions of the directors, and keep and record a true record of all votes of the board of directors.

16. SECRETARY: The directors shall elect a secretary who shall attend all sessions of the directors and keep all records of meetings of the board of directors and shall handle correspondence and notices on behalf of the board of directors.

17. DELEGATION OF DUTIES: In case of absence of any officer of the corporation, or for any other reason that may seem sufficient to the directors,

they may delegate for the time being, the powers and duties of such officer to any other officer or director.

18. CHECKS AND DRAFTS: All checks, drafts or orders for the payment of money, notes and acceptances, shall be signed by the treasurer of the corporation, or such other officer or officers as the board of directors may authorize or direct.

19. ANNUAL MEETING: The annual meeting of the corporation shall be held on the second Tuesday of March of each year in the principal office of the corporation in the Town of Exeter, New Hampshire, unless the directors shall choose another location and a time for such meeting.

20. NOTICE OF MEETING: Notice of the annual meeting shall be mailed to each director at his or her address as the same appears on the records of the corporation at least one day prior to the date of the meeting. In the event of failure of notice of the annual meeting by the secretary, then a special meeting may be held thereof, upon the same number of days notice and at the same place, and all action taken at said meeting shall have the same effect and validity as such annual meeting.

21. DISSOLUTION OF CORPORATION: Upon the dissolution of the corporation, the board of directors shall, after paying or making provision for paying all the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the benefit of the Town of Exeter, New Hampshire, in such manner as the board of directors shall determine.

22. AMENDMENTS: The directors by two-thirds vote may amend or limit these by-laws providing notice is contained in the call of the meeting.

23. AMENDMENT OF BY LAWS: The right of the board of directors to amend the by laws shall not apply to paragraph 21 and paragraph 22, and said paragraphs of the by laws shall remain inviolate.

821 Exeter Development Commission
(Original Ordinance 5-68 dated 5/14/68)

The declared intent and purpose of this ordinance is to establish the Exeter Development Commission in the Town of Exeter, for the purpose of encouraging the welfare of local industries, promoting the establishment of new industries and promoting the general business and economy of the Town of Exeter.

821.1 The Act:

An ordinance relative to the establishment of the Exeter Development Commission is hereby ordained by the Selectmen of said Town of Exeter as follows:

An ordinance relative to the establishment of the Exeter Development Commission is hereby ordained by the Selectmen of said Town of Exeter as follows:

- a. The Development commission shall consist of nine (9) qualified members who shall be residents of the Town of Exeter. They shall be appointed by the Board of Selectmen for a term of four (4) years. The Chairman of the Board of Selectmen, the Chairman of the Planning Board and the Town Manager shall also serve as ex-officio members of the Exeter Development Commission whose terms shall correspond to their respective tenure of office.
- b. The Development Commission may appoint a Development Specialist for the promotion of industry and the economy, and shall have the authority to expend funds, within its appropriation, to carry out the purposes set forth in this ordinance.
- c. All ordinances or sections of ordinances, inconsistent herewith, are repealed.

821.2 Statement of Policy:

It shall be the policy of the Exeter Development Commission to protect and promote the industrial, commercial and general economic progress of this area in every way consistent with its By-Laws, the regulations and ordinances of the Town of Exeter and the laws of the State of New Hampshire. In general, the Commission proposes to work within the framework of the following eight-point program to be undertaken in concert with other agencies, both local and otherwise, for the establishment of plans and programs consistent with well defined, balanced economic growth.

- a. To assist in the retention and expansion of existing industries and businesses in that area;
- b. To assist in developing new industries and businesses of the types which can supply and support those already established in the area;

- c. To assist in attracting new and diversified industries and businesses which will help to bring the economy of the area into better balance;
- d. To initiate and assist in developing, whenever deemed possible, relative to all important matters affecting the industrial business economy of the area and community particular;
- e. To establish a cooperative and coordinated effort involving all organizations and individuals interested in the industrial and business development of the community and area.
- f. To publicize Exeter and the area as a good industrial and business location;
- g. To work toward the general improvement of the business climate of Exeter and the area;
- h. In promoting the economic progress of the area the Commission shall give first consideration to the Town proper. However, since the political boundaries of the Town do not coincide with its economic boundaries, the Commission deems it necessary to work on a board basis.

821.3 By-Laws:

- a. Name: This organization shall be known as the Exeter Development Commission.
- b. Objectives: This Commission is established to foster and protect the industrial, commercial and general economic progress of the Town of Exeter and the Seacoast Area.
- c. Membership: The membership of the Exeter Development Commission shall consist of nine members to be appointed by the Board of Selectmen of the Town of Exeter. It shall be necessary that members of the Commission be residents of the Town of Exeter. The Chairman of the Board of Selectmen, Chairman of the Planning Board and the Town Manager shall be ex-officio members of the Commission.
- d. Officers: The officers of the Exeter Development Commission shall be a chairman, a vice-chairman and a secretary who shall be elected by a vote of the membership for a one year term, but may be re-elected to such additional terms as is desired by the membership.
- e. Duties of the Officers:
 - 1. The Chairman shall preside at meetings, shall appoint committees as

deemed necessary, and shall carry out such other duties as are assigned to him by the vote of the membership.

2. The Vice-Chairman shall preside at meetings and generally carry out the duties of the Chairman in his enforced absence, or upon his request.
3. The Secretary shall keep a true and accurate record of meetings and shall present it to the membership. Monthly reports will be made to the Selectmen.
4. The Officers of the Commission, within the appropriation of the Town of Exeter, shall be authorized to hire qualified personnel for the purpose of economic development and shall determine compensation, subject to a majority vote of the committee and subject to the rules and regulations covering expenditure of funds of the Town of Exeter. Said Agent of the Commission shall be the Chief Administrative Officer and shall have the power to appoint and discharge all other staff employees. Said agent shall be responsible to the Commission through the Chairman.

f. Committees:

1. The Chairman shall appoint all committees unless otherwise specified by vote of the members.
2. The authority and duties of such committees shall be determined by the resolution authorizing their appointment.
3. Persons appointed to committees need not be members of the Exeter Development Commission.

g. Meetings:

1. The annual meeting of this committee shall be held during the month of October of each year on a date to be determined by the Chairman. A majority of the membership shall constitute a quorum.
2. Meetings shall be held at such other times as the Chairman may determine, or upon request of a majority of the members, but notice of said meeting shall be given to members at least three (3) days prior to the date of the meeting. A majority of the membership shall constitute a quorum.
3. Any committees appointed by the Chairman are empowered to hold meetings at which a majority shall constitute a quorum. No committee shall have the power to put into effect any policy involving the Commission until such policy has been approved by a majority of the membership.
4. All meetings shall be conducted under Roberts Rules of Order.

- h. Funds: Funds for the operation of the Commission shall be requested of the Town of Exeter and any appropriations received shall be expended according to the rules and regulations of the Town. Nothing herein shall be construed to mean that the Commission is prevented from accepting funds from other sources provided that it is consistent with the rules and regulations of the Town of Exeter and the policies of this Commission.
- i. Finance Committee: The commission shall appoint a Finance Committee for the approval of vouchers for payment authorized by the Commission. The Committee shall consist of three (3) members and approval of payment vouchers shall require signatures of at least two (2) members of the Finance Committee.
- j. Amendments: These By-Laws may be amended by a majority vote of the members present at any regular meeting, or any special meeting called for that purpose or by membership referendum provided that proposed amendments, alterations or repeals shall be plainly stated in the call for the meeting, which must be sent out at least three (3) days prior to the meeting at which they are to be considered or seven (7) days prior to the closing of the referendum ballot.

