

1. Convene the meeting

Chairman Ingram reconvened the Board at 7:00 p.m. in the Nowak Room. Also present: Paul Binette, Robert Eastman, Joseph Pace, and Town Manager Russell Dean. Selectman Bill Campbell was not present for the meeting. Chairman Ingram introduced the Board members and the Town Manager.

2. Minutes of the Board of Selectmen's Meeting of June 6, 2005

Mr. Binette moved seconded by Mr. Pace to accept the minutes of June 6, 2005. Motion was carried by unanimous vote. It was agreed the minutes from the June 13, 2005 meeting with the Hampton Board of Selectmen would be presented for approval at the Board's next meeting.

3. Bid Openings – Gasoline & Diesel Fuel

The Chairman opened two bids for Gasoline & Diesel fuel. The bids asked for a fixed price. The first bid submitted was by Dennis K. Burke at a fixed price of 1.8985 per gallon for premium diesel fuel and 1.8985 per gallon for 89 octane. The second bid submitted by Irving Oil was a variable bid with the price unclear, but appearing to be .0797 above "rack rate." Mr. Pace moved seconded by Mr. Eastman that the bids be referred to the Town Manager for a review and recommendation. Motion carried by unanimous vote.

4. Bid Award Recommendations

The Town Manager recommended that the bituminous sidewalk concrete paving bid be awarded to Durell Enterprises in the amount of \$64.25 per ton laid in place. The Town Manager pointed out that should curbing be needed, Bell & Flynn would be utilized for this particular service, as they were the low bidder in this area. However, it was not anticipated that any curbing would be done. Discussion: Mr. Binette questioned the overall curbing budget, mentioning \$27,000 was the budget and why not use the money. The Town Manager said he would look into this item. The Town Manager recommended the bid for granite curbing be awarded to Tri-State Curb, Inc., of Weare, NH at the low bid price of \$7,750.

Mr. Eastman moved to approve the bid awards as presented by the Town Manager. Mr. Pace seconded the motion. Motion carried by unanimous vote.

5. Meetings with the Board: Parks & Recreation Advisory Board

Recreation Director Michael Favreau was present. The Board thanked those for attending and received feedback on Parks Discovery Day. The Parks & Recreation Director indicated it was a success, that most things went well, and they will try to refine it to make it an even better event next year. Glenn Glick from Exeter Youth Soccer was present and thanked those who attended, and updated the Board on the new field at the pool. Mr. Binette remarked Parks Discovery Day went very well and to pass on his thanks to the Recreation Board as they did quite a bit of work

to get ready for this event. The Town Manager also thanked the staffs of Public Works, Recreation and others who were such a large part of Parks Discovery Day. We are appreciative of the work done by staff that assists to make Exeter such a great community.

6. Public Hearing: Squamscott Community Block Project

Mr. Ingram read the public hearing notice for the Community Development Block Grant public hearing, and opened the public hearing on same. Ms. Donna Lane, CDBG consultant, was present and discussed the public hearing process. This is necessary for the applicant to obtain funding for a CDBG project. This particular project is for the Squamscott Community Block. Ms. Lane indicated that requests for public comment were appropriate. Exeter would be eligible for up to \$500,000 per year in Community Development Block Grant funds for this project.

Tracey McGrail, Exeter Area Chamber of Commerce was present and spoke in favor of the project. Chris Moutis, Exeter resident and local business owner, was also present and spoke in favor of the project, especially the mixed use retail and residential components. This will add to the diversity of downtown and strengthen the downtown. Mr. Eastman inquired about the Housing & Community Development Plan and whether it was adopted by the Town? Ms. Lane replied it had, as part of the Appleseed's project already completed. Mr. Pace questioned the requirement that the majority of units needed to be low to moderate income, and the plan calls for 50%. Mr. Nathan Szanton, developer, said the ratio would be modified so 16 out of 30 units would be low to moderate income. Peter Smith was present and also voiced his support for the project, this will enhance the vibrancy of the downtown. Mr. Binette asked what if the project fails? He is concerned about security interests. Ms. Lane suggested the Town recoup what it can on the project, there would be a lien on the building. The Town Manager asked about the Town's liability; is it responsible for spending the grant funds in the correct manner and that is the extent of it. Ms. Lane replied it was. A discussion ensued about real estate taxes, bank interests, and who would get the land if the project failed. The Town Manager asked if Ms. Lane was to be the grant administrator for this project, and Ms. Lane replied she was. Scott Bogle, Exeter resident was present and voiced his support for the project. The project supports the Master Plan and the vision for downtown. Mr. Eastman moved to close the public hearing, seconded by Mr. Pace. Motion carried by unanimous vote.

Mr. Eastman moved to open the public hearing on the relocation assistance and displacement plan, seconded by Mr. Pace. Public comment was requested. There was none. Ms. Lane indicated this component was not applicable to this project but according to regulations it needs to be done. Mr. Eastman moved to close the public hearing, seconded by Mr. Pace. Motion carried by unanimous vote.

Mr. Eastman moved to open the public hearing on the Housing & Community Development Plan, seconded by Mr. Pace. Public comment was requested. Chris Moutis spoke and indicated he usually isn't supportive of expanding federal or local government but for a project like this one, it is worth it. Mr. Eastman moved to close the public hearing, seconded by Mr. Pace. Motion carried by unanimous vote.

