

Exeter Heritage Commission

June 8, 2016

Draft Minutes

Members present: John Merkle, Chairman, Julie Gilman, Pam Gjettum, Mary Dupre, Laura Fay, Dave, Town Planner

Chairman Merkle called meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Office Building.

First Business: Approval of the meeting minutes of the April 13, 2016 and May 11, 2016. Pam made a motion to approve but Mary had a question on the April 13th minutes. After some discussion about whether or not there were two companies that Rita mentioned that could be used. Pam stated that she could not remember. They knew that Fossil Inc. was one. John asked if there were any other comments and there were none. Julie then made a motion to approve. Pam seconded. All were in favor and April 13th minutes approved. Next are the May 11th minutes. Mary again had a few comments. After discussion and suggested amendments, Julie made a motion to approve with amendments. Pam seconded. All were in favor and May 11th minutes approved.

Next is the discussion of the HDC Guidelines. Each member had a packet to look through. Julie stated that the suggestion of having a summary of the different chapters on the front was declined. The HDC members do not want it on the front. Each chapter has a checklist of what the HDC will be looking for. Dave stated that this was interwoven there are some sentences where it says HDC encourages and then it does not match up with the back check list. Julie would like the commission to look at this as an applicant who has never dealt with these types of things before. John asked if there were going to be definitions and Julie stated that is what they had talked about. John asked if there was a committee to do this or did the HDC take responsibility for it. Julie stated that it would be the HDC. John then asked if there was a meeting set up yet. Julie stated there was not. They have been talking about having it on the 16th. Julie stated that there is a lot of information in this packet and she is very excited about it. It will be posted on line. Julie then asked if anyone had any comments on materials they have seen or heard of and want the HDC to discuss, to let her know. The heading of each chapter has only three words stating what is in there.

John then asked if there were any more comments on the guidelines. There were none and Julie asked the commission to get her any comments they may come up with.

Next on the agenda is the discussion of the LChip Grant opportunities for the Winter Street Cemetery. Julie stated that she sent a letter of intent for restoration of 100 stones in the cemetery. She spoke with Sarah who was very excited about the possibility of this. They have only done one cemetery before. She recommended that our narrator discuss why this is important to the town. The due date is the 24th. Sarah recommended a letter stating why the cemetery is important to the town.

Julie then stated that the next thing she is going to need help on is photographs. Pam stated that the Historical Society has tons of photos. Julie stated she needs the best ones. John asked if Julie wanted the commission to physically go and take photographs. Julie stated she thinks they should review the photographs from the Historical Society. Pam asked if Julie wanted photos of the cemetery stones. Julie

stated they have photos of the stones in the report they have. What she is looking for is a particular example like the angel of death that is in good condition. Pam will get in touch with Judy and Bonnie about getting some photographs.

Next, John asked if there was anything on demolition review. Julie stated that she has not heard anymore. She stated that she asked the academy to do a public presentation of the cage. They went and did this around three weeks ago for their alumnus. Julie stated that she did not know about this but at least they did the presentation.

John then stated that before the commission go on to other business, that the commission wanted to extend their welcome to Laura Fay. Laura stated that she has been around a lot of board business, but never a member of any. John will try and put together a book for Laura of the HDC. It deals with rule and procedures. What you can and cannot do. Also RSAs.

Other Business: Election of Officers. Pam asked John if he would do Chairman for another year. He stated he would but he would feel more comfortable with a full board. He stated it is not a difficult job and does not require a lot of time. Julie stated that she discussed having a walking tour for educational purposes. Pam stated that the Historical Society just had one, history on the run. It was a nice try. They were going to have balloons in different spots, but the person who picked them up did not know this and they were all tied together. Pam thinks this would be a great idea for a walking tour. Laura stated she thinks this would be a nice idea. Pam stated to contact Barbara or she could do this herself. John asked how this would be in the minutes and it was decided that the commission discussed this as an option for an educational program.

Back to elections, Pam will be Vice Chair. Mary will be Clerk and Laura the Treasurer. Mary asked if she needed to take notes and she does not. John the Town Planner told the commission that he will keep the commission in the loop of the Planning Board. John stated that the other piece here is when they get a demolition request, they need to act quickly on it and they need to go out and look at it. John stated that as long as he knows about this, until there is a Planning Board Representative on the commission, he can send out an e-mail. He can make everyone aware of this before it happens.

John stated that he will be Chairman, Pam will be Vice Chair, Mary will be Clerk and Laura the Treasurer. He stated they will vote for themselves for the elections and he made a motion. Julie seconded. All were in favor and no one was opposed.

John asked if there was any other business. The appointment of a representative for PB Master Plan Steering Committee was mentioned by John the Town Planner. Does not think anyone needs to be on it because they have three committee members who are already on it. Three out of five is really good.

With no further business, Julie made a motion to adjourn. John seconded. All were in favor and meeting adjourned at 8 pm.

Respectfully submitted,

Elizabeth Herrick
Recording Secretary