821 Exeter Development Commission (originally Ordinance 5-68 dated 5/14/68) – revised 201?

The declared intent and purpose of this ordinance is to establish an Economic Development Commission of the Town of Exeter, for the purpose of encouraging the welfare of local businesses and industries, promoting the establishment of new industries and promoting the general business and economy of the Town of Exeter.

821.1 General:

An ordinance relative to the establishment of an Economic Development Commission is hereby ordained by the Board of Selectmen of said Town of Exeter as follows:

- a. The Economic Development Commission shall consist of _____ qualified members who shall be residents of the Town of Exeter. They shall be appointed by the Board of Selectmen for a term of three (3) years. The Commission shall include in its membership (TBD).....(NOTE: this section needs to be redrafted to establish number of at large members/currently nine, and reps from Planning Board, BOS, along with town manager as member/not a member) of EDC.
- b. All ordinances or sections of ordinances, inconsistent herewith, are repealed.

821.2 Role of the Commission:

It shall be the charge of the Economic Development Commission to protect and promote the industrial, commercial and general economic progress of this area in every way consistent with rules, regulations and ordinances of the Town of Exeter and the laws of the State of New Hampshire.

In general, the Commission proposes to work within the framework of the following nine program areas to be undertaken in concert with other agencies, both local and otherwise, for the establishment of plans and programs consistent with well defined, balanced economic growth.

- a. To assist in the retention and expansion of existing industries and businesses in that area;
- b. To assist in developing new industries and businesses of the types which can supply and support those already established in the area;
- c. To assist in attracting new and diversified industries and businesses which will help to bring the economy of the area into better balance;
- d. To initiate and assist in developing, whenever deemed possible, relative to all important matters affecting the industrial business economy of the area

and community particular;

- e. To establish a cooperative and coordinated effort involving all organizations and individuals interested in the business and industrial development of the community and area.
- f. To publicize Exeter and the area as a premier location for business and industry;
- g. To promote and improve the business climate of Exeter and the area;
- h. To work with existing businesses to improve their standing in the community where possible and desirable;
- i. Promote regional economic activities that have a benefit to the Town of Exeter and the region as a whole.

821.3 Other:

- a. The Economic Development Commission shall elect from within its membership a Chair, Vice-Chair, and Clerk.
- b. The Commission shall perform its duties consistent with the policies created by the Board of Selectmen for Town Committees.
- c. The Economic Development Commission shall meet periodically with the Board of Selectmen as required to report on their activities. The Commission will make an annual report to the Town to be included in the Town Report.



State of New Hampshire 2010 NON PROFIT REPORT

REPORT DUE BY December 31, 2010

EXETER DEVELOPMENT COMMISSION
% TOWN PLANNER, 10 FRONT ST
EXETER, NH 03833

ADDRESS OF PRINCIPAL OFFICE:
% TOWN PLANNER, 10 FRONT ST
EXETER, NH 03833
REGISTERED AGENT AND OFFICE: (foreign only)

ENTITY TYPE: NONPROFIT
BUSINESS ID: 61385
STATE OF DOMICILE: NEW HAMPSHIRE

If changing the mailing or principal office address, please check the appropriate box and fill in the necessary information.

- The new mailing address _____
 - The new principal office address _____
- PO Box is acceptable.

OFFICERS

NAME AND OFFICERS ADDRESS (P.O. BOX ACCEPTABLE).
(MUST LIST AT LEAST ONE OFFICER BELOW)

NAME Brian P. Lortie
STREET 15 Heritage Way
CITY/STATE/ZIP Exeter, NH 03833

NAME _____
STREET _____
CITY/STATE/ZIP _____

NAME _____
STREET _____
CITY/STATE/ZIP _____

NAME _____
STREET _____
CITY/STATE/ZIP _____

NAME _____
STREET _____
CITY/STATE/ZIP _____

BOARD OF DIRECTORS

NAME AND OFFICERS ADDRESS (P.O. BOX ACCEPTABLE).
(MUST LIST AT LEAST ONE DIRECTOR BELOW)

NAME Brian P. Lortie
STREET 15 Heritage Way
CITY/STATE/ZIP Exeter, NH 03833

NAME _____
STREET _____
CITY/STATE/ZIP _____

NAME _____
STREET _____
CITY/STATE/ZIP _____

NAME _____
STREET _____
CITY/STATE/ZIP _____

NAMES AND ADDRESSES OF ADDITIONAL OFFICERS AND DIRECTORS ARE ATTACHED

To be signed by president or other officer.
I, the undersigned, do hereby certify that the statements on this report are true to the best of my information, knowledge and belief.

Sign here: _____

Please print name and title of signer: _____

NAME

Brian P Lortie

TITLE

Treasurer

FEE DUE: \$25.00

E-MAIL ADDRESS (OPTIONAL):

Blanche@CLM.com



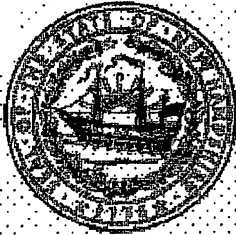
6138520100253

WHEN THIS FORM IS ACCEPTED BY THE SECRETARY OF STATE, BY LAW IT WILL BECOME A
PUBLIC DOCUMENT AND ALL INFORMATION PROVIDED IS SUBJECT TO PUBLIC DISCLOSURE
REQUIRED INFORMATION MUST BE COMPLETE OR THE REGISTRATION REPORT WILL BE REJECTED

MAKE CHECK PAYABLE TO SECRETARY OF STATE

RETURN COMPLETED REPORT AND PAYMENT TO:

New Hampshire Department of State, Annual Reports, P.O. Box 9529, Manchester, NH 03108-9529

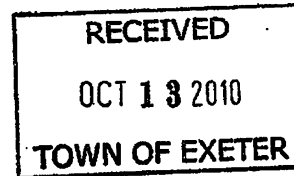


State of New Hampshire
 Department of State
 Corporation Division
 107 North Main Street
 Concord, N.H. 03301-4989
 603-271-3244



October 8, 2010

EXETER DEVELOPMENT COMMISSION
 % TOWN PLANNER , 10 FRONT ST
 EXETER, NH 03833



BUSINESS ID # :61385

Reminder to Nonprofits:

2010 is a renewal year for N.H. nonprofit organizations, pursuant to RSA 292:25, and the close of the calendar year is quickly approaching. Nonprofits must file a report with the N.H. Secretary of State before January 1, 2011.

You can file your Annual Report online 24 hours a day, 7 days per week! Visit our web site at www.sos.nh.gov/corporate/ to file your Annual Report online and pay the fee with your MasterCard or Visa credit card. Once in the web site click ANNUAL REPORTS ONLINE, located in the menu bar, and follow the easy step-by-step instructions. You will be prompted to enter your Business ID #, which is located above, so have it handy when you begin the on-line filing process.

If online filing is not an option, you may either download and print your Form from our website following the above instructions and clicking the option to Download Your Annual Report Form, or call the Annual Report Request Line at 603-271-8200 and leave a message to request a Form to mail into our office. (Expect a processing delay for these filings.)

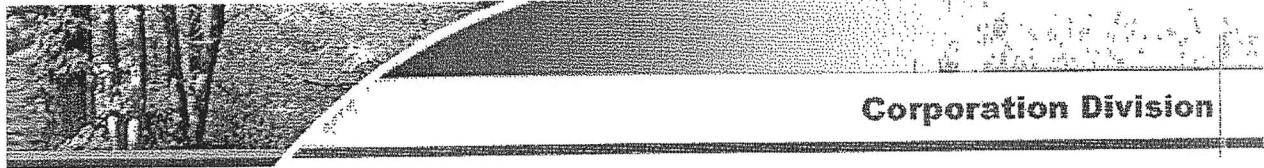
Regards,

Corporation Division

LEFT SIDE

2005/10/27

EVER



[Search](#)
[By Business Name](#)
[By Business ID](#)
[By Registered Agent](#)
[Annual Report](#)
[File Online](#)

Date: 1/27/2011
Filed Documents
 (Annual Report History, View Images, etc.)

