

1. Convene the meeting.

Chairman Binette convened the board on the above date at 7:04PM, following a public hearing. Also present: Robert Eastman, Joseph Pace and Town Manager George Olson. Absent: William Campbell and Lionel Ingram.

2. Minutes of Selectmen's meeting of July 21, 2003.

Mr. Pace moved to waive the reading of the minutes and to accept them as submitted; second by Mr. Eastman. VOTE: 3-0.

3. Bid Opening – Removal of trees, stumps/trimming (re-bid); Lincoln St. Storm Drain Replacement.

Tree Bids: Not all vendors have been contacted concerning the re-bid, so this will be rescheduled to August 18th.

Lincoln Street storm drain: Mr. Olson noted there was one bid received at the last meeting and is \$29,211 above that budgeted. The staff has been negotiating with the bidder to have a portion of the bid completed – that of Lincoln Street school parking lot – in order for them to continue with their scheduled paving of the lot this year. This portion of the project would cost \$48,020 and, though still over budget, the additional funds could be supplemented by under-expending two accounts (\$2500 from St. Repair and \$5520 from Temporary Payroll, noting one employee left today – not in relation to this action). The alternative to this would be to not award the bid, raise the full amount for next year and put it on a warrant at Town Meeting. This would also mean tearing up the school parking lot, with the work being 15' below the surface. The school has scheduled paving for August 23rd.

Mr. Pace expressed concern that only one bid was received and how do we know if we're being charged too much. Mr. Eastman noted the choices are that we spend more so the school could pave or hold off and spend more next year. When asked why only one bid was received, Jennifer Perry (Town Engineer) explained that 3 of the 5 interested could not fit into the timeline.

Keith Noyes, DPW Director, noted the bid price was compared with other projects and it appears to be on line at about \$96 per foot. Mr. Eastman asked if DPW has the books available that help in estimating projects? Yes, though it appears they were not used in preparing this estimate. Mr. Eastman noted this is the third project this year that bids have come in way over estimates (wash bay, Town Hall heating system and this).

Mr. Noyes feels the price submitted now will be a minimum next year and, with the need to repave the school lot next year, the price will be much more expensive in a year. They will, however, get bids out earlier next year for the remainder of the project in order for vendors to plan their schedules. This could result in more competitive pricing. Mr. Binette asked how important is it for the school to pave this year. Mr. Noyes didn't want to answer for the school but they are anxious enough to keep calling about the schedule. They are expanding the lot and will probably pave anyway.

Mr. Pace asked how bad the storm drain is in the area. Ms. Perry noted there was already one emergency repair in January, 2002. Another could go anytime. Mr. Noyes noted there have been

serious problems with the lines as shown during the televising of the lines, including getting the TV stuck. This is a main arterial line for the storm system and this could result in a large expense for emergency repairs.

Mr. Pace moved to approve the \$48,000 worth of work as specified in the bid, with \$40,000 from the warrant article and the overage from the two accounts noted, with the cost for the remainder of the work being presented to Town Meeting in March, 2004; second by Mr. Eastman (for discussion). VOTE: 2-1, did not pass. Mr. Pace suggested speaking with the School to possibly shim the lot now and hold paving till '04.

4. Bid awards: Town Hall heating system renovations; sale of Town Dump Trucks.

Heating System: Mr. Olson recommended the low bid from Granite State Plumbing & Heating, Goffstown, for \$88,790. Though the bid is higher than the \$80,000 estimated, the remainder of \$8,790 will be applied to the Electrical Upgrade account from '02. Mr. Eastman asked if this was the remainder of the \$25,000 appropriated for the upgrade and we are at NEC standards. Yes.

Mr. Pace moved to award the bid as recommended and to approve the additional funds be applied from the Electrical Upgrade account; second by Mr. Eastman. VOTE: 3-0.

Truck bids: Mr. Olson recommended one truck (#2 bid) be awarded to Durell Enterprises for \$5,625, which is above the minimum requested. **Mr. Pace moved to accept the bid of \$5,625 from Durell; second by Mr. Eastman. VOTE: 3-0.** It was noted one other bid was received for the #2 truck and one bid was received for the #1 truck but both were far below the minimum bid requested.

