

**Exeter Board of Selectmen Meeting  
Monday, December 14<sup>th</sup>, 2015, 7:00 p.m.  
Nowak Room, Town Office Building  
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Board Interviews – Conservation Commission
3. Bid Openings/Awards –Water/Sewer Chemical Bids
4. Public Comment
5. Minutes & Proclamations
  - a. Proclamations/Recognitions
  - b. Regular Meetings: November 30<sup>th</sup>, 2015
6. Appointments
7. Discussion/Action Items
  - a. New Business
    - i. FY16 Budget & Warrant Articles
    - ii. FY16 COLA
  - b. Old Business
    - i. Stratham Water Purchase Agreement
8. Regular Business
  - a. Tax, Water/Sewer Abatements & Exemptions
  - b. Permits & Approvals
  - c. Town Manager's Report
  - d. Selectmen's Committee Reports
  - e. Correspondence
9. Review Board Calendar
10. Non Public Session
11. Adjournment

Julie Gilman, Chairwoman  
Exeter Selectboard

Posted: 12/11/15 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



Draft Minutes

**Exeter Board of Selectmen**

November 30, 2015

**1. Call Meeting to Order**

Chairwoman Julie Gilman called the meeting to order at 7:03 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Don Clement, Selectman Dan Chartrand, Selectwoman Nancy Belanger, and Selectwoman Anne Surman. Town Manager Russell Dean was also present.

**2. Board Interviews – Housing Committee, CATV Committee**

The Board convened at 6:45pm for volunteer interviews. Frank Ferraro was interviewed for the CATV Committee. Barry Sandberg was interviewed for the Housing Committee.

**3. Bid Openings/Awards**

There were no bid openings or awards.

**4. Public Comment**

Kathy Corson spoke as a concerned citizen regarding recent remarks about the Planning Board. She spoke to defend the work of the Planning Board and Planning Department. She provided an incomplete, large list of development or redevelopment that has happened in the past 15 years in Exeter. She said 4 out of 10 top taxpayers in the town did not exist 10 years ago. The list shows 18 development/redevelopment projects on Epping Road alone. It shows many housing developments as well. She spoke for herself, saying she has voted “no” only once in the last 15 years with the Planning Board. She is also concerned with the recent MRI report. She pointed out a couple places in the report that concerns her. She was concerned with the surveying that was done for the report, saying when a survey is sent to town volunteers it is supposed to be confidential and she feels that was not done. She went on to say Planning Board has approved over 240 housing units in the past two years. She said she would like to see the BOS and the Planning Board ensure the legacy of Exeter as positive and sustainable.

Brian Griset spoke, saying he was confused regarding last week’s EDC meeting. He also said the MRI report condemned town committees. He is concerned that at the EDC meeting the BOS advised to bypass rules. He said he has major confusion that EDC is acting independently and not advisory. However, he said the town’s website says they are a

Committee which would enable them to act independently. He is confused what the purpose/charge is with the EDC.

Nora Arico, Exeter resident, spoke of her concern of the Phillips Exeter Academy crosswalks. She said she tried to do something about it when one of the prior Selectmen worked at PEA. She said she would like to know that PEA takes this seriously. She wants to make sure nobody is injured, as there are a few particular crosswalks where safety is a concern. Vice Chair Clement asked what crosswalks in particular. Ms. Arico said the ones on Front Street and Water Street. Selectwoman Belanger said she has noticed this too. Vice Chair Clement said the BOS controls parking next to those crosswalks so it is something they should look into. Frank Ferraro spoke, saying even a light to warn the motorists of a pedestrian would be nice. He said it would be good to have PEA look into this. Ms. Arico said her main point is the pedestrians get off their bicycles and walk them and it is dangerous.

## **5. Minutes and Proclamations**

### **a. Proclamations/Recognitions.**

There were no proclamations.

### **b. Regular Meetings: November 16, 2015**

Selectman Chartrand had one amendment on page 6, last paragraph, changing a "he" to a "she".

**Motion:** A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to accept the minutes of the 11/16/15 BOS meeting as amended. Motion carried – all in favor.

## **6. Appointments**

The Board said they would wait another two weeks for any appointments.

## **7. Discussion/Action Items**

### **a. New Business**

#### **i) Water Rates Hearing – Water/Sewer Committee**

**Motion:** A Motion was made by Vice Chair Clement and seconded by Selectwoman Belanger to open a public hearing on the water rates. Motion carried – all in favor.

Chairwoman Gilman said the Water/Sewer Advisory Committee has suggested increasing the water rates 20% in each tier. Selectwoman Surman asked if impact fees were

channeled. Mr. Dean said the water/sewer assessment fees have been part of the revolving surplus for the budget. Vice Chair Clement said in projection for next year, they may have understated the water impact fees coming in. He said his calculations say they could have \$80,000 of potential impact fees which is not reflected in the potential revenue.

Brian Griset spoke on the matter, saying there will be a drop at the end of the year based on forecasts. He said there was a report done on the assessment fees 8 years ago. He said impact fees are for excess capacity. He said they could generate a minimum of \$50,000 if they update their impact fees. He also suggested raising the quarterly charge by \$10.

Bob Kelly, Chair of Water/Sewer Advisory Committee, said Mr. Griset had some very good points. He said Mr. Griset's points have been reviewed over the years by Water/Sewer and the BOS and there is a reason they have not messed with the service charge. He said it is not an insignificant number so they didn't mess with it. He said they have hired a rate consultant who will give them an excellent summary of what they have to do. As far as impact fees, in a budget of \$3 million for the water fund, they amount to 2 or 3% of the fund and get lost in the shuffle. However, he said that number will go up a lot next year.

Selectwoman Surman said they have not raised rates since 2008 and they absolutely should raise them now. Mr. Kelly said it has been longer than 2008 for a real critical increase.

**Motion:** A Motion was made by Vice Chair Clement and seconded by Selectwoman Belanger to close the public hearing. Motion carried – all in favor.

Vice Chair Clement said they can take action on this because they have now had a public hearing. He said he would like to see the rate study recommendation come earlier than budget time in the future. He would like to see it late summer so they have more time to look into it. Mr. Kelly said that is their goal as well. He said he would be reluctant to do anything significant to rates twice in one year. He said the second phase of the rate analysis is going to take a while.

**Motion:** A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to follow the recommendation of the Water/Sewer Advisory Committee and raise the water rate 20% across all three tiers effective immediately. Motion carried by majority. Surman votes nay.

## **ii) Stratham Water Purchase Agreement**

Chairwoman Gilman said at the last BOS meeting she received several recommendations for changing in the wording/terms of the Agreement from Vice Chair Clement and Selectwoman Surman. Mr. Dean said included in the packet is the original

document, one with Selectwoman Surman's recommendations, and one with Vice Chair Clement's recommendations.

Chairwoman Gilman started by going through Vice Chair Clement's edits. The first was on page 5, section 2.01.5.2 eliminating "within one week of such imposition by EXETER". The Board agreed they were comfortable with this change. The second edit was on page 5, section 2.01.6 adding the word "all" to ordinances and regulations of EXETER. Selectman Chartrand said that extensive changes to the Agreement are not advisable. Small changes are fine, he said. Selectwoman Surman had an edit in this area as well, which Selectman Chartrand stated he was not comfortable with. The next of Vice Chair Clement's edits was on page 7, section 2.03, changing the last sentence to read "Notwithstanding the foregoing, EXETER may assume the ownership, operations and maintenance of the water systems and facilities in Stratham, or any portion thereof upon mutual agreement and vote of the respective legislative bodies". Chairwoman Gilman said she was comfortable with this, but changing it slightly to read "governing bodies" instead of "legislative bodies". Mr. Dean and the Board felt comfortable with this change. Selectwoman Surman had an edit to section 2.04.4. Selectman Chartrand said he is not comfortable striking full paragraphs like this. Selectwoman Surman said it is hypothetical, and they can leave the paragraph. Vice Chair Clement said he thought the wording in this area gave them more protection. Vice Chair Clement had an edit on page 9, section 3.02, adding to the sentence "all the requirements of Federal and State Law and all ordinances and regulations of Exeter." Selectwoman Surman had an edit on this as well and the Board agreed to go with her suggestion on this. Selectwoman Surman had an edit on section 303.1. Mr. Dean and the Board agreed this was a fine edit. Vice Chair Clement had an edit on page 10, section 3.04, recommending to strike "Tier 2". Selectman Chartrand thought they should leave the language. Selectwoman Surman suggested maybe billing them monthly and not quarterly because they are such a large user, and added this was just a thought. Mr. Dean said they have a large customer that they bill in a similar fashion, adding this also gives them the authority to update/change rates. Chairwoman Gilman said they should go with the way it is written and if they find excessive instances then they can renegotiate to change it to just the Tier 3 rate. The Board decided they were fine with the language that was there. Selectwoman Surman had some edits to section 3.06, Delinquent Bills, clearing up the language. Selectman Chartrand said he wanted to leave "may" and not change it to "shall". Mr. Dean explained why it was written with "may". Vice Chair Clement asked which word they use in the ordinance. Mr. Dean read the ordinance, which says "subject to", saying there are some flexibilities. The Board decided to leave "may". Selectwoman Surman suggested making an edit to section 3.06, but the Board decided to leave the language as it was. In section 3.07, Selectwoman Surman suggested changing "shall" to "may", and the Board agreed with this. With these changes, the Board decided they would get an amended Agreement into their next packet to consider approving.

Brian Griset said he is concerned with the liability aspect. He also said should Epping Road hugely develop it could be argued there was not enough “due diligence” from Exeter to meet Stratham’s capacity. Otherwise, he agreed with a lot of the changes the Board had made. Mr. Griset went on to talk about average flows over the year, hydrant flushing, and suggested a max limit.

Chairwoman Gilman asked if Stratham has seen this Agreement. Mr. Dean said they have and he had just heard from them that night.

### **iii) Review FY16 Budget Recommendations Committee**

Chairwoman Gilman said the budget process was a good process this year. She said the Committee worked well and was more thorough this year. She said the Town Manager had prepared a preliminary budget, of which the Budget Rec. Committee went through to try to find any decreases or increases in the line items. The BRC came up with a 2.47% increase over FY15, but a 10% increase in Health Insurance lines was to be considered too.

Corey Stevens, Chair of the BRC, said they have completed their work for this year. He said the BRC took a new format this year. They relied on the subcommittees to get numbers and bring them to the BRC. They integrated CIP projects as well at the end of each review. He said part of what worked this year was requested data up front in September from the Town Manager and the Finance Department. Other impacts to the budget were wages increases of \$100,000 to partially to new jobs.

Chairwoman Gilman thanked Mr. Stevens and the BRC for all their hard work. She said the BRC meetings were streamed and the minutes posted.

Selectman Chartrand thanked Mr. Stevens for his role. He said the night of the MS4 permitting discussion he was not present, and asked for thoughts on how they came up with their recommendation. Vice Chair Clement said there are only certain things you can set a capital reserve fund for. He said the MS4 permit is still in draft form. DPW had asked for more money, but realized it may not start until fall, so they won’t need as much.

Mr. Stevens said in regards to the Human Services warrant, the subcommittee spent a lot of time and effort on this and produced some good work. He said their final recommendation is for \$107,000.

Vice Chair Clement said in the past couple of years they have kept the percentage increase of the budget to less than 2%.

**Motion:** A Motion was made by Vice Chair Clement and seconded by Selectwoman Surman that Mr. Dean go back and find some cuts to bring the General Fund budget down to a

2% increase. Mr. Stevens said the BRC was on the same page. He said they could go back and see if they could find more cuts. Chairwoman Gilman said she didn't see the need to require the BRC to get back together, but would see if any members of the BRC would come forward and give the BOS suggestions. Selectman Chartrand said he would be voting no on the Motion because they should dig deep on the noticeable increases and move forward. Vice Chair Clement said he is prepared to go through specific line items that should be changed. Mr. Dean said he would have to cut \$81,257 to bring the budget down to a 2% increase. Chairwoman Gilman called the vote. Motion fails by majority vote. Gilman, Chartrand and Belanger vote nay.

Selectman Chartrand said he still feels they should put an additional \$40,000/year away for the Sportsmen's Club RAP. He said the consultant gave them that number and they should move forward with that.

With a lot on the agenda, Chairwoman Gilman said they will have BOS meetings definitely December 7 and 14 and possibly the 21<sup>st</sup>. Vice Chair Clement said they need to get back to scheduling a work session to go through the MRI report. Chairwoman Gilman said she didn't intend on cancelling that forever. They decided they would meet on December 15 at 6:30pm for that.

**b. Old Business**

None.

**8. Regular Business**

**a. Tax, Water/Sewer Abatements & Exemptions**

There are two Abatements in the packet which Vice Chair Clement said he would like to get more documentation on from the Assessing Department.

**Motion:** A Motion was made by Vice Chair Clement and seconded by Selectman Chartrand to table the Abatements for map 55, lot 75, unit 1 and map 55, lot 75, unit 2. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve a Veteran's Credit for map 63, lot 75 in the amount of \$500.00. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve a Veteran's Credit for map 68, lot 6, unit 517 in the amount of \$500.00. Motion carried – all in favor.



A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve a Veteran's Credit for map 68, lot 6, unit 211 in the amount of \$500.00. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve a Veteran's Credit for map 95, lot 64, unit 151 in the amount of \$500.00. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve a Veteran's Credit for map 68, lot 6, unit 233 in the amount of \$2,500. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve a Veteran's Credit for map 19, lot 16, unit 39 in the amount of \$500.00. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve a Veteran's Credit for map 104, lot 79, unit 324 in the amount of \$500.00. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve a Veteran's Credit for map 24, lot 1 in the amount of \$1,000. Motion carried – all in favor.

**b. Permits & Approvals**

There were no Permits or Approvals.

**c. Town Manager's Report**

Mr. Dean talked about the following:

- He said last year the BOS had approved closure of the Town Hall on December 24 if the employees used a vacation day. He has been asked to do this again. There were no issues or complaints last year and he said they will post notice of its closure and put the word out there to residents.

**d. Selectmen's Committee Reports**

Selectman Chartrand reported on an EDC meeting last Tuesday. He said they discussed and made a Motion to support a Citizen Petition to change zoning on Epping Road.

Vice Chair Clement reported on a Planning Board meeting where they discussed the expansion of FW Webb. He said PEA came in and gave a preliminary on the proposed Center for Theater and Dance and the Field House. He also said Safety Committee met and talked about security in the town buildings and about improving access in the front door of the Town Office Building. He also said Healthy Water Clean Lawns met. He said he went to a couple seminars at the NHMA conference in Manchester.

Selectwoman Surman had nothing to report.

Selectwoman Belanger had nothing to report.

Chairwoman Gilman reported on a Heritage Commission meeting where they talked about the Winter Street Cemetery. She gave a schedule of upcoming events, saying December 2<sup>nd</sup> is the GWTP ribbon cutting at 10am, December 3<sup>rd</sup> is the Holiday Tree Lighting at 5, and December 5 is the Holiday Parade.

#### **e. Correspondence**

The following correspondence were included in the packet:

- A letter from Children's Trust requesting use of Town Hall on April 16, 2016
- An Unsung Hero Awards 2016 Parent Recognition Month
- Children's Trust free online trainings in family strengthening
- A letter from Xfinity regarding price changes
- NHMA Important Dates for Local Officials
- A letter from Herman Dunseth regarding a room at Riverwoods
- A Legal Notice from Exeter Planning Board Agenda

#### **9. Review Board Calendar**

The next BOS meeting will be December 7, 2015, where the Board will discuss the budget, the Stratham Water Agreement, and take action on the Sportsmen's Club RAP. They will also meet December 14 to continue discussions on the budget.

#### **10. Non Public Session**

A Motion was made by Vice Chair Clement and seconded by Selectman Chartrand to go into non-public session under 91-A:3 paragraphs 2C, D, and E, at 10:04 pm. Motion carried – all in favor.

The Board emerged from non public session. Selectwoman Belanger moved to seal the minutes. Selectman Chartrand seconded. Motion carries.

Selectwoman Belanger moved to adjourn. Selectman Chartrand seconded. The Board stood adjourned at 10:20 p.m..

Respectfully submitted,

Nicole Piper, Recording Secretary



**TOWN OF EXETER  
MEMORANDUM**

TO: Board of Selectmen  
FROM: Russ Dean, Town Manager  
RE: FY16 Budget Update  
DATE: December 14, 2016

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The last round of budget review resulted in a new running total budget of \$17,610,076 for the FY16 General Fund budget.

Based on this budget, which is a 2.23% increase over FY15, and potential warrant articles of \$275,702, we are projecting an approximate tax rate of \$7.45 per 1,000 for FY16. Keep in mind this projection is an estimate and can vary based on a variety of factors.

FY16 appropriations are now \$17,885,778, or 1.19% over the FY15 appropriations of \$17,675,645. These numbers do not include the articles funded from fund balance – the snow/ice deficit fund, and the sick leave trust fund appropriation, to create an apples to apples comparison.

The assumptions include a new revenue assumption of \$5,908,175 for the general fund, which includes dam grant funds in the amount of \$231,655 based on the recent grant letter from NOAA. It also includes an increased taxable value of .6%, based on several projects coming online in 2015 and 2016.



Town of Exeter		2016 Preliminary Budget Summary						2016		2016		2016		2016		2016		2016	
UPDATED:12/07/15								Budget		Budget		Budget		Budget		Budget		Budget	
DEPARTMENT		2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 BRC Budget	2016 BOS Budget	2016 Default Budget	Notes										
<b>General Fund Appropriations</b>																			
<b>General Government</b>																			
100	Board of Selectmen	41,200	21,139	25,274	24,274	22,774	21,775	22,274	Sign for the Town Office (LY)										
111	Town Manager	197,421	211,062	214,417	216,148	219,648	219,648	219,648											
115	Human Resources	79,824	82,642	83,774	86,116	87,542	87,542	87,202											
119	Transportation	20,919	26,919	26,919	26,770	26,770	26,770	26,770											
120	Legal	113,678	91,602	80,000	80,000	80,000	80,000	80,000											
125	Information Technology	146,198	149,015	172,552	191,418	180,487	181,252	168,176											
130	Trustees of Trust Funds	891	891	891	891	891	891	891											
140	Town Moderator	323	577	431	1,346	1,346	1,346	1,346	4 mandated elections, 1 deliberative, 1 special election (1 LY)										
151	Town Clerk	291,922	307,773	318,470	342,272	349,008	349,008	326,738	Record Retention										
152	Elections/Registration	12,895	16,147	9,888	24,000	24,000	24,000	24,000	4 mandated elections, 1 deliberative, 1 special election (1 LY)										
<b>Total General Government</b>		<b>905,271</b>	<b>907,767</b>	<b>932,597</b>	<b>993,235</b>	<b>992,467</b>	<b>992,233</b>	<b>957,046</b>											
<b>Finance</b>																			
201	Finance/Accounting	266,169	268,819	275,361	279,673	283,017	283,017	283,017											
202	Treasurer	9,542	9,616	11,419	11,219	11,219	11,219	11,419											
203	Tax Collection	89,568	93,337	95,556	97,044	98,382	98,382	97,882											
205	Assessing	215,005	206,775	202,666	199,082	200,865	200,865	200,865											
<b>Total Finance</b>		<b>580,284</b>	<b>578,547</b>	<b>585,002</b>	<b>587,018</b>	<b>593,483</b>	<b>593,483</b>	<b>593,183</b>											
<b>Planning &amp; Building</b>																			
301	Planning	213,842	212,894	245,116	226,067	228,474	228,474	240,926	GIS Software (LY)										
307	Economic Development	100	46,077	125,862	138,810	136,911	136,911	131,961	Sai/Wages PT										
302	Inspections/Code Enforcement	210,028	218,474	225,083	241,010	244,577	244,577	232,139	Sai/Wages PT (increased hours)										
303	Board of Adjustment	2,702	3,093	2,600	3,224	3,224	3,224	3,224											
304	Historic District Commission	818	2,377	2,987	13,725	7,725	7,725	3,463	Grant Matching										
305	Conservation Commission	9,218	53,272	10,057	10,057	10,057	10,057	10,057											
306	Heritage Commission	102	410	2,088	21,788	11,288	11,288	788	Contracted Services (Winter St. cemetery)										
<b>Total Planning &amp; Building</b>		<b>436,810</b>	<b>536,597</b>	<b>613,793</b>	<b>654,682</b>	<b>642,257</b>	<b>642,257</b>	<b>622,559</b>											

Town of Exeter									
2016 Preliminary Budget Summary									
UPDATED:12/07/15									
DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 BRC Budget	2016 BOS Budget	2016 Default Budget	Notes	
<b>Police</b>									
401 Administration	671,345	725,192	735,183	749,691	758,696	758,696	758,286		Wages & Retirement
402 Staff	468,898	587,871	574,876	611,259	621,424	621,424	621,424		Wages & Benefits (New contract)
403 Patrol	1,771,474	1,831,254	1,896,840	1,928,635	1,976,677	1,951,495	1,951,495		Wages (New contract)
404 Animal Control	1,072	1,249	1,250	1,250	1,250	1,250	1,250		Wages & Benefits (New contract); Equip Maint. (New radio equip per 2015 WAR)
405 Communications	406,725	422,349	439,338	469,797	462,065	462,065	462,066		
<b>Total Police</b>	<b>3,319,514</b>	<b>3,567,915</b>	<b>3,647,487</b>	<b>3,760,631</b>	<b>3,820,112</b>	<b>3,794,930</b>	<b>3,794,520</b>		
<b>Fire</b>									
501 Administration	502,940	533,238	518,214	522,536	525,063	525,063	530,936		Wages & Benefits (Staff turnover)
503 Fire Suppression	2,907,970	2,889,933	2,951,935	2,937,366	2,974,449	2,999,632	2,973,613		
504 Emergency Management	24,170	25,449	28,816	28,432	25,932	25,932	25,932		
505 Health	122,369	141,763	160,708	179,057	179,057	179,057	179,257		Capital Outlay (Sportsmen's Club fence)
<b>Total Fire</b>	<b>3,557,449</b>	<b>3,590,383</b>	<b>3,659,673</b>	<b>3,667,391</b>	<b>3,704,501</b>	<b>3,729,684</b>	<b>3,709,738</b>		
<b>Public Works - General Fund</b>									
601 Administration & Engineering	325,560	382,090	383,395	471,108	441,269	431,007	430,807		EPA Storm Water Phase II
602 Highways & Streets	1,745,757	1,911,935	1,950,118	1,925,769	1,999,475	1,974,475	1,937,073		Wages & Benefits (Staff turnover)
603 Snow Removal	343,513	319,504	264,044	343,764	293,764	293,764	279,168		Wages (added one PT position), Disposal Contract
604 Solid Waste Disposal	813,117	829,897	834,001	857,749	854,224	854,224	843,574		Electricity
605 Street Lights	139,445	151,257	130,000	150,000	150,000	150,000	150,000		
<b>Total Public Works - GF</b>	<b>3,367,392</b>	<b>3,594,683</b>	<b>3,561,557</b>	<b>3,748,389</b>	<b>3,738,732</b>	<b>3,703,470</b>	<b>3,640,622</b>		
<b>Maintenance</b>									
606 General	431,607	388,969	434,638	441,000	447,004	447,004	446,704		FY Custodian
607-614 Town Buildings	226,902	275,939	243,700	293,500	271,800	271,800	270,400		Utilities
616 Maintenance Projects	123,951	100,240	175,000	125,000	100,000	100,000	100,000		Town Office wiring \$50k (LY) Wages & Benefits (FT Mechanic Laborer request)
615 Mechanics/Garage	224,791	207,652	208,885	232,824	239,414	239,414	211,409		
<b>Total Maintenance</b>	<b>1,007,251</b>	<b>972,800</b>	<b>1,062,222</b>	<b>1,092,324</b>	<b>1,058,218</b>	<b>1,058,218</b>	<b>1,028,514</b>		



Town of Exeter									
2016 Preliminary Budget Summary									
UPDATED:12/07/15									
DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 BRC Budget	2016 BOS Budget	2016 Default Budget	Notes	
Welfare									
710 Welfare	77,619	75,062	86,436	64,666	64,666	64,666	86,436	Benefits (PT Position)	
<b>Total Welfare</b>	<b>77,619</b>	<b>75,062</b>	<b>86,436</b>	<b>64,666</b>	<b>64,666</b>	<b>64,666</b>	<b>86,436</b>		
Parks & Recreation									
801 Recreation	256,941	272,251	291,145	297,675	303,539	303,539	303,539	Wages & Retirement	
802 Parks	151,014	175,153	167,661	187,989	182,464	182,464	176,634	Contracted Services, Landscaping Supplies	
<b>Total Parks &amp; Recreation</b>	<b>407,955</b>	<b>447,404</b>	<b>458,806</b>	<b>485,664</b>	<b>486,003</b>	<b>486,003</b>	<b>480,174</b>		
Other Culture/Recreation									
116/804 Other Culture/Recreation	21,848	23,636	31,300	30,951	30,951	30,951	30,951		
805 Special Events	12,399	12,255	14,000	14,500	14,500	14,500	14,000	Fireworks for AIM Festival	
<b>Total Other Culture/Recreation</b>	<b>34,247</b>	<b>35,891</b>	<b>45,300</b>	<b>45,451</b>	<b>45,451</b>	<b>45,451</b>	<b>44,951</b>		
Public Library									
901 Library	894,822	910,837	898,407	920,400	927,413	927,413	921,413	Wages, Public Services	
<b>Total Library</b>	<b>894,822</b>	<b>910,837</b>	<b>898,407</b>	<b>920,400</b>	<b>927,413</b>	<b>927,413</b>	<b>921,413</b>		
Debt Service & Capital									
921-923 Debt Service	749,038	721,289	943,758	780,691	780,691	780,691	780,691	Conservation Bond (Final payment-2015)	
117 Vehicle Replacement/Lease	416,505	531,830	284,293	391,222	376,710	376,710	345,706	See vehicle list	
117 Misc. Expense	17,957	(3,357)	3	3	3	3	3		
118 Capital Outlay - Other	48,601	48,601	48,601	-	-	-	-	SCBA Fire Equip. (Final payment-2015)	
<b>Total Debt Service &amp; Capital</b>	<b>1,232,101</b>	<b>1,298,363</b>	<b>1,276,655</b>	<b>1,171,916</b>	<b>1,157,404</b>	<b>1,157,404</b>	<b>1,126,400</b>		
Benefits & Taxes									
931 Health Insurance Buyout	68,501	123,577	94,567	241,187	98,087	92,486	98,087	Health Insurance Buyout (16 employees)	
933 Unemployment	11,154	7,042	4,067	4,270	2,725	2,725	2,725		
937 Worker's Compensation	147,288	160,356	174,514	186,730	186,384	186,384	186,384		
114/941 Insurance	142,355	115,722	124,323	129,295	133,272	133,272	133,272		
<b>Total Benefits &amp; Taxes</b>	<b>369,298</b>	<b>406,697</b>	<b>397,471</b>	<b>561,482</b>	<b>420,468</b>	<b>414,867</b>	<b>420,468</b>		
<b>Total GF Operating Budget</b>	<b>16,190,014</b>	<b>16,922,947</b>	<b>17,225,406</b>	<b>17,753,250</b>	<b>17,651,172</b>	<b>17,610,076</b>	<b>17,426,021</b>		

Town of Exeter									
2016 Preliminary Budget Summary									
UPDATED:12/07/15									
DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 BRC Budget	2016 BOS Budget	2016 Default Budget	Notes	
<b>Other Appropriations - Warrant Articles</b>									
Human Service Warrant Article	114,478	109,595	113,895	116,400	107,619	107,619			
Supplemental Paving	250,000	-	-	-	-	-			
375th Anniversary Celebrations	20,974	-	-	-	-	-			
Town Wide Facilities Plan	-	50,000	-	-	-	-			
DPW/SEIU Agreement	-	-	-	-	-	-			
Communications Improvement	-	-	100,000	-	-	-			
Public Safety Complex Heating	-	-	122,100	-	-	-			
Sno Go	-	-	32,614	-	-	-			
Replace Street Sweeper	-	-	56,482	-	-	-			
Replace Fire Alarm Truck	-	-	21,573	-	-	-			
Snow/Ice Deficit Fund	-	-	50,000	-	-	-			
Sick Leave Expendable Trust	-	-	50,000	-	-	-			
Exeter Police Association Agreement	-	-	3,575	-	-	-			
Dam Analysis	-	-	-	80,000	-	-			
Financial Software	-	-	-	63,343	28,790	28,790			
Downtown Parking Study	-	-	-	50,000	35,000	35,000			
Master Plan Update	-	-	-	50,000	50,000	50,000			
Complete Streets Study	-	-	-	25,000	-	-			
Bike Path Master Plan	-	-	-	25,000	-	-			
Highway Dump Truck #10	-	-	-	38,182	-	-			
Cat Backhoe #41	-	-	-	38,323	-	-			
Highway Dump Truck #28	-	-	-	36,001	36,001	36,001			
Light Duty Vehicles	-	-	-	22,804	18,292	18,292			
<b>Total Other Appropriations-W</b>	<b>385,452</b>	<b>159,595</b>	<b>550,239</b>	<b>545,053</b>	<b>276,701</b>	<b>275,701</b>	<b>-</b>		
<b>Borrowing Other</b>									
Epping Road TIF	-	-	6,845,312	-	-	-			
Kingston Road Bike-Ped Impvt	-	-	750,000	-	-	-			
Linden St. culverts	150,000	-	711,000	-	-	-			
Sidewalk Program	-	-	580,000	-	-	-			
Court St. Bridge/Culvert Replacement	-	-	-	1,154,000	-	-			
<b>Total Borrowing Other</b>	<b>150,000</b>	<b>-</b>	<b>8,886,312</b>	<b>1,154,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Total General Fund &amp; WAR &amp; Borrowing</b>	<b>16,725,462</b>	<b>17,082,538</b>	<b>26,661,956</b>	<b>19,452,303</b>	<b>17,926,874</b>	<b>17,885,777</b>	<b>17,426,021</b>		

Town of Exeter		2016 Preliminary Budget Summary							
UPDATED:12/07/15									
DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 BRC Budget	2016 BOS Budget	2016 Default Budget	Notes	
<b>Water Fund</b>									
621	302,839	380,450	367,790	396,533	389,885	386,447	386,447	Legal Expense	
624	108,418	115,295	132,733	139,931	142,358	142,358	142,358	FY for FT Utilities Clerk	
622	508,272	667,139	658,034	853,992	822,081	822,081	789,612	Wages & Benefits (new heavy system operator); Contracted Maintenance; Electricity; Pump Station & Towers	
623	668,451	715,686	739,035	760,869	741,065	741,065	764,590	Consulting (DBP regulations)	
625-626	468,941	531,691	821,369	808,604	808,604	808,604	808,604	Interest on Bonds	
627	107,825	114,589	72,500	55,000	50,000	50,000	55,000	Capital Outlay - Vehicle	
<b>Total WF Operating Budget</b>		<b>2,164,742</b>	<b>2,524,848</b>	<b>2,791,462</b>	<b>3,014,929</b>	<b>2,953,993</b>	<b>2,950,555</b>	<b>2,946,611</b>	
<b>Sewer Fund</b>									
631	349,417	349,389	349,190	350,477	350,217	346,779	352,279	Benefits	
634	104,863	104,499	132,733	139,931	142,358	142,358	142,358	Wages & Benefits	
632	504,181	547,003	653,688	634,271	708,309	708,309	686,739	Equip Maint.; Pump & Control Maint.	
633	447,986	441,005	492,487	471,476	467,635	467,635	482,135	Outfall Dredging; Equip Maint.; Electricity	
635-636	549,042	1,020,404	642,765	658,388	658,388	658,388	658,388	BAN Interest	
637	244,205	191,283	225,759	157,079	77,079	77,079	-	I/I Abatement; Capital Outlay - Vehicle	
<b>Total SF Operating Budget</b>		<b>2,199,692</b>	<b>2,653,583</b>	<b>2,496,622</b>	<b>2,411,622</b>	<b>2,403,987</b>	<b>2,400,549</b>	<b>2,321,900</b>	



Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
<b>DRAFT</b>										
<b>GENERAL FUND</b>										
<b>General Government</b>										
<b>Board of Selectmen</b>										
01-4130-0100-1000	BS- Sal/Wages Elected	16,000	14,667	16,000	16,000	-	0.0%	16,000	-	\$3K each 4-Select Person, \$4K for 1- Chair Person
	Salaries Total	16,000	14,667	16,000	16,000	-	0.0%	16,000	-	
01-4130-0100-2120	BS- Life Insurance	300	150	300	300	-	0.0%	300	-	No increase
01-4130-0100-2200	BS- FICA	992	909	992	992	-	0.0%	992	-	Based on wages: 6.2%
01-4130-0100-2210	BS- Medicare	232	213	232	232	-	0.0%	232	-	Based on wages: 1.45%
	Benefits Total	1,524	1,272	1,524	1,524	-	0.0%	1,524	-	
01-4130-0100-5200	BS- Consulting Services	1,000		2,500	1,000	-	0.0%	1,000	-	Expenses related to tax deeded properties, other services
01-4130-0100-5810	BS- Cont/Room/Meals	250	395	250	250	-	0.0%	250	-	LGC seminars, travel
01-4130-0100-5875	BS- Equipment Purchase	500		1,000	(499)	(499)	-99.8%	500	(499)	2015 -Replace 10 chairs Wheelwright Room
01-4130-0100-5561	BS-Signs	3,000		-	(3,000)	(3,000)	-100.0%	-	-	Sign for the Town Office replaced in 2015
01-4130-0100-8050	BS- Special Expense	3,000	3,542	3,000	3,000	-	0.0%	3,000	-	Board/committee recognitions, memberships, employee recognitions
	General Expenses Total	7,750	3,937	6,750	4,251	(3,499)	-45.1%	4,750	(499)	
	<b>Board of Selectmen Total</b>	<b>25,274</b>	<b>19,876</b>	<b>24,274</b>	<b>21,775</b>	<b>(3,499)</b>	<b>-13.8%</b>	<b>22,274</b>	<b>(499)</b>	<b>V</b>
<b>Town Manager</b>										
01-4130-0111-1110	TM- Sal/Wages FT	152,611	134,586	156,282	156,282	3,671	2.4%	156,282	-	2 FT: Town Mgr and Executive Assistant, 1.0% COLA
01-4130-0111-1200	TM- Sal/Wages PT	4,130	3,682	5,630	5,630	1,500	36.3%	5,630	-	2 PT: Recording secretaries @ \$14 per hour;
01-4130-0111-1300	TM- Sal/Wages OT	-	-	-	-	-	0.0%	-	-	BOS/BRC meetings; includes \$1500 for seasonal intern MPA student
01-4130-0111-1445	TM- Mobile Communication Allowance	-	-	-	-	-	0.0%	-	-	Removed due to adoption of new pay plan
01-4130-0111-1700	TM- Merit	-	-	-	-	-	0.0%	-	-	Reclassified to reimbursement since 2014
	Salaries Total	156,741	138,268	161,912	161,912	5,171	3.3%	161,912	-	Removed due to adoption of new pay plan
01-4130-0111-2100	TM- Health Insurance	43,885	39,932	48,231	48,231	4,346	9.9%	48,231	-	10.6% increase in BC; 10.9% decrease in MT/AB
01-4130-0111-2110	TM- Dental Insurance	3,495	3,203	3,495	3,495	-	0.0%	3,495	-	No increase
01-4130-0111-2120	TM- Life Insurance	180	165	180	180	-	0.0%	180	-	No increase
01-4130-0111-2130	TM- LTD Insurance	1,353	1,285	1,377	1,377	24	1.8%	1,377	-	No increase
01-4130-0111-2200	TM- FICA	9,718	8,186	10,039	10,039	321	3.3%	10,039	-	Based on wages: 6.2%
01-4130-0111-2210	TM- Medicare	2,273	1,915	2,348	2,348	75	3.3%	2,348	-	Based on wages: 1.45%
01-4130-0111-2300	TM- Retirement Town	16,747	14,757	17,457	17,457	710	4.2%	17,457	-	FY @ 11.17%
	Benefits Total	77,651	69,443	83,126	83,126	5,475	7.1%	83,126	-	
01-4130-0111-4310	TM- Office Equipment Maintenance	12,100	9,846	1	(12,100)	(12,100)	-100.0%	1	(1)	Incl maint agreements 2 copiers, 1 color; postage machine
01-4130-0111-xxxx	TM - Leases			8,621	8,621	8,621	0.0%	8,621	-	Office/Planning (from off. Equip)
01-4130-0111-4320	TM- Vehicle Maintenance	250	136	250	250	-	0.0%	250	-	Routine maintenance town office pool car
01-4130-0111-5000	TM- Supplies	3,500	2,354	3,500	3,500	-	0.0%	3,500	-	Supplies for town offices (paper, etc.)
01-4130-0111-5010	TM- Postage	350	127	200	(150)	(150)	-42.9%	200	-	TM office postage needs (Reserve moved to GG)
01-4130-0111-5120	TM- Reference Material	150	-	100	(50)	(50)	-33.3%	100	-	NHMA publications
01-4130-0111-5312	TM- Phone Reimbursement	1,200	1,322	1,440	240	240	20.0%	1,440	-	Reimbursement for phone (TM, EA)
01-4130-0111-5450	TM- Dues	13,400	13,778	14,000	600	600	4.5%	14,000	-	NHMA Town wide dues, MIAANH, ICMA dues
01-4130-0111-5510	TM- Town Report Expense	3,000	2,299	2,500	(500)	(500)	-16.7%	2,500	-	Printing of annual Town Report
01-4130-0111-5556	TM- Legal/Public Notices	300	386	500	200	200	66.7%	500	-	Budget/bond notices, public hearings, CDBG hearings

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % - Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
01-4130-0111-5576	TM- Subscriptions	240	245	250	250	250	10	4.2%	250	-	Exeter News-Letter, Portsmouth Herald
01-4130-0111-5750	TM- Contract Services	1	395	1	1	1	-	0.0%	1	-	Placemaker for unanticipated contracting needs
01-4130-0111-5800	TM- Travel Reimbursement	1,550	914	1,550	1,550	1,550	-	0.0%	1,550	-	Mileage reimbursement for TM/EA
01-4130-0111-5810	TM- Conf/Room/Meals	1,050	2,157	1,050	1,050	1,050	-	0.0%	1,050	-	ICWA, MIMANH conference, Primex conf, Econ Forecast
01-4130-0111-5875	TM- Equipment Purchase	300	-	300	300	300	-	0.0%	300	-	Small equipment (file cabinet, other)
01-4130-0111-6260	TM- Fuel	200	99	200	200	200	-	0.0%	200	-	Fuel for TM use of TO Pool Car
	General Expenses Total	37,591	34,058	34,463	34,462	34,462	(3,129)	-8.3%	34,463	(1)	
01-4130-0111-9997	TM- Due from Water Fund	(28,783)	(21,585)	(29,342)	(29,926)	(29,926)	(1,143)	4.0%	(29,926)	-	12.5% water fund
01-4130-0111-9998	TM- Due from Sewer Fund	(28,783)	(21,585)	(29,342)	(29,926)	(29,926)	(1,143)	4.0%	(29,926)	-	12.5% sewer fund
	Due from Water/Sewer Funds	(57,565)	(43,170)	(58,685)	(59,852)	(59,852)	(2,287)	4.0%	(59,852)	-	
	<b>Town Manager Total</b>	<b>214,417</b>	<b>198,599</b>	<b>216,148</b>	<b>219,648</b>	<b>219,648</b>	<b>5,231</b>	<b>2.4%</b>	<b>219,649</b>	<b>(1)</b>	<b>V</b>
<b>Human Resources</b>											
01-4155-0115-1110	HR- Sal/Wages FT	63,535	56,046	65,063	65,063	65,063	1,528	2.4%	65,063	-	1 FT: Human Resource Director
	Salaries Total	63,535	56,046	65,063	65,063	65,063	1,528	2.4%	65,063	-	
01-4155-0115-2100	HR- Health Insurance	16,870	15,464	16,870	18,653	18,653	1,783	10.6%	18,653	-	Healthcare increase of 10.6%
01-4155-0115-2110	HR- Dental Insurance	965	885	966	966	966	1	0.1%	966	-	No Increase
01-4155-0115-2120	HR- Life Insurance	120	110	120	120	120	-	0.0%	120	-	No Increase
01-4155-0115-2130	HR- LTD Insurance	775	762	816	816	816	41	5.3%	816	-	No Increase
01-4155-0115-2200	HR- FICA	3,939	3,252	4,034	4,034	4,034	95	2.4%	4,034	-	Based on wages: 6.2%
01-4155-0115-2210	HR- Medicare	971	761	943	943	943	22	2.4%	943	-	Based on wages: 1.45%
01-4155-0115-2300	HR- Retirement Town	6,972	6,145	7,268	7,268	7,268	296	4.2%	7,268	-	FY @ 11.17%
	Benefits Total	30,562	27,379	31,017	32,800	32,800	2,238	7.3%	32,800	-	

Town of Exeter  
General Fund

Preliminary Budget FY 2016

Preliminary Budget FY 2016										UPDATED:12/07/15		
										VERSION #7		
Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/ (Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation	
<b>DRAFT</b>												
01-4155-0115-5000	HR- Supplies	800	483	500	500	500	500	-37.5%	800	(300)	Office supplies	
01-4155-0115-5120	HR- Reference Materials	500		500	500	500	500	0.0%	500	-	Books, postings and information booklets	
01-4155-0115-5200	HR- Consulting Services	1		1	1	1	1	0.0%	1	-		
01-4155-0115-5263	HR- Pre-Employment Physicals	600	653	600	600	600	600	0.0%	600	-	Pre-employment Expenses	
01-4155-0115-5312	HR- Phone Reimbursement	360	300	360	360	360	360	0.0%	360	-	Cell Phone Reimbursement for HR Director	
01-4155-0115-5380	HR- Classification Update	1,500	2,438	1,500	1,500	1,500	1,500	0.0%	1,500	-	MRI (update job descriptions and pay classifications)	
01-4155-0115-5410	HR- Employee Notices	1,500	1,592	1,500	1,500	1,500	1,500	0.0%	1,500	-	Decrease cost of ads	
01-4155-0115-5420	HR- Employee Relations	1,500	850	1,500	1,500	1,500	1,500	0.0%	1,500	-	Benefits Fair, employee service and recognition	
01-4155-0115-5422	HR- Employee Wellness	227	227	1	1	1	1	0.0%	1	-	Has an offsetting revenue account	
01-4155-0115-5450	HR- Dues	165	164	580	580	580	415	251.5%	580	-	NH HR Assoc & IPWA-HR	
01-4155-0115-5800	HR- Travel Reimbursement	500	620	610	610	610	610	0.0%	500	610	Mileage, Tolls, Parking	
01-4155-0115-5810	HR- Conf Rooms/Meals	500	620	500	500	500	500	0.0%	500	-	NHMA and Primex Conferences	
01-4155-0115-5820	HR- Education/Training	1,070	170	1,100	1,100	1,100	30	2.8%	1,070	30	IPWA-HR Public Sector HR Certification, Annual Labor & Employment Law review	
	General Expenses Total	8,496	7,497	9,252	9,252	9,252	756	8.9%	8,912	340		
01-4155-0115-9997	HR- Due from Water Fund	(9,410)	(7,053)	(9,608)	(9,786)	(9,786)	(377)	4.0%	(9,786)	-	10% to water fund	
01-4155-0115-9998	HR- Due from Sewer Fund	(9,410)	(7,053)	(9,608)	(9,786)	(9,786)	(377)	4.0%	(9,786)	-	10% to sewer fund	
	Due from Water/Sewer Funds	(18,819)	(14,106)	(19,216)	(19,573)	(19,573)	(753)	4.0%	(19,573)	-		
	<b>Human Resources Total</b>	<b>83,774</b>	<b>76,816</b>	<b>86,116</b>	<b>87,542</b>	<b>87,542</b>	<b>3,768</b>	<b>4.5%</b>	<b>87,202</b>	<b>340</b>	<b>V</b>	
<b>Transportation</b>												
01-4199-0119-5574	GG - Transportation	26,919	20,189	26,770	26,770	26,770	(149)	-0.6%	26,770	-	Request from COAST bus service Total 2016 ask	
	<b>Transportation Total</b>	<b>26,919</b>	<b>20,189</b>	<b>26,770</b>	<b>26,770</b>	<b>26,770</b>	<b>(149)</b>	<b>-0.6%</b>	<b>26,770</b>	<b>-</b>	<b>V</b>	
<b>Legal</b>												
01-4153-0120-5224	GG- Legal Expense	80,000	72,579	80,000	80,000	80,000	-	0.0%	80,000	-		
	<b>Legal Total</b>	<b>80,000</b>	<b>72,579</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>-</b>	<b>0.0%</b>	<b>80,000</b>	<b>-</b>	<b>V</b>	
<b>Information Technology</b>												
01-4150-0125-1110	IT- Sal/Wages FT	67,491	59,531	69,114	69,114	69,114	1,623	2.4%	69,114	-	1 FT: IT Coordinator (Salary Split 80% GF and 20% CATV Fund)	
01-4150-0125-1200	IT- Sal/Wages PT	12,500	10,675	13,500	13,500	13,500	1,000	8.0%	12,500	1,000	PT Tech 20 hours per week for 50 weeks	
01-4150-0125-1210	IT- Sal/Wages Temp	-	-	-	-	-	-	0.0%	-	-		
	Salaries Total	79,991	70,206	82,614	82,614	82,614	2,623	3.3%	81,614	1,000		
01-4150-0125-2100	IT- Health Insurance	13,495	12,371	13,496	14,922	14,922	1,427	10.6%	14,922	0	Healthcare increase of 10.6%	
01-4150-0125-2110	IT- Dental Insurance	400	366	400	400	400	400	0.0%	400	-	No Increase	
01-4150-0125-2120	IT- Life Insurance	96	88	96	96	96	96	0.0%	96	-	No Increase	
01-4150-0125-2130	IT- LTD Insurance	4,959	4,108	5,122	5,122	5,122	1,020	0.0%	5,060	62	Only Dept Supervisor w/o LTD - added 2016	
01-4150-0125-2200	IT- FICA	1,160	962	1,198	1,198	1,198	38	3.3%	1,183	15	Based on wages: 1.45%	
01-4150-0125-2210	IT- Medicare	7,406	6,527	7,720	7,720	7,720	314	4.2%	7,720	-	Based on wages: 1.45%	
01-4150-0125-2300	IT- Retirement Town	27,516	24,422	28,032	29,458	30,478	2,962	10.8%	30,402	77	FY @ 11.17%	
	Benefits Total	200	671	750	750	750	550	275.0%	200	550	Batteries, USB, RAM, Hard Drives, Power Supplies	
01-4150-0125-5000	IT- Supplies	467	665	465	465	465	(2)	-0.4%	465	-	Cell Phone reimbursement for IT Coordinator (Reduced by 20% allocation to CATV)	
01-4150-0125-5312	IT- Phone Reimbursement	24,750	22,397	25,043	25,043	25,043	293	1.2%	25,043	-	12.5% allocated to Water/Sewer Funds each - Est actual +5% + dedicated fax line for town clerk	
01-4150-0125-5320	IT- Phone Utilization	840	840	840	840	840	-	0.0%	840	-	InfoTech research group (invoiced in December)	
01-4150-0125-5450	IT- Dues	12,000	2,925	9,500	9,500	9,500	(2,500)	-20.8%	9,500	-	IMS Licenses; Antivirus Protection; Server, Backup & Network related software	
01-4150-0125-5680	IT- Computer Software											