For a blank Annual Registration Report, click here.

Business Name History

Name	Name Type
EXETER DEVELOPMENT COMMISSION	Legal

Non-Profit Corporation - Domestic - Information

Business ID:	61385
Status:	Good Standing
Entity Creation Date:	2/11/1975
Principal Office Address:	% TOWN PLANNER 10 FRONT ST EXETER NH 03833
Principal Mailing Address:	No Address
Expiration Date:	Perpetual
Last Annual Report Filed Date:	11/17/2005
Last Annual Report Filed:	2005

Registered Agent

Agent Name:	
Office Address:	No Address
Mailing Address:	No Address

File Annual Report Online.



State of New Hampshire
Department of State

Corporation Division
107 North Main Street
Concord, N.H. 03301-4989
603-271-3244



EXETER DEVELOPMENT COMMISSION
% TOWN PLANNER 10 FRONT ST
EXETER NH 03833

Re: Nonprofit Report due December 31, 2015

BUSINESS ID # 61385

----- **IMPORTANT NOTICE** -----

YOUR 2015 NONPROFIT REPORT IS DUE BY December 31, 2015.

You can file your Nonprofit Report online 24 hours a day, 7 days per week! Simply visit our web site at http://sos.nh.gov/corp_div.aspx to file your Nonprofit Report online and pay the fee with your MasterCard or Visa credit card. Once in the web site click **ANNUAL REPORTS ONLINE**, located in the menu bar, and follow the easy step-by-step instructions. You will be prompted to enter your Business ID #, which is located above, so have it handy when you begin the online filing process.

If online filing is not an option, please call the Annual Report Request Line at 603-271-8200 and leave a message to request a Form to mail into our office. You can also request a form by emailing us at annualreports@sos.state.nh.us. Please provide us with the nonprofit name, business ID and the name and address you would like the form mailed to. (Expect a processing delay for these filings.)

You must file your Nonprofit Report Form along with a \$25.00 filing fee for your Nonprofit to remain in Good Standing. Failure to file this report will result in either an administrative dissolution or suspension of your registration status.

Regards,

Corporation Division

March 5, 1975

MEMORANDUM FOR EXETER DEVELOPMENT COMMISSION

SUBJECT: Projected cost for Industrial Park

1. The below listed cost listed costs are those identifiable as costs in completing the purchase and development of the Industrial Park.

<u>LAND</u>	<u>AREA</u>	<u>PRICE/ACRE</u>	<u>PRICE</u>	<u>COMM.</u>	<u>TOTAL</u>
Betty	43.88	\$1,200	\$52,656	\$5,266	\$57,922
Dillon	41.37	1,200	49,644	4,964	54,608
JaCova			47,000	4,700	<u>51,700</u>
Sub-Total					\$164,230
<u>SURVEYS</u>					
Anderson Venture					1,300 <u>6,000</u> 7140
Sub-Total					7,300
<u>LEGAL</u>					
Legal Fees					<u>3,000</u>
Sub-Total					3,000
<u>IMPROVEMENTS</u>					
Roads, Sewer & Water Pumping Station					255,000 <u>20,000</u>
Sub-Total					275,000
<u>CONTINGENCIES</u>					
Interest Overruns					<u>40,000</u>
Sub-Total					40,000
TOTAL COSTS					\$ 489,530
TOTAL ACRES					98.37
SALABLE ACRES					93.65
PRICE/SALABLE ACRE			\$489,530/93.65		\$5,227.22

March 6, 1975

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Meeting of Exeter Development Commission 3/6/75

1. During subject meeting the following resolutions were voted:

a. To sell Ideal Tape Company 20.13 acres of land as described in a letter to Lawrence Gaffney dated March 4, 1974 for the sum of \$4,500 per acre and that the Commission further agrees with Ideal Tape to construct up to 1,000 feet of road with water and sewer to run from Epping Road up to and along said acreage for the said distance of up to 1,000 feet but at a cost to the Commission not to exceed \$75,000 for the road, water and sewer lines.

b. It was further voted that the sale of additional developed acreage in the Industrial Park be at a minimum price of \$7,000 per acre and that the additions thereto or increments shall be made with respect to inflation and escalating cost factors.

Respectfully,



K. L. Wright, Jr.
Town Manager

KLW:mrs

INDUSTRIAL DEVELOPMENT COMMISSION

MINUTES OF MEETING

A meeting of the Industrial Development Commission was held March 6, 1975, at the Exeter Inn at twelve noon.

Attending were: John Robinson, Tom Prentiss, Kenneth Wright, John LeBaron, Robert Stewart, Robert Shaw, Paul Holloway, Douglas Melon and John Bell

Discussed were: 1) The position of the new Board of Selectmen relative to the Commission.

2) The price per acre of land to Ideal Tape.

3) The price per acre of the remaining acreage.

Kenneth Wright and Robert Shaw and as many members of the Commission available will meet with the Board of Selectmen Saturday, March 8th, after their organizational meeting.

A motion was made and seconded to sell Ideal Tape Company 20.13 acres of land as described in a letter to Lawrence Gaffney dated March 4, 1974, for the sum of \$4,500 per acre and that the Commission further agrees with Ideal Tape to construct up to 1,000 feet of road with water and sewer to run from Epping Road up to and along said acreage for the said distance of up to 1,000 feet but at a cost to the Commission not to exceed \$75,000 for the road, water and sewer lines.

It was further voted that the sale of additional developed acreage in the Industrial Park be at a minimum price of \$7,000 per acre and that the additions thereto or increments shall be made with respect to inflation and escalating cost factors.

Kenneth Wright will contact Lawrence Gaffney to verbally inform him of the motions passed.

Tom Prentiss will contact Mr. Dillon to negotiate the sale of as much acreage in the Dillon parcel required to complete the Ideal Tape parcel including roads.

The meeting was adjourned at 2:20 P.M.

No date was set for the meeting.

Respectfully submitted,

John A. Bell

March 6, 1975

MEMORANDUM FOR DISTRIBUTION

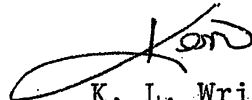
SUBJECT: Meeting of Exeter Development Commission 3/6/75

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b. It was further voted that the sale of additional developed acreage in the Industrial Park be at a minimum price of \$7,000 per acre and that the additions thereto or increments shall be made with respect to inflation and escalating cost factors.

Respectfully,



K. L. Wright, Jr.
Town Manager

KLW:mrs

cc: Exeter Development Commission
Robert Shaw
Tom Prentis
Board of Selectmen

ROLL CALL: present - J.Kenick, R.Stewart, V.Baillargeon, G.Palmer, R.Valiquet,
G.Hoffman
Absent: E.Doe

CASE #7506 Dillion/Exeter Development Commission, Epping Rd., C-2 and I. Districts
Subdivision of 100 acres into three parcels. Final & Abutters Hearing.

