

1. Convene the meeting.

Chairman Binette convened the Board at 7:05PM on the above date with the following members also present: William Campbell, Lionel Ingram, Joseph Pace, Robert Eastman and Town Manager George Olson.

2. Minutes of meeting of October 6, 2003.

Mr. Campbell moved to waive the reading of the minutes and to accept them as submitted; second by Mr. Eastman. VOTE: Unanimous.

3. Bid Award – Computer aided drafting software and large format printer.

Mr. Olson recommended DLT Solutions, Virginia at \$18,778.65, the same price offered by the other vendor. Following review, it was noted the other vendor is a re-seller for DLT, the government contractor. This is the government pricing for the item. ***Mr. Ingram moved to award to DLT Solutions at \$18,778.65; second by Mr. Pace. VOTE: Unanimous.***

4. Appointment to Council on Aging.

Mr. Ingram moved to appoint James Reardon as an alternate to the Council on Aging; second by Mr. Eastman. VOTE: Unanimous.

5. Third and final reading of update to dog ordinance.

Mr. Pace moved to adopt the revisions of the Animal Control Ordinance (Section 9) as presented, noting the items were housekeeping in accordance with RSA Statutes; second by Mr. Ingram. VOTE: Unanimous.

6. Vote to reconsider – Bow Street parking lot island.

Dennis Welcome, owner of 27 Water Street, provided pictures as a follow-up to his discussion of the last meeting requesting four parking spaces replace the island and removed tree. He re-emphasized that another island is located two spaces from the current island and one of the cut trees is growing up again. He suggested replacing that tree with the one planned for the island under question, thereby making use of the tree already in stock. Tenants of his stores have long noted there is “not enough parking spaces” and the lot is always full during the day.

Mr. Eastman agreed with Mr. Welcome, suggesting we grind the stump down and place four spaces in the ‘island’ space.

Arthur Baillargeon, Tremont Street, stated the four spaces would be very important, noting he usually takes two trips around the lot before finding a spot. There is also no lack of trees in the area and asked the Board to reconsider their vote.

Michael Dawley, Hunter Place, supports the four spaces noting during his tenure on the Exeter Development Commission for ten years the downtown parking has been one of the biggest concerns

and highest priorities. The Exeter Area Chamber of Commerce downtown study shows parking at over capacity during the noontime, with them even suggesting the consideration of a parking garage out of desperation. There is no reason to not take advantage of adding these four spaces, particularly with the green space all around the lot. "This is very, very important".

Mr. Campbell stated his reasoning for requesting the tree be replaced was to continue providing a canopy over the lot – keeping the hot top cool in hot weather – and to make the area look better. He noted the Town is not losing four spaces as these spaces were never there.

Mr. Welcome stated people have been parking there, particularly in the winter – they drive up over the curb and park on the island.

Chairman Binette read a letter received from the Chamber of Commerce urging the installation of the four spaces, to help alleviate the shortage of all day parking. There is substantial landscaping in the lot area and the materials (curb already replaced and proposed tree) could be used elsewhere.

Mr. Eastman moved to eliminate the curbed island, grinding down the stump and install four spaces in the Town lot, planting the new tree in the adjacent island; second by Mr. Ingram. VOTE: 3-1.

7. Action on Fire Impact Fees.

As presented at the last meeting, the Board is required to establish the fees to be charged to cover the Fire Impact of new construction. The concern is whether to charge for 'type of unit' or for square footage (see attached chart for choices).

Mr. Campbell feels there is a major problem if the residential fee is based on "type" noting the huge homes now being built at over 3,000 square feet would not be fair when comparing to a smaller home. He noted the larger home would certainly call for more work by the department in the event of a fire.

Discussion followed concerning type vs. square footage, as well as livable space vs. commercial/industrial. Mr. Pace noted it is a different issue from the School impact fee as a resident could change a den into a bedroom at a later date. Mr. Olson noted that part way through the building process, someone could add another room – with additional square footage. Mr. Pace suggested basing the fee on an estimated price, as fire insurance is, and/or is there information on the building permit that could help the Board decide.

