

**Exeter Board of Selectmen Meeting
Monday, May 23rd, 2016, 7:00 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Bid Openings – String Bridge Construction/Rehabilitation
3. Public Comment
4. Minutes & Proclamations
 - a. Proclamations/Recognitions – 2016 ‘Top Dog’ Winner – Town Clerk
 - b. Minutes: May 9th, 2016
5. Appointments – Heritage Commission, ERLAC Nominations
6. Discussion/Action Items
 - a. New Business
 - i. PEA Dock Donation to Parks/Recreation
 - ii. Granite Surplus Donation Request
 - iii. Ambulance Replacement Lease/Purchase
 - iv. WWTF Design BAN Renewal
 - b. Old Business
 - i. County Commissioners Meeting May 25th
7. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Selectmen’s Committee Reports
 - e. Correspondence
8. Review Board Calendar
9. Non Public Session
10. Adjournment

Daniel Chartrand, Chairman
Exeter Selectboard

Posted: 5/20/16 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



LOCAL RIVER MANAGEMENT ADVISORY COMMITTEE NOMINEE FORM



New Hampshire Rivers Management and Protection Program

RSA 483:8-a

Please complete both sides of this form and email to riversprogram@des.nh.gov. Please type "NOMINEE FORM" and nominee's name in the subject line. Forms can also be sent by mail to: Rivers Coordinator, NHDES, 29 Hazen Drive, P.O. Box 95, Concord, NH 03302-0095. For questions please contact the Rivers Coordinator at 271-2959.

Nominee Information

Nominee Name: <u>DONALD R. CLEMENT</u>		Date: <u>MAY 17, 2016</u>
Street Address: <u>5 THELMA DRIVE</u>		
Town: <u>EXETER</u>		Zip Code: <u>03833</u>
Phone (home): <u>603 778-0238</u>	Phone (cell): <u>603 205-5402</u>	Phone (work):
Email: <u>DCLEMENT43@COMCAST.NET</u>		

Nomination Information

Type of Appointment -	New Appointment	<u>Reappointment</u> X
River Name: <u>EXETER - SQUAMSCOTT</u>		
Type of Representation -	Municipality: <u>XX</u>	Other:
Please state your interest(s) in serving on the Local River Management Advisory Committee:		
Local Government <u>XX</u>	Conservation <u>XX</u>	Agriculture
Business	Recreation	Riparian Landowners
Other, please specify:		

Board of Selectmen or Authorized Signature(s) - REQUIRED (e-signature acceptable)

Name:	Title:
Name:	Title:
Name:	Title:
<p><i>Note: By statute, the Commissioner of NHDES appoints the Local River Management Advisory Committee (LAC) members for each Designated River from nominees submitted by the local governing bodies through which the Designated River flows (RSA 483:8-a)</i></p>	

(603) 271-2959 riversprogram@des.nh.gov
 PO Box 95, Concord, NH 03302-0095
www.des.nh.gov

Additional Information

Please include a short description of your relevant background knowledge of local river-related issues or general river management and protection:

HAVE SERVED OVER 10 YEARS ON THE EXETER SPURMSOOTH RIVER LOCAL ADVISORY COMMITTEE. HAVE ALSO SERVED AS CHAIR OF ESRLAD
WORKED WITH LOCAL & STATE REGULATORS TO PROTECT THE RIVER

Most Local Advisory Committees engage in a variety of activities. Reviewing those activities listed below, please check those that are of most interest to you:

- Grant Writing
- Public Education
- Committee Administration
- Event Organization
- Public Relations
- Management Plan Preparation/Implementation

Other, please specify:

Most Local Advisory Committees meet monthly. In some cases they may meet more frequently to complete specific tasks, while in other cases your attendance may not be required at all meetings. Please check one of the boxes below to indicate your availability to attend regularly scheduled meetings:

- I can attend monthly meetings on most weeknights
- I can attend monthly meetings only if scheduled on a specific weeknight
- I can only attend a limited number of monthly meetings
- I cannot attend monthly meetings, but am willing to complete tasks on behalf of the Committee

For NHDES Office Use Only

LAC Chair and Nominee have been contacted regarding nomination on (date):

LAC Member List and Contacts Database updated (date):

RMPP Staff recommends appointment to Commissioner -

Approve RMPP staff: Date:

Appointment letter and information packet sent on (date):

Appointment confirmation sent to municipality and LAC Chair on (date):

(603) 271-2959 riversprogram@des.nh.gov
PO Box 95, Concord, NH 03302-0095
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LOCAL RIVER MANAGEMENT ADVISORY COMMITTEE NOMINEE FORM



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RSA 483:8-a

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Nominee Information

Nominee Name: DAVID O'HEARN		Date: 5-3-2016
Street Address: 9 HALE ST		
Town: EXETER, NH		Zip Code: 03833
Phone (home): 603-772-0613	Phone (cell): 603-770-3905	Phone (work): 603-395-9276
Email: dohearn@wtb-nh.com		

Nomination Information

Type of Appointment - <input checked="" type="checkbox"/> New Appointment <input type="checkbox"/> Reappointment		
River Name: SANAMSCOTT		
Type of Representation -	Municipality:	Other:
Please state your interest(s) in serving on the Local River Management Advisory Committee:		
<input type="checkbox"/> Local Government	<input checked="" type="checkbox"/> Conservation	<input type="checkbox"/> Agriculture
<input type="checkbox"/> Business	<input checked="" type="checkbox"/> Recreation	<input type="checkbox"/> Riparian Landowners
<input type="checkbox"/> Other, please specify: _____		

Board of Selectmen or Authorized Signature(s) – REQUIRED (e-signature acceptable)

Name:	Title:
Name:	Title:
Name:	Title:

Note: By statute, the Commissioner of NHDES appoints the Local River Management Advisory Committee (LAC) members for each Designated River from nominees submitted by the local governing bodies through which the Designated River flows (RSA 483:8-a)

Additional Information

Please include a short description of your relevant background knowledge of local river-related issues or general river management and protection:

LIFE LONG EXETER RESIDENT, GREW UP ON THE BANKS OF WHEELWRIGHT CREEK.
 GREAT BAY LOBSTER MAN FOR 20 YEARS
 EEL TRAPPER - SOFT SHELL CLAM DIGGER
 NO FORMAL RIVERMANAGEMENT TRAINING,
 ALL TRAINING HANDS ON.

Most Local Advisory Committees engage in a variety of activities. Reviewing those activities listed below, please check those that are of most interest to you:

- Grant Writing
- Public Education
- Committee Administration
- Event Organization
- Public Relations
- Management Plan Preparation/Implementation
- Other, please specify: _____

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RMPP Staff recommends appointment to Commissioner -

Approve RMPP staff: _____ Date: _____

Appointment letter and information packet sent on (date):

Appointment confirmation sent to municipality and LAC Chair on (date):



Phillips Exeter Academy

Procurement and Business Services

May 11, 2016

Michael Favreau, Director
Exeter Parks & Recreation Department
32 Court Street
Exeter, NH 03833

RE: PEA Dock Replacement Project

Dear Mr. Favreau:

Phillips Exeter Academy has agreed to donate two (5' x 16') floats from the existing dock system at the Saltonstall Boathouse to the Town of Exeter Parks & Recreation Department, to be used at the town dock on the Squamscott River.

In no event shall Phillips Exeter Academy be liable for any damages, accidents, incidents or personal injury related to removal, installation or re-use of these docks. There is no warranty or guarantee implied. Please coordinate arrangements with Ron Johnson, Senior Manager for Grounds & Athletics, at 603-777-4436.

Please sign the agreement below and forward to my attention. If you have any questions or concerns, feel free to contact me directly at 603-777-3442 or kgalemba@exeter.edu.

Best Regards

Kate Galemba
Senior Procurement and Business Services Manager

Michael Favreau / Signature

Handwritten signature of Michael Favreau in black ink, written over a horizontal line.

Date

5/12/16

Kate Galemba / Signature

Handwritten signature of Kate Galemba in black ink, written over a horizontal line.

Date

5/11/16









AMERICAN INDEPENDENCE MUSEUM

ONE GOVERNORS LANE ★ EXETER, NH 03833-2420 ★ 603-772-2622 ★ WWW.INDEPENDENCEMUSEUM.ORG

May 17, 2016

Mr. Russell Dean
Town Manager, Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Surplus Granite Curbing

Dear Russell,

In conjunction with the Town of Exeter's Sidewalk Improvement Project that is currently under way in downtown Exeter, the American Independence Museum is improving a portion of Governor's Lane, which is located between the Ladd Gilman House and People's United Bank. A part of the Governor's Lane improvement Project is to install granite steps up the walking path. This improvement has been reviewed and approved by the Historic District Commission and we hope to begin work as soon as possible.

Originally, we had budgeted to purchase the granite at a large cost of our project. We have since learned that we might be able to acquire some of the granite curbing that has recently been removed from the sidewalks. If this removed granite exists, and would be available to the Museum to use, it would save our non-profit a considerable amount on our very large bill to repair and replace a more welcoming and safe staircase on Water Street to Governor's Lane. We would respectfully request to use up to 12 – 15 pieces of the granite curbing if they are available.

This would allow the granite curbing to remain in downtown Exeter, and our steps could maintain an older appearance.

We are thankful for your consideration of this tremendous cost-savings for the Museum. And only wish to request it with the understanding that there may be surplus granite pieces available to us to use without burdening the Town or the taxpayer. Please let me know if you have any questions.

Sincerely,



Julie Hall Williams
Executive Director

Memo

To: Russ Dean, Town Manager
From: Eric Wilking, Assistant Chief of Operations
CC: Board of Selectmen
Date: May 18, 2016
Re: Ambulance Replacement

Russ, as you recall, at the September 21, 2015 selectmen's meeting, the bids were opened for the ambulance replacement.

3 bids were received:

Sugarloaf Rescue Vehicles – PL Custom Ambulance - \$220,675 after a \$7,500 trade
Bulldog Fire Apparatus – Osage Ambulance - \$214,623 after a \$6,000 trade
Professional Vehicle Corp. – AEV Ambulance - \$206,995.35 after a \$2,500 trade

After careful review, comparing each bid and lines to make sure they were “apples to apples” if you will, and having each dealer show us each ambulance, we believe the lowest bid from Professional Vehicle Corp. in Rumford, Maine to be in the best interest of the Town of Exeter.

After reviewing each bid, it was found that several items were missing from the proposal by Professional Vehicles Corp. After adding all items, the proposal remains the lowest bid at \$212,494.35. At this time I do not recommend a contract that includes a \$2,500 trade in value. We feel we can do better selling the vehicle via sealed bids, and returning the money to the ambulance revolving fund.