Attorney Robert Shaw, attorney and representative of the Exeter Development Commission and agent for Mrs. Betty, explained to the board and public in attendance the holdings of the Exeter Development Commission (EDC). Mr. Shaw illustrated the property lines of the industrially zoned district and the proposed means of access from Epping Road adjacent to the Jehovah Witness Church. He stated that three parcels will be formed by the subdivision of this tract: (1) a 200 X 330 feet lot upon which Mr. Dillion's trailer sets fronting on Epping Rd.; (2) a 20.13 acre site to be conveyed to Ideal Tape Co. for the future site of their plant, and, (3) some remaining 80 acres (+ or -) retained by the EDC. The total tract consists of three parcels -- 44 acres formerly of R. Dillion, 13 acres of Swago Corp and 40 acres formerly of Mrs. Robert Betty. A neighbor, Mr. Blank, questioned the adequacy of the water and sewer lines in this area to handle the potential development of this park. Mr. Prentiss responded for the EDC that engineering studies have been done and the Town departments contacted as to the supply of these services. Mr. Prentiss also stated that Ideal Tape has investigated this site and stipulated the size and location of the parcel to be conveyed to them.

DECISION: Motion was made and seconded to grant approval of the subdivision of a conforming C-2 lot indicated as Lot #1 to be owned by Raymond Dillion; a 20.3 acre parcel described as Lot #2 lying within the interior of the proposed road loop; and the remaining area (Lot #3) is approved for subdivision contingent upon completion of improvements to the proposed cul-de-sac or an approved temporary terminus. Vote: unanimous.

CASE #SI7504 Exeter Development Commission, Epping Road, C-2 and I. Districts.
SitePlan Review for the first phase of a proposed Industrial Park.
Preliminary and Abutters Hearing.

Ken Wright, Town Manager, explained EDC's conceptual plan for the Industrial Park, stating that it is their intent to construct within the near future a 750 feet road to service the proposed Ideal Tape site. A preliminary road plan and profile was submitted for the board's review. A comment from a member of the Conservation Commission/^{was in regard to} buffer strips of 100 feet from any of its adjacent holdings and also in the future, a request for an access path to the Henderson land as feasible.

DECISION: Motion was made and seconded to approve the conceptual plan of the park as relates to roadway width, location, layout and curb cuts and, secondly, to approve the preliminary plan for construction of 750 feet of roadway, subject to permit from any state regulatory agencies. Vote: unanimous.

May 14, 1975

MEMORANDUM FOR EXETER DEVELOPMENT COMMISSION

SUBJECT: Status of Industrial Park/Ideal Tape

REF: (a) Telecon Holloway/Wright of May 13, 1975

1. Pursuant to the provisions of reference (a) the following is a recap, as I know it, of incurred expenses to the Exeter Development Commission:

Purchase of Swago Land	\$51,700
Purchase of Dillon Land	54,608
Survey (Anderson)	1,300
Survey (DHA)	7,140
Sub-total	<u>\$114,748</u>

2. The following are anticipated expenses for the Exeter Development Commission:

Purchase of Betty Land	\$57,922
Legal Fees	3,000
Road	36,000
Altitude valve	15,000
Specifications (Rd., Sewer, Water)	7,000
Interest on loans	unknown
Sub-total	<u>\$118,922</u>

3. The Town will be expected to pick-up the following expenses:

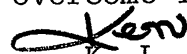
Water	\$25,000
Sewer	16,800
Sub-total	<u>\$41,800</u>

4. Thus, the total investment up to this point appears to be \$275,470 with EDC's portion amounting to \$233,670 plus interest. There will no doubt be additional expenses but it appears that the major ones have been identified.

5. Again, pursuant to reference (a), the following are the minimum actions necessary to complete the EDC/Ideal Tape/IDA deal.

- a. Purchase Betty Land
- b. Execute Buy/Sell with Ideal Tape
- c. Begin construction road
- d. Concurrent with 5 c. above file application for the State Land Bank.

6. Obviously, with the complexity of this evolution there are a myriad of details to be accomplished. In reviewing them, it appears that most of the hurdles to consummation of the complete package lie at the EDC end of the track-and these are not self-imposed hurdles but those that must be overcome in any transaction of this magnitude.


K. L. Wright, Jr.

WHEN USING A TYPEWRITER, SET TAB STOPS AS SHOWN ON THIS STUB.

STATEMENT

DICKSON, HOLDEN & ASSOCIATES
 Sanitary Consultants & Subdividers
 58 Manchester Street
 CONCORD, N. H. 03301

DATE May 13, 1975

Phone 225-9696 -


Venture Construction Co.
 Candia, N.H.

Exeter Ind. Park

TERMS:

PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

\$ _____

DATE	INVOICE NUMBER / DESCRIPTION	CHARGES	CREDITS	BALANCE
BALANCE FORWARD 				
3/5/75 3/13/75	Invoice 1340 <i>Ex. Devel.</i> " 140 0	\$7158.15 1245.00		8401.15

DICKSON, HOLDEN & ASSOCIATES

Thank You

 PAY LAST AMOUNT
IN THIS COLUMN

INDUSTRIAL DEVELOPMENT COMMISSION

MINUTES OF MEETING

file

A meeting of the Exeter Industrial Development Commission was held May 14, 1975, at Dreher-Holloway's at 4 P.M.

Attending were: Paul Holloway, Harry Thayer, Tom Prentiss, Ken Wright, Robert Shaw, Robert Barney, J. L. McLeod, Joe Kennick, John Flynn and John Bell

It was discussed and decided to have three members contacted on any further decisions relative to the Industrial Park. In most cases these three members would be Tom Prentiss, Robert Shaw and Ken Wright.

Also discussed were:

- (1) Altitude Valve - Ken Wright reported that he thought that I.D.A. would pay for this.
- (2) Application to I.D.A. - Ken Wright to file this as soon as all land options are completed.

A motion was made by Robert Shaw and passed to:

- (1) Authorize Paul Holloway, Treasurer, to execute on behalf of Corporation.
 - (A) Buy and sell agreement with Ideal Tape or their nominee.
 - (B) Execute mortgage to Betty for up to \$45,000.00 at seven percent for five year term on that portion of land purchased from Betty not included in sale to Ideal Tape.
 - (C) Borrow on behalf of E.D.C. from a local bank up to \$15,000.00 for down payment on Betty land.
 - (D) Pay the Exeter Banking Company from \$20,000.00 deposits from Ideal Tape, the funds due on note.
 - (E) To authorize in the agreement with Ideal Tape that the \$55,000.00 balance may be held in escrow and deposited with the Indian Head Bank if it can be arranged so that the funds may be used as security for loan due the bank.
 - (F) Pay to Dixon Holden Associates the balance due on their bill providing funds are available.
 - (G) Pay to Dave Anderson the balance due on his bill providing funds are available.
 - (H) If funds are not available authorize borrowing to pay these two bills.

The meeting was adjourned at 5:30 P.M.

No date was set for the next meeting.

Respectfully submitted,

John Bell

DO NOT REMOVE FROM THIS OFFICE

May 15, 1975

MEMORANDUM FOR SELECTMEN

SUBJECT: Meeting of the Exeter Development Commission May 14, 1975

1. A meeting of the Exeter Development Commission was held at Dreher-Holloway at 4:00 pm May 14, 1975. In order to keep you abreast of events the following information is provided.

The stated purpose of the meeting was for all members to be given an update on what was going on and where the Commission was headed. It quickly became apparent that a tremendous lack of communication existed between most members and the three (3) directors (Tom Prentiss, Bob Shaw and myself) who assumed the responsibility for action on a daily basis. After considerable discussion and understanding of both sides positions was amicably reached and the problems at hand were addressed. A number of motions were made, seconded and carried unanimously that included purchasing the Betty land as soon as possible, executing the "Buy and Sell" with Ideal Tape when it is in satisfactory form to sign and to borrow additional funds to pay off some of our bills.

In addition, it was resolved that the EDC corporate body would support any decisions, obligations, etc. that were carried out by the three director's (T. Prentiss, B. Shaw, K. Wright) as long as those three were in agreement.

