

Final Minutes

Exeter Board of Selectmen

May 23, 2016

1. Call Meeting to Order

Chairman Dan Chartrand called the meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Julie Gilman, Selectman Don Clement, Selectwoman Nancy Belanger, and Selectwoman Anne Surman. Town Manager Russell Dean was also present.

2. Bid Openings – String Bridge Construction/Rehabilitation

Chair Chartrand opened the following bids for the String Bridge Construction/Rehab:

- | | |
|---------------------------------|----------------|
| 1) George R Cairns & Sons, Inc. | \$1,575,175.75 |
| 2) RM Piper, Inc. | \$1,128,984 |
| 3) Ed Swett Inc. | \$1,471,975.50 |

Motion: A Motion was made by Selectman Clement and seconded by Selectwoman Surman to send these bids to the DPW and Town Manager for a review and recommendation. Motion carried – all in favor.

Selectman Clement asked if anyone could recall how much was appropriated for this project. Mr. Dean said there is an 80/20 match and \$1,130,000 was authorized.

3. Public Comment

Gerry Hamel spoke about some problems he’s been seeing at the Swasey Parkway. The first issue is the feeding of wildlife, especially seagulls. He said he has tried to tell people not to feed them, as it could make them aggressive. He would like to let the public know that feeding wildlife in the park is prohibited. He said the Trustees are thinking about putting signs out to tell people not to feed them. He asked everyone that if they see anybody feeding animals to please tell them not to. His second problem at the Park is that the Trustees got a letter from a neighbor to the Park saying she has seen a lot of dogs in the Park. He said it is a \$100 fine if caught with your dog in the Park and he urged the public not to bring their dogs in.

Brian Griset asked what the status is of the Kingston Road sidewalk bond that was approved a couple years ago. He also asked for an update on the Riverwoods abatement issue. Chair Chartrand said there is a public meeting tomorrow night at 6:00 pm in regards to the

Riverwoods abatement. Mr. Dean said the Kingston Road project is in progress. He said it is not a bond; it is a grant. He said the town is matching with \$150,000 from the capital reserves fund. Mr. Griset said he is concerned with the agreement from Riverwoods. He told his situation with an abatement request. He is concerned with opening Riverwoods retroactive abatement as it may set a precedent.

Bill Campbell asked if the Board would be talking about the Stratham water link in. Chair Chartrand said it would probably be on the agenda in two weeks.

Bob Kelly, Chair of the Water/Sewer Advisory Committee, said the BOS had asked Water/Sewer Committee to look into the proposed connection with Stratham. He said W/S looked into technical details. He talked with Gary Lind, Director of the MTBE Remediation Bureau, and it is their intent to just fund this one site. Part of this proposal is to put in a hydrant. Mr. Lind said it would cost less to drill a hole on site, but their goal is to get everyone on town water. Mr. Kelly said there are other concerns about "mission creep" and linking up in other places. Stratham said they would sign any document saying they will not link in anywhere else. Stratham looks at this as a partnership. Mr. Kelly said his suggestion would be to put a document in place that would tie up loose ends. W/S is in support of this if a document is put together that limits the link to this one site. Chair Chartrand said he would like to refrain from any discussion since this is not on the agenda. Selectman Clement commented that the W/S meeting from last week was not on the town streams and asked how many members were present. Mr. Kelly said there were three members. Selectman Clement said that is not a quorum so they could not take any action. He said he was concerned about this process and didn't think Mr. Kelly had authority to go out and find this information. Selectwoman Belanger said she felt Mr. Kelly had this direction from the BOS's prior meeting. She said they, as a Board, asked him to get information. Mr. Kelly said he would have done the research anyways. Chair Chartrand thanked Mr. Kelly for doing the due diligence that they asked him to do, and also commented that he noted Selectman Clement's concern. Mr. Griset said he would like to object this process as the Chairman does not make a report during Public Comment.

Mr. Campbell asked if the Riverwoods meeting is posted. Chair Chartrand said it is, and added that it is a negotiation session, not a decision session.

Mark Dansell, a Parkway Trustee, said the past couple of months he has received phone calls from residents close to the Park. The biggest issues are ducks, dogs, and speeders. He said the Trustees do not want to put signs up about feeding the animals, but said they are wild animals and can turn aggressive. The animals are becoming a huge nuisance in the Park. In regards to drivers, the Park is meant to be a park and not a cut through. He said he would like to see more police presence in the Park. Chair Chartrand told Mr. Dansell that it is within his purview to do something about these issues, and he encouraged they do. Selectman Clement

said he believed there is a dog leash ordinance in town. He asked if they can have the animal control officer be in the Park more.

4. Minutes and Proclamations

a. Proclamations/Recognitions.

Andie Kohler, Town Clerk, was present to award the top three winners for the Top Dog Contest. She said the contest proved to be very successful. She said it is easy to enroll, and explained how to do so. The winners were drawn by the Selectboard. She said she did notify the winners, but they didn't come to the meeting. She acknowledged the sponsors of the Top Dog Contest. The top three winners are third place Sylvester Sullivan, second place Henry Woodworth, and first place Butter Sloth. She reminded residents to please register their dogs and said it can be done online.

b. Minutes: May 9, 2016

The Board postponed the minutes and said they would discuss them at the next meeting.