Mr. Eastman then moved to adopt the Residential Anti-displacement and Relocation Assistance Plan as presented, seconded by Mr. Binette. Motion carried by unanimous vote.

Mr. Pace then moved to review the Housing & Community Development Plan, seconded by Mr. Eastman. Motion carried by unanimous vote.

Mr. Pace then moved that the Selectmen vote to approve submittal of the application and authorize the Chairman of the Board to sign and submit the application, and upon approval of the CDBG application, authorize the Chairman to execute any documents which may be necessary to effectuate the CDBG contract. Mr. Eastman second. Motion carries by unanimous vote.

7. Adopt Terms for Water & Sewer Advisory Committee Membership

Mr. Eastman moved the terms for the Water & Sewer Advisory Committee be adopted as presented. Mr. Pace seconded. Motion carried by unanimous vote.

8. Acceptance of Gift: Exeter Historical Society

The Town Manager presented a motion (see attachment) to the Selectmen for their approval regarding the bell and steeple project being proposed by the Historical Society. Mr. Pace read the motion in order to open discussion on the item. Peter Smith was present and voiced his support for the motion. Mr. Smith indicated a committee would be forming to work on the project. Chairman Ingram noted this would not be a town committee. Mr. Pace suggested amending #4 of the motion as presented so as to read “not later than August, 2006 *at which time the Historical Society would gift all such projects to the Town.*” Discussion ensued and it was agreed to amend the motion further to add, after Town “*and associated items related to the project.*” After further discussion, the motion passed, as amended by unanimous vote.

9. Capital Improvement Plan Update

The Town Manager gave a report on the Capital Improvement Plan process to date. Many projects have been submitted as part of the CIP. He has met with the subcommittee and departments to clarify issues and refine submittals. The Town Manager presented a summary of current town debt service broken down by fund: general fund, water fund, and sewer fund. It was noted the first payment on the Conservation Bond will be due in FY06 and therefore the tax rate will be affected by this payment. It is general fund debt. One of the major project submittals was a 6.3 million dollar Downtown Restoration project, the product of much work by the Downtown Restoration Committee. The Town Manager will invite the Committee in to a future Board meeting to make a presentation. Financing options will be large part of this year’s CIP process, including looking at long-term debt service in an attempt to avoid spikes in this area. The next steps are for the CIP subcommittee to submit their recommendations to the Planning Board, who will then review the Plan and forward their recommendation to the Board of Selectmen and Town Manager.

10. Accept Donation from Exeter Area GFWC for Summer Adventure Camp

Mr. Eastman moved to accept the donation from the GFWC in the amount of \$200.00 for Summer Adventure Camp, seconded by Mr. Pace. Motion carried by unanimous vote.

11. Accept Donation from Seabreeze Quilters to usage of the Senior Center

Mr. Eastman moved to accept the donation from the Seabreeze Quilters in the amount of \$500.00 for use of the Senior Center, seconded by Mr. Pace. Motion carried by unanimous vote. Letters of thanks will be sent to each organization.

12. Town Manager's Report

The Town Manager gave a detailed report on projects his office has been heading up, including: the District Court project, the River Lake Level Investigation and hearings, the Town Office/Town Hall committee and subsequent feasibility study, the capital improvement plan, to name a few. It has been a busy first few months and very enjoyable.

13. Permits

The Town Manager read the evening's permits.

Structure on Sidewalk permit request by Tufts & Demers Painting, LLC for painting of the Merrill Block from 7:30 a.m. to 4:30 p.m., June 21st through August 5th, 2005;

Street closing application from Quirk Construction to close Tan Lane on June 23rd and June 24th for a utility crossing from 6:30 a.m. to 6:30 p.m.;

Fundraiser application from the First Baptist Church to sell drinks, ice cream, popcorn and toys during band concerts, 6:30 p.m. to 9:00 p.m., Mondays June 27th to August 1st, 2005;

Permit to use the Town Hall and Main Floor stage for a concert by the Seacoast Wind Ensemble for a Holiday Concert December 2, 2005 from 5 p.m. to 9:30 p.m.;

Permit to use the Town Hall and Main Floor stage for a concert by the Great Bay Youth Orchestra from 5:00 to 9:00 p.m. on November 16th, 2005 for a concert. Fee waiver requested as this is a non-profit.

Mr. Pace moved to approve the permits as presented by the Town Manager subject to the necessary insurances being secured. Mr. Binette seconded. Motion carried by unanimous vote.

14. Selectmen's Committee Reports

Mr. Pace – Congratulations to Stephanie Haas for being in the Top 10 of the 2005 Exeter High School graduating class. Congratulations also to the whole Class of 2005.

Mr. Eastman – the Planning Board meets this Thursday night. He will be out of Town and therefore unable to attend the meeting.

Mr. Binette – All is quiet except Parks Discovery Day which was discussed earlier.

Mr. Ingram – The River Committee meets this Thursday. At this meeting the Town Manager will update the committee on the statement that is being prepared for DES review.

15. Public Comment – There was no public comment.

16. Adjourn

Mr. Eastman moved to adjourn, seconded by Mr. Binette. Motion passed by unanimous vote.

Respectfully submitted,

Russell Dean
Town Manager