

Chairman Lionel Ingram reconvened the Board in a regular session having adjourned a non-public session at 6:00PM to discuss a personnel issue. PRESENT: Paul Binette, Robert Eastman, William Campbell, Joseph Pace and Town Manager Russell Dean.

4. Theresa Walker, Rock. Planning Commission

Theresa Walker was present to announce a public informational meeting regarding the first phase of the Exeter River Study Committee to be held on Wednesday, May 4 at 7:00PM at the Main Street School Gym [Note: this is a change of venue from the originally scheduled Nowak Room.] She noted representatives of NH Dept. of Environmental Services (DES) and the Town will be present, along with Rockingham Planning Commission (RPC) to gather general information. DES will present a summary of the 5 issues of concern: water use, water quality, dam operation & safety, flooding and the fisheries. They will review what information is already known and what is to be and has been gathered, along with what residents have for information to share. Flooding is a big concern and DES Dam Bureau will be conducting a 'Lake Level Assessment' at a separate meeting on May 25<sup>th</sup> at the same location. Following that meeting, there will be a period of time for RPC to collect comments and compile information for a summary to be used by consultants.

Mr. Dean noted there is work in progress to tape the meeting and broadcast on Channel 22. Chairman Ingram thanked Ms. Walker for her presentation. He then introduced the Board to the public.

5. Minutes:

***Mr. Binette moved to accept the minutes of April 11, 2005 as submitted; second by Mr. Campbell. VOTE: Unanimous.***

***Mr. Binette moved to accept the minutes of April 18, 2005 as submitted; second by Mr. Pace. VOTE: 4-0 (Mr. Campbell was absent from the meeting).***

6. Bid Opening: Recreation Parking Lot Paving.

Four bids were received (see attached sheet). ***Mr. Pace moved to have the Town Manager and appropriate Department representative review the bids and return with a recommendation; second by Mr. Campbell. VOTE: Unanimous.***

7. Bid Opening: Police Department Copier.

***Mr. Campbell moved have the Town Manager and appropriate Department representative review the bids and return with a recommendation; second by Mr. Pace. VOTE: Unanimous.***

8. Bid awards:

Recreation mower: Mr. Dean has discussed the issue with Mike Favreau, Parks & Recreation Director, and recommends J.M. Hayden from Newfields at \$5770.15. Though not the low bid, the difference in location from the low bidder (Dover) to this, as well as having all other maintenance

currently done at Hayden's, the difference in price will be made up over the summer. (The bid of Shaw's Ridge was listed prior to any trade).

Mr. Favreau noted that a decision to go with a stand-up mower rather than the proposed larger mower was decided when the Town acquired the Winter Street Cemetery, noting the narrow paths and the need for the operator to see stones, etc. in his path. Mr. Eastman asked if this was under budget. Yes, \$6,000 was budgeted. ***Mr. Pace moved to award the bid for the mower to J. M. Hayden; second by Mr. Campbell. VOTE: Unanimous.***

LineLazer 5900 (Paint Machine), Asphalt Hauler/Reclaimer, Compressor: Mr. Dean made the following recommendations, based upon discussions with Mr. Noyes (DPW Director):

- Compressor: MB Tractor & Equipment \$11,000 (low bidder), includes trade of old compressor. Budget amount is \$11,000.
- Paint Machine: Sherwin Williams at \$4,615 (low bidder), with budget amount at \$6,000.
- Hot Box: Spaulding Manufacturing Inc., \$27,600 (low bidder) with budget amount at \$37,000.

It was noted the hot box was a warrant article and, after some discussion, is determined that only the money spent (\$27,600) will be the figure raised for the warrant article – not the full amount of \$37,000. The money remaining from the other two accounts will stay in the account till end of year and return to the general fund or be used to cover any expense slightly over that raised. ***Mr. Pace moved to award the bids as recommended by the Town Manager; second by Mr. Eastman. VOTE: Unanimous.***

9. Authorize Town Manager to accept Household Hazard Collection Funds.

An agreement has been presented between the State of New Hampshire and the Town of Exeter regarding this year's hazardous waste collection (scheduled for Saturday, October 1<sup>st</sup>). ***Mr. Binette moved to authorize the Town Manager to accept household hazardous waste collection funds from the NH Department of Environmental Services; second by Mr. Campbell. VOTE: Unanimous.***

10. Town Office – Town Hall Space Needs Assessment

Mr. Dean stated that with the passage of the warrant article for \$100,000 there is a need to discuss future options relative to the Town Office-Town Hall buildings. The project has two primary components: 1) a space needs assessment including a revision of the most recent space needs assessment to include (or not) the Town Hall; and 2) physical plant issues with the Town Office building and Town Hall, including indoor air quality, lead remediation and other needed infrastructure improvements. Mr. Dean met today with Keith Noyes and Kevin Smart (Maint. Supt) to begin discussions. He noted the original discussions and plans included only the Town Office but recent discussions have entered the Town Hall into the equation. Mr. Dean was looking for “guiding” areas of concern of the Board, to be entered into the mix, including what “sending someone across the street” for other services may mean.