Justification for awarding the bid to Professional Vehicle Corp include:

They are the lowest bidder at \$212,494.35 for the ambulance,
They have the quickest build time, at 190 days for a delivery in early June, 2016
They are a New England distributor within 135 miles, located in Rumford, Maine and provide mobile service and loaner ambulances should the need arise,

I look forward to discussing the matter further at the November 16, 2015 Selectman's Meeting,

Eric

Final Minutes

Exeter Board of Selectmen

September 21, 2015

1. Call Meeting to Order

Chairwoman Julie Gilman called the meeting to order at 6:30 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Don Clement, Selectman Dan Chartrand, Selectwoman Nancy Belanger, and Selectwoman Anne Surman. Town Manager Russell Dean was also present.

2. Non-Public Session

The Board conducted a public session starting at 6:30 pm in the Nowak Room.

3. Bid Openings/Awards – Lincoln Street Water Lines/Ambulance

A Motion was made by Selectman Chartrand and seconded by Vice Chair Clement to award the Lincoln/Winter Street Utility Improvements Project to the low bidder, Joseph B. Cardillo & Sons, Inc. Vice Chair Clement asked if this was at the warrant. Mr. Dean said yes it was. Selectman Chartrand amended his Motion and Vice Chair Clement amended his second to include the amount for the project, which is \$1,128,717.50. Vice Chair Clement asked when work starts. Mr. Dean said there is a pre-construction meeting on September 30. Motion and amendment carried – all in favor.

The following bids were given for the Ambulance:

- | | |
|-------------------------------------|--------------|
| 1) PL Custom Emergency Vehicles | \$220,675 |
| 2) Bulldog Fire Apparatus | \$214,623 |
| 3) Professional Vehicle Corporation | \$206,995.35 |

A Motion was made by Vice Chair Clement and seconded by Selectman Chartrand to turn these bids over to the Fire Department for review and a recommendation. Motion carried – all in favor.

Vice Chair Clement asked if this comes out of the Ambulance Revolving Fund. Chief Comeau said yes. It is a 10 month bill time. They would not take the next vehicle until next spring.

4. Public Comment

Mike Dawley talked about the Planning Board review. He said the strategic plan for economic development is still not done. He said he thinks they are missing out on an opportunity by not linking into economic development. He asked if there are any new dates for this. Chairwoman Gilman said ASAP.

5. Minutes and Proclamations

a. Proclamations/Recognitions

None.

b. Regular Meetings: August 24, 2015

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to accept the minutes of the August 24, 2015 BOS meeting, as submitted by Nicole Piper.

Vice Chair Clement had an amendment to Page 6, clarifying that he had a problem with the Convenient MD agreement, and not Convenient MD. He had a second amendment to Page 6, changing "He could go back..." to "He would go back...".

Selectman Chartrand amended his Motion, and Selectwoman Belanger amended her second, to include Vice Chair Clement's comments. Motion carried – all in favor.

c. Special Meeting: September 8, 2015

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to adopt the minutes of the Special Meeting between the BOS and the Water/Sewer Advisory Committee, as submitted by Town Manager Russ Dean. Motion carried- all in favor.

6. Appointments

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger that the BOS appoint Joanne Campbell to the Exeter Arts Committee with a term to expire April 30, 2018. Motion carried – all in favor.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger that the BOS appoint Bob Hall to continue to serve as the Selectmen's representative to the New Hampshire rail transit authority. Motion carried – all in favor.

7. Discussion/Action Items

a. New Business

Town of Exeter
 Ambulance Lease Quotes
 As of May 2016

DRAFT

<u>Lessor</u>	<u>Years</u>	<u>Sales Price</u>	<u>Trade In</u>	<u>1st Payment in Advance</u>	<u>Amount Financed</u>	<u>Interest Rate</u>	<u>Annual Lease Payment</u>	<u>Total Interest Expense</u>
** <u>Municipal Asset Management</u>	5 Year	212,494	-	(44,581)	167,913	2.45%	44,581	10,409
<u>Tax Exempt Leasing</u>	5 Year	212,494	-	(44,691)	167,803	2.59%	44,691	10,961
<u>The Provident Bank</u>	5 Year	212,494	-	(44,723)	167,771	2.61%	44,723	11,088

Notes:

** **Municipal Asset Management has provided the best 5 yr lease quote of the 3 quotes received.**

All of the above lessors agree to offer lease with a non-appropriation clause.

The Fire Department received very low trade-in value for existing ambulance and will not be trading the ambulance in this transaction.

Town of Exeter
 Ambulance Lease Quotes
 As of May 2016

DRAFT

<u>Lessor</u>	<u>Years</u>	<u>Sales Price</u>	<u>Trade In</u>	<u>1st Payment in Advance</u>	<u>Amount Financed</u>	<u>Interest Rate</u>	<u>Annual Lease Payment</u>	<u>Total Interest Expense</u>
** The Provident Bank	3 Year	212,494	-	(72,539)	139,955	2.43%	71,625	5,122
Municipal Asset Management	3 Year	212,494	-	(72,587)	139,907	2.50%	72,587	5,268
Tax Exempt Leasing	3 Year	212,494	-	(72,643)	139,851	2.58%	72,643	5,435

Notes:

** The Provident Bank has provided the best 3 year lease quote of the 3 quotes received.

All of the above lessors agree to offer lease with a non-appropriation clause.

The Fire Department received very low trade-in value for existing ambulance and will not be trading the ambulance in this transaction.



275 Kennedy Drive
South Burlington, VT 05403

May 18, 2016
(Revised)

Tammy St. Gelais, Assistant Director
New Hampshire Municipal Bond Bank
25 Triangle Park Drive, Suite 102
Concord, NH 03301

RE: Town of Exeter
General Obligation Bond Anticipation Note

Dear Ms. Gelais:

Thank you for the opportunity to provide a bid for the financing to help fund the Town of Exeter's design and planning of a new Wastewater Treatment Facility. This bid is submitted as per your request to renew the existing loan for another year.

- ❖ *ISSUE DATE:* The note will be issued on or about July 22, 2016.
- ❖ *MATURITY DATE:* All principal and interest on the loan will be repaid on or before July 21, 2017.
- ❖ *INTEREST RATE:* The bank offers the following rate of interest on the Bond Anticipation Note on a "lump sum" basis will be **1.39%** based on an actual/365 day year
- ❖ *DENOMINATION OF NOTE:* There will be one note issued in the denomination of \$3,300,000.
- ❖ *PREPAYMENT PROVISION:* The note may be prepaid at any time without penalty.
- ❖ *CONFIRMATIONS:* The Town must confirm in writing that:
 - The total indebtedness issued by the Town in calendar year 2016 will not exceed \$10,000,000;
 - The Town will comply with all aspects of the Internal Revenue Code of 1986, as amended, including all provisions relating to arbitrage and rebate. This bid is subject to confirmation by the Bank that the note represents a valid and binding general obligation of the issuer, and further that the note is a "qualified Tax exempt obligation" for the purposes of Section 265(b)(3) of the Code;
 - All public bid, procurement and request for proposals statutes, ordinances and regulations have been complied with; and

- All federal informational returns with respect to this borrowing will be filed in a timely manner.
- ❖ **DOCUMENTATION:** The Bank will prepare the loan documents for execution by the Town Officers or by an authorized individual appointed by the Town Officers of a duly convened public meeting.
- ❖ **SUBMISSION OF FINANCIAL STATEMENTS:** The Town will submit its most recent past three years' financial statements prior to closing. This bid is contingent upon sufficient time to analyze these financial statements so as to prepare for a closing, unless other arrangements are made with the Bank
- ❖ **LEGAL OPINION:** This bid is subject to a legal opinion from bond counsel acceptable to the Bank, the cost of which will be borne by the Bank. The opinion must include a statement that the Note represents a valid and binding general obligation of the issuer, that it is lawfully authorized and issued, and that the interest paid thereon is exempt from federal incomes taxes.

This bid will expire at 5:00 p.m. on May 27, 2016. This bid is subject to withdrawal if any adverse information relating to the issuer's affairs is discovered prior to closing. Five (5) business days shall be required to prepare for a closing, unless other arrangements are made with the Bank.

Sincerely,

Hope Crifo

Anita Bourgeois

Hope Crifo, CFA
Municipal Lender
Vice President
Government Banking
(802) 476-1658
Cell 802-522-3011

Anita Bourgeois
Govt. Banking Mgr./Cash Management
Vice President
Government Banking
(802) 865-1641

SEEN AND AGREED TO ON BEHALF OF THE TOWN:

By: _____
Its Duly Authorized Agent

Town of Exeter
 Bond Anticipation Note Refinance Bids
 As of May 2016

DRAFT

<u>Financial Institution</u>	<u>Years</u>	<u>Amount Financed</u>	<u>Interest Rate</u>	<u>Estimated Interest Expense</u>
** Merchants Bank	1 Year	\$ 3,300,000	1.39%	\$ 45,870
Citizens Bank	1 Year	\$ 3,300,000	1.93%	\$ 63,690
The Provident Bank	1 Year	\$ 3,300,000	2.24%	\$ 73,920

Notes:

** Recommend renewing the BAN with Merchants Bank

List for Selectmen's meeting May 23, 2016

Abatements

<u>Map/Lot</u>	<u>Location</u>	<u>Refund</u>
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Report of Wood Cut/Timber Tax

<u>Map/Lot</u>	<u>Location</u>	<u>Tax Amount</u>
24/1	54 Newfields Road	658.28
49/8	Route 101	Signature Only Town Land

Elderly Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Exemption Amount</u>
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Application for Road/Sidewalk Requests

Town of Exeter, 10 Front Street, Exeter, NH 03833

Phone: 603-778-0591 Fax: 603-777-1514

Email: sriffle@exeternh.gov

Block Off Street/Road

Structure on Sidewalk

Liability Insurance Required: Certificate of Insurance to be submitted with completed application. Required Amounts: General Liability/Bodily Injury/Property Damage (combined): \$300,000-\$1,000,000 with additional personal injury of \$300,000; the Town of Exeter must be listed as an additional insured.

If permit involves overnight use of blocking off an area then it is suggested to have them in place before dark, applicants are responsible for all barricades.