Town of Exeter

General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

Explanation

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % - Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
01-4150-0125-5681	IT- GIS Software	6,500		6,500	6,500	6,500	-	0.0%	6,500	-	Maps Online, ESRI licenses, increase to Support calls (Invoiced in November)
01-4150-0125-5683	IT- Internet Services	7,950	6,367	9,240	9,240	9,240	1,290	16.2%	7,950	1,290	Google Apps, Alta Services, Cloud backup, Fair Point internet line, remote access; 12.5% allocated to Water/Sewer Funds
01-4150-0125-5684	IT- Phone Equipment Expense	2,500	2,734				(2,500)	-100.0%			move to network supplies
01-4150-0125-5704	IT- Network Supplies	12,900	3,730	10,000	10,000	10,000	(2,900)	-22.5%	12,900	(2,900)	See narrative- Communications upgrades
01-4150-0125-5740	IT- Software Agreement	2,000		7,200	7,200	7,200	5,200	260.0%	7,200	-	Database support, Firewall, VMware
01-4150-0125-5750	IT- Service Contract	9,600	2,400	9,600	9,600	9,600	-	0.0%	9,600	-	JDSCC contract for vacation coverage, IT emergencies, expert consultation
01-4150-0125-5800	IT- Travel Reimbursement	100		100	100	100	-	0.0%	100	-	Mileage for IT Coordinator
01-4150-0125-5820	IT- Education/Training	1,440	92	1,440	1,440	1,440	-	0.0%	1,440	-	Online training
01-4150-0125-5875	IT- Equipment Purchase	1,000	34	13,000	1,000	1,000	-	0.0%	1,000	-	Tools and furniture
	General Expenses Total	82,247	42,855	93,678	81,678	81,678	(569)	-0.7%	82,738	(1,060)	
01-4150-0125-7000	IT- CO- Computers	6,550	2,901	11,380	11,380	11,380	4,830	73.7%	6,550	4,830	16 PCs and 8 monitors
	Capital Outlay Total	6,550	2,901	11,380	11,380	11,380	4,830	73.7%	6,550	4,830	
01-4150-0125-9997	IT- Due from Water Fund	(11,876)	(8,907)	(12,143)	(12,322)	(12,449)	(573)	4.8%	(16,564)	4,115	12.5% of wages/benefits
01-4150-0125-9998	IT- Due from Sewer Fund	(11,876)	(8,907)	(12,143)	(12,322)	(12,449)	(573)	4.8%	(16,564)	4,115	12.5% of wages/benefits
	Due from Water/Sewer Funds	(23,752)	(17,814)	(24,287)	(24,643)	(24,898)	(1,146)	4.8%	(33,127)	8,229	
	Information Technology Total	172,552	122,570	191,418	180,487	181,252	8,700	5.0%	168,176	13,076	V
<b>Trustee of Trust Funds</b>											
01-4130-0130-1000	TT- Sal/Wages Elected	828	828	828	828	828	-	0.0%	828	-	Wages for Trustee of Trust funds
	Salaries Total	828	828	828	828	828	-	0.0%	828	-	
01-4130-0130-2200	TT- FICA	51	51	51	51	51	-	0.0%	51	-	Based on wages: 6.2%
01-4130-0130-2210	TT- Medicare	12	12	12	12	12	-	0.0%	12	-	Based on wages: 1.45%
	Benefits Total	63	63	63	63	63	-	0.0%	63	-	
	Trustee of Trust Funds Total	891	891	891	891	891	-	0.0%	891	-	V



General Fund  
Preliminary Budget FY 2016

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget %- Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation	VERSION #7
<b>DRAFT</b>												
<b>Town Moderator</b>												
01-4140-0140-1000	MO- Sal/Wages Elected	400	600	1,250	1,250	1,250	850	212.5%	1,250	-	4 Elections & deliberative, 1 Special Election Moderator. (2 elections in 2015)	
	Salaries Total	400	600	1,250	1,250	1,250	850	212.5%	1,250	-		
01-4140-0140-2200	MO- FICA	25	37	78	78	78	53	212.5%	78	-	Based on wages: 6.2%	
01-4140-0140-2210	MO- Medicare	6	9	18	18	18	12	212.5%	18	-	Based on wages: 1.45%	
	Benefits Total	31	46	96	96	96	65	212.5%	96	-		
	<b>Town Moderator Total</b>	<b>431</b>	<b>646</b>	<b>1,346</b>	<b>1,346</b>	<b>1,346</b>	<b>915</b>	<b>212.5%</b>	<b>1,346</b>	<b>-</b>	<b>V</b>	
<b>Town Clerk</b>												
01-4140-0151-1000	TC- Sal/Wages Elected	70,613	63,350	72,311	72,311	72,311	1,698	2.4%	72,311	-	1 FT. Town Clerk Includes Deputy TC FT for 9 months + 2 FT. Asst Clerks, Municipal Agent Fee increase of \$.50 to help offset budget impact	
01-4140-0151-1110	TC- Sal/Wages FT	79,300	69,012	109,387	109,387	109,387	30,087	37.9%	79,893	29,494		
01-4140-0151-1200	TC- Sal/Wages PT	51,619	28,055	7,081	7,081	7,081	(44,538)	-86.3%	52,329	(45,248)	Eliminating 1 PT position & making 1 PT position FT	
01-4140-0151-1300	TC- Sal/Wages OT	800	88	800	800	800	-	0.0%	800	-	OT for Assistant Clerks	
01-4140-0151-1400	TC- Longevity Pay	1,400	1,400	1,400	1,400	1,400	-	0.0%	1,400	-	Longevity for Assistant Clerks	
	Salaries Total	203,732	160,505	190,979	190,979	190,979	(12,753)	-6.3%	206,733	(15,754)		
01-4140-0151-2100	TC- Health Insurance	47,665	43,695	62,852	69,588	69,588	21,923	46.0%	52,800	16,788	Incl 8 months Deputy TC change to FT status	
01-4140-0151-2110	TC- Dental Insurance	2,900	2,656	4,065	4,065	4,065	1,165	40.2%	2,897	1,168	Incl 8 months Deputy TC change to FT status	
01-4140-0151-2120	TC- Life Insurance	240	220	280	280	280	40	16.7%	240	40	Incl 8 months Deputy TC change to FT status	
01-4140-0151-2130	TC- LTD Insurance	760	792	800	800	800	40	5.3%	760	40		
01-4140-0151-2200	TC- FICA	12,631	9,632	11,841	11,841	11,841	(791)	-6.3%	12,817	(977)	Based on wages: 6.2%	
01-4140-0151-2210	TC- Medicare	2,954	2,252	2,769	2,769	2,769	(185)	-6.3%	3,004	(235)	Based on wages: 1.45%	
01-4140-0151-2300	TC- Retirement Town	16,693	14,521	20,541	20,541	20,541	3,848	23.1%	17,972	2,570	FY @ 11.17%	
	Benefits Total	83,843	73,768	103,148	109,884	109,884	26,041	31.1%	90,490	19,394		

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
01-4140-0151-4310	TC- Office Equip Maintenance	500	94	500	500	500	-	0.0%	500	-	outside computer maintenance, beyond contract
01-4140-0151-5000	TC- Supplies	2,000	2,221	2,000	2,000	2,000	-	0.0%	2,000	-	check security paper, copy paper, general office supplies, incentive awards, envelopes,
01-4140-0151-5005	TC- Computer Supplies	1,200	1,281	1,200	1,200	1,200	-	0.0%	1,200	-	toner cartridges /6 printers MICA cartridges, validator ribbons, calculator ribbons.
01-4140-0151-5010	TC- Postage	6,200	4,015	5,000	5,000	5,000	(1,200)	-19.4%	5,000	-	dog civil forfeiture letters, dog reminders, letters & forms, weekly State work, monthly Vital work
01-4140-0151-5120	TC- Reference Materials	500	81	300	300	300	(200)	-40.0%	300	-	reduced canceled subscription to Thomson Reuters because RSA's are on line.
01-4140-0151-5450	TC- Dues	200	200	200	200	200	-	0.0%	200	-	IIMC -125; NHCCTCA-30; NEACTC-30
01-4140-0151-5630	TC- Record Retention	5,000	4,970	23,625	23,625	23,625	18,625	372.5%	5,000	18,625	special warrant article or special revenue fund, remainder balance paid from records retention. Any monies left will be spent on restoring books.
01-4140-0151-5631	TC- Dog Tags	800	659	800	800	800	-	0.0%	800	-	Dog tags, forms, Top Dog Contest, Police envelopes
01-4140-0151-5740	TC- Software Agreement	7,600	7,429	7,620	7,620	7,620	20	0.3%	7,620	-	Interware Development Co Contract MV, Boats, Vitals, Transfer Station Permits, Credit Cards, Reports
01-4140-0151-5750	TC- Contract Services	2,600	1,549	2,600	2,600	2,600	-	0.0%	2,600	-	Sharp Copier, Seacoast Computer Contract Services
01-4140-0151-5800	TC- Travel Reimbursement	800	385	800	800	800	-	0.0%	800	-	Mandatory Regional, Conference, TC Certification, Training
01-4140-0151-5810	TC- Conf/Room/Meals	695	520	700	700	700	5	0.7%	695	5	Mandatory Conference (Certification requirement)
01-4140-0151-5820	TC- Education/Training	800	359	800	800	800	-	0.0%	800	-	Training
01-4140-0151-5875	TC- Equipment Purchase	2,000	576	2,000	2,000	2,000	-	0.0%	2,000	-	computers, printers, copiers, chairs, office furniture
	General Expenses Total	30,895	24,339	48,145	48,145	48,145	17,250	55.8%	29,515	18,630	
	<b>Town Clerk Total</b>	<b>318,470</b>	<b>258,612</b>	<b>342,272</b>	<b>349,008</b>	<b>349,008</b>	<b>30,538</b>	<b>9.6%</b>	<b>326,738</b>	<b>22,270</b>	<b>V</b>

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED: 12/07/15

VERSION #7

**DRAFT**

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % - Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
<b>Elections</b>											
01-4140-0152-1210	EL- Sal/Wages Temp	3,500	2,853	10,245	10,245	10,245	6,745	192.7%	10,245	(0)	Ballot Clerks and Supervisors of the Checklist for Four Mandated elections, 1 deliberative, 1 special election
	Salaries Total	3,500	2,853	10,245	10,245	10,245	6,745	192.7%	10,245	(0)	
01-4140-0152-2200	EL- FICA	217	176	635	635	635	418	192.7%	635	(0)	Based on wages: 6.2% Based on wages: 1.45%
01-4140-0152-2210	EL- Medicare	51	42	149	149	149	98	192.7%	149	(0)	
	Benefits Total	268	218	784	784	784	516	192.7%	784	(0)	
01-4140-0152-5000	EL- Supplies	500	1,063	1,629	1,629	1,629	1,129	225.9%	1,629	0	Increased to cover copy paper needed to print 28 checklists by law, envelopes, signage and any other general office supplies. Possible purchase of a camera for voter ID mandated by the State of NH
01-4140-0152-5010	EL- Postage	600	259	1,200	1,200	1,200	600	100.0%	1,200	-	Increased mandated by SOS, sending absentee ballots and any other letters required to send by the Checklist Supervisors
01-4140-0152-5400	EL- Advertising	300	161	300	300	300	-	0.0%	300	-	
01-4140-0152-5640	EL- Voting Expenses	4,000	5,208	8,942	8,942	8,942	4,942	123.6%	8,942	0	Mandated by SOS fro pay for coding, printing, collating, shipping costs and any other Special Town Elections held by the Town
01-4140-0152-5661	EL- Voting Machines	700	6,691	900	900	900	200	28.6%	900	-	Mandated by the State of NH for all servicing, maintaining and replacement of the Accuvote Machines.
	General Expenses Total	6,100	6,691	12,972	12,972	12,972	6,872	112.6%	12,972	2	
	<b>Elections Total</b>	<b>9,868</b>	<b>9,762</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>14,132</b>	<b>143.2%</b>	<b>24,000</b>	<b>0</b>	<b>V</b>
	<b>Total General Government</b>	<b>932,597</b>	<b>780,540</b>	<b>992,233</b>	<b>992,487</b>	<b>992,233</b>	<b>59,636</b>	<b>6.4%</b>	<b>957,046</b>	<b>35,187</b>	

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

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<b>Finance Department</b>											
<b>Finance/Accounting</b>											
01-4150-0201-1110	FI- Sal/Wages FT	205,432	181,289	209,603	209,603	209,603	4,171	2.0%	209,603	-	3 FT: Finance Dir, Accountant, Acct Clerk
01-4150-0201-1300	FI- Sal/Wages OT	-	-	850	850	850	-	0.0%	-	-	Longevity Pay for Accounting Clerk
01-4150-0201-1400	FI- Longevity Pay	850	181,289	210,453	210,453	210,453	4,171	2.0%	210,453	-	
	<b>Salaries Total</b>	<b>206,282</b>	<b>181,289</b>	<b>210,453</b>	<b>210,453</b>	<b>210,453</b>	<b>4,171</b>	<b>2.0%</b>	<b>210,453</b>	<b>-</b>	
01-4150-0201-2100	FI- Health Insurance	42,175	38,660	42,175	46,634	46,634	4,459	10.6%	46,634	-	Healthcare increase of 10.6%
01-4150-0201-2110	FI- Dental Insurance	2,430	2,228	2,431	2,431	2,431	1	0.0%	2,431	-	
01-4150-0201-2120	FI- Life Insurance	300	275	300	300	300	-	0.0%	300	-	
01-4150-0201-2130	FI- LTD Insurance	1,209	1,179	1,264	1,264	1,264	55	4.5%	1,264	-	
01-4150-0201-2200	FI- FICA	12,789	10,719	13,048	13,048	13,048	259	2.0%	13,048	-	Based on wages: 6.2%
01-4150-0201-2210	FI- Medicare	2,991	2,507	3,052	3,052	3,052	60	2.0%	3,052	-	Based on wages: 1.45%
01-4150-0201-2230	FI- Retirement Town	22,638	19,877	23,508	23,508	23,508	870	3.8%	23,508	-	FY @ 11.17%
	<b>Benefits Total</b>	<b>84,533</b>	<b>75,445</b>	<b>85,778</b>	<b>90,237</b>	<b>90,237</b>	<b>5,704</b>	<b>6.7%</b>	<b>90,237</b>	<b>-</b>	
01-4150-0201-5000	FI- Supplies	5,000	3,504	5,000	5,000	5,000	-	0.0%	5,000	-	Folders, Check Stock, Paper, Ink Cartridges, kitchen supplies, Deposit tickets for all Town Depts
01-4150-0201-5010	FI- Postage	2,200	1,948	2,200	2,200	2,200	-	0.0%	2,200	-	Postage for mailing A/P checks to vendors
01-4150-0201-5150	FI- Bank Fees	9,000	7,553	9,000	9,000	9,000	-	0.0%	9,000	-	Lockbox and Monthly Service Charges
01-4150-0201-5200	FI- Consulting	6,500	6,500	6,500	6,500	6,500	-	0.0%	6,500	-	GASB Compliance Updates
01-4150-0201-5202	FI- Contracted Services	1,000	-	350	350	350	(650)	-65.0%	350	-	Disposal of old finance records
01-4150-0201-5220	FI- Audit Fees	23,250	18,250	23,250	23,250	23,250	-	0.0%	23,250	-	Annual town audit fees
01-4150-0201-5450	FI- Dues	700	40	700	700	700	-	0.0%	700	-	NHGFOA, AICPA and NHSCPA Dues
01-4150-0201-5740	FI- Software Agreement	8,500	7,874	8,500	8,500	8,500	-	0.0%	8,500	-	Munismart Software Agreement
01-4150-0201-5800	FI- Travel Reimbursement	100	382	1,000	1,000	1,000	900	900.0%	1,000	-	Monthly Travel to Concord for NHGFOA meeting and
01-4150-0201-5810	FI- Conf/Room/Meals	500	153	500	500	500	-	0.0%	500	-	Travel for 3 finance department employees
01-4150-0201-5820	FI- Education/Training	500	221	500	500	500	-	0.0%	500	-	Conferences/Meals for Finance Staff - NHLGC
	<b>General Expenses Total</b>	<b>57,250</b>	<b>46,425</b>	<b>57,500</b>	<b>57,500</b>	<b>57,500</b>	<b>250</b>	<b>0.4%</b>	<b>57,500</b>	<b>-</b>	Education for Finance staff to keep current on regulations
01-4150-0201-9997	FI- Due from Water Fund	(36,352)	(27,264)	(37,029)	(37,586)	(37,586)	(1,234)	3.4%	(37,586)	-	12.5% Water Fund Offset
01-4150-0201-9998	FI- Due from Sewer Fund	(36,352)	(27,264)	(37,029)	(37,586)	(37,586)	(1,234)	3.4%	(37,586)	-	12.5% Sewer Fund Offset
	<b>Due from Water/Sewer Funds</b>	<b>(72,704)</b>	<b>(54,528)</b>	<b>(74,058)</b>	<b>(75,172)</b>	<b>(75,172)</b>	<b>(2,469)</b>	<b>3.4%</b>	<b>(75,172)</b>	<b>-</b>	
	<b>Finance/Accounting Total</b>	<b>275,361</b>	<b>248,631</b>	<b>279,673</b>	<b>283,017</b>	<b>283,017</b>	<b>7,656</b>	<b>2.8%</b>	<b>283,017</b>	<b>-</b>	<b>V</b>

DRAFT

VERSION #7

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
<b>Treasurer</b>											
01-4150-0202-1000	TR- Sal/Wages Elected	9,864	8,125	9,864	9,864	9,864	-	0.0%	9,864	-	Wages for PT Treasurer and PT Deputy Treasurer
	Salaries Total	9,864	8,125	9,864	9,864	9,864	-	0.0%	9,864	-	
01-4150-0202-2200	TR- FICA	612	504	612	612	612	-	0.0%	612	-	Based on wages: 6.2%
01-4150-0202-2210	TR- Medicare	143	118	143	143	143	-	0.0%	143	-	Based on wages: 1.45%
	Benefits Total	755	622	755	755	755	-	0.0%	755	-	
01-4150-0202-5000	TR - Supplies	400	39	200	200	200	200	0.0%	-	200	Paper, pens, folders and binders for Treasurer
01-4150-0202-5450	TR- Dues	400		400	400	400	400	-100.0%	400	(400)	
01-4150-0202-5820	TR- Education/Training	800	39	600	600	600	(200)	-25.0%	800	(200)	Training and Education for Treasurer
	General Expenses Total	11,419	8,786	11,219	11,219	11,219	(200)	-1.8%	11,419	(200)	V
	<b>Treasurer Total</b>										
<b>Tax Collection</b>											
01-4150-0203-1110	TX- Sal/Wages FT	93,523	82,567	95,031	95,031	95,031	1,508	1.6%	95,031	-	2 FT: Deputy Tax Collector, Collections Specialist
01-4150-0203-1210	TX- Sal/Wages Temp	-	3,767	-	-	-	-	0.0%	-	-	
01-4150-0203-1300	TX- Sal/Wages OT	1,500	8	1,500	1,500	1,500	-	0.0%	1,500	-	Collections Specialist longevity
01-4130-0203-1400	TX- Longevity	95,023	86,342	96,531	96,531	96,531	1,508	1.6%	96,531	-	
	Salaries Total	25,305	23,196	25,305	27,980	27,980	2,675	10.6%	27,980	-	Healthcare increase of 10.6%
01-4150-0203-2100	TX- Health Insurance	1,465	1,343	1,465	1,465	1,465	-	0.0%	1,465	-	
01-4150-0203-2110	TX- Dental Insurance	120	110	120	120	120	-	0.0%	120	-	
01-4150-0203-2120	TX- Life Insurance	5,891	5,133	5,985	5,985	5,985	93	1.6%	5,985	-	Based on wages: 6.2%
01-4150-0203-2200	TX- FICA	1,378	1,200	1,400	1,400	1,400	22	1.6%	1,400	-	Based on wages: 1.45%
01-4150-0203-2210	TX- Medicare	10,430	9,053	10,783	10,783	10,783	353	3.4%	10,783	-	FY @ 11.17%
01-4150-0203-2300	TX- Retirement Town	44,589	40,035	45,058	47,733	47,733	3,143	7.0%	47,733	-	
	Benefits Total	1,700	944	2,200	2,200	2,200	500	29.4%	1,700	500	Paper, Ink, Envelopes, Storage Boxes
01-4150-0203-5000	TX- Supplies	3,600	3,229	3,600	3,600	3,600	-	0.0%	3,600	-	Processing fees and materials for tax bills
01-4150-0203-5001	TX- Tax Billing Services	9,500	7,993	9,500	9,500	9,500	-	0.0%	9,500	-	Mailing lien, deed notices, tax bills, lockbox mailbox
01-4150-0203-5010	TX- Postage	5,000	5,183	5,000	5,000	5,000	-	0.0%	5,000	-	Legal services for liens, deeds and bankruptcies
01-4150-0203-5224	TX- Legal Expenses	50	40	50	50	50	-	0.0%	50	-	NHTC Dues
01-4150-0203-5450	TX- Dues	1,400	612	1,400	1,400	1,400	-	0.0%	1,400	-	Lien recordings at Registry of Deeds
01-4150-0203-5470	TX- Registry of Deeds	3,500	16	3,500	3,500	3,500	-	0.0%	3,500	-	Expenses related to Tax deeded properties
01-4150-0203-5471	TX- Deeded Property	600	470	600	600	600	-	0.0%	600	-	Conferences for DTC
01-4150-0203-5870	TX- Cont/Room/Meals	400	100	400	400	400	-	0.0%	400	-	Training for DTC
01-4150-0203-5820	TX- Education/Training	25,750	18,587	26,250	26,250	26,250	500	1.9%	25,750	500	
	General Expenses Total	(34,903)	(26,181)	(35,397)	(36,066)	(36,066)	(1,163)	3.3%	(36,066)	-	
01-4150-0203-9997	TX- Due from Water Fund	(34,903)	(26,181)	(35,397)	(36,066)	(36,066)	(1,163)	3.3%	(36,066)	-	25% Water Fund Offset
01-4150-0203-9998	TX- Due from Sewer Fund	(69,806)	(52,362)	(70,794)	(72,132)	(72,132)	(2,326)	3.3%	(72,132)	-	25% Sewer Fund Offset
	Due from Water/Sewer Funds Total	95,556	92,602	97,044	98,382	98,382	2,826	3.0%	97,882	500	V
	<b>Tax Collection Total</b>										
<b>Assessing</b>											
01-4150-0205-1110	AS- Sal/Wages FT	46,311	40,928	46,654	46,654	46,654	343	0.7%	46,654	-	1 FT: Assessing Clerk
01-4150-0205-1210	AS- Sal/Wages Temp	1,000	93	100	100	100	-	0.0%	100	-	
01-4150-0205-1300	AS- Sal/Wages OT	800	41,021	800	800	800	-	0.0%	800	-	Assessing Clerk
01-4150-0205-1400	AS- Longevity Pay	48,211	41,021	47,555	47,555	47,555	(656)	-1.4%	47,555	-	
	Salaries Total	16,870	14,839	16,870	18,653	18,653	1,783	10.6%	18,653	-	Healthcare increase of 10.6%
01-4150-0205-2100	AS- Health Insurance	965	885	966	966	966	1	0.1%	966	-	No Increase
01-4150-0205-2110	AS- Dental Insurance	60	55	60	60	60	-	0.0%	60	-	No Increase
01-4150-0205-2120	AS- Life Insurance										

Town of Exeter

General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget %- Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
01-4150-0205-2130	AS- LTD Insurance	2,989	2,978	2,948	2,948	2,948	(41)	0.0%	2,948	-	N/A
01-4150-0205-2200	AS- FICA	699	695	690	690	690	(10)	-1.4%	690	-	Based on wages: 6.2%
01-4150-0205-2210	AS- Medicare	5,181	4,497	5,312	5,312	5,312	131	2.5%	5,312	-	Based on wages: 1.45%
01-4150-0205-2300	AS- Retirement Town	26,764	23,949	26,846	28,629	28,629	1,865	7.0%	28,629	-	FY @ 11.17%
	Benefits Total										
01-4150-0205-5000	AS- Supplies	1,900	596	1,800	1,800	1,800	-	0.0%	1,800	-	Toner, envelopes, general supplies
01-4150-0205-5010	AS- Postage	6,000	4,460	700	700	700	(5,300)	-88.3%	700	-	Value changes
01-4150-0205-5450	AS- Dues	50	40	40	40	40	(10)	-20.0%	40	-	IAAO dues
01-4150-0205-5460	AS- Mapping	5,200	5,505	5,200	5,200	5,200	-	0.0%	5,200	-	Yearly updates & GPS
01-4150-0205-5470	AS- Registry of Deeds	100	35	100	100	100	-	0.0%	100	-	Plans & deeds
01-4150-0205-5480	AS- Revaluation	1	1	1	1	1	-	0.0%	1	-	Independent Appraiser
01-4150-0205-5860	AS- Legal/Public Notices	150	150	150	150	150	-	0.0%	150	-	Public Notices in news media
01-4150-0205-5740	AS- Software Agreement	8,140	5,888	8,140	8,140	8,140	-	0.0%	8,140	-	5% increase Vision yearly contract & web fee
01-4150-0205-5750	AS- Contract Services	105,000	106,625	107,500	107,500	107,500	2,500	2.4%	107,500	-	Assessor contracted through MRI
01-4150-0205-5800	AS- Travel Reimbursement	500	500	300	300	300	(200)	-40.0%	300	-	Use of personal car -1 employee
01-4150-0205-5810	AS- Conf/Room/Meals	50	25	100	100	100	50	100.0%	100	-	Meetings - meals- room
01-4150-0205-5820	AS- Education/Training	500	500	500	500	500	-	0.0%	500	-	Course or seminar
01-4150-0205-5875	AS- Equipment Purchase	50	50	50	50	50	-	0.0%	50	-	Small equipment
01-4150-0205-6260	AS- Fuel	150	32	100	100	100	(50)	-33.3%	100	-	Fuel for Town Car used for town business travel
	General Expenses Total	127,691	123,206	124,681	124,681	124,681	(3,010)	-2.4%	124,681	-	
	Assessing Total	202,666	188,176	199,082	200,865	200,865	(1,801)	-0.9%	200,865	-	V
	Total Finance	585,002	538,195	587,018	593,483	593,483	8,481	1.4%	593,183	300	

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation	VERSION #7
<b>DRAFT</b>												
<b>Planning &amp; Development</b>												
<b>Planning</b>												
01-4191-0301-1110	PL- Sal/Wages FT	86,275	46,551	75,711	75,711	75,711	(10,564)	-12.2%	86,275	(10,564)	1 FT.: Town Planner Gr-15 Step Min	
01-4191-0301-1200	PL- Sal/Wages PT	71,732	44,858	69,025	69,025	69,025	(2,707)	-3.8%	69,025	-	3 PT.: Natl Resource Planner, Sec. Recording Sec	
	Salaries Total	158,007	91,409	144,736	144,736	144,736	(13,271)	-8.4%	155,300	(10,564)		
01-4191-0301-2100	PL- Health Insurance	8,435	4,259	22,775	25,182	25,182	16,747	198.5%	25,182	-	Assume Family Plan	
01-4191-0301-2110	PL- Dental Insurance	500	208	1,747	1,747	1,747	1,247	249.4%	1,747	-	Assume Family Plan	
01-4191-0301-2120	PL- Life Insurance	120	60	120	120	120	-	0.0%	120	-	No increase	
01-4191-0301-2130	PL- LTD Insurance	1,043	554	1,108	1,108	1,108	65	6.2%	1,108	-		
01-4191-0301-2200	PL- FICA	9,796	5,586	8,974	8,974	8,974	(823)	-8.4%	9,629	(655)	Based on wages: 6.2%	
01-4191-0301-2210	PL- Medicare	2,291	1,306	2,099	2,099	2,099	(192)	-8.4%	2,252	(153)	Based on wages: 1.45%	
01-4191-0301-2300	PL- Retirement Town	9,470	5,014	8,457	8,457	8,457	(1,013)	-10.7%	9,637	(1,180)	FY @ 11.17%	
	Benefits Total	31,656	16,987	45,279	47,686	47,686	16,031	50.6%	49,674	(1,988)		
01-4191-0301-5000	PL- Supplies	3,000	1,316	3,000	3,000	3,000	-	0.0%	3,000	-	Covers both Planning and Building depts.	
											Covers Planning and Building departments as well as Planning Board packages and administration of cases.	
01-4191-0301-5010	PL- Postage	3,500	4,042	3,500	3,500	3,500	-	0.0%	3,500	-	Increase based on present use	
											Includes Exeter Newspaper (\$160) and Registry Review (\$198), RSA books and other reference material	
01-4191-0301-5120	PL- Reference Material	400	410	400	400	400	-	0.0%	400	-		
01-4191-0301-5450	PL- Dues	12,053	12,088	12,200	12,200	12,200	147	1.2%	12,200	-	Rockingham Planning Commission (2015 est.\$11,738), APA dues (\$315).	
01-4191-0301-5500	PL- Printing	1,200	18	750	750	750	(450)	-37.5%	750	-	used for large printing jobs such as Zoning Ordinance	
01-4191-0301-5560	PL- Legal/Public Notices	1,900	1,853	2,000	2,000	2,000	100	5.3%	1,900	100	Primarily for Planning Board cases but also covers Planning dept., slight increase based on current use	
01-4191-0301-5570	PL- Mapping	400		400	400	400	-	0.0%	400	-	Budget needed for large, poster size zoning and other land use maps	
01-4191-0301-5571	PL- Studies	10,000	7,887	6,000	6,000	6,000	(4,000)	-40.0%	6,000	-	Reduced in lieu of 50K master plan update in CIP as CRF: ongoing consulting needs (zoning reviews, etc.)	
01-4191-0301-5573	PL- Inspection Services	200		1	1	1	(199)	-99.5%	1	-	Placeholder for third party inspection as needed	
01-4191-0301-5681	PL- GIS Software	19,600		5,000	5,000	5,000	(14,600)	-74.5%	5,000	-	Annual maintenance fee for new permit software	
01-4191-0301-5750	PL- Contract Services	-	17,673	1	1	1	1	0.0%	1	-	Placeholder for interim planning services past Jan 1st	
01-4191-0301-5800	PL- Travel Reimbursement	1,400	796	1,000	1,000	1,000	(400)	-28.6%	1,000	-	Used to cover mileage for staff	
01-4191-0301-5810	PL- Conf/Room/Meals	1,000	1,567	1,000	1,000	1,000	-	0.0%	1,000	-	APA Conference, Seminars/Training	
01-4191-0301-5820	PL- Education/Training	800		800	800	800	-	0.0%	800	-	Seminars/Training for planning staff, board members	
	General Expenses Total	55,453	47,650	36,052	36,052	36,052	(19,401)	-35.0%	35,952	100		
	<b>Planning Total</b>	<b>245,116</b>	<b>156,046</b>	<b>226,067</b>	<b>228,474</b>	<b>228,474</b>	<b>(16,641)</b>	<b>-6.8%</b>	<b>240,926</b>	<b>(12,452)</b>	<b>V</b>	

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % - Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
<b>Economic Development</b>											
01-4652-0307-1110	ED- Sal/Wages FT	80,803	70,428	82,542	82,542	82,542	1,939	2.4%	82,542	-	1 FT: ED Director
01-4652-0307-1200	ED- Sal/Wages PT	2,260	3,687	2,260	2,260	2,260	-	0.0%	2,260	-	PT Recording sec @ \$14 per hour, Interns \$ 5,000
	Salaries Total	82,863	74,115	84,802	84,802	84,802	1,939	2.3%	84,802	-	
01-4652-0307-2100	ED- Health Insurance	22,775	18,979	22,775	25,182	25,182	2,407	10.6%	25,182	-	Healthcare increase of 10.6%
01-4652-0307-2110	ED- Dental Insurance	1,750	1,602	1,750	1,750	1,750	-	0.0%	1,750	-	No increase
01-4652-0307-2120	ED- Life Insurance	120	110	120	120	120	-	0.0%	120	-	No increase
01-4652-0307-2130	ED- LTD Insurance	-	956	1,000	1,000	1,000	1,000	0.0%	1,000	-	
01-4652-0307-2210	ED- FICA	5,138	4,307	5,506	5,258	5,258	120	2.3%	5,258	-	Based on wages: 6.2%
01-4652-0307-2210	ED- Medicare	1,202	1,007	1,288	1,230	1,230	28	2.3%	1,230	-	Based on wages: 1.45%
01-4652-0307-2300	ED- Retirement Town	8,845	7,721	9,220	9,220	9,220	375	4.2%	9,220	-	FY @ 11.17%
	Benefits Total	39,829	34,682	41,658	43,759	43,759	3,930	9.9%	43,759	-	
01-4652-0307-5000	ED- Supplies	400	88	400	400	400	-	0.0%	400	-	Paper, Pens, Ink, etc.
01-4652-0307-5010	ED- Postage	50	-	50	50	50	-	0.0%	50	-	Mailings
01-4652-0307-5200	ED- Consulting Services	-	2,400	5,000	5,000	5,000	5,000	0.0%	-	5,000	Engineering Consulting
01-4652-0307-5310	ED- Mobile Communications	720	849	950	950	950	230	31.9%	950	-	Cell Phone for ED Director
01-4652-0307-5800	ED- Travel Reimbursement	1,500	305	1,000	1,000	1,000	(500)	-33.3%	1,500	(500)	Mileage for ED Director
01-4652-0307-5810	ED- Conf/Meals	250	50	200	200	200	(50)	-20.0%	250	(50)	Conferences for ED Director
01-4652-0307-5820	ED- Education/Training	250	-	750	750	750	500	200.0%	250	500	Education/Training for ED Director
	General Expenses Total	3,170	3,692	8,350	8,350	8,350	5,180	163.4%	3,400	4,950	
	<b>Total Economic Development</b>	<b>125,862</b>	<b>112,489</b>	<b>138,810</b>	<b>136,911</b>	<b>136,911</b>	<b>11,049</b>	<b>8.8%</b>	<b>131,961</b>	<b>4,950</b>	<b>V</b>
<b>Inspections &amp; Code Enforcement</b>											
01-4240-0302-1110	BI- Sal/Wages FT	135,434	119,557	138,028	138,028	138,028	2,594	1.9%	138,028	-	2 FT: Building Inspector, Deputy Code Inspector
01-4240-0302-1200	BI- Sal/Wages PT	22,565	26,227	34,661	34,661	34,661	12,096	53.6%	23,107	11,554	1 PT: Electrical Inspector (24 Hrs/Wk)
	Salaries Total	157,999	145,784	172,689	172,689	172,689	14,690	9.3%	161,135	11,554	
01-4240-0302-2100	BI- Health Insurance	33,740	30,283	33,740	37,307	37,307	3,567	10.6%	37,307	-	Health increase of 10.6%
01-4240-0302-2110	BI- Dental Insurance	1,935	1,771	1,935	1,935	1,935	-	0.0%	1,935	-	No increase
01-4240-0302-2120	BI- Life Insurance	180	165	180	180	180	-	0.0%	180	-	No increase
01-4240-0302-2130	BI- LTD Insurance	930	895	930	930	930	20	2.2%	930	-	
01-4240-0302-2200	BI- FICA	9,796	9,267	10,707	10,707	10,707	911	9.3%	9,990	716	Based on wages: 6.2%
01-4240-0302-2210	BI- Medicare	2,291	2,172	2,504	2,504	2,504	213	9.3%	2,336	168	Based on wages: 1.45%
01-4240-0302-2300	BI- Retirement Town	14,861	13,108	15,418	15,418	15,418	557	3.7%	15,418	-	FY @ 11.17%
	Benefits Total	63,733	57,681	65,434	69,001	69,001	5,268	8.3%	68,117	884	
01-4240-0302-4320	BI- Vehicle Maintenance	1	-	1	1	1	-	0.0%	1	-	
01-4240-0302-5310	BI- Mobile Communications	450	371	450	450	450	-	0.0%	450	-	Cell Phones for BI and EI
01-4240-0302-5450	BI- Dues	300	175	300	300	300	-	0.0%	300	-	RNI and NHBOA Dues
01-4240-0302-5800	BI- Travel Reimbursement	500	1,053	500	500	500	-	0.0%	500	-	NHBOA and Seacoast BI Meetings
01-4240-0302-5810	BI- Conf/Room/Meals	800	207	800	800	800	-	0.0%	800	-	NE Building Officials Association Conference
01-4240-0302-6260	BI- Fuel	1,300	564	836	836	836	(464)	-35.7%	836	-	Budgeted 400 @ \$2.09 (Electrical Inspector)
	General Expenses Total	3,351	2,370	2,887	2,887	2,887	(464)	-13.9%	2,887	-	
	<b>Inspections &amp; Code Enforcement To</b>	<b>225,083</b>	<b>205,835</b>	<b>241,010</b>	<b>244,577</b>	<b>244,577</b>	<b>19,494</b>	<b>8.7%</b>	<b>232,139</b>	<b>12,438</b>	<b>V</b>
<b>Board of Adjustment</b>											
01-4191-0303-1200	ZO- Sal/Wages PT	-	-	580	580	580	580	0.0%	580	-	recording secretaries @ \$14 per hour
	Salaries Total	-	-	580	580	580	580	0.0%	580	-	
01-4191-0303-2200	ZO- FICA	-	-	36	36	36	36	0.0%	36	-	
01-4191-0303-2210	ZO- Medicare	-	-	8	8	8	8	0.0%	8	-	
	Benefits Total	-	-	44	44	44	44	0.0%	44	-	
01-4191-0303-5010	ZO- Postage	1,200	1,072	1,200	1,200	1,200	-	0.0%	1,200	-	expenses are estimated for ZBA case administration
01-4191-0303-5560	ZO- Legal/Public Notices	1,200	740	1,200	1,200	1,200	-	0.0%	1,200	-	
01-4191-0303-5820	ZO- Education/Training	200	60	200	200	200	-	0.0%	200	-	min. training allotment for board members



Town of Exeter

General Fund

Preliminary Budget FY 2016

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	2,600	1,872	2,600	2,600	2,600	-	0.0%	2,600	-		UPDATED:12/07/15
General Expenses Total	2,600	1,872	2,600	2,600	2,600	624	24.0%	3,224	-	V	
Board of Adjustment Total	2,600	1,872	3,224	3,224	3,224	624	24.0%	3,224	-	V	
Historic District Commission											
01-4191-0304-1200	350	473	500	500	500	150	42.9%	500	-	recording secretaries @ \$14 per hour	
Salaries Total	350	473	500	500	500	150	42.9%	500	-		
01-4191-0304-2200	22	29	31	31	31	9	42.9%	31	-	Based on wages: 6.2%	
01-4191-0304-2210	5	7	7	7	7	2	42.9%	7	-	Based on wages: 1.45%	
Benefits Total	27	36	38	38	38	11	42.9%	38	-		
01-4191-0304-5010	25	272	350	350	350	325	1300.0%	350	-	expenses are estimated for HDC case administration	
01-4191-0304-5120			100	100	100	100	0.0%	-	100		
HD- Postage											
HD- Reference Material											
01-4191-0304-5450	50		50	50	50	-	0.0%	50	-	min amt for dues associated with various organizations work with HDCs	
01-4191-0304-5500	35	1,817	125	125	125	90	257.1%	25	100	printing needs for HDC guidelines and other materials	
01-4191-0304-5022	2,000	8,000	12,062	6,062	6,062	4,062	203.1%	2,000	4,062	Funding to match HDC regulation updates	
01-4191-0304-5560	100		100	100	100	-	0.0%	100	-		
01-4191-0304-5810	200	271	200	200	200	-	0.0%	200	-		
01-4191-0304-5820	200		200	200	200	-	0.0%	200	-	min. training allotment for board members	
General Expenses Total	2,610	10,360	13,187	7,187	7,187	4,577	175.4%	2,925	4,262		
Historic District Commission Total	2,987	10,869	13,725	7,725	7,725	4,738	158.6%	3,463	4,262	V	

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % - Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
<b>Conservation Commission</b>											
01-4611-0305-1200	CC- Sal/Wages PT	420	574	420	420	420	-	0.0%	420	-	1 PTL: Recording secretaries @ \$14 per hour
01-4611-0305-1210	CC- Sal/Wages Temporary	3,024	-	3,024	3,024	3,024	-	0.0%	3,024	-	Interns 2@12/hr, 18 hrs/wk for 7 wks
	Salaries Total	3,444	574	3,444	3,444	3,444	-	0.0%	3,444	-	
01-4611-0305-2200	CC- FICA	214	36	214	214	214	-	0.0%	214	-	Based on wages: 6.2%
01-4611-0305-2210	CC- Medicare	50	8	50	50	50	-	0.0%	50	-	Based on wages: 1.45%
	Benefits Total	263	44	263	263	263	-	0.0%	263	-	
01-4611-0305-4222	CC- Roadside Mowing	1,200	-	1,200	1,200	1,200	-	0.0%	1,200	-	Mowing White, Perry, Irvine and Morrisette
01-4611-0305-4300	CC- Building Maintenance	800	497	800	800	800	-	0.0%	800	-	Raynes Farm (\$350 for mowing around barn, \$500 for any minor repairs)
01-4611-0305-5010	CC- Postage	20	31	20	20	20	-	0.0%	20	-	Money for mailings to ConCom members (mostly elect distr)
01-4611-0305-5118	CC- Community Services	350	238	350	350	350	-	0.0%	350	-	Will fund Spring Tree Program & Trails Day
01-4611-0305-5200	CC- Contracted Services	1,450	-	1,450	1,450	1,450	-	0.0%	1,450	-	Invasive Plant removal after timber harvest
01-4611-0305-5331	CC- Conservation Land Administration	500	-	500	500	500	-	0.0%	500	-	Inventory, monitoring and improvements to conservation lands
01-4611-0305-5450	CC- Dues	880	672	880	880	880	-	0.0%	880	-	For board members and/or nat resource planner to join related organizations (ERLAC, NHACC, LRWA, SELT)
01-4611-0305-5470	CC- Registry of Deeds	50	25	50	50	50	-	0.0%	50	-	Fee for registry of deeds (typically printing plans, deeds)
01-4611-0305-5560	CC- Legal/Public Notices	50	-	50	50	50	-	0.0%	50	-	Money for legal notices typically in the newspaper
01-4611-0305-5585	CC- Trail Mgmt Maintenance	600	-	600	600	600	-	0.0%	600	-	Maintenance of trails & conservation areas
01-4611-0305-5620	CC- Education/Training	300	50	300	300	300	-	0.0%	300	-	Training for board members and/or natl resource planner
01-4611-0305-6220	CC- Electricity - Raynes	150	105	150	150	150	-	0.0%	150	-	Money to cover utilities at Raynes Farm
	General Expenses Total	6,350	1,618	6,350	6,350	6,350	-	0.0%	6,350	-	
01-4611-0305-7301	CC- CO- Raynes Barn Roof	-	-	-	-	-	-	-	-	-	Raynes Roof Replacement -2014 Expense
01-4611-0305-7452	CC- Approp frm Reserves - Elliott Land Capital Outlay Total	-	-	-	-	-	-	0.0%	-	-	Elliott Land purchased from Reserves
	<b>Conservation Commission Total</b>	<b>10,057</b>	<b>2,236</b>	<b>10,057</b>	<b>10,057</b>	<b>10,057</b>	<b>-</b>	<b>0.0%</b>	<b>10,057</b>	<b>-</b>	<b>V</b>

Town of Exeter General Fund Preliminary Budget FY 2016												
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Heritage Commission 01-4191-0306-1200	HC- Sal/Wages PT Salaries Total	630 630	210 210	350 350	350 350	350 350	(280) (280)	-44.4% -44.4%	350 350	- -	recording secretaries @ \$14 per hour	
01-4191-0306-2200	HC- FICA	39	13	22	22	22	(17)	-44.4%	22	-	Based on wages: 6.2%	
01-4191-0306-2210	HC- Medicare	9	3	5	5	5	(4)	-44.4%	5	-	Based on wages: 1.45%	
	Benefits Total	48	16	27	27	27	(21)	-44.4%	27	-		
01-4191-0306-5010	HC- Postage	25	20	25	25	25	-	0.0%	25	-	expenses are estimated for Heritage Commission case administration	
01-4191-0306-5022	HC- Grant Matching	1,000	3,000	1	1	1	(999)	-99.9%	1	-	To provide match for potential grants	
01-4191-0306-5200	HC- Contracted Services			21,000	10,500	10,500	10,500	0.0%	-	10,500	For restoration of Winter St. Cemetery 50/50 match through LCHIP	
01-4191-0306-5450	HC- Dues	50	-	50	50	50	-	0.0%	50	-		
01-4191-0306-5500	HC- Printing	35	-	35	35	35	-	0.0%	35	-		
01-4191-0306-5820	HC- Education/Training	300	3,020	300	300	300	-	0.0%	300	-	min. training allotment for board members	
	General Expenses Total	1,410		21,411	10,911	10,911	9,501	673.9%	411	10,500		
	Heritage Commission Total	2,088	3,246	21,788	11,288	11,288	9,200	440.6%	788	10,500	V	
	Total Planning & Development	613,793	492,593	654,682	642,257	642,257	28,464	4.6%	622,559	19,698		

**DRAFT**

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

VERSION #7

DRAFT

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<b>Police</b>											
<b>Administration</b>											
01-4210-0401-1110	PD- Sal/Wages FT	384,828	339,895	393,705	393,705	393,705	8,877	2.3%	393,705	-	6 FT.; Police Chief, 2 Captains, Office Mgr, 2 Admin, 1% COLA
01-4210-0401-1200	PD- Sal/Wages PT	37,413	27,925	38,314	38,314	38,314	901	2.4%	38,314	-	2 PT secretarial positions, 20 hrs/wk each
	Salaries Total	422,241	367,820	432,019	432,019	432,019	9,778	2.3%	432,019	-	
01-4210-0401-2100	PD- Health Insurance	85,195	78,094	85,195	94,200	94,200	9,005	10.6%	94,200	-	10.6% increase BC; 10.9% increase MT/AB
01-4210-0401-2110	PD- Dental Insurance	8,810	8,073	8,810	8,810	8,810	-	0.0%	8,810	-	
01-4210-0401-2120	PD- Life Insurance	480	440	480	480	480	-	0.0%	480	-	
01-4210-0401-2130	PD- LTD Insurance	1,339	1,272	1,364	1,364	1,364	25	1.9%	1,364	-	
01-4210-0401-2200	PD- FICA	10,127	9,082	10,347	10,347	10,347	220	2.2%	10,347	-	Based on wages: 6.2%
01-4210-0401-2210	PD- Medicare	4,584	3,975	4,689	4,689	4,689	105	2.3%	4,689	-	Based on wages: 1.45%
01-4210-0401-2300	PD- Retirement Town	13,817	12,226	14,362	14,362	14,362	545	3.9%	14,362	-	FY 11.17%
01-4210-0401-2310	PD- Retirement Police	66,926	58,982	69,941	69,941	69,941	3,015	4.5%	69,941	-	FY 26.38%
	Benefits Total	191,278	172,144	195,188	204,193	204,193	12,915	6.8%	204,193	-	
01-4210-0401-4301	PD- Computer Maintenance	2,888	1,628	2,000	2,000	2,000	(888)	-30.7%	2,000	-	Software - virus protection, crime reports, IACP computer net
01-4210-0401-4310	PD- Office Equipment Maintenance	2,616	2,878	3,096	3,096	3,096	480	18.3%	3,096	-	maintenance contracts for 2 copy machines
01-4210-0401-4320	PD- Vehicle Maintenance	21,000	10,903	21,000	21,000	21,000	-	0.0%	21,000	-	covers repairs for 13 vehicles
01-4210-0401-5000	PD- Supplies	7,950	6,928	7,950	7,950	7,950	-	0.0%	7,950	-	department wide office supplies
01-4210-0401-5010	PD- Postage	2,520	2,072	2,500	2,500	2,500	(20)	-0.8%	2,500	-	postage costs for mailings
01-4210-0401-5190	PD- Chiefs Expenses	650	542	650	650	650	-	0.0%	650	-	covers empl. awards, retirement, emergency meals
01-4210-0401-5310	PD- Mobile Communications	660	609	660	660	660	-	0.0%	660	-	cost of the chiefs cell phone part of department plan
01-4210-0401-5338	PD- Munitions	7,275	6,851	7,285	7,285	7,285	10	0.1%	7,275	10	cost of purchasing ammo for the department
01-4210-0401-5450	PD- Dues	8,505	8,528	8,610	8,610	8,610	105	1.2%	8,610	-	yearly dues for ser and professional association memberships
01-4210-0401-5453	PD- Computer Equipment	8,000	5,505	8,000	8,000	8,000	-	0.0%	8,000	-	update computers, cruiser laptops, etc.
01-4210-0401-5563	PD- Restitution Expense		37					0.0%			
01-4210-0401-5650	PD- General Expenses	5,775	5,530	5,775	5,775	5,775	-	0.0%	5,775	-	towing charges, dvi supplies, promotional, hiring costs, etc.
01-4210-0401-5670	PD- Dry Cleaning	13,600	13,600	13,800	13,800	13,800	200	1.5%	13,800	-	contractual cost
01-4210-0401-5671	PD- Uniforms	15,385	12,650	15,385	15,385	15,385	-	0.0%	15,385	-	cost for uniform and equipment for 40 employees
01-4210-0401-5740	PD- Software Agreement	13,740	13,480	14,273	14,273	14,273	533	3.9%	14,273	-	cost to maintain emergency operations for POL and PD Center
01-4210-0401-5810	PD- Conf/Room/Meals	1,100	1,174	1,500	1,500	1,500	400	36.4%	1,100	400	professional training for the Chief
01-4210-0401-5875	PD- Equipment Purchase	10,000	6,132	10,000	10,000	10,000	-	0.0%	10,000	-	covers cost of furniture, bike parts, cruiser parts, building costs, etc.
	General Expenses Total	121,664	98,747	122,484	122,484	122,484	820	0.7%	122,074	410	
	Administration Total	735,183	638,711	749,691	758,696	758,696	23,513	3.2%	758,286	410	
<b>Staff</b>											
01-4210-0402-1110	PD- Sal/Wages FT	283,046	207,912	296,386	296,386	296,386	13,340	4.7%	296,386	-	5 FT Police Staff updated per new Union Contract effective July 2015-June 2017
01-4210-0402-1300	PD- Sal/Wages OT	9,000	6,058	9,000	9,000	9,000	-	0.0%	9,000	-	investigation
01-4210-0402-1400	PD- Longevity Pay	1,450	1,150	1,450	1,450	1,450	-	0.0%	1,450	-	contract item
01-4210-0402-1420	PD- Holiday Pay	11,975	7,646	12,650	12,650	12,650	675	5.6%	12,650	-	contract item
01-4210-0402-1450	PD- Sal/Wages Education Incentive	2,520	1,720	1,720	1,720	1,720	(800)	-31.7%	1,720	-	contract item
	Salaries Total	307,991	224,486	321,206	321,206	321,206	13,215	4.3%	321,206	-	
01-4210-0402-2100	PD- Health Insurance	81,715	76,515	96,159	106,324	106,324	24,609	30.1%	106,324	-	10.6% increase BC; 10.9% increase MT/AB