Mr. Eastman has a problem with the most recent plan, noting the Wheelwright and Nowak Rooms are still there as meeting rooms and he feels it would be difficult to meet space needs with those rooms remaining in their present state. With the District Court gone, meetings could be held in the Court

Room area. Mr. Eastman volunteered to serve as Selectmen's representative to any committee or discussion.

Mr. Pace agreed with the Board giving their guidelines/ideas to a Committee, and suggests considering the Town Hall. Mr. Dean noted he believes technical people should be involved during the discussion process also, including DPW, Engineer, Fire Chief, Planning, along with the architectural consultant, Discussion followed concerning whether the consultant should be involved from the start, with Mr. Campbell noting the consultant could contribute thoughts on any ideas brought forward. Mr. Binette feels the needs and ideas of the employees should be heard first and to use them as guidelines when later discussing with the consultant,

Mr. Pace stated professional help is needed during the health and remediation issue but some prior in-house study should be done on the space needs. Use Board guidance, employee in-put and save the funds for what cannot be done in-house.

Mr. Ingram suggests returning in one month with recommendations for the Board to 'chew on', with Mr. Eastman serving as liaison with the 'committee'. Though discussion was brought up about a former budget committee discussing an 'all-buildings assessment', this warrant article addresses only the Town Office and Town Hall.

#### 11. Guinea Road Site Plan – Off site improvements.

Mr. Dean reported that Mr. Noyes has requested funds be expended to construct improvements to Guinea Road. The estimated cost of the project would be funded from developer funds (\$166,000) and the school impact fees (\$35,000). The improvements would include adding a third 'turning lane' to Guinea Road without the installation of traffic signals. Relocation of existing stone walls would also be necessary. This project includes no improvements to Hampton Road.

Mr. Noyes stated this work was part of the whole project and is escalated due to the next phase at Sterling Hill adding an additional 200 units. Mr. Noyes stated the improvements could be made with no additional costs to the Town.

Much discussion followed concerning the warrant article being turned down two years in a row, whether due to costs or location, and the Board's desire to not go against their wishes. Mr. Eastman noted he believes no expenses can be made without an appropriation, even with the money available. Mr. Noyes stated he spoke with the Finance Director and Town Manager and they are checking with DRA (Dept. of Revenue Administration) about the issue. Mr. Eastman does not believe fees collected can be expended.

Mr. Campbell asked if Planning Board approval of the Sterling Hill phase was contingent on the Guinea Road improvement and, if not, maybe they didn't feel the situation was so bad. Mr. Noyes stated this was picked up through the site review process. Consensus of the Board: unless DRA says the funds can be expended without voter approval, hold off till '06 Town Meeting, with better explanations, and voter approval.

12. Board Appointments:

**Clerk Eastman moved the following Board and Committee appointments:**

Planning Board: Craig MacPherson, Kathy Corson, regulars, for 3 year terms till 4/30/08;  
Kevin Blayne, regular, for 2 years till 4-30-07;  
Anthony Zwaan, Charles Mixter and Leonard Pichini as alternates for 3 years  
till 4/30/08;  
**Second by Mr. Campbell. VOTE: Unanimous.**

Zoning Board of Adjustment:  
Michael Dawley and Marc Carbonneau as regulars for 3 years till 4-30-08;  
Maurice Fremont-Smith and Hank Ouimet, alternates, till 4-30-08.  
**Second by Mr. Campbell. VOTE: Unanimous.**

Conservation Commission:  
Jay Sullivan and Richard Sugatt as regulars for 3 years till 4-30-08;  
Katherine Rice as regular for 1 year till 4-30-06;  
Don Briselden, Peter Richardson as alternates for 3 years till 4-30-08;  
Peter Waltz, Virginia Raub as alternates for 2 years till 4-30-07;  
Tim Warr as alternate for 1 year till 4-30-06.  
**Second by Mr. Campbell. VOTE: Unanimous.**

Exeter Housing Authority: Barbara Chapman reappointed for 5 years till 4-30-10.  
**Second by Mr. Campbell. VOTE: Unanimous.**

Council on Aging: Jane McCarthy reappointed for 3 years till 4-30-08.  
**Second by Mr. Campbell. VOTE: Unanimous.**

Parks & Recreation: Patricia Izzo and Mark Donovan reappointed for 3 years till 4-30-08;  
Thomas Hanson as alternate for 3 years till 4-30-08.  
**Second by Mr. Campbell. VOTE: Unanimous.**

Arts Committee: William Childs reappointed for 2 years till 4-30-07;  
Curt Mackail, Cynthia Childers and Alissa McCurdy as 3 years till 4-30-08.  
**Second by Mr. Campbell. VOTE: Unanimous.**

Water/Sewer Advisory:  
James Tanis, Eugene Lambert, Brian Griset as regulars for 3 years till 4-30-08;  
Laura Holmes as alternate for 3 years till 4-30-08.  
The W/S Chairman should return with staggered terms for those regular  
members remaining.  
**Second by Mr. Pace. VOTE: Unanimous.**

Rockingham Planning Commission: Forrest Griffin for 3 years till 4-30-08.  
**Second by Mr. Pace. VOTE: Unanimous.**

Historic District Commission:

Fred Kollmorgan and Debbie Kane as regulars for 3 years till 4-30-08;  
Jeanette Lackey as alternate for 3 years till 4-30-08.

