

EXETER PLANNING BOARD

Draft Minutes for

Thursday, April 28, 2016 at 7:00 P.M. in the Nowak
Room of the Exeter Town Office Building,

1. Call to Order:

The session was called to order by Chairwoman Kelly Bergeron at 7:00 pm.

2. Members and Staff Present:

Members present were Kathy Corson (Alternate), Aaron Brown (7:01 pm), Don Clement (BOS), Pete Cameron (Clerk), Kelly Bergeron (Chair), Langdon Plumer (alternate), Gwen English and Ken Knowles, as well as Dave Sharples, Town Planner and David Pancoast, Recording Secretary.

3. New Business: Public Hearings:

[No new business and/or public hearings scheduled.]

4. Other Business:

The board conducted a review of “Statement of Interest” applications for Master Plan Steering Committee & Appointments. Members received copies of applications and a list hand-updated yesterday with applications received. At the bottom of the list are Land Use Board Appointments by other boards to the Master Plan (MP) Steering Committee.

Mr. Sharples thanked the board for hearing this tonight and stated that they have 14 letters of interest with a wide range of demographics. Last MP Steering Committee, there were 20 members total. For other boards there are four appointments made and two pending approval. Also this time he reached out to SAU and hopefully they will appoint someone soon. They are on vacation this week. So, for numbers it would be 20 and then with at least 2 Planning Board members, it would be 22. That’s a large number, but workable.

Board discussion centered on this being a great response, last time was 2001 and quite a few members then. But back in 1994 there were over 30 folks on it; 24 from the community at large. The board believes that 'the more the better,' as it wants solid participation and should take in everyone who is interested, diversity and age groups and a great mix would help plot the Town's future.

Ms. English asked if anyone had reached out to PEA or hospital to participate. Mr. Sharples said not specifically, as they put it on Facebook only but he can reach out to them specifically. There was discussion on hospital involvement last time, that both it and PEA would be helpful. Those perspectives should be blended with the Town's and all should work together but it shouldn't be discouraged. Ms. Corson stated that it's a good idea to have everyone that's interested. The MP visioning session is important. They will bring their friends. This is a great response. Mr. Cameron was concerned that it will become a debating society. Someone will have to be sure of the direction they go in. In past years does a big group get the job done? Mr. Clement stated that it all depends on who is facilitating the process, keeping people on focus. A widely diverse group has different experiences and also the passion to do it. We had professional facilitators from RPC in the past and it went great. Mr. Plumer believed that bringing in hospital and PEA was important, that they need to be there, their views are important. Mr. Brown agreed as they are large stakeholders in community. They might bow out, but they should be brought in if possible. There was concurrence on that point. The board discussed DPW and Planning Dept. input and agreed that they should have a lot of input.

Chair Bergeron inquired about Planning Board membership status, if there was any decision on that at the last meeting? Mr. Sharples responded that no decision was made and he needs at least two. Mr. Cameron stated that he would volunteer as both a member of the board and as a senior citizen. He added that there's a wealth of elder experience available here. NH is becoming a graying population. How do we adapt to that to help accommodate that aging population as it's coming. There was discussion on the Riverwoods situation with the population getting younger. It will all flip in 5-7 years in original campus. Mr. Plumer said that he hoped we will have

strategies to attract young families. In addition to Mr. Cameron, Ms. English, Mr. Plumer and Ms. Corson all volunteered to participate for the board and that was accepted by the entire board without objection. Mr. Sharples added that the board is in charge of this whole thing and for the visioning sessions, it would be good if whole board was there.

Ms. Bergeron then asked which of the four board members to serve wants to be chair of the Planning Board subcommittee on the Master Plan Steering Committee? A board member should be chair. It was decided amongst the four participants that Ms. Corson and Mr. Plumer would serve as co-chairs of the boards subcommittee on MP Steering Committee matters. The fact that they are board alternates does not matter for subcommittee participation.

Mr. Clement moved that Ms. Corson and Mr. Plumer be appointed as co-chairs of the board's MP Steering Committee. This was seconded by Mr. Cameron and the vote of approval was unanimous.

The board then moved to appointment of other interested parties to the MP Steering Committee. Mr. Sharples stated that Tom Perkins is here and has brought his interest sheet. Mr. Plumer moved that the board appoint the names as presented on the Planner's submitted list of interested parties as presented this evening, with hand-written changes, and also the various appointments by the Land Use Boards as well. The referenced list being the one that is dated 4/27/16 from the Planning Board materials for this session, which list is hereby incorporated herein by reference in its entirety, with the exception of Pat Shafer thereon who is not a settled interested party yet. Mr. Clement seconded the motion. During discussion Ms. Bergeron asked about an SAU (schools) representative. Mr. Plumer, as co-chair, stated that the subcommittee will appoint a both a Heritage Committee member and an SAU member and a hospital person as well and that they will reach out to PEA to see if it has any interest. There was no further discussion and on vote the motion carried unanimously.