Town of Exeter

General Fund

Preliminary Budget FY 2016

Preliminary Budget FY 2016										UPDATED:12/07/15		
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01-4210-0402-2110	PD- Dental Insurance	4,465	4,355	5,360	5,360	5,360	895	20.9%	5,360	-		
01-4210-0402-2120	PD- Life Insurance	240	275	300	300	300	60	25.0%	300	-		
01-4210-0402-2210	PD- Medicare	4,466	3,144	4,657	4,657	4,657	191	4.3%	4,657	-	Based on wages: 6.2%	
01-4210-0402-2310	PD- Retirement Police	79,671	58,015	84,734	84,734	84,734	5,063	6.4%	84,734	-	FY 26.38%	
	Benefits Total	170,557	142,304	191,210	201,375	201,375	30,818	18.1%	201,375	-		
01-4210-0402-5000	PD- Supplies	5,200	3,487	5,200	5,200	5,200	-	0.0%	5,200	-	covers three different areas: evidence, prosecution and photo	
01-4210-0402-5200	PD- Consulting - Prosecutor	75,296	74,360	77,511	77,511	77,511	2,215	2.9%	77,511	-	contract with County attorney, split 80/20 with Hampton Falls	
01-4210-0402-5216	PD- Community Relations	2,000	2,304	2,000	2,000	2,000	-	0.0%	2,000	-	plaques, dare, crime preventive items	
01-4210-0402-5310	PD- Mobile Communications	1,332	1,435	1,632	1,632	1,632	300	22.5%	1,632	-	2 cell phones (one for the captain and the detectives share one)	
01-4210-0402-5820	PD- Education/Training	11,500	12,377	11,500	11,500	11,500	-	0.0%	11,500	-	training for the entire department (including civilians)	
01-4210-0402-5821	PD- Accreditation	1,000	1,098	1,000	1,000	1,000	-	0.0%	1,000	-	dues and supply costs	
	General Expenses Total	96,328	95,061	98,843	98,843	98,843	2,515	2.6%	98,843	-		
	<b>Staff Total</b>	<b>574,876</b>	<b>461,851</b>	<b>611,259</b>	<b>621,424</b>	<b>621,424</b>	<b>46,548</b>	<b>8.1%</b>	<b>621,424</b>	<b>-</b>		

Town of Exeter

General Fund  
Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

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<b>Patrol</b>											
01-4210-0403-1110	PD- Sal/Wages FT	955,954	833,460	1,002,729	1,002,729	1,002,729	46,775	4.9%	1,002,729	-	17 FT Officers, 1 FT ACO updated per new Union Contract effective July 2015-June 2017
01-4210-0403-1150	PD- Vacation Replacement	45,587	35,288	46,587	46,587	46,587	1,000	2.2%	46,587	-	cost to cover the replacement of officers on vacation, increase result of new Union rates
01-4210-0403-1200	PD- Sal/Wages PT	15,000	9,430	15,000	15,000	15,000	-	0.0%	15,000	-	cost for 2 PT/On-Call officer to off set some OT costs With new Union Contract 4 holidays are now paid out at the OT rate where in the past they were paid out at the straight hourly rate
01-4210-0403-1300	PD- Sal/Wages OT	66,000	57,952	80,500	80,500	80,500	14,500	22.0%	80,500	-	contract item
01-4210-0403-1350	PD- FEMA Storm Related OT	-	518	-	-	-	-	0.0%	-	-	covers for officers out sick, increase based on prior year history at new Union rates
01-4210-0403-1400	PD- Longevity Pay	3,000	3,000	3,000	3,000	3,000	-	0.0%	3,000	-	contract item
01-4210-0403-1410	PD- Sick Replacement	9,270	11,082	13,250	13,250	13,250	3,980	42.9%	13,250	-	contract item
01-4210-0403-1420	PD- Sal/Wages Holiday Pay	42,714	42,613	45,339	45,339	45,339	2,625	6.1%	45,339	-	contract item
01-4210-0403-1425	PD- Firearms Training Incentive	1,500	1,500	1,500	1,500	1,500	-	0.0%	1,500	-	contract item
01-4210-0403-1430	PD- Sal/Wages FTO Incentive	1,320	290	1,320	1,320	1,320	-	0.0%	1,320	-	contract item
01-4210-0403-1450	PD- Sal/Wages Education Incentive	6,060	6,060	6,060	6,060	6,060	-	0.0%	6,060	-	contract item
	Salaries Total	1,146,405	1,001,193	1,215,285	1,215,285	1,215,285	68,880	6.0%	1,215,285	-	
01-4210-0403-2100	PD- Health Insurance	340,985	274,379	291,796	338,689	313,507	(27,478)	-8.1%	313,507	-	10.6% increase BC; 10.9% increase MT/AB
01-4210-0403-2110	PD- Dental Insurance	20,410	17,391	20,407	21,556	21,556	1,146	5.6%	21,556	-	No increase
01-4210-0403-2120	PD- Life Insurance	1,140	930	1,080	1,080	1,080	(60)	-5.3%	1,080	-	No increase
01-4210-0403-2200	PD- FICA	4,489	3,693	4,577	4,577	4,577	88	2.0%	4,577	-	Based on wages: 6.2%
01-4210-0403-2210	PD- Medicare	16,623	14,072	17,622	17,622	17,622	999	6.0%	17,622	-	Based on wages: 1.45%
01-4210-0403-2300	PD- Retirement Town	6,304	5,689	6,571	6,571	6,571	267	4.2%	6,571	-	FY 11.17%
01-4210-0403-2310	PD- Retirement Police	277,794	242,792	301,117	301,117	301,117	23,323	8.4%	301,117	-	FY 26.38%
	Benefits Total	667,745	558,946	643,170	691,212	666,030	(1,715)	-0.3%	666,030	-	
01-4210-0403-5310	PD- Mobile Communications	15,680	14,722	15,020	15,020	15,020	(660)	-4.2%	15,020	-	cost of two cell phones (ACO and Captain); four new radios
01-4210-0403-5335	PD- Investigation	5,000	5,000	5,000	5,000	5,000	-	0.0%	5,000	-	covers drug investigation costs and equipment
01-4210-0403-5801	PD-Patrol Court Mileage Reimburseme	-	308	-	-	-	-	0.0%	-	-	
01-4210-0403-6260	PD- Fuel	62,010	40,365	50,160	50,160	50,160	(11,850)	-19.1%	50,160	-	24,000 gallons fuel estimated at \$ 2.09 per gallon
	General Expenses Total	82,690	60,395	70,180	70,180	70,180	(12,510)	-15.1%	70,180	-	
	<b>Patrol Total</b>	<b>1,896,840</b>	<b>1,620,534</b>	<b>1,928,635</b>	<b>1,976,677</b>	<b>1,951,495</b>	<b>54,655</b>	<b>2.9%</b>	<b>1,951,495</b>	<b>-</b>	

General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

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<b>Animal Control</b>											
01-4210-0404-5336	AC- Veterinarian Service	750	750	750	750	750	-	0.0%	750	-	contract with SPCA
01-4210-0404-5337	AC- Equipment	500	525	500	500	500	-	0.0%	500	-	ACO equipment
	General Expenses Total	1,250	1,275	1,250	1,250	1,250	-	0.0%	1,250	-	
	<b>Animal Control Total</b>	<b>1,250</b>	<b>1,275</b>	<b>1,250</b>	<b>1,250</b>	<b>1,250</b>	<b>-</b>	<b>0.0%</b>	<b>1,250</b>	<b>-</b>	
<b>Communications</b>											
01-4210-0405-1110	PD- Sal/Wages FT	227,011	184,256	235,109	235,109	235,109	8,098	3.6%	235,109	-	5 FT updated per new Union Contract effective July 2015- June 2017
01-4210-0405-1150	PD- Vacation Replacement	7,640	8,741	9,000	9,000	9,000	1,360	17.8%	9,000	-	covers vacation/personal days for dispatchers
01-4210-0405-1200	PD- Sal/Wages PT	10,160	11,362	11,000	11,000	11,000	840	8.3%	11,000	-	3 PT/On-Call
01-4210-0405-1300	PD- Sal/Wages OT	10,000	6,960	13,600	13,600	13,600	3,600	36.0%	13,600	-	covers cost in emergencies and regular coverage
01-4210-0405-1350	PD- FEMA Storm Related OT		133	-	-	-	-	0.0%	-	-	
01-4210-0405-1400	PD- Longevity Pay	1,700	1,700	1,700	1,700	1,700	-	0.0%	1,700	-	contract item
01-4210-0405-1410	PD- Sick Replacement	4,000	4,506	4,000	4,000	4,000	-	0.0%	4,000	-	covers OT for dispatchers out sick
01-4210-0405-1420	PD- Holiday Pay	9,604	8,191	10,033	10,033	10,033	429	4.5%	10,033	-	contract item
01-4210-0405-1450	PD- Sal/Wages Education Incentive	1,500	1,548	1,500	1,500	1,500	-	0.0%	1,500	-	contract item
	<b>Salaries Total</b>	<b>271,615</b>	<b>227,397</b>	<b>285,942</b>	<b>285,942</b>	<b>285,942</b>	<b>14,327</b>	<b>5.3%</b>	<b>285,942</b>	<b>-</b>	
01-4210-0405-2100	PD- Health Insurance	80,907	64,655	87,724	81,142	81,142	235	0.3%	81,142	-	10.6% increase BC, 10.9% increase MT/AB
01-4210-0405-2110	PD- Dental Insurance	4,467	3,730	5,615	4,466	4,466	(1)	0.0%	4,466	-	No increase
01-4210-0405-2120	PD- Life Insurance	300	536	300	300	300	-	0.0%	300	-	No increase
01-4210-0405-2200	PD- FICA	16,840	13,531	17,728	17,728	17,728	888	5.3%	17,728	(0)	Based on wages: 6.2%
01-4210-0405-2210	PD- Medicare	3,938	3,164	4,146	4,146	4,146	208	5.3%	4,146	(0)	Based on wages: 1.45%
01-4210-0405-2300	PD- Retirement Town	28,685	18,045	30,711	30,711	30,711	2,026	7.1%	30,711	-	FY 26.38%
	<b>Benefits Total</b>	<b>135,137</b>	<b>103,661</b>	<b>146,225</b>	<b>138,493</b>	<b>138,493</b>	<b>3,356</b>	<b>2.5%</b>	<b>138,494</b>	<b>(1)</b>	
01-4210-0405-4311	PD- Equipment Maintenance	20,086	18,453	25,530	25,530	25,530	5,444	27.1%	25,530	-	covers our maintenance contracts (new radio equipment approved by voters in 2015)
01-4210-0405-4330	PD- Equipment Repair & Maint	6,000	4,071	6,000	6,000	6,000	-	0.0%	6,000	-	uncovered repair costs (radio equip./purchase of new communication equip.)
01-4210-0405-4333	PD- SPTS Computer Maint	4,500	1,125	4,500	4,500	4,500	-	0.0%	4,500	-	computer connection with state police
01-4210-0405-4351	PD- Complex Phone Repairs/Service	2,000	330	1,600	1,600	1,600	(400)	-20.0%	1,600	-	phone repair costs, and cost of IPAD network
	General Expenses Total	32,586	23,979	37,630	37,630	37,630	5,044	15.5%	37,630	-	
	<b>Communications Total</b>	<b>439,338</b>	<b>355,037</b>	<b>469,797</b>	<b>462,065</b>	<b>462,065</b>	<b>22,727</b>	<b>5.2%</b>	<b>462,066</b>	<b>(1)</b>	
	<b>Total Police</b>	<b>3,647,487</b>	<b>3,077,408</b>	<b>3,760,631</b>	<b>3,820,112</b>	<b>3,794,930</b>	<b>147,443</b>	<b>4.0%</b>	<b>3,794,520</b>	<b>409</b>	<b>V</b>

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % - Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
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**Fire**

**Administration**

01-4221-0501-1110	FD- Sal/Wages FT	340,259	269,457	325,042	325,042	325,042	325,042	-4.5%	325,042	-	4 FT: Chief, 2 Asst. Chiefs & Office Mgr. + 75% Office Mgr. Top Step bonus
	Salaries Total	340,259	269,457	325,042	325,042	325,042	(15,217)	-4.5%	325,042	-	Reduction due to the retirement of AC Berkenbush
01-4221-0501-2100	FD- Health Insurance	50,611	46,393	73,385	81,142	81,142	30,531	60.3%	81,142	-	1 Family Plan added due to AC Berkenbush's retirement and the new AC requiring Health Insurance
01-4221-0501-2110	FD- Dental Insurance	4,645	3,529	4,645	4,645	4,645	-	0.0%	4,645	-	No increase
01-4221-0501-2120	FD- Life Insurance	480	390	480	480	480	-	0.0%	480	-	No increase
01-4221-0501-2130	FD- LTD Insurance	1,333	1,269	1,357	1,357	1,357	24	1.8%	1,357	-	Very small increase due to Department Manager salary adjustment
01-4221-0501-2200	FD- FICA	3,688	3,068	3,686	3,686	3,686	(2)	-0.1%	3,686	-	Based on wages: 6.2% (FICA for Office Mgr)
01-4221-0501-2210	FD- Medicare	3,395	2,952	3,140	3,140	3,140	(255)	-7.5%	3,140	-	Based on wages: 1.45% (Excludes the Chief)
01-4221-0501-2300	FD- Retirement Town	6,527	5,772	6,641	6,641	6,641	114	1.7%	6,641	-	FT wages x NHRS Rate: 11.17% for entire year
01-4221-0501-2320	FD- Retirement Fire	79,918	69,382	77,445	77,445	77,445	(2,473)	-3.1%	77,445	-	FT wages x NHRS Rate: 29.16% for entire year
	Benefits Total	150,597	132,755	170,779	178,536	178,536	27,939	18.6%	178,536	-	
01-4221-0501-4310	FD- Office Equip Maintenance	2,907	2,436	2,620	2,620	2,620	(287)	-9.9%	2,907	(287)	Lease agreements & Service contacts for copier, time clock, and maint. on printers
01-4221-0501-5000	FD- Supplies	2,000	1,161	2,000	2,000	2,000	-	0.0%	2,000	-	Office Supplies for entire Fire Department
01-4221-0501-5010	FD- Postage	580	406	580	580	580	-	0.0%	580	-	Postage for General FD, Fire Prevention, new candidate hiring, etc...
01-4221-0501-5190	FD- Chiefs Expenses	600	567	720	720	720	120	20.0%	600	120	Expenses for meetings, dinners
01-4221-0501-5263	FD- Physicals	10,193	1,835	10,230	5,000	5,000	(5,193)	-50.9%	10,193	(5,193)	Pre-employment and Annual physicals for 1/4 of all fire personnel
01-4221-0501-5310	FD-Mobile Communications	1,526	1,188	1,143	1,143	1,143	(383)	-25.1%	1,526	(383)	Phone plan and usage for dept. manager
01-4221-0501-5450	FD- Dues	1,852	1,213	1,722	1,722	1,722	(130)	-7.0%	1,852	(130)	Annual Association Dues
01-4221-0501-5650	FD- General Expenses	3,200	1,822	3,200	3,200	3,200	-	0.0%	3,200	-	Background investigations, Water, Emergency scene rehab. supplies, etc...
01-4221-0501-5810	FD- Conf/Room/Meals	4,500	1,059	4,500	4,500	4,500	-	0.0%	4,500	-	\$1,500 each: FDIC conference, FRI International, IMT Annual Conference
	General Expenses Total	27,358	11,687	26,715	21,485	21,485	(5,873)	-21.5%	27,358	(5,873)	
	<b>Administration Total</b>	<b>518,214</b>	<b>413,899</b>	<b>522,536</b>	<b>525,063</b>	<b>525,063</b>	<b>6,849</b>	<b>1.3%</b>	<b>530,936</b>	<b>(5,873)</b>	



Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

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<b>Fire Suppression</b>										
01-4220-0503-1110	FD- Sal/Wages FT	1,457,215	1,288,730	1,449,395	1,449,395	(7,820)	-0.5%	1,449,395	-	25 FT Firefighter/ EMT's salaries
01-4220-0503-1120	FD- Sal/Wages Stipend	2,970	-	3,028	3,028	58	2.0%	3,028	-	Stipend + Bonus pay (Maxed pay plan)
01-4220-0503-1150	FD- Vacation Replacement	58,475	36,508	48,680	48,680	(9,795)	-16.8%	48,680	-	Overtime for vacation replacement
01-4220-0503-1300	FD- Sal/Wages OT	103,215	80,543	116,323	116,323	13,108	12.7%	116,323	-	Overtime for emergency recall and other off-duty details
01-4220-0503-1350	FD- FEMA Storm Related OT	-	7,551	-	-	-	0.0%	-	-	Non-budgeted item
01-4220-0503-1400	FD- Longevity Pay	10,350	1,175	9,050	9,050	(1,300)	-12.6%	9,050	-	Overtime for sick replacement
01-4220-0503-1410	FD- Sick Replacement	43,971	37,621	41,732	41,732	(2,239)	-5.1%	41,732	-	Holiday pay (11 holidays)
01-4220-0503-1420	FD- Sal/Wages Holiday Pay	88,073	85,275	87,601	87,601	(472)	-0.5%	87,601	-	PT Call Company salaries
01-4220-0503-1600	FD- Sal/Wages On Call	15,000	2,556	7,500	7,500	(7,500)	-50.0%	7,500	-	
	Salaries Total	1,779,269	1,539,959	1,763,309	1,763,309	(15,960)	-0.9%	1,763,309	-	
01-4220-0503-2100	FD- Health Insurance	373,171	328,375	348,934	348,934	38,029	10.2%	411,200	-	10.6% increase BC; 10.9% increase MT/AB
01-4220-0503-2110	FD- Dental Insurance	33,631	30,972	32,738	32,738	(893)	-2.7%	32,738	-	
01-4220-0503-2120	FD- Life Insurance	1,500	1,355	1,500	1,500	-	0.0%	1,500	-	
01-4220-0503-2200	FD- FICA	930	158	465	465	(465)	-50.0%	465	-	Based on wages: 6.2% (Call Company Salaries)
01-4220-0503-2210	FD- Medicare	24,742	21,487	24,493	24,493	(249)	-1.0%	24,493	-	Based on wages: 1.45%
01-4220-0503-2320	FD- Retirement Fire	502,814	444,137	511,994	511,994	9,180	1.8%	511,994	-	FT wages x: NHRS Rate: 29.16%
	Benefits Total	936,788	826,484	920,124	920,124	45,602	4.9%	982,390	-	
01-4220-0503-4312	FD- Radio Maintenance	2,500	2,633	2,500	2,500	-	0.0%	2,500	-	Maint. of Fire Department Portable & Mobile Radios
01-4220-0503-4320	FD- Vehicle Maintenance	47,460	40,287	42,990	42,990	(4,470)	-9.4%	42,990	-	Vehicle Maintenance
01-4220-0503-4330	FD- General Equipment Repair	3,000	2,585	3,000	3,000	-	0.0%	3,000	-	Small Tool & Equipment Repair
01-4220-0503-4340	FD- Hydrant Maintenance	20,000	15,000	20,000	20,000	-	0.0%	20,000	-	Hydrant Maintenance Fee/Rental to Water Department
01-4220-0503-4341	FD- Cistern Maintenance	2,460	1,440	2,460	2,460	-	0.0%	2,460	-	Cistern & Dry Hydrant Maintenance
01-4220-0503-5016	FD- Station Building Supplies	1,700	1,368	1,700	1,700	-	0.0%	1,700	-	Laundry & misc bldg. cleaning supplies
01-4220-0503-5018	FD- Fire Prevention Supplies	1,600	750	1,600	1,600	-	0.0%	1,600	-	Fire Prevention & Fire Investigation Supplies
01-4220-0503-5019	FD- Fire Alarm Supplies	6,000	2,350	6,000	6,000	-	0.0%	6,000	-	Town wide fire alarm system maintenance
01-4220-0503-5119	FD- Communications Equipment	5,316	1,899	5,266	5,266	(50)	-0.9%	5,266	-	Vehicle computer connectivity, fees and radio interoperability
01-4220-0503-5310	FD- Mobile Communications	2,842	1,399	2,398	2,398	(444)	-15.6%	2,398	-	Cell Phone plan and Data usage for Staff Cars, Engines and Fire Prev.
01-4220-0503-5450	FD- Dues	4,219	4,219	5,451	5,451	1,232	29.2%	5,451	-	Seacoast Chiefs Haz Mat Annual Assessment
01-4220-0503-5670	FD- Dry Cleaning	200	129	200	200	-	0.0%	200	-	Dry cleaning of chief officer & Class 'A' dress uniforms
01-4220-0503-5671	FD- Uniforms	22,487	19,493	22,160	22,160	(327)	-1.5%	22,160	-	Uniforms for 28 employees, 14 Call firefighters and Chief Officers
01-4220-0503-5740	FD- Software Agreement	5,355	5,355	5,660	5,660	305	5.7%	5,660	-	IMC annual licensing agreement & fees
01-4220-0503-5820	FD- Education/Training	10,000	2,639	10,000	10,000	-	0.0%	10,000	-	Tuition for certification & education supplies
01-4220-0503-5875	FD- General Equipment Purchase	45,000	33,516	45,000	45,000	-	0.0%	45,000	-	Necessary equipment purchase & replacement
01-4220-0503-5900	FD- Protective Equipment	27,000	25,458	27,768	27,768	768	2.8%	27,000	768	Turnout gear replacement & repairs as necessary
01-4220-0503-5911	FD- Hazmat Supplies	500	-	350	350	(150)	-30.0%	500	(150)	Necessary hazardous materials supplies
01-4220-0503-5912	FD- Breathing Apparatus	5,647	2,706	6,526	6,526	879	15.6%	6,526	879	Breathing systems & compressor certification & repairs
01-4220-0503-5913	FD- Extinguisher Maintenance	-	-	-	-	-	0.0%	-	-	Fire extinguisher maintenance program
01-4220-0503-5914	FD- Hose Replacement	4,388	4,388	4,776	4,776	388	8.8%	4,388	388	Hose replacement & repair as necessary
01-4220-0503-6260	FD- Fuel	18,204	12,493	13,994	13,994	(4,210)	-23.1%	13,994	-	Gas & Diesel fuel for all fire dept. vehicles (Except 2 ambulances) plus 500 gal fuel tank
	General Expenses Total	235,878	180,107	229,799	229,799	(6,079)	-2.6%	227,914	1,885	
01-4220-0503-75xx	FD-Capital Outlay	-	-	24,134	24,134	24,134	100.0%	-	24,134	\$11,600 Turnout Gear Washer; \$12,534 Multi-Rae Gas Meters
	Capital Outlay Total	-	-	24,134	24,134	24,134	100.0%	-	24,134	

Town of Exeter  
General Fund

Preliminary Budget FY 2016

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	Fire Suppression Total	2,951,935	2,546,550	2,937,366	2,974,449	2,999,632	47,697	1.6%	2,973,613	26,019	
	<b>Emergency Management</b>										
01-4290-0504-4312	EM- Radio Repairs	4,000	1,300	4,000	4,000	4,000	-	0.0%	4,000	-	EOC radio replacement & repairs
01-4290-0504-5119	EM- Communications	9,560	9,305	9,560	9,560	9,560	-	0.0%	9,560	-	CodeRed notification system and EOC telephone system updates
01-4290-0504-5310	EM- Mobile Communications	1,550	1,068	1,167	1,167	1,167	(383)	-24.7%	1,167	-	Cell Phone plan & Data usage for Deputy EMD
01-4290-0504-5820	EM- Education/Training	1,000	879	1,000	1,000	1,000	-	0.0%	1,000	-	Emergency Management & Homeland Security conference and/or classes
01-4290-0504-5917	EM- Command Supplies	6,500	3,608	6,500	6,500	6,500	-	0.0%	6,500	-	EOC supplies including food, office supplies, & training material
01-4290-0504-5918	EM- Shelter Equipment	1,200	1,176	1,200	1,200	1,200	-	0.0%	1,200	-	Shelter food and supplies
01-4290-0504-5919	EM- Emer Mgmt Equipment	5,000	4,500	5,000	2,500	2,500	(2,500)	-50.0%	2,500	-	Materials, barricades, signage and barriers
01-4290-0504-5922	EM- FEMA Reimb -Force Labor	1		1	1	1	-	0.0%	1	-	Used Only if Departments use Budget funds that are reimbursable
01-4290-0504-5923	EM- FEMA Reimb - Force Equip	1	1	1	1	1	-	0.0%	1	-	Used Only if Departments use Budget funds that are reimbursable
01-4290-0504-5924	EM- FEMA Reimb-Debris Removal	1		1	1	1	-	0.0%	1	-	Used Only if Departments use Budget funds that are reimbursable
01-4290-0504-5925	EM- FEMA Reimb- Materials	1		1	1	1	-	0.0%	1	-	Used Only if Departments use Budget funds that are reimbursable
01-4290-0504-5926	EM- FEMA Reimb- Permanent Work	1		1	1	1	-	0.0%	1	-	Used Only if Departments use Budget funds that are reimbursable
	General Expenses Total	28,815	21,837	28,432	25,932	25,932	(2,883)	-10.0%	25,932	-	
01-4290-0504-7426	EM- Capital Outlay	1		-	-	-	(1)	-100.0%	-	-	No Capital purchase recommended for FY16
	Capital Outlay Total	1	-	-	-	-	(1)	-100.0%	-	-	
	<b>Emergency Management Total</b>	<b>28,816</b>	<b>21,837</b>	<b>28,432</b>	<b>25,932</b>	<b>25,932</b>	<b>(2,884)</b>	<b>-10.0%</b>	<b>25,932</b>	<b>-</b>	

UPDATED:12/07/15

VERSION #7

DRAFT

**DRAFT**

VERSION #7

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<b>Health</b>											
01-4414-0505-1110	FH- Sal/Wages FT	65,552	57,826	67,130	67,130	67,130	1,578	2.4%	67,130	-	1 FT: Health Officer
01-4414-0505-1200	FH- Sal/Wages PT	-	-	-	-	-	-	0.0%	-	-	No PT employees in Health Dept.
	Salaries Total	65,552	57,826	67,130	67,130	67,130	1,578	2.4%	67,130	-	
01-4414-0505-2110	FH- Dental Insurance	500	458	500	500	500	-	0.0%	500	-	
01-4414-0505-2120	FH- Life Insurance	120	110	120	120	120	-	0.0%	120	-	
01-4414-0505-2200	FH- FICA	4,064	3,839	4,162	4,162	4,162	98	2.4%	4,162	(0)	Based on wages: 6.2%
01-4414-0505-2210	FH- Medicare	951	897	973	973	973	22	2.3%	973	(0)	Based on wages: 1.45%
01-4414-0505-2320	FH- Town Retirement	7,194	6,340	7,498	7,498	7,498	304	4.2%	7,498	-	FT wages x NHRS Rate: 11.17%
	Benefits Total	12,829	11,644	13,254	13,254	13,254	424	3.3%	13,254	(0)	
01-4414-0505-5000	FH- Supplies	950	654	950	950	950	-	0.0%	950	-	Inspection supplies
01-4414-0505-5010	FH- Postage	60	57	60	60	60	-	0.0%	60	-	Health dept. mailings
01-4414-0505-5310	FH- Mobile Communications	1,402	476	1,143	1,143	1,143	(259)	-18.5%	1,143	-	Phone plan & data usage for Health Officer
01-4414-0505-5450	FH- Dues	320	205	245	245	245	(75)	-23.4%	245	-	Health Dept. dues & memberships
01-4414-0505-5740	FH- Software Agreement	1,925	1,925	1,925	1,925	1,925	-	0.0%	1,925	-	Metaverse forms and reporting
01-4414-0505-5800	FH- Travel Reimbursement	1,000	593	900	900	900	(100)	-10.0%	1,000	(100)	Mileage reimbursement for Health Officer
01-4414-0505-5810	FH- Conf/Room/Meals	820	526	720	720	720	(100)	-12.2%	820	(100)	Training, Meeting and conferences for Health Officer
01-4414-0505-5981	FH- Consulting	15,850	-	10,550	10,550	10,550	(5,300)	-33.4%	10,550	-	Hazardous Materials Remediation & Consulting for Sportsmen's Club project
01-4414-0505-5989	FH- Mosquito Control	60,000	56,100	62,180	62,180	62,180	2,180	3.6%	62,180	-	Sportsmen's Club project
	General Expenses Total	82,327	60,536	78,673	78,673	78,673	(3,654)	-4.4%	78,673	(200)	Mosquito control costs
01-4414-0505-75xx	FH- Capital Outlay	-	-	20,000	20,000	20,000	20,000	0.0%	20,000	-	Sportsmen's Club fence- NHIDES Mandate to contain contaminated soil
	Capital Outlay Total	-	-	20,000	20,000	20,000	20,000	0.0%	20,000	-	
	Health Total	160,708	130,006	179,057	179,057	179,057	18,348	11.4%	179,257	(200)	
	Total Fire	3,659,673	3,112,292	3,667,391	3,704,501	3,729,684	70,010	1.9%	3,709,738	19,946	V

Town of Exeter

General Fund  
Preliminary Budget FY 2016

UPDATED:12/07/15

DRAFT

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<b>Public Works - General Fund</b>											
<b>Administration &amp; Engineering</b>											
01-4311-0601-1110	PW- Sal/Wages FT	400,524	297,511	393,107	393,107	393,107	(7,417)	-1.9%	393,107	-	6 FT: Director, Town Eng, Eng Tech, Office Mgr, Office Clerk, Asst Engineer
01-4311-0601-1200	PW- Sal/Wages PT	700	2,116	700	700	700	-	0.0%	700	-	1- PT-recording secretary @ \$14 per hour
01-4311-0601-1300	PW- Sal/Wages OT	-	293	-	-	-	-	0.0%	-	-	
	Salaries Total	401,224	299,920	393,807	393,807	393,807	(7,417)	-1.8%	393,807	-	
01-4311-0601-2100	PW- Health Insurance	73,621	40,769	58,792	62,541	46,685	(26,936)	-36.6%	46,685	-	10.6% increase BC; 10.9% increase MT/AB
01-4311-0601-2110	PW- Dental Insurance	7,360	4,821	6,479	6,392	5,144	(2,216)	-30.1%	5,144	-	No increase
01-4311-0601-2120	PW- Life Insurance	660	455	540	480	480	(180)	-27.3%	480	-	No increase
01-4311-0601-2130	PW- LTD Insurance	1,312	1,269	1,357	1,357	1,357	45	3.4%	1,357	-	No increase
01-4311-0601-2200	PW- FICA	24,876	19,967	24,416	24,416	24,416	(460)	-1.8%	24,416	-	Based on wages: 6.2%
01-4311-0601-2210	PW- Medicare	5,818	4,670	5,710	5,710	5,710	(108)	-1.8%	5,710	-	Based on wages: 1.45%
01-4311-0601-2300	PW- Retirement Town	43,952	32,872	43,910	43,910	43,910	(42)	-0.1%	43,910	-	FY @ 11.17%
	Benefits Total	157,599	104,823	141,204	144,806	127,702	(29,896)	-19.0%	127,702	-	
01-4311-0601-4312	PW- Radio Repairs	600		600	600	600	-	0.0%	600	-	4 Desk sets, 6 portables, 42 vehicle units
01-4311-0601-4320	PW- Vehicle Maintenance	600	190	600	600	600	-	0.0%	600	-	1 sedan, 1 4wd
01-4311-0601-5000	PW- Supplies	10,000	9,085	10,000	10,000	10,000	-	0.0%	10,000	-	Gen office supplies \$6500; Eng supplies \$3500; plotter paper & ink, field books, Town Standards, scanning plans, 60% of copier copy billing
01-4311-0601-5010	PW- Postage	500	140	500	500	500	-	0.0%	500	-	
01-4311-0601-5310	PW- Mobile Communications	1,200	1,179	1,200	1,200	1,200	-	0.0%	1,200	-	60% Director, Town Engineer & Asst Engineer; 100% Highway, MFI (Engineering)
01-4311-0601-5341	PW- Drug/Alcohol Testing	1,200	2,404	1,200	1,200	1,200	-	0.0%	1,000	200	Contract w/AACess; required (per USDOT) random testing for all CDL holders & screening new hires
01-4311-0601-5362	PW- Radio Replacement	1,000		1,000	1,000	1,000	-	0.0%	1,000	-	Replace 2 units/year
01-4311-0601-5446	PW- EPA Storm Water Phase II	25,000	11,544	127,000	95,000	95,000	70,000	280.0%	95,000	-	Reqs new NPDES permit & WWTF AOC; Storm water Ordinance, Storm water Management Plan, IDDE, Notice of Intent, Public Education, Municipal Training, Dry & Wet Weather Monitoring, impaired waters/TMDL compliance
01-4311-0601-5450	PW- Dues	700	352	700	700	700	-	0.0%	700	-	Dues: APWA \$210, NHPWA \$100, Mutual Aid \$25; Licenses: PE 2@150/2 yr
01-4311-0601-5650	PW- General Expenses	700	708	700	700	700	-	0.0%	700	-	Meal reimbursement
01-4311-0601-5810	PW- Conf/Room/Meals	3,000	2,911	3,000	3,000	3,000	-	0.0%	3,000	-	National or regional conf 60% Dir, Town Eng; 100% Maint Supt, Hwy Supt @\$1100 ea
01-4311-0601-5820	PW- Education/Training	2,000	1,463	2,000	2,000	2,000	-	0.0%	2,000	-	Education and training for staff
01-4311-0601-6260	PW- Fuel	1,600	1,159	1,600	1,600	1,600	-	0.0%	1,600	-	Dir & Town Eng vehicles
01-4311-0601-6261	PW- Master Fuel Account	1	4,171	1	1	1	-	0.0%	1	-	Bulk fuel delivery charges less dept allocations; for 109 vehicles
	General Expenses Total	48,101	35,306	150,101	118,101	118,101	70,000	145.5%	117,901	200	
01-4311-0601-9997	PW- Due from Water Fund	(111,765)	(83,826)	(107,002)	(107,723)	(104,302)	7,463	-6.7%	(104,302)	-	20% Water Fund offset
01-4311-0601-9998	PW- Due from Sewer Fund	(223,529)	(167,852)	(214,005)	(215,445)	(208,604)	14,925	-6.7%	(208,604)	-	20% Sewer Fund offset
	Due from Water/Sewer Funds Total	383,395	272,397	471,108	441,269	431,007	47,612	12.4%	430,807	200	
	<b>Administration &amp; Engineering Total</b>										
<b>Highways and Streets</b>											
01-4312-0602-1110	PH- Sal/Wages FT	565,427	463,134	553,752	553,752	553,752	(11,675)	-2.1%	553,752	-	12 FT Intern, Summer laborer
01-4312-0602-1210	PH- Sal/Wages Temp	7,500	-	7,500	7,500	7,500	-	0.0%	7,500	-	Emergency ops, callouts, flood watch, voting/traffic control
01-4312-0602-1300	PH- Sal/Wages OT	20,000	27,470	20,000	20,000	20,000	-	0.0%	20,000	-	

Town of Exeter

General Fund

Preliminary Budget FY 2016

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/ (Decrease)	2016 BOS Budget vs. 2015 Budget % - Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation	VERSION #7	UPDATED:12/07/15
01-4312-0602-1350	PH- FEMA Storm Related OT	8,550	2,833	6,100	6,100	6,100	(2,450)	0.0%	6,100	-	Expenses related to tropical storm Irene		
01-4312-0602-1400	PH- Longevity Pay	601,477	495,937	587,352	587,352	587,352	(14,125)	-2.3%	587,352	-	11 FT per union contract		
	Salaries Total												
01-4312-0602-2100	PH- Health Insurance	190,845	156,982	176,507	195,213	195,213	4,368	2.3%	195,213	-	10.6% increase BC; 10.9% increase MT/AB		
01-4312-0602-2110	PH- Dental Insurance	13,315	10,667	11,568	11,568	11,568	(1,747)	-13.1%	11,568	-	No increase		
01-4312-0602-2120	PH- Life Insurance	781	649	738	738	738	(43)	-5.5%	738	-	No increase		
01-4312-0602-2200	PH- FICA	37,292	30,760	36,416	36,416	36,416	(676)	-2.3%	36,416	-	Based on wages: 6.2%		
01-4312-0602-2210	PH- Medicare	8,721	7,194	8,517	8,517	8,517	(205)	-2.3%	8,517	-	Based on wages: 1.45%		
01-4312-0602-2300	PH- Retirement Town	65,187	52,113	64,769	64,769	64,769	(418)	-0.6%	64,769	-	FY @ 11.17%		
	Benefits Total	316,141	258,365	298,515	317,221	317,221	1,080	0.3%	317,221	-			
01-4312-0602-4320	PH- Vehicle Maintenance	45,000	44,886	50,000	70,000	45,000	-	0.0%	45,000	-	Maintenance of all dept vehicles and equip + 25K for backhoe maintenance (reduced by BOS)		
01-4312-0602-4334	PH- Tree Maintenance	15,000	7,764	15,000	15,000	15,000	-	0.0%	15,000	-	All trees in Town ROW incl pruning, fertilizing & removal willcensed arborist also incl all town parks		
01-4312-0602-4335	PH- Dam Maintenance	4,200	699	4,200	39,200	39,200	35,000	833.3%	4,200	35,000	Dam & abutment concrete & mechanical repairs at Great, Pickpocket, Colcord. Added \$35K for Dam removal (LOMR pushed to 2017)		
01-4312-0602-4339	PH- Asphalt Reclamation	10,000	10,000	10,000	10,000	10,000	-	0.0%	10,000	-	Grinding & screening to recycle asphalt and concrete on Town roads to make into a reusable product. Also includes compost and sand screening		
01-4312-0602-4342	PH- Street Marking	30,000	28,289	30,000	30,000	30,000	-	0.0%	30,000	-	Fog lines, yellow lines, parking spaces (butyl rubber by contractor); increase crosswalks 2x yr		
01-4312-0602-4343	PH- Weed Control	8,000	6,000	8,000	8,000	8,000	-	0.0%	8,000	-	Along medians & curbing; contract willcensed herbicide applicator; \$2000/app x 4/yr		
01-4312-0602-4344	PH- Storm Drain Repair	9,000	3,410	9,000	9,000	9,000	-	0.0%	9,000	-	Repair drain castings within the Town's drain network. 1,305 catch basins		
01-4312-0602-4345	PH- Bridge Repairs	5,500	732	5,500	5,500	5,500	-	0.0%	5,500	-	Minor repairs of 9 bridges; sealing, patching, guardrails; increase in material costs		
01-4312-0602-4346	PH- Culvert Repairs	2,000	17	2,000	2,000	2,000	-	0.0%	2,000	-	Repair or replace culverts (pipes & headers) along country roads		
01-4312-0602-4355	PH- Street Repairs/Maint	18,000	18,505	18,000	18,000	18,000	-	0.0%	18,000	-	Patching town roads & shoulder repair materials; includes asphalt, concrete, gravel		
01-4312-0602-4420	PH- Equipment Rentals	4,500	2,787	4,500	4,500	4,500	-	0.0%	4,500	-	Rental of equipment not owned by Town, including bulldozer, excavator, grader, screen		
01-4312-0602-5310	PH- Mobile Communications		400	1	1	1	1	0.0%	-	1	Cell Phone stipend \$50/mo for Supt + 3 Foremen		
01-4312-0602-5312	PH- Phone Reimbursement			2,400	2,400	2,400	2,400	0.0%	-	2,400	Rep/repair hand tools incl. compactor, hand-saw, chainsaws, small power tools		
01-4312-0602-5327	PH- General Hand Tools	4,000	1,862	4,000	4,000	4,000	-	0.0%	4,000	-	Uniformed officer in high traffic, emergencies		
01-4312-0602-5328	PH- Emergency Traffic Control	1,000	-	1,000	1,000	1,000	-	0.0%	1,000	-	Regulatory & street sign repl. for retro reflectivity, damages		
01-4312-0602-5561	PH- Signs	7,000	5,953	7,000	7,000	7,000	-	0.0%	7,000	-	Hardhats, vests, eye protection, Technu, steel-toed boot repl \$185/yr per employee		
01-4312-0602-5610	PH- Safety Equipment	4,500	4,228	4,500	4,500	4,500	-	0.0%	4,500	-	14 employees		
01-4312-0602-5671	PH- Uniforms	6,000	5,120	6,000	6,000	6,000	-	0.0%	6,000	-	Annual NHDES fees (due December) Sloans Brook Academy, UNH Tech Transfer classes		
01-4312-0602-5756	PH- Dam Registration	800	400	800	800	800	-	0.0%	800	-	Fuel for highway dept		
01-4312-0602-5820	PH- Education/Training	3,000	2,590	3,000	3,000	3,000	-	0.0%	3,000	-			
01-4312-0602-6260	PH- Fuel	30,000	25,473	30,000	30,000	30,000	-	0.0%	30,000	-			
	General Expenses Total	207,500	169,115	214,901	269,901	244,901	37,401	18.0%	207,500	37,401			
01-4312-0602-7503	PH-Road Paving/Maintenance	800,000	664,573	800,000	800,000	800,000	-	0.0%	800,000	-	Includes crack sealing, reconstruction, etc. 3%		
01-4312-0602-7505	PH- Sidewalks/Curbing			1	1	1	1	0.0%	1	1	increase material cost		
											Sidewalks and curbing		

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % - Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
01-4312-0602-7507	PH- Storm Drain Cleaning	25,000	-	25,000	25,000	25,000	-	0.0%	25,000	-	Annual clean 50% catch basins, material testing, clean
	Capital Outlay Total	825,000	664,573	825,001	825,001	825,001	1	0.0%	825,000	1	~1 mi drain lines
	Highways & Streets Total	1,950,118	1,587,990	1,925,769	1,999,475	1,974,475	24,357	1.2%	1,937,073	37,402	V, V

**DRAFT**

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<b>Snow Removal</b>											
01-4312-0603-1300	PS- Sal/Wages - OT Snow	60,000	88,786	80,000	80,000	80,000	20,000	33.3%	60,000	20,000	3 yr average OT related to Jan 2015 Blizzard
01-4312-0603-1350	PS- Sal/Wages - FEWA Storm Related OT	2,000	12,177	2,700	2,700	2,700	700	0.0%	2,000	700	3 yr average, On duty during plowing
01-4312-0603-1370	PS- Sal/Wages-OT Mech	62,000	104,289	82,700	82,700	82,700	20,700	33.4%	62,000	20,700	
	<b>Salaries Total</b>										
01-4312-0603-2200	PS- FICA	3,844	6,319	5,127	5,127	5,127	1,283	33.4%	3,844	1,283	Based on wages: 6.2%
01-4312-0603-2210	PS- Medicare	899	1,477	1,199	1,199	1,199	300	33.4%	899	300	Based on wages: 1.45%
01-4312-0603-2300	PS- Retirement Town	6,801	10,517	9,238	9,238	9,238	2,437	35.8%	6,925	2,312	FY @ 11.17%
	<b>Benefits Total</b>										
		11,544	18,313	15,564	15,564	15,564	4,020	34.8%	11,668	3,896	
<b>Contracted Snow Removal</b>											
01-4312-0603-4220	PS- Contracted Snow Removal	35,000	106,849	50,000	35,000	35,000	-	0.0%	50,000	(15,000)	80% of 3 yr avg. Hire contractors w/10 wheelers to remove snow for safety downtown, Lincoln St
01-4312-0603-4221	PS- Plowing	60,000	103,305	100,000	65,000	65,000	5,000	8.3%	60,000	5,000	Hire contractors to plow
01-4312-0603-4320	PS- Vehicle Maintenance	7,000	16,334	7,000	7,000	7,000	-	0.0%	7,000	-	Repair snow plows and snow removal equip
01-4312-0603-4349	PS- Plow/Spreader Repair	-	2,825	-	-	-	-	0.0%	-	-	
01-4312-0603-4623	PS- Plow Damages	2,000	4,565	2,000	2,000	2,000	-	0.0%	2,000	-	Private property damage caused by snow plows
		65,000	60,162	65,000	65,000	65,000	-	0.0%	65,000	-	Winter salt for town roads, sidewalks, parking lots; Hire contractors to plow
01-4312-0603-5007	PS- Salt	1,000	-	1,000	1,000	1,000	-	0.0%	1,000	-	2015 unit price \$48.43/ton; 2016 up 7% to \$51.73/ton
		1,000	-	1,000	1,000	1,000	-	0.0%	1,000	-	Purchase sand during winter months to spread along the town roads, sidewalks, parking lots
01-4312-0603-5008	PS- Sand	500	401	500	500	500	-	0.0%	500	-	Salt additive used during harsh temperatures in the winter
		500	14,683	-	-	-	-	0.0%	-	-	Labor related to Jan 2015 Blizzard
01-4312-0603-5009	PS- Calcium Chloride	20,000	38	20,000	20,000	20,000	-	0.0%	20,000	-	Force Equip related to Jan 2015 Blizzard
01-4312-0603-5922	PS- FEWA Reimb Force Labor	190,500	328,108	245,500	195,500	195,500	5,000	2.6%	205,500	(10,000)	Fuel for snow removal vehicles
01-4312-0603-5923	PS- FEWA Reimb Force Equip										
01-4312-0603-6260	PS- Fuel										
	<b>General Expenses Total</b>										
		264,044	450,710	343,764	293,764	293,764	29,720	11.3%	279,168	14,596	
	<b>Snow Removal Total</b>										
<b>Solid Waste Disposal</b>											
01-4323-0604-1200	SW- Sal/Wages PT	13,563	7,361	26,334	23,060	23,060	9,497	70.0%	13,167	9,893	2 PT @ 16 hrs/wk (includes request for one new PT position 8 mos)
	<b>Salaries Total</b>										
		13,563	7,361	26,334	23,060	23,060	9,497	70.0%	13,167	9,893	
01-4323-0604-2200	SW- FICA	841	456	1,633	1,430	1,430	589	70.0%	816	613	Based on wages: 6.2%
01-4323-0604-2210	SW- Medicare	197	182	382	334	334	138	70.0%	191	143	Based on wages: 1.45%
	<b>Benefits Total</b>										
		1,038	638	2,015	1,764	1,764	727	70.0%	1,007	757	