5. Appointments

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to appoint Moira Fey as a full member to the Heritage Commission with a term to expire April 30, 2017. Motion carried- all in favor.

A Motion was made by Selectman Clement and seconded by Selectwoman Surman to appoint David O'Hearn as a full member to the Exeter Squamscott Advisory Committee with a term to expire April 30, 2019. Motion carried – all in favor.

A Motion was made by Chair Chartrand and seconded by Selectwoman Belanger to appoint Don Clement as a full member to the Exeter Squamscott Advisory Committee with a term to expire April 30, 2019. Motion carried – all in favor.

6. Discussion/Action Items

a. New Business

i) PEA Dock Donation to Parks/Recreation

Mr. Dean said PEA was replacing some docks at their boathouse and have offered the town two 5x16' floats from their existing system to be added to the town's system. There are pictures of the docks in the packet.

Mike Favreau, Parks & Rec Director, explained how the docks are set up. He said he talked with PEA and they have some large sections they are willing to give the town. The company Custom Floats said they would install this docks on the town's system for free. One section will fit onto the current system, and Mr. Favreau said he is unsure where the second section can be stored until it is needed. He said Public Works doesn't have a trailer long enough to tow it. He said the town would accept the one dock and won't need any permitting to do so. He said the town will be in good shape for 2-4 years with this.

Selectman Clement said losing one wing of the town's current dock concerned people. He said he was glad Mr. Favreau looked into permitting. He thought it would be great if they could store the other section somewhere. Mr. Dean said they are going to work hard to get both docks.

Motion: A Motion was made by Selectman Clement and seconded by Selectwoman Belanger that the BOS accept the donation of docks from Phillips Exeter Academy as presented, with appreciation. Motion carried – all in favor.

ii) Granite Surplus Donation Request

Vice Chair Gilman recused herself from this discussion as she is on the Board for the Museum.

Mr. Dean said the Independence Museum staircase is out of order. He said the Museum wondered if the town could donate surplus granite to effectuate staircase repairs. Mr. Dean said there is plenty available and the town will not be responsible for installing them. The Museum is looking for 12-15 pieces.

Selectman Clement asked what is typically done with old granite. Mr. Dean said the town stores it and may use it as needed.

Motion: A Motion was made by Selectwoman Belanger and seconded by Selectman Clement that the BOS authorize the donation of surplus granite curbing to the American Independence Museum to allow finishing of the staircase in disrepair. Motion carried – 4-0 vote. Vice Chair Gilman recused.

iii) Ambulance Replacement Lease/Purchase

Mr. Dean recommended that Provident Bank be awarded the bid for a 3 year lease/purchase with an interest rate of 2.43%. He said the department is not contemplating trading in the 2007 ambulance because the bids were so low. Selectman Clement asked if they have done three or five year leases in the past. Fire Chief Brian Comeau said they have done both.

Motion: A Motion was made by Selectwoman Belanger and seconded by Vice Chair Gilman that the BOS accept the bid of Provident Bank for a three-year lease-purchase of an ambulance in the total bid amount of \$212,494 at an interest rate of 2.43% and authorize the Town Manager to sign the relevant lease/purchase documents. Motion carried – all in favor.

iv) WWTF Design BAN Renewal

Mr. Dean said the town issued a BAN last year. He said the original Note is new this year, but they need to renew it for another year. He said they are not ready to borrow the \$50 million year. Selectman Clement asked when the town raised money for the design. Mr. Dean said in 2014 the town voted up to \$5 million for this. He said they are using \$3.3 million of that for the design and there is currently \$2.2 million left.

Motion: A Motion was made by Selectwoman Belanger and seconded by Vice Chair Gilman that the BOS approve the extension of the wastewater facility design bond anticipation note in the amount of three million, three hundred thousand dollars with an interest rate of 1.39% to mature on or before July 21, 2007 financed through Merchant's Bond. Motion carried – all in favor.

b. Old Business

i) County Commissioners Meeting May 25th

Mr. Dean said the Commissioners decided this meeting will be postponed due to low attendance.

7. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

Vice Chair Gilman told the Board she would be rescinding the Motion for 10 Sanborn Street at the next meeting.

A Motion was made by Selectwoman Belanger and seconded by Selectman Clement to approve a Timber Tax for map 24, lot 1 in the amount of \$658.28. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve the Chair or Town Manager to sign a Timber Tax on town land at map 49, lot 8. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Clement to collect a Yield Tax for map 24, lot 1 in the amount of \$658.28 with an interest rate of 18% to be paid on or before 6/24/16. Motion carried – all in favor.

Selectwoman Belanger read two letters pertaining to the Intent to Cut reports that the town was supposed to receive.

Motion: A Motion was made by Selectwoman Belanger and seconded by Selectman Clement to send out a letter to John Brown. Motion carried – all in favor.