Very respectfully,



K. L. Wright, Jr.
Town Manager

URGENT URGENT URGENT URGENT URGENT URGENT URGENT URGENT

MEMORANDUM FOR DISTRIBUTION

SUBJECT: In puts for application for New Hampshire Land Bank

DATE: May 22, 1975

1. The Exeter Development Commission is in the process of making application to the New Hampshire Industrial Development Authority (IDA) to take over the majority of expenses incurred thus far in the Industrial Park and to further develop the Park. In order to make application a substantial number of substantiating documents, papers, etc. are required. Further, the IDA has scheduled a special meeting of its body on June 18, 1975 to expedite the subject application. Thus, in a constrained time frame the undersigned must prepare a covering letter, assemble supporting documents and insure delivery of copies to the Executive Director of the IDA by June 11, 1975.

2. In order to achieve this time-goal it is requested that the below listed individuals/organizations submit to the undersigned the required supporting papers by June 4, 1975. Where papers cannot be duplicated on 8"x11" or 8"x14" Xerox it is further requested that twenty-five (25) copies be provided.

INDIVIDUAL/ORGANIZATION

REQUIREMENTS

Robert Shaw, Attorney

- ✓ 1. Copy of Buy/sell with Ideal Tape Co.
- ✓ 2. Incorporation papers of Exeter Development Commission
- ✓ 3. Names and addresses of responsible officers

Dickson, Holden and Assoc.

1. Verbal description of land and acreage.
2. Twenty-five(25) copies of your 346-74 sheets (1) and (2) assembled.
2. Describe the terrain of the land in terms of underlayment, ledge, shale, glacial till; coverage such as wooded areas (clear, rolling, marshy, etc.), indicating the water table in terms of feet. Describe the distances from major highways and access loads in terms of type and width suitable for trailer trucking.

✓ Planning Coordinator

1. Statement giving date and terms of zoning ordinance applying to property and asking price of each parcel.

✓ Assessor

1. Statement of assessed valuation of land and taxes, tax rate and assessment ratio
2. Letter to EDC estimating the valuation of the land

T. Prentiss (VP of EDC)

1. Statement as to cost of land and financing arrangements.
2. Statement as to all thus far incurred expenses to EDC in bringing Industrial Park/Ideal Tape Co. together.

Board of Selectmen

1. Letter to IDA stating community approval to sell land to the state

✓ Wright, Pierce, Barnes & Wyman

1. Statement as to location, available volume and pressure, voltage or phase as may be applicable to water, electric power, and sewer, indicating sizes of conduits. Include information as to the availability of railroad and the feasibility of bringing side track to the land.
2. Give a supported estimate of the cost of clearing the land to support four (4) additional plant sites providing for 80,000 sq. ft. each and parking, etc. for 300 employees.

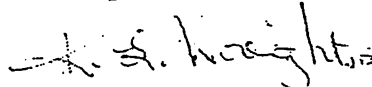
Department of Employment Security

*To be mailed
6/14/75*

1. Statement as to Exeter's ability to attract or expand new industry in terms of available labor, markets and industrial capabilities of the area.

3. In the event that additional costs are incurred in the above, it is requested that concurrent billing be submitted with the information above.

Respectfully,



K. L. Wright, Jr.
Town Manager

KLW:
R. Shaw

Dickson, Holden and Assoc.

J. Petty, T. Prentiss, Wright, Pierce, W. Noyes (DES)

TOWN OF EXETER
10 FRONT ST.
NEW HAMPSHIRE 03833



TEL. 1-603-778-8535

May 29, 1975

Exeter Development Commission
Exeter, New Hampshire

John B. Petty, Jr.
Town Assessor

Valuation of Industrial Park

There are three parcels of land involved in this Industria Park, one of which has a residential building and is not included in the land value of said properties.

Below are the parcels as listed on the town tax map:

Map Block Lot	'73 assessment	'74 assessment	Acreage
08-02/00/002	\$600	\$9900	43.88 (Rear Land)
08-02/00/003	\$2640	\$9900	13.17
05-04/00/019	\$480	\$11,100	41.32
TOTAL	\$3720	\$30,900	98.37

Tax rate for 1973 \$47.50/\$1000
1973 taxes \$47.50 @ \$3720 = \$176.70
Assessment ratio 70%

Tax rate for 1974 \$39.00/\$1000
1974 taxes \$39.00 @ \$30,900 = \$1,205.10
Assessment ratio 63%

Projection for 1975:

The Town of Exeter is in the final stages of completing a revaluation in which the tax rate is hoped to be reduced to \$20-\$22.00/1000 and our assessment ratio to be 100%.

Land sales per acre have varried in Exeter for raw land depending on zoning and type of development planned.

From sales and in the area of subject property, it is indicated the land as is, and zoned for Industrial Park should be \$1800 per acre.
\$1800 @ 98.37 = \$177,066 rounded to \$177,000.
Indicated value of land \$177,000.

John B. Petty
Town Assessor

2015 Calendar

Regular Business

Finance Quarterly Reports to BOS (2/15, 4/15, 7/15, 10/15)
Town Report (2/15)
Adopt BOS Committee Assignments (3/15)
Review Boards/Committees (3/15)
BOS Goal Setting (4/11/15)
Sportsmen's Club Annual Report (4/15)
Paving Contract (4/15)
2015 Mileage Rate (4/15)
Committee Appointments (4/15)
Tax Deeds (5/15)
Dog Warrant (6/15)
FY16 Capital Improvement Program (begin Spring/Summer 2015)
FY16 Budget (begin July/August 2015)
Fuel Contract (8/15)
Department Grant Acceptances (as required)
Household Hazardous Waste Day (Paperwork 3/15, Event 10/15)
Fund Balance Discussion (10/15)
Investment Policy Review (10/15)
Riverwoods Tax Agreements (10/15)
FY15 Encumbrances (12/15)
Water/Sewer Chemical Bids (12/15)
2016 Town Meeting Warrant

Infrastructure/Projects

Linden/Court Street culverts (construction of Linden Street 2015)
String Bridge Design/Construction (NHDOT grant approved 80% bridge aid, 2015 project)
Sidewalk Plan downtown sidewalk project implementation
Town-wide Facilities Plan work and completion
GWTP Construction and online – complete expected 9/15
Wastewater Facilities Plan – Plan complete, next steps toward implementation
Portsmouth Wastewater Option with Stratham, Greenland
Great Dam – Project completion 9/15
Great Dam – 106 process, other GD related issues (Mills, lowering intake)
Bond Bank Application (4/15, 5/15, 2015 bond issues)
Kingston Road Bike Paths/Sidewalks (NHDOT Grant Funded/CRF)
Lincoln Street/Winter Street water/sewer lines (new transmission main on Lincoln Street)
Other Vehicle/Equipment purchases FY15 budget (cruisers, fire alarm truck, street sweeper, sno go)
Downtown parking review/solution/parking garage (econ development initiative)

Other/Initiatives

Master Plan – Update Chapters 1 and 2, visit policy on master plan, read RSA, synthesize chapters, review population projections for future planning.
All Boards Meeting
Comprehensive review of planning process (site plan review, submittal timelines, review process)
Role of ZORC

Updated planning board procedures

Form Based Code Initiative – Ironwood Design – next steps?

Transportation Issues – COAST, Crosswalks, Sidewalks, Intersections

Complete Streets – carving out a policy (?) follow up with DPW/Planning involvement.

Parks/Recreation Needs Assessment Follow Up Report and Planning.

Sportsmens Club – RAP and Site Visit.

Epping Road TIF Implementation – projects, establish advisory board.