Applicant Information:

Name: EAC - Karen Desrosiers Address: 41 Washington St #3

Town/State/Zip: Exeter NH 03833 Phone: 580 2066 Email: kdesrosiers@tlc.net

Vehicle Information: (If applicable)

Plate #: _____ State: _____ Registered To: _____

Town: _____ Description: _____

Organization/Company Information:

Name: Exeter Arts Committee Address: 10 Front St

Town/State/Zip: Exeter NH 03833 Phone: _____

Description:

~~Blocking Off~~ (location) Front of Town Hall, landings - Nothing to block
outside

Describe Activity: Set up artist displays - work would be for sale

Date(s) Requested: Fri June 3, 2016 Times Requested: 3pm - 8pm

K.A.D.
Applicant Signature

5/17/16
Date

Highway Superintendent: _____ Date _____

Code Enforcement: _____ Date _____

Police Chief: _____ Date _____

Comments: _____

This permit is issued for the purpose indicated and shall be valid only during the times/dates indicated on this permit.

As authorized by the Board of Selectmen/Designee (Town Manager):

_____ Date _____



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: Keryn Bernard Kriegl Address: 10 Ferry St Ste 315

Town/State/Zip: Concord, NH 03301 Phone: _____

Email: Kbernardkriegl@nhchildrenstrust.org

Organization:

Name: NH Children's Trust Address: 10 Ferry St, Ste 315

Town/State/Zip: Concord, NH 03301 Phone: 603-224-1279

Reservation Details:

Type of Event/Meeting: Fiddle Rehearsal Date: 3-19, 3-26, 4-8-17

Times of Event: 12pm - 5pm Times needed for set-up/clean-up: _____

of tables: _____ # of chairs: _____ Will food/beverages be served? Yes No

Tech/ AV Services Needed: Yes No Details _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

We'd like a waiver please.

Tech/AV Services: There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 5/17/16

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: Erica Miller Address: _____

Town/State/Zip: 6 Oxbow farm rd Stratham, NH 03885 Phone: 603-777-2293

Email: mrsnhdirector@gmail.com

Organization:

Name: Mrs New Hampshire Pageant Address: 6 Oxbow Farm Rd

Town/State/Zip: Stratham, NH 03885 Phone: 603-777-2293

Reservation Details:

Type of Event/Meeting: married women of NH Platform Pageant Date: 6/19 or 6/26

Times of Event: 11 am - 3:30 pm Times needed for set-up/clean-up: 10 am

of tables: 2 # of chairs: 150 Will food/beverages be served? Yes No

Tech/ AV Services Needed: Yes No Details microphone / low key music

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

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Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Tech/AV Services: There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

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Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Erica Miller Date: 5/16/16

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested



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Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Request: Poster Board Week: _____ Plywood Board Week: _____

Representative:

Name: John Hauschke Address: 225 Water St. 6
Town/State/Zip: Exeter NH 03833 Phone: 603-636-8090
Email: John@rumdoodle.com

Organization:

Name: Seacoast Photo. Address: 225 Water St
Town/State/Zip: Exeter NH 03833 Phone: 603-636-8090

Reservation Details:

Type of Event/Meeting: PERFORMANCE REVIEW WORKSHOP Date: May 15 2016
Times of Event: 1 pm - 4 pm Times needed for set-up/clean-up: N/A
of tables: 0 # of chairs: 0 Will food/beverages be served? Yes No
Tech/ AV Services Needed: Yes No Details _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$125 per day. A rental fee waiver may be requested in writing.

Tech/AV Services: There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 11-May-2016

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested

Selectmen Committee Report

For BOS Meeting of 23 May 2016

Member: Julie Gilman

Meetings/Dates: Heritage Commission 11 May 2016, Master Plan Steering Committee 17 May 2016, HDC 19 May 2016

Report:

Meeting 1: Heritage Commission – Discussion regarding Great Dam removal Section 106 mitigation. There is some confusion here as to mitigation elements in the MOA between the Division of Historical Resources and US Army Corps of Engineers. Town’s consultant, VHB, presented to the Commission in April that the one element, a glass panel located at the Library with etched image of the current dam as seen from the Library has been removed from the mitigation project. This was the first time the HC had heard of it. There is also some question that the “text only” sign in the MOA cannot be text only after a conversation between VHB and the DHR. Further, review of the April meeting of the River Study Committee it was proposed the Heritage Commission find grant(s) to cover the costs of the mitigation elements. The HC decided it should meet with the River Study Committee and Town Engineer to clarify assumptions and actions to date. The Commission also discussed the application for an LCHIP grant for the restoration of burial monuments at the Winter St. Cemetery. The 2016 grant round is currently open and the HC has a budget of \$10,500 for the 50/50 matching funds. If awarded the total of \$21,000 can cover restoration of 100 of the 500 markers in the cemetery. The HC will propose the restorations occur in phases over ensuing years which may make it possible to include some tree removal as well.

Meeting 2: Master Plan Steering Committee – Introduction of members representing various land use boards and resident volunteers. The committee will consist of 24 members and has been fully populated. The Town Planner, Dave Sharples, introduced himself and presented his experience with other Master Plan projects. His recommendation is that the final product be a shorter document with current demographic and conditions information and bulleted actions to be able to benchmark future accomplishments. There was some discussion regarding the length of time the Plan should project given the rapid development of technologies. The process time frame was reviewed with the RFQ’s for consultants to be issued within the next two weeks, establishment of project scope, consultant interviews and then selection in late June/early July. Members were asked to start reading the current Master Plan and find examples from other Towns towards establishing scope. Suggestions for other reading materials were provided. Next meeting TBD

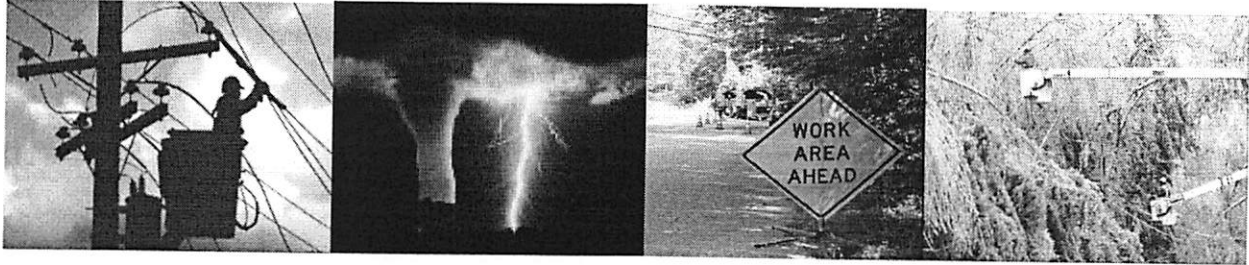
Meeting 3: Historic District Commission – Approval of Verizon Wireless antennae locations surface mounted on Major Blake’s Hotel.

Other notes/events/meetings attended:

Upcoming Meetings: Memorial Day Parade, Monday May 30th at 10:30 am.



2016 Emergency Response & Preparedness Meeting



YOU'RE INVITED!

WHO: Seacoast Area Police, Fire, Emergency Management and DPW Officials

WHAT: Unitil's 2016 Electric Emergency Response & Preparedness Meeting

WHEN: Tuesday, May 24th, 2016

WHERE: Exeter Inn, 90 Front Street, Exeter NH

TIME: 7:30 AM – 9:45 AM – *Breakfast served promptly at 7:55 AM, Registration starts at 7:30 AM*

FEATURING: Important updates on Unitil's electrical system initiatives and reliability, emergency response and planning, and safety information

RSVP to Grace Holihan via either of the following:

E-mail: holihan@unitil.com

Phone: 603-773-6467

We look forward to seeing you!

Cindy Carroll

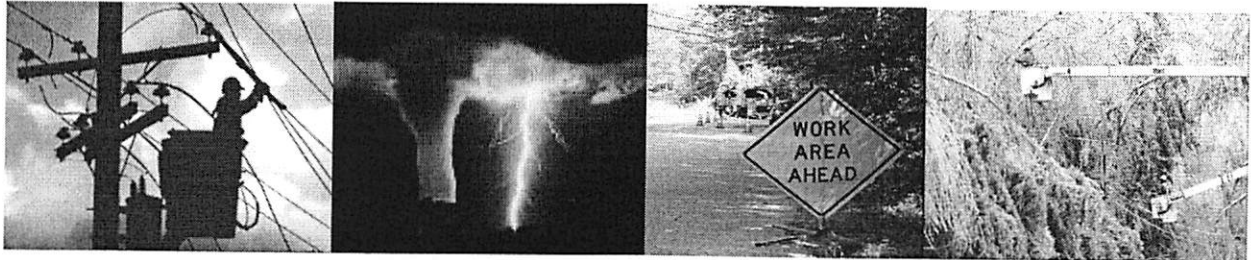
Director, Customer Energy Solutions
Unitil Corporation

Richard Francazio

Director, Business Continuity & Compliance
Unitil Corporation



2016 Emergency Response & Preparedness Meeting



YOU'RE INVITED!

- WHO:** Capital Area Police, Fire, Emergency Management and DPW Officials
- WHAT:** Unitil's 2016 Electric Emergency Response & Preparedness Meeting
- WHEN:** Tuesday, June 7th, 2016
- WHERE:** Grappone Conference Center, 70 Constitution Avenue, Concord, NH
- TIME:** 7:30 AM – 9:45 AM – Breakfast served promptly at 7:55 AM, Registration starts at 7:30 AM
- FEATURING:** Important updates on Unitil's electrical system initiatives and reliability, emergency response and planning, and safety information

RSVP to Grace Holihan via either of the following:

E-mail: holihan@unitil.com

Phone: 603-773-6467

We look forward to seeing you!

Cindy Carroll

Director, Customer Energy Solutions
Unitil Corporation

Richard Francazio

Director, Business Continuity & Compliance
Unitil Corporation



State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



MUNICIPAL AND PROPERTY
DIVISION
Stephan W. Hamilton
Director

John T. Beardmore
Commissioner

Lindsey M. Stepp
Assistant Commissioner

David M. Cornell
Assistant Director

May 11, 2016

Town of Exeter
Attn: Board of Selectmen
10 Front Street
Exeter, N.H. 03833

Dear Board of Selectmen,

The Department of Revenue Administration, pursuant to RSA 21-J:11, is charged with the responsibility of monitoring revaluations and supporting municipalities with assessment activities, contract negotiations and compliance. As the Department of Revenue's (DRA) Monitor for the Town of Exeter (Town), I have reviewed the following standard list of tasks that Municipal Resources Inc (MRI), the Town's contracted revaluation company, used as a guideline relative to the International Association of Assessing Officers (IAAO) standards for real property revaluations. The Department has checked all the germane items below for compliance with applicable State Statutes, Revenue 600 Rules and Assessing Standards Board (ASB) guidelines. The following is my final report of our experience and review of the recent Exeter statistical revaluation relative to the IAAO's manual of Uniform Standards of Professional Appraisal Practice's (USPAP) Standard 6.