Motion: A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve a letter to Tom Monahan and send it out. Motion carried – all in favor.

b. Permits & Approvals

A Motion was made by Vice Chair Gilman and seconded by Selectman Clement to approve an application for a structure on the sidewalk by the Exeter Arts Committee on June 3, 2016 from 3pm to 8pm. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve an application for the use of Town Hall by Keryn Bernard Kriegl for the NH Children's Trust to have a fiddle rehearsal on 3/19/17, 3/26/17, and 4/8/17 from 12pm to 5pm. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectman Clement to approve an application for use of Town Hall by Erica Miller for the Mrs. New Hampshire Pageant on 6/19 or 6/26, with the understanding that they chose only one of the two dates. Motion carried – all in favor.

c. Town Manager's Report

Mr. Dean spoke about the following for his Town Manager's Report:

- In Planning, they continue with the process review in preparation with the 6/15 All Boards meeting. They are also implementing new permitting software in Planning
- The Lincoln Street public parking issue agreement with Mr. Rockwell expired today. He said there are not funds to continue the agreement, but he is going to check on that. He said he is going to check with Lincoln Street School for extra parking as well.
- The Master Plan process is up and running. An RFP for the consultant went out today. There is a list of 16 qualified consultants.
- The first half tax bills will be out soon and due July 1
- In Finance, they are making good progress on the town audit. He said they may see it by June 30 this year.

- Reached out to Durham last week to ask about their integrated permit. He got up to speed on their process. They have been engaging EPA but haven't gone forward on their actual permit.

- Newmarket, Durham, Exeter, and Stratham teamed up to hire an intern. Interviewing will happen next Thursday.

- Dam removal will start the first week of July

- The sidewalk project is 1.5 weeks ahead of schedule

- For the CIP, they are taking inventory around town on benches that are old.

Selectman Clement said a sign board said the sidewalks are 50% complete. Mr. Dean said he is not sure why that says that.

Selectman Clement said he saw a tractor trailer have a hard time turning and asked if a turn radius was done on a certain bumpout. If so, he wondered how they calculated that turn radius.

Selectman Clement asked if the bumpout in front of the Town Hall is to put a decorative light. If so, how much will it be and who authorized it. Mr. Dean said they talked about this a couple months ago. He said DPW picked the light and it is coming out of the project budget. He is not sure if it will come out of the sidewalk or DPW budget. He said he will look into it.

d. Selectmen's Committee Reports

Selectman Clement added his report in the packet about the RPC's Cliff Sinnot doing a presentation on the MS4. He said they will issue a permit this summer but will delay implementation until 2017. Exeter has an existing MS4 permit. Chair Chartrand asked if this presentation could come in front of the Board at a later meeting. Selectman Clement also reported a Planning Board meeting last week where they had an application come in for an office building at 2 Hampton Road. He talked about a Climate Summit at the Discovery Center a couple weeks ago where they talked about armoring and ocean rise. They also talked about warmer winters impacts on roads. He next talked about the Fishing Derby at the Exeter Sportsmen's Club last Saturday. He said there were 200 kids there and it was a great turnout. He also reported that the Green Lawns Clean Water Committee had a demo at the Parkway. They then went to the Fish & Game ladder tour.

Selectwoman Belanger forwent her report as she didn't have her notes with her. She said the Water/Sewer meeting was not televised and she is following up with Andy Swanson about that.

Selectwoman Surman reported that Con Com met. She said National Trails Day is June 4 at Morrisette Park from 10am-Noon and it is family friendly. June 25 is the trail race within the Exeter trail system.

Chair Chartrand reported the second EDC meeting is tomorrow evening at 6:30pm. He also gave thanks to DPW and Bell & Flynn for finishing the sidewalks in front of the bookstore and commented that work went smoothly.

e. Correspondence

The following correspondence were included in the packet:

- Note from Unitil
- State of NH DRA letter. Mr. Dean said when they do a revaluation the town gets notice from DRA. He said the town got good scores from DRA.
- A letter from the Board of Tax Appeals. Mr. Dean said the property owner lives out of town and he sought abatement to the BTLA and they said they don't have jurisdiction of the issue.
- Emails from Kathy Corson
- Sea Rise report
- EPA MS-4 update from RPC

8. Review Board Calendar

The BOS will next meet on May 24, 2016 for a public discussion regarding the Riverwoods abatement. It will not be televised. Selectwoman Surman asked why it won't be televised. She is opposed to this being a special meeting and not being televised. She said it is a tax abatement discussion and should happen at a regular meeting. Selectman Clement said Chair Chartrand had referenced this as a negotiation. He thought they were going to get information, but does not think they need to negotiate. Selectwoman Surman asked if Joe Lessard would be there and Mr. Dean replied that he would.

Chair Chartrand reminded the public of the Memorial Day Parade on May 30.

The next regular BOS meeting will be June 6 and the All Boards meeting is June 15.

9. Non Public Session

The Board will move into a non-public session for compensation.

10. Adjournment

A Motion was made by Selectman Clement and seconded by Selectwoman Surman to move into a non-public session under 91-A:3 II (a) at 8:59pm. Motion carried- all in favor.

Selectwoman Belanger called the role. All members replied aye. The Board was then in a non-public session.

Respectfully submitted,

Nicole Piper, Recording Secretary