**Second by Mr. Campbell. VOTE: Unanimous.**

Trust for NH Lands: Being discussed on whether to make appointments or close that board.

Barbara Blenk asked for clarification of Mr. Donovan's appointment to the Recreation Advisory Board, noting he is ending his second consecutive term, which is the maximum, and members usually become alternates for a year prior to being reappointed.

13. Permits:

Mr. Dean presented the following for consideration:

- a) New Outlook Teen Center to use the Town Hall w/stage on April 30<sup>th</sup> from 4:30-11:30PM for the Exeter Arts Coalition Concert;
- b) SeaCare Health Services for a banner across Water Street from May 1-8 to read "Cover the Uninsured: Let's Get America Covered", with "SeaCare Health Services" on the back;
- c) Use of Bandstand for American Cancer Society/Relay for Life on May 7<sup>th</sup> from 12-4PM for a bake sale fundraiser;
- d) Bandstand to Rockingham Planning Commission for their annual commuter breakfast on 'Bike to Work Day' from 6:30-10:30AM;
- e) Exeter River Local Advisory Committee banner across Water Street from May 23-31 to read "5<sup>th</sup> Annual Alewife Festival June 4<sup>th</sup>";
- f) Town Hall w/stage to Musical Arts on June 4<sup>th</sup> from 9AM to 5PM for student music recitals and to waive the fees.

***Mr. Campbell moved to approve the permits as submitted; second by Mr. Pace. VOTE: Unanimous.***

A permit was placed on hold for further information regarding the use of the Town Hall with stage for the New Outlook Teen Center on June 3<sup>rd</sup> from 4:30PM to 12:30AM and the lateness of the event. All events held by them have been 11:30PM. There was also clarification regarding insurance liability paperwork and police coverage. Mr. Dean will check on all aspects and report.

14. Town Manager's Report:

- Next meeting is May 9<sup>th</sup>.
- Epping Road properties are being discussed. The one to be purchased must go through a formal subdivision process. He is meeting with the Planner and Fire Chief to work out arrangements. Does the Board wish to review the site plan prior to it going before the Planning Board? No, the Selectmen can view after.

Mr. Eastman asked the Manager to check into the Chamber lease, noting the last was signed on 2002 for a lease payment of \$960 per year, and scheduling for a future agenda. He noted no long term agreements should be signed by Boards. He also suggested reviewing the rate charged.

Mr. Dean reported 154 resumes were received for the I-T position, so the review process is taking longer than anticipated. He anticipates hiring within the month.

Mr. Binette brought up the issue of signs on utility poles and the discussion at the March 14<sup>th</sup> meeting where agreement to place the Library signs was granted pending regulatory issues. His conversations with Unitil, backed by a fax, states no special permissions are granted for placement of signs, but Mr. Olson had approved the installation of the signs at the Library. He wants clarification on the matter, as he interprets that no signs are allowed.

Mr. Dean reported he spoke with Scott Wade, the Town's contact at Unitil, who reports a different version. Mr. Dean suspects the matter varies from town to town, noting Portsmouth has a variety of signs on poles, including street and stop signs. He has received nothing from Unitil indicating we should remove signs. He stated Mr. Wade has never been asked an opinion of the RSA. Mr. Binette noted he has contacted Rockingham Planning Commission is awaiting their clarification.

15. Selectmen's Committee Reports:

- Mr. Pace: On Thursday, Historic District (HDC) approved applications for a variety of signs along Water Street for the great new shops, as well as an application from Green Been for a white picket fence, with gate, to be placed around their grassy area (to help eliminate debris blowing into the area).
- Mr. Campbell: None.
- Mr. Eastman: The "sub-committee" of the CIP met informally to work on goals, schedule, the role of the committee if formed and priorities. The next informal work session will be May 10<sup>th</sup> to include the Town Vision and impact fees.
- Mr. Binette: The Recreation Advisory Committee met last Tuesday in preparation of the annual Fishing Derby held this past Saturday. Though bad weather, there was a great showing and large fish caught. On June 11<sup>th</sup> (rain date 6/12), Park Discovery Day will be held throughout the Town's parks. More information will be available later but he suggests contacting the Department, reviewing their great brochure and the Town's website.
- Chairman Ingram: Council on Aging meets Thursday; River Study meets Thursday, May 26<sup>th</sup> at 9AM in the Nowak Room and discussion will be related to the May 4<sup>th</sup> & 25<sup>th</sup> meetings.

16. Public Comments: None.

***Mr. Eastman moved to adjourn; second by Mr. Campbell. VOTE: Unanimous. Time: 8:40PM.***

Respectfully submitted,

Barbara A. Blenk  
Admin. Asst/H. R. Dir.