PHASE 1 includes the following: Request for Proposal (RFP) compared to contract, initial meeting with the Town, and the DRA, public relations plan, tax maps, list of DRA approved personnel, adequate insurance, and bonding.

Municipal Resources Inc was awarded the contract to perform a town-wide statistical update effective April 1, 2015. An approved contract was received by the DRA on December 29, 2014. A pre-revaluation meeting was held on December 17, 2014, in attendance included Scott Marsh and Paul McKenney of MRI and who will act as joint supervisors for the revaluation project, and Janet Whitten, Assessing clerk with the Town. Mr. Marsh and Mr. McKenney are DRA certified. The town did not require a bond.

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

PHASE 2 includes: data-collection, quality control procedures and call back compliance.

Municipal Resources Inc (MRI) validates sales using PA-34's, town generated sales questionnaires, Realtor Multiple Listing Sheets, and discussions with buyers and sellers. MRI visits all sale properties to re-measure and list the property and attempts to perform an interior inspection to determine quality and condition at the time of sale. If the property owner is not at home, a letter is left requesting an interior inspection .Being a statistical update, only sale properties were measured and listed. The DRA reviewed 12 randomly sampled sale properties used in the sales analysis and determined that data elements were adequate. The DRA uses a grading sheet (PA-45 or PA-46) for data collection elements that are to be used in the CAMA system.

PHASE 3 includes: valuation analysis, neighborhood delineation, valuation notice, informal hearings, and final valuation adjustments.

In review of valuation analysis, the Assessor had a total of 518 arms-length transactions occurring between 04/01/13 thru 03/31/15 to analyze for the April 1, 2015 update. Of the 518 transactions, 248 were classified as residential, 27 Commercial / industrial, 159 condominiums, and 84 mobile homes. As a result of the sales analysis and field review, twenty-four (24) neighborhoods were established, and nine (9) site indexes. Informal Hearings were held in late August. I attended two of the scheduled days and found overall attendance light. MRI appraisers responded to property owners' questions in a professional and understanding demeanor. Final notices of value were sent following review of taxpayer concerns.

PHASE 4 includes: appraisal manual, sales book, sales ratio studies and timeline adherence.

A USPAP Standard 6 appraisal report was submitted by MRI, pursuant to RSA 21-J:14-b(c). The report was reviewed by the DRA for compliance using a checklist format. The initial review indicated some items needed clarification or elaboration, additional information was subsequently supplied to the DRA. The report was then found to be compliant with USPAP Standard 6 guidelines. The USPAP Standard 6 compliant report is available for public viewing at the Town Municipal office.

The sales ratios are the items that are used to gauge the results of the revaluations effort. The IAAO recommends the use of the median ratio, which is the midpoint or middle ratio when the ratios are arrayed in order of magnitude. The overall level of appraisal for all parcels in the Town should be within 10 percent of market value (100%) that is, between 90% and 110%. Your 2014 median ratio calculated by the DRA prior to the revaluation effort was 97.08% and the final 2015 town wide ratio as calculated by the DRA is 95.92%. IAAO also recommends using the coefficient of dispersion (COD) as the measure of uniformity in the ratio study. Low COD's (15.0 or less) tend to be associated with good appraisal uniformity and COD's above 20 indicate poor uniformity. Your 2014 COD calculated by the DRA was 10.21 and your completed revaluation COD is 7.16. Your price related differential (PRD) which measures vertical equity (low assessed property versus high assessed property) as calculated by the DRA for 2014 was 1.03; the ratio for 2015 is 1.01.

In conclusion, it is our hope that any assistance we provide will enable the town to have assurance that uniformity and proportionality among taxpayers was improved because of the revaluation. We commend the Exeter Board of Selectmen for taking a proactive approach in addressing the need to keep values current and to provide equity within the town. A special thank you is extended to Janet Whitten, Assessing Clerk, who provided assistance during my review process. It is our belief that from the evidence provided, the 2015 revaluation update was performed with defensible analysis to ensure that all values generated from the sales analysis will be accurate and proportionate.

We hope that this information is helpful, and we look forward to continuing the support and assistance that the Department of Revenue Administration provides to your community. If we can be of any further assistance, please feel free to call me at 419-0076 or 230-5950 or via email at lionel.maceachern@dra.nh.gov.

Sincerely Yours,



Lionel MacEachern,
Real Estate Appraiser
Department of Revenue Administration
Municipal & Property Division

cc: DRA File



State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
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MUNICIPAL AND PROPERTY
DIVISION
Stephan W. Hamilton
Director

David M. Cornell
Assistant Director

John T. Beardmore
Commissioner

Lindsey M. Stepp
Assistant Commissioner

May 4, 2016

Town of Exeter
ATTN: Board of Selectmen
10 Front Street
Exeter, NH 03833

Received

MAY 09 2016

Assessor's Office

RE: USPAP 2015 Report for Town of Exeter

Dear Honorable Board:

In accordance with RSA 21-J:14-b,I(c), the Department of Revenue Administration has reviewed the Uniform Standards of Professional Appraisal Practice (USPAP) Standard 6 report submitted by Mr. McKenney for the Town of Exeter for the 2015 tax year.

I have enclosed a copy of the USPAP Standard 3 review report of the USPAP mass appraisal. I have concluded that the appraisal under review **complies** with all requirements set forth in Standard 6 of USPAP and applicable laws and regulations.

These results are reported annually to the Assessing Standard Board (ASB) in accordance with RSA 21-J:11-a,II. If you have any questions, please do not hesitate to contact me at 419-9794.

Sincerely,

Charles K. Reese
District Supervisor
Municipal and Property Division

cc: File

MASS APPRAISAL REVIEW REPORT

Compliance Checklist

**Prepared by the NH Department of Revenue Administration
Municipal and Property Appraisal Division**

		USPAP
Client:	NH Department of Revenue Administration (Department)	SR 3-2(a) SR 3-5(a)
Intended Users:	NH Assessing Standards Board (ASB), the Municipality, Company/Appraiser of the work under review, and the Department	SR 3-2(a) SR 3-5(a)
Intended Use:	1) To evaluate compliance with USPAP Standard 6 and applicable laws and regulations. 2) To provide feedback to the preparer of the Mass Appraisal under review.	SR 3-2(b) SR 3-5(b)
Purpose of the Assignment:	To measure how closely the Mass Appraisal under review conforms to the most recent iteration of USPAP Standard 6 and applicable laws and regulations, in effect as of the date of the appraisal. This review does not include the development of the reviewer's own opinion of value(s).	SR 3-2(c) SR 3-3(c) SR 3-5(c) SR 3-5(i)
Effective Date of Value:	April 1, 2015	SR 3-2(d)(ii) SR 3-5 (d)(iii)
Date of Work Under Review:	November 2, 2015	SR 3-2(d)(ii) SR 3-5(d)(ii)
Date of Last Revision Submitted to Department:	April 26, 2016	
Company / Appraiser(s) who completed the work under review:	Municipal Resources / Mr. Paul McKenney	SR 3-2(d)(iii) SR 3-5(d)(iv)
Type of Revaluation: (Choose one)	Municipality: Exeter ___ Partial <input checked="" type="checkbox"/> Statistical Update ___ Full Revaluation ___ Cyclical	SR 3-2(d)(iv) SR 3-5(d)(i)
Work Under Review:	Revaluation of all real property in the municipality of Exeter, NH.	SR 3-2(d)(iv) SR 3-5(d)(i)
Effective Date of Reviewer's Opinions and Conclusions:	May 2, 2016	SR 3-2(e) SR 3-5(e)
Extraordinary Assumptions:	See attached Assumptions and Limiting Conditions.	SR 3-2(f) SR 3-5(f)
Hypothetical Conditions:	None.	SR 3-2(g) SR 3-5(f)
Scope of Work:	See attached Scope of Work.	SR 3-2(h) SR 3-5(g)

Pursuant to RSA 21-J:14-b, I(c), the Department in its assessment review process shall review all mass appraisals to ensure compliance with USPAP Standard 6 and applicable laws and regulations. The purpose of this appraisal review is to advance the legislative objective of bringing greater credibility, uniformity, transparency, and accountability to statewide assessment practices. In so doing, this document serves as an analytical tool for identifying and documenting compliance with recognized assessment methods and techniques. This document also provides a mechanism for communicating the results of the review to the appropriate municipalities, assessors, and contractors.

PA-50 CHECKLIST

REFER TO INSTRUCTIONS

Item #	Section 1 - Letter of Transmittal	Page #	Select One, and Enter "1"			USPAP
			Yes	No	Partial	
1	Identify the appraised properties	6, 15	1			SR 6-8 (i)
2	Identify the effective date of the appraisal	6	1			SR 6-2(d) SR 6-8(g)
3	Identify the intended use of the appraisal	6	1			SR 6-2 (b) SR 6-8(e)
4	Identify the client of the appraisal	6	1			SR 6-2(a) SR 6-8(d)
5	Identify the intended users of the appraisal	6	1			SR 6-2(a) SR 6-8(d)
6	Identify the type and definition of value, and cite source	6	1			SR 6-2(c) SR 6-8(h)
7	Identify the property interests assessed	7	1			SR 6-2(f,iv) SR 6-8(l)
8	Signed and dated Certification of Value	8-9	1			SR 6-8(q)

Section 1 - "Score"/Compliance:

8 0 0

Item #	Section 2 - Scope of Work	Page #	Select One, and Enter "1"			USPAP
			Yes	No	Partial	
9	Identify type of revaluation performed (partial, cyclical, statistical, full revaluation)	13-14 Contract	1			SR 6-2(j) SR 6-8(i)
10	Identification of any limiting conditions adopted for the development and reporting of value	11-13	1			SR 6-2(i) SR 6-8(f)
11	Identify any extraordinary assumptions adopted for the development and reporting of value	11-13	1			SR 6-2(l) SR 6-8(c)
12	Identify the extent of property inspections as reflected in the attached signed contract or in-house work plan	7	1			SR 6-4(a) SR 6-5(d)
13	If no physical inspection of sales performed, provide an explanation	7 / 8	1			SR 6-1(a) SR 6-5(a)
14	Identify the steps taken to complete the final review	14	1			SR 6-7(a)
15	Provide a definition of highest and best use	15-16	1			SR 6-1(a) SR 6-8(n)
16	Explain any departures from highest and best use	16	1			SR 6-1(a) SR 6-8(n)
17	Identify approaches to value considered and utilized	16	1			SR 6-2(j) SR 6-8(i)
18	Identify approaches to value <u>not</u> utilized, and explain why not utilized	16	1			SR 6-2(j) SR 6-8(i)