5. Update on progress – Fire Station Committee.

Paul Scafidi, Chairman of the Fire Station Committee, was present and stepped to the microphone. He noted the Town Meeting authorized \$75,000 (Article 23) for determining a location and designing a second fire station. The Committee, consisting also of Assistant Chief Ken Berkenbush, Harry Thayer, Lee Dawson, Mike Nickerson, Joe Kenick and Paul Binette, began meeting Wednesday, June 3rd and have met almost every Wednesday since. They have viewed a couple of new stations, had architects in to discuss design and build and bids are out for RFP's on both 'Design/Build Services' and 'Architectural Design Services'. Also, site locations are being sought, with 2-3 narrowed down for recommendation.

Mr. Scafidi noted the RFP's are due August 18th. With the Board not meeting till after Labor Day to award the bids, the Committee is requesting a three-week extension passed the November 1st deadline. The Committee could they review the packages during December in time for a warrant article to be placed on the Warrant in January.

Mr. Pace moved to extend the deadline given the Committee for their report for three weeks – to November 21st; second by Mr. Eastman. VOTE: Unanimous. Mr. Scafidi noted the minutes of the meetings are accessible through the Town's website (www.exeternh.org) and the Fire Department link. Mr. Binette commended the Chairman and the Committee for their hard work to date.

6. Third & final reading of change to parking on Garfield Street.

This is the 2-hour limit during school hours for no parking on both sides of street. Mr. Binette reminded residents this also includes the residents and guests. **Mr. Pace moved to amend 103.2 to include Garfield Street; second by Mr. Eastman. VOTE: 3-0.** Effective in 7 days.

7. Third & final reading of change to parking on Grove St., Grove Court and Hilliard Circle

This is the 2-hour limit during school hours for no parking on the streets noted as per the amendment (attached). Mr. Binette noted this also includes residents and their guests. **Mr. Eastman moved to amend 103.2 to include those streets noted; second by Mr. Pace. VOTE: 3-0.** Effective in 7 days.

8. Request for water & sewer adjustment – Ekaterini Pesiriois.

Ms. Pesiriois again was not present to provide facts to the Board. **Mr. Pace moved to dismiss the request unless Ms. Pesiriois pursues the adjustment and appears before the Board; second by Mr. Eastman. VOTE: 3-0.**

9. Second water meter for residential use – Recommendation from W/S Advisory Committee.

Mr. Olson read the proposed amendment to 1604.10 of the Town's ordinances (see attached) as prepared by the W/S Advisory Committee. Robert Kelly, Chairman of the Committee, was present and noted the January, 2003 memo from the Committee to the Board describes the findings of the analysis taken. Usage charges are based on distribution and administrative costs involved. The consultants involved with the Water Treatment Plant process concur with the flat rate presented and agree there should be no seasonal rates involved. The rates will be reviewed annually to see how in-line they are.

Mr. Eastman noted his review of figures shows residents would have to use 30,000 gallons of water for the irrigation purposes in order to break even. Mr. Kelly did not disagree but noted the meters have been requested and the Committee felt we should offer the service. The amendment requires three readings.

10. First reading of change to fee schedule – second water meter for residential use.

Chairman Binette read the proposed addition to the fee schedule, under "Public Works/Water-Sewer":

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|---|----------------------|
| "Add: Water New Service hook-up for second meter | \$300.00 |
| Flat rate for Second 5/8" meter (irrigation purposes) | \$ 38.32 per quarter |

The change takes two readings.

11. Parking on Holland Way Extension.

Don Adams, resident of Stoneybrook Lane, reported one incident of late where a truck turning almost too the main utility pole down which services the whole area of Stoneybrook/Holland Way/Portsmouth Avenue.

Chairman Binette stated the Board has viewed the area separately. He has been by at various times during the day and has yet to see a truck parked there. He has also received calls from several residents and was told the problem has not been to the magnitude as told by Mr. Adams at the last meeting. Mr. Adams responded they were probably not residents home at the time.