WISE Initiative/Nitrogen Removal/MS4 issues – Squamscott River, ConCom, BOS

Water/Sewer Rates – Rate consultant working with DPW/WSAC on recommendations

Assessment fee review – w/s committee

Exeter/Stratham water agreement (4/15, 5/15)

Exeter/Stratham sewer agreement (TBD)

CAPE Initiative – Planning, DPW, Conservation Commission, BOS

FY16 Budget Committee process

DPW and Fire Contract Negotiations

CATV Contract Negotiations

Community

Great Bay Kids – New building on Epping Road

YMCA – Construction in 2015/interface with Parks/Rec.

Lincoln Street Parking

List for Selectmen's meeting April 6, 2015

Abatements

<u>Map/Lot</u>	<u>Location</u>	<u>Refund</u>
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Veteran's Credit

<u>Map/Lot</u>	<u>Location</u>	<u>Credit Amount</u>
32/18	8 Cragmere Heights	2,500.00
104/79/1001	1001 Camelot Dr	500.00
68/6/215	2 Sterling Hill Lane Unit 215	500.00
68/6/133	1 Sterling Hill Lane Unit 133	Denied

Elderly Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Exemption Amount</u>
63/29	12 Whitley Rd	152,251
64/105/52	52 Hayes MH Pk	183,751
64/4	19 Green Street	183,751

Disability Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Exemption Amount</u>
64/105/43	43 Hayes MH Park	125,000
28/6	36 Old Town Farm Road	125,000
90/11	29 Ashbrook Road	125,000



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833
Faxed #: 603-772-4709 or emailed: sriffle@exeternh.gov

Facility: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Requested: Poster Board Week: _____ Plywood Board Week: _____

Representative Information:

Name: Greg Bisson Address: 32 Court St

Town/State/Zip: Exeter, NH 03833 Phone: 773-6151

Email: Gbisson@exeternh.gov Date of Application: 3/24/2015

Organization Information:

Name: Exeter Parks and Recreation Address: 32 Court St

Town/State/Zip: Exeter, NH 03833 Phone: 773-6151

Reservation Information:

Type of Event/Meeting: Sweet Heart Family Dance Date: 2/19/2016

Times of Event: 6 pm Times needed for set-up/clean-up: 4 pm-10pm

of tables: _____ # of chairs: _____ Will food/beverages be served? yes

List Town equipment you request to use: Parks and Recreation Equipment

Comments: We will have all our staff on hands and will handle all the cleaning.

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: *Gregory Bisson* Date: 3/24/15

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested

Town Manager Updates

Submitted by: Russell Dean, Town Manager

Week Ending: April 3rd, 2015

Updates

Review of Economic development commission ordinance.

Coordinated placement of street sign on Chadwick Lane for visibility of public.

Attended Chamber of Commerce demographics forum on March 25th.

Attended a Healthtrust board meeting on March 27th.

Attended hearing in Concord on HB547 pole valuations on March 31st.

Deliberative Session – March 31st

Met with representatives of Riverwoods on April 1st to discuss ways to further engage Riverwoods into the community as part of their outreach efforts.

Attended COAST public hearing on elimination of Route 7 on April 2nd at Library.

Met with Chief Comeau to discuss ambulance billing, facilities planning and other fire issues.

Continuous work on Stadium Well lease agreement and Gilman Street agreement.

Meeting with Tim Copeland and Butch York on March 30th to discuss status of annual report, final completion of berm and future site walk with Selectboard.

Other

1. Review Monthly Department Reports
2. Continued review of Department annual goals (March to March)
3. 91-A Request – Christopher Gilroy regarding Article 9/Town Ballot
4. Plan for Upcoming Projects – FY15

Upcoming Calendar

1. BOS Regular Meetings – April 6th
2. Economic Development Commission – April 7th
3. BOS Goal Setting – Saturday April 11th
4. BOS Regular Meeting – April 20th
5. Town Election – April 28th
6. BOS Regular Meeting – May 4th



Comcast Cable
676 Island Pond Road
Manchester, New Hampshire
03109
603.695.1400 Tel
603.628.3303 Fax
www.comcast.com

April 1, 2015

Via Overnight Delivery

Board of Selectmen
Exeter Town Hall
10 Front Street
Exeter, NH 03833

Re: Commencement of Renewal Process

Dear Chair and Members of the Board:

Over the years, we at Comcast have appreciated the opportunity to serve the citizens of the Town of Exeter (the "Town"). We have done our best to provide the high quality cable television service the Town of Exeter and its residents demand, and we anticipate being able to provide that service to our subscribers in Town for many years to come. Therefore, we are taking this step to ensure the renewal of our agreement with you.

The Cable Communications Policy Act of 1984 encourages issuing authorities and cable companies to reach agreement on a renewal agreement at any time through an informal process of discussion. However, Section 626 of the Act also provides for a contemporaneous alternative formal renewal procedure with specific substantive and procedural requirements. If either the issuing authority or the cable company does not initiate the formal process within a certain time frame, the protections of that process may be lost. To that end, Comcast hereby notifies the Town that the renewal period for our agreement under Section 626 is now open, and we request the start of renewal proceedings pursuant to the Section 626(a)(1).

This letter is not intended to preclude informal negotiations, but instead is intended only to preserve the rights of Comcast under the formal renewal process. Comcast has every reason to believe that the Town and Comcast will reach a mutually agreeable renewal of the cable television agreement through good-faith negotiations, thus making many of the Act's formal procedures unnecessary. The relevant provision of Section 626 on the informal process is brief and reads as follows:

"(h) . . . [A] cable operator may submit a proposal for the renewal of a franchise pursuant to this subsection at any time, and a franchising authority may, after affording the public adequate notice and opportunity for comment, grant or deny such proposal at any time (including after formal proceedings pursuant to this section have commenced) . . ."

Re: Commencement of Renewal Process

April 1, 2015

Page 2

The "formal" process generally includes the following steps:

1. Within six (6) months of the submission of this letter, the Town conducts an ascertainment proceeding which affords residents an opportunity to a) identify the future cable-related needs, and b) review Comcast's performance under the current agreement.
2. At your request or on our own, Comcast submits a renewal proposal with a draft cable television agreement.
3. Within four (4) months of the Town's receipt of Comcast's proposal, the public is afforded "adequate notice and opportunity to comment on the renewal proposal" and the Town must choose to renew the agreement or issue a preliminary denial, which triggers a further formal process.

I am attaching a copy of Section 626 of the Cable Act for your review. Jay Somers will be in contact with you soon to arrange a meeting with the Town to discuss informally negotiating a renewal agreement. Please feel free to contact Jay at 617-279-7675 at any time. Comcast looks forward to meeting with the Town in the near future and continuing the long relationship that, we believe, has benefited both the community and the residents of Town of Exeter.

Sincerely,



Nick Leuci

Vice President Government and Regulatory Affairs

NL/cam

Attachment

cc: Cable Advisory Committee

Jay Somers – Comcast Sr. Manager of Government and Regulatory Affairs

The Communications Act of 1934, as amended
(47 USC Sec. 546-Renewal)

Section 626. Renewal

(a) Commencement of proceedings; public notice and participation -

- (1) A franchising authority may, on its own initiative during the 6-month period which begins with the 36th month before the franchise expiration, commence a proceeding which affords the public in the franchise area appropriate notice and participation for the purpose of (A) identifying the future cable-related community needs and interests, and (B) reviewing the performance of the cable operator under the franchise during the then current franchise term. If the cable operator submits, during such 6-month period, a written renewal notice requesting the commencement of such a proceeding, the franchising authority shall commence such a proceeding not later than 6 months after the date such notice is submitted.
- (2) The cable operator may not invoke the renewal procedures set forth in subsections (b) through (g) of this section unless -
 - (A) such a proceeding is requested by the cable operator by timely submission of such notice; or
 - (B) such a proceeding is commenced by the franchising authority on its own initiative.