Town of Exeter

General Fund  
Preliminary Budget FY 2016

UPDATED:12/07/15

DRAFT

VERSION #7

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01-4323-0604-4221	SW- Operations Maintenance	3,000	3,116	3,000	3,000	3,000	-	0.0%	3,000	-	Materials and supplies at the Transfer Station
01-4323-0604-5820	SW- Education/Training	500	60	500	500	500	-	0.0%	500	-	Solid Waste Training
01-4323-0604-5829	SW- Tire Disposal	2,500	810	2,500	2,500	2,500	-	0.0%	2,500	-	Disposal of Town tires
01-4323-0604-5832	SW- Blue Bags	68,000	37,474	68,000	68,000	68,000	-	0.0%	68,000	-	Includes vendor delivery to store
01-4323-0604-5833	SW- Construction Debris	13,500	11,865	13,500	13,500	13,500	-	0.0%	13,500	-	Construction debris container at Transfer Station
01-4323-0604-5834	SW- Disposal Contract	671,000	506,345	681,000	681,000	681,000	10,000	1.5%	681,000	-	Per contract with Northside Carting (Year 5 of 5)
01-4323-0604-5836	SW- Landfill Monitoring	25,000	14,973	25,000	25,000	25,000	-	0.0%	25,000	-	Gas and water quality testing at Cross Road landfill
01-4323-0604-5837	SW- Landfill Analysis										
01-4323-0604-5838	SW- Household Haz Waste Removal	6,000	275	6,000	6,000	6,000	-	0.0%	6,000	-	Annual 1st Sat Oct; Exeter share \$6,000
01-4323-0604-5842	SW- Dozer Rental	4,000	-	4,000	4,000	4,000	-	0.0%	4,000	-	Contract bulldozer rental to push back brush dump at Transfer Station
01-4323-0604-5843	SW- Sticker Permit Expense	700	578	700	700	700	-	0.0%	700	-	Stickers for Town & Public Works Offices to sell
01-4323-0604-5844	SW- Electronic Waste Expense	7,300	5,148	7,300	7,300	7,300	-	0.0%	7,300	-	Removal of electronic waste collected at Transfer Station, offset by stickers
01-4323-0604-5845	SW- Freon Waste Expense	500		500	500	500	-	0.0%	500	-	Removal of freon-containing appliances from Transfer Station
01-4323-0604-5846	SW- Garbage Litter Bags Expense	1,000	1,030	1,000	1,000	1,000	-	0.0%	1,000	-	Trash & Recycle can liners for the down town area
01-4323-0604-5847	SW- Large Cardboard	2,000	1,897	2,000	2,000	2,000	-	0.0%	2,000	-	Roll-off container at Transfer Station
01-4323-0604-5848	SW- Litter Bins Downtown	500	352	500	500	500	-	0.0%	500	-	Additional waste and recycling containers: repairs and replacement
01-4323-0604-5849	SW- Recycle Bins	12,600	13,492	12,600	12,600	12,600	-	0.0%	12,600	-	65 gal carts & 12 gal bins
01-4323-0604-6220	SW- Electricity	1,300	993	1,300	1,300	1,300	-	0.0%	1,300	-	Transfer station building
	General Expenses Total	819,400	598,408	829,400	829,400	829,400	10,000	1.2%	829,400	-	
	<b>Solid Waste Disposal Total</b>	<b>834,001</b>	<b>606,407</b>	<b>857,749</b>	<b>854,224</b>	<b>854,224</b>	<b>20,224</b>	<b>2.4%</b>	<b>843,574</b>	<b>10,650</b>	
	<b>Street Lights</b>										
01-4316-0605-4369	PW- Traffic Light Maintenance	5,000	2,945	5,000	5,000	5,000	-	0.0%	5,000	-	High St, Green St, Alum Dr, Holland Way signals; controllers, loop detectors, bulbs
01-4316-0605-6220	PW- Electricity- Street Lights	125,000	128,295	145,000	145,000	145,000	20,000	16.0%	145,000	-	All street lights in Town rights-of-way
	General Expenses Total	130,000	131,240	150,000	150,000	150,000	20,000	15.4%	150,000	-	
	<b>Street Lights Total</b>	<b>130,000</b>	<b>131,240</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>20,000</b>	<b>15.4%</b>	<b>150,000</b>	<b>-</b>	
	<b>Subtotal before Maintenance</b>	<b>3,561,557</b>	<b>3,048,744</b>	<b>3,748,389</b>	<b>3,738,732</b>	<b>3,703,470</b>	<b>141,913</b>	<b>4.0%</b>	<b>3,640,622</b>	<b>62,848</b>	



Town of Exeter

General Fund  
Preliminary Budget FY 2016

UPDATED:12/07/15

DRAFT

VERSION #7

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<b>Public Works - Maintenance</b>											
<b>General</b>											
01-4311-0606-1110	PM- Sal/Wages FT	245,699	215,402	250,507	250,507	250,507	4,808	2.0%	250,507	-	5 FT Maint Supt, Custodian-Full year, 3 Maint Techs
01-4311-0606-1200	PM- Sal/Wages PT	33,376	30,269	33,359	33,359	33,359	(17)	-0.1%	33,359	-	1 PT Custodian @ 34hr per week
01-4311-0606-1300	PM- Sal/Wages OT	3,000	10,916	3,000	3,000	3,000	-	0.0%	3,000	-	Emergencies, callouts
01-4311-0606-1350	PM- Storm Related OT	850	493	850	850	850	-	0.0%	850	-	Emergencies, callouts
01-4311-0606-1400	PM- Longevity Pay	282,925	257,080	287,716	287,716	287,716	4,791	1.7%	287,716	-	4 FT per union contract
	Salaries Total										
01-4311-0606-2100	PM- Health Insurance	62,740	57,514	62,742	69,446	69,446	6,706	10.7%	69,446	-	10.6% increase BC; 10.9% increase MT/AB
01-4311-0606-2110	PM- Dental Insurance	5,460	5,004	5,460	5,460	5,460	-	0.0%	5,460	-	No Increase
01-4311-0606-2120	PM- Life Insurance	360	330	360	360	360	-	0.0%	360	-	No Increase
01-4311-0606-2200	PM- FICA	17,541	15,639	17,838	17,838	17,838	297	1.7%	17,838	-	Based on wages: 6.2%
01-4311-0606-2210	PM- Medicare	4,102	3,657	4,172	4,172	4,172	69	1.7%	4,172	-	Based on wages: 1.45%
01-4311-0606-2300	PM- Retirement Town	27,384	23,629	28,412	28,412	28,412	1,028	3.8%	28,412	-	FY @ 11.17%
	Benefits Total	117,588	105,773	118,984	125,688	125,688	8,101	6.9%	125,688	-	
01-4311-0606-4329	PM- Maintenance Bid Materials	1,200	761	1,200	1,200	1,200	-	0.0%	1,200	-	HVAC Tech, plumber, elec. tools, replenish drill bits, small power tools
01-4311-0606-4331	PM- Maintenance Tools	3,000	3,290	3,000	3,000	3,000	-	0.0%	3,000	-	All Town buildings' paper & cleaning products increase due to trucking, paper and product pricing.
01-4311-0606-5006	PM- Custodial Supplies	13,500	14,057	14,500	14,500	14,500	1,000	7.4%	13,500	1,000	Contracted Custodial Services for DPW to include waxing 2014, hired a FT employee end of May 2014
01-4311-0606-5202	PM- Contracted Services	-	-	-	-	-	-	0.0%	-	-	Maint. Superintendent cell phone
01-4311-0606-5265	PM- Licenses	-	-	-	-	-	-	0.0%	-	-	Fail protection, eye protection, steel-toed boot
01-4311-0606-5310	PM- Mobile Communications	600	504	600	600	600	-	0.0%	600	-	replacement \$185/yr
01-4311-0606-5610	PM- Safety Equipment	2,500	1,363	2,500	2,000	2,000	(500)	-20.0%	2,500	(500)	Uniforms and cleaning for 8 Staff
01-4311-0606-5671	PM- Uniforms	6,325	4,194	5,500	5,500	5,500	(825)	-13.0%	5,500	-	Annual maintenance of Fleet & Facility Maint software
01-4311-0606-5680	PM- Software Agreement	5,000	4,238	5,000	5,000	5,000	-	0.0%	5,000	-	TMA
											Continuing education requirements for License renewals Master Elect, Journeyman Plumber/Gas fitter. Education seminars for Master Mechanics, and Carpenter.
01-4311-0606-5830	PM- Education/Training	2,000	680	2,000	1,800	1,800	(200)	-10.0%	2,000	(200)	
	General Expenses Total	34,125	29,087	34,300	33,600	33,600	(525)	-1.5%	33,300	300	
	<b>General Maintenance Total</b>	<b>434,638</b>	<b>391,940</b>	<b>441,000</b>	<b>447,004</b>	<b>447,004</b>	<b>12,367</b>	<b>2.8%</b>	<b>446,704</b>	<b>300</b>	

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

DRAFT

VERSION #7

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<b>Mechanics/Garage:</b>											
01-4311-0615-1110	PG- Sal/Wages FT	106,662	94,252	130,533	130,533	130,533	23,871 (17,698)	22.4%	107,453	23,080 (16,733)	2 FT Mech Foreman; 1 FT Mech Laborer (Request for current PT Mech Laborer change to FT position -9 mos)
01-4311-0615-1200	PG- Sal/Wages PT	23,239	7,770	5,541	5,541	5,541	5,541 (17,698)	-76.2%	22,274	16,733	1 PT Mech Laborer at 29 hr for 3 mos
01-4311-0615-1300	PG- Sal/Wages OT	3,000	913	3,000	3,000	3,000	-	0.0%	3,000	-	Mechanic OT -76 hours per year
01-4311-0615-1400	PG- Longevity Pay	2,100	-	2,100	2,100	2,100	-	0.0%	2,100	-	Longevity pay for union employees
	Salaries Total	135,001	102,935	141,174	141,174	141,174	6,173	4.6%	134,827	6,347	
01-4311-0615-2100	PG- Health Insurance	22,775	20,877	37,958	41,970	41,970	19,195	84.3%	25,182	16,788	Incl New Mech Laborer 8 mos
01-4311-0615-2110	PG- Dental Insurance	3,495	3,203	4,660	4,660	4,660	1,165	33.3%	3,494	1,166	Incl New Mech Laborer 8 mos
01-4311-0615-2120	PG- Life Insurance	120	110	160	160	160	40	33.3%	120	40	Incl New Mech Laborer 8 mos
01-4311-0615-2200	PG- FICA	8,370	6,614	8,753	8,753	8,753	383	4.6%	8,359	394	Based on wages: 6.2%
01-4311-0615-2210	PG- Medicare	1,958	1,546	2,047	2,047	2,047	90	4.6%	1,955	92	Based on wages: 1.45%
01-4311-0615-2300	PG- Retirement Town	12,266	10,359	12,572	15,150	15,150	2,884	23.5%	12,572	2,578	FY @ 11.17%
	Benefits Total	48,984	42,709	66,150	72,740	72,740	23,756	48.5%	51,682	21,058	
01-4311-0615-4209	PG- Weight Testing/Repair	400	-	1,000	1,000	1,000	600	150.0%	400	600	Weight test every other year, repair only this year
01-4311-0615-4210	PG- Vehicle Equipment Stock	10,000	8,043	10,000	10,000	10,000	-	0.0%	10,000	-	Fluids, filters, bulbs, nuts & bolts for all Town Departments
01-4311-0615-4320	PG- Vehicle Maintenance	3,000	1,832	3,000	3,000	3,000	-	0.0%	3,000	-	Maintenance Dept vehicles (5) + forklift
01-4311-0615-5222	PG- Mechanics Tools	3,000	1,747	3,000	3,000	3,000	-	0.0%	3,000	-	Mechanics' allowance 2@500/ea; replace Town owned tools; rentals
01-4311-0615-6260	PG- Fuel- Garage	6,000	4,072	6,000	6,000	6,000	-	0.0%	6,000	-	Maintenance Dept vehicles (5) + forklift
01-4311-0615-6261	PG- Fuel Dispensing System	2,500	1,533	2,500	2,500	2,500	-	0.0%	2,500	-	Fuel pumps, UST inspection, reporting equipment
	General Expenses Total	24,900	17,227	25,500	25,500	25,500	600	2.4%	24,900	600	
	<b>Mechanics/Garage Total</b>	<b>208,885</b>	<b>162,871</b>	<b>232,824</b>	<b>239,414</b>	<b>239,414</b>	<b>30,529</b>	<b>14.6%</b>	<b>211,409</b>	<b>28,005</b>	
<b>Town Buildings</b>											
01-4311-06xx-4110	Town Buildings-Water/Sewer Bills	8,550	5,290	10,900	10,900	10,900	2,350	27.5%	10,900	-	Water/Sewer bills for Town Buildings
01-4311-06xx-4300	Town Buildings- Building Maintenance	58,600	56,973	59,000	59,000	59,000	400	0.7%	58,600	400	Building Maintenance for Town Buildings
01-4311-06xx-6210	Town Buildings- Natural Gas	80,250	58,901	94,500	75,000	75,000	(5,250)	-6.5%	75,000	-	Natural Gas for Town Buildings
01-4311-06xx-6220	Town Buildings- Electricity	90,500	101,924	122,200	120,000	120,000	29,500	32.6%	120,000	-	Electricity for Town Buildings
01-4311-0613-5000	Train Station- Supplies	2,800	2,600	3,800	3,800	3,800	1,000	35.7%	2,800	1,000	Light fixtures, electrical breakers, signage
01-4311-0613-7623	Train Station- Platform Lease	3,000	3,079	3,100	3,100	3,100	100	3.3%	3,100	-	Platform Lease for Train Station
	<b>Town Buildings Total</b>	<b>243,700</b>	<b>228,767</b>	<b>293,500</b>	<b>271,800</b>	<b>271,800</b>	<b>28,100</b>	<b>11.5%</b>	<b>270,400</b>	<b>1,400</b>	

Town of Exeter

General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

DRAFT

VERSION #7

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<b>Maintenance Projects</b>											
01-4311-0616-7501	PM- Maintenance Projects	175,000	99,466	125,000	100,000	100,000	(75,000)	-42.9%	100,000	-	See 2016 Project List
	<b>Total Maintenance Projects</b>	<b>175,000</b>	<b>99,466</b>	<b>125,000</b>	<b>100,000</b>	<b>100,000</b>	<b>(75,000)</b>	<b>-42.9%</b>	<b>100,000</b>	<b>-</b>	
	Town Buildings/Maintenance Total	418,700	328,233	418,500	371,800	371,800	(46,900)	-11.2%	370,400	1,400	
	Total DPW Maintenance	1,062,222	883,044	1,092,324	1,058,218	1,058,218	(4,004)	-0.4%	1,028,514	29,705	
	<b>Total Public Works Budget</b>	<b>4,623,779</b>	<b>3,931,788</b>	<b>4,840,713</b>	<b>4,796,950</b>	<b>4,761,688</b>	<b>137,909</b>	<b>3.0%</b>	<b>4,669,136</b>	<b>92,552</b>	<b>V.V</b>

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

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<b>Welfare</b>											
<b>Welfare</b>											
01-4441-0710-1110	WE- Sal/Wages FT	42,704	2,595	33,554	33,554	33,554	(9,150)	-21.4%	42,704	(9,150)	Executive Admin Temporarily Covering Welfare
01-4441-0710-1200	WE- Sal/Wages PT	42,704	25,047	33,554	33,554	33,554	(9,150)	-21.4%	42,704	(9,150)	Open Position - 25Hrs Per Week
	Salaries Total		27,642	33,554	33,554	33,554					
01-4441-0710-2100	WE- Health Insurance	11,725	7,655	-	-	-	(11,725)	-100.0%	11,725	(11,725)	PT Position
01-4441-0710-2200	WE- FICA	2,648	1,583	2,080	2,080	2,080	(567)	-21.4%	2,648	(567)	Based on wages: 6.2%
01-4441-0710-2210	WE- Medicare	619	371	487	487	487	(133)	-21.4%	619	(133)	Based on wages: 1.45%
01-4441-0710-2300	WE-Retirement - Town	14,992	290	2,567	2,567	2,567	(12,425)	-82.9%	14,992	(12,425)	Exec Admin's Retirement
	Benefits Total		9,899	2,567	2,567	2,567					
01-4441-0710-5000	WE- Supplies	210	192	210	210	210	-	0.0%	210	-	Copy paper, computer ink, notebooks and desk supplies.
01-4441-0710-5010	WE- Postage	50	14	50	50	50	-	0.0%	50	-	Client/state/agencies - postage
01-4441-0710-5310	WE- Mobile Communications	240	119	240	240	240	-	0.0%	240	-	For client home visits/ off hours usage
01-4441-0710-5450	WE- Dues	40	-	40	40	40	-	0.0%	40	-	State local welfare dues
01-4441-0710-5685	WE - Direct Relief-Food			1	1	1	1	0.0%			1 New Category to display more detail for Direct Relief
01-4441-0710-5686	WE - Direct Relief- Rent			1	1	1	1	0.0%			1 New Category to display more detail for Direct Relief
01-4441-0710-5687	WE - Direct Relief- Electricity			1	1	1	1	0.0%			1 New Category to display more detail for Direct Relief
01-4441-0710-5688	WE - Direct Relief - Heat			1	1	1	1	0.0%			1 New Category to display more detail for Direct Relief
01-4441-0710-5689	WE - Direct Relief -Medical			1	1	1	1	0.0%			1 New Category to display more detail for Direct Relief
01-4441-0710-5702	WE- Burial Expense	27,500	750	1,500	1,500	1,500	1,500	0.0%	1,500	-	
01-4441-0710-5703	WE- Direct Relief		18,471	26,000	26,000	26,000	(1,500)	-5.5%	26,000	-	Basic Needs/rent/electricity/oil/gas/food
01-4441-0710-5800	WE- Travel Reimbursement	400	-	200	200	200	(200)	-50.0%	400	(200)	Travel to local meetings, State Monthly Meetings in Concord - Seminars
01-4441-0710-5810	WE- Conf/Room/Meals	300	40	300	300	300	-	0.0%	300	-	2 Conferences - 10 monthly meetings
	General Expenses Total	28,740	19,586	28,545	28,545	28,545	(195)	-0.7%	28,740	(195)	
	<b>Welfare Total</b>	<b>86,436</b>	<b>57,127</b>	<b>64,666</b>	<b>64,666</b>	<b>64,666</b>	<b>(21,770)</b>	<b>-25.2%</b>	<b>86,436</b>	<b>(21,770)</b>	<b>V</b>

General Fund

Preliminary Budget FY 2016

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<b>DRAFT</b>											
<b>Parks &amp; Recreation</b>											
<b>Recreation</b>											
01-4520-0801-1110	PR- Sal/Wages FT	177,081	156,209	181,341	181,341	181,341	4,260	2.4%	181,341	-	3 FT Employees: Director, Asst. Director and Recreation Coordinator
01-4520-0801-1200	PR- Sal/Wages PT	24,926	21,375	25,525	25,525	25,525	599	2.4%	25,525	-	Part time office person 26 hrs per week
01-4520-0801-1300	PR- Sal/Wages OT	500	423	900	900	900	400	80.0%	900	-	Recreation Coordinator nights and weekends
	Salaries Total	202,507	178,007	207,766	207,766	207,766	5,259	2.7%	207,766	-	
01-4520-0801-2100	PR- Health Insurance	48,080	44,073	48,080	53,162	53,162	5,082	10.6%	53,162	-	10.6% increase BC; 10.9% increase MT/AB
01-4520-0801-2110	PR- Dental Insurance	2,430	2,945	2,430	3,212	3,212	782	32.2%	3,212	-	No increase
01-4520-0801-2120	PR- Life Insurance	288	264	288	288	288	-	0.0%	288	-	No increase
01-4520-0801-2130	PR- LTD Insurance	936	926	936	936	936	-	0.0%	936	-	No increase
01-4520-0801-2200	PR- FICA	12,555	10,619	12,881	12,881	12,881	326	2.6%	12,881	-	Based on wages: 6.2%
01-4520-0801-2210	PR- Medicare	2,936	2,483	3,013	3,013	3,013	76	2.6%	3,013	-	Based on wages: 1.45%
01-4520-0801-2300	PR- Retirement Town	19,487	17,263	20,356	20,356	20,356	869	4.5%	20,356	-	FY @ 11.17%
	Benefits Total	86,713	78,573	87,984	93,848	93,848	7,136	8.2%	93,848	-	
01-4520-0801-5000	PR- Supplies	1,150	1,030	1,150	1,150	1,150	-	0.0%	1,150	-	Office supplies: pens, paper, ink and other supplies, Need office furniture
01-4520-0801-5010	PR- Postage	150	159	150	150	150	-	0.0%	150	-	General office mailing
01-4520-0801-5400	PR- Postage	625	415	625	625	625	-	0.0%	625	-	NHRP/NRPA Dues
01-4520-0801-5450	PR- Dues	1,925	1,604	1,925	1,925	1,925	-	0.0%	1,925	-	
	General Expenses Total	291,145	258,184	297,675	303,539	303,539	12,395	4.3%	303,539	-	
	Recreation Total	64,397	56,904	64,875	64,875	64,875	478	0.7%	64,875	-	
01-4520-0802-1110	PK- Sal/Wages FT	7,500	7,222	9,100	9,100	9,100	1,600	21.3%	9,100	-	2 FT Employees - increase in union contract
01-4520-0802-1210	PK- Sal/Wages Temp	4,800	4,800	4,800	4,800	4,800	-	0.0%	4,800	-	Incl one additional month due to labor demand in Sept.
01-4520-0802-1300	PK- Sal/Wages OT	76,697	68,871	78,775	78,775	78,775	2,078	2.7%	78,775	-	Based on 2014 needs
	Salaries Total	25,305	23,196	25,305	27,980	27,980	2,675	10.6%	27,980	-	
01-4520-0802-2100	PK- Health Insurance	1,000	915	1,000	1,000	1,000	-	0.0%	1,000	-	10.6% increase BC; 10.9% increase MT/AB
01-4520-0802-2110	PK- Dental Insurance	120	110	120	120	120	-	0.0%	120	-	No increase
01-4520-0802-2120	PK- Life Insurance	4,755	4,220	4,884	4,884	4,884	129	2.7%	4,884	-	No increase
01-4520-0802-2200	PK- FICA	1,112	986	1,142	1,142	1,142	30	2.7%	1,142	-	Based on wages: 6.2%
01-4520-0802-2210	PK- Medicare	7,592	6,727	7,783	7,783	7,783	191	2.5%	7,783	-	Based on wages: 1.45%
01-4520-0802-2300	PK- Retirement Town	39,884	36,154	40,234	42,909	42,909	3,025	7.6%	42,909	-	FY @ 11.17%
	Benefits Total	3,500	4,451	5,000	5,000	5,000	1,500	42.9%	3,500	1,500	extensive repairs in 2015 and have 2 mowers in need this years went to cover truck repairs
01-4520-0802-4320	PK- Vehicle Maintenance	850	750	850	850	850	-	0.0%	850	-	umbrellas and fencing
01-4520-0802-4330	PK- Equipment Repairs	1,500	1,500	1,500	1,500	1,500	-	0.0%	1,500	-	flags, field paint, keys and locks, lumber misc.
01-4520-0802-4352	PK- Rec Park Maintenance	8,800	7,448	8,800	8,800	8,800	-	0.0%	8,800	-	Weed/feed, Wimer St. wall repair, playground chips blown in, weed management, surface filled in
01-4520-0802-5090	PK- Equipment Supplies	14,980	15,378	20,000	20,000	20,000	5,020	33.5%	20,000	-	
01-4520-0802-5202	PK- Contracted Services	9,500	8,530	13,830	13,830	13,830	4,330	45.6%	9,500	4,330	mulch, flowers, irrigation controllers, playground chips
01-4520-0802-5329	PK- Landscaping Supplies	1,100	861	950	950	950	(150)	-13.6%	950	-	lower bid in past
01-4520-0802-5330	PK- Chem Toilet Rental	900	851	900	900	900	-	0.0%	900	-	general sign replacement
01-4520-0802-5561	PK- Signs	500	356	750	750	750	250	50.0%	750	-	shoes, shirts, pants
01-4520-0802-5671	PK- Uniforms	1,200	1,200	1,200	1,200	1,200	-	0.0%	1,200	-	cover for leaf vac and small power tools
01-4520-0802-5875	PK- Equipment Purchase	6,750	5,107	5,500	5,500	5,500	(1,250)	-18.5%	5,500	(0)	2,631 gallons based upon \$ 2.09/gal estimate
01-4520-0802-6260	PK- Fuel	49,580	44,932	59,280	59,280	59,280	9,700	19.6%	53,450	5,830	
	General Expenses Total	49,580	44,932	59,280	59,280	59,280	9,700	19.6%	53,450	5,830	

Town of Exeter

General Fund  
Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

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01-4520-0802-7504	PK- Stewart Park Maintenance	1,500	1,500	9,700	1,500	1,500	-	0.0%	1,500	-	Stewart Park docks installation
	Capital Outlay Total	1,500	1,500	9,700	1,500	1,500	-	0.0%	1,500	-	
	<b>Parks Total</b>	<b>167,661</b>	<b>151,457</b>	<b>187,989</b>	<b>182,464</b>	<b>182,464</b>	<b>14,803</b>	<b>8.8%</b>	<b>176,634</b>	<b>5,830</b>	
	<b>Total Parks &amp; Recreation</b>	<b>458,806</b>	<b>409,641</b>	<b>485,664</b>	<b>486,003</b>	<b>486,003</b>	<b>27,197</b>	<b>5.9%</b>	<b>480,174</b>	<b>5,830</b>	<b>V</b>
	<b>Other Culture &amp; Recreation</b>										
	<b>Other Culture &amp; Recreation</b>										
01-4589-0804-8600	OC- Exeter Arts Committee	3,000	2,171	3,000	3,000	3,000	-	0.0%	3,000	-	Arts Committee activity budget, supplies, shows, etc.
01-4589-0804-8603	OC- Christmas Lights	5,000	-	5,000	5,000	5,000	-	0.0%	5,000	-	Churchill's greenery 1,500, Unittl electric bill
01-4589-0804-8604	OC- Council on Aging	350	-	1	1	1	(349)	-99.7%	1	-	Council disbanded and Boston Post Cane ceremony taken over by Historical Society and senior transportation taken over by Transportation Committee
01-4589-0804-8605	OC- Christmas Parade	3,000	2,760	3,000	3,000	3,000	-	0.0%	3,000	-	Christmas Parade committee grant
01-4589-0804-8610	OC- Summer Concerts	9,000	8,258	9,000	9,000	9,000	-	0.0%	9,000	-	Moved from RR Fund (Sponsorship Revenue to GF to offset cost of concerts?)
	<b>Other Culture &amp; Recreation Total</b>	<b>20,350</b>	<b>13,189</b>	<b>20,001</b>	<b>20,001</b>	<b>20,001</b>	<b>(349)</b>	<b>-1.7%</b>	<b>20,001</b>	<b>-</b>	
	<b>Swasey Parkway</b>										
01-4194-0116-4330	GG- Swasey Parkway-Maintenance	10,000	10,000	10,000	10,000	10,000	-	0.0%	10,000	-	Mowing and maintenance for Swasey Parkway
01-4194-0116-6220	GG- Swasey Parkway-Electricity	950	950	950	950	950	-	0.0%	950	-	Electricity for the Swasey Parkway
	<b>Swasey Parkway Total</b>	<b>10,950</b>	<b>10,950</b>	<b>10,950</b>	<b>10,950</b>	<b>10,950</b>	<b>-</b>	<b>0.0%</b>	<b>10,950</b>	<b>-</b>	
	<b>Special Events</b>										
01-4583-0805-8606	SE- Exeter Brass Band	3,500	3,500	3,500	3,500	3,500	-	0.0%	3,500	-	Payments to brass band performers
01-4583-0805-8607	SE- Veteran's Activities	3,500	480	3,500	3,500	3,500	-	0.0%	3,500	-	Memorial Day flags, Vets Day flags, Lunch
01-4583-0805-8608	SE- AIM Festival	7,000	7,000	7,500	7,500	7,500	500	7.1%	7,000	500	Fireworks for AIM Festival
	<b>Special Events Total</b>	<b>14,000</b>	<b>10,980</b>	<b>14,500</b>	<b>14,500</b>	<b>14,500</b>	<b>500</b>	<b>3.6%</b>	<b>14,000</b>	<b>500</b>	
	<b>Total Other Culture &amp; Recreation</b>	<b>45,300</b>	<b>35,119</b>	<b>45,451</b>	<b>45,451</b>	<b>45,451</b>	<b>151</b>	<b>0.3%</b>	<b>44,951</b>	<b>500</b>	<b>V</b>

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
<b>Public Library</b>											
<b>Library</b>											
01-4550-0901-1110	LB- Sal/Wages FT	399,137	342,105	403,745	403,745	403,745	4,608	1.2%	403,745	-	Wages for Director and FT Staff (FT staff receive 4% inc July)
01-4550-0901-1200	LB- Sal/Wages PT	123,512	107,741	128,414	128,414	128,414	4,902	4.0%	128,414	-	Wages for PT staff + inc hours for one(PT staff receive 3% inc July)
01-4550-0901-1400	LB- Longevity Pay	7,300	-	9,800	9,800	9,800	2,500	34.2%	9,800	-	Per Library Sal Comp Plan
	Salaries Total	529,949	449,846	541,959	541,959	541,959	12,010	2.3%	541,959	-	
01-4550-0901-2100	LB- Health Insurance	84,350	69,378	85,531	92,665	92,665	8,315	9.9%	92,665	-	Health Insurance increased avg of 10.6%
01-4550-0901-2110	LB- Dental Insurance	4,894	4,069	4,895	4,895	4,895	1	0.0%	4,895	-	No dental increase in 2016
01-4550-0901-2120	LB- Life Insurance	450	383	450	450	450	-	0.0%	450	-	No life insurance increase in 2016
01-4550-0901-2130	LB- LTD Insurance	1,209	1,234	1,322	1,322	1,322	113	9.3%	1,322	-	
01-4550-0901-2200	LB- FICA	32,857	27,340	33,601	33,601	33,601	745	2.3%	33,601	-	Based on wages: 6.2%
01-4550-0901-2210	LB- Medicare	7,684	6,393	7,858	7,858	7,858	174	2.3%	7,858	-	Based on wages: 1.45%
01-4550-0901-2300	LB- Retirement Town	44,601	29,583	46,193	46,193	46,193	1,592	3.6%	46,193	-	FY @ 11.17%
01-4550-0901-2500	LB- Unemployment Comp	306	306	321	205	205	(101)	-33.0%	205	-	Primex (5% increase for 2016)
01-4550-0901-2600	LB- Workers Comp Insurance	2,305	2,400	2,467	2,462	2,462	157	6.8%	2,462	-	Primex (7% increase for 2016)
	Benefits Total	178,656	141,086	182,639	189,652	189,652	10,996	6.2%	189,652	-	
01-4550-0901-4110	LB- Water/Sewer Bills-Library	2,000	2,000	2,000	2,000	2,000	-	0.0%	2,000	-	
01-4550-0901-5547	LB- Public Services	187,802	187,802	193,802	193,802	193,802	6,000	3.2%	187,802	6,000	Appropriation for general Library expenses paid directly by Library
	General Expenses Total	189,802	189,802	195,802	195,802	195,802	6,000	3.2%	189,802	6,000	
	LB- Unassigned Fund Bal Refund	-	-	-	-	-	-	0.0%	-	-	Year end return of budget funds
	Unassigned Fund Bal Refund Total	-	-	-	-	-	-	0.0%	-	-	
	<b>Total Library</b>	<b>888,407</b>	<b>780,734</b>	<b>920,400</b>	<b>927,413</b>	<b>927,413</b>	<b>29,006</b>	<b>3.2%</b>	<b>921,413</b>	<b>6,000</b>	<b>V</b>

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

VERSION #7

DRAFT

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/ (Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	2016 Default Budget	BOS Budget vs Default Budget	Explanation
<b>Debt Service &amp; Capital</b>											
<b>Debt Services</b>											
01-4711-0921-8014	GF- Conservation Bond	300,000	300,000	-	-	-	(300,000)	-100.0%	-	-	2015 Final payment
01-4711-0921-8016	GF- Train Stn Storm Sep Bond	57,800	57,800	57,800	57,800	57,800	-	0.0%	57,800	-	2016 Final payment
01-4711-0921-8017	GF- Epping Rd Water Tank	110,000	110,000	110,000	110,000	110,000	-	0.0%	110,000	-	2028 Final payment
01-4711-0921-8018	GF- Great Dam Study	34,800	34,800	34,800	34,800	34,800	-	0.0%	34,800	-	2021 Final payment
01-4711-0921-8019	GF- Norris Brook Culverts	60,000	60,000	60,000	60,000	60,000	-	0.0%	60,000	-	2019 Final payment
01-4711-0921-8258	GF- Jady Hill Phase II Utilities	30,000	30,000	25,000	25,000	25,000	(5,000)	-16.7%	25,000	-	2019 Final payment
01-4711-0921-8052	GF- Great Dam Removal	159,000	159,000	160,000	160,000	160,000	1,000	0.6%	160,000	-	2024 Final payment
01-4711-0921-8xxx	GF- Sidewalk Program			60,000	60,000	60,000	60,000	0.0%	60,000	-	2025 Final payment
01-4711-0921-8xxx	GF- Linden St. Bridge/Culvert			70,000	70,000	70,000	70,000	0.0%	70,000	-	2025 Final payment
01-4711-0921-8xxx	GF Debt Service Principle Total	751,600	751,600	577,600	577,600	577,600	(174,000)	-23.2%	577,600	-	
01-4721-0922-8054	GF- Conservation Bond Interest	11,700	11,700	-	-	2,601	(11,700)	-100.0%	-	-	2015 Final payment
01-4721-0922-8056	GF- Train Stn. Storm Sep Bond Interest	5,144	5,144	2,601	2,601	2,601	-	-49.4%	2,601	-	2016 Final payment
01-4721-0922-8057	GF- Epping Rd Water Tank Interest	69,356	69,356	65,759	65,759	65,759	(3,597)	-5.2%	65,759	-	2028 Final payment
01-4721-0922-8058	GF- Great Dam Study Interest	7,638	7,638	6,942	6,942	6,942	(696)	-9.1%	6,942	-	2021 Final payment
01-4721-0922-8059	GF- Norris Brook Culverts Interest	8,513	8,513	6,713	6,713	6,713	(1,800)	-21.1%	6,713	-	2019 Final payment
01-4721-0922-8258	GF- Jady Hill Phase II Utilities Interest	3,838	3,837	2,938	2,938	2,938	(900)	-23.4%	2,938	-	2019 Final payment
01-4721-0922-8060	GF- Great Dam Removal Interest	85,968	85,968	71,655	71,655	71,655	(14,313)	-16.6%	71,655	-	2024 Final payment
01-4711-0922-8xxx	GF- Sidewalk Program Interest			20,921	20,921	20,921	20,921	0.0%	20,921	-	2025 Final payment
01-4711-0922-8xxx	GF- Linden St. Bridge/Culvert			25,561	25,561	25,561	25,561	0.0%	25,561	-	2025 Final payment
01-4723-0923-9230	GF Debt Service Interest Total	192,157	192,156	203,090	203,090	203,090	10,933	5.7%	203,090	-	
01-4723-0923-9230	GF- TAN Interest	1	-	1	1	1	-	0.0%	1	-	Reserve for Tax Anticipation Note
	TAN Interest Total	1	-	1	1	1	-	0.0%	1	-	
	<b>Debt Services Total</b>	<b>943,758</b>	<b>943,756</b>	<b>780,691</b>	<b>780,691</b>	<b>780,691</b>	<b>(163,067)</b>	<b>-17.3%</b>	<b>780,691</b>	<b>-</b>	<b>V</b>
<b>Miscellaneous</b>											
01-4194-0117-4313	GG- Disaster Repairs - Insured	1	-	1	1	1	-	0.0%	1	-	Town-wide postage reserve (moved from TM)
01-4196-0117-5010	GG- Postage	1	3,704	1	1	1	-	0.0%	1	-	Internal audit entry
01-4194-0117-5651	GG- Misc Expense	1	(29)	1	1	1	-	0.0%	1	-	
	<b>General Expenses Total</b>	<b>3</b>	<b>3,675</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>-</b>	<b>0.0%</b>	<b>3</b>	<b>-</b>	<b>V</b>
<b>Vehicle Replacement</b>											
01-4194-0117-7301	GG- CO - Leases	230,920	230,182	276,736	262,221	262,221	31,301	13.6%	276,736	(14,515)	See separate vehicle list
01-4194-0117-7420	GG- CO - Vehicles	53,373	36,985	114,486	114,486	114,486	61,113	114.5%	68,967	45,519	See separate vehicle list
	<b>Capital Outlay Total</b>	<b>284,293</b>	<b>267,167</b>	<b>391,222</b>	<b>376,707</b>	<b>376,707</b>	<b>92,414</b>	<b>32.5%</b>	<b>345,703</b>	<b>31,004</b>	<b>V</b>
<b>Capital Outlay-Other</b>											
01-4194-0118-7446	GG- CO- Equipment	48,601	48,601	-	-	-	(48,601)	-100.0%	-	-	SCBA Fire Equip. 5 Yr Lease (Final payment-2015)
	<b>Capital Outlay Total</b>	<b>48,601</b>	<b>48,601</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(48,601)</b>	<b>-100.0%</b>	<b>-</b>	<b>-</b>	
	<b>General Government Total</b>	<b>332,897</b>	<b>319,443</b>	<b>391,225</b>	<b>376,710</b>	<b>376,710</b>	<b>43,813</b>	<b>13.2%</b>	<b>345,706</b>	<b>31,004</b>	
	<b>Total Debt Service &amp; Capital</b>	<b>1,276,655</b>	<b>1,263,199</b>	<b>1,171,916</b>	<b>1,157,401</b>	<b>1,157,401</b>	<b>(119,254)</b>	<b>-9.3%</b>	<b>1,126,397</b>	<b>31,004</b>	<b>V</b>
<b>Benefits &amp; Taxes</b>											
<b>Payroll Taxes &amp; Benefits</b>											
01-4155-0931-2100	GG- Health Insurance Reserve			146,700	-	-	-	-	-	-	10.6% increase for BC; 10.9% increase for MT
01-4155-0931-2140	GG- Insurance Buyout	92,236	74,810	92,236	95,836	90,235	(2,001)	-2.2%	95,836	(5,601)	Health Insurance Buyout (15 employees)
01-4155-0931-5421	GG- Flexible Spending Fees	2,330	3,758	2,250	2,250	2,250	(80)	-3.4%	2,250	-	Fees for 32 employees FSA accounts (28 health % 4 depend care)
01-4155-0931-2150	GG- Sick Leave Buyout	1	85,399	1	1	1	-	0.0%	1	-	Reclassified from HR Budget in 2016
	<b>Payroll Taxes &amp; Benefits Total</b>	<b>94,567</b>	<b>163,967</b>	<b>241,187</b>	<b>98,087</b>	<b>92,486</b>	<b>(2,081)</b>	<b>-2.2%</b>	<b>98,087</b>	<b>(5,601)</b>	<b>V</b>
<b>Unemployment</b>											
01-4155-0933-2500	GG- Unemployment Comp	4,067	4,067	4,270	2,725	2,725	(1,342)	-33.0%	2,725	-	Primex (33% decrease for 2016)



**DRAFT**

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	Unemployment Total	4,067	4,067	4,270	2,725	2,725	(1,342)	-33.0%	2,725	-	V
<b>Worker's Compensation</b>											
01-4155-0937-2600	GG- Workers Comp Insurance	174,514	173,743	186,730	186,384	186,384	11,870	6.8%	186,384	-	Primex (6.8% increase for 2016)
	Worker's Compensation Total	174,514	173,743	186,730	186,384	186,384	11,870	6.8%	186,384	-	V
<b>Insurance</b>											
01-4196-0114-5211	GG- Liability Insurance	111,477	109,243	115,956	119,540	119,540	8,063	7.2%	119,540	-	Includes liability insurance of the Town (9% increase for 2016) and NNEPRA train platform insurance (5% increase for 2016)
01-4196-0114-5212	GG- Fleet Insurance	9,845	9,845	10,338	10,731	10,731	886	9.0%	10,731	-	
01-4196-0114-5214	GG- Insurance Deductible	3,000	2,000	3,000	3,000	3,000	-	0.0%	3,000	-	
01-4196-0114-5215	GG- Ins Reimbursed Repairs	1	8,840	1	1	1	-	0.0%	1	-	
	Insurance Total	124,323	129,928	129,295	133,272	133,272	8,949	7.2%	133,272	-	
	<b>Total Benefits &amp; Taxes</b>	397,471	471,705	561,482	420,468	414,867	17,396	4.4%	420,468	(5,601)	V
	<b>Total General Fund</b>	17,225,406	14,950,340	17,753,250	17,651,172	17,610,076	384,670	2.2%	17,426,021	184,055	V

Town of Exeter  
General Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

**DRAFT**

VERSION #7

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<b>Warrant Articles</b>											
<b>Human Services</b>											
01-5000-0950-9003	WAR- Rockingham CAP (Outreach Center)	11,000	8,250	11,000	10,667	10,667	(333)	-3.0%			
01-5000-0950-9005	WAR- Child & Family Services	12,000	9,000	12,000	9,667	9,667	(2,333)	-19.4%			
01-5000-0950-9008	WAR- Richie McFarland Children's Ctr	11,100	8,325	11,100	9,900	9,900	(1,200)	-10.8%			
01-5000-0950-9014	WAR- New Generation Shelter	2,000	1,500	2,000	2,000	2,000	-	0.0%			
01-5000-0950-9015	WAR- Families First	3,000	2,250	6,000	3,750	3,750	750	25.0%			Increase of \$3,000 See Agency Letter for explanation In 2015 combined operations with Sexual Assault Support (SASS)
01-5000-0950-9033	WAR- A Safe Place/SASS	5,500	4,125	8,500	7,334	7,334	1,834	33.3%			
01-5000-0950-9034	WAR- Rockingham MOW	9,200	6,900	9,200	9,200	9,200	-	0.0%			
01-5000-0950-9036	WAR- Area Homecare	13,000	9,750	13,000	10,334	10,334	(2,666)	-20.5%			
01-5000-0950-9038	WAR- Seacoast Big Bro/Sis	9,000	6,750	9,000	7,500	7,500	(1,500)	-16.7%			
01-5000-0950-9040	WAR- New Heights	3,000	2,250	3,000	3,000	3,000	-	0.0%			
01-5000-0950-9043	WAR- Great Bay Kids	2,495	1,871	3,000	-	-	(2,495)	-100.0%			
01-5000-0950-9045	WAR- Seacoast Mental Health	8,500	6,375	8,500	8,500	8,500	-	0.0%			
01-5000-0950-9046	WAR- Sexual Assault Support	3,000	2,250	-	-	-	(3,000)	-100.0%			Combined operations with A Safe Place
01-5000-0950-9048	WAR- Crossroads House	3,500	2,625	3,500	3,500	3,500	-	0.0%			
01-5000-0950-9049	WAR- Seacoast VNA	5,000	3,750	5,000	4,167	4,167	(833)	-16.7%			
01-5000-0950-9051	WAR- The Friends Program (fka RSVF)	2,200	1,650	2,200	2,200	2,200	-	0.0%			
01-5000-0950-9052	WAR- NHSPCA	1,400	1,050	1,400	1,400	1,400	-	0.0%			
01-5000-0950-9053	WAR- Seacoast Family Promise	1,500	1,125	1,500	2,000	2,000	500	33.3%			
01-5000-0950-9068	WAR- St. Vincent de Paul	5,000	3,750	5,000	6,250	6,250	1,250	25.0%			
01-5000-0950-9069	WAR- Womenade	2,000	1,500	3,000	3,750	3,750	1,750	87.5%			
01-5000-0950-90xx	WAR- CASA	500	375	500	750	750	250	50.0%			New request for 2016
01-5000-0950-90xx	WAR- Ernd 68 Hours of Hunger	-	-	1,000	1,750	1,750	1,750	0.0%			
	Total Human Services WAR	113,895	85,421	116,400	107,619	107,619	(6,276)	-5.5%			

Town of Exeter  
General Fund

Preliminary Budget FY 2016

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<b>DRAFT</b>												
<b>Other WAR</b>												
01-5000-0950-9000	Jady Hill Utility Repl Phase II							0.0%			Sewer Fund \$2,650M/General Fund \$200k Bond	
01-5000-0950-9072	Town wide Facilities Plan							0.0%			(CIP Project #M1) Use Assessment	
01-5000-0950-9000	Elliott Property							0.0%			Conservation Commission Request	
01-5000-0950-9000	Public Safety Communications Impr.	100,000	50,933				(100,000)	-100.0%			Public Safety Communications Equipment	
01-5000-0950-9074	Sidewalk Program							0.0%			See 2015 Bond Article Below	
01-5000-0950-9095	Public Safety Complex Heating Boilers	122,100	1,200				(122,100)	-100.0%			Replace 1999 twin gas heaters	
01-5000-0950-9096	Snow Blower Lease	27,035	27,035				(27,035)	-100.0%			Sno-Blower Lease \$154,561 approved; \$32,614 1st year obligation	
01-5000-0950-9097	Replace Street Sweeper	35,250	219,823				(35,250)	-100.0%			Street Sweeper Lease [Will be reimbursed via SRF Loan] \$267,677 approved, \$35,250 1st yr obligation	
01-5000-0950-9117	Snow/Ice Deficit Fund	50,000	50,000				(50,000)	-100.0%			Snow/Ice Deficit Non-Capital CRF	
01-5000-0950-9099	Sick Leave Expendable Trust Fund	50,000	50,000				(50,000)	-100.0%			Sick Leave Fund	
01-5000-0950-9098	Replace Fire Alarm Truck	21,573	19,410				(21,573)	-100.0%			Fire Alarm Truck Lease \$102,434 approved; \$21,573 1st year obligation	
01-5000-0950-9000	Exeter Police Association Agreement	3,575					(3,575)	-100.0%			Exeter Police Association NEPBA - Cost Items	
01-5000-0950-9000	DPW/SEIU Agreement							0.0%				
01-5000-0950-9000	Exeter Professional Firefighters' Association			80,000				0.0%				
01-5000-0950-9000	Dam Analysis							0.0%			Analysis of Pickpocket and Exeter Reservoir Dams	
01-5000-0950-9000	Financial Software			47,507		28,790	28,790	0.0%			Town-wide financial software conversion. Total project cost \$253,372; 4 year lease @ \$63,343 per yr	
01-5000-0950-9000	Highway Dump Truck #10			38,182				0.0%			BRC recommends pushing off until 2017	
01-5000-0950-9000	Downtown Parking Study			50,000		35,000	35,000	0.0%			Comprehensive Parking Study	
01-5000-0950-9000	Master Plan Update			50,000		50,000	50,000	0.0%			CRF for Master Plan Update - V	
01-5000-0950-9000	Complete Streets Study			25,000				0.0%			BRC recommends deferral	
01-5000-0950-9000	Bike Path Master Plan			25,000				0.0%			BRC recommends deferral	
01-5000-0950-9000	Cat Backhoe #41			38,323				0.0%			Represents 1st payment of a 5 year lease- BRC Defers to 2017	
01-5000-0950-9000	Highway Dump Truck #28			36,001		36,001	36,001	0.0%			Represents 1st payment of a 5 year lease	
01-5000-0950-9000	Light Duty Vehicles Lease			18,292		18,292	18,292	0.0%			Represents 1st payment of a 5 year lease. The cost will be allocated \$18,292 to the general fund, \$2,256 each to the water fund and the sewer fund.	
01-5000-0950-9000	Other WAR	409,533	418,401	408,305	168,083	168,083	(241,451)	-59.0%				
Borrowing/ Other												
01-5000-0950-9000	Sidewalk Program	580,000					(580,000)	-100.0%			CIP #D1 (6 year program)	
01-5000-0950-9000	Kingston Road Bike-Ped Impmt	750,000					(750,000)	-100.0%			CIP #D6 (Possible \$600K Grant & CRF of \$ 150K) Dependent upon grant award, no impact on tax rate.	
01-5000-0950-9000	Epping Road TIF	6,845,312					(6,845,312)	-100.0%			WAR #10-Roads, W&S Improvements for Epping Road TIF District	
01-5000-0950-9000	Linden St. culverts and associated bridge reconstruction	711,000					(711,000)	-100.0%			ROAD #D1, First of 2 Culvert Projects (Court Street to Court St. Bridge/Culvert Replacement follow in 2016)	
01-5000-0950-9000	Court St. Bridge/Culvert Replacement	8,886,312		1,154,000			(7,732,312)	-87.0%			ROAD #D1, First of 2 Culvert Projects (Court Street to Court St. Bridge/Culvert Replacement follow in 2016)	
	Borrowing/Other Total	9,409,740	503,822	1,678,705	275,701	275,701	(10,920,797)	-116.1%			Would be bonded- BRC voted to postpone to 2017	
	Warrant Articles Total											
	Total General Fund & WAR & Borrowing	26,635,146	15,454,162	19,431,955	17,926,874	17,885,777	(10,536,127)	-39.6%	17,426,021	184,055		