Mr. Eastman expressed concern over Table 6 (attached) and the figures used for capital value. In reviewing RSA 674:21 5-a, he noted the "upgrading of existing facilities and infrastructures, the need for which is not created by new development, shall not be paid for by impact fees." He stated Bruce Mayberry (Planning Consultant) has added some items in that Mr. Eastman feels are replacement issues and not related to growth. Perhaps, however, that is why Mr. Mayberry added in the discounted rates in the chart. The Board agreed to delay discussion to the next meeting and to seek information on the following:

- ❑ Building Permit information, to help determine which rate to use;
- ❑ Final estimated capital costs of the new station from the Fire Station Committee;
- ❑ Rationale from Mr. Mayberry on the make-up of the \$4.2 million Vehicle & Capital Equipment costs

8. Request to address the Board – Kathleen Gallant, Clifford Street.

Ms. Gallant returned to the Board with several concerns of the area now that Clifford Street is remaining one-way, at least for the time being.

- a. Change from all day parking to 2-hour: Ms. Gallant stated the parking study does say all-day parking is needed but the municipal lot provides this. The 2-hour parking would improve the flow. The Board agreed and considered this meeting the first of three readings to change the parking on Clifford Street to 2-hour parking.
- b. Clearly marked loading zone – Mon-Fri, 9AM-5PM: Ms. Gallant provided photos noting the zone is not clearly marked and, in fact, looks like four spaces. Mr. Olson stated he has spoken with Mr. Noyes and once a decision is made by the Board, DPW would cross-hatch the space and add signs. The present ordinance refers to loading zones on Water Street with parking limited to 30 minutes. Ms. Gallant noted there would be no need to block the zone at other times, including weekends, as her deliveries would be covered under the Monday through Friday time period, allowing four more spaces in the off hours. She also asked of a low limb that hangs in the space – if the tree is inside the fence, it is not the Town's. The zone is located between two driveways.
- c. Clearly signed one-way street: Ms. Gallant has spoken with Keith Noyes concerning the intersection of Water/Clifford/Franklin Streets, noting there is no clear signage coming from Water to prevent people from turning onto Clifford. The 'wrong way' sign is back too far from the turn. It was suggested a sign on Water that eludes to no right turn.
- d. Discuss safety/need of painted sidewalk: The painted sidewalk on the east side of Clifford – in front of Blue Moon and to the corner – is of concern to Ms. Gallant, noting it encourages foot and bike traffic in an unsafe area – particularly past her lot toward Water Street. If someone is walking or biking from Water, a vehicle exiting the lot or Al's right-of-way may not see that person as they would not be focusing on looking right, as no vehicular traffic would be coming in that direction.
- e. Best pattern for blue travel signs: Again, Ms. Gallant has discussed with Mr. Noyes the installation of blue directional signs to her store and the best route. The consensus is to direct them through Franklin, South and Bow Streets, rather than directing through Town and around the Bandstand. Mr. Eastman expressed concern that traffic is being routed through a residential area. Mr. Pace noted they are all public roads. Mr. Olson reminded the Board that once a placement recommendation is ready, the Board has final say on installation.

Ms. Gallant will monitor the situations and will return.

9. Request to address the Board re parking at Rockingham Feed & Supply.

Mr. Olson noted he had not contacted the Webster's to attend this evening but stated their letter does state the continuing issue with school students parking all day in the area. He will request the police and fire chiefs, and public works director to view the area and offer their thoughts.

Jaye Garnett, Kossuth Street, recently purchased her home and referred to deeded spaces in the Town lot which she is unable to use. She asked if she could place signs that stated 'residential parking only' or something similar in order to provide parking at her home. She stated the request of the Webster's

is to place '30-minute parking between 7AM and 5PM" at the Garfield Street lot to help alleviate the situation. Ms. Garnett stated there is a constant nuisance with the students, including the increased trash in the area.