Section 2 - "Score"/Compliance:

10 0 0

PA-50 CHECKLIST

REFER TO INSTRUCTIONS

Item #	Section 3 – Development of Values	Page #	<u>Yes</u>	<u>No</u>	<u>Partial</u>	<u>USPAP</u>
			Select One, and Enter "1"			
19	Brief description of basic valuation theory/mass appraisal	18-23	1			SR 6-4(a) SR 6-8(b)
20	Identify period of time from which sales were utilized for the development of values (in the sales analysis)	23	1			SR 6-4(a,b)
21	Describe how sales utilized in the sales analysis were selected	23	1			SR 6-4(a,b)
22	Describe extent of sale verification and data collection procedures	23	1			SR 6-4(a,b)
23	Identify the number of sales utilized in sales analysis by property type	24	1			SR 6-8(a,b)
24	Provide a brief description of data calibration methods	24-25	1			SR 6-4 (a,b,c)

Section 3 - "Score"/Compliance:

6 0 0

Item #	Section 4 – Time Trending	Page #	<u>Yes</u>	<u>No</u>	<u>Partial</u>	<u>USPAP</u>
			Select One, and Enter "1"			
25	Provide a brief narrative discussion of the methodology utilized to develop a market-supported time trend analysis	27	1			SR 6-2(f,h) SR 6-1(a)
26	Provide documentation and analytical support for the time trending analysis and conclusions	27	1			SR 6-2(f,h) SR 6-1(a)

Section 4 - "Score"/Compliance:

2 0 0

Item #	Section 5 - Land and Neighborhood Data	Page #	<u>Yes</u>	<u>No</u>	<u>Partial</u>	<u>USPAP</u>
			Select One, and Enter "1"			
27	Provide supporting explanation and documentation for base land rate, and base land rate adjustment factors	29-30 & Insert	1			SR 6-2(h), SR 6-8(l)
28	Provide supporting explanation and documentation for neighborhood classification and neighborhood adjustment factors	30-32	1			SR 6-2(h), SR 6-8(l)
29	Provide supporting explanation and documentation to explain the increment of value for "site improvement" above base land value	33	1			SR 6-2(h), SR 6-8(l)
30	Provide land area adjustment table	30, Appndx	1			SR 6-4(b) SR 6-8(b)
31	Provide documentation and support for any other adjustments associated with site specific adjustments	33	1			SR 6-4(b) SR 6-8(b)
32	Provide supporting documentation and support for any positive or negative land adjustments for external influences	33 Appndx D	1			SR 6-3(a) SR 6-4(b) SR 6-8(b)
33	Provide a list of land sales utilized in analysis	Appndx D	1			SR 6-4(a,b)
34	Provide a list of land sales <u>NOT</u> utilized in analysis	Appndx D	1			SR 6-1(b) SR 6-8(l)

Section 5 - "Score"/Compliance:

8 0 0

PA-50 CHECKLIST

REFER TO INSTRUCTIONS

<u>Item #</u>	<u>Section 6 - Improved Property Data</u>	<u>Page #</u>	<u>Yes</u>	<u>No</u>	<u>Partial</u>	<u>USPAP</u>
			Select One, and Enter "1"			
35	Provide a brief narrative explanation for types of depreciation utilized	39	1			SR 6-1(a) SR 6-4(a) SR 6-8(b)
36	Provide documentation and support to explain derivation of depreciation utilized in the analysis	Appx F & Ratio	1			SR 6-5(aii) SR 6-8(b)
37	Provide documentation and support for derivation of effective area factors	Appx F & Ratio	1			SR 6-4(b) SR 6-8(b)
38	Provide documentation and support for derivation of story height adjustments	N/A	1			SR 6-1(a) SR 6-8(b)
39	Provide documentation and support for derivation of quality adjustments	41 & grd Ratio	1			SR 6-1(a) SR 6-8(b)
40	Provide documentation and support for derivation of building cost tables	37-43 & Insert	1			SR 6-1(a) SR 6-8(b)
41	Provide documentation and support for derivation of building style adjustments	36 Ratio Style	1			SR 6-1(a) SR 6-8(b)
42	If Income Approach is utilized– describe support for income and expense data utilized	44 / Appx H	1			SR 6-1(a) SR 6-5(b)
43	If Income Approach is utilized– provide documentation and analytical support for vacancy and cap rates utilized	44 / Appx H	1			SR 6-1(a) SR 6-5(b)
44	Provide list of improved sales utilized in analysis	Appx D	1			SR 6-4(a,c) SR 6-5(aiv)
45	Provide list of Property Record Cards (of improved sales) NOT utilized in analysis	Appx D	1			SR 6-8(a,b)

Section 6 - "Score"/Compliance:

11 0 0

<u>Item #</u>	<u>Section 7 - Statistical Analysis, Testing and Quality Control</u>	<u>Page #</u>	<u>Yes</u>	<u>No</u>	<u>Partial</u>	<u>USPAP</u>
			Select One, and Enter "1"			
46	Ratio study using new assessed values	Appx D	1			SR 6-7(b) SR 6-8 (b,o)
47	Ratio study using old assessed values	Appx G	1			SR 6-7(b) SR 6-8 (b,o)
48	COD study using new assessed values	Appx D	1			SR 6-7(b) SR 6-8 (b,o)
49	COD study using old assessed values	Appx G	1			SR 6-7(b) SR 6-8 (b,o)
50	PRD study using new assessed values	Appx D	1			SR 6-7(b) SR 6-8 (b,o)
51	PRD study using old assessed values	Appx G	1			SR 6-7(b) SR 6-8 (b,o)
52	Provide strata analysis using new assessed values for each strata	Appx D	1			SR 6-7(b) SR 6-8 (b,o)
53	Provide strata analysis using old assessed values for each strata	Appx G	1			SR 6-7(b) SR 6-8 (b,o)

Section 7 - "Score"/Compliance:

8 0 0

CHECKLIST

REFER TO INSTRUCTIONS

<u>Item #</u>	<u>Section 8 - Appendices</u>	<u>Page #</u>	<u>Yes</u>	<u>No</u>	<u>Partial</u>	<u>USPAP</u>
			Select One, and Enter "1"			
54	Appendix A: Copy of contract or in-house work plan, if not already provided	Appx A	1			SR 6-8(b,I)
55	Appendix B: Copy of neighborhood map(s) or electronic file, if not already provided			1		SR 6-8(b,I)
56	Appendix C: Individuals responsible and/or assisting in the development of the USPAP compliant report	Appx B	1			SR 6-8(b) SR 6-9
57	Appendix D: Identify CAMA System codes. Identify any codes that are unique to your municipality	Appx E & F	1			SR 6-8(b,I)
58	Appendix E: Provide identification of zoning district(s)	Appx J	1			SR 6-8(b,I)
59	Appendix F: Provide list of "qualified" and "unqualified" sale codes	Appx D	1			SR 6-8(b,I)
60	Appendix G: Qualifications. Provide copies of the DRA certifying documents for each individual identified in Line #56.	Appx C	1			SR 6-1(a)
61	Appendix H: Definitions. A summary of useful definitions is available from the DRA.	Appx I	1			SR 6-8(b,I)

Section 8 - "Score"/Compliance: 7 1 0

TOTAL "SCORE"/COMPLIANCE: **60 1 0**

CHECKLIST

COMMENTS

Comment on all subject matters checked as "no" or "partial". Also offer any general comments.

Line #	COMMENT
	Pg 16 addresses utility values (DRA) and the Poles & Conduit valuation.

DRA Reviewer: _____

Date: 5/2/2016

USPAP STANDARD 3 REPORT LETTER OF TRANSMITTAL

DATE: May 4, 2016

CLIENT: NH Department of Revenue Administration, Municipal and Property Division

<p>RE: Review of Mass Appraisal Report In the Town of: Exeter, NH For the: statistical update</p>
--

In accordance with RSA 21-J:14-b I(c) I have completed a review of the mass appraisal report prepared by Mr. McKenney. The purpose of this review is to evaluate the appraisal for compliance with Standard 6 of the Uniform Standards of Professional Appraisal Practice (USPAP), applicable laws and regulations, and to determine if the results of the work under review are credible for their intended use. I have developed an opinion as to the completeness of the report under review, the adequacy and relevance of the data presented in the report and the reasonableness of the conclusions. I have not developed my own opinion of value; this review should not be construed as an appraisal of the subject properties. I have not made a personal inspection of the referenced properties; this is a technical desk review. The original effective date of value of the appraisal under review was April 1, 2015 and the date of that report was November 2, 2015. The effective date of this review is May 2, 2016.

The intended users of this appraisal are the Assessing Standards Board (ASB), the municipality, the company/appraiser of the report under review, and the NH Department of Revenue Administration (Department). The review appraiser is not responsible for unintended use of this report. The opinions contained in this report set forth my best judgment in light of the information available at the time of the preparation of this report. Any use of this review by any other person or entity, or any reliance or decisions based on this review is the sole responsibility of the third party. This letter must remain attached to the report in order for the opinions set forth herein to be considered valid.

This is an appraisal review which is intended to comply with the appraisal review, development and reporting requirements set forth under Standard 3 of USPAP. Supporting documentation concerning the data, reasoning and analyses is retained in the Department's files. The information in this report is specific to the needs of the client and for the intended use stated in this report.

This is a retrospective review appraisal. It is assumed that the factual data about the subject properties provided by the appraiser in the report under review is accurate unless otherwise stated. This is what USPAP refers to as an extraordinary assumption; if found to be incorrect, it could affect the review conclusions.

This appraisal review is qualified by certain definitions, assumptions and limiting conditions, and certifications that are set forth in the attached report.

After analyzing all relevant facts and opinions expressed in the mass appraisal report reviewed, I have concluded that the appraisal under review does comply with all requirements set forth in Standard 6 of USPAP and applicable laws and regulations.

Respectfully submitted,

A handwritten signature in black ink that reads "Charles K. Reese". The signature is written in a cursive style with a large, looped initial "C".