Town of Exeter  
Water Fund

Preliminary Budget FY 2016

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	Explanation
<b>WATER FUND</b>									
<b>Administration</b>									
02-4330-0621-1110	WA- Sal/Wages FT	187,565	150,396	188,667	188,667	188,667	1,102	0.6%	2 FT W/S Mgr Eng & Eng Tec Split 50/50
02-4330-0621-1200	WA- Sal/Wages PT	350	151	350	350	350	-	0.0%	Recording Sec Split 50/50
02-4330-0621-1210	WA- Sal/Wages Temp	3,200	2,626	3,500	3,500	3,500	300	9.4%	PT Seasonal Employee 50/50 W&S Split
02-4330-0621-1445	WA -Cell phone Allowance	-	-	-	-	-	-	0.0%	Changed to cell phone reimbursement plan in 2015
	Salaries Total	191,115	153,173	192,517	192,517	192,517	1,402	0.7%	
02-4330-0621-2100	WA- Health Insurance	43,407	35,858	40,400	44,185	41,014	(2,393)	-5.5%	Allocations from GF
02-4330-0621-2110	WA- Dental Insurance	3,415	2,785	3,237	3,237	2,970	(445)	-13.0%	No increase
02-4330-0621-2120	WA- Life Insurance	300	316	275	275	275	(25)	-8.3%	No increase
02-4330-0621-2130	WA- LTD Insurance	509	381	525	525	525	16	3.1%	Allocations from GF
02-4330-0621-2140	WA - Health Insurance Buyout	2,290	1,719	2,290	2,535	2,535	245	10.7%	Allocations from GF
02-4330-0621-2200	WA- FICA	11,849	9,460	11,936	11,936	11,936	87	0.7%	Based on wages: 6.2%
02-4330-0621-2210	WA- Medicare	2,771	2,140	2,791	2,791	2,791	20	0.7%	Based on wages: 1.45%
02-4330-0621-2300	WA- Retirement Town	20,583	16,496	21,074	21,074	21,074	491	2.4%	FY @ 11.17%
02-4330-0621-2600	WA- Workers Comp Insurance	3,867	3,782	4,138	4,130	4,130	263	6.8%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	88,991	72,937	86,667	90,689	87,251	(1,741)	-2.0%	
02-4330-0621-5000	WA- Supplies	4,000	2,925	4,000	4,000	4,000	-	0.0%	20% of general office supplies, batteries, 50% of meter records maintenance; costs for new copier.
02-4330-0621-5200	WA- Consulting Services	5,000	4,950	5,000	5,000	5,000	-	0.0%	50% Supplies/maint. for new multi-function printer, 20% general office, 50% new gps maint Misc. Consulting Services
02-4330-0621-5212	WA- Fleet Insurance	394	394	414	429	429	35	8.9%	Primex- Based upon allocation of assets (5% increase for 2016)
02-4330-0621-5213	WA- Property Insurance	57,890	57,890	60,785	63,100	63,100	5,210	9.0%	Primex- Based upon allocation of assets (5% increase for 2016)
02-4330-0621-5214	WA- Insurance Deductible	2,000	-	2,000	2,000	2,000	-	0.0%	Line item for insurance deductible
02-4330-0621-5224	WA- Legal Expense	5,000	43,265	25,000	15,000	15,000	10,000	200.0%	Legal expenses wellhead negotiations, administrative orders
02-4330-0621-5310	WA- Mobile Communications	800	260	800	800	800	-	0.0%	20% Director, Town Engineer, Ast Engineer cellphones
02-4330-0621-5400	WA- Advertising	500	99	500	500	500	-	0.0%	Bid packages, Requests for Proposals
02-4330-0621-5500	WA- Printing	2,500	2,500	2,500	2,500	2,500	-	0.0%	Annual Consumer Confidence Rpt (CCR) & postage
02-4330-0621-5560	WA- Legal/Public Notices	3,750	5,837	10,500	7,500	7,500	3,750	100.0%	Notice of main flushing, Public Hearings, violations, etc
02-4330-0621-5810	WA- Conf Rooms/Meals	850	532	850	850	850	-	0.0%	Annual national conference
02-4330-0621-5820	WA- Education/Training	5,000	3,324	5,000	5,000	5,000	-	0.0%	Treatment, Distribution & Backflow required CEUs, dues, license renewal year, new employees getting licenses; less funding from the State
	General Expenses Total	87,684	121,976	117,349	106,679	106,679	18,995	21.7%	

Town of Exeter

Water Fund

Preliminary Budget FY 2016

UPDATED: 12/07/15

VERSION #7

**DRAFT**

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	Explanation
	Administration Total	367,790	348,086	396,533	389,885	386,447	18,656	5.1%	

Town of Exeter  
Water Fund

Preliminary Budget FY 2016

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	Explanation	UPDATED:12/07/15	VERSION #7
<b>DRAFT</b>											
<b>Billing</b>											
02-4331-0624-1110	WB- Sai/Wages FT	63,215	48,735	69,165	69,165	69,165	5,950	9.4%	1 FT Utilities Clerk and GF Allocations (50/50 split W&S)		
02-4331-0624-1200	WB- Sai/Wages PT	10,779	9,330	7,034	7,034	7,034	(3,745)	-34.7%	1 PT Utilities Clerk 16 hrs/wk 50/50 split		
02-4331-0624-1210	WB- Sai/Wages - Temp	-	55	-	-	-	-	0.0%	Allocations from GF		
02-4331-0624-1300	WB- Sai/Wages OT	481	363	481	481	481	-	0.0%	Allocations from GF		
02-4331-0624-1400	WB - Longevity Pay	74,475	58,483	76,680	76,680	76,680	2,205	3.0%	Allocations from GF		
	Salaries Total										
02-4331-0624-2100	WB- Health Insurance	19,190	16,925	22,986	25,415	25,415	6,225	32.4%	Allocations from GF		
02-4331-0624-2110	WB- Dental Insurance	1,255	1,014	1,544	1,544	1,544	289	23.0%	Allocations from GF		
02-4331-0624-2120	WB- Life Insurance	88	69	98	98	98	10	11.4%	Allocations from GF		
02-4331-0624-2130	WB - LTD Insurance	151	114	158	158	158	7	4.6%	Allocations from GF		
02-4331-0624-2200	WB- FICA	4,617	3,570	4,754	4,754	4,754	137	3.0%	Based on wages: 6.2%		
02-4331-0624-2210	WB- Medicare	1,080	833	1,112	1,112	1,112	32	3.0%	Based on wages: 1.45%		
02-4331-0624-2300	WB- Retirement Town	7,000	5,401	7,779	7,779	7,779	779	11.1%	FY @ 11.17%		
02-4331-0624-2600	WB- Workers Comp Insurance Benefits Total	34,283	29,191	39,396	41,823	41,823	7,540	22.0%	Primex W/C Premium (7% increase for 2016)		
02-4331-0624-5000	WB- Supplies	3,000	2,324	3,000	3,000	3,000	-	0.0%	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc		
02-4331-0624-5010	WB- Postage	3,500	5,919	3,500	3,500	3,500	-	0.0%	Increase due to certified shut-off notices		
									Allocation of actuarial costs for GASB		
02-4331-0624-5200	WB- Consulting Services	500	-	500	500	500	-	0.0%	compliance.		
02-4331-0624-5220	WB- Audit	7,125	8,375	7,125	7,125	7,125	-	0.0%	Audit Fees for Melanson & Health		
02-4331-0624-5320	WB- Phone Utilization	4,125	3,273	4,175	4,175	4,175	50	1.2%	12.5% allocation of IT phone utilization		
02-4331-0624-5683	WB- Internet Services	1,325	-	1,155	1,155	1,155	(170)	-12.8%	12.5% allocation of IT internet services (website)		
02-4331-0624-5740	WB- Software Agreement	4,350	3,937	4,350	4,350	4,350	-	0.0%	Munisart Software Agreement		
02-4331-0624-5820	WB- Education/Training	50	-	50	50	50	-	0.0%	W/S Billing Collection Staff		
	General Expenses Total	23,975	23,828	23,855	23,855	23,855	(120)	-0.5%			
	<b>Billing Total</b>	<b>132,733</b>	<b>111,502</b>	<b>139,931</b>	<b>142,358</b>	<b>142,358</b>	<b>9,625</b>	<b>7.3%</b>			

Town of Exeter

Water Fund

Preliminary Budget FY 2016

UPDATED:12/07/15

VERSION #7

**DRAFT**

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	Explanation
<b>Distribution</b>									
02-4332-0622-1110	WD- Sal/Wages FT	178,662	155,957	195,211	195,211	195,211	16,550	9.3%	8 FT split 50/50 Water Distribution/Sewer Collection; new heavy system operator for 9 mos ave OT rate = \$35/hr, 600 hours; for WD/SCMWWTP/PS (calls from dispatch or SCADA alarms)
02-4332-0622-1300	WD- Sal/Wages OT	21,000	40,153	21,000	21,000	21,000	-	0.0%	8 FT per union contract, split 50/50 WD/SC; new heavy system operator
02-4332-0622-1400	WD- Longevity Pay	2,850	-	2,850	2,850	2,850	-	0.0%	
	Salaries Total	202,512	196,110	219,061	219,061	219,061	16,550	8.2%	
02-4332-0622-2100	WD- Health Insurance	69,588	61,997	77,182	77,412	77,412	7,824	11.2%	new heavy system operator (8mos)
02-4332-0622-2110	WD- Dental Insurance	5,100	4,520	5,685	5,061	5,061	(40)	-0.8%	new heavy system operator (8mos)
02-4332-0622-2120	WD- Life Insurance	210	193	230	230	230	20	9.5%	new heavy system operator (8mos)
02-4332-0622-2200	WD- FICA	12,556	11,657	13,582	13,582	13,582	1,026	8.2%	Based on wages: 6.2%
02-4332-0622-2210	WD- Medicare	2,937	2,726	3,176	3,176	3,176	240	8.2%	Based on wages: 1.45%
02-4332-0622-2300	WD- Retirement Town	22,223	21,499	24,469	24,469	24,469	2,246	10.1%	FY @ 11.17%
02-4332-0622-2600	WD- Workers Comp Insurance	7,187	7,022	7,690	7,675	7,675	488	6.8%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	119,800	109,614	132,014	131,604	131,604	11,805	9.9%	
02-4332-0622-4300	WD- Building Maintenance	6,000	4,906	6,500	6,500	6,500	500	8.3%	7 water pumping stations; 2 new stations in '15 Skinner Spring, SWTP lagoons, GWTP, Well Building, Pump station/towers
02-4332-0622-4309	WD- Brush Cutting	2,500	-	3,000	3,000	3,000	500	20.0%	Pumps, generators, misc equipment
02-4332-0622-4311	WD- Equipment Maintenance	6,000	2,127	6,000	6,000	6,000	-	0.0%	
02-4332-0622-4312	WD- Road Repairs	10,000	11,039	10,000	10,000	10,000	-	0.0%	Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor
02-4332-0622-4320	WD- Vehicle Maintenance	6,750	7,337	6,750	6,750	6,750	-	0.0%	10 vehicles, 3 trailers split 50/50 WD/SC
02-4332-0622-4370	WD- System Maintenance	30,000	34,782	40,000	35,000	35,000	5,000	16.7%	4 Hydrant assemblies, 15 taps, risers, service saddles, curbstops, pipe, valve boxes, other parts Tank Rehabilitation- Hampton Rd Prgm=\$102,448 previously approved and now budgeted; \$116,723 proposed Epping Rd Tower Maint. Prgm;
02-4332-0622-4372	WD- Contracted Maintenance	120,448	76,836	219,171	219,171	219,171	98,723	82.0%	New hydrant replacement
02-4332-0622-43xx	WD- New Hydrant Replacement			1			-	0.0%	Biennial distribution licenses \$50/ea before Dec 2015
02-4332-0622-5265	WD- Licenses	800	165	800	800	800	-	0.0%	2 MIFIs (50%)
02-4332-0622-5310	WD- Mobile Communication	480	653	550	550	550	70	14.6%	Drills, bits, taps, dies, ratchet wrenches
02-4332-0622-5327	WD- General Hand Tools	1,500	1,278	1,500	1,500	1,500	-	0.0%	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires
02-4332-0622-5341	WD- Drug/Alcohol Testing	800	108	800	800	800	-	0.0%	New chemicals at GWTP; PPE required more
02-4332-0622-5610	WD- Safety Equipment	2,800	2,157	3,200	3,200	3,200	400	14.3%	8 split 50/50 WD/SC
02-4332-0622-5671	WD- Uniforms	2,145	1,873	2,145	2,145	2,145	-	0.0%	Software revisions/maintenance; handheld and software agreement with TISales
02-4332-0622-5681	WD- GIS Software	5,000	2,389	5,000	5,000	5,000	-	0.0%	large meter rebuild kits; 200+ meters require 10 year recert; backflow devices, testing
02-4332-0622-5759	WD- Metering & Back Flow	65,000	60,466	55,000	50,000	50,000	(15,000)	-23.1%	



Town of Exeter

Water Fund

Preliminary Budget FY 2016

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UPDATED:12/07/15									
VERSION #7									
02-4332-0622-5760	WD- Pump Station & Towers	15,000	14,068	40,000	30,000	30,000	15,000	100.0%	Pumps, I/O cards, check valve rebuilds, fuses/breakers; Cross Rd tower security; Hampton Rd tower security
02-4332-0622-6210	WD- Natural Gas	8,500	4,819	12,500	11,000	11,000	2,500	29.4%	Heating/generator fuel; new generators at new well buildings; GWTP
02-4332-0622-6220	WD- Electricity	42,000	47,064	80,000	70,000	70,000	28,000	66.7%	Water Pumping Stations and towers; 3 wells
02-4332-0622-6260	WD- Fuel	10,000	6,454	10,000	10,000	10,000	-	0.0%	Vehicle fuel budgeted at \$ 2.09 regular gas
	General Expenses Total	335,723	278,521	502,917	471,416	471,416	135,693	40.4%	
	<b>Distribution Total</b>	<b>658,034</b>	<b>584,245</b>	<b>853,992</b>	<b>822,081</b>	<b>822,081</b>	<b>164,047</b>	<b>24.9%</b>	
<b>Treatment</b>									
02-4335-0623-1110	WT- Sal/Wages FT	216,768	191,790	219,958	219,958	219,958	3,190	1.5%	4 FT WTP Ops Spr, 3 WTP Ops
02-4335-0623-1300	WT- Sal/Wages OT	19,075	20,808	19,075	19,075	19,075	-	0.0%	
02-4335-0623-1400	WT- Longevity Pay	2,500	-	2,500	2,500	2,500	-	0.0%	3 FT per union contract
	Salaries Total	238,343	212,598	241,533	241,533	241,533	3,190	1.3%	
02-4335-0623-2100	WT- Health Insurance	77,300	70,861	77,303	85,538	85,538	8,238	10.7%	10.6% increase in BC; 10.9% decrease in MT/AB
02-4335-0623-2110	WT- Dental Insurance	5,430	4,974	5,426	5,426	5,426	(4)	-0.1%	No increase
02-4335-0623-2120	WT- Life Insurance	288	269	288	288	288	-	0.0%	No increase
02-4335-0623-2200	WT- FICA	14,777	12,657	14,975	14,975	14,975	198	1.3%	Based on wages: 6.2%
02-4335-0623-2210	WT- Medicare	3,456	2,960	3,502	3,502	3,502	46	1.3%	Based on wages: 1.45%
02-4335-0623-2300	WT- Retirement Town	26,155	23,318	26,979	26,979	26,979	824	3.2%	FY @ 11.17%
02-4335-0623-2600	WT- Workers Comp Insurance	7,185	6,848	7,688	7,673	7,673	488	6.8%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	134,591	121,887	136,162	144,382	144,382	9,790	7.3%	
02-4335-0623-4300	WT- Building Maintenance	7,000	7,508	7,000	7,000	7,000	-	0.0%	3 buildings @ SWTP; new GWTP repair pumps & blowers; replacement parts; chemical tubing
02-4335-0623-4311	WT- Equipment Maintenance	16,500	13,250	16,500	16,500	16,500	-	0.0%	
02-4335-0623-5080	WT- Supplies - Lab Equip	7,700	7,894	18,000	13,000	13,000	5,300	68.8%	2 new turbidity meters (\$10k); Safe drinking water act (SDWA) for EPA compliance
02-4335-0623-5200	WT- Consulting	1	-	20,000	10,000	10,000	9,999	999900.0%	Misc. Consulting Services
02-4335-0623-5202	WT- Software Equip/Contracted Services	6,000	5,812	7,000	7,000	7,000	1,000	16.7%	Maint. Service for SCADA/Telemetry, hydraulic model H2O Map; 4 new facilities on SCADA
02-4335-0623-5265	WT- Licenses	2,000	-	2,000	2,000	2,000	-	0.0%	License fees moved here from Education/Training
02-4335-0623-5310	WT- Mobile Communication	900	1,200	1,200	1,200	1,200	300	33.3%	WTP Operations Supervisor cellphone and WTP ipad for SCADA
02-4335-0623-5610	WT- Safety Equipment	1,000	805	1,500	1,500	1,500	500	50.0%	Boots, gloves, hard hats, eye & hearing protection
02-4335-0623-5671	WT- Uniforms	2,400	1,552	2,400	2,400	2,400	-	0.0%	15% increase
02-4335-0623-5740	WT- Software / Hardware Agreement	13,500	9,305	22,950	22,950	22,950	9,450	70.0%	SCADA Software upgrades; new GWTP & wells
02-4335-0623-5756	WT- Dam Registrations	2,300	2,300	2,300	2,300	2,300	-	0.0%	Annual NHDES fees/Reservoir Dam
02-4335-0623-5757	WT-Property Taxes	3,700	3,374	3,700	3,700	3,700	-	0.0%	Skinner Springs in Stratham

Town of Exeter

Water Fund

Preliminary Budget FY 2016

Preliminary Budget FY 2016										UPDATED:12/07/15
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02-4335-0623-5984	WT- Lab testing	20,500	17,351	36,024	25,500	25,500	5,000	24.4%	Coliform bacteria, organic carbon, volatile & synthetic, unregulated contaminant monitoring rule (UCMR); new mandatory testing for Cryptosporidium for 2 years	
02-4335-0623-5985	WT- Chemicals	145,000	145,564	122,000	122,000	122,000	(23,000)	-15.9%	10 chemicals used including new groundwater treatment plant (GWTP)	
02-4335-0623-6210	WT- Natural Gas	25,000	19,404	30,000	27,500	27,500	2,500	10.0%	heating/generator fuel + new GWTP	
02-4335-0623-6220	WT- Electricity	110,000	105,863	88,000	88,000	88,000	(22,000)	-20.0%	Pumps, lights, etc;new GWTP, SWTP	
02-4335-0623-6260	WT- Fuel	1,600	793	1,600	1,600	1,600	-	0.0%		
02-4335-0623-7620	WT- Phone Lease - Alarms	1,000	1,158	1,000	1,000	1,000	-	0.0%		
	General Expenses Total	366,101	343,133	383,174	355,150	355,150	(10,951)	-3.0%		
	<b>Treatment Total</b>	<b>739,035</b>	<b>677,618</b>	<b>760,869</b>	<b>741,065</b>	<b>741,065</b>	<b>2,029</b>	<b>0.3%</b>		
<b>Debt Service</b>										
02-4711-0625-8113	DS- Water Tank SRF Principle	170,925	170,925	176,654	176,654	176,654	5,729	3.4%	2028 Final payment	
02-4711-0625-8114	DS- Water Line- Main & Lincoln Sts Principle	125,000	125,000	125,000	125,000	125,000	-	0.0%	2024 Final payment	
02-4711-0625-8119	DS- Water Line Replacement	153,700	153,700	153,700	153,700	153,700	-	0.0%	2021 Final payment	
02-4711-0625-8120	DS- Portsmouth Av Waterline Principle	16,071	16,071	16,071	16,071	16,071	-	0.0%	2023 Final payment	
02-4711-0625-8121	DS- Waste Stream Reduction Principle	40,157	39,970	40,608	40,608	40,608	451	1.1%	2018 Final payment	
02-4711-0625-8122	DS-Water Meter Replacement Principle	90,646	-	102,483	102,483	102,483	11,837	13.1%	2019 Final payment	
	Water Debt Service Principle Total	596,499	505,666	614,516	614,516	614,516	18,017	3.0%		
02-4721-0626-8153	DS- Water Tank SRF Interest	99,821	99,822	94,092	94,092	94,092	(5,729)	-5.7%	2028 Final payment	
02-4721-0626-8159	DS- Water Line Replacement Interest	33,735	33,735	30,661	30,661	30,661	(3,074)	-9.1%	2021 Final payment	
02-4721-0626-8160	DS- Portsmouth Av Waterline Interest	7,607	7,607	6,787	6,787	6,787	(820)	-10.8%	2023 Final payment	
02-4721-0626-8161	DS- Waste Stream Reduction Interest	1,960	1,960	1,449	1,449	1,449	(511)	-26.1%	2018 Final payment	
02-4721-0626-8162	DS- Water Line- Main & Lincoln Sts Interest	67,334	67,334	56,100	56,100	56,100	(11,234)	-16.7%	2024 Final payment	
02-4721-0626-8163	DS-Water Meter Replacement Interest	14,413	-	4,999	4,999	4,999	(9,413)	-65.3%	2019 Final payment	
	Water Debt Service Interest Total	224,870	210,458	194,088	194,088	194,088	(30,781)	-13.7%		
	<b>Debt Service Total</b>	<b>821,369</b>	<b>716,124</b>	<b>808,604</b>	<b>808,604</b>	<b>808,604</b>	<b>(12,765)</b>	<b>-1.6%</b>		
<b>Capital Outlay</b>										
02-4900-0627-7420	CO- Capital Outlay - Vehicle	17,500	17,500				(17,500)	-100.0%		
02-4900-0627-7425	CO- WTP Upgrades/Maintenance	40,000	25,453	40,000	50,000	50,000	10,000	25.0%	Consolidation of WTP Upgrades, Cap, and Maint	
02-4900-0627-7449	CO- WTP Capital	15,000	7,323	15,000	-	-	(15,000)	-100.0%	BRC eliminated line item and combined with 627-7425	
	<b>Capital Outlay Total</b>	<b>72,500</b>	<b>50,276</b>	<b>55,000</b>	<b>50,000</b>	<b>50,000</b>	<b>(22,500)</b>	<b>-31.0%</b>		
	<b>Water Fund Total</b>	<b>2,791,462</b>	<b>2,487,851</b>	<b>3,014,928</b>	<b>2,953,993</b>	<b>2,950,555</b>	<b>159,093</b>	<b>5.7%</b>	<b>V</b>	
<b>WF -Warrant Articles</b>										
	Epping Road Water Tank Maintenance		147,286		-	-	-		Put into the budget by BRC as contracted maintenance	
	SWTP TTHM's		400,000		-	-	-		Deferred by BRC to 2017	

Town of Exeter  
Water Fund

Preliminary Budget FY 2016

UPDATED:12/07/15  
VERSION #7

**DRAFT**

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget %-Difference	Explanation
01-5000-0950-9xxx	Light Duty Vehicles Lease			2,256	2,256	2,256	2,256	0.0%	Represents (12.5% Allocation) 1st payment of a 5 year lease. costs of \$ 63,343 Prelim or \$ 38,386
01-5000-0950-9xxx	Financial Accounting Software			7,918	4,798	4,798	4,798	0.0%	BRC recommended for lease
	Surface Water Treatment Reservoir Cleaning				-	-			CIP # G2
Defer	River Pump Station Upgrade			557,460	7,054	7,054	7,054	0.0%	CIP # G3
	<b>Warrant Articles Total</b>	-	-	557,460	7,054	7,054	7,054	0.0%	
	<b>Total Water Fund with WAR</b>	2,791,462	2,487,851	3,572,388	2,961,048	2,957,610	166,148	4.2%	



Town of Exeter  
Sewer Fund

Preliminary Budget FY 2016

DRAFT		2015		2016		2016 BOS		2016 BOS		2016 BOS		UPDATED:12/07/15	
Account Number	Description	2015 Budget	Actual as of 11/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	2016 BOS Budget vs. 2015 Budget % Difference	Explanation	VERSION #7		
<b>SEWER FUND</b>													
<b>Administration</b>													
03-4320-0631-1110	SA- Sal/Wages FT	187,565	150,396	188,667	188,667	188,667	1,102	0.6%	0.6%	2 FT W/S Mgr Eng & Eng Tec Split 50/50			
03-4320-0631-1200	SA- Sal/Wages PT	350	130	350	350	350	-	0.0%	0.0%	Recording Sec Split 50/50			
03-4320-0631-1210	SA- Sal/Wages Temp	3,200	2,626	3,500	3,500	3,500	300	9.4%	9.4%	PT Seasonal Employee 50/50 W&S Split			
03-4320-0631-1445	SA- Cell phone Allowance	-	-	-	-	-	-	0.0%	0.0%	Changed to cell phone reimbursement plan in 2015			
	Salaries Total	191,115	153,152	192,517	192,517	192,517	1,402	0.7%	0.7%				
03-4320-0631-2100	SA- Health Insurance	43,407	35,858	40,400	44,185	41,014	(2,393)	-5.5%	-5.5%	Allocations from GF			
03-4320-0631-2110	SA- Dental Insurance	3,415	2,785	3,237	3,237	2,970	(445)	-13.0%	-13.0%	Allocations from GF			
03-4320-0631-2120	SA- Life Insurance	300	245	275	275	275	(25)	-8.3%	-8.3%	Allocations from GF			
03-4320-0631-2130	SA- LTD Insurance	509	381	525	525	525	16	3.1%	3.1%	Allocations from GF			
03-4320-0631-2140	SA- Health Insurance Buyout	2,290	1,719	2,290	2,535	2,535	245	10.7%	10.7%	Allocations from GF			
03-4320-0631-2200	SA- FICA	11,849	9,458	11,936	11,936	11,936	87	0.7%	0.7%	Based on wages: 6.2%			
03-4320-0631-2210	SA- Medicare	2,771	2,211	2,791	2,791	2,791	20	0.7%	0.7%	Based on wages: 1.45%			
03-4320-0631-2300	SA- Retirement Town	20,583	16,322	21,074	21,074	21,074	491	2.4%	2.4%	FY @ 11.17%			
03-4320-0631-2600	SA- Workers Comp Insurance	3,867	4,523	4,138	4,130	4,130	263	6.8%	6.8%	Primex W/C Premium (7% increase for 2016)			
	Benefits Total	88,991	73,502	86,667	90,689	87,251	(1,741)	-2.0%	-2.0%				
03-4320-0631-5000	SA- Supplies	4,000	2,368	4,000	4,000	4,000	-	0.0%	0.0%	20% of general office supplies, batteries, 50% of meter records maintenance; costs for new copier, 50% Supplies/maint. for new multi-function printer, 20% general office, 50% new gps maint			
03-4320-0631-5010	SA- Postage	600	2,523	500	500	500	(100)	-16.7%	-16.7%				
03-4320-0631-5200	SA- Consulting Services	10,000	8,614	9,500	9,500	9,500	(500)	-5.0%	-5.0%	WW Lagoon groundwater discharge permit			
03-4320-0631-5212	SA- Fleet Insurance	788	788	827	859	859	71	9.0%	9.0%	Primex- Based upon allocation of assets (5% increase for 2016)			
03-4320-0631-5213	SA- Property Insurance	38,396	38,398	40,316	41,852	41,852	3,456	9.0%	9.0%	Primex- Based upon allocation of assets (5% increase for 2016)			
03-4320-0631-5224	SA- Legal Expense	10,000	-	10,000	5,000	5,000	(5,000)	-50.0%	-50.0%	Legal expenses related to EPA permit issues			
03-4320-0631-5310	SA- Mobile Communications	800	260	800	800	800	-	0.0%	0.0%	20% Director, Town Engineer, Ast Engineer cellphones			
03-4321-0631-5400	SA- Advertising	500	-	500	500	500	-	0.0%	0.0%	Bid packages, requests for proposals			
03-4320-0631-5810	SA- Conf Rooms/Meals	850	592	850	850	850	-	0.0%	0.0%	Annual national conference			
03-4320-0631-5820	SA- Education/Training	3,150	3,118	4,000	3,150	3,150	-	0.0%	0.0%	increase training for new WWTP			
	General Expenses Total	69,084	56,661	71,293	67,011	67,011	(2,073)	-3.0%	-3.0%				
	<b>Administration Total</b>	<b>349,190</b>	<b>283,315</b>	<b>350,477</b>	<b>350,217</b>	<b>346,779</b>	<b>(2,412)</b>	<b>-0.7%</b>	<b>-0.7%</b>				

Town of Exeter  
Sewer Fund

Preliminary Budget FY 2016

UPDATED:12/07/15  
VERSION #7

DRAFT

Account Number	Description	2015 Budget	Actual as of 11/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	Explanation
<b>Billing</b>									
03-4321-0634-1100	SB- Sal/Wages FT	63,215	48,744	69,165	69,165	69,165	5,950	9.4%	1 FT Utilities Clerk 50/50 split
03-4321-0634-1200	SB- Sal/Wages PT	10,779	9,313	7,034	7,034	7,034	(3,745)	-34.7%	1 PT Utilities Clerk 16 hrs/wk 50/50 split
03-4321-0634-1300	SB- Sal/Wages OT	-	-	-	-	-	-	0.0%	Allocations from GF
03-4321-0634-1400	SB- Longevity Pay	481	363	481	481	481	-	0.0%	Allocations from GF
	Salaries Total	74,475	58,420	76,680	76,680	76,680	2,205	3.0%	
03-4321-0634-2100	SB- Health Insurance	19,190	13,761	22,986	25,415	25,415	6,225	32.4%	Allocations from GF
03-4321-0634-2110	SB- Dental Insurance	1,255	1,014	1,544	1,544	1,544	289	23.0%	Allocations from GF
03-4321-0634-2120	SB- Life Insurance	88	69	98	98	98	10	11.4%	Allocations from GF
03-4321-0634-2130	SB - LTD Insurance	151	114	158	158	158	7	4.6%	Allocations from GF
03-4321-0634-2200	SB- FICA	4,617	3,566	4,754	4,754	4,754	137	3.0%	Based on wages: 6.2%
03-4321-0634-2210	SB- Medicare	1,080	831	1,112	1,112	1,112	32	3.0%	Based on wages: 1.45%
03-4321-0634-2300	SB- Retirement Town	7,000	5,396	7,779	7,779	7,779	779	11.1%	FY @ 11.17%
03-4321-0634-2600	SB- Workers Comp Insurance	902	1,265	965	963	963	61	6.8%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	34,283	26,016	39,396	41,823	41,823	7,540	22.0%	
03-4321-0634-5000	SB- Supplies	3,000	2,346	3,000	3,000	3,000	-	0.0%	Water bill processing, ink Cartridges, paper, letterhead, pens, etc
03-4321-0634-5010	SB- Postage	3,500	3,396	3,500	3,500	3,500	-	0.0%	
03-4321-0634-5200	SB- Consulting Services	500	-	500	500	500	-	0.0%	Allocation of actuarial costs for GASB compliance.
03-4321-0634-5220	SB- Audit	7,125	7,125	7,125	7,125	7,125	-	0.0%	Audit Fees for Melanson & Health
03-4321-0634-5320	SB- Phone Utilization	4,125	3,273	4,175	4,175	4,175	50	1.2%	12.5% allocation of IT phone utilization
03-4321-0634-5470	SB- Registry of Deeds	-	7	-	-	-	-	0.0%	
03-4321-0634-5683	SB- Internet Services	1,325	-	1,155	1,155	1,155	(170)	-12.8%	12.5% allocation of IT internet services (website)
03-4321-0634-5740	SB- Software Agreement	4,350	3,937	4,350	4,350	4,350	-	0.0%	Munisart Software Agreement
03-4321-0634-5820	SB- Education & Training	50	-	50	50	50	-	0.0%	W/S Billing Collection Staff
	General Expenses Total	23,975	20,084	23,855	23,855	23,855	(120)	-0.5%	
	<b>Billing Total</b>	<b>132,733</b>	<b>104,520</b>	<b>139,931</b>	<b>142,358</b>	<b>142,358</b>	<b>9,625</b>	<b>7.3%</b>	

Town of Exeter

Sewer Fund

Preliminary Budget FY 2016

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget % Difference	Explanation	UPDATED:12/07/15	VERSION #7
<b>DRAFT</b>											
<b>Collection</b>											
03-4325-0632-1110	SC- Sal/Wages FT	178,662	156,080	195,211	195,211	195,211	16,550	9.3%	8 FT split 50/50 WD/SC; new heavy/system operator WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)		
03-4325-0632-1300	SC- Sal/Wages OT	21,000	17,633	21,000	21,000	21,000	-	0.0%	8 FT per union contract split 50/50 WD/SC; new heavy/system operator		
03-4325-0632-1400	SC- Longevity Pay	2,850	-	2,850	2,850	2,850	-	0.0%			
	Salaries Total	202,512	173,713	219,061	219,061	219,061	16,550	8.2%			
03-4325-0632-2100	SC-Health Insurance	69,588	61,997	77,182	77,412	77,412	7,824	11.2%			
03-4325-0632-2110	SC- Dental Insurance	5,100	4,520	5,685	5,061	5,061	(40)	-0.8%			
03-4325-0632-2120	SC- Life Insurance	210	193	230	230	230	20	9.5%			
03-4325-0632-2200	SC- FICA	12,556	12,183	13,582	13,582	13,582	1,026	8.2%	Based on wages: 6.2%		
03-4325-0632-2210	SC- Medicare	2,937	534	3,176	3,176	3,176	240	8.2%	Based on wages: 1.45%		
03-4325-0632-2300	SC- Retirement Town	22,223	19,217	24,469	24,469	24,469	2,246	10.1%	FY @ 11.17%		
03-4325-0632-2600	SC- Workers Comp Ins	7,187	6,576	7,690	7,674	7,674	487	6.8%	Primex W/C Premium (7% increase for 2016)		
	Benefits Total	119,800	105,220	132,014	131,603	131,603	11,804	9.9%			
03-4325-0632-4300	SC- Building Maintenance	12,000	4,845	12,000	12,000	12,000	-	0.0%	10 pumping stations		
03-4325-0632-4309	SC- Brush Cutting	3,500	-	3,500	3,500	3,500	-	0.0%	Cross-Country sewers such as Ashbrook Rd.		
03-4325-0632-4311	SC- Equipment Maintenance	27,500	25,893	5,000	5,000	5,000	(22,500)	-81.8%	consumables; repairs; cutting heads		
03-4325-0632-4312	SC- Road Repairs	10,000	10,196	5,000	5,000	5,000	(5,000)	-50.0%	Sewer trench paving; compaction test requirements, service repairs at mains		
03-4325-0632-4320	SC- Vehicle Maintenance	6,750	7,993	6,750	6,750	6,750	-	0.0%	10 vehicles, 3 trailers, split 50/50 with water dist		
03-4325-0632-4365	SC- Grit Removal	3,500	2,299	3,500	3,500	3,500	-	0.0%	Transport of gravel, sand, etc. to Waste Management from WWTP		
03-4325-0632-4366	SC- Manhole Maintenance	60,000	39,754	60,000	60,000	60,000	-	0.0%	Manholes, piping & service repairs		
03-4325-0632-4367	SC- Pump & Control Maintenance	89,700	77,990	62,000	62,000	62,000	(27,700)	-30.9%	Maintain 22 sewer pumps; wear rings, impellers, shaft couplings, seals; 4 pump station plc's; 3 10 inch valves		
03-4325-0632-4368	SC- I/I Abatement	1,000	1,000	1,000	1,000	1,000	-	0.0%	Reclassified from Capital Outlay - maintenance item		
03-4325-0632-5265	SC- Licenses	480	653	550	550	550	70	14.6%	12 licenses for 8 individuals in sewer collection; 1/2 master electrician (due in Nov)		
03-4325-0632-5310	SC- Mobile Communications	800	164	800	800	800	-	0.0%	7 employees, Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires		
03-4325-0632-5341	SC- Drug/Alcohol Testing	2,250	2,372	2,250	2,250	2,250	-	0.0%	PPE & tools for new asbestos pipe OSHA standards, confined space equip. maint.		
03-4325-0632-5610	SC- Safety Equipment	2,145	1,550	2,145	2,145	2,145	-	0.0%	7 split 50/50 WD/SC		
03-4325-0632-5671	SC- Uniforms	5,000	2,389	5,000	5,000	5,000	-	0.0%	Software revisions/maintenance, handheld software agreement with TISales		
03-4325-0632-5681	SC- GIS Software	3,000	2,630	3,000	3,000	3,000	-	0.0%	Software annual maintenance; I/O cards		
03-4325-0632-5682	SC- SCADA Software	2,500	990	2,500	2,500	2,500	-	0.0%	Sewer augers, CCTV parts		
03-4325-0632-5761	SC- Tools	-	-	1	-	-	-	0.0%			
03-4325-0632-5875	SC- General Equipment Purchase	12,650	8,334	13,200	12,650	12,650	-	0.0%	Heat/Generator fuel		
03-4325-0632-6210	SC- Natural Gas	77,000	67,502	85,000	80,000	80,000	3,000	3.9%	Heat, lights, pumps, etc.		
03-4325-0632-6220	SC- Electricity										

Town of Exeter  
Sewer Fund

Preliminary Budget FY 2016

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03-4325-0632-6260	SC- Fuel	10,000	7,636	10,000	10,000	10,000	-	0.0%	Diesel, propane, gasoline for vehicles, equipment and pumping stations		
	General Expenses Total	329,775	264,190	283,196	357,645	357,645	27,870	8.5%			
03-4325-0632-	SC- Phone Lease-Alarms	1,600	-	-	-	-	(1,600)	-100.0%	Main Station Land Line Alarm		
	Collection Total	653,688	543,123	634,271	708,309	708,309	54,623	8.4%			
<b>Treatment</b>											
03-4326-0633-1110	ST- Sal/Wages FT	108,919	96,598	112,382	112,382	112,382	3,463	3.2%	2 FT Operators		
03-4326-0633-1300	ST- Sal/Wages OT	16,000	16,864	16,000	16,000	16,000	-	0.0%	average OT rate = \$36.95/hr. 433 hours		
03-4326-0633-1350	ST- Storm Related OT	-	178	-	-	-	-	0.0%	Nonbudgeted item		
03-4326-0633-1400	ST- Longevity Pay	1,950	-	1,950	1,950	1,950	-	0.0%	2 FT per union contract		
	Salaries Total	126,869	113,640	130,332	130,332	130,332	3,463	2.7%			
03-4326-0633-2100	ST- Health Insurance	31,210	28,609	31,210	34,509	34,509	3,299	10.6%	10.6% increase in BC; 10.9% decrease in MT/AB		
03-4326-0633-2110	ST- Dental Insurance	2,250	2,059	2,247	2,247	2,247	(3)	-0.1%			
03-4326-0633-2120	ST- Life Insurance	120	110	120	120	120	-	0.0%			
03-4326-0633-2200	ST- FICA	7,866	6,828	8,081	8,081	8,081	215	2.7%	Based on wages: 6.2%		
03-4326-0633-2210	ST- Medicare	1,840	1,597	1,890	1,890	1,890	50	2.7%	Based on wages: 1.45%		
03-4326-0633-2300	ST- Retirement Town	13,922	12,463	14,558	14,558	14,558	636	4.6%	FY @ 11.17%		
03-4326-0633-2600	ST- Workers Comp Insurance	7,185	6,856	7,689	7,674	7,674	489	6.8%	Primex W/C Premium (7% increase for 2016)		
	Benefits Total	64,393	58,522	65,794	69,078	69,078	4,685	7.3%			
03-4326-0633-4223	ST- Mowing	7,500	7,500	7,500	7,500	7,500	-	0.0%	Clear brush & cattails from Clemson's Pond and lagoons		
03-4326-0633-4300	ST- Building Maintenance	6,000	5,306	6,000	6,000	6,000	-	0.0%	3 high exposure buildings		
03-4326-0633-4311	ST- Equipment Maintenance	29,300	29,404	20,000	20,000	20,000	(9,300)	-31.7%	Chem feed pumps, flow meters, motorized valves; new C12 day tank		
03-4326-0633-4343	ST- Weed Control	1,700	1,700	1,700	1,700	1,700	-	0.0%	Prevents plant life from damaging lagoon slopes		
03-4326-0633-4364	ST- Outfall Dredging	9,000	2,400	-	-	-	(9,000)	-100.0%	due in 2017; biennial cleaning		
03-4326-0633-4368	ST- Industrial Pre-treat	5,500	1,511	7,500	5,500	5,500	-	0.0%	New industry permits (brewery, etc)		
03-4326-0633-4371	ST- Pond/Lagoon Maintenance	2,500	2,467	2,500	2,500	2,500	-	0.0%	Inter-lagoon sluice gates/piping, chlorine chamber adj. weirs, etc.; repair aerator pontoons		
03-4326-0633-5265	ST- Licenses	1,400	100	1,200	1,200	1,200	(200)	-14.3%	Required training for licensing; professional development; mandatory master electrician 15 hr training		
03-4326-0633-5310	ST- Mobile Communications	1,700	683	1,700	1,700	1,700	-	0.0%	WWTP Operators, 1 MIFI for SCADA backup		
03-4326-0633-5341	ST- Drug/Alcohol Testing	-	49	-	-	-	-	0.0%	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires		
03-4326-0633-5610	ST- Safety Equipment	1,300	994	1,300	1,300	1,300	-	0.0%	New asbestos pipe OSHA standards, confined space equip. maint.		
03-4326-0633-5671	ST- Uniforms	1,350	924	1,350	1,350	1,350	-	0.0%	uniforms for 2 operators		
03-4326-0633-5682	ST- SCADA Software/Hardware	15,000	5,117	10,000	10,000	10,000	(5,000)	-33.3%	Software revisions/annual maintenance		
03-4326-0633-5756	ST- Dam Registration	1,500	1,500	1,500	1,500	1,500	-	0.0%	Annual NHDES fees for WWTP and Clemson Pond lagoons (due in Dec)		





Town of Exeter  
Sewer Fund

Preliminary Budget FY 2016

UPDATED:12/07/15  
VERSION #7

**DRAFT**

Account Number	Description	2015 Budget	2015 Actual as of 11/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BOS Budget	2016 BOS Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 BOS Budget vs. 2015 Budget %-Difference	Explanation
03-4723-0638-9230	SF- BAN Interest			27,937	27,937	27,937	27,937	0.0%	Interest on BAN due 7/21/2016 for Engineering design for WWTP
	<b>BAN Total</b>	-	-	<b>27,937</b>	<b>27,937</b>	<b>27,937</b>	<b>27,937</b>	<b>0.0%</b>	
	<b>Capital Outlay</b>								
03-4902-0637-7301	CO- Capital Outlay - Leases	78,259	77,490	77,079	77,079	77,079	(1,180)	-1.5%	See separate list
03-4902-0637-7420	CO- Capital Outlay - Vehicle	17,500	17,500				(17,500)	-100.0%	
03-4902-0637-7430	CO- I/I Abatement	130,000	39,552	80,000			(130,000)	-100.0%	BRC Reclassified to maintenance in SC budget
03-4902-0637-7433	CO- WWTP Upgrades/Maint.	-	-				-	0.0%	
03-4902-0637-7444	CO- Small Station Generators	-	-				-	0.0%	
	<b>Capital Outlay Total</b>	<b>225,759</b>	<b>134,542</b>	<b>157,079</b>	<b>77,079</b>	<b>77,079</b>	<b>(148,680)</b>	<b>-65.9%</b>	
	<b>Sewer Fund Total</b>	<b>2,496,622</b>	<b>2,097,751</b>	<b>2,411,622</b>	<b>2,403,987</b>	<b>2,400,549</b>	<b>(96,072)</b>	<b>-3.8%</b>	<b>V</b>
	<b>Warrant Article</b>								
01-5000-0950-9xxx	Light Duty Vehicles Lease			2,256	2,256		-	#DIV/0!	Represents 1st payment of a 5 year lease (12.5% Allocation). The cost will be allocated \$18,292 to the general fund, \$2,256 each to the water fund and the sewer fund.
01-5000-0950-9xxx	Financial Accounting Software			7,918	4,798				Represents 1st payment of a 5 year lease. costs of \$ 63,343 Prelim or \$ 38,386 BRC recommended for lease
	<b>Warrant Articles Total</b>	-	-	<b>10,174</b>	<b>7,054</b>	-	-	<b>0.0%</b>	
	<b>Total Sewer Fund with WAR</b>	<b>2,496,622</b>	<b>2,097,751</b>	<b>2,421,796</b>	<b>2,411,041</b>	<b>2,400,549</b>	<b>(96,072)</b>	<b>-1.3%</b>	

Town of Exeter  
 Leases/Vehicles  
 Preliminary 2016 Budget

**General Fund**

Leases

01-4194-0117-7301	GG- CO - Leases	67,038	Engine 2
		110,488	Ladder Truck
		35,250	Street Sweeper
		19,410	Fire Alarm Truck
		27,035	Sno-Go
		3,000	Patrol Motorcycle
	<b>Total Vehicle Leases</b>	<u>262,221</u>	

**Total GF Leases** 262,221

Vehicle Purchases

01-4194-0117-7420	GG- CO - Vehicles	68,967	2 Police Vehicles
		45,519	Fire Truck Utility

**Total GF Vehicle purchases** 114,486

**Total GF** 376,707

**Water Fund**

Vehicle Purchases

02-4902-0627-7301	WF- CO - Leases	-	
	<b>Total WF Leases</b>	<u>-</u>	

02-4900-0627-7420	WF-CO- Capital Outlay - Vehicle	-	
	<b>Total WF</b>	<u>-</u>	

**Sewer Fund**

Leases

03-4902-0637-7301	SF- CO - Leases	77,079	Vactor Truck
	<b>Total SF Leases</b>	<u>77,079</u>	

Vehicle Purchases

03-4902-0637-7420	SF-CO- Capital Outlay - Vehicle	-	
	<b>Total SF Vehicle purchases</b>	<u>-</u>	



Town of Exeter				
Preliminary 2016 Budget				
Light Duty Vehicles Lease Purchase Program				
	Jeep Patriot	Car#7	DPW Maintenance	19,982
	Jeep Patriot	Car#51	Water/Sewer	19,982
	Chevy Silverado	Car#4	DPW Maintenance	18,020
	Ford Transit Connect	Car#12	DPW Maintenance	22,282
	Ford F-250	Car#23	DPW Maintenance	<u>20,727</u>
				100,993





# Town of Exeter, New Hampshire

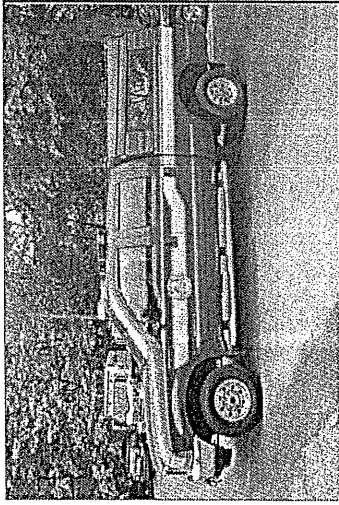
## 2016 - 2021 CIP Project Request Form

Date Submitted: 6/12/2015  
 First Year Funding is Requested: 2016

Project Title: Utility / Pick-up Replacement  
 Project Type: Vehicles & Heavy Equipment  
 Project Cost: \$45,519

Project Ranking: 2 of 2  
 Useful Life (Years): 10  
 Master Plan (Y/N): No  
 Growth Related (Y/N): No  
 Service Related (Y/N): Yes  
 Externally Mandated (Y/N): No

Department: Fire  
 Contact Name: Chief Brian Comeau



### Project Description

- General Project Description? Replace a 2001 Ford Crew Cab Pick-up with new. This vehicle is currently serves as a response vehicle as well as a utility vehicle. The vehicle is used to transport emergency response trailers, such as the Hazardous Materials trailer, Special Rescue trailer, and trailers used by the Seacoast Public Health Network as well as personnel to and from emergency scenes and training evolutions. The vehicle also is necessary to pick-up equipment used at emergency scenes and return it to the station to be placed back in service.
- Rationale? This 14 year old vehicle has over 117,000 miles and is becoming more difficult to predict service & maintenance needs. With any older vehicle unexpected costs in addition to routine maintenance always has the potential to be higher than budgeted in the operating portion of the budget.
- Operating Budget Impact? A new vehicle would likely reduce the operating budget as new vehicle warranties and reduced maintenance costs would be realized. Improvements in vehicle engines, have increased fuel mileage and reduced fuel consumption, as compared with existing older vehicles. We are currently looking into a lease/purchase as well as a standard purchasing options, in an effort to create a more level budget. Vehicle - \$37,019; Radio and Lights - \$8,500

Check all that apply

### 2016 - 2021 Source of Funding

- GO Bond/Borrowing
- Grants
- Taxes
- Water Fees
- Sewer Fees
- Impact Fees
- Revolving Funds
- Other

### Project Benefits

- Reduces Liability
- Health or Safety
- Reduces Long Term Debt
- Other: \_\_\_\_\_

### "Annual Operating Impact"

Salaries & Wages: \_\_\_\_\_  
 Employees Benefits: \_\_\_\_\_  
 Expenses: \_\_\_\_\_  
 Other: \_\_\_\_\_

Total: \_\_\_\_\_

Estimated Project Cost: \_\_\_\_\_

### Estimated Fiscal Capital Cost

**\$45,519**

### Total Capital Cost by Fiscal Year

FY16: \$45,519

FY17: \_\_\_\_\_

FY18: \_\_\_\_\_

FY19: \_\_\_\_\_

FY20: \_\_\_\_\_

FY21: \_\_\_\_\_

### Operating Budget Impact by Fiscal Year

Total Operating Expense (estimated) by Fiscal Year: \$0



# Town of Exeter, New Hampshire

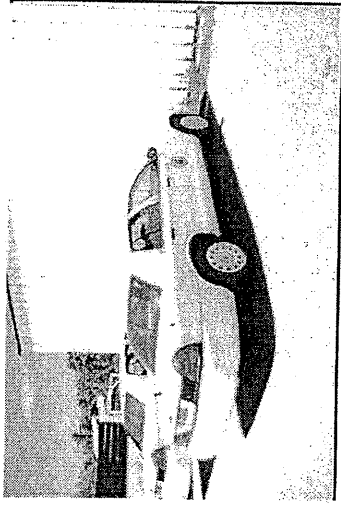
## 2016 - 2021 CIP Project Request Form

Date Submitted: 6/9/2015  
 First Year Funding is Requested: 2016

Project Ranking: 1 of 5  
 Useful Life (Years): 10  
 Master Plan (Y/N): NO  
 Growth Related (Y/N): YES  
 Service Related (Y/N): YES  
 Externally Mandated (Y/N): NO

Project Title: Replace Car #7 with Jeep Patriot  
 Project Type: Vehicles & Heavy Equipment  
 Project Cost: \$19,982

Department: DPW-Maintenance  
 Contact Name: Kevin Smart



### Project Description

Replace a 2004 Crown Victoria with a 2016 Jeep Patriot.