(b) Submission of renewal proposals; contents; time -

- (1) Upon completion of a proceeding under subsection (a) of this section, a cable operator seeking renewal of a franchise may, on its own initiative or at the request of a franchising authority, submit a proposal for renewal.
- (2) Subject to section 544 of this title, any such proposal shall contain such material as the franchising authority may require, including proposals for an upgrade of the cable system.
- (3) The franchising authority may establish a date by which such proposal shall be submitted.

(c) Notice of proposal; renewal; preliminary assessment of nonrenewal; administrative review; issues; notice and opportunity for hearing; transcript; written decision -

- (1) Upon submittal by a cable operator of a proposal to the franchising authority for the renewal of a franchise pursuant to subsection (b) of this section, the franchising authority shall provide prompt public notice of such proposal and, during the 4-month period which begins on the date of the submission of the cable operator's proposal pursuant to subsection (b) of this section, renew the franchise or, issue a preliminary assessment that the franchise should not be renewed and, at the request of the operator or on its own initiative, commence an administrative proceeding, after providing prompt public notice of such proceeding, in accordance with paragraph (2) to consider whether -
 - (A) the cable operator has substantially complied with the material terms of the existing franchise and with applicable law;
 - (B) the quality of the operator's service, including signal quality, response to consumer complaints, and billing practices, but without regard to the mix or quality of cable services or other services provided over the system, has been reasonable in light of community needs;
 - (C) the operator has the financial, legal, and technical ability to provide the services, facilities, and equipment as set forth in the operator's proposal; and
 - (D) the operator's proposal is reasonable to meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.
- (2) In any proceeding under paragraph (1), the cable operator shall be afforded adequate notice and the cable operator and the franchise authority, or its designee, shall be afforded fair opportunity for full participation, including the right to introduce evidence (including evidence related to issues raised in the proceeding under subsection (a) of this section), to require the production of evidence, and to question witnesses. A transcript shall be made of any such proceeding.
- (3) At the completion of a proceeding under this subsection, the franchising authority shall issue a written decision granting or denying the proposal for renewal based upon the record of such proceeding, and transmit a copy of such decision to the cable operator. Such decision shall state the reasons therefor.

(d) Basis for denial -

Any denial of a proposal for renewal that has been submitted in compliance with subsection (b) of this section shall be based on one or more adverse findings made with respect to the factors described in subparagraphs (A) through (D) of subsection (c)(1) of this section, pursuant to the record of the proceeding under subsection (c) of this section. A franchising authority may not base a denial of renewal on a failure to substantially comply with the material terms of the franchise under subsection (c)(1)(A) of this section or on events considered under subsection (c)(1)(B) of this section in any case in which a violation of the franchise or the events considered under subsection (c)(1)(B) of this section occur after the effective date of this subchapter unless the franchising authority has provided the operator with notice and the opportunity to cure, or in any case in which it is documented that the franchising authority has waived its right to object, or the cable operator gives written notice of a failure or inability to cure and the franchising authority fails to object within a reasonable time after receipt of such notice.

(e) Judicial review; grounds for relief

- (1) Any cable operator whose proposal for renewal has been denied by a final decision of a franchising authority made pursuant to this section, or has been adversely affected by a failure of the franchising authority to act in accordance with the procedural requirements of this section, may appeal such final decision or failure pursuant to the provisions of section 555 of this title.
- (2) The court shall grant appropriate relief if the court finds that -
 - (A) any action of the franchising authority, other than harmless error, is not in compliance with the procedural requirements of this section; or
 - (B) in the event of a final decision of the franchising authority denying the renewal proposal, the operator has demonstrated that the adverse finding of the franchising authority with respect to each of the factors described in subparagraphs (A) through (D) of subsection (c)(1) of this section on which the denial is based is not supported by a preponderance of the evidence, based on the record of the proceeding conducted under subsection (c) of this section.

(f) Finality of administrative decision -

Any decision of a franchising authority on a proposal for renewal shall not be considered final unless all administrative review by the State has occurred or the opportunity therefor has lapsed.

(g) "Franchise expiration" defined -

For purposes of this section, the term "franchise expiration" means the date of the expiration of the term of the franchise, as provided under the franchise, as it was in effect on October 30, 1984.

(h) Alternative renewal procedures -

Notwithstanding the provisions of subsections (a) through (g) of this section, a cable operator may submit a proposal for the renewal of a franchise pursuant to this subsection at any time, and a franchising authority may, after affording the public adequate notice and opportunity for comment, grant or deny such proposal at any time (including after proceedings pursuant to this section have commenced). The provisions of subsections (a) through (g) of this section shall not apply to a decision to grant or deny a proposal under this subsection. The denial of a renewal pursuant to this subsection shall not affect action on a renewal proposal that is submitted in accordance with subsections (a) through (g) of this section.

(i) Effect of renewal procedures upon action to revoke franchise for cause - Notwithstanding the provisions of subsections (a) through (h) of this section, any lawful action to revoke a cable operator's franchise for cause shall not be negated by the subsequent initiation of renewal proceedings by the cable operator under this section.

MAR 31 2015

Received



THE EXETER SPORTSMAN'S CLUB, Inc.

P.O. Box 1936
111 Portsmouth Avenue
Exeter, New Hampshire 03833
(603) 772-7468
www.exetersportsmansclub.com

March 31, 2015

Board of Selectmen
10 Front Street
Exeter NH 03833

Dear Honorable Selectmen:

As required by Paragraph 13 of the Lease Agreement between the Town of Exeter and the Exeter Sportsman's Club, Inc. (here in after referred to as ESC), please find below an annual report of club activities which were of civic benefit.

ESC physically completed the earthen side berm, on the Water Works Pond side of the range, as required by the lease agreement. The town Health Officer and NHDES accepted the completion of Phase 1 of the Town's remediation plan by using lead (Pb) containing soil in the berm construction. Although CRS testing did not indicate a substantive reduction in sound, there is no doubt that improved public safety was a beneficiary.

The "children's fishing derby" continues to be popular spring activity drawing in excess of 200 children again in May 2014. The 2015 fishing derby is scheduled for May 9th.

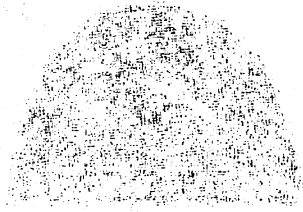
Four Hunter Education classes were conducted in 2014 graduating 79 students qualified for both archery and firearms licenses under new NHFG guidelines.

ESC provided NRA certified training in Basic Pistol, Basic Rifle and Personal Protection in the Home (PPIH) to a total 58 students. All of these programs place particular emphasize on firearm safety as the first priority! Basic safety rules are:

- ALWAYS keep the gun pointed in a safe direction.
- ALWAYS keep your finger off the trigger until ready to shoot.
- ALWAYS keep the gun unloaded until ready to use.

MAR 2 2015

Director



THE EXECUTIVE ORDER AND CLUB, INC.

1111 Pennsylvania Avenue
Washington, DC 20004
(202) 775-7700
www.executiveorderandclub.com

March 2, 2015

Board of Directors
Executive Order
1111 Pennsylvania Avenue

Dear Board Members:

A signed agreement between the Town of ... and the ...
agreement, a (1) ... in the ... of a ...
club and ... of ...

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safety as the ...

At ...
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At ...



THE EXETER SPORTSMAN'S CLUB, Inc.

P.O. Box 1936

111 Portsmouth Avenue

Exeter, New Hampshire 03833

(603) 772-7468

www.exetersportsmansclub.com

ESC has expanded our new member orientation to two full hours with special emphasis on new members being "range safe". All new members are interviewed to determine their shooting experience and those judged to be lacking are assigned a mentor to improve their safety skills.