Mr. Sharples stated that he will send out an email poll to find a time for everyone to come in sometime in the next 2-3 weeks. At that session he will have proposed requests for qualifications of potential consultants for the MP process for discussion and there will be a visioning discussion as to ideas.

The hoped-for result would be to select an interviewing panel of 4-5 MPSC members to review responses to proposals and meet with some number of responders. He hopes and expects that there will be a consultant contract in place in July and the process will go from there. Ms. Corson suggested that the Planner meet with the 2 subcommittee chairs to discuss how to proceed and he agreed. There was discussion on the meeting date which will be difficult to arrange with so many members. Mr. Sharples stated that a doodle poll works well, to get an idea of a date at least. There was discussion on the consultant process, that the first outreach would not be a request for proposals, but a request for qualifications from interested consultants. The process is to then pick a consultant you can work with and then do MP scope and such and refine it. The MP Steering Committee will refine the scope with the Consultant. Then a timeline is set deliverables and such.

5. Minutes:

The proposed minutes for 4/14 were tabled to next session with discussion on detail and suggestions on the format and general content.

Mr. Clement raised the issue of the chair's letter to the Board of Selectmen about members not attending the board's sessions and Ms. Bergeron stated that she would do the letter.

6. Planner's Report:

Mr. Sharples then presented his Planner's Report: There are proposed changes to the bonding requirements for strengthening the Certificate of Occupancy process. There are also new requirements for electronic submission of plans and of any administrative changes to plans, field changes. Next month there is coming a minor subdivision change matter involving a catch basin condition of approval, they need to change it because the developer can't put infiltration trenches on the sides. He is not going to give administrative approval for that unless the board approves it. He will be submitting a draft plan and a memo on that issue.

He remarked that he will be coming in in the next few months on Stormwater. Have a draft done but doesn't want to overload the board. In

May, there are a couple applications on those agendas and there needs to be a meeting or two to discuss that Stormwater matter and then he will come in with it. Ms. Bergeron stated that draft language should be included in the board's packets.

Mr. Sharples then stated that the two cases next month involve the plan amendment for catch basin he just mentioned and also a matter of allowance of variance 68 units residential at 2 Hampton Rd. He said that DTC lawyers there are moving out because the building was purchased and this involves an issue of using the same access. There was discussion about the access.

Mr. Clement raised the matter of the two alternate members' interest in the full member position being vacated by Mr. Knowles. At the Selectmens' meeting on 4/25 he said he was hoping the two alternates could work it out amicably. After discussion, Ms. Corson withdrew her interest voluntarily and she agreed that Mr. Plumer should be appointed as a full member. Mr. Plumer agreed to that and board was in full agreement due to the amicable discussion and rationale of Mr. Corson in the matter. Ms. Corson stated that she would be satisfied with co-chairing the MPSC with Mr. Plumer.

7. Reports of Committees:

Ms. English stated the Clean Water Committee is meeting at the High School from 6-8 pm bringing in a turf grass expert. Free, open to the public. Aim is to educate folks. Then another one Saturday May 14th in conjunction with UNH, a session on lawn care with different stations where attendees can test soils, fertilizing, etc. Also free, from 10 am to 11:30 am. Folks can register at Kmurphy@exeter.gov.

Mr. Clement stated that at 11:30 am on 5/14th, there is a fish ladder tour for the ladder that doesn't function anymore, kind of as a 'last hurrah.'

Mr. Cameron stated that the Historical District Commission learned that the PEA will be moving walkways on Front St, the crosswalks. It will compress the oval a little bit-as they are moving both of them. There was then discussion about them also putting in laser control in the bollards that will trigger flashing lights to alert traffic that someone is entering the crosswalks.

If students go in single file, flashing will be continuous. Mr. Cameron then stated that the PEA is turning Tattersall House into the Summer School, fixing it up.

Mr. Clement stated that the school department was redoing parking at Lincoln St and there was going to be a replacement of Walsh Field but not going to happen now. Even though it was a courtesy, it concerns him that they are not doing it. There was then discussion about the presentation at the BOS from Monday night by rec parks on redoing the rec park area and that was included as an element of it.

Ms. Bergeron then stated that the board needs a volunteer for the Heritage Committee, which meets on the 1st Wed. of month, at 7 pm for about an hour. She can't do it anymore. She asked the board members to think about it for next session.

She then gave another reminder once BOS makes board appointments; we need to appoint officers for first meeting in May, all for one year. Take care of it on 5/12th.

8. Adjournment:

Mr. Plumer moved adjournment at 8:15 pm. Mr. Clement seconded and the vote was unanimous.