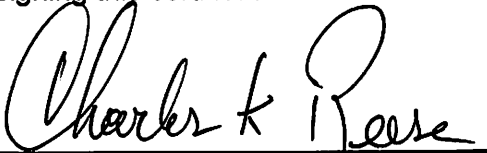
Charles K. Reese
Municipal and Property Division
DRA-Certified Assessor Supervisor

Cc: Department File

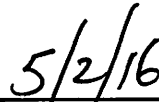
CERTIFICATION (Standards Rule 3-6)

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have no present or prospective interest in the properties that are the subject of the work under review and no personal interest with respect to the parties involved.
- I am employed by the New Hampshire Department of Revenue (Department). Per RSA 21-J:11, the Department reviews all revaluations in New Hampshire, and performs assessing oversight and monitoring annually. I have performed no other services, as an appraiser or in any other capacity, regarding the properties that are the subject of the work under review.
- I have no bias with respect to the properties that are the subject of the work under review or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation is not contingent on an action or event resulting from the analyses, opinions or conclusions in this review or from its use.
- My compensation for completing this assignment is not contingent upon the development or reporting of predetermined assignment results or assignment results that favor the cause of the client, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal review.
- My analyses, opinions, and conclusions were developed, and this review report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- I have not made a personal inspection of all of the properties that are the subject of the work under review.
- No one provided significant appraisal or appraisal review assistance to the person signing this certification.



Signature



Date

SCOPE OF WORK

Scope of Work:

Scope of work defined: *"The type and extent of research and analyses in an assignment."*¹

Unless otherwise stated, I have:

- Read the entire mass appraisal report under review provided by the appraiser to support his/her analyses.
- Reviewed a sample of provided sale data.
- Reviewed a portion of the sales provided to determine whether the data is appropriate, adequate and consistently applied.
- Developed an opinion as to whether the appraiser's methods and techniques are consistent with industry standards.
- Determined if the mass appraisal was completed in compliance with Standard 6 of the version of USPAP in effect as of the date of the appraisal report under review, by comparison to the elements described in the PA-50 checklist.
- Developed an opinion as to whether the report under review is appropriate and not misleading. This takes into consideration the context of the requirements applicable to that work, as described in the contract and/or in-house work plan, and the mass appraisal scope of work.

As the review appraiser, I have not:

- Inspected all properties.
- Utilized the mass appraisal under review to develop my own opinion of value (either individually or collectively).
- Verified all the mathematical calculations in the model.

¹ *The Appraisal of Real Estate, 14th edition, Appraisal Institute, page 87*

ASSUMPTIONS AND LIMITING CONDITIONS

The submitted review report is subject to the following underlying assumptions and limiting conditions:

Extraordinary Assumptions:

An extraordinary assumption is defined as *“an assumption, directly related to a specific assignment, which, if found to be false, could alter the appraiser’s opinions or conclusions. Extraordinary assumptions presume as fact otherwise uncertain information about physical, legal or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis.”*² This review was made under the extraordinary assumption that the data contained in the work under review is accurate. The review appraiser is not responsible for errors in the data or for undisclosed conditions of the properties or the marketplace which would only be apparent from a thorough physical inspection and further research.

Hypothetical Conditions:

This review does not include any hypothetical conditions.

General Assumptions:

- This is an appraisal review which is intended to comply with the appraisal review, development and reporting requirements set forth under Standard 3 of USPAP. Supporting documentation concerning the data, reasoning and analyses is retained in the Department’s files. The information in this report is specific to the needs of the client and for the intended use stated in this report. The review appraiser is not responsible for unauthorized use of this report. Possession of a copy of this report by the reader does not make the reader an intended user.
- The purpose of the assignment is to review the mass appraisal for compliance with USPAP and applicable laws and regulations and to determine if the results of the work under review are credible for the intended user’s intended use. The review appraiser has developed an opinion as to the completeness of the report, the adequacy and relevance of the data presented in the report and the reasonableness of the conclusions. The review appraiser has NOT developed his or her own opinion of value conclusion and this review should not be construed as an appraisal of the subject properties.
- It has been assumed that all principal and appurtenant buildings or other improvements have been accurately measured and listed; and, all land parcels and any attributes that may affect the market value have been accurately listed. It has been assumed that all elements which may affect market value have been taken into consideration which may include, but not limited to: legal and title matters, encumbrances, restrictions, physical and location issues, known contamination, zoning and use regulations, any depreciation factors or other issues unless otherwise stated in this report.
- The information furnished by others is believed to be reliable. All factual data contained in the appraisal under review is assumed to be accurate. No warranty, however, is given for its accuracy.
- Possession of this report, or a copy thereof, does not carry with it the right of publication.
- The review appraiser herein by reason of this review is not required to give further consultation, testimony, or be in attendance in court with reference to the properties in question unless arrangements have been previously made, or as otherwise required by law.
- This review appraisal has been performed by an appraiser(s) with the experience, competency and education necessary to review mass appraisals. There were no additional steps required to competently complete the attached review report. The review appraiser is a DRA-certified Appraiser Supervisor. Confirmation is available at www.revenue.nh.gov.

² *The Dictionary of Real Estate Appraisal, 5th edition, Appraisal Institute, page 176*

State of New Hampshire

Board of Tax and Land Appeals

Michele E. LeBrun, Chair
Albert F. Shamash, Esq., Member
Theresa M. Walker, Member

Anne M. Stelmach, Clerk



Governor Hugh J. Gallen
State Office Park
Johnson Hall
107 Pleasant Street
Concord, New Hampshire
03301-3834

May 13, 2016

Patricia Simon
510 Cushing Road
Newmarket, NH 03857

Re: Howard Tunstall v. Town of Exeter
Docket No.: 27994-15PT

Dear Ms. Simon:

The board is in receipt of the Town's April 15, 2016 checklist requesting the board dismiss "the application per RSA 76:16-a I."

The Town is correct in its assertion that the board does not have jurisdiction over "retroactive abatements." In reference to the tax year under appeal, you indicated you are appealing for 2010 until 2014. Please be advised the board's powers are entirely statutory, and the board only has jurisdiction for years under appeal and for subsequent years in accordance with RSA 76:17-c. The board does not, however, have jurisdiction over prior years for which an appeal was not filed. Appeal of Gillin, 132 N.H. 311, 313 (1989). Therefore, the board cannot grant relief for nonappealed tax years (2010 through 2014).

Consequently, please advise the board within ten (10) days whether you are satisfied with your 2015 assessment. If so, the board will dismiss the appeal. If you have any questions, please contact me. Thank you.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Anne M. Stelmach".

Anne M. Stelmach, Clerk

cc: Municipal Resources, Inc.
Town of Exeter

Town Manager's Office

MAY 16 2016



Sheri Riffle <sriffle@exeternh.gov>

Fwd: Parking downtown

1 message

Nancy Belanger <nbelanger@exeternh.gov>

Wed, May 11, 2016 at 2:57 PM

To: Russ Dean <rdean@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>, Dan Chartrand <dchartra@rcn.com>, Julie Gilman <juliedgilman@comcast.net>

For Packet

—— Forwarded message ——

From: <dclement43@comcast.net>

Date: Thu, May 5, 2016 at 4:38 PM

Subject: Re: Parking downtown

To: Kathy Corson <kathykcorson@gmail.com>, Nancy Belanger <nbelanger@exeternh.gov>, "Julie D. Gilman" <juliedgilman@comcast.net>, "Daniel W. Chartrand" <dchartra@rcn.com>, Anne Surman <annesurman3@gmail.com>

The sidewalks project is coming along very well. Maybe today we could have been a little more accommodating seeing it was the initial Farmers Market.

Sent from XFINITY Connect Mobile App

—— Original Message ——

From: Kathy Corson**To:** Anne Surman, Donald Clement, Julie D Gilman, Daniel W. Chartrand, Nancy Belanger**Sent:** May 5, 2016 at 4:29 PM**Subject:** Parking downtown

The sidewalks are awesome and even with the construction everything is going smoothly except something I noticed early on and now it's happened to me. They are still giving out parking tickets. With the majority of the street ripped up and the traffic flow somewhat difficult to navigate I was running late to an appointment on the side of Water Street that is being paved. Trying to park in the back town parking lot there of course weren't any parking spaces. Seeing that it was below 45 and raining I thought for an hour I might park in the spots designated for the cars with trailers spots. What were the chances of anyone coming in these conditions and there were three of them. Well, that proved to be a \$25 mistake. It just makes me somewhat confused that during the process of paving the sidewalks that we couldn't be a little more kinder to the people who are still coming out and patronizing the businesses downtown. As I left the spot there were two other spots that were not taken for cars with trailers. Thinking a little outside the box and accomodating the parking situation would have been a nice gesture for the police during this raining week in May.

—
Kathy Corson

Find my work email at www.kathycorson.com or just email me at Kathy.corson@beangroup.com

C-RiSe

CLIMATE RISK IN THE SEACOAST

Assessing Vulnerability of Municipal Assets and Resources to Climate Change

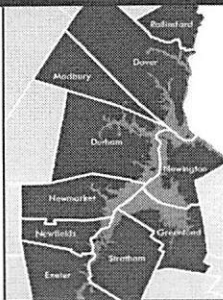
Rollinsford • Dover • Madbury • Durham • Newmarket • Newfields • Exeter • Stratham • Greenland • Newington

Climate Risk in the Seacoast (C-RiSe): Assessing Vulnerability of Municipal Assets and Resources to Climate Change is a project that will provide Great Bay municipalities with maps and assessments of flood impacts to key assets and natural resources associated with projected increases in storm surge, sea level and precipitation. Estimated completion Spring 2017.

PROJECT COMPONENTS

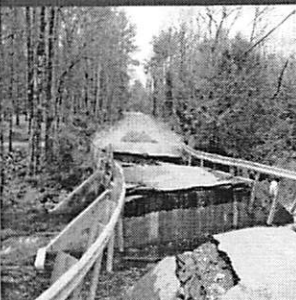
SEA-LEVEL RISE AND STORM SURGE INUNDATION MAPPING

Water levels for sea-level rise (SLR) and sea-level rise combined with storm surge (SS) scenarios will be mapped for each municipality.



Scenarios			
SLR	1.7 feet	4.0 feet	6.3 feet
SS	1.7 feet + SS	4.0 feet + SS	6.3 feet + SS

CULVERT ANALYSIS



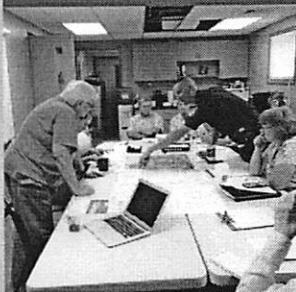
Modeling will be developed to assess culvert hydrology, hydraulic capacity, and aquatic organism passage at various flows under projected climatic conditions. Modeling results will enable municipalities to identify and categorize culverts for replacement that have inadequate flow capacity and/or present barriers to passage of aquatic organisms.