This request is to replace a 2-wheel drive car that is a repurposed police cruiser with an 8-cylinder engine that uses a lot of gas, and advanced body and rocker panel rusting. It is a first response vehicle for the Maintenance Superintendent and needs to be able to respond in all types of emergencies, and in all types of weather conditions. The requested replacement is due to the Ford Crown Victoria Police Cruiser not longer in production, and will no longer be available to repurpose for staff vehicles use as previously handed down from Police. The type of replacement vehicle requested is a small 4 to 6-cylinder SUV that will be more fuel efficient. The updated report on Fleet Management Best Practices Assessment for the Town of Exeter in 2016 from Mercury Associates, Inc. has recommended that this is a light duty vehicle that as part of a 5 vehicle lease allowing minimal investment.

In accordance with the vehicle replacement schedule to replace a Police Cruiser that was handed down, current mileage is 120,000. This price does not reflect a trade, and is 1 of 5 Light Duty vehicles for the Lease Program.

Current Mileage: 113,000  
 2014 Maintenance Costs: \$8,715  
 Vehicle Replacement Points: 31 pts  
 Vehicle Usage: DPW Maintenance Superintendent

Check all that apply  
 2016 - 2021 Source of Funding

- GO Bond/Borrowing
- Grants
- Taxes
- Water Fees
- Sewer Fees
- Impact Fees
- Revolving Funds
- Other

- Project Benefits
- Reduces Liability
- Health or Safety
- Reduces Long Term Debt
- Other:

### "Annual Operating Impact"

Salaries & Wages:  
 Employees Benefits:  
 Expenses:  
 Other:

Total:

Estimated Project Cost: \$19,982

Estimated Fiscal Capital Cost

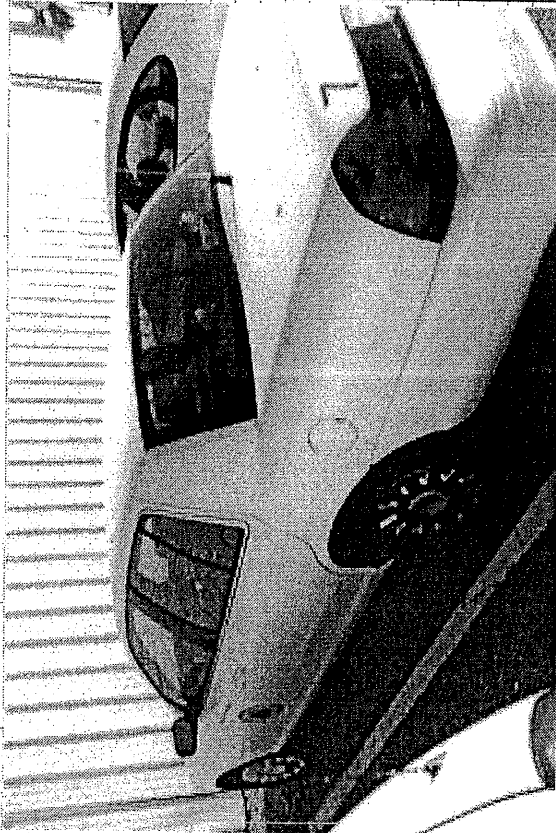
\$19,982

	FY16	FY17	FY18	FY19	FY20	FY21
Operating Budget Impact by Fiscal Year	\$19,982	\$0	\$0	\$0	\$0	\$0
Total Operating Expense (estimated) by Fiscal Year	\$19,982	\$0	\$0	\$0	\$0	\$0



Town of Lyster  
Vehicle Replacement Guidelines

Department:		Maintenance				Date:		July 7, 2015	
Vehicle Name or Number:		Car #7				Fuel Type:		Gas	
Vehicle Registration:		Ford Crown Victoria		2004 Crown Victoria					
VIN #		2FAHP71W44X146019							
Vehicle Category	Recommended/Replacement Years/Miles	Age	Miles/Hours Nearest 10,000	Type of Service	Reliability	Maintenance & Repairs Costs	Condition Interior/Exterior	Total Points	
Passenger Vehicles & Light Trucks, 4x2 & 4x4 Police Sedans, SUV's	6 and 75,000 or any year and 100,000 miles	11	11	1	2	2	4	31	
<p><b>Age:</b> 1 point for each year of chronological age, based on in-service date</p> <p><b>Miles/Hours:</b> 1 point for each 10,000 miles or 750 hours</p> <p><b>Type of Service:</b> 1, 3, or 5 points are assigned based on type of service            1 point for Department Heads &amp; Commuter use            3 points for medium duty, ambulances, parks &amp; rec, service vehicles            5 points for rough duty, plows, fire engines etc.</p> <p><b>Reliability:</b> Points are assigned depending on the frequency that a vehicle is in the shop for repair            1 point for a vehicle in the shop once every 3 months for Preventive Maint            2 points for a vehicle in the shop once every 2 or 3 months            3 points for a vehicle in the shop each month for repairs            4 points for a vehicle in the shop twice a month for repairs            5 points for a vehicle in the shop 3 or more times a month</p> <p><b>Maintenance &amp; Repair Costs:</b> Points are assigned based on total life Maintenance &amp; Repair costs            1 point for maintenance &amp; repair costs totalling 20% of original purchase cost            2 points for maintenance &amp; repair costs totalling 40% of original purchase cost            3 points for maintenance &amp; repair costs totalling 60% of original purchase cost            4 points for maintenance &amp; repair costs totalling 80% of original purchase cost            5 points for maintenance &amp; repair costs totalling 100% or greater of original purchase cost</p> <p><b>Condition:</b> This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, etc...            1 point for like new condition            2 points for excellent condition            3 points for good condition            4 points for fair/average condition            5 points for poor condition (Not Inspectable)</p>									





# Town of Exeter, New Hampshire

## 2016 - 2021 CIP Project Request Form

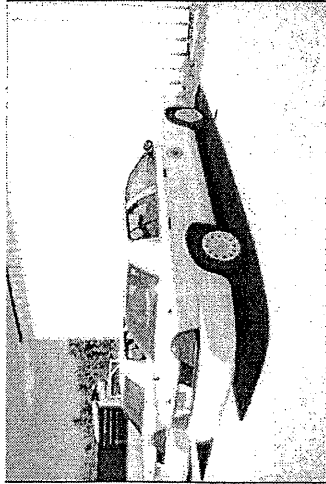
Date Submitted: 6/9/2015

First Year Funding is Requested: 2016

Project Title: Replace Car #51 with Jeep Patriot  
 Project Type: Vehicles & Heavy Equipment  
 Project Cost: \$19,982

Project Ranking: 2 of 5  
 Useful Life (Years): 6  
 Master Plan (Y/N): NO  
 Growth Related (Y/N): NO  
 Service Related (Y/N): YES  
 Externally Mandated (Y/N): NO

Department: Water & Sewer Department  
 Contact Name: Michael Jeffers



### Project Description

Request to replace a 2008 Crown Victoria with a 2016 Jeep Patriot. This car is an older retired police vehicle that the W/S Managing Engineer uses during the work day, or other employees take to required classes. This vehicle was originally purchased in 2008 for Police Department use. The recommended useful life for DPW use is 6 years according to the Town of Exeter Vehicle Replacement Schedule (VRS). DPW acquired the vehicle in 2012, and is scheduled for replacement in 2016.

This is to replace a 2-wheel rear wheel drive car that is an 8-cylinder and uses a lot of gas. It is a first response vehicle and needs to be able to respond in all types of emergencies in all types of weather conditions. Replacement due to age and wear; lower repair costs; DPW has a scheduled replacement in 2016; Updated report on Fleet Management Best Practices Assessment for the Town of Exeter in 2016 from Mercury Associates, Inc. arriving summer or fall 2016.

The price was developed state bid index of 2015 + 4.5% inflation rate (1 yr) + costs for strobe lights, miscellaneous parts, and radio; Current vehicle has 124,573 miles; This price does not reflect a trade. Part of Light Duty Lease Program.

Current Mileage: 124,573  
 2014 Maintenance Costs: \$2,448.38  
 Vehicle Replacement Points: 29 pts  
 Vehicle Usage: W/S Managing Engineer, W/S Engineer Technician, W/S Staff to classes, spare vehicle when needed

Check all that apply  
 2016 - 2021 Source of Funding

- GO Bond/Borrowing
- Grants
- Taxes
- Water Fees
- Sewer Fees
- Impact Fees
- Revolving Funds
- Other

### Project Benefits

- Reduces Liability
- Health or Safety
- Reduces Long Term Debt
- Other:

### \*\* Annual Operating Impact \*\*

Salaries & Wages:  
 Employees Benefits:  
 Expenses:  
 Other:

Total:

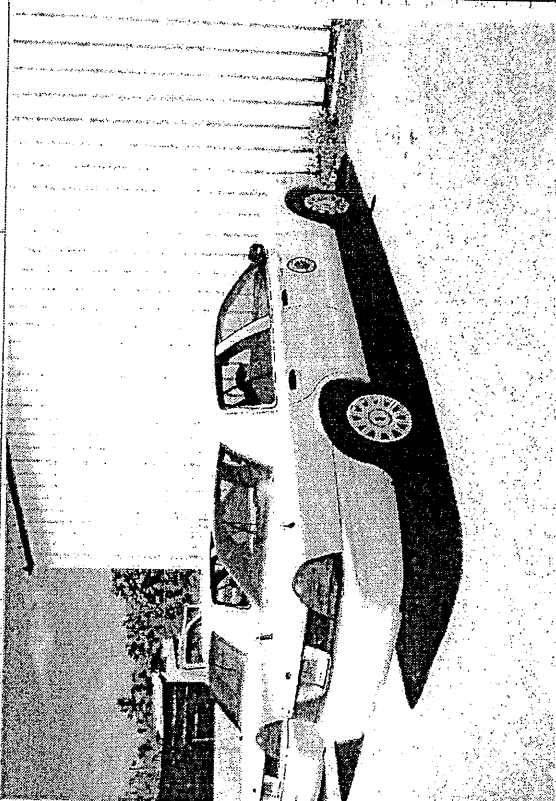
Estimated Project Cost: \$19,982

Estimated Fiscal Capital Cost

\$19,982

Total Capital Cost by Fiscal Year	FY16	FY17	FY18	FY19	FY20	FY21
	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Budget Impact by Fiscal Year</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Operating Expense (estimated) by Fiscal Year</b>	\$19,982	\$0	\$0	\$0	\$0	\$0

Town of Weter  
Vehicle Replacement Guidelines

Department:	Water & Sewer								Date:	June 8, 2015
Vehicle Name or Number:	Car #51	Recommended Replacement Years/Miles	Age	Miles/Hours Nearest 10,000	Type of Service	Reliability	Maintenance & Repairs Costs	Condition Interior/Exterior	Fuel Type:	Gas
Vehicle Registration:		Years/Miles	Age	Miles/Hours Nearest 10,000	Type of Service	Reliability	Maintenance & Repairs Costs	Condition Interior/Exterior	Fuel Type:	Gas
VIN #	2FAFP71V98X162463	Years/Miles	Age	Miles/Hours Nearest 10,000	Type of Service	Reliability	Maintenance & Repairs Costs	Condition Interior/Exterior	Fuel Type:	Gas
Passenger Vehicles & Light Trucks, 4x2 & 4x4 Police Sedans, SUV's	6 and 75,000 or any year and 100,000 miles		7	12	1	2	3	4		29
<p>Age: 1 point for each year of chronological age, based on in-service date</p> <p>Miles/Hours: 1 point for each 10,000 miles or 750 hours</p> <p>Type of Service: 1, 3, or 5 points are assigned based on type of service            1 point for Department Heads &amp; Commuter use            3 points for medium duty, ambulances, parks &amp; rec, service vehicles            5 points for rough duty, plows, fire engines, etc...</p> <p>Reliability: Points are assigned depending on the frequency that a vehicle is in the shop for repair            1 point for a vehicle in the shop once every 3 months for Preventive Maint            2 points for a vehicle in the shop once every 2 or 3 months            3 points for a vehicle in the shop each month for repairs            4 points for a vehicle in the shop twice a month for repairs            5 points for a vehicle in the shop 3 or more times a month</p> <p>Maintenance &amp; Repair Costs: Points are assigned based on total life Maintenance &amp; Repair costs            1 point for maintenance &amp; repair costs totalling 20% of original purchase cost            2 points for maintenance &amp; repair costs totalling 40% of original purchase cost            3 points for maintenance &amp; repair costs totalling 60% of original purchase cost            4 points for maintenance &amp; repair costs totalling 80% of original purchase cost            5 points for maintenance &amp; repair costs totalling 100% or greater of original purchase cost</p> <p>Condition: This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, etc...</p> <p>1 point for like new condition            2 points for excellent condition            3 points for good condition            4 points for fair/average condition            5 points for poor condition (Not Inspectable)</p>										
										



# Town of Exeter, New Hampshire

## 2016 - 2021 CIP Project Request Form

Date Submitted: 6/9/2015  
 First Year Funding is Requested: 2016  
 Project Ranking: 3 of 5  
 Useful Life (Years): 10  
 Master Plan (Y/N): NO  
 Growth Related (Y/N): YES  
 Service Related (Y/N): YES  
 Externally Mandated (Y/N): NO

Project Title: Replace plu #4 with Chevrolet Silverado  
 Project Type: Vehicles & Heavy Equipment  
 Project Cost: \$18,020

Department: DPW-Maintenance  
 Contact Name: Kevin Smart

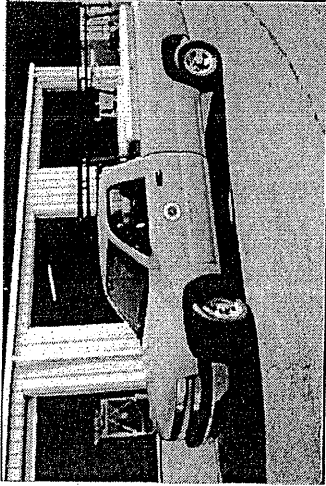
### Project Description

Replace a 2001 Chevrolet Silverado with a 2016 Chevrolet Silverado as listed in NH State Bid pricing as the lowest price 1/2 ton pickup.

The requested replacement of a 2-wheel drive, 8 ft bed 1/2 ton pickup used for building Maintenance. It is a first response vehicle and needs to be able to respond in all types of emergencies in all types of weather conditions for the construction and maintenance of all Town buildings. The updated report on Fleet Management Best Practices Assessment for the Town of Exeter in 2016 from Mercury Associates, Inc. recommends replacement as a vehicle that has met all criteria for replacement including rusting body panels.

This replacement is in accordance with the vehicle replacement schedule to upgrade the 15 year old pickup. This price does not reflect a trade. The truck is 1 of 5 vehicles recommended for the Light Duty Vehicle Lease Program.

Current Mileage: 47,000  
 2014 Maintenance Costs: \$7,300  
 Vehicle Replacement Points: 31 pts  
 Vehicle Usage: Maintenance Carpenter



Check all that apply

2016 - 2021 Source of Funding

- GO Bond/Borrowing
- Grants
- Taxes
- Water Fees
- Sewer Fees
- Impact Fees
- Revolving Funds
- Other

### Project Benefits

- Reduces Liability
- Health or Safety
- Reduces Long Term Debt
- Other:

### "Annual Operating Impact"

Salaries & Wages:  
 Employees Benefits:  
 Expenses:  
 Other:

Total:

Estimated Project Cost: \$18,020

Estimated Fiscal Capital Cost

\$18,020

Total Capital Cost by Fiscal Year	
FY16	FY17
\$18,020	\$0
Operating Budget Impact by Fiscal Year	
FY16	FY17
\$0	\$0
Total Operating Expense (estimated) by Fiscal Year	
FY16	FY17
\$0	\$0





# Town of Exeter, New Hampshire

## 2016 - 2021 CIP Project Request Form

Date Submitted: 6/9/2015  
 First Year Funding is Requested: 2016  
 Project Ranking: 4 of 5  
 Useful Life (Years): 10  
 Master Plan (Y/N): NO  
 Growth Related (Y/N): YES  
 Service Related (Y/N): YES  
 Externally Mandated (Y/N): NO

Project Title: Replace Van #12 w/ Ford Transit Connect  
 Project Type: Vehicles & Heavy Equipment  
 Project Cost: \$22,282

Department: DPW-Maintenance  
 Contact Name: Kevin Smart



### Project Description

Replace a 2002 Dodge Plumbing Van with a 2016 Ford Transit Connect.

This is to replace a 2-wheel drive Plumbing Technician van that is an 8-cylinder, uses a lot of gas, and is beginning to rust out at the rocker panels. It is a first response vehicle for plumbing/HVAC systems servicing for all Town Buildings and needs to be able to respond in all types of emergencies, and in all types of weather conditions. The enclosed van vehicle is the most practical application as it houses all the tools and spare parts needed for the job. The requested replacement is a smaller 4 to 6-cylinder Van that will be more fuel efficient and easier to maneuver around town buildings. An updated report on Fleet Management Best Practices Assessment for the Town of Exeter in 2016 from Mercury Associates, Inc. has identified this as a light duty vehicle and recommends a lease as the most cost effective procurement.

Replacement is in accordance with the vehicle replacement schedule and will replace a 2002 Dodge Van that has body rust. The current vehicle replacement budgets are not funded for rust repair, and older vehicles cannot pass State Safety Inspections with holes rusted through the bodies. This price does not reflect a trade and is 1 of 5 Light Duty Lease Program vehicles.

Current Mileage: 49,000  
 2014 Maintenance Costs: \$5,397  
 Vehicle Replacement Points: 30 pts  
 Vehicle Usage: Maintenance Plumber

Check all that apply

2016 - 2021 Source of Funding

- GO Bond/Borrowing
- Grants
- Taxes
- Water Fees
- Sewer Fees
- Impact Fees
- Revolving Funds
- Other

Project Benefits

- Reduces Liability
- Health or Safety
- Reduces Long Term Debt
- Other:

### "Annual Operating Impact"

Salaries & Wages:  
 Employees Benefits:  
 Expenses:  
 Other:

Total:

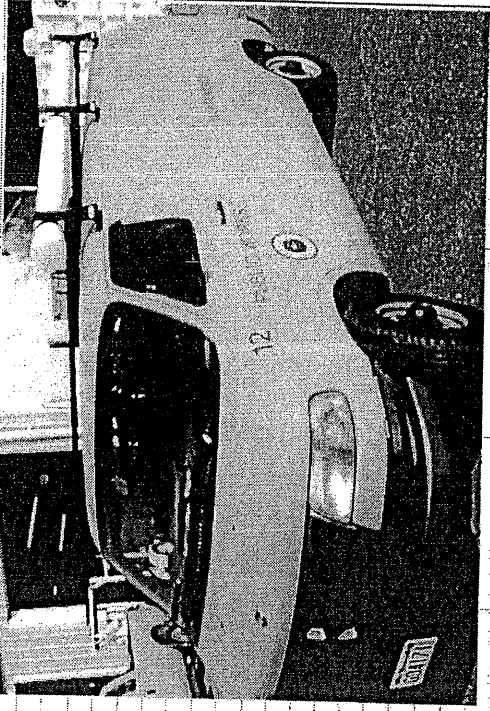
Estimated Project Cost: \$22,282

Estimated Fiscal Capital Cost

\$22,282

Total Capital Cost by Fiscal Year	FY16	FY17	FY18	FY19	FY20	FY21
	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Budget Impact by Fiscal Year</b>						
Total Operating Expense (estimated) by Fiscal Year	\$0	\$0	\$0	\$0	\$0	\$0
\$22,282						

Town of Exeter  
Vehicle Replacement Guidelines

Department:		Maintenance		Date:		Fuel Type:		
Vehicle Name or Number:		Truck #12				July 7, 2015		
Vehicle Registration:		2002 Ford Van				Gas		
VIN #		2B7JB21Y72K134438						
Vehicle Category	Recommended Replacement Years/Miles	Age	Miles/Hours Nearest 10,000	Type of Service	Reliability	Maintenance & Repairs Costs	Condition Interior/Exterior	Total Points
Passenger Vehicles & Light Trucks, 4x2 & 4x4 Police Sedans, SUV's	6 and 75,000 or any year and 100,000 miles	13	4	3	2	4	4	30
<p><b>Age:</b> 1 point for each year of chronological age, based on in-service date</p> <p><b>Miles/Hours:</b> 1 point for each 10,000 miles or 750 hours</p> <p><b>Type of Service:</b> 1, 3, or 5 points are assigned based on type of service            1 point for Department Heads &amp; Commuter use            3 points for medium duty, ambulances, parks &amp; rec, service vehicles            5 points for rough duty, plows, fire engines, etc...</p> <p><b>Reliability:</b> Points are assigned depending on the frequency that a vehicle is in the shop for repair            1 point for a vehicle in the shop once every 3 months for Preventive Maint            2 points for a vehicle in the shop once every 2 or 3 months            3 points for a vehicle in the shop each month for repairs            4 points for a vehicle in the shop twice a month for repairs            5 points for a vehicle in the shop 3 or more times a month</p> <p><b>Maintenance &amp; Repair Costs:</b> Points are assigned based on total life Maintenance &amp; Repair costs            1 point for maintenance &amp; repair costs totalling 20% of original purchase cost            2 points for maintenance &amp; repair costs totalling 40% of original purchase cost            3 points for maintenance &amp; repair costs totalling 60% of original purchase cost            4 points for maintenance &amp; repair costs totalling 80% of original purchase cost            5 points for maintenance &amp; repair costs totalling 100% or greater of original purchase cost</p> <p><b>Condition:</b> This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, etc...            1 point for like new condition            2 points for excellent condition            3 points for good condition            4 points for fair/average condition            5 points for poor condition (Not Inspectable)</p>								
								



# Town of Exeter, New Hampshire

## 2016 - 2021 CIP Project Request Form

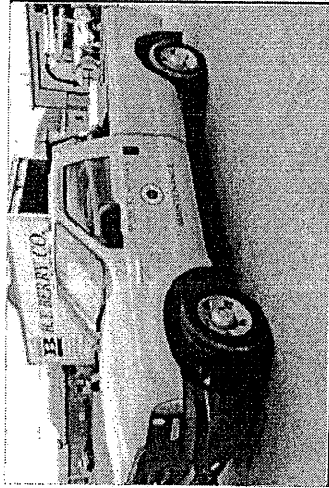
Date Submitted: 6/9/2015

First Year Funding is Requested: 2016

Project Title: Replace P/U #23 with Ford F-250  
 Project Type: Vehicles & Heavy Equipment  
 Project Cost: \$20,727

Project Ranking: 5 of 5  
 Useful Life (Years): 10  
 Master Plan (Y/N): NO  
 Growth Related (Y/N): YES  
 Service Related (Y/N): YES  
 Externally Mandated (Y/N): NO

Department: DPW-Maintenance  
 Contact Name: Kevin Smart



### Project Description

Requested Replacement of a 2006 Ford F-250 with a 2016 Ford F-250.

The requested replacement of a 2-wheel drive Pick up truck due to age and condition. It is a first response vehicle and support for the Mechanic Shop and the Town wide vehicle fleet. The shop truck responds to all types of emergencies in all types of weather conditions. The truck is requested as a 3/4 ton due to the power tailgate that is a safety feature for lifting heavy objects without injury. The weight and operation of the power tailgate require a 3/4 ton capacity to ensure that the truck will carry required loads without exceeding the vehicle GVWR. The updated report on Fleet Management Best Practices Assessment for the Town of Exeter in 2016 from Mercury Associates, Inc. recommends this as a vehicle meeting all requirements for replacement.

This vehicle request is in accordance with the vehicle replacement schedule and this price is from the NH State Bid List, and does not reflect a trade. This vehicle is 1 of 5 in the Light Duty Lease Program.

Current Mileage: 70,000  
 2014 Maintenance Costs: \$5,600  
 Vehicle Replacement Points: 25 pts

Check all that apply

2016 - 2021 Source of Funding

- GO Bond/Borrowing
- Grants
- Taxes
- Water Fees
- Sewer Fees
- Impact Fees
- Revolving Funds
- Other

Project Benefits

- Reduces Liability
- Health or Safety
- Reduces Long Term Debt
- Other:

### "Annual Operating Impact"

Salaries & Wages:  
 Employees Benefits:  
 Expenses:  
 Other:

Total:

Estimated Project Cost: \$20,727


Estimated Fiscal Capital Cost

\$20,727

Total Capital Cost by Fiscal Year					
FY16	FY17	FY18	FY19	FY20	FY21
\$20,727	\$0	\$0	\$0	\$0	\$0
Operating Budget Impact by Fiscal Year					
Total Operating Expense (estimated) by Fiscal Year					
\$20,727	\$0	\$0	\$0	\$0	\$0



Town of Exeter  
Vehicle Replacement Guidelines

Department:		Maintenance		Date:		Total Points	
Vehicle Name or Number:		Truck #23		July 7, 2015			
Vehicle Registration:		2006 Ford Truck		Fuel Type:		Gas	
VIN #		1FDSF34P16EA14593		2006 Ford F-350 with Lifting Tailgate			
Vehicle Category	Recommended Replacement Years/Miles	Age	Miles/Hours Nearest 10,000	Type of Service	Reliability	Maintenance & Repairs Costs	Condition Interior/Exterior
Passenger Vehicles & Light Trucks, 4x2 & 4x4 Police Sedans, SUV's	6 and 75,000 or any year and 100,000 miles	9	7	3	1	2	3
<p>Age: 1 point for each year of chronological age, based on in-service date</p> <p>Miles/Hours: 1 point for each 10,000 miles or 750 hours</p> <p>Type of Service: 1, 3, or 5 points are assigned based on type of service            1 point for Department Heads &amp; Commuter use            3 points for medium duty, ambulances, parks &amp; rec. service vehicles            5 points for rough duty, plows, fire engines, etc...</p> <p>Reliability: Points are assigned depending on the frequency that a vehicle is in the shop for repair            1 point for a vehicle in the shop once every 3 months for Preventive Maint            2 points for a vehicle in the shop once every 2 or 3 months            3 points for a vehicle in the shop each month for repairs            4 points for a vehicle in the shop twice a month for repairs            5 points for a vehicle in the shop 3 or more times a month</p> <p>Maintenance &amp; Repair Costs: Points are assigned based on total life Maintenance &amp; Repair costs            1 point for maintenance &amp; repair costs totalling 20% of original purchase cost            2 points for maintenance &amp; repair costs totalling 40% of original purchase cost            3 points for maintenance &amp; repair costs totalling 60% of original purchase cost            4 points for maintenance &amp; repair costs totalling 80% of original purchase cost            5 points for maintenance &amp; repair costs totalling 100% or greater of original purchase cost</p> <p>Condition: This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, etc...            1 point for like new condition            2 points for excellent condition            3 points for good condition            4 points for fair/average condition            5 points for poor condition (Not Inspectable)</p>							
							

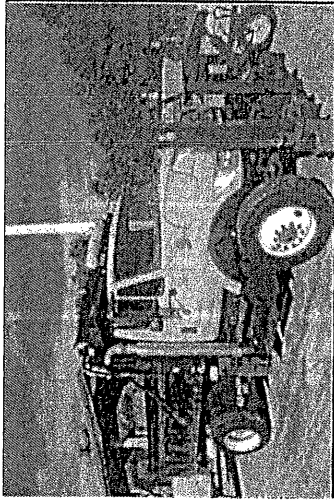


# Town of Exeter, New Hampshire

## 2016 - 2021 CIP Project Request Form

Date Submitted: 6/12/2015  
 First Year Funding is Requested: 2016  
 Project Ranking: 3 of 3  
 Useful Life (Years): 10  
 Master Plan (Y/N): YES  
 Growth Related (Y/N): NO  
 Service Related (Y/N): YES  
 Externally Mandated (Y/N): NO

Project Title: Highway Dump Truck #28  
 Project Type: Vehicles & Heavy Equipment  
 Project Cost: \$159,438  
 Department: DPW-Highway  
 Contact Name: Jay Perkins



### Project Description

This truck is a 2004 International 2 axle dump truck with 6,231 hours and 63,174 miles used by the Highway Department for winter and summer maintenance of town roads. This truck is equipped with a sand and salt application unit with wing and snow plow attachments and is a first response vehicle for deicing operations. This unit is at the end of its useful life as a first response vehicle and has proven unreliable. This vehicle shows signs of heavy rust and will require substantial work in the near future. Through out the summer this truck is used for road maintenance and construction projects for the Highway Department. It is a front line emergency response vehicle for all summer storm related emergencies.

Check all that apply

2016 - 2021 Source of Funding

- GO Bond/Borrowing
- Grants
- Taxes
- Water Fees
- Sewer Fees
- Impact Fees
- Revolving Funds
- Other

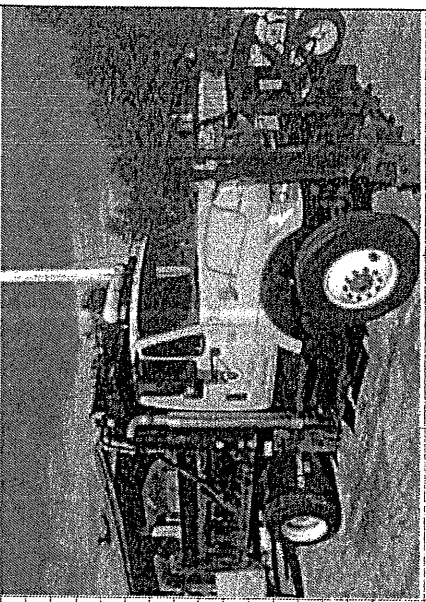
### Project Benefits

- Reduces Liability
- Health or Safety
- Reduces Long Term Debt
- Other:

"Annual Operating Impact"	
Salaries & Wages:	
Employees Benefits:	\$159,438
Expenses:	
Other:	
<b>Total:</b>	
Estimated Project Cost:	\$159,438
<b>Estimated Fiscal Capital Cost</b>	
	<b>\$159,438</b>

Total Capital Cost by Fiscal Year	FY17	FY18	FY19	FY20	FY21
FY16	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Operating Budget Impact by Fiscal Year					
FY16	\$0	\$0	\$0	\$0	\$0
<b>Total Operating Expense (Estimated) by Fiscal Year</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Town of Exeter  
Vehicle Replacement Guidelines

Department:		Highway						Date:	July 29, 2015
Vehicle Name or Number:		#28 Dump/Plow Truck						Fuel Type:	Diesel
Vehicle Registration:		G02141							
VIN #		1HTWDAAR04J084731							
Vehicle Category	Recommended Replacement Years/Miles	Age	Miles/Hours /Nearest 10,000	Type of Service	Reliability	Maintenance & Repairs Costs	Condition Interior/Exterior	Total Points	
Heavy Trucks Plow Trucks Fire Engine other large trucks	12 or 100,000	11	6	5	4	2	5	33	
Age: 1 point for each year of chronological age, based on in-service date									
Miles/Hours: 1 point for each 10,000 miles or 750 hours									
Type of Service: 1, 3, or 5 points are assigned based on type of service									
1 point for Department Heads & Commuter use									
3 points for medium duty, ambulances, parks & rec, service vehicles									
5 points for rough duty, plows, fire engines, etc...									
Reliability: Points are assigned depending on the frequency that a vehicle is in the shop for repair									
1 point for a vehicle in the shop once every 3 months for Preventive Maint									
2 points for a vehicle in the shop once every 2 or 3 months									
3 points for a vehicle in the shop each month for repairs									
4 points for a vehicle in the shop twice a month for repairs									
5 points for a vehicle in the shop 3 or more times a month									
Maintenance & Repair Costs: Points are assigned based on total life Maintenance & Repair costs									
1 point for maintenance & repair costs totalling 20% of original purchase cost									
2 points for maintenance & repair costs totalling 40% of original purchase cost									
3 points for maintenance & repair costs totalling 60% of original purchase cost									
4 points for maintenance & repair costs totalling 80% of original purchase cost									
5 points for maintenance & repair costs totalling 100% or greater of original purchase cost									
Condition: This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, etc...									
1 point for like new condition									
2 points for excellent condition									
3 points for good condition									
4 points for fair/average condition									
5 points for poor condition (Not Inspectable)									
									



# Town of Exeter, New Hampshire

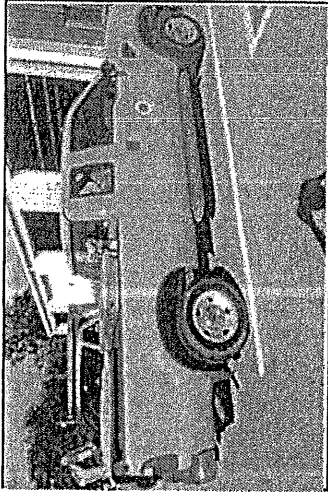
## 2016 - 2021 CIP Project Request Form

Date Submitted: 6/12/2015  
 First Year Funding is Requested: 2016

Project Title: DPW Truck 10  
 Project Type: Vehicles & Heavy Equipment  
 Project Cost: \$38,182

Department: DPW-Highway  
 Contact Name: Jay Perkins

Project Ranking: 2 of 3  
 Useful Life (Years): 8  
 Master Plan (Y/N): YES  
 Growth Related (Y/N): NO  
 Service Related (Y/N): YES  
 Externally Mandated (Y/N): NO



### Project Description

This vehicle, a Ford F-250, was originally purchased in 2008 and has 91,029 miles. The recommended useful life is 8 years according to the Town of Exeter Vehicle Replacement schedule. This vehicle serves as the General Foreman's mobile operating command center throughout the year and is equipped with a front snow plow, tool cross box, spill kit, and auxiliary 99 gallon fuel tank and pump. It is a critical component to the Highway Departments emergency response vehicle fleet.

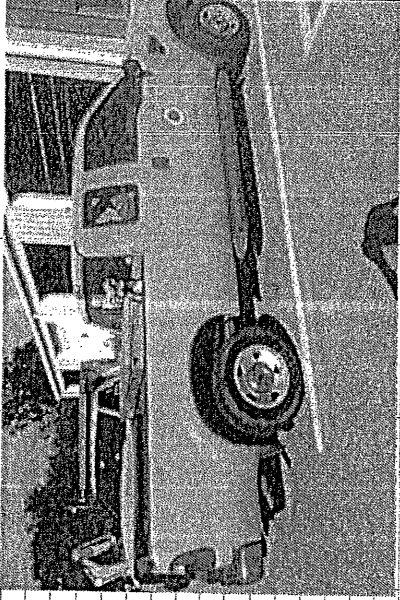
Check all that apply  
 2016 - 2021 Source of Funding

- GO Bond/Borrowing
  - Grants
  - Taxes
  - Water Fees
  - Sewer Fees
  - Impact Fees
  - Revolving Funds
  - Other
- Project Benefits**
  - Reduces Liability
  - Health or Safety
  - Reduces Long Term Debt
  - Other:

* Annual Operating Impact *	
Salaries & Wages:	
Employees Benefits:	\$38,182
Expenses:	
Other:	
<b>Total:</b>	
Estimated Project Cost:	\$38,182
<b>Estimated Fiscal Capital Cost</b>	
	<b>\$38,182</b>

Total Capital Cost by Fiscal Year	FY17	FY18	FY19	FY20	FY21
FY16	\$0	\$0	\$0	\$0	\$0
<b>Total Operating Expense (estimated) by Fiscal Year</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Town of Exeter  
Vehicle Replacement Guidelines

Department:		Highway						Date:	
Vehicle Name or Number:		#10 Light Duty Truck						Fuel Type:	July 29, 2015
Vehicle Registration:		G07542							Gasoline
VIN #		1FTSX21598EE09977							
Vehicle Category	Recommended Replacement Years/Miles	Age	Miles/Hours (Nearest 10,000)	Type of Service	Reliability	Maintenance & Repairs Costs	Condition Interior/Exterior	Total Points	
Passenger Vehicles Light Trucks, 4 x 2, 4 x 4 Police Sedans, SUV's	6 and 75,000 or any year and 100,000	7	9	3	3	0	3	25	
Age: 1 point for each year of chronological age, based on in-service date									
Miles/Hours: 1 point for each 10,000 miles or 750 hours									
Type of Service: 1, 3, or 5 points are assigned based on type of service									
1 point for Department Heads & Commuter use									
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5 points for poor condition (Not Inspectable)									
									





# EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355  
[www.exeternh.gov](http://www.exeternh.gov)

DATE: December 11, 2015  
TO: Russell Dean, Town Manager  
FROM: Jennifer R. Perry, Public Works Director  
RE: Public Works 2016 Budget Discussion Items

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The Public Works Department offers the following points for the Board of Selectmen's consideration during their discussion of the 2016 Budget. This is based upon review of the discussion at the Board of Selectmen's meeting on December 7, 2015.

1. **01-4311-0601-5446 Stormwater Program** – The town is currently operating under the expired 2003 NH Small Municipal Storm Sewer System (MS4) General Permit. EPA issued a revised Draft NH MS4 General Permit for comment on select sections; the comment period closed in November 2015. EPA is expected to issue the Final NH Small MS4 Permit in the Spring of 2016. In preparation for understanding the budgetary implications of the new requirements imposed by the final permit, the Department engaged a consultant to review Exeter's existing MS4 program and the new draft permit. A report was generated to guide our focus and suggest program costs. Assuming that the new permit will be issued in 2016 the Department requested \$127,000 in the budget. The Budget Recommendations Committee reduced that request to \$95,000. Attached is the consultant report. It is important to note that if the new permit is issued then task components of both Exhibit A and Exhibit B in the report will need to be implemented. The Department anticipates sponsoring a presentation on the new MS4 implications in the first quarter of 2016.
2. **01-4312-0602-7503 Road Paving/Maintenance** – The 2010 Pavement Management Report recommended an annual expenditure of \$1,100,000 to maintain the overall general condition of the streets at the same level (Pavement Condition Index of 67). In the 2015 budget process the paving budget was reduced from \$900,000 to \$800,000. There is now a discussion to reduce the paving budget to \$775,000. This is \$325,000 below the recommended annual expenditure.
3. **01-4312-0603-1300 OT Snow** – The budgeted amount for snow and ice control overtime at \$60,000 has remained the same since 2010. Snow and ice control overtime expenditures for the last three years have averaged \$80,000:

2013	\$75,565
2014	\$75,584
<u>2015 (to date)</u>	<u>\$88,295</u>
3-year avg	\$79,915





EXETER TOWN WARRANT – 2016

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

**First Session**

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, January 30, 2016 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

**Second Session**

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 8, 2016 at the Talbot Gymnasium at the Tuck Learning Center, 30 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

**Article 1**

To choose the following: 2 Selectman for a 3-year term; 1 Checklist Supervisor for a 2-year term; 1 Checklist Supervisor for a 6-year term; 1 Trustee of Swasey Parkway for a 3-year term; 1 Trustee of the Robinson Fund for a 7-year term; 1 Trustee of Trust Funds for a 3-year term.

**Article**

Zoning Amendment: Fertilizer (TBD)

**Article**

Zoning Amendment: Mixed Use Petition Epping Road (TBD)

**Article \_\_ Petitioned Zoning Amendment:** Are you in favor of the adoption of Amendment #\_\_ submitted by Petition for the town zoning ordinance, as follows:

To see if the town will vote to Amend Article 4.2 Schedule I: Permitted Uses by adding the language: "A special exception for a community building in the R1; R2; R3; or R4 districts may not include a methadone clinic, marijuana dispensary; sexually oriented business; homeless shelter, nor homeless day-center".

The Planning Board \_\_\_\_\_ recommend this article.

**Article - Wastewater Facility**

To see if the Town will vote to raise and appropriate the sum of \_\_\_\_\_ and \_\_\_\_\_ dollars ((\$ \_\_\_\_\_), for the purpose of constructing a new wastewater facility and site improvements at Newfields Road, and to authorize the issuance of not more than (\$ \_\_\_\_\_) of bonds or notes in accordance with the provisions of the Municipal Finance

Act (RSA 33); and further to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

(3/5 ballot vote required for approval.)

\_\_\_\_\_ by the Board of Selectmen

**Article**

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

**Article – 2016 Operating Budget**

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ \_\_\_\_\_. Should this article be defeated, the default budget shall be \$ \_\_\_\_\_ which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – 2016 Water Budget**

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ \_\_\_\_\_. Should this article be defeated, the water default budget shall be \$ \_\_\_\_\_ which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – 2016 Sewer Budget**

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ \_\_\_\_\_. Should this article be defeated, the default budget shall be \$ \_\_\_\_\_ which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – Human Service Agencies**

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of one-hundred seven thousand six hundred and nineteen dollars (\$107,619), for the support of various human service agencies that will serve Exeter residents in 2016:

Agency	Amount
A Safe Place	\$7,334
Area Home Care	\$10,334
Big Brother/Big Sister	\$7,500
CASA (Court Appointed Special Advocates)	\$750
Child and Family Services	\$9,667
Crossroads House	\$3,500
Families First	\$3,750
Friends Program (formerly RSVP)	\$2,200
Meals on Wheels – Food	\$9,200
New Generation Shelter	\$2,000
New Heights (formerly New Outlook)	\$3,000
NHSPCA	\$1,400
Richie McFarland Center	\$9,900
Rockingham Community Action	\$10,667
Seacoast Family Promise	\$2,000
Seacoast Mental Health	\$8,500
Seacoast VNA	\$4,167
St. Vincent De Paul	\$6,250
Womenade of Greater Squamscott	\$3,750
End 68 Hours of Hunger	\$1,750
Total	\$107,619

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article -- Master Plan Update CRF and Study (\$50,000)**

To see if the Town will vote to establish a non capital reserve fund under RSA 35:1-c for the purpose of making updates to the Town’s Master Plan under the jurisdiction of the planning board, and to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be placed in this fund and further the Board of Selectmen shall be named agents of the fund and be authorized to make expenditures from the fund.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – Sick Leave Trust Appropriation (\$50,000)**

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from general fund surplus.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – Snow/Ice Deficit Fund (\$50,000)**

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from general fund surplus.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – Accounting, Tax and Utility Billing Software Lease/Purchase (\$\_\_\_\_\_)**

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for \$\_\_\_\_\_ for the purpose of lease/purchasing fund accounting, tax and utility billing software for the Finance, Tax, and Water/Sewer Departments, and to raise and appropriate the sum of \_\_\_\_\_ dollars (\$\_\_\_\_\_), which represents the first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. Appropriation amounts \$\_\_\_\_\_ general fund; \$\_\_\_\_\_ water fund; \$\_\_\_\_\_ sewer fund.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – Highway Department Dump Truck Lease/Purchase (\$36,001)**

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for \$159,438 for the purpose of lease/purchasing a dump truck for the Exeter Highway Department, and to raise and appropriate the sum of thirty-six thousand and one dollars (\$36,001), which represents the first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article - Downtown Parking Study (\$35,000)**

To see if the Town will vote to raise and appropriate via special warrant article the sum of thirty-five thousand dollars (\$35,000) for the purpose of conducting a parking study of the central downtown area of Exeter to include Water Street and all municipal parking lots.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – Light Duty Vehicle Lease/Purchase Program (\$22,804)**

To see if the Town will vote to authorize the Board of Selectmen to enter into lease/purchase agreements for \$100,993 for the purpose of replacing various light duty vehicles within the Exeter Public Works Department, and to raise and appropriate the sum of twenty-two thousand eight hundred and four dollars (\$22,804), which represents the first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. Appropriation amounts \$18,292 general fund; \$2,256 water fund; \$2,256 sewer fund.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – Non Capital Reserve Fund – Sportsmen’s Club**

To see if the Town will vote to establish a non capital reserve fund under RSA 35:1-c for the purpose of ....., and to raise and appropriate the sum of \_\_\_\_\_ dollars (\$\_\_\_\_\_) to be placed in this fund and further the Board of Selectmen shall be named agents of the fund and be authorized to make expenditures from the fund.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – Long Term Lease Town Owned Property**

To see if the Town will authorize the Board of Selectmen to negotiate and enter into a long term lease of up to 99 years on Town owned land described as Tax Map 100 Lot 4, for the purpose of installing a cellular tower on the property, a portion of which will benefit the Town of Exeter communications systems.

(Majority vote required)

\_\_\_\_\_ by the Board of Selectmen

**Article – Citizens Petition Charter Commission**

By petition of Daniel W. Chartrand and others, “Shall a charter commission be established for the purpose of establishing a municipal charter?”

**Article – Citizen’s Petition Drones**

By petition of Robert Eastman and others, “Shall the Town of Exeter affirms that, within the town limits, the navigable airspace for drone aircraft shall not be expanded below the long-established airspace for manned aircraft; and that the Town of Exeter affirms that within the town limits,

landowners have exclusive control of the immediate reaches of the airspace and that no drone aircraft shall have the “public right to transit” through this private property.”

To transact any other business which may legally come before this meeting.

Given under our hands and seal this \_\_\_\_<sup>th</sup> day of January, 2016.

\_\_\_\_\_  
Julie Gilman, Chairwoman

\_\_\_\_\_  
Don Clement, Vice-Chairman

\_\_\_\_\_  
Nancy Belanger, Clerk

\_\_\_\_\_  
Anne Surman

\_\_\_\_\_  
Daniel W. Chartrand

We certify that on the \_\_\_\_<sup>th</sup> of January, 2016, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder’s Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 30 Linden Street, and the Town Clerk’s Office, 10 Front Street.

Given under our hands and seals this \_\_\_\_<sup>th</sup> day of January, 2016.

