

821 Exeter Development Commission
(Original Ordinance 5-68 dated 5/14/68)

The declared intent and purpose of this ordinance is to establish the Exeter Development Commission in the Town of Exeter, for the purpose of encouraging the welfare of local industries, promoting the establishment of new industries and promoting the general business and economy of the Town of Exeter.

821.1 The Act:

An ordinance relative to the establishment of the Exeter Development Commission is hereby ordained by the Selectmen of said Town of Exeter as follows:

An ordinance relative to the establishment of the Exeter Development Commission is hereby ordained by the Selectmen of said Town of Exeter as follows:

- a. The Development commission shall consist of nine (9) qualified members who shall be residents of the Town of Exeter. They shall be appointed by the Board of Selectmen for a term of four (4) years. The Chairman of the Board of Selectmen, the Chairman of the Planning Board and the Town Manager shall also serve as ex-officio members of the Exeter Development Commission whose terms shall correspond to their respective tenure of office.
- b. The Development Commission may appoint a Development Specialist for the promotion of industry and the economy, and shall have the authority to expend funds, within its appropriation, to carry out the purposes set forth in this ordinance.
- c. All ordinances or sections of ordinances, inconsistent herewith, are repealed.

821.2 Statement of Policy:

It shall be the policy of the Exeter Development Commission to protect and promote the industrial, commercial and general economic progress of this area in every way consistent with its By-Laws, the regulations and ordinances of the Town of Exeter and the laws of the State of New Hampshire. In general, the Commission proposes to work within the framework of the following eight-point program to be undertaken in concert with other agencies, both local and otherwise, for the establishment of plans and programs consistent with well defined, balanced economic growth.

- a. To assist in the retention and expansion of existing industries and businesses in that area;
- b. To assist in developing new industries and businesses of the types which can supply and support those already established in the area;

- c. To assist in attracting new and diversified industries and businesses which will help to bring the economy of the area into better balance;
- d. To initiate and assist in developing, whenever deemed possible, relative to all important matters affecting the industrial business economy of the area and community particular;
- e. To establish a cooperative and coordinated effort involving all organizations and individuals interested in the industrial and business development of the community and area.
- f. To publicize Exeter and the area as a good industrial and business location;
- g. To work toward the general improvement of the business climate of Exeter and the area;
- h. In promoting the economic progress of the area the Commission shall give first consideration to the Town proper. However, since the political boundaries of the Town do not coincide with its economic boundaries, the Commission deems it necessary to work on a board basis.

821.3 By-Laws:

- a. Name: This organization shall be known as the Exeter Development Commission.
- b. Objectives: This Commission is established to foster and protect the industrial, commercial and general economic progress of the Town of Exeter and the Seacoast Area.
- c. Membership: The membership of the Exeter Development Commission shall consist of nine members to be appointed by the Board of Selectmen of the Town of Exeter. It shall be necessary that members of the Commission be residents of the Town of Exeter. The Chairman of the Board of Selectmen, Chairman of the Planning Board and the Town Manager shall be ex-officio members of the Commission.
- d. Officers: The officers of the Exeter Development Commission shall be a chairman, a vice-chairman and a secretary who shall be elected by a vote of the membership for a one year term, but may be re-elected to such additional terms as is desired by the membership.
- e. Duties of the Officers:
 - 1. The Chairman shall preside at meetings, shall appoint committees as

deemed necessary, and shall carry out such other duties as are assigned to him by the vote of the membership.

2. The Vice-Chairman shall preside at meetings and generally carry out the duties of the Chairman in his enforced absence, or upon his request.
 3. The Secretary shall keep a true and accurate record of meetings and shall present it to the membership. Monthly reports will be made to the Selectmen.
 4. The Officers of the Commission, within the appropriation of the Town of Exeter, shall be authorized to hire qualified personnel for the purpose of economic development and shall determine compensation, subject to a majority vote of the committee and subject to the rules and regulations covering expenditure of funds of the Town of Exeter. Said Agent of the Commission shall be the Chief Administrative Officer and shall have the power to appoint and discharge all other staff employees. Said agent shall be responsible to the Commission through the Chairman.
- f. Committees:
1. The Chairman shall appoint all committees unless otherwise specified by vote of the members.
 2. The authority and duties of such committees shall be determined by the resolution authorizing their appointment.
 3. Persons appointed to committees need not be members of the Exeter Development Commission.
- g. Meetings:
1. The annual meeting of this committee shall be held during the month of October of each year on a date to be determined by the Chairman. A majority of the membership shall constitute a quorum.
 2. Meetings shall be held at such other times as the Chairman may determine, or upon request of a majority of the members, but notice of said meeting shall be given to members at least three (3) days prior to the date of the meeting. A majority of the membership shall constitute a quorum.
 3. Any committees appointed by the Chairman are empowered to hold meetings at which a majority shall constitute a quorum. No committee shall have the power to put into effect any policy involving the Commission until such policy has been approved by a majority of the membership.
 4. All meetings shall be conducted under Roberts Rules of Order.

- h. Funds: Funds for the operation of the Commission shall be requested of the Town of Exeter and any appropriations received shall be expended according to the rules and regulations of the Town. Nothing herein shall be construed to mean that the Commission is prevented from accepting funds from other sources provided that it is consistent with the rules and regulations of the Town of Exeter and the policies of this Commission.
- i. Finance Committee: The commission shall appoint a Finance Committee for the approval of vouchers for payment authorized by the Commission. The Committee shall consist of three (3) members and approval of payment vouchers shall require signatures of at least two (2) members of the Finance Committee.
- j. Amendments: These By-Laws may be amended by a majority vote of the members present at any regular meeting, or any special meeting called for that purpose or by membership referendum provided that proposed amendments, alterations or repeals shall be plainly stated in the call for the meeting, which must be sent out at least three (3) days prior to the meeting at which they are to be considered or seven (7) days prior to the closing of the referendum ballot.