VULNERABILITY ASSESSMENTS

A vulnerability assessment that quantifies and maps impacts to transportation systems, critical facilities and infrastructure, and natural resources will be conducted for each municipality in order to provide a broad overview of the potential risk and vulnerability of municipal assets and resources resulting from projected increases in storm surge, sea level and precipitation.



HAZARD MITIGATION PLANNING



Outreach and technical assistance will be provided to each municipality in order to inform municipal leaders about future flood risks and incorporate vulnerability assessment results and adaptation strategies into local planning efforts. Municipal vulnerability assessment reports will be prepared for potential inclusion in local hazard mitigation plans.

PARTNER ORGANIZATIONS

New Hampshire Department of Environmental Services Coastal Program

NH GRANIT

Rockingham Planning Commission

Strafford Regional Planning Commission

UNH Stormwater Center

CONTACT

For more information about the C-RiSe Project, contact:

Steve Couture

NH Coastal Program

steven.couture@des.nh.gov

(603) 559-0027

The C-RiSe project is funded by the National Oceanic and Atmospheric Administration under the Coastal Zone Management Act (CZMA) Enhancement Program Projects of Special Merit for FY 2015, authorized under Section 309 of the CZMA (16 U.S.C. § 1456b).



Town
of
Exeter



Russ Dean <rdean@exeternh.gov>

Flexible Zoning Initiative

Kathy Corson <kathykcorson@gmail.com>

Fri, May 13, 2016 at 3:55 PM

To: Daniel Chartrand <dchartrand@exeternh.gov>

Cc: Russell Dean <rdean@exeternh.gov>, "Julie D. Gilman" <juliedgilman@comcast.net>, Anne Surman <annesurman3@gmail.com>, Don Clement <dclement43@comcast.net>, Nancy Belanger <nbelanger@exeternh.gov>

Hi Dan,

I happened to catch the part of the EEDC meeting where you mentioned the Flexible Zoning Initiative with the snide remark that you wished to get your \$3,000 back from the group as the EEDC had given money for the group to work on this initiative.

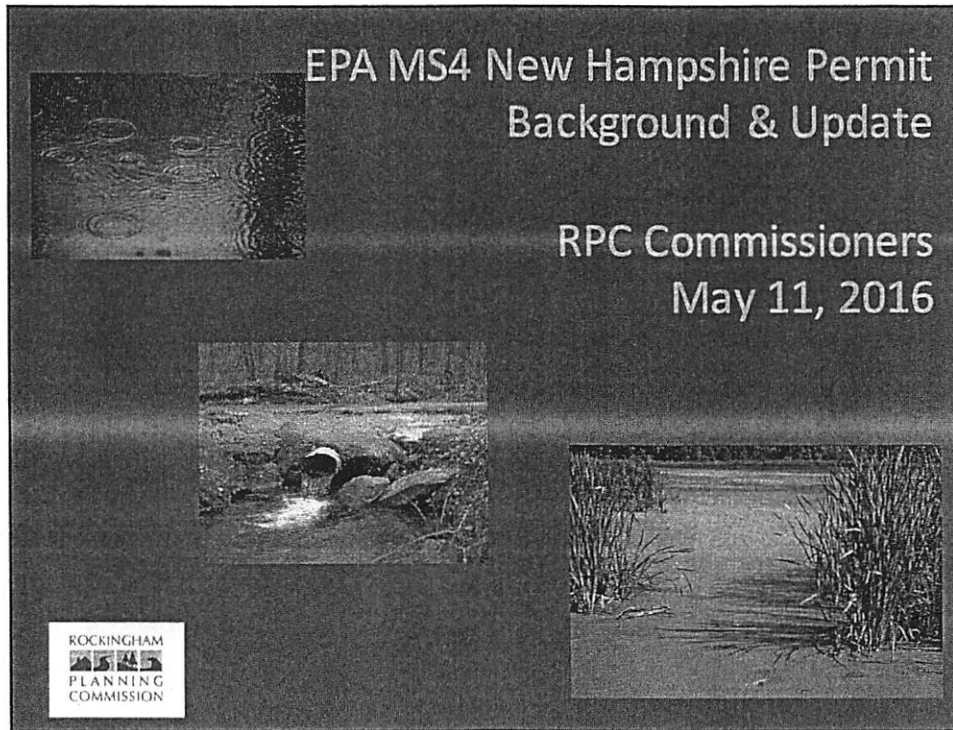
As a member of this group it saddens me when I see the now Chairman of the Board of Selectmen condemning what a small group of citizens worked on for more than three years. Our group has not disbanded but because the town did not have a Town Planner for what was more than 6 months we chose to wait until the new Planner was hired to begin working on refining what we have thus far. And in fact the first day I met Dave I told him about our group and how we would need to get back together. That being said we have not gotten back together as we have been allowing Dave to get up to speed on many other pressing matters.

For you to publically condemn a group of town volunteers in a public meeting speaks volumes as to why the town doesn't have more volunteers. Why would someone want to hear that kind of thing on public television. I feel our group who by the way have accomplished more than just narrowing the lines on Portsmouth Ave should be apologized to. Of course, if the past is any indication, we won't see an apology.

—


Kathy Corson
(603)686-9600

Find my work email at www.kathykcorson.com or just email me at Kathy.corson@beangroup.com



EPA MS4 New Hampshire Permit
Background & Update

RPC Commissioners
May 11, 2016



EPA MS4 Permit

Municipal Separate Storm Sewer Systems

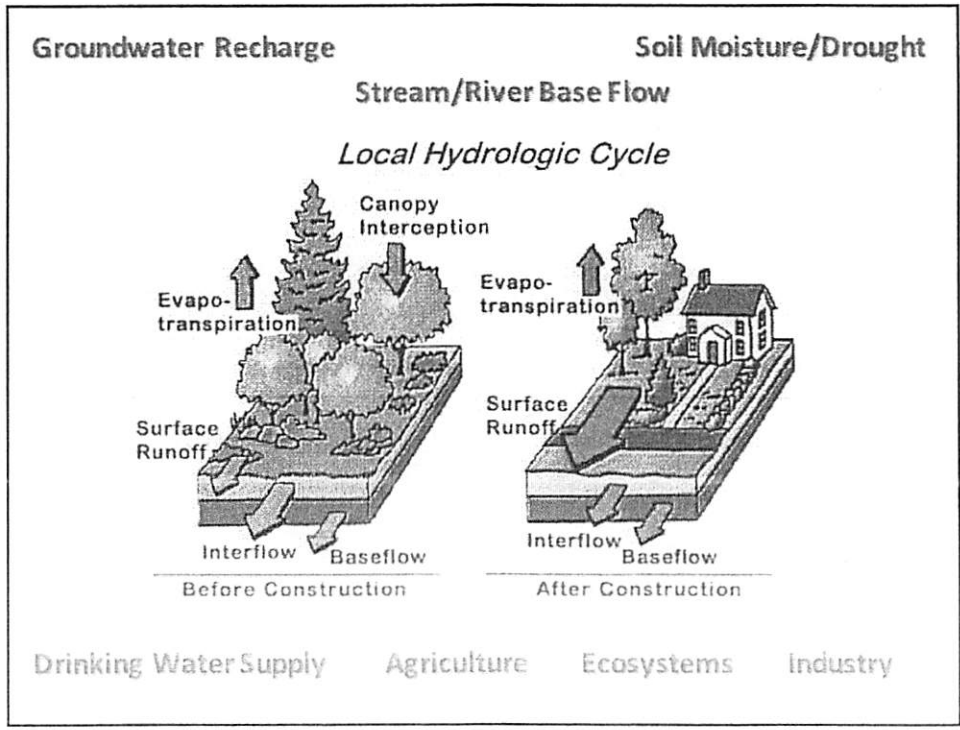
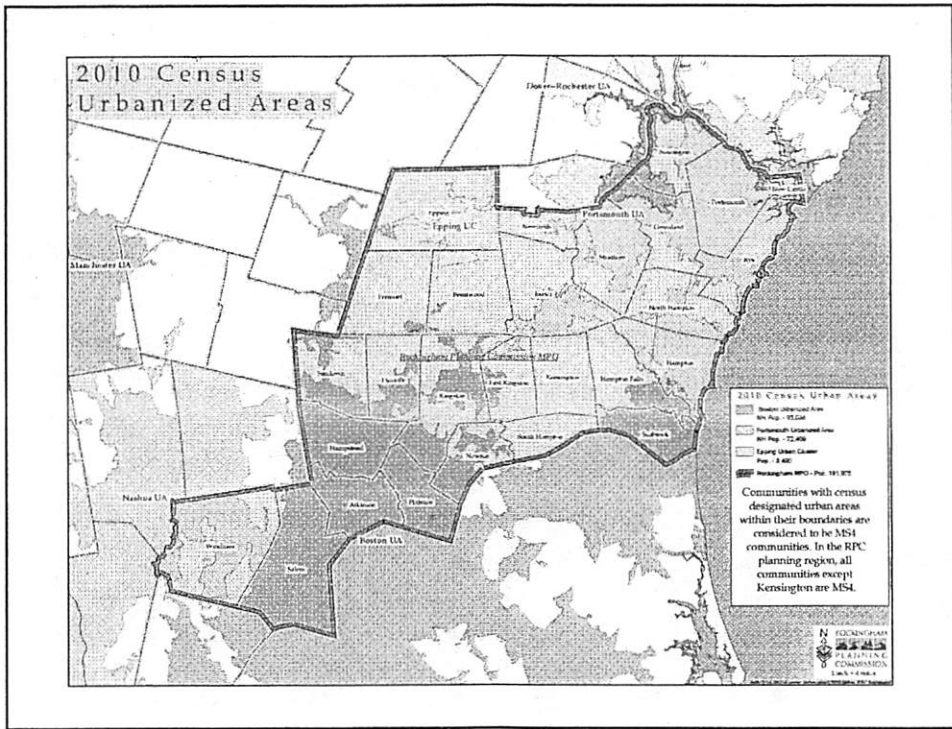
EPA's Stormwater Phase II Rule establishes an MS4 stormwater management program to