\_\_\_\_\_  
Julie Gilman, Chairwoman

\_\_\_\_\_  
Don Clement, Vice-Chairman

\_\_\_\_\_  
Nancy Belanger, Clerk

\_\_\_\_\_  
Anne Surman

\_\_\_\_\_  
Daniel W. Chartrand







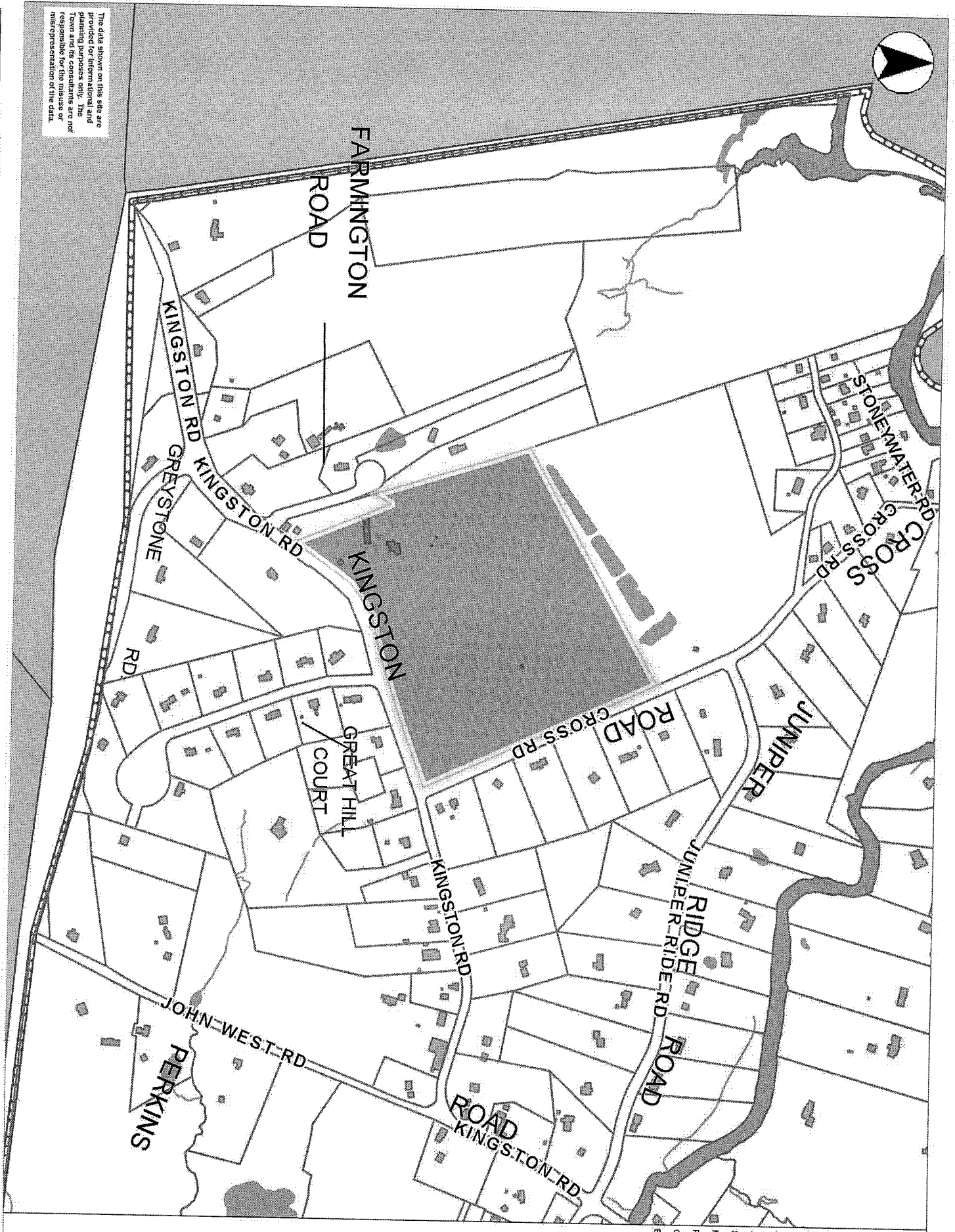


The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.

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- Parcels
- MT Highways
- Interstate
- US Highway
- State Highway
- Town Boundary
- Abutting Towns
- Streets
- Water
- Parcel Streams
- Open Water
- Buildings





DEC 9 2015

Office

Received

PETITION TO THE BOARD OF SELECTMEN/TOWN CLERK TO INSERT A WARRANT ARTICLE

We, the undersigned registered voters of the Town of Exeter, NH request you to insert into the warrant for the 2016 Town Meeting, the following article:

On the petition of Christopher Gilroy representing 25 Hampton Road #A3 in Exeter, NH and others; to see if the town will vote to amend Article 4.2 Schedule 1 Permitted Uses by adding the language: "A special exception for a community building in the R1; R2; R3; or R4 districts may not include a methadone clinic, marijuana dispensary; sexually oriented business; homeless shelter, nor homeless day-center".

NAME (PLEASE PRINT)	SIGNATURE	ADDRESS
1 CHRIS GILROY		25 HAMPTON RD #A3 EXETER NH 03833
2 Jennifer Gilroy		8 Hampton Falls Rd. Exeter
3 M J LODICO		1 Hunter Pl. Exeter
4 Arlene E. Chubb		7 Hunter Pl. Exeter
5 James M. Ouellet		14 Hunter Place. Exeter
6 Maureen Ouellet		14 Hunter Place Exeter
7 Linda Allen		14 Hunter Place
8 Boyd Allen		14 Hunter Place
9 Courtney Corey Lodico		1 Hunter Pl Exeter NH
10 Matthew Carbone		21 Exeter Farms Rd. Exeter, NH
11 Kerry Lyons		29 Pleasant St. Exeter, NH
12 Meghan Herring		3 Hunter Pl. Exeter
13 Joseph Stagnone		9 Exeter Farms Road Exeter, NH
14 SUSAN STAGNONE		9 EXETER FARMS RD
15 Ann Murphy		7 Exeter Farms Rd. Exeter, NH
16 Malinda Virkaitis		26 Exeter Farms Rd. Exeter, NH 03833
17 Karin Tenney-Helfrich		5 Exeter Farms Rd 03833
18 Eugenie A. Smith		5 Exeter Farms Rd Exeter 03833
19 MARGUERITE S. SMITH		6 WYNDARBROOK Cir
20 BOB RENSLAER		48 EXETER FARMS RD
21 JAMES L. OUELLET		36 EXETER FARMS RD
22 JAMES L. OUELLET		30 EXETER FARMS RD
23 JULIA LAMBERT		2 EXETER FARMS Rd.
24 BOB BEAL		23 Exeter Farms
25 Myrna Beal		23 Exeter Farms Rd.
26 EUGENE LAMBERT		2 EXETER FARMS RD.
27 MARY RENSLAER		48 EXETER FARMS RD.
28 Gregory E. Stone		13 Exeter Farms Rd. Exeter NH
29 Christina M. Stone		13 Exeter Farms Rd. Exeter NH
30 BOB WILLIAMS		17 Exeter Farms Rd. Exeter NH
31		
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35		
36		
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38		

**CITIZEN'S PETITION FOR TOWN OF EXETER 2016 TOWN WARRANT**

On the petition of Christopher Surette and other registered voters of the Town of Exeter, to see if the town will vote to:

Amend Article 2, Definitions by adding a definition for "Mixed Use" to read as follows: "Mixed Use: the combination of residential and non-residential uses on one or more lots.

Amend Article 4, Section 4.2 Schedule I: Permitted Uses to allow "Mixed Use Multi-family Residential development" as a permitted use in the C-3, Epping Road Highway Commercial zoning district.

Amend Article 4, Section 4.4 Schedule III: Density and Dimensional Regulations – Non-Residential Minimum Lot Area/Dwelling Unit (Sq. Ft.) by adding reference to Note #21. Amend Schedule II: Notes by adding Note #21 to read as follows: Residential density for multi-family development is 5,000 square feet per dwelling unit.

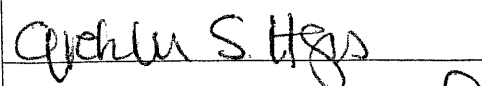
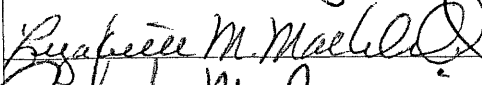
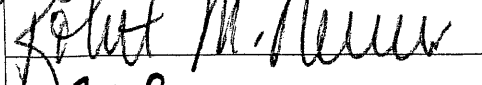
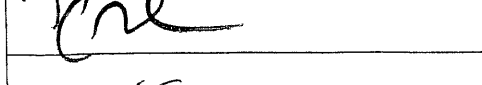
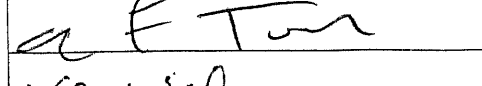
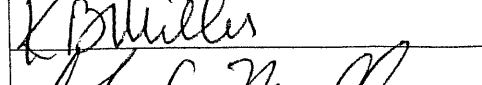

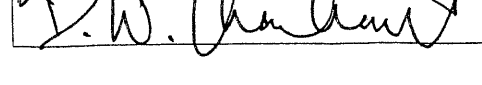
Amend Article 4, Section 4.4 Schedule III: Density and Dimensional Regulations – Non-Residential Minimum Lot Area/Municipal Water & Sewer by adding a reference to Note #22. Amend Schedule III: Notes by adding Note #22 to read as follows: Municipal water and sewer and underground utilities are required.

Amend Article 4, Section 4.4 Schedule III: Density and Dimensional Regulations – Non-Residential Minimum Yard Setbacks – Front by adding reference to Note #23. Amend Schedule III Notes by adding Note #23. to read as follows: Minimum front yard setback of 500 feet required from Epping Road for Mixed Use Multi-family Residential development.

**NAME** (Signature)

**PRINTED NAME**

**ADDRESS**

	Gretchen S. Hayes	23 Lincoln St. #B Exeter, NH ✓
	Elizabeth M. MacDonald	131 Court St, #13, Exeter NH ✓
	Robert M. Derosier	68 High Street, Exeter, NH ✓
	Christopher T. Wilson	10 Little Pine Ln, Exeter NH ✓
	Charles F. Tucker	16 Epping Rd. Exeter, NH ✓
	Katherine B. Miller	23 Linden St. Exeter ✓
	John C. Mueller	32 Pickpocket Rd ✓
	DANIEL W. CHARTRAND	63 JADY HILL AVE ✓

**4.2 SCHEDULE I: PERMITTED USES**

<p>C-3 EPPING ROAD HIGHWAY COMMERCIAL</p>	<p>Retail services, business offices, professional offices and medical offices, hotels/motels. Bed and Breakfast. Child day care. Essential services. Automobile repair shops and washing establishments. New and used car dealers. Amusement Centers. Wholesale establishments, distribution plants and warehouses. Landscape services and garden supply establishments. Animal hospitals and veterinarians, animal boarding/kennels. Boat sales and services. Assisted Living Facility. Mixed use multi-family residential.</p>	<p>Off-street parking. Other accessory uses customarily incidental to the principal use. Home occupations</p>	<p>Gasoline and/or services stations. Sexually oriented business use. Light industry. Medical Rehabilitation Facilities and elderly congregate healthcare facilities. Churches and similar places of worship. Community buildings, social halls, clubs, lodges and fraternal organizations. Heliports.</p>
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**4.4 SCHEDULE III: DENSITY AND DIMENSIONAL REGULATIONS – NON-RESIDENTIAL**

See Notes(#)	Minimum Lot Area			Minimum Lot Depth (Feet)	Maximum Height (Feet)	Front (Feet)	Minimum Yard Set Backs		Maximum Building Coverage (%)	Minimum Open Space (%)
	No Municipal Water & Sewer	Municipal Water & Sewer	Square Feet				Dwelling Unit (Sq. Ft.)	Side (Feet)		
DISTRICT					(5)		one	both	(4)	(17)
C-3 Epping Rd. Highway		(22)	40,000	225	50	50 (14)(23)	30	60	40	20

**SCHEDULE III NOTES:**

21. Residential density for multi-family development is 5,000 square feet per dwelling unit.
22. Municipal water and sewer and underground utilities are required for mixed use multi-family residential development.
23. Minimum front yard setback of 500 feet from Epping Road is required for mixed use multi-family residential development.

**CITIZEN'S PETITION FOR TOWN OF EXETER 2016 TOWN WARRANT**

On the petition of Christopher Surette and other registered voters of the Town of Exeter, to see if the town will vote to:

Amend Article 2, Definitions by adding a definition for "Mixed Use" to read as follows: "Mixed Use: the combination of residential and non-residential uses on one or more lots.

Amend Article 4, Section 4.2 Schedule I: Permitted Uses to allow "Mixed Use Multi-family Residential development" as a permitted use in the C-3, Epping Road Highway Commercial zoning district.

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<u>NAME</u> (Signature)	<u>PRINTED NAME</u>	<u>ADDRESS</u>	
	Frederick Robert F.R. AMIET	42 LINCOLN ST	✓
	Bridges, Bryan BRIDGES, BRYAN	8 HALF ROCK LN EXETER	
A Ryan	Alistair Ryan	148 High street	no voter found
BUHOT LAUNAY		3 Ector farms Rd.	no voter found
Alison Kobray	A. L. Kobray	5 Liver St.	✓
Linnea Hutten		37 Crawford Ave	Can't read name
Jason Hobbs	J. Hobbs	6 Icey Hill MHP	✓
	JUDSON LOVERING	14 Columbus Ave	✓

NAME (Signature)	PRINTED NAME	ADDRESS	
Peter Ihm	Peter Ihm <sup>Ihm</sup>	2 Colonial Way Exton	
Susanne Lovering	<del>_____</del>	14 Columbus Ave	Nota later
Barb Mull	Barbara Madala	30 River Road P-Exton	
Margaret Bateman	Margaret Bateman	6 Deerwood Dr	
Gene Lachance	Irene Lachance	2 Half Penny Ln	
Tim Ihm	Timothy Bateman	6 Peerhaven Pr	
Stephen Lachance	Stephen Lachance	2 Half Penny Ln	
Eric Benson	ERIC BENSON	2 Thelma Drive	
Julie Benson	Julie Benson	2 Thelma Drive	
Gaby Grossman	Gaby Grossman	31 Winter St	
Dan Grossman	Dan Grossman	11	
Patty Surette	Patty Surette	32 Captains Way, Exton	
Christy Surette	CHRISTOPHER SURRETT	32 CAPTAINS WAY	





Each of the undersigned voters requests the municipal officers to submit to the voters, at the next municipal election, the question of establishment of a charter commission to draft a municipal charter.

Print Name                      Address                      Signature

DANIEL W. CHARTRAND      603 JADY HILL AVE.      Daniel W. Chartrand ✓

Elizabeth M. MacDonald      131 Court St., #13      Elizabeth M. MacDonald ✓

Robert B. Richards      25 Cass Street. Exeter N.H.      R.G.B. Rob Richards ✓

MARSHALL E QUANDT      45 FRANKLIN ST      Marshall E Quandt ✓

Dorothy Quandt      45 Franklin St      Dorothy Quandt ✓

RANDALL RAYMOND      196 WATER ST.      Randall Raymond ✓

Karen B. Smith      196 Water St      Karen B. Smith ✓

Caroline Siegel      19 Webster Ave      Caroline Siegel ✓

Susan Forman      19 Garfield St      Susan Forman ✓

Roby & Pouley      8 Coast St Ave      Roby & Pouley ✓

Alice Ann      15 Cass St      Alice Ann ✓

Don Brisehelen      12 Gill St      Don Brisehelen ✓

Harvard Knowles      4 Sterling Hill Lane # 438      Exeter ✓

ANTHONY C. ZWAAN      7 MARLBORO ST      Anthony C. Zwaan ✓

LAURIE ZWAAN      7 MARLBORO ST      Laurie Zwaan ✓

Steve Ramsay      2 Indian Trail, Exeter      Steve Ramsay ✓

Jim Mills      11 Lincoln St      Jim Mills ✓

Barbara D. Richards      the 9th St. Exeter, NH #1203      Barbara D. Richards ✓

Isabete Klunkmuller      10 Chestnut St. APT. 1205 E. KLUNKMULLER. ✓

Nancy Phillips      703 70      Exeter, NH. Nancy Phillips ✓

SARAH ANDERSON      66 Newfields Rd. Exeter, NH      Sarah Anderson ✓



By petition of Robert Eastman and others, "Shall the Town of Exeter affirms that, within the town limits, the navigable airspace for drone aircraft shall not be expanded below the long-established airspace for manned aircraft; and that the Town of Exeter affirms that within the town limits, landowners have exclusive control of the immediate reaches of the airspace and that no drone aircraft shall have the "public right to transit" through this private property."

Print Name:	Address:	Signature:
✓ ROBERT EASTMAN	19 HAMPTON FALL RD	[Signature]
✓ HERBERT S. MOYER	51 WESTSIDE DR. EXETER	Herbert S. Moyer
✓ CURTIS GROWER	33 Westside Rd Exeter	Curtis E. Grouser
✓ PAUL SANBORN	217 WATER ST. APT 303 EXETER	Paul M. Sanborn
✓ Gerry Hamel	17 Little Pine Lane	Gerry Hamel
✓ Renee O'Beaton	5 Blanche Ln	Renee O'Beaton
✓ Kluge St Knison	4 Stony Brook Ln	Madge St Knison
✓ JAMES BATHLEDER	2 RIDGE CREST DR	James Bathleder
✓ Barbara Bannour	4 Stonybrook Ln	Barbara Bannour
✓ BRANDON STAUBER	141 1/2 BRENTWOOD RD	[Signature]
✓ JAMES KILGAT	12 OAK ST	[Signature]
✓ Diane Platt	20 Folsom Ct. Exeter.	[Signature]
✓ John Dodge	3 Bayberry Shrublis	John Dodge
✓ Nancy Dodge	~ ~ ~	Nancy Dodge
✓ PAULA HAMEL	17 Little Pine Lane	Paula Hamel







## RESOLUTION ON "UNMANNED AIRCRAFT SYSTEMS" (UAS)



**WHEREAS**, Calvin Coolidge, as President of the United States, signed into law the Air Commerce Act of 1926<sup>1</sup>, establishing the national airspace system in the United States; and

**WHEREAS**, this act declared that the airspace above the minimum safe altitudes of flight, generally understood to be about 500 feet or more above the surface<sup>2</sup>, is "navigable airspace", and

**WHEREAS**, aircraft, including drone aircraft<sup>3</sup>, have the "public right of transit" through navigable airspace<sup>4</sup>, and

**WHEREAS**, navigable airspace is preempted by federal laws and therefore not generally subject to state and local control; and

**BE IT RESOLVED**, that the Town of Exeter affirms that, within the town limits, the navigable airspace for drone aircraft shall not be expanded below the long-established airspace for manned aircraft; and

**BE IT FURTHER RESOLVED**, that the Town of Exeter affirms that within the town limits, landowners have exclusive control of the immediate reaches of the airspace and that no drone aircraft shall have the "public right to transit" through this private property.

---

<sup>1</sup> Air Commerce Act of 1926 (44 Stat. 568), May 20, 1926

<sup>2</sup> *Griggs v. Allegheny County*, 369 U.S. 84 (1962); *California v. Ciraolo*, 476 U.S. 207 (1987); *Florida v. Riley*, 488 U.S. 445 (1989); *Argent v. United States*, 124 F. 3d 1277 (1997)

<sup>3</sup> The term "drone aircraft" in this resolution includes the classes of aerial vehicles defined by the FAA as "unmanned aircraft", "small unmanned aircraft", "model aircraft", and "remotely piloted aircraft".

<sup>4</sup> United States Code, Title 49, § 40103 (a) (2). The "public right of transit" through navigable airspace applies to aircraft that are being operated by U.S. citizens in accordance with FAA safety regulations.





**TOWN OF EXETER  
MEMORANDUM**

TO: Board of Selectmen  
FROM: Town Manager  
RE: FY16 COLA  
DATE: December 14<sup>th</sup>, 2015

---

The FY16 COLA of 1.0% is scheduled to be implemented the first pay period of July, 2016 for all employees full and part time not subject to a collective bargaining agreement.

The COLA covers approximately 46 full and part time positions. The total amount budgeted for the COLA is \$14,491.

Two union contracts are still in negotiations for FY16. The other contract, between the Town and the Exeter Police Association, calls for a 1.0% COLA July of 2016.



**Consumer Price Index - All Urban Consumers  
Original Data Value**

Series Id: CUURA103SA0, CUUSA103SA0  
 Not Seasonally Adjusted  
 Area: Boston-Brockton-Nashua, MA-NH-ME-CT  
 Item: All items  
 Base Period: 1982-84=100  
 Years: 2005 to 2015

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	Ann	HALF1	HALF2	Half 1	Half 2
2005	211.3	214.2	214.6	217.2	220.1	218.6	216.4	213.9	218.9	216.4	218.9	218.9	216.4	3.10%	213.9	218.9	Half 1	Half 2
2006	220.5	221.3	222.9	225.1	224.5	223.1	223.1	224.5	224.5	2.00%	223.1	2.06%	223.1	3.10%	222.0	224.2	Half 1	Half 2
2007	224.432	226.427	226.247	226.929	227.850	230.689	227.409	227.850	227.850	1.49%	230.689	3.40%	227.409	1.93%	225.910	228.909	Half 1	Half 2
2008	231.980	233.084	235.344	241.258	238.519	232.354	235.370	238.519	238.519	4.68%	232.354	0.72%	235.370	3.50%	234.239	236.502	Half 1	Half 2
2009	230.806	232.155	231.891	233.018	236.596	236.596	233.778	236.596	236.596	-0.81%	236.589	1.82%	233.778	-0.68%	231.802	235.754	Half 1	Half 2
2010	237.266	237.986	238.083	236.132	236.474	238.103	237.446	236.474	236.474	-0.05%	238.103	0.64%	237.446	1.57%	237.683	237.209	Half 1	Half 2
2011	239.814	242.787	244.574	244.256	245.310	245.030	243.881	245.310	245.310	3.74%	245.030	2.91%	243.881	2.71%	242.761	245.001	Half 1	Half 2
2012	245.891	247.166	246.582	246.326	249.488	249.929	247.733	249.488	249.488	1.70%	249.929	2.00%	247.733	1.58%	246.583	248.883	Half 1	Half 2
2013	249.957	250.835	250.036	251.067	251.918	252.230	251.139	251.918	251.918	0.97%	252.230	0.92%	251.139	1.37%	250.368	251.909	Half 1	Half 2
2014	253.123	254.982	255.209	255.296	255.878	256.262	255.184	255.878	255.878	1.57%	256.262	1.60%	255.184	1.61%	254.619	255.750	Half 1	Half 2
2015	254.556	257.013	256.839	256.999	256.643	256.999	256.643	256.643	256.643	0.30%	256.643	256.643	256.643	256.643	256.376	256.376	Half 1	Half 2

2.97%  
0.55% YTD



Draft 12-14-15

TOWN OF EXETER, NEW HAMPSHIRE AND  
TOWN OF STRATHAM, NEW HAMPSHIRE WATER PURCHASE AGREEMENT

DRAFT

## TABLE OF CONTENTS

	Page
Article 1: Short Title, Purpose, Definitions, Interpretations and Administration	4
Article 2: Terms of Supply	5
Article 3: Payments, Rates, Billing and Temporary Use for Services	10
Article 4: Amendment, Termination, Insurance and Indemnification	11
Article 5: Miscellaneous Provisions	13

DRAFT

This WATER PURCHASE AGREEMENT is entered into as of the Effective Date as defined herein, by and between the Town of Stratham, a New Hampshire municipal corporation ("STRATHAM"), with a mailing address of 10 Bunker Hill Avenue, Stratham, New Hampshire 03885, and the Town of Exeter, a New Hampshire municipal corporation ("EXETER"), with a mailing address of 10 Front Street, Exeter, New Hampshire 03833, for the sale of water by Exeter to Stratham as authorized under NH RSA 53-A.

#### RECITALS

- . EXETER has an existing Waterworks systems;
- . STRATHAM desires to purchase from the EXETER certain volumes of water on a retail basis as defined by this Agreement;
- . EXETER and STRATHAM desire to enter into this Agreement to establish the conditions for the sale of water from EXETER to STRATHAM.

The Parties therefore agree as follows:

#### 1. SHORT TITLE, PURPOSE, DEFINITIONS, INTERPRETATIONS, AND ADMINISTRATION

1.01 Short Title and Purpose. This Agreement may be referred to as the "Stratham/Exeter Water Purchase Agreement." EXETER agrees to sell and STRATHAM agrees to purchase water under the terms and conditions as described herein.

1.02 Definitions. For all purposes of this Agreement, including any amendments, the terms shall have the meanings set forth below.

1.02.1 "Anniversary Date" means the yearly anniversary date of the Effective Date.

1.02.2 "Maximum Rate of Flow" means the flow described in section 2.01.3.1.

**1.02.3 "Maximum Daily Flow" means the flow described in section 2.01.3.1.**

1.02.4 "Stratham Service Area" means the properties currently within the zoning district boundaries of the Gateway Commercial Business District, Special Commercial District, Commercial/Light Industrial/Office District, Professional/Residential District, and Town Center District, as described in the attached Appendix A.

1.02.5 "Period" means any length of time.

1.02.6 "Person" means any individual, firm, company, association, society, corporation, partnership, limited liability company, political subdivision, fire district, town, or group.

1.02.7 "Waterworks" means facilities for collection, storage, supply, distribution, treatment, pumping, metering, or transmission of water.

1.02.8 "Effective Date" shall mean the latter of the dates on which both Towns have signed this Agreement, and the Agreement is duly approved by the NH Attorney General, and any other applicable State offices as required by RSA 53-A.

1.03 Construction. This Agreement, except where the context clearly indicates otherwise, shall be construed as follows:

1.03.1 Definitions include both singular and plural;

1.03.2 Pronouns include both singular and plural and include both genders.

1.04 Meetings and Administration of Agreement. A minimum of one meeting per year shall be held between each Town's Board of Selectmen in order to discuss the administration of the cooperative undertaking set forth in this Agreement. More meetings may be held as reasonably necessary and may be initiated by either Town. Each Town agrees that its Board of Selectmen will be reasonably accessible for any such meeting. In the administration of this Agreement, should a decision be required, both Towns must agree. The position of each Town shall be determined by a majority vote of the respective Town's Board of Selectmen.

## 2. TERMS OF SUPPLY

2.01 Obligations of STRATHAM. STRATHAM agrees to the following obligations and limitations made in return for EXETER's agreement to permit connection and supply of water into STRATHAM's Waterworks.

2.01.1 Limitation of Rights. Nothing in this Agreement is intended as a grant by EXETER of any exclusive right or privilege.

2.01.2 Charges and Fees. STRATHAM shall make timely payment of all charges described in this Agreement in accordance with Article 3.

2.01.3 Quantity of Water. STRATHAM shall use and/or limit as further described and regulated herein, its usage of EXETER's Waterworks to the following:

- a. **Maximum Average Daily Flow** – 125,000 Gallons per Day as determined by the daily average over 90 consecutive days.
- b. **Maximum Daily Flow** – 150,000 Gallons per Day

EXETER shall have no responsibility to supply water in excess of these stated amounts with the exception of a fire flow during an emergency response. For its part, STRATHAM agrees only to use the water purchased from EXETER for its customers in the Stratham Service Area. If STRATHAM wishes to use water purchased from EXETER for customers outside of the Stratham Service Area, STRATHAM shall seek the approval of the EXETER for such sales.



No temporary supply beyond the Maximum Average Daily Flow of 125,000 Gallons per Day shall be authorized without the consent of the EXETER Board of Selectmen. The EXETER Director of Public Works may authorize a temporary increase in the Maximum Average Daily Flow to STRATHAM, but not for a period of greater than thirty (30) days, without the approval of the EXETER Board of Selectmen. The Director shall notify the Board of Selectmen within twenty-four (24) hours of any temporary increase authorization order to STRATHAM.

2.01.3.1 Maximum Rate of Flow. In consideration of the rate per 1000 gallons charged to STRATHAM pursuant to Section 3.02.1, EXETER shall take reasonable measures to provide a maximum available flow rate to STRATHAM of up to 1500 gallons per minute at a minimum pressure of 20 psi. EXETER shall have no obligation to provide flow rates in excess of 1500 gallons per minute.

2.01.4 Sale of Water. STRATHAM may sell water purchased pursuant to this Agreement only for the benefit of Persons located within the Stratham Service Area unless otherwise authorized by EXETER.

2.01.5 Control of System Leaks and Wasteful Use. STRATHAM shall operate and maintain its Waterworks in accordance with customary engineering practices and with the guidelines set forth below.

2.01.5.1 STRATHAM shall minimize any wasteful use of water within the STRATHAM Service Area.

2.01.5.2 In any period in which STRATHAM receives water pursuant to this Agreement, STRATHAM shall impose the same voluntary or mandatory restrictions on water use by its customers (e.g. sprinkling bans) as EXETER shall impose on its customers. The imposition and removal of any restrictions shall be within the sole and exclusive discretion of EXETER, but nothing in this Agreement shall prevent STRATHAM from imposing its own restrictions, which are more restrictive than those imposed by EXETER.

2.01.6 Conformance of Law. STRATHAM shall comply and shall ensure that its customers and any private water systems connected to the Stratham Service Area comply with all applicable laws of the United States and of the State of New Hampshire, including but not limited to all rules and regulations of the New Hampshire Department of Environmental Services, and all ordinances and regulations of EXETER. If STRATHAM fails to comply with this Section 2.01.6 and after 30-day advance written notice from EXETER, EXETER may discontinue all services to STRATHAM until such time as STRATHAM demonstrates its compliance with this Section.

2.01.7 Quality of Water. EXETER shall supply water meeting the drinking water quality criteria established by applicable law and under the government permits issued to EXETER for operation of their treatment and distribution facilities by regulatory agencies having jurisdiction, and shall use their best efforts to maintain compliance with such laws and permits to ensure public health, welfare and safety.

2.02 Obligations of EXETER. EXETER agrees to the following obligations and limitations in return for the timely payment by STRATHAM of the charges specified in this Agreement.

2.02.1 Metering Point. EXETER shall supply water to STRATHAM via a meter station located in close proximity to the corporate boundary of EXETER and STRATHAM subject to the limitations contained herein. Additional metering points may be added by mutual agreement and subject to the provisions of this Agreement.

2.02.2 Measurement of Flows. The measurement of water delivered to STRATHAM shall be undertaken by EXETER through the metering point referenced in Section 2.02.1. Such flow measurements shall be made by one or more metering devices provided and installed by EXETER.

2.02.3 Construction of Connection Facilities; Meter vaults, buildings, and/or metering devices between EXETER's Waterworks and STRATHAM's Waterworks, including modifications or upgrades which may be necessary to effectuate this Agreement, (collectively called connection facilities) shall be designed by EXETER in compliance with its specifications and constructed by EXETER, and/or any subcontractors as EXETER shall choose to employ, such a decision to be made at EXETER's sole discretion. Cost of constructing the connection facilities shall be paid by EXETER. Should STRATHAM construct a booster pump station at the same location, STRATHAM will pay its proportional share of the cost of the connection facilities designed to accommodate the booster pump. It is understood that STRATHAM will pay for any other necessary connections from the EXETER Waterworks to the connection facilities.

2.02.4 Ownership of Connection Facilities. EXETER shall own, operate, and maintain the meter station, the piping within the meter building. All Metering facilities shall be maintained by EXETER. Any booster pump shall be owned, operated, and maintained by STRATHAM.

2.02.5 Maintenance of Metering Devices.

2.02.5.1 Any and all metering devices installed pursuant to this Agreement shall be inspected and calibrated in the manner provided by regulations of the NHDES at EXETER's expense. A copy of any inspection and calibration reports shall be filed at EXETER's offices and shall be available for examination by STRATHAM at the offices of EXETER during normal business hours.

2.02.5.2 STRATHAM may request EXETER to test and certify as to the accuracy of any metering device at any time. If the metering device reads within specifications accepted by the NHPUC, the cost of such tests shall be borne by STRATHAM. If the average error over different test rates is greater than that allowed by the NHDES, the cost of the tests shall be paid by EXETER. Any adjustments will be made in accordance with NHDES regulations.

2.02.5.3 In the case of missing or inaccurate flow records, due to faulty metering device operation or other circumstances, an estimate of flow shall be made by EXETER based on past records for a comparable period and adjusted for known emergency flows, if any. The estimates shall be used by EXETER to calculate the payments due from STRATHAM. Such payments shall be subject to the provisions of Article 3 below.

2.02.6 Record, Accounts, and Audits. EXETER shall maintain records of all financial transactions with STRATHAM, and these records shall be available for inspection by STRATHAM at the office of EXETER

Water Department during normal business hours. Said records shall be available for inspection by other parties only upon presentation to EXETER of a written authorization from STRATHAM and in accordance with applicable law. The financial statements of EXETER shall be available for inspection by STRATHAM within a reasonable time after it has been accepted by EXETER. Audits will be limited to the audited year as accepted by EXETER. The request to audit shall be made within one (1) year of the financial statements being accepted by EXETER. STRATHAM shall have the right to audit billing annually, by written notice to EXETER, and such audit shall be conducted at STRATHAM's sole expense by an independent Certified Public Accountant. Such audit shall be conducted at EXETER's office (or other place designated by EXETER) after reasonable written advance notice. The audit shall be commenced not more than thirty (30) days after STRATHAM's audit notice, and shall be completed within thirty (30) business days of when commenced subject to the reasonable cooperation of the EXETER. STRATHAM shall send EXETER a copy of the audit results within thirty (30) days of completion of the audit. If such an audit finds that EXETER has overcharged, EXETER shall reimburse STRATHAM with interest at the rate of seven percent (7%) per annum on such excess payment for the period in which EXETER had received such excess payment. If such an audit finds that EXETER has undercharged, STRATHAM shall reimburse EXETER with interest at the rate of seven percent (7%) per annum on such under payment for the relevant period. Further, if audit finds that EXETER has overcharged STRATHAM by five percent (5%) or more, EXETER will pay STRATHAM's audit expense for that audit. EXETER agrees to keep books and records of billings under this Agreement, consistently maintained in accordance with generally accepted accounting principles on a year to year basis.

2.03 Responsibility for System Operation and Maintenance. EXETER assumes no responsibility for operation and maintenance of Waterworks constructed and owned by STRATHAM to include communicating directly with STRATHAM's customers. EXETER's sole duty, hereunder shall be to supply water to STRATHAM up to the maximum amounts specified in Section 2.01.3 at the locations specified in Section 2.02.1 subject to the terms and conditions contained herein. STRATHAM agrees to operate and maintain its system consistent with all applicable federal, state, and local regulations. Notwithstanding the foregoing, EXETER may assume the ownership, operation, and maintenance of the water system and facilities in Stratham, or any portion thereof upon mutual agreement by the parties, and vote of the respective governing bodies.

2.04 Limitation of Liability.

2.04.1 Liability for Non-Negligent Acts. If EXETER shall be unable to supply some or all of the water demanded by STRATHAM under this Agreement for any reason other than EXETER's own willful act or negligence, EXETER shall not be liable to STRATHAM for any damages arising out of such failure to supply water. STRATHAM hereby waives any rights it might have to any such damages.

2.04.2 Liability for Accident. Neither EXETER nor STRATHAM shall be liable in damages or otherwise for failure to perform any obligation under this Agreement, which failure is occasioned by or in consequence of any act of God, act of public enemy, wars, blockades, insurrections, riots, epidemics, landslides, lightning, earthquakes, drought, fires, storms, floods, winter freeze, washouts, vandalism, arrests and restraints of rulers and peoples, civil disturbances, labor strikes, power failures, explosions,

breakage or accident to machinery or lines of pipe, failure or want of water supply, the binding order of any court or governmental authority which has been resisted in good faith by all reasonable legal means, and any other cause, whether of the kind herein enumerated or otherwise, not within the control of such party and which act, omission or circumstances such party is unable to prevent or overcome by the exercise of reasonable care.

2.04.3 Liability Resulting from Negligence. Neither STRATHAM nor EXETER shall be relieved of liability for loss resulting from its negligence, intentional actions, or its failure to use due diligence to attempt to remedy any interruption in the supply of water to STRATHAM under this agreement and to remove any such interruption in an adequate manner and with all reasonable dispatch. Notwithstanding any such interruption, STRATHAM will remain obligated to make payments of amounts then due with respect to water theretofore supplied.

2.04.4 STRATHAM's Liability for future Capital Expenditures. STRATHAM shall be responsible to compensate EXETER for its proportional share of capital expenditures made by EXETER not funded within the water rates structure to 1) ensure compliance with the requirements of the Safe Drinking Water Act as directly related to the STRATHAM Service Area 2) Repair, replace, upgrade water infrastructure within EXETER if the upgrades that are being made within EXETER are directly related to STRATHAM's request to purchase a specific volume and flow rate of water in addition to the amounts stated in Section 2.01. If upgrades are needed to be made to EXETER's water infrastructure for the sole purpose of meeting the purchase request of STRATHAM, EXETER shall give STRATHAM prior written notice of such a need. STRATHAM shall be responsible to compensate EXETER for the final cost, of STRATHAM's proportionate share of the EXETER capital improvement as mutually agreeable. STRATHAM's obligations under this Section are subject to receiving sufficient prior notice from EXETER to allow STRATHAM to seek necessary budgeting and approvals for any such appropriations. If STRATHAM is unable to obtain necessary approvals, STRATHAM shall have the option to terminate this Agreement upon prior notice to EXETER.

2.05 Limitation of Liability. IN NO EVENT SHALL EITHER PARTY HAVE ANY RIGHT HEREUNDER AGAINST THE OTHER FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING LOST REVENUES OR LOST PROFITS, EVEN IF THE OTHER PARTY WAS ADVISED OR AWARE OF THE POSSIBILITY OF SUCH DAMAGES. THE TERMS OF THIS SECTION SHALL SURVIVE ANY TERMINATION OF THIS AGREEMENT.

2.06 Cooperation. Each Town agrees at all times to act in good faith to carry out the intent and purpose of this Agreement and to endeavor in good faith to amicably resolve any disputes or disagreements that may arise hereunder.

2.07 Notices. All notices and other writings sent pursuant to this Agreement shall be addressed in writing to the Towns of:

EXETER at:

Town of Exeter

Attention: Town Manager

10 Front Street

Exeter, NH 03833

and to STRATHAM at:

Town of Stratham

Attention: Town Administrator

10 Bunker Hill Avenue

Stratham, NH 03885

or at such other address as is indicated by written notice to the other party.

Such notices will be effective (a) on the delivery date if delivered personally to the party; (b) on the delivery date if delivered by a commercial overnight carrier with written verification of receipt; or (c) three (3) business days after the mailing date, whether or not received, if sent by US mail, return receipt requested.

### 3. PAYMENTS, RATES, BILLING, AND TEMPORARY USE FOR SERVICES

3.01 Buy-in Fee. STRATHAM shall pay EXETER a one-time buy-in fee of two-million dollars (\$2,000,000). This fee shall be payable upon the start of construction of the STRATHAM water distribution facilities.

3.02 Basis for Payments. STRATHAM shall pay EXETER for each gallon of water supplied to STRATHAM at the locations stated in Sections 2.02.1 hereof at the rate specified in Section 3.03. Payment shall be made in accordance with the provisions of Sections 3.04, 3.05 and 3.06 hereof. The volume of water supplied to STRATHAM shall be determined by means of one or more metering devices which shall meet all the requirements of Federal, State and Municipal law, and which shall be owned, installed and maintained by EXETER at one or more locations as mutually agreeable.

#### 3.03 Rates.

303.1 Rate Per 1,000 gallons. The rate charged for water supplied to STRATHAM shall be an established retail rate presently, as of the Effective Date, \$7.45 per 1,000 gallons in Tier 2, and \$8.00 per 1,000 gallons in Tier 3. STRATHAM shall also pay the same quarterly service charge as customers of EXETER. This rate will be adjusted consistent with rate adjustments to the Town of EXETER water rate schedule, by the Exeter Board of Selectmen. Should the rates change, EXETER will give STRATHAM reasonable notice, consistent with its notice to all ratepayers of the change in order for STRATHAM to communicate

said change to its customers. During the term of this Agreement, EXETER agrees not to create a separate rate category, which consists primarily of STRATHAM as a water user.

3.04 Temporary Use. Should STRATHAM require water from EXETER in excess of the limits allocated in Section 2.01.3 and EXETER in its absolute discretion agrees to supply such water to STRATHAM then STRATHAM shall be provided such water at the current retail EXETER Tier 2 and 3 rates for the duration of time determined at the sole discretion of the EXETER. Nothing in this section, however, shall be construed as giving STRATHAM a right to any water in excess of the limits specified. EXETER shall have sole and exclusive discretion as to the determination of the availability of water in excess of the amount stated in Section 2.01.3 and the determination of the length of any prolonged temporary use.

3.05 Billing Cycle. EXETER shall bill STRATHAM on the same billing cycle basis it bills customers of the EXETER system. Payment on bills shall be due upon presentation and in accordance with EXETER's ordinances regulating same.

3.06 Delinquent Bills. Bills remaining unpaid for thirty (30) days or longer from the billing date shall be subject to one and one-half (1 1/2) percent interest per month on the unpaid balance from the original due date. If bills or payments to be made pursuant to this agreement remain unpaid for thirty (30) days or longer after the due date, EXETER may issue a notice to STRATHAM and to the NHDES of intent to discontinue service. If the bill remains unpaid for fifteen (15) days or longer after the date of the notice of intent to discontinue service described above, all supply of water by EXETER to STRATHAM shall cease, and said supply shall not be renewed until all outstanding bills are paid in full at the office of EXETER. In lieu of such discontinuance, EXETER may require STRATHAM to post a deposit and make payments more frequently than at quarterly intervals.

3.07 Charge for Resumption of Service. If EXETER ceases to supply water to STRATHAM pursuant to Section 2.01.6 or Section 3.06 above, EXETER shall impose a charge for resumption of said supply of water that is equivalent to any resumption of service charge that EXETER would charge one of its own customers to resume their service.

3.08 Expansion and/or Upgrading of EXETER. In all cases, EXETER shall be the sole judge as to all improvements, additions or expansions to its Waterworks, provided that the undertaking of such improvements, additions or expansions does not impair the ability of EXETER to provide water to STRATHAM pursuant to this Agreement.

#### 4. AMENDMENT, TERMINATION, INSURANCE, AND INDEMNIFICATION

4.01 Amendment. The provisions, terms, and conditions of this Agreement may be modified only by written amendments, executed with the same formality as this Agreement.

4.02 Assignment. No assignment by STRATHAM of its rights or duties under this Agreement shall be binding on EXETER, unless EXETER consents to such an assignment in writing. No assignment by EXETER of its rights or duties under this Agreement shall be binding on STRATHAM, unless STRATHAM consents to such an assignment in writing.

4.03 Waiver. Failure of either party hereto to exercise any right hereunder shall not be deemed a waiver of such party to exercise at some future time said rights or another right it may have hereunder.

4.04 Term and Supersession. The intent of the parties is for the total term of this agreement to be 30 years. This Agreement shall be filed with the Town Clerk of each Town and with the Secretary of State under RSA 53-A:4.

4.04.1 Initial Term. The initial term of this agreement shall commence on the date on which STRATHAM's Waterworks receives its first metered water flow and shall continue for a period of twenty (20) years thereafter ("Initial Term"). If commencement of construction under this agreement does not occur within thirty-six (36) months of the Effective Date of this agreement, then EXETER or STRATHAM may elect, after providing written notification to the other, to terminate this agreement. Notwithstanding the foregoing, STRATHAM is granted a 180-day extension of time to begin construction under this agreement, provided that STRATHAM has given EXETER written proof of STRATHAM's commencement of the permitting process and STRATHAM is actively in pursuit of said permitting process. In addition, should STRATHAM not obtain approval by the Stratham Town Meeting to fund the design and construction of the public water system after three attempts, this Agreement shall automatically terminate.

4.04.2 Automatic Renewal. Upon the expiration of the Initial Term, this agreement shall automatically renew for ten (10) additional years on the same terms and conditions set forth herein. Said Renewal Term shall become effective unless EXETER or STRATHAM shall give written notice to the other of no less than five (5) years prior to the expiration of the Initial Term of the intent to terminate or modify the terms and conditions set forth herein.

4.04.3 Supersession and Additional Extension of Term. At any time after the Initial Term and during the Renewal Term, EXETER or STRATHAM shall advise the other in writing if they wish to further extend the Term beyond the Renewal Term, setting forth its proposed extension term. EXETER or STRATHAM shall give written notice to the other of no less than five (5) years prior to the expiration of the Renewal Term of the intent to extend the Term and/or modify the terms and conditions set forth herein. Within thirty (30) days after the receipt of such notice, the parties shall meet to discuss such an extension and any modifications to the terms and conditions of the agreement. Upon establishing the terms of any proposed extension term as set forth herein, this agreement shall be amended in writing and signed by both Parties setting forth those terms and incorporating all of the other terms and conditions of this agreement.

4.05 Termination. STRATHAM agrees to maintain compliance at all times with all ordinances, policies, and regulations of EXETER regarding water supply piping and facilities. In the event of non-compliance EXETER may terminate water use if STRATHAM fails to remedy the non-compliance within thirty (30) days of written notice. Prior to such a termination, STRATHAM shall have an opportunity for a hearing before the Exeter Board of Selectmen to show cause why service should or should not be terminated and to grant an extension of time to come into compliance. An extension of time shall not be unreasonably denied.

4.06 Breach. Either party may terminate this Agreement prior to the time specified in Section 4.04 if the other party has violated any of the covenants undertaken herein, or any of the duties imposed upon it by this Agreement; provided that the party seeking to terminate for such cause shall give the offending party one hundred twenty (120) days advance written notice, specifying the particulars of the violation claimed; and if at the end of such time the party so notified has not removed the cause of complaint, or remedied the purported violation, then the termination of this Agreement shall be deemed complete.

4.07 Insurance. Each Town shall maintain statutory Workers' Compensation Coverage as prescribed by New Hampshire law for their respective Employees, as well as any applicable employee benefit insurance. Each Town shall maintain the following Property-Liability insurance protection: (i) Replacement cost protection for property losses; (ii) General Liability and Automobile Liability protection with combined single limits of \$5,000,000, with no aggregate limits; (iii) Public Officials Liability(Wrongful Acts) Protection with combined single limits of \$5,000,000, with no aggregate limits. The Towns may select any insurance carrier or pooled risk management program established under RSA 5-B (the "Carrier") to provide their respective property-liability protection insurance coverage. In the event either Town intends to cancel any of the above insurance coverage through its then current carrier during the term of this Agreement, such Town shall notify the other Town and its Carrier at least forty-five (45) days prior to the end of any applicable term if they choose to non-renew.

4.08 Indemnification. Each Town hereby covenants and agrees to defend, indemnify and hold harmless the other Town and its officers, board members, employees, representatives, attorneys and agents from any and all claims, suits, actions, losses, damages, costs, including reasonable attorney fees, or injury to persons or property to the extent caused by the negligent acts, errors or omissions of the indemnifying Town or its officers, board members, employees, representatives, attorneys and agents.

## 5. MISCELLANEOUS PROVISIONS

5.01 Severability. If any clause or provision of this Agreement or application thereof shall be held unlawful or invalid, no other clause or provision or its application shall be affected, and this Agreement shall be construed and enforced as if such unlawful or invalid clause or provision had not been contained herein.

5.02 Exercise of Judgment. Where either party is directly or implicitly authorized to exercise its judgment under this Agreement, its judgment shall be valid unless clearly unreasonable.

5.03 Status of Legal Representatives, Successors, and Assigns. The benefits and burdens of this Agreement shall inure to and be binding upon the parties and their respective legal successors, legal representatives and permitted assigns.

5.04 Third Parties. EXETER assumes no responsibility for any facility not included in its Waterworks, and in the event that a facility of a third party shall be involved in the furnishing of service to, or the receipt of service from STRATHAM, STRATHAM shall look solely to such third party for any such services. STRATHAM assumes sole responsibility for compliance with this Agreement by all third party users or



customers of its Waterworks. EXETER shall deal directly with STRATHAM which shall, in turn, make certain that all users and customers comply with this Agreement and with all applicable rules and regulations.

5.05 Entire Agreement; Amendment. This Agreement and any amendments attached hereto constitutes the entire agreement of the parties with respect to the subject matter covered in this Agreement and supersedes all prior and contemporaneous oral or written proposals, negotiations, and agreements concerning such subject matter, all of which are merged in this Agreement. This Agreement may not be amended or modified except by a further written agreement signed by the parties hereto specifically referencing this Agreement.

