

## **Ad Hoc Human Services Committee**

**June 22, 2017**

### **Draft Minutes**

Meeting began at 3:16 p.m. Present: Chris Soutter, Amy McLaughlin, Sherri Nixon, Sheri Riffle.

1. Discussion on whether distribution of funds should be quarterly or annually.
2. Discussion on criteria and process.
3. Agency would need to provide
  - a. Details on how the funds were spent annually or they wouldn't be qualified to apply the next year.
  - b. An explanation of how the Town's funds spent benefited Exeter residents.
  - c. If funded in 2016 then the agency would submit a report.
    - i. Chris will take charge of grant report for committees
4. Discussion on application dates and when they should be received.
5. Review of current application.
  - a. Needs to be redone or eliminated
  - b. New applications would go out on August 1 and due August 30
  - c. Amy will re-vamp application
    - i. Add - event expenses

Meeting ended at 5:15 p.m. Next meeting will be held on June 30 at 10 a.m. in the Wheelwright Room.