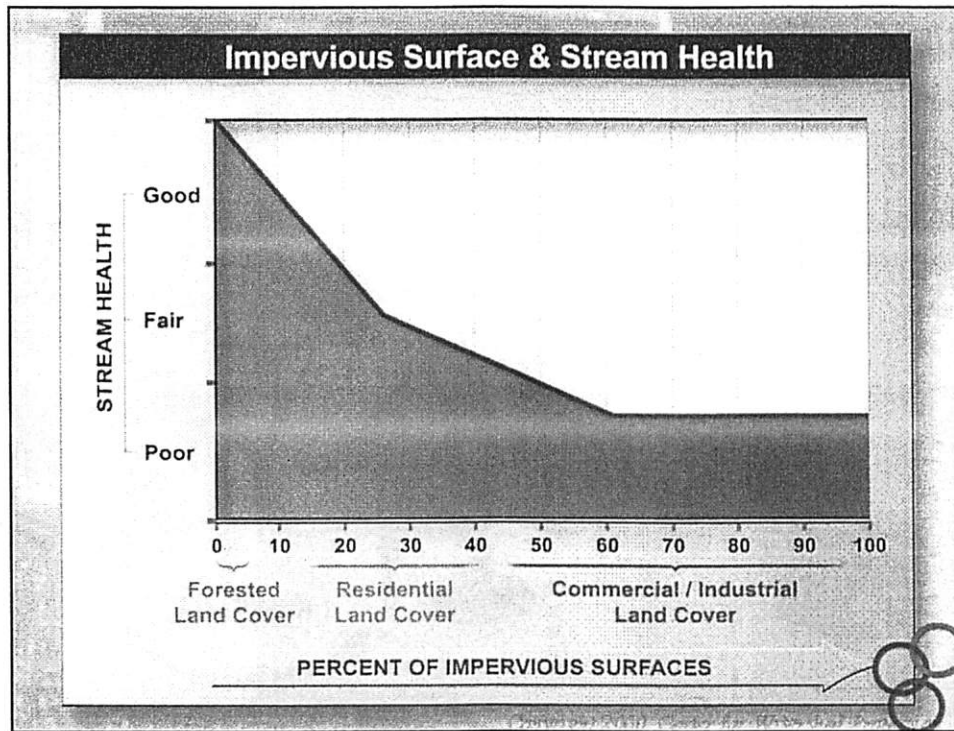
"improve the Nation's waterways by reducing the quantity of pollutants that stormwater picks up and carries into storm sewer systems during storm events."

The MS4 program aims to:

- Reduce the discharge of pollutants into surface waters
- Protect water quality
- Meet requirements of the Clean Water Act

MS4 Program implemented through 6 Minimum Control Measures

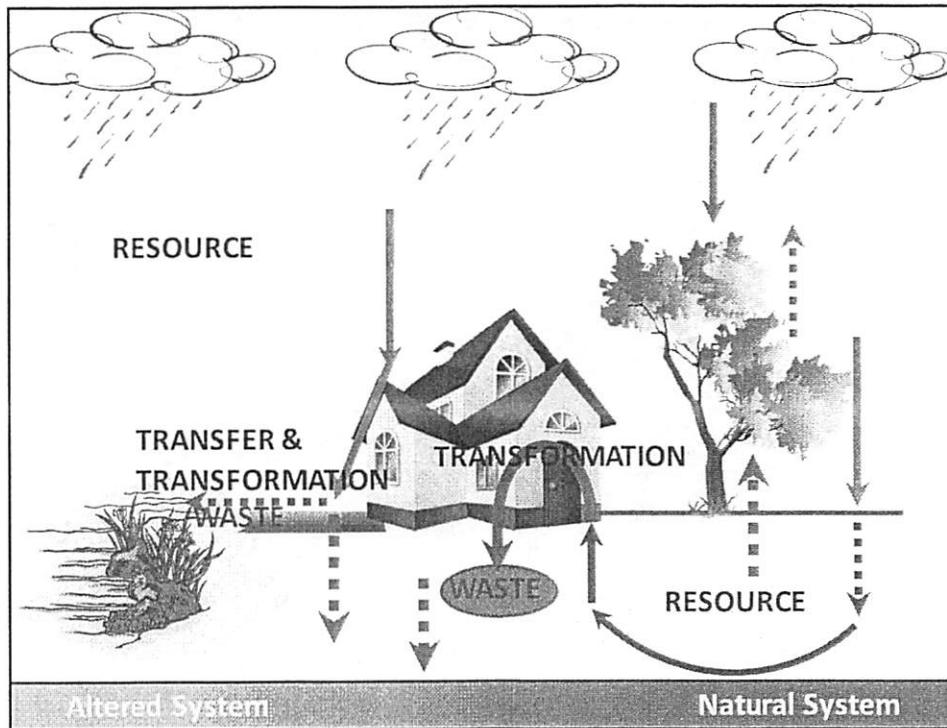




Over 90% of all water pollution in the RPC region comes from stormwater runoff.

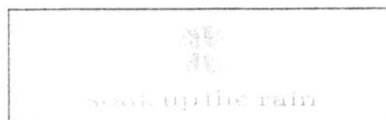
Detailed Impervious Surface Coverage of RPC Communities Source: ODETF

Town	Impervious (Acres)	Land Area (Acres)	Percent Impervious
Adrian	611.7	7,133.3	8.6%
Beaufort	607.4	10,726.1	5.7%
Denville	377.8	7,500.4	5.0%
East Kingston	258.9	6,398.9	4.0%
Epping	872.0	16,650.3	5.2%
Exeter	1,157.2	12,517.4	9.2%
Fremont	396.6	10,948.2	3.6%
Greenland	553.1	6,669.6	8.3%
Hampstead	801.8	8,513.8	9.4%
Hampton	1,314.0	8,257.7	15.9%
Hampton Falls	374.3	7,802.2	4.8%
Kensington	269.5	7,643.3	3.5%
Kingston	728.2	12,577.9	5.8%
New Castle	90.9	528.1	17.2%
NewBald	200.0	4,541.0	4.4%
Newington	847.6	5,242.5	16.2%
Newton	390.6	6,341.1	6.2%
North Hampton	1,366.2	8,904.9	15.3%
Plaistow	775.8	6,802.6	11.4%
Portsmouth	2,636.7	10,066.2	26.4%
Rye	601.6	8,073.5	7.5%
Salem	2,583.3	15,821.1	16.3%
Sandown	447.8	8,928.2	5.0%
Seabrook	1,046.3	5,693.7	18.4%
South Hampton	130.0	5,047.1	2.7%
Stratham	828.0	9,464.7	8.6%
RPC Total	20,274.6	218,933.8	9.3%



MCM#1: Public Education and Outreach

Inform citizens about the impact of polluted stormwater on water quality through educational materials and other outreach programs.



MCM#2: Public Participation/Involvement

Providing opportunities for citizens to participate:

- ✓ Program development and implementation
- ✓ Effectively publicize public hearings and events
- ✓ Encourage citizen representatives on land use boards and commissions, policy committees



MCM#3: Illicit Discharge Detection and Elimination

Develop and implement a plan to:

- Detect and eliminate illicit discharges to the storm sewer system
- Develop a systems map of drainage ways and infrastructure**
- Inform the community about hazards associated with illegal discharges and improper disposal of waste



New water quality requirements

MCM#4: Construction Site Runoff Control

Develop and enforce erosion and sediment control programs for construction sites (building permits, subdivision/site plan regulations)



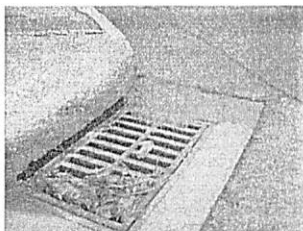
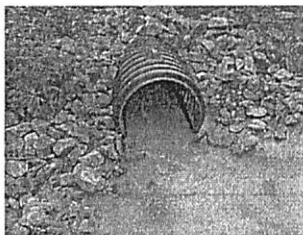
MCM#5: Post-Construction Runoff Control

Develop and implement programs to address discharge of post-construction stormwater runoff from developed areas to surface waters and wetlands (zoning ordinance, subdivision/site plan regulations)



MC#6: Pollution Prevention and Good Housekeeping

Develop programs to prevent or reduce runoff from municipal operations and train municipal staff and contractors



Municipal strategies to comply with MS4 permit

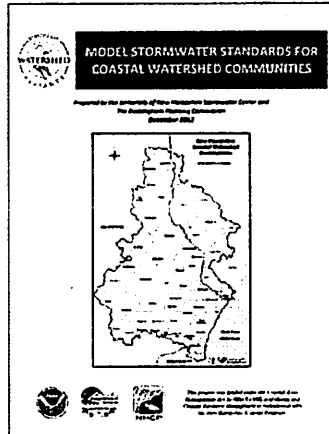
- Adopt adequate **stormwater management regulations** (site plans and subdivisions) and setbacks/buffers
- Inventory and **map drainage infrastructure and systems** (including open drainage and surface waters)
- Provide **staff training** on permit requirements, reporting, data analysis/collection
- Develop a comprehensive **stormwater management and water quality plan**
 - watershed based
 - outreach to property owners
 - coordination with adjacent towns

What is RPC doing regarding the MS4 Permit?

- Developed, with UNH-SWC, new Model Stormwater Regs. for SWA
- Assisting multiple RPC communities with updating stormwater regulations.
- Participating in regional groups (Southeast Watershed Alliance, Seacoast Stormwater Coalition) and on multiple projects (PTAPP, WISE) developing tools and resources to help communities comply with MS4 Permit.
- Developed scope of work and seeking funding for a comprehensive technical assistance program from communities that:
 - Provides needed information for permit (NOI, maps, etc.) outreach to property owners
 - Develops tools to help communities comply with six Minimum Control Measures.
 - Educates municipal officials and staff about permit compliance requirements.
 - Develop tools to enable communities work together to reduce compliance costs.



Model Stormwater Management Standards



The purpose of these standards in New Hampshire's Coastal Watershed is to:

- Control non-point source pollution from future development.
- Mitigate and reduce non-point source and stormwater pollution from existing development.
- Manage the quality and quantity of surface water and groundwater resources.
- Support MS4 Compliance

Update on the Pending Final New Hampshire MS4 Permit: (per March 30, 2016 EPA-DES-Community meeting)

1. **Effective date delayed** until approximately one year after issuance (in part to allow for a town meeting and budget cycle). EPA says the effective date will be no sooner than April 2017;
2. **The time horizon for responses is extended:** generally the first five years focuses on planning, with implementation taking place between 5 and 15 years;
3. **Stormwater system mapping requirements are reduced** such that mapping is required only as illicit discharges are identified;
4. **Some monitoring requirements are reduced:** no dry weather sampling required and no volume reporting from catch basin cleaning;
5. The paperwork burden for permit compliance is reduced with **online filing and tracking tools**;
6. Overall tracking of **of impervious surface** will no longer be required.



RPC Staff Contacts For Stormwater Management

Julie LaBranche, Senior Planner

Jenn Rowden, Senior Planner

156 Water Street

Exeter, NH 03833

Phone: (603) 778-0885

Email: jlabranche@rpc-nh.org