ESC continues to provide free shooting rights to all members of the Exeter Police Department so they can sharpen their shooting skills, whenever they feel it is necessary. This is in addition to the time required under the provisions of the current lease agreement.

ESC continues to provide NRA certified training officers and/or NRA certified range safety officers to youth groups (CAP, BSA, 4H, etc.) seeking firearms qualifications.

ESC continued to provide free membership to members of the armed forces who are on active duty. Some members of the USCG continue to use the range to hone their shooting skills.

Collectively all of the ESC programs (NRA Certified Programs, Hunter Education, New Member Orientations and etc.) train several citizens in the safe handling and storage of firearms each year. These types of programs significantly contribute to the continued decline in unintended firearms fatalities. According to the NSSF unintended firearm fatalities were less than ½ of one percent (0.5%) in 2013, which is an all time low!

Best regards,

Timothy Copeland
President



THE EXPLORER SPORTSMAN'S CLUB, INC.

P.O. Box 1038

111 Broadway Avenue

Exeter, New Hampshire 03822

(603) 752-7462

www.explorer-sportsmansclub.com

1980 has expanded our membership with special emphasis on new members being invited. A few members are invited to continue the tradition of membership and have joined a number of our special interest clubs.

ESCI continues to provide fine fishing rights to all members of the Exeter Police Department. They are charged with the responsibility of maintaining the fishing rights in addition to the time required under the provisions of the current lease agreement.

ESCI continues to provide NRA certified training officer and NRA certified range safety officers to your groups (NRA, BSA, etc.) which makes your group more enjoyable.

ESCI continues to provide membership to members of the Exeter Police who are on the job. Some members of the ESCI continue to use the range in their spare time.

ESCI continues to provide NRA certified training officer and NRA certified range safety officers to your groups (NRA, BSA, etc.) which makes your group more enjoyable. (Officers and etc.) from several clubs in the state including and several of them are on the job. Some members of the ESCI continue to use the range in their spare time. The type of program you wish to participate in is determined by the type of program you wish to participate in. According to the BSA, the number of training officers who are on the job is about 10,000 which is an all time low.

[Handwritten Signature]
President

THE EXETER SPORTSMAN'S CLUB, Inc.

P.O. Box 1936

Exeter, New Hampshire 03833

Clubhouse at Waterworks Pond

(603) 772-7468

<http://www.exetersportsmansclub.com>



March 31, 2015

Exeter Sportsman's Club Membership Information

This is to certify that the following information regarding the membership of Exeter Sportsman's Club is true and correct as of this date.

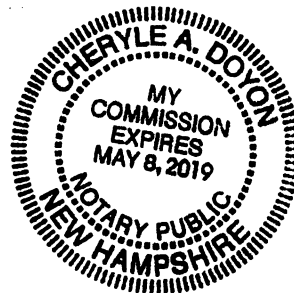
Of our membership, 28%, are residents of the town of Exeter NH. This fulfills the requirement of our lease that at least 20% of members be residents of Exeter.

Of our 15 Board of Directors, 9 are residents of the town of Exeter NH. This fulfills the requirement of our lease that at least 2 members of our Board of Directors be residents of Exeter.

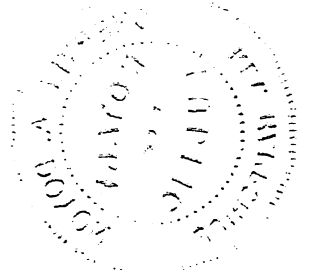
Sincerely,

A handwritten signature in black ink that reads "Thomas P. Wharton Jr." in a cursive style.

Thomas P. Wharton Jr
Vice President, Exeter Sportsman's Club



A handwritten signature in black ink that reads "Cheryle A. Doyon" in a cursive style.



Dr. Robyn A. Giard and Mr. Bryan L. Giard
14 Bow Street
Exeter, NH 03833

Russell Dean
Town Manager
10 Front Street
Exeter, NH 03833

03/18/2015

Dear Mr. Dean,

I wanted to share with you my recent experience with the Town. First off – you're doing something right!

Your team of engineers and water/sewer personnel were responsive, efficient and most importantly demonstrated exceptional customer service skills. As a dually zoned property having toilets that don't work becomes instantly disastrous. Your team came to our property on Saturday and worked with our plumber until he reached a resolution. We received a follow-up from Mike Jaffers to ensure things were flowing (pun intended). When I called back in a panic, his group were by my side, helping me to laugh about the situation. They came out on 3/18/2015 to make sure no one was disturbed, and were patient as my daughter and I showered and prepared for our day. Some people might have been frustrated with the interruption – they laughed it off and gently asked if we were done.

Mike followed up again after the crew purged our system of cooking grease and other items. He offered to follow-up with some fliers to post for the commercial portion of the building. Not only does this help the town, but it helps me in that I don't need to make or order posters.

Again, thank you and your wonderful crew.

Sincerely,



Robyn Giard, ND

Town Manager's Office

APR 01 2015

Received

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MOODY'S

INVESTORS SERVICE

Rating Action: Moody's upgrades Exeter NH's GO to A1

Global Credit Research - 23 Mar 2015

Upgrade affects \$15.8M of outstanding GO bonds

New York, March 23, 2015 -- Moody's Investors Service has upgraded Exeter NH's General Obligation bonds to A1 from A2 affecting \$15.8 million in debt. The bonds are secured by the town's general obligation unlimited tax pledge.

SUMMARY RATING RATIONALE

The A1 rating upgrade reflects the town's medium-sized tax base with above average wealth levels, manageable debt burden, and a multiple year trend of improving financial operations and satisfactory reserves.

OUTLOOK

Outlooks are usually not assigned to local government credits with this amount of debt outstanding.

WHAT COULD MAKE THE RATING GO UP

- Continued growth in reserves
- Significant tax base expansion and/or ongoing tax rate increases that provide additional revenue raising capacity

WHAT COULD MAKE THE RATING GO DOWN

- Deterioration of reserves
- Significant tax base deterioration and/or tax rate stagnation that hinders additional revenue raising capacity

OBLIGOR PROFILE

Exeter is a town with a population of 14,306 in the eastern portion of Rockingham County in southeast New Hampshire.

LEGAL SECURITY

The rated debt is secured by the town's general obligation, unlimited tax pledge.

RATING METHODOLOGY

The principal methodology used in this rating was US Local Government General Obligation Debt published in January 2014. Please see the Credit Policy page on www.moody.com for a copy of this methodology.

REGULATORY DISCLOSURES

For ratings issued on a program, series or category/class of debt, this announcement provides certain regulatory disclosures in relation to each rating of a subsequently issued bond or note of the same series or category/class of debt or pursuant to a program for which the ratings are derived exclusively from existing ratings in accordance with Moody's rating practices. For ratings issued on a support provider, this announcement provides certain regulatory disclosures in relation to the rating action on the support provider and in relation to each particular rating action for securities that derive their credit ratings from the support provider's credit rating. For provisional ratings, this announcement provides certain regulatory disclosures in relation to the provisional rating assigned, and in relation to a definitive rating that may be assigned subsequent to the final issuance of the debt, in each case where the transaction structure and terms have not changed prior to the assignment of the definitive rating in a manner that would have affected the rating. For further information please see the ratings tab on the issuer/entity page for the respective issuer on www.moody.com.

Regulatory disclosures contained in this press release apply to the credit rating and, if applicable, the related rating

outlook or rating review.

Please see www.moody's.com for any updates on changes to the lead rating analyst and to the Moody's legal entity that has issued the rating.

Please see the ratings tab on the issuer/entity page on www.moody's.com for additional regulatory disclosures for each credit rating.

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