There was discussion concerning the spaces in the area. Barbara Blenk asked if the concern was over the seven spaces abutting Kossuth Street or the spaces in the lot by Front Street. In the past, winter parking stickers were given to residents in that area for parking in the seven spaces but not for the other lot.

Ms. Garnett will provide a copy of her deed as it was a surprise to learn she had spaces deeded to her from the Town. The Board will review the area and discuss the matter at their next meeting.

10. Permitting hunting on the Raynes Property.

Mr. Olson noted the State grant that supported the purchase of the Raynes' property calls for hunting to be permitted on the site. The Town's ordinances states those lands managed by the Conservation Commission on which is hunting is permitted and must be amended to include the Raynes' property as one of the four sites (Section 705.3-c). This is the first of three readings.

11. Permits: None.

12. Town Manager's Items.

- ☐ Trick or Treat is October 30th from 4-7PM with the fire alarm sounding at start and finish. Recreation activities will be October 31st with the Parade forming at Swasey Parkway at 4PM and at 4:30 will head up Main Street to Tan Lane to Front Street, turning onto Seminary Lane to the school.
- ☐ Fall pick-up is the week of November 3-7, with large items being collected for \$2.50 each. Stickers are available at the Town Office and Public Works complex.
- ☐ Mr. Binette asked if the compost bin at DPW was available this year. Mr. Olson noted that is closed by the hours at the Transfer Station are being extended on Saturday and Sunday to accommodate those residents bringing leaves.
- ☐ Winter parking stickers are available for the eight spaces on Pleasant Street at the reception area of the Town Office. The parking ban runs December 1 through March 15th.

13. Selectmen's Committee reports.

Mr. Eastman: None.

Mr. Campbell: Two Conservation Commission meetings were held this month and they will continue at two per month in order to accomplish all they have.

Mr. Ingram: Linden Street Re-use of School Facilities Committee is entering Phase 2 and will hold public meetings on November 6 & 8 to hear suggestions from the public. The Council on Aging is now at full strength. The Safety Committee continues to meet and the last issue continuing to be discuss is 'dead animal disposal' to determine who will do and what will be done.

Mr. Pace: Historic District Commission met and was provided a presentation of the Downtown Historic Master Plan. Arts Committee is in the process of preparing policies concerning the use and rental of the second floor of the Town Hall; The Steering Committee of the Master Plan is beginning Phase III to feature housing, transportation and historic resources.

Mr. Pace also has heard high praise for the Department of Public Works' staff, many of whom have stepped up to assist an injured colleague through tough times. He was told what "good citizens we have with the Town". The Seahawks/ Winnacunnet football match-up this year saw Seahawks taking the 6th & 8th grade trophies. The 5th grade ended the year 6-0-1 with an overall program record of 19-7-1.

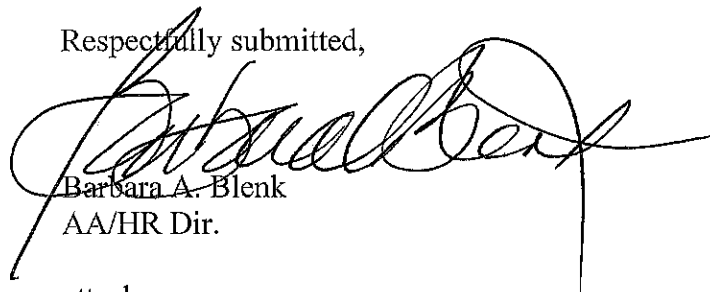
Mr. Binette also congratulated the Seahawks, as well as the Patriots. [No mention of the Sox!].

14. Public comments:

Arthur Baillargeon asked the Board if there was still any word on an open house at the public works complex and new building. Nothing yet. He will continue asking.

Mr. Eastman moved to adjourn; second by Mr. Pace. VOTE: Unanimous. Time: 8:30PM.

Respectfully submitted,

A large, stylized handwritten signature in black ink, which appears to read "Barbara A. Blenk". The signature is written over the typed name and title.

Barbara A. Blenk
AA/HR Dir.

attach