5.06 Assignment. Neither Town may assign any of its rights, obligations, or duties hereunder without the prior written consent of the other party, with the exception of assignments by operation of law.

5.07 Waiver. No failure or delay on the part of any party to this Agreement in exercising any right or remedy under this Agreement shall operate as a waiver; nor shall any single or partial exercise of any such right or remedy preclude any other or further exercise of any other right or remedy. No provision of this Agreement may be waived except in writing signed by the party granting such waiver.

5.08 Counterparts. This Agreement may be executed in two or more counterparts, each one of which shall constitute an original, but all of which together shall constitute one and the same document.

5.09 Rights and Remedies. The various rights and remedies of a party to this Agreement shall be construed as cumulative, and no one of them shall be exclusive of any other legal or equitable remedy that such party might otherwise have in the event of breach or default with respect to the terms of this Agreement (except to the extent a remedy in this Agreement is expressly made an exclusive remedy). The exercise of one right or remedy by a party or parties shall not impair its right to any other right or remedy.

5.10 Relationship of Parties. Neither party shall represent itself to be the agent, employee, partner, or joint venturer of the other party and may not obligate the other party or otherwise cause the other party to be liable under and contract or otherwise. Each party shall be solely responsible for payment of its taxes and payment of its employees and independent contractors, including payment of applicable federal income tax, social security, worker's compensation, unemployment insurance, and other legal requirements. Nothing in this Agreement shall create or be deemed to create any third party beneficiary rights in any person or entity not a party to this Agreement.

5.11 Governing Law. This Agreement and any amendments hereto shall be governed by and construed in accordance with the laws of the State of New Hampshire without regard to any applicable conflict of law.

Each party is signing this Agreement on the date stated opposite that party's signature.

TOWN OF STRATHAM

By: \_\_\_\_\_  
\_\_\_\_\_, Chair of \_\_\_\_\_

\_\_\_\_\_  
Date

Board of Selectmen

Duly Authorized

TOWN OF EXETER

By: \_\_\_\_\_  
\_\_\_\_\_, Chair of \_\_\_\_\_

\_\_\_\_\_  
Date

Board of Selectmen

Duly Authorized

RSA 53-A APPROVALS

This Agreement has been reviewed and approved by the Office of the Attorney General pursuant to RSA 53-A.

\_\_\_\_\_  
Date

\_\_\_\_\_  
NH Attorney General's Office

CERTIFICATION OF FILING

Copies of this Agreement were filed with the Exeter and Stratham Town Clerks on the dates indicated below.

\_\_\_\_\_  
\_\_\_\_\_, Stratham Town Clerk - Date

\_\_\_\_\_  
\_\_\_\_\_, Exeter Town Clerk -Date

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DRAFT



## List for Selectmen's meeting December 14, 2015

### Abatements

<b>Map/Lot</b>	<b>Location</b>	<b>Abatement Amount</b>
75/8	12 Colonial Way	1,302.54
107/5	Off Drinkwater Rd	91.94
70/23	7 Wheelwright Ave	1,404.70
72/46	2 Hall Place	544.00
86/75	23 Hampton Falls Rd	388.21
64/11	22-24 Green St	457.17
70/118	183 High Street	1,466.00

### Veterans Credit

<b>Map/Lot</b>	<b>Location</b>	<b>Credit Amount</b>
68/6/615	6 Sterling Hill Ln U615	500.00
68/6/628	6 Sterling Hill Ln U628	500.00
70/27	3 Wheelwright Ave	500.00
80/6/8	19 Coach Road	Denial

### Current Use Application

<b>Map/Lot</b>	<b>Location</b>	<b>Land Amount</b>
28/17	15 Old Town Farm Rd	20 acres





# Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: [sriffle@exeternh.gov](mailto:sriffle@exeternh.gov)

Facility:  Town Hall (Main Floor)  Bandstand  Parking - # Spaces \_\_\_\_\_ Location \_\_\_\_\_

Signboard Requested:  Poster Board Week: \_\_\_\_\_  Plywood Board Week: \_\_\_\_\_

### Representative Information:

Name: Nate Lamb Address: 379 Elm St.  
Town/State/Zip: Manchester NH Phone: 978 290 3635  
Email: nlamb@jeb2016.com Date of Application: 12/3/15

### Organization Information:

Name: Jeb 2016 Inc. Address: 379 Elm St.  
Town/State/Zip: Manchester, NH Phone: 603 782 8926

### Reservation Information:

Type of Event/Meeting: Town Hall Date: Sat, Dec 19  
Times of Event: 2-3:30pm Times needed for set-up/clean-up: Fri, Dec 18- Sat, Dec 19.  
# of tables: 4 # of chairs: 50 folding Will food/beverages be served? NO

List Town equipment you request to use: \_\_\_\_\_

Comments: \_\_\_\_\_

### Requirements:

**Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

**Liability Insurance Required:** The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

**Rental Fee:** For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

**Keys:** Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility.

Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: *Nate Lamb* Date: 12/7/15

Authorized by the Board of Selectmen/Designee: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only:

Liability Insurance: On file  In-process  Will receive by 12/16

Fee: Paid  Will pay by \_\_\_\_\_ Non-profit fee waiver requested

THE UNIVERSITY OF CHICAGO  
DEPARTMENT OF CHEMISTRY  
LABORATORY OF ORGANIC CHEMISTRY

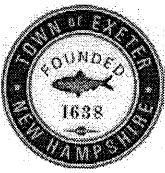
1. The first step in the synthesis of the target molecule is the reaction of the starting material with the reagent. This reaction proceeds via a mechanism involving the formation of a carbocation intermediate. The carbocation is then attacked by the nucleophile, leading to the formation of the product.

2. The second step involves the reaction of the intermediate with the reagent. This reaction proceeds via a mechanism involving the formation of a carbocation intermediate. The carbocation is then attacked by the nucleophile, leading to the formation of the product.

3. The third step involves the reaction of the intermediate with the reagent. This reaction proceeds via a mechanism involving the formation of a carbocation intermediate. The carbocation is then attacked by the nucleophile, leading to the formation of the product.

4. The fourth step involves the reaction of the intermediate with the reagent. This reaction proceeds via a mechanism involving the formation of a carbocation intermediate. The carbocation is then attacked by the nucleophile, leading to the formation of the product.





# Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: [sriffle@exeternh.gov](mailto:sriffle@exeternh.gov)

Facility:  Town Hall (Main Floor)  Bandstand  Parking - # Spaces 3 Location side of T.H.

Signboard Requested:  Poster Board Week:  Plywood Board Week:

### Representative Information:

Name: Francis A Ferraro Address: 3 Greenleaf Dr  
Town/State/Zip: Exeter NH 03833 Phone: 778-3795  
Email: fferraro2010@gmail.com Date of Application: 12/11/15

### Organization Information:

Name: Carly for President Address: c/o 3 Greenleaf Dr  
Town/State/Zip: Exeter NH 03833 Phone: 603-957-8051

### Reservation Information:

Type of Event/Meeting: Town Hall meeting Date: 1/6/16

Times of Event: 9-6 pm Times needed for set-up/clean-up: \_\_\_\_\_

# of tables: \_\_\_\_\_ # of chairs: max Will food/beverages be served? No

List Town equipment you request to use: \_\_\_\_\_

Comments: \_\_\_\_\_

### Requirements:

**Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

**Liability Insurance Required:** The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

**Rental Fee:** For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing. Request waiver

**Keys:** Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: *Francis A Ferraro* Date: 12/11/15

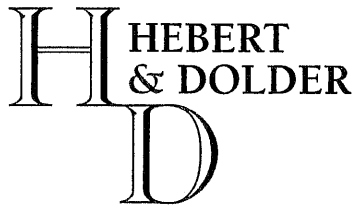
Authorized by the Board of Selectmen/Designee: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only:

Liability Insurance: On file  In-process  Will receive by \_\_\_\_\_

Fee: Paid  Will pay by \_\_\_\_\_ Non-profit fee waiver requested





December 9, 2015

\*Maria T. Dolder

\*\*Donald F. Hebert

Cheryll Andrews, Clerk  
10<sup>th</sup> Circuit-Probate Division-Brentwood  
P.O. Box 789  
Kingston, NH 03848

*Law Offices*

95 North State Street

Suite 1

Concord, NH

03301

603-717-0380

603-717-0382 fax

14 Front Street

Exeter, NH

03833

603-580-1015

603-580-2072 fax

E-mail:  
info@hebertanddolder.com

A Professional Limited  
Liability Company

\*Also admitted in  
Massachusetts, Maine  
and Missouri

\*\* Also admitted in  
Massachusetts

Quentin J. Blaine  
*Of Counsel*

RE: **Estate of Gail J. Groomes**  
**No. 318-2015-ET-00691**

Dear Ms. Andrews:

Enclosed please find the Notice to Towns and Cities pursuant to RSA 554:18-a in the above-referenced matter. I have also forwarded a copy of the Notice to the Town of Exeter.

Thank you.

Very Truly Yours,

Donald F. Hebert

Enclosure

cc: Lucille A. Groomes

10616

Please respond to our Exeter, New Hampshire Office.



**THE STATE OF NEW HAMPSHIRE**  
**JUDICIAL BRANCH**  
<http://www.courts.state.nh.us>

Court Name: **10th Circuit - Probate Division - Brentwood**

Case Name: **Estate of Gail J. Groomes**

Case Number: **318-2015-ET-00691**  
(if known)

**NOTICE TO TOWNS AND CITIES PURSUANT TO RSA 554:18-a**

Notice is hereby given that ownership of the real estate specified below has been passed by inheritance or devise from the deceased to the parties listed.

1. Deceased Name **Gail J. Groomes** Date of Death **04/05/2015**  
Residence (city or town) **Exeter**

2. Location of Real Estate **11 Boulder Brook Drive Unit 6, Exeter, NH 03833**

3. Names and addresses of recipients

NAME	MAILING ADDRESS
<u><b>Lucille A. Groomes</b></u>	<u><b>11 Boulder Brook Drive Unit 6, Exeter, NH 03833</b></u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

4. The deed to this real estate is recorded in the **Rockingham** County  
Registry of Deeds, Volume/Book **3692**, Page **2156**

5. I certify to the Probate Division that this notice was sent to the Assessor of the City of  
  or Selectmen of the Town of **Exeter**  
as required by law.

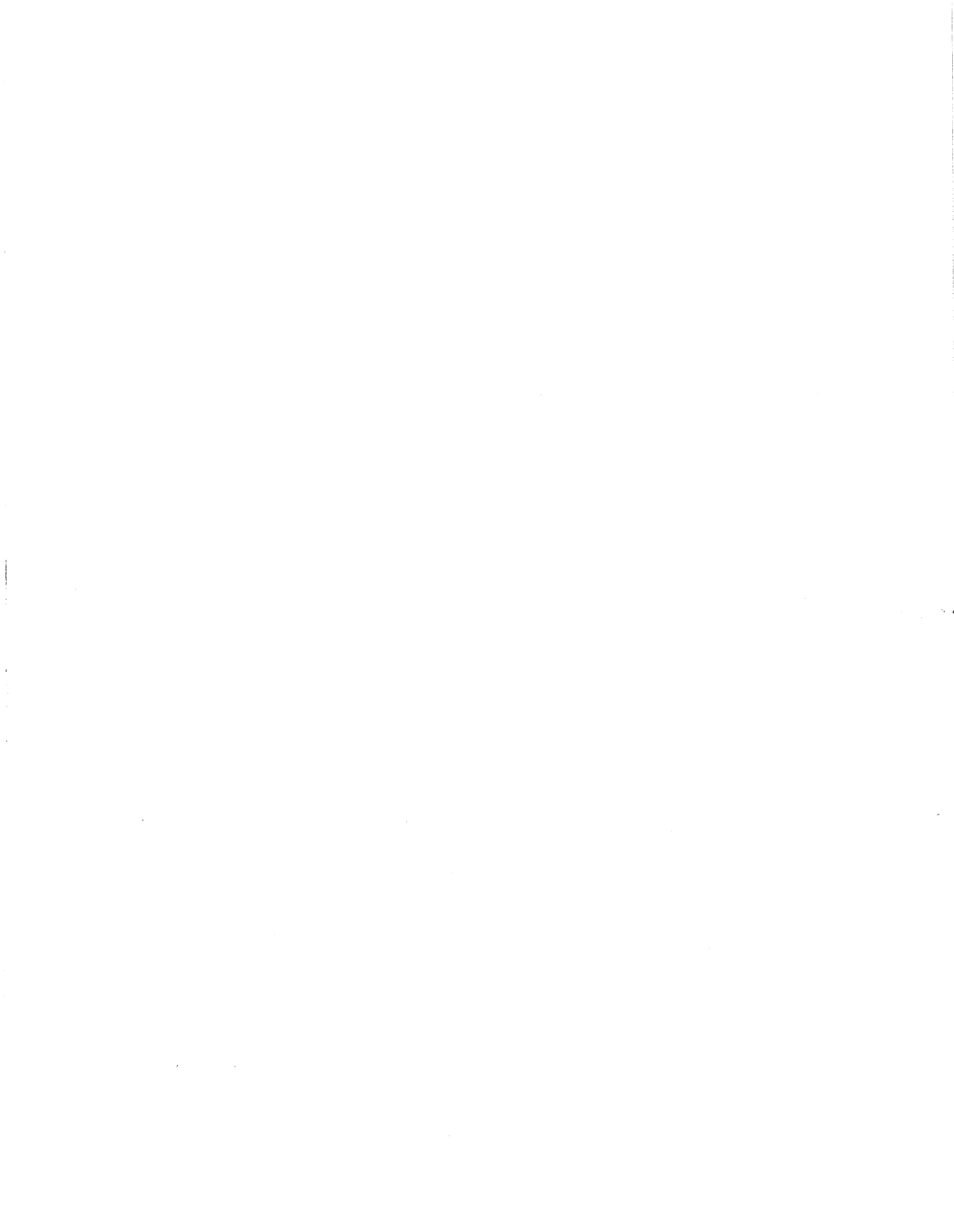
**12/9/2015**  
Date

*Donald E. Hebert, attorney for*  
Fiduciary Signature

   
Date

   
Fiduciary Signature

TO BE FILED WITH THE CITY ASSESSOR OR TOWN SELECTMEN AND THE PROBATE DIVISION PRIOR  
TO PRESENTING THE FINAL ACCOUNT.



# TITLE III

## TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

### CHAPTER 35

#### CAPITAL RESERVE FUNDS OF COUNTIES, TOWNS, DISTRICTS, AND WATER DEPARTMENTS

##### Section 35:1

**35:1 Establishment of Reserves Authorized.** – Any town, school district, village district, or county, as provided by RSA 35:3 may raise and appropriate money for the establishment of a capital reserve fund for the financing of all or part of the cost of:

I. The construction, reconstruction or acquisition of a specific capital improvement, or the acquisition of a specific item or specific items of equipment; or

II. The construction, reconstruction, or acquisition of a type of capital improvement or the acquisition of a type of equipment; or

III. A reappraisal by appraisers of the department of revenue administration or such other appraisers, appraisal firms or corporations approved by the commissioner of revenue administration, of the real estate in such town for tax assessment purposes; or

III-a. The acquisition of land; or

IV. The acquisition of a tax map of said town; or

V. Extraordinary legal fees and expenses related to present or foreseeable litigation involving the town or its officers and employees; or

VI. Municipal and regional transportation improvement projects including engineering, right-of-way acquisition and construction costs of transportation facilities, and for operating and capital costs for public transportation.

**Source.** 1943, 160:1. RSA 35:1. 1973, 51:2. 1983, 42:2. 1985, 285:2, eff. Aug. 10, 1985. 1998, 4:3, eff. May 17, 1998.

##### Section 35:1-a

**35:1-a Reserve Fund in Anticipation of New Fiscal Year.** – Any county, city or town may establish a reserve fund in anticipation of the optional fiscal year pursuant to RSA 31:94-a through 94-d.

**Source.** 1973, 96:1, eff. June 23, 1973.

##### Section 35:1-b

**35:1-b Reserve Fund for Education of Persons With Disabilities.** – Any school district may establish a reserve fund under RSA 35:1 to meet the expenses of educating children with disabilities.

**Source.** 1983, 106:1. 1990, 140:2, III, X, eff. June 18, 1990. 2008, 274:31, eff. July 1, 2008.

## Section 35:1-c

**35:1-c Non-Capital Reserve Funds Authorized.** – Any town, school district, county, or village district may establish a reserve fund for the maintenance and operation of a specific public facility or type of facility, a specific item or type of equipment, or for any other distinctly-stated, specific public purpose that is not foreign to its institution or incompatible with the objects of its organization. Such funds shall be subject to all provisions and limitations of this chapter as are applicable to capital reserve funds. The legal validity of such a fund properly established shall not be affected by its designation as a "trust," "reserve," "capital reserve," or any other designation.

**Source.** 1995, 20:6, eff. June 11, 1995.

## Section 35:2

**35:2 Custody of School District Reserves.** – Whenever any capital reserve of a school district is established the same shall be held in custody by the trustees of trust funds of the town wherein the school district lies or, in case of school district embracing 2 or more towns, by the trustees of trust funds of that town which the voters of the school district may elect.

**Source.** 1947, 8:2, eff. Feb. 26, 1947.

## Section 35:3

**35:3 Meetings.** – Except as provided in RSA 35:7, the authority granted by RSA 35:1 shall be exercised only by a majority vote of the legal voters present and voting at an annual or special meeting in the case of a town, school district, or village district. The warrant for a town, school district, or village district meeting, to consider the establishment or discontinuance of such a reserve, shall include an article distinctly stating the purposes for which such reserve is to be established or was established as appropriate. In the case of a county, the authority granted in RSA 35:1 shall be exercised by a majority vote of the county delegation after a public hearing on the budget as required by RSA 24:23, RSA 24:13-c, IV, or RSA 24:14-a. The public notice of such hearing shall include a statement distinctly stating the purpose for which such reserve is to be established.

**Source.** 1943, 160:2. RSA 35:3. 1977, 287:2. 1991, 167:1, eff. July 26, 1991.

## Section 35:4

**35:4 Exception.** – The authority hereby granted shall not be exercised by any city, except as may be necessary in connection with the authority granted by RSA 35:7.

**Source.** 1943, 160:3, eff. May 5, 1943.

## Section 35:5

**35:5 Payments Into Fund.** – There may be paid into any such capital reserve fund, except as provided in RSA 35:7, such amounts as may from time to time be raised and appropriated therefor, from any source other than money given to the town, district, or county for charitable purposes. Such amounts shall be within the limits as provided in RSA 35:8, and any such town, district or county may also vote to transfer to said fund, under a proper article in the warrant in the case of a town or district, any of its



unencumbered surplus funds remaining on hand at the end of any fiscal year.

**Source.** 1943, 160:4, eff. May 5, 1943. 2000, 224:4, eff. July 31, 2000.

### Section 35:6

**35:6 Funds Received in Eminent Domain Proceedings.** – Any town, school district, village district or county which may receive funds from the United States or any agency thereof in eminent domain proceedings for the taking of its property or other public facilities or in settlement for such taking or of claims for damages to its property or other public facilities, may vote to use said funds, under a proper article in the warrant in the case of a town, school district or village district or by vote of the county delegation in the case of a county, to establish a capital reserve fund under this chapter. Funds so received shall not be subject to restriction as to investments prescribed in RSA 35:9 and may be invested in the same manner as trust funds under RSA 31:25. Funds so received may, if so voted, be used to retire existing indebtedness as well as for the purposes specified in RSA 35:1. In cases in which the United States or any agency thereof shall acquire a flowage easement in highways or bridges under the jurisdiction of a town, the town, if it votes to establish a capital reserve fund out of the funds received therefor from the United States or any agency thereof, may use such fund not only for capital improvements and capital expenditures as provided in RSA 35:1, but also for the maintenance, repair and reconstruction of the particular highways and bridges in which easements have been acquired or of such highways and bridges as may be provided in substitution therefor.

**Source.** 1947, 91:1. 1951, 106:1, eff. May 11, 1951.

### Section 35:7

**35:7 Water Departments.** – Any water works or sewer department of a city or town, organized by general law or special act of the legislature and financed principally by water or sewer rentals, may, by unanimous vote of the body charged with the administration thereof, whether the local governing body, water board, or a board of water or sewer commissioners, establish a capital reserve fund for said department for the purposes as provided in RSA 35:1. Such reserve shall be established only from surplus from water or sewer rentals and no part thereof shall be made from appropriations by said city or town.

**Source.** 1943, 160:5. 1994, 95:1, eff. July 8, 1994.

### Section 35:8

**35:8 Limitations on Appropriations.** – No town, school district, or village district shall raise and appropriate in any one year for such reserve an amount in excess of 1/2 of one percent of the last base valuation for debt limit computed pursuant to RSA 33:4-b of said town or district; no county shall raise and appropriate for such reserve an amount in excess of 1/100 of one percent of the last base valuation for debt limit computed pursuant to RSA 33:4-b for all municipalities included in said county.

**Source.** 1943, 160:6. 1945, 35:2. RSA 35:8. 1993, 176:6, eff. Aug. 8, 1993.

### Section 35:9

[RSA 35:9 effective until October 1, 2015; see also RSA 35:9 set out below.]

**35:9 Investment. –**

Each capital reserve fund shall be maintained separately on the books of the town. The assets of such funds may be pooled in order to invest in a broader range of investments to maximize growth and mitigate risk. Said capital reserve funds shall be invested only in deposits in any federally or state-chartered bank or association authorized to engage in a banking business in this state, or in bonds or notes of this state, in such stocks and bonds as are legal for investment by banks and associations chartered by this state to engage in a banking business, or in participation units in the public deposit investment pool established pursuant to RSA 383:22, or in obligations with principal and interest fully guaranteed by the United States government. The obligations may be held directly or in the form of securities of or other interests in any open-end or closed-end management-type investment company or investment trust registered under 15 U.S.C. section 80a-1 et seq., if the portfolio of the investment company or investment trust is limited to such obligations and repurchase agreements fully collateralized by such obligations. When so invested the trustees hereinafter named shall not be liable for the loss thereof. Any interest earned or capital gains realized on the moneys so invested shall accrue to and become a part of the individual funds on a pro rata basis. Deposits in federally or state-chartered banks and associations shall be made in the name of the town, district, or county which holds the same as a reserve, and it shall appear upon the books thereof that the same is a capital reserve fund. Any person who directly or indirectly receives any such capital reserve funds for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the town, school district, village district, or county depositing or investing such funds. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral. The trustees shall formally adopt an investment policy for all investments made by them or by their agents for any trust funds in their custody in conformance with the provisions of applicable statutes. The trustees shall review and confirm the investment policy at least annually. A copy of the investment policy shall be filed with the attorney general.

[RSA 35:9 effective October 1, 2015; see also RSA 35:9 set out above.]

**35:9 Investment. --**

Each capital reserve fund shall be maintained separately on the books of the town. The assets of such funds may be pooled in order to invest in a broader range of investments to maximize growth and mitigate risk. Said capital reserve funds shall be invested only in deposits in any federally or state-chartered bank or association authorized to engage in a banking business in this state, or in bonds or notes of this state, in such stocks and bonds as are legal for investment by banks and associations chartered by this state to engage in a banking business, or in participation units in the public deposit investment pool established pursuant to RSA 383:22, or in obligations with principal and interest fully guaranteed by the United States government. The obligations may be held directly or in the form of securities of or other interests in any open-end or closed-end management-type investment company or investment trust registered under 15 U.S.C. section 80a-1 et seq., if the portfolio of the investment company or investment trust is limited to such obligations and repurchase agreements fully collateralized by such obligations. When so invested the trustees hereinafter named shall not be liable for the loss thereof. Any interest earned or capital gains realized on the moneys so invested shall accrue to and become a part of the individual funds on a pro rata basis. Deposits in federally or state-chartered banks and associations shall be made in the name of the town, district, or county which holds the same as a reserve, and it shall appear upon the books thereof that the same is a capital reserve fund. Any person who directly or indirectly receives any such capital reserve funds for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the

amount of such funds. Such collateral shall be segregated for the exclusive benefit of the town, school district, village district, or county depositing or investing such funds. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 383-B:3-301(e) shall be eligible to be pledged as collateral. The trustees shall formally adopt an investment policy for all investments made by them or by their agents for any trust funds in their custody in conformance with the provisions of applicable statutes. The trustees shall review and confirm the investment policy at least annually. A copy of the investment policy shall be filed with the attorney general.

**Source.** 1943, 160:7. RSA 35:9. 1961, 136:8. 1991, 268:7; 383:4. 1995, 20:7, eff. June 11, 1995. 1996, 209:9, eff. Aug. 9, 1996. 2001, 54:6, eff. Jan. 1, 2002. 2007, 164:3, eff. Aug. 17, 2007. 2010, 52:1, eff. July 17, 2010. 2015, 272:42, eff. Oct. 1, 2015.

## Section 35:9-a

### **35:9-a Professional Banking or Brokerage Assistance. –**

I. Any trustee or trustees of trust funds having custody of capital reserve funds authorized by this chapter may contract with the trust department or departments of a bank, a brokerage firm, a portfolio management department, or investment advisor in the same manner and for the same purposes as described in RSA 31:38-a, III. They may also place securities in the nominee name of a trust department of a bank, or departments, a brokerage firm, a portfolio management department, or investment advisor, to facilitate transfers for such securities. Capital reserve fund records maintained by any bank, brokerage firm, portfolio management department, or investment advisor shall be available at all times for examination by local auditors, by independent accountants or auditors retained by a municipality, or by the auditors of the department of revenue administration; and such records shall be municipal records and property. In employing such trust departments of banks, brokerage firms, portfolio management departments, or investment advisor, the trustees may enter into contracts or agreements delegating the management of such capital reserve funds to those departments or brokerage firms subject to investment guidelines adopted by the trustees under applicable statutes and subject to at least quarterly review and approval of such management by the trustees. For purposes of this section, the terms "bank," "brokerage firm," "portfolio management department" and "investment advisor" shall have the definitions set forth in RSA 31:38-a.

II. The town meeting may adopt an article authorizing the trustees of trust funds, without further action of the town meeting, to charge any expenses incurred pursuant to paragraph I against the capital reserve funds involved. Such authority shall remain in effect until rescinded by a vote of the town meeting. No vote by the town to rescind such authority shall occur within 5 years of the original adoption of such article. In a town that has a town council, such authority may be granted by the town council and shall remain in effect until rescinded by the town council. No vote by the town council to rescind such authority shall occur within 5 years of the original adoption of such article. Any professional banking and brokerage fees incurred shall be reported in the annual report of the trustees of trust funds as expenditures out of capital reserve funds.

**Source.** 2014, 32:5, eff. July 26, 2014.

## Section 35:10

**35:10 Trustees of Funds. –** The trustees of trust funds of a town or city shall have custody of any capital reserve of a town, district or water departments therein, the trustees of trust funds as provided in RSA 35:2 shall have custody of such capital reserve of a school district, and the county treasurer of a county shall have custody of any capital reserve of his county. Said trustees or treasurer shall give bond in such amount and in such form as the commissioner of revenue administration shall prescribe, and any

such trustee or treasurer who shall make any payment of income or principal from any such capital reserve fund before the approval of his bond in writing by the commissioner of revenue administration shall be personally liable to the town, district, department or county for any loss resulting from such payment, to be recovered for the town, district, department or county at the suit of any citizen. The expenses of said trustees or treasurer in said capacity and the expense of their bonds shall be charged as incidental town, district, department or county charges.

**Source.** 1943, 160:8. RSA 35:10. 1973, 544:8, eff. Sept. 1, 1973.

### Section 35:11

**35:11 Payments From Surplus.** – Whenever any town shall have voted to transfer any accumulated surplus to the capital reserve fund, the town clerk shall forward to the board of selectmen and to the town treasurer, within 10 days of the adoption of such vote, a certified copy of the same. The selectmen shall then draw an order on the town treasurer for the amount of surplus set forth in said vote. The town treasurer shall on receipt of the order immediately transfer to the trustees of trust funds of the town the amount specified in the order, or in the case of an optional fiscal year town, within 10 days of the determination of surplus following the close of the fiscal year.

**Source.** 1947, 91:2, par. 8a. RSA 35:11. 1993, 176:7, eff. Aug. 8, 1993.

### Section 35:12

**35:12 Appropriation.** – Whenever the vote of the town is to appropriate any sum for the capital reserve fund, the same duties shall devolve upon the town clerk, selectmen, and town treasurer, as specified in RSA 35:11, except that the order must be drawn, and the sum transferred on or before December 15 following the vote, or, in the case of an optional fiscal year town, after July 1, but no later than June 15, of the fiscal year for which the sum was appropriated.

**Source.** 1947, 91:2, par. 8b. RSA 35:12. 1993, 176:8, eff. Aug. 8, 1993. 2000, 224:5, eff. July 31, 2000. 2014, 32:3, eff. July 26, 2014.

### Section 35:13

**35:13 School or Village District.** – When a capital reserve fund is established by a school or village district, the same duties shall devolve upon the clerk of the school or village district, the members of the school board or the commissioners of the village district, the treasurer of the school district or the treasurer of the village district, as are prescribed in RSA 35:11 and 35:12 for the corresponding town officers.

**Source.** 1947, 91:2, par. 8c, eff. April 15, 1947.

### Section 35:14

**35:14 Penalty.** – Any of the above officers failing to perform the duties above set forth, shall be guilty of a violation for every week said failure shall continue.

**Source.** 1947, 91:2, par. 8d. RSA 35:14. 1973, 531:9, eff. Oct. 31, 1973, at 11:59 p.m.

### Section 35:15

**35:15 Expenditures. –**

I. Persons holding said capital reserve funds in trust, as provided in this chapter, shall hold the same until such time as the town, district or county shall have voted to withdraw funds from such capital reserve fund or shall have named agents of the town, district or county to carry out the objects designated by the town, district or county, in the manner prescribed by RSA 35:3.

II. Expenditures from any fund established for the acquisition of land pursuant to RSA 35:1 shall be made only as authorized:

(a) By a majority vote of the legal voters present and voting at an annual or special meeting, in the case of a town, school district or village district, or by majority vote of the county delegation, in the case of a county, or

(b) By the selectmen, appointed as agents pursuant to RSA 41:14-a, provided that the selectmen shall not have authority to expend any sum in excess of the amount contained in any capital reserve account created for the purchase of land other than any grant moneys which may be received.

III. (a) Notwithstanding the prohibition of debt retirement fund establishment in RSA 33:2, capital reserve funds may be used for multiple payments under a financing agreement for the purpose for which the capital reserve was established. If the financing agreement is a lease/purchase agreement the following shall apply:

(1) The lease/purchase agreement does not contain an "escape clause" or "non-appropriation clause"; and

(2) The lease/purchase agreement has been ratified by the legislative body by a vote by ballot of 2/3 of all the voters present and voting at an annual or special meeting.

(b) If agents have been named according to RSA 35:15, then no further vote is required to disburse funds following the initial vote which ratified the financing agreement.

IV. In the case of a water works or sewer department, as provided in RSA 35:7, the governing body, water board, or the water or sewer commissioners if any, shall determine when expenditures from said reserve shall be made.

V. In all cases, expenditures from a capital reserve fund shall be made only for or in connection with the purposes for which said fund was established or as amended as provided in RSA 35:16.

**Source.** 1943, 160:9. RSA 35:15. 1985, 285:3. 1991, 167:2. 1994, 95:2, eff. July 8, 1994. 1998, 43:1, eff. July 4, 1998. 2001, 187:1, eff. Sept. 3, 2001. 2007, 178:3, eff. Aug. 17, 2007.

**Section 35:16**

**35:16 Change of Purpose. –** After the purpose for which a capital reserve fund is established has been determined, no change shall be made in the purpose for which said fund may be expended unless and until such change has been authorized by a vote of 2/3 of all the voters present and voting at an annual town or district meeting, in the case of a town or district, or by vote of 2/3 of the entire membership of a county delegation, in case of a county, or by unanimous vote of the water board or commissioners of the water department, in the case of a water works department, as provided in RSA 35:7.

**Source.** 1943, 160:10, eff. May 5, 1943.

**Section 35:16-a**

**35:16-a Discontinuing Fund. –** Any town, school district, village district or county which has established a capital reserve fund pursuant to the provisions of this chapter may, as provided by RSA 35:3, vote to discontinue such capital reserve fund. If such fund is discontinued, the trustees of the trust fund holding the account for said fund shall pay all the monies in such fund to the town, district or county treasury as applicable.

**Source.** 1977, 287:1, eff. Aug. 26, 1977.

### **Section 35:17**

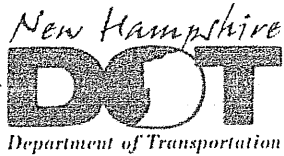
**35:17 Audit; Records.** – The accounts of the persons holding capital reserve funds shall be audited annually by the auditor of the town, in the case of a town, district, or water works department, or by the commissioner of revenue administration, in the case of a county, the securities shall be exhibited to said auditor or commissioner, and said auditor or commissioner shall certify the facts found by the audit and the list of all securities held. Said persons holding said funds shall keep a record of all such capital reserve funds in a record book, which shall be open to the inspection of all persons of their town, district, or county respectively.

**Source.** 1943, 160:11. RSA 35:17. 1973, 544:8, eff. Sept. 1, 1973.

### **Section 35:18**

**35:18 Disbursements.** – No person holding in custody such capital reserve fund shall make any payment of income or principal or authorize the same to be done except in accordance with the provisions hereof. Whoever violates the provisions of this section shall be guilty of a misdemeanor if a natural person, or guilty of a felony if any other person.

**Source.** 1943, 160:12. RSA 35:18. 1973, 529:5, eff. at 11:59 P.M., Oct. 31, 1973.



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

November 30, 2015

William Cass, P.E.
Assistant Commissioner

Town of Exeter
Russell Dean, Town Manager
10 Front Street
Exeter NH 03833

Re: Sale of State Owned Land in Exeter
Stratham - Exeter FAS-220(1), P-3381, Parcel 118

Dear Ms. Dean:

The New Hampshire Department of Transportation is proposing to sell a portion of the NH Route 88 Controlled Access Right of Way consisting of 2.1 +/- acres located at the northwesterly corner of NH Route 88 and NH Route 27 in the Town of Exeter. This parcel is located inside the right of way but, is located adjacent to a parcel identified on Exeter Tax Map 70, Lots 101 and 102.

The Department is proceeding with the sale of this area to the abutter San Juan Realty Trust (pending Governor and Executive Council approval) for \$111,100.00, which includes an Administrative Fee of \$1,100.00.

Conditions of this sale would include:

- No access will be granted from this parcel to NH Route 88 or NH Route 27.
The purchaser of this parcel would at their expense have a survey plan prepared by a Licensed Land Surveyor describing the parcel being sold, and record this plan in the Rockingham County Registry of Deeds. The Department will use this plan to prepare deeds for the sale of this parcel.

By statute, the Town of Exeter must be notified of this proposed sale to determine if the Town of Exeter has an interest in purchasing this property before it is sold to the general public. I request that the Town of Exeter please contact me within thirty (30) days concerning their interest in the purchase of this State owned property for the listed value.

If you have any questions, please feel free to contact either Phillip J. Miles, Chief of Property Management for the Department, or myself, at the phone number listed below.

Sincerely,

[Handwritten signature of Charles R. Schmidt]

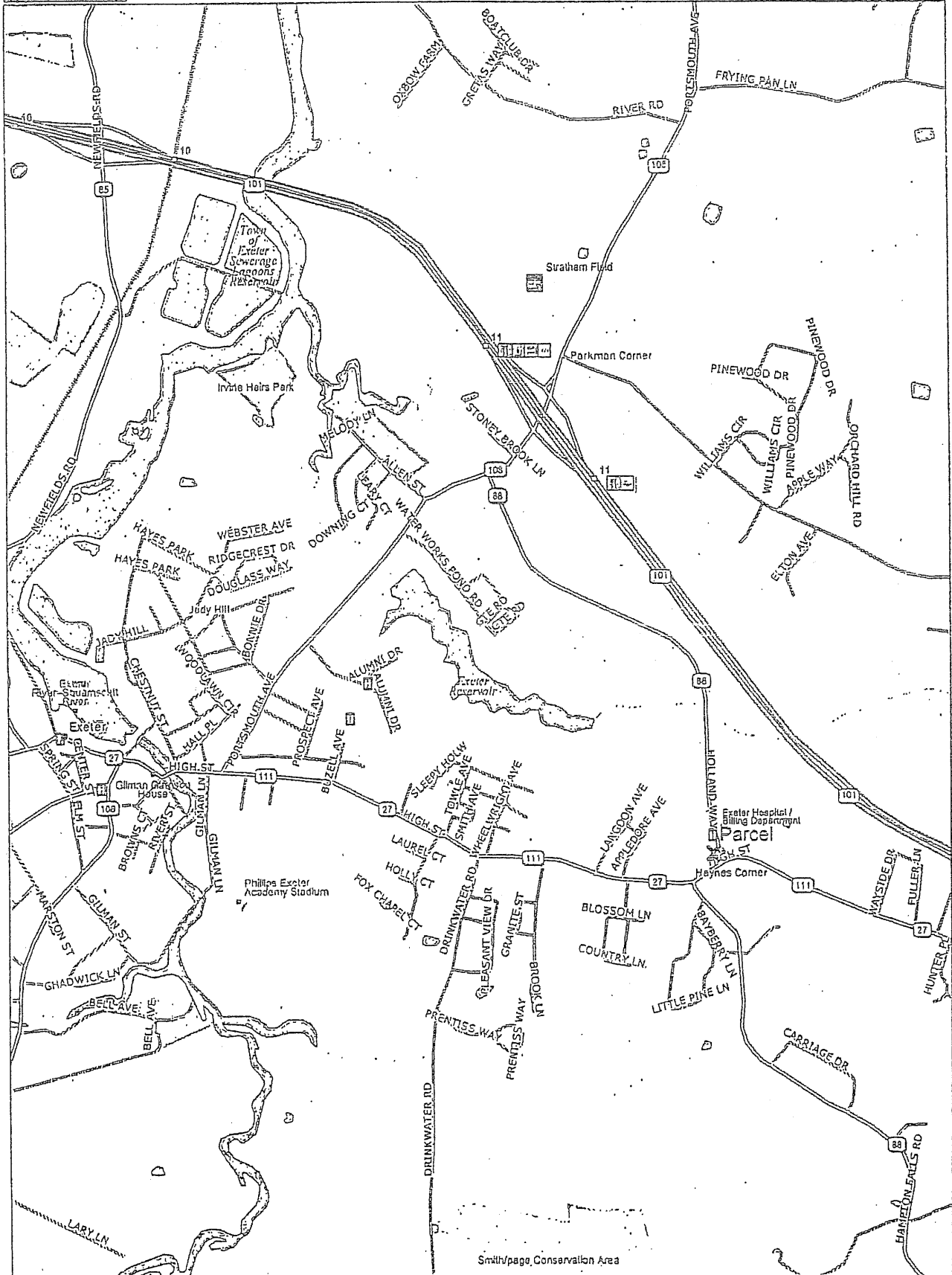
Charles R. Schmidt, PE
Administrator

CRS/PJM/jl
Enclosures

Certified Mail

cc: Phillip J. Miles, Chief of Property Management
Darren Winham, Economic Development Director, 10 Front Street, Exeter, NH 03833

Bureau of Right-of-Way
JO Morton Building-Room 100
7 Hazen Drive PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222
Fax: (603) 271-6915



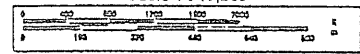
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Scale 1:19,200

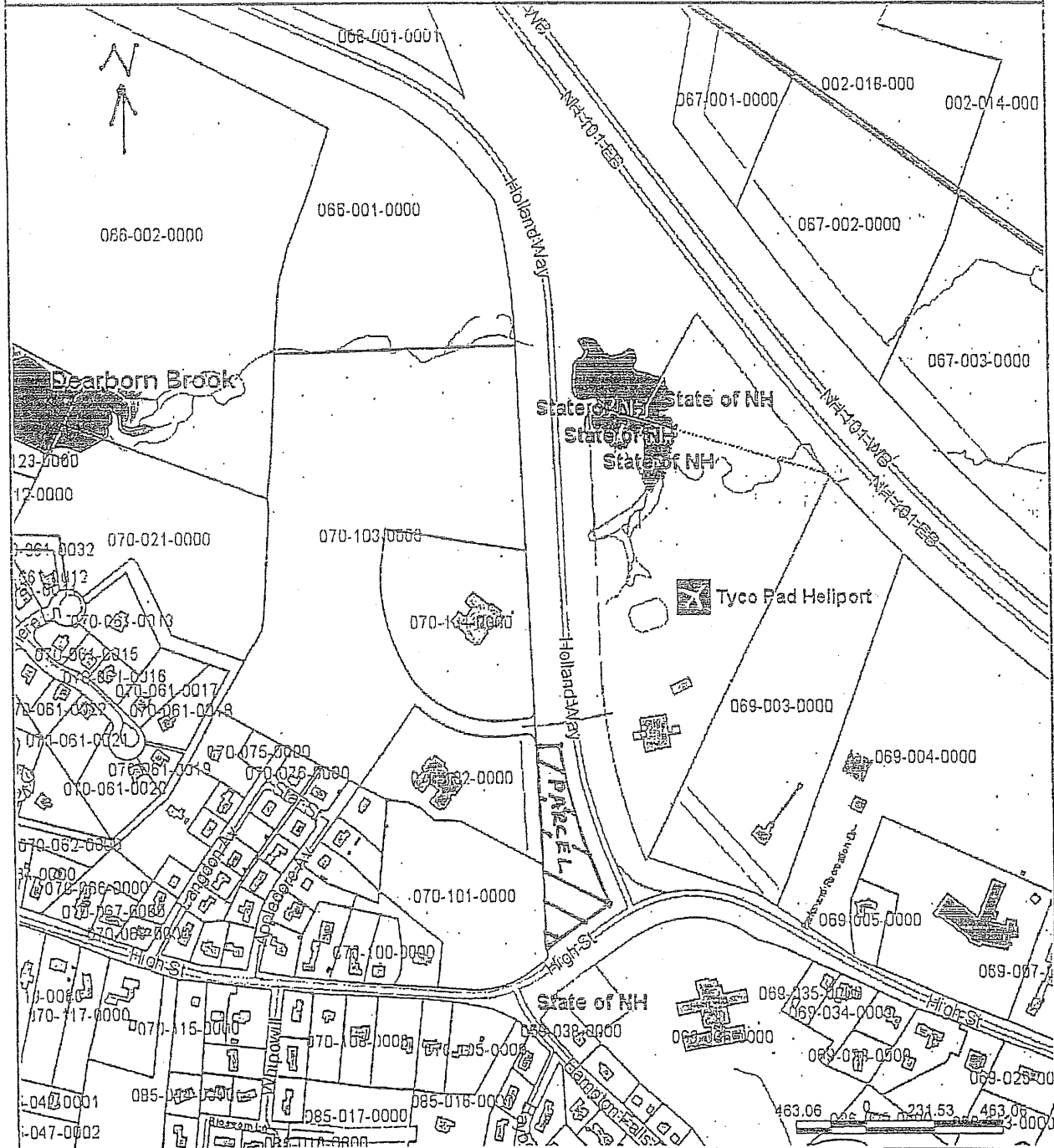


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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE  
ADMINISTRATION

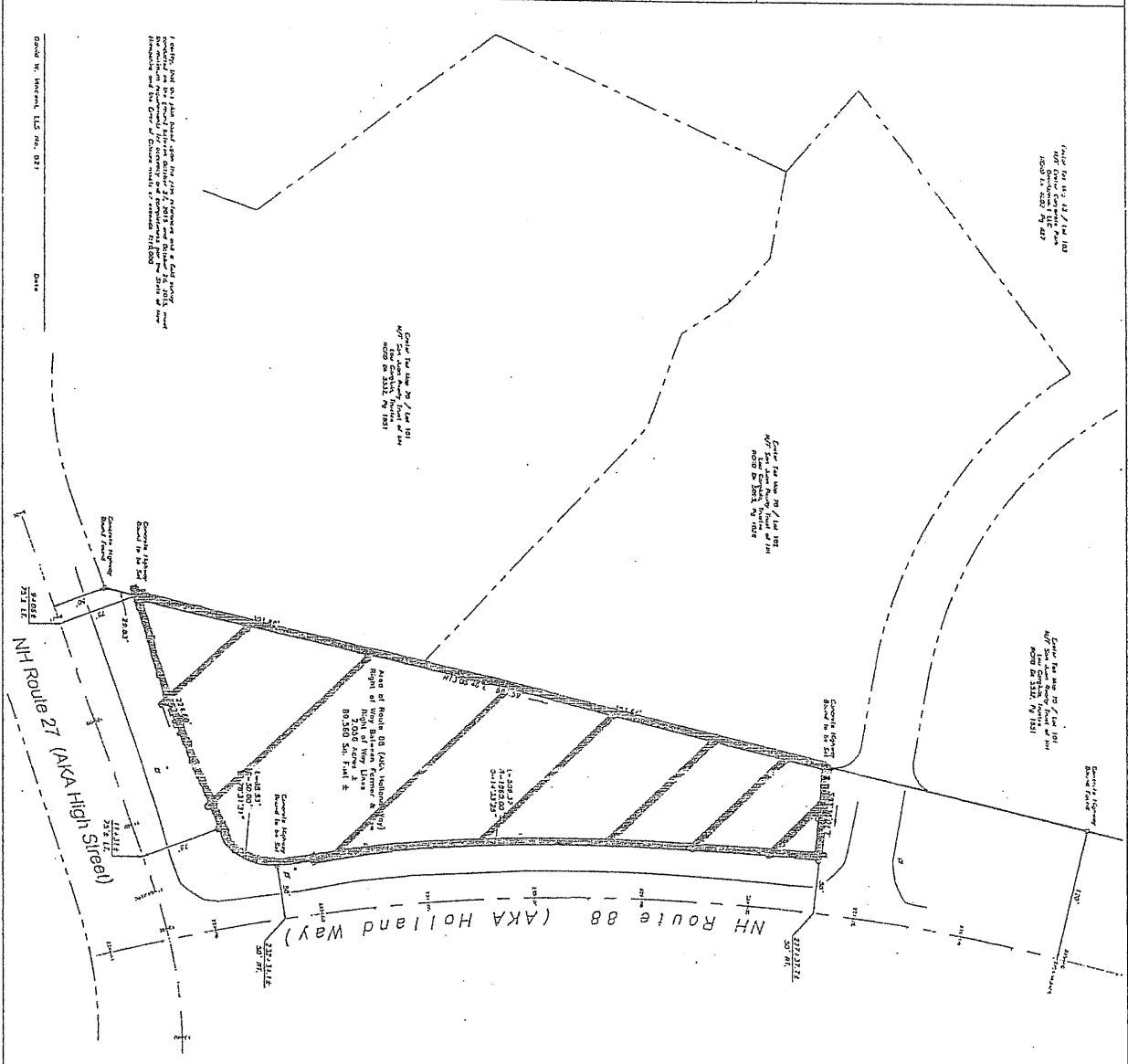
MOSAIC PARCEL  
MAP SHARING  
POOL



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SDR PROCESSED		DATE		REVISIONS AFTER PROPOSAL			
NEW DESIG	DATE	NUMBER	DATE	STATION	STATION	STATION	DESCRIPTION
SHEET CHECKED	DATE						
AS BUILT DETAILS	DATE						



RIGHT-OF-WAY ADJUSTMENT PLAN  
FOR THE NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION  
ROUTE 88 RIGHT-OF-WAY  
(AKA HOLLAND WAY)  
EXETER, NEW HAMPSHIRE

COMPANY LOGO

SCALE: 1" = 50'

JOB NO: 201203

DATE: OCTOBER 2015

PROGRESS PRINT  
SUBJECT TO CHANGE

**NHDPOT** THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

RECOMMENDED FOR APPROVAL

DIRECTOR OF PROJECT DEVELOPMENT \_\_\_\_\_ DATE \_\_\_\_\_

APPROVER \_\_\_\_\_

ASSISTANT COMMISSIONER AND CHIEF ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY \_\_\_\_\_

BUREAU OF RIGHT-OF-WAY

ADMINISTRATOR \_\_\_\_\_ DATE \_\_\_\_\_

FEDERAL PROJECT NO.	STATE PROJECT NO.	SHEET NO.	TOTAL SHEETS
		1	1