Mr. Pace has seen no trucks parked but only those making local deliveries. Perhaps signage could go up that states 'through trucking only', to articulate what the policy is. He has heard that some trucks go through the area and park at the dead-end of Stoneybrook, with trucks idling. Mr. Eastman noted he has seen no trucks, except those on local deliveries to McDonald's, and he goes by at least four times per day.

Mr. Pace suggested to Mr. Adams if the situation arises again to call the Police to respond. Mr. Adams noted he was told they could do nothing. Mr. Pace noted the policy is for deliveries and not to park.

12. Request to address the Board on issue of use of lead at Sportsman's Club – Joe Kenick.

Mr. Kenick has requested this be postponed till next meeting when the full board is present. Tentatively, this is August 18th.

13. First reading of ordinance to limit parking on High Street and Hampton Road.

Chairman Binette read the proposed ordinance change as follows:

101.2 Parking Prohibited on Specific Streets

- | | |
|-------------|---|
| High Street | Both sides of street from Clifford to Portsmouth Avenue. North curb line from Portsmouth Avenue to Hampton Road. South curb line from 180' east of Gardner to Hampton Road. |
| Hampton Rd | Both sides of street from High Street to Exeter/Hampton town line. |

Mr. Binette questioned whether Hampton Road is a State road and whether we could post this. Mr. Olson responded it is State but town-maintained and there is no issue of us posting. Mr. Binette asked him to double-check. This is the first of three readings.

14. Request from Northern Utilities to construct vault in right-of-way.

The request is place vaults on Guinea Road near the entrance to Sterling Hill as per drawings provided. The vaults will serve this location. ***Mr. Eastman moved to allow the vaults in the Town's right-of-way on Guinea Road for Northern Utilities; second by Mr. Pace. VOTE: 3-0.***

15. Permits:

- Phillips Exeter Academy requested permission to block off parking on Tan Lane for 6 coach buses on August 9th from 5AM to 11:30AM for loading Summer School students and their luggage. ***Mr. Eastman moved to approve; second by Mr. Pace. VOTE: 3-0.***

16. Town Manager's Items:

- A Committee is being formed for the Estuary at Great Bay and each town involved is asked to appoint an individual to sit on this committee. Grace Böttita, a member of our Conservation Commission has expressed an interest in serving as the Town's representative. **Mr. Pace moved to appoint Grace Bottita to the Estuary Committee; second by Mr. Eastman. VOTE: 3-0.**
- The Town Clerk's office will be closed Wednesday, August 6th for in-house computer training. All other offices will be open.
- Chairman Binette read a memo from Assistant Chief Berkenbush concerning the updated forms now being used on ambulance runs to protect patient privacy.
- Chairman Binette announced the audit has been received from Plodzik & Sanderson and he noted the Town has 'complied, in all material respects, with the requirements..' The audit will be accepted by the Board at the August 18th meeting.

17. Selectmen's Committee Reports:

- Mr. Pace had none to report but noted summer is sailing by with the 1st practice of football being next Monday.
- Mr. Eastman: Attended W/S Advisory Committee last Tuesday with discussion of a cell tower on the Cross Road water tank, noting much in revenues anticipated. The Board will await information from Mr. Noyes. No decision has yet been made.
- Mr. Binette: He was happy to see Mr. Scafidi here this evening to discuss the Fire Station, noting again the huge amount of time put in by the Committee.


Mr. Pace followed up with Mr. Eastman on the joint meeting of the Water/Sewer Advisory Committee, Conservation Commission and the Board to discuss Exeter River capacity and the options available when our new plant goes on line.

Mr. Olson noted we received a grant for the final design of the Water Treatment plant. Also, we have had issues with the Cross Road water tower and we learned last week the Company will replace the tower, under warranty, due to problems with the tank. Replacement will take place next spring.

18. Public Comments: None.

Mr. Eastman moved to adjourn; second by Mr. Pace. VOTE: 3-0. Time: 8:29PM.

Respectfully submitted,


Barbara